



## **Needham Public Health Division**

178 Rosemary Street, Needham, MA 02494  
www.needhamma.gov/health

781-455-7940 ext. 504  
781-455-7922 (fax)



Date\_\_\_\_\_

### **Abandonment of Septic/Cesspool System and Connection to Sewer**

**When abandoning a septic/cesspool system and connecting to sewer, contact the Water and Sewer Division located in the Department of Public Works on Dedham Avenue. This form must be filled out and submitted to the Health Department after a septic system is abandoned.**

Address\_\_\_\_\_Needham, MA 0249\_\_\_\_\_

The Health Department requires the following documents:

Copy of the Septic Pumping Report by a licensed septic hauler  
**(pumped within the last 24 hours or preferably just BEFORE abandonment)**

Signed confirmation of the procedures used to abandon the system.

Please complete this form by checking off the required procedures below. A checkmark indicates that the procedure has been performed. Include the signature of the contractor. When abandoning your septic/cesspool system, make sure the following procedures have been completed:

Remove the septic tank, **OR**

Rupture the bottom of the tank or cave in the cesspool

Fill the tank/cesspool completely with clean sand/gravel

Cap the pipe to the former septic/cesspool

Make sure all bathrooms are connected to the sewer line

**Note: Failure to provide documentation that the system was properly abandoned may subject the owner to fines, prevent issuance of occupancy or building permits, or delay the sale of a house**

Contractor's Signature\_\_\_\_\_Date\_\_\_\_\_

Print Name \_\_\_\_\_

Name of Company \_\_\_\_\_

Address\_\_\_\_\_Phone\_\_\_\_\_