

POSITION DESCRIPTION**Town of Needham****Firefighter/Inspector****F-1****2/96*****Duties:***

Under the direction of the Deputy Chief, perform diversified fire inspections, investigations, prevention and/or drills of various public and private buildings.

Inspect and check tank trucks, oil burners, and other equipment and apparatus to ensure compliance with codes and regulations.

Instruct citizens on fire safety, under direction of Fire Chief, following standard practices. Perform duties consistent with those performed by Firefighters.

Perform inspections, including checking fire alarm systems at industrial, commercial and other public and private locations. Check and inspect various equipment and apparatus to assure proper operation condition, combustible materials are properly stored, stairways and exits are accessible, and that all fire and safety standards are met.

Conduct fire drills and/or talks at schools, hospitals, nursing homes, industrial sites, etc. as scheduled or as requested or directed.

Consult with various manufacturers relative to fire equipment and fire prevention problems. attend meetings and conferences and read periodicals to remain abreast of latest procedures, developments and techniques.

Prepare complete reports on inspections conducted. Issue certificates and permits on new oil burner and store installations; collect and deposit fees. Perform other duties as assigned..

Basic Knowledge:

Duties require thorough knowledge of fire inspection, investigation and prevention equivalent to and Associate's Degree in Fire Science.

Experience:

Position requires up to five years of firefighting experience.

Independent Action:

Incumbent functions independently within the broad scope of established Fire Department policies or practices relative to inspections, investigations, prevention and education. Review unusual aspects of work with superior officer.

Supervisory Responsibility:

May direct others assigned to complete fire investigations, or hazardous oil spills.

Physical and Environmental Standards:

Governed by state law.

2/96

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