

**PARK AND RECREATION COMMISSION
TOWN OF NEEDHAM, MASSACHUSETTS**

**Minutes of Meeting
December 15, 2020**

PRESENT: Cynthia J. Chaston, Christopher J. Gerstel, Michelle S. Geddes, Matthew M. Toolan, Bruce R. Williams

STAFF: Stacey Mulroy, Kristen Wright

GUESTS: Kim Parsons

Ms. Chaston called the meeting to order at 7:05 PM remotely using Zoom. Ms. Chaston read a statement regarding public meeting process due to COVID-19.

1. Open Forum – Public Comment

None presented.

2. Director’s Report

Ms. Mulroy presented the Director’s Report.

Mr. Toolan asked about closing playgrounds over the winter. Ms. Mulroy stated that not officially closing them, but putting up signs advising that the ground is frozen and to use caution.

3A. Projects

Submitted CPC Applications

The Commission reviewed the applications. Kudos were shared about the community art project along the Rail Trail.

3B. Programs

None discussed.

3C. Facilities

Safety Lights at DeFazio

No updates.

Ms. Mulroy stated that we will be receiving quotes about patching parts of the track to address the more major issues until hopefully the larger project is approved.

Pickleball

Ms. Mulroy stated we will continue to discuss the possibilities. Mr. Williams stated that he received some information and drawings from a local court.

Mr. Gerstel stated that the property new Newman may be available to purchase and thinks that if the Town is able to purchase it, it could be a potential place for a pickleball court. The Commission discussed other locations for pickleball court.

3D. Miscellaneous

Commission Goals

The Commission reviewed the Goals and Responsibilities.

Mr. Gerstel made a motion to approve the Goals and Responsibilities as ammended. Ms. Geddes seconded the motion and it passed 5-0.

Liaisons to COA & Youth and Family Services

No updates.

4A. Special Event Approvals

NHS Boosters Tree & Wreath Sale

Mr. Toolan made a motion to posthumous approve the NHS Boosters Tree & Wreath sale event. Mr. Gerstel seconded the motion and it passed 5-0.

4B. Meeting Minutes

Mr. Gerstel made a motion to approve the meeting minutes from September 14, 2020. Mr. Toolan seconded the motion and it passed 3-0-2.

Mr. Toolan made a motion to approve the meeting minutes from September 29, 2020. Mr. Gerstel seconded the motion and it passed 5-0.

5. Topics for Future Meetings

Mr. Gerstel would like to discuss the opening on the Commission that will be vacated by Mr. Toolan who was appointed to complete Mr. DiCicco's final term.

Mr. Toolan asked when the CPC meetings are to gather the support.

Ms. Chaston would like to discuss the Spring/Summer Field Summit. Mr. Toolan stated that we also need to discuss Fall 2. Ms. Geddes asked about the guidelines for all field users.

6. Issues Not Reasonably Anticipated by Chair within 48 Hours

None presented.

7. Upcoming Commission Meetings

The Commission reviewed the meeting dates and decided to not have a meeting on December 28th. Ms. Mulroy stated she would share a Director's report on the 28th.

8. Adjournment of Business Meeting

The Commission thanked the staff for a great year and wished them a happy holiday season. Ms. Mulroy thanked the Commission on behalf of the staff as well.

Mr. Gerstel moved to adjourn the December 15, 2020 Park and Recreation Commission meeting at 8:07pm. Mr. Toolan seconded the motion and the meeting adjourned at 8:07pm.

Respectfully submitted,

Kristen Wright
Administrative Specialist