



Needham Park and Recreation
 Rosemary Recreation Complex
 178 Rosemary Street, Needham, MA 02494
 781-455-7930



FALL / WINTER / SPRING EMPLOYMENT APPLICATION

(Please use only BLUE or BLACK ink!!)

Date Submitted: ____/____/____

PERSONAL INFORMATION

Last Name: _____ First Name: _____

Local Address: _____
Number & Street Town State ZIP

Mailing Address: _____
(If Different) Number & Street Town State ZIP

Home Phone: _____ Cell Phone: _____

E-mail Address: _____

Are you under 18 years of age _____ YES _____ NO *If Yes, how old are you?* _____

Emergency Contact: _____
Name Phone Number

EDUCATION

High School Name: _____ Last grade completed: _____

College Name: _____ Last grade completed: _____

Area of College Concentration: _____

EMPLOYMENT HISTORY

YEAR(S)	POSITION	PLACE OF EMPLOYMENT
1. _____	_____	_____
2. _____	_____	_____
3. _____	_____	_____

POSITION(S) YOU ARE APPLYING FOR: _____

PLEASE STATE BELOW ANY EXPERIENCES THAT INCREASE YOUR POTENTIAL AS AN EMPLOYEE
(Volunteer experiences, recreation instruction, program supervision, certifications, etc.):

Do you presently work for another department for the Town of Needham? *(School Dept, DPW, etc.)*

_____ YES _____ NO *If yes what department?* _____ *What position?* _____

Please return application to the address listed above.



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The person listed below has applied for a position with the Needham Park and Recreation Commission and would be required to fulfill the function of the position listed and keep all participants safe. Please rate the candidate in the listed areas and add any comments that you feel will be helpful. All ratings and comments are confidential. Please, return at your earliest convenience in the stamped-self addressed envelope provided by the candidate.

**** Current Park and Recreation staff may contact the Park and Recreation Office to provide an additional reference but MAY NOT be a written reference. ****

THIS SECTION TO BE COMPLETED BY CANDIDATE:

Candidate's Name: _____

Address: _____

Position(s) Applied for: _____

**** Give this form to a person who has agreed to complete it with a stamped, self-addressed envelope, to the above address. ****

	YES	USUALLY	NO	NOT SURE
Is Responsible				
Is Punctual				
Shows Pride in Accomplishments				
Is Patient				
Is a Team Player				
Is Flexible				
Shows Initiative				
Is Cooperative				
Accepts Constructive Comments				
Completes Jobs				

Additional Comments: _____

(Continue on back if needed)

Relationship to Candidate: _____

Print Name: _____ Signature: _____