

**PARK AND RECREATION COMMISSION
TOWN OF NEEDHAM, MASSACHUSETTS**

**Minutes of Meeting
March 8, 2021**

PRESENT: Cynthia J. Chaston, Christopher J. Gerstel, Michelle S. Geddes, Matthew M. Toolan,
Bruce R. Williams

STAFF: Stacey Mulroy, Kristen Wright

Ms. Chaston called the meeting to order at 7:05 PM remotely using Zoom. Ms. Chaston read a statement regarding public meeting process due to COVID-19.

1. Open Forum – Public Comment

None presented.

2. Director’s Report

Ms. Mulroy presented the Director’s Report. The Commission reviewed the report.

Island Lighting has repaired the lights around Conroy and the track as much as they could and will be providing quotes for further repairs and conversion to LED lights.

The Field Summit will be held from 6:00pm – 7:00pm on Monday, March 22.

Ms. Geddes asked when the permits will officially be issued. Ms. Mulroy stated that we are still watching the state guidance, with the newest set of guidance being released on the 22nd, and the status of the fields ‘melting’.

Ms. Mulroy and the Commission discussed the Assistant Director interviews.

Mr. Gerstel discussed the status of all CPC projects and where the Committee is on each application. The Commission discussed the differences between Walker Pond and the Reservoir projects in comparison to the Rosemary Lake project. The Commission also discussed the increase of the Community Housing funding that may impact open funding for other eligible CPC projects.

3A. Projects

CPC Public Hearing on March 17, 2021

Discussed earlier in the meeting.

3B. Programs

Spring & Summer Programs

Discussed earlier in the meeting.

3C. Facilities

Field Updates

Ms. Mulroy discussed field usage and gathering restrictions we may still be facing. Ms. Mulroy discussed user groups already using the fields and having to control the groups to ensure the community safety.

3D. The Pools at RRC

Memberships for 2021

The Commission discussed the upcoming summer. The Commission discussed the staffing for the summer and making sure we have the staff as well. Ms. Geddes discussed the expectations being different than last year and people will know what they are signing up for. Mr. Toolan agreed that it maybe a customer service issue if we sell more memberships that cannot be supported by the limited access that we will be able to provide. The Commission will continue this discussion at their next meeting.

4A. Special Event Approvals

None presented.

4B. Program Pricing Approvals

None presented.

4C. Meeting Minutes

February 22, 2021

Mr. Gerstel made a motion to approve the meeting minutes from February 22, 2021. Mr. Toolan seconded the motion and it passed 5-0.

5. Topics for Future Meetings

None presented.

6. Issues Not Reasonably Anticipated by the Chair within 48 Hours

None presented.

7. Next Meetings

The Commission reviewed the next meeting dates.

8. Adjournment of Business Meeting

Mr. Gerstel moved to adjourn the March 8, 2021 Park and Recreation Commission meeting at 8:10pm. Mr. Toolan seconded the motion and the meeting adjourned at 8:10pm.

Respectfully submitted,

Kristen Wright
Administrative Specialist