



NEEDHAM PUBLIC SCHOOLS
28 Glen Gary Road
Needham, MA 02494

June 2, 2023
DISPOSAL OF SURPLUS
Town of Needham
School Department

The Needham School Committee will hold a public auction on **Friday, June 2, 2023 from 10:30 - 11:00 AM** to dispose of surplus computer equipment from the Information Technology Center, 28 Glen Gary Road, Needham, MA 02494.

Items for sale will be available for inspection on **Friday, June 2, 2023 from 10:00 - 10:30 AM**, at 28 Glen Gary Road, Needham MA 02494. Items will not be sold during this inspection preview period. All potential purchasers are invited, but are not required to attend the preview inspection. Potential purchasers should meet at the side entrance of the school, to register as visitors. The auction will begin at **10:30 AM on Friday, June 2, 2023 and will end at 11:00 AM.**

Rules for the auction will be distributed. Items will be sold as five (5) defined lots rather than as individual pieces. Mailed in bids will be accepted. All bids must be accompanied by a signed bid form which includes a non-collusion statement. **All items must be taken off the premises by the purchaser at the purchaser's sole expense by Friday, June 9, 2023 by 3:00 PM. Items which are not removed by that time will be disposed of, with no refund made to the purchaser.**

The list of items for disposal includes, but is not limited to: iPads, chromebooks, computers, printers and audiovisual (AV) equipment. Items will be sold as five (5) predetermined lots, rather than as individual pieces.. A representative listing of disposal items will be available for review at the Office of the Assistant Superintendent for Finance and Operations, 28 Glen Gary Road, Needham, MA 02494 prior to the auction. The listing is subject to change and some items may be disposed of internally to Town of Needham government offices, and may not be available for sale at public auction.

The Needham Public Schools reserves the right to reject, in whole or in part, any and all bids, if the Committee determines that cancellation or rejection is in the best interests of the District.

Daniel E. Gutekanst
Superintendent of Schools
Town of Needham
Needham, Massachusetts

NEEDHAM PUBLIC SCHOOLS
28 Glen Gary Road
Needham, MA 02494

June 2023

Notice of Sale of Surplus Equipment

I. INFORMATION & INSTRUCTIONS TO PURCHASERS

1. Questions:

Purchasers must read these specifications carefully. Questions about the specifications shall be submitted phone, fax or email to:

Melane Bisbas
School Business and Operations Coordinator
Needham Public Schools
28 Glen Gary Road
Needham, MA 02494
Email: Melane_Bisbas@Needham.k12.ma.us
Telephone: (781) 455-0400 Ext. 11204

2. Inspection Equipment Prior to Sale (Preview)

Items for sale will be available for inspection on **Friday, June 2, 2023 from 10:00 - 10:30 AM** at 28 Glen Gary Road, Needham MA 02494. All potential purchasers are invited, but not required, to attend the preview. Potential purchasers should meet at the side entrance of the school to register as visitors.

3. Terms and Conditions of Sale:

A. Items will be available for purchase beginning **Friday, June 2, 2023 from 10:30 - 11:00 AM**. The sale will end promptly at **11:00 AM**. The sale will take place at the Hillside School, 28 Glen Road, Needham, MA, 02494 in the Information Technology Center.

B. All sales are final.

C. All items are sold in “as is” condition.

D. Purchasers are responsible to make payment for all purchases at the time of sale.

- E. All items purchased must be removed from the premises by the purchaser at the purchaser's sole expense by **3:00 PM, Friday, June 9, 2023**. Items not removed by **3:00 PM, June 9, 2023** will be disposed of by the Needham Public Schools, with no refund to the buyer. The winning bidder(s) will be required to schedule the removal with the Assistant Administrator of IT Services, so as not to conflict with regular school operations.
- F. Payments for purchases can be made by: cash, check, money order or bank check payable to the Needham Public Schools. Credit cards will not be accepted.
- G. The surplus equipment will be sold to the responsive purchaser who offers the highest price for each lot of items offered for sale herein, and meets all of the terms and conditions of the sale. Offer forms and envelopes will be available for bidders to submit their best offer. All bids will be opened at **11:00 AM on Friday, June 2, 2023**.
- H. If two bidders offer the same price, the winning bidder will be determined through a coin toss.
- I. All purchasers will be required to make their bids using Needham Public Schools bid forms which are attached as Exhibit A. These forms include a non-collusion statement.
- J. Vendors need not be present to make an offer, mailed in offers will be accepted. Checks must be accompanied by the required forms. Please note all offers must be received at 28 Glen Gary Rd Needham MA 02494, by 8:00 AM on Friday, June 2, 2023.
- K. Needham Public Schools reserves the right to reject, in whole or in part, any or all offers to purchase, if doing so serves the best interest of the School Department.

II. GENERAL INFORMATION

The following items are offered for sale as five pre-determined lots, rather than as individual pieces. This is a representative list and is subject to change up to the date and time of the auction preview.

Lot 1: *2050 iPads (1700 operational, 350 broken)

- *610 Amazon Basics iPad Air and Tablet Sleeve**
- * iPads may or may not be in a case**
- * Some 5th Gen & 6th Gen iPads may be engraved**
- * All devices have been removed from our mobile device management system**
- * All devices have been unassigned in Apple School Manager (DEP)**
- * Charging cables and bricks not included**

Lot 2: * 1300 Chromebooks (800 operational, 500 broken)

- * Some power adapters included**
- * All devices have been deprovisioned from our Google Workspace instance**

Lot 3: * 575 Computers (400 operational, 175 broken)

- * 25 Monitors (25 operational)**
- * All devices have been removed from our mobile device management system**
- * All devices have been unassigned in Apple School Manager (DEP)**

*** Some peripherals, such as keyboards, are included**

*** Some power adapters and cords are included**

Lot 4: * 25 Printers (unknown status)

***New, Unopened OEM & 3rd Party Toner**

Lot 5: * 45 Sennheiser Wireless Receivers (Freq Range: 626-668)***

*** 40 Sennheiser Wireless Transmitters (Freq Range: 626-668)*****

***** These devices are no longer allowed to be used in the U.S.
See this [link](#) for more info.**

Exhibit A
Needham Public Schools
Offer to Purchase Equipment

I, _____, offer to purchase of technology equipment Lot # _____ made available for sale on **June 2, 2023** items from the Needham Public Schools.

All items are sold "as is" condition. All sales are final. In making this offer, the bidder agrees to remove all purchased items from the premises at their sole expense by **3:00 PM on Friday, June 9, 2023**. Items not removed by this date and time will be disposed of by the Needham Public Schools with no refund to the buyer.

The purchase price for the above items is: \$ _____

Total Purchase Price (in Longhand): _____

Massachusetts General Law, Chapter 701 of the Acts of 1983 requires that bidders certify as follows:

The undersigned certifies under the pains and penalties of perjury that this purchase has been made and submitted in good faith and without collusion or fraud with any person. As used in this certification, the word "person" shall mean any natural person, business, partnership, corporation, union, committee, club, or other organization, entity or group of individuals.

Signature of Person Submitting Purchase Proposal

Printed Name of Person Signing Purchase Proposal

Company/Organization Name (If Applicable)

Address

Phone Number

Date Signed

COUNTA of Asset Tag	Device Status		
Display Name	Broken	Operational	Unknown
Apple iPad (3rd Generation) Wi-Fi + Cellular (Verizon)	1		
Apple iPad (4th generation) (Wi-Fi) (16GB) MD510LL/A	12	4	
Apple iPad (5th gen) (Wi-Fi) (128GB) PP2U2LL/A	1	42	
Apple iPad (5th gen) (Wi-Fi) (32GB) NP2F2LL/A		2	
Apple iPad (5th gen) (Wi-Fi) (32GB) PP2F2LL/A		2	
Apple iPad (5th gen) (Wi-Fi) (32GB) PP2R2LL/A	57	831	1
Apple iPad (6th gen) (Wi-Fi) (128GB) MR7J2LL/A	5	9	
Apple iPad (6th gen) (Wi-Fi) (32GB) MR7F2LL/A	1	20	
Apple iPad (6th gen) (Wi-Fi) (32GB) MR8A2LL/A	118	466	
Apple iPad (6th gen) (Wi-Fi) (32GB) NR7F2LL/A		1	
Apple iPad (6th gen) (Wi-Fi) (32GB) PR7F2LL/A	2	12	
Apple iPad (6th gen) (Wi-Fi) (32GB) PR8A2LL/A	96	341	2
Apple iPad (7th generation) (Wi-Fi) (32GB) (AC+) MW7L2LL/A	6		
Apple iPad (7th generation) (Wi-Fi) (32GB) (AC+) NW742LL/A	1		
Apple iPad (7th generation) (Wi-Fi) (32GB) MW7L2LL/A	26		
Apple iPad 2	5		
Apple iPad 2 Wi-Fi + 3G (Verizon)		1	
Apple iPad Air (Wi-Fi) (16GB) MD785LL/A	3		
Apple iPad Air (Wi-Fi) (32GB) MD786LL/A	7		
Apple iPad Air 2 (Wi-Fi) (64GB) MGKL2LL	6	1	
Apple iPad Air 2 (Wi-Fi) (64GB) MGKM2LL/A	9		
Apple iPad mini	1		
Apple iPad Mini (4th generation) (Wi-Fi) (16GB) [Refurbished] MK6J2LL/	1		
Grand Total	358	1732	3

COUNTA of Asset Tag	Device Status	
Display Name	Broken	Operational
Asus Chromebook C202 C202SA-YS02	26	443
Asus Chromebook C202 C202SA-YS02-GR	149	381
Asus Chromebook C204 C204EE-YB02-GR	30	
Asus Chromebook C204 C204EE-YS01-GR	89	
Asus Chromebook C204 C204EE-YS02-GR	36	
Dell Chromebook 11 (3120)		26
HP Chromebook 11 G6 EE 3NU57UT#ABA	167	
(blank)		
Grand Total	497	850

COUNTA of Asset Tag	Device Status			
Display Name	Broken	Operational	Unknown	(blank)
Acer 19.5" Monitor V206HQL		25		
Acer-AL1716F		2		
Apple iMac (17-inch, Early 2006)		1		
Apple iMac (17-inch, Mid 2006)		1		
Apple iMac (20-inch, Early 2008)		1		
Apple iMac (20-inch, Mid 2009)		4		
Apple iMac (21.5-inch, Late 2012)		4		
Apple iMac (21.5-inch, Late 2013)		2		
Apple iMac (21.5-inch, Late 2015)		3		
Apple iMac (21.5-inch, Late 2015) Z0RR000F9	1			
Apple iMac (21.5-inch, Mid 2011)		7		
Apple iMac (21.5-inch, Mid 2014)		69		
Apple iMac (Retina 4K, 21.5-inch, 2017) Z0TL001JL	1			
Apple MacBook (13-inch, Early 2009)	1			
Apple MacBook (13-inch, Mid 2009)	1			
Apple MacBook Air (11-inch, Mid 2011)		1		
Apple MacBook Air (13-INCH, 2017) Z0UU0000S	41	4		
Apple MacBook Air (13-INCH, 2017) Z0UV0001F	4			
Apple MacBook Air (13-inch, Early 2015)	77	291		
Apple MacBook Air (13-inch, Mid 2013)		1		
Apple MacBook Pro (13-inch, Early 2011)	1			
Apple MacBook Pro (13-inch, Late 2011)	1			
Apple MacBook Pro (13-inch, Mid 2012)	45	7		
Apple MacBook Pro (15-inch, Mid 2009)	1			
Apple MacBook Pro (15-inch, Mid 2012)	2	1		
Apple MacBook Pro (Retina, 15-inch, Mid 2014)	2			
Apple MacBook Pro (Retina, 15-inch, Mid 2015)		1		
Apple MacBook Pro (Retina, Mid 2012)			1	
Apple Thunderbolt Display (27-inch)	2			
LG UltraFine 4K 21.5" 22MD4KA-BH.AUCLNSN	1			
(blank)				
Grand Total	181	425	1	

COUNTA of Asset Tag	Device Status	
Display Name	Operational	Unknown
Dell Color Laser Printer 5130CDN	2	10
Dell Color Smart Printer S5840cdn		1
Dell Laser Printer B5460DN		1
OKI C530		3
Samsung CLP-775ND		8
Xerox Phaser 3600-N		2
(blank)		
Grand Total	2	25

COUNTA of Asset Tag	Device Status	
Display Name	Unknown	(blank)
AKG SR 40 Flexx (Model N/A) [Freq Range: 660-662]	2	
Sennheiser ASP 2 ANTENNA SPLITER	2	
Sennheiser Bodypack Transmitter SK100 (Model 78162) [Freq Range: 630-662]	2	
Sennheiser Bodypack Transmitter SK100 G2 B (Model 91012) [Freq Range: 626-662]	3	
Sennheiser Bodypack Transmitter SK100 G3 B (Model 526063) [Freq Range: 626-668]	21	
Sennheiser Diversity Receiver EM100 (Model 78402) [Freq Range: 630-662]	9	
Sennheiser Handheld Transmitter SKM100 (Model 77682) [Freq Range: 630-662]	2	
Sennheiser Handheld Transmitter SKM100 G2 B (Model 90912) [Freq Range: 626-662]	2	
Sennheiser Handheld Transmitter SKM100 G2 B (Model 90912) [Freq Range: 626-662]	5	
Sennheiser Handheld Transmitter SKM100 G3 B (Model 527153) [Freq Range: 626-66]	6	
Sennheiser True Diversity Receiver EM 100 G2 A (Model 90851) [Freq Range: 518-554]	1	
Sennheiser True Diversity Receiver EM 100 G2 B (Model 90852) [Freq Range: 626-662]	17	
Sennheiser True Diversity Receiver EM100 G3 B (Model 527473) [Freq Range: 626-66]	20	
Sennheiser True Diversity Receiver Em100 G3 B2 (Model 531320) [Freq Range: 626-6]	2	
(blank)		
Grand Total	94	