

**COMMUNITY PRESERVATION COMMITTEE
TOWN OF NEEDHAM, MASSACHUSETTS**

**Minutes of Meeting
February 14, 2018**

PRESENT: Gary Crossen - Chairman, Paul Alpert – Vice Chairman, Bob Dermody, Peter Pingitore, Artie Crocker, Bob Boder, Chris Gerstel, Artie Crocker

STAFF: Patricia Carey, Staff Liaison
Carys Lustig, Staff Liaison
Kristen Wright, Recording Secretary

GUEST: Dave DiCicco, Park and Recreation Commissioner
Gloria Greis, Executive Director, Needham History Center & Museum
Susan Jarvis, Archivist, Needham History Center & Museum
Alison Borrelli, President, Needham History Center & Museum
Michael Greis, School Committee Liaison

Mr. Crossen called the meeting to order at 7:30 PM in the Highland Room at Town Hall.

Chairman Updates

Mr. Crossen stated that he and Ms. Carey would attend the Finance Committee meeting on March 21st to provide them with updates of the CPC projects being considered for Town Meeting.

Proponents Presentation

FY2018-02 Rosemary Camp Property Trail Liaison: Robert Boder

This request is for \$50,000 to demolish three existing seasonal buildings on the Rosemary Lake Camp Property, requested under Recreation. Mr. Boder introduced Dave DiCicco from the Park and Recreation Commission. Mr. DiCicco presented a summary of the project to the Committee (Appendix A). There were no questions from the Committee. Mr. Crossen thanked Mr. DiCicco.

FY2018-07 Historic Collection Database Completion Liaison: Artie Crocker

This request is for \$25,000 in funds for complete data entry of artifacts and archives, requested under Historic Preservation

Mr. Crocker introduced Gloria Greis from the History Center & Museum. Ms. Greis introduced Archivist Susan Jarvis and Board President Alison Borrelli. Ms. Greis presented a summary of the project to the Committee (Appendix B). Mr. Boder asked if other towns utilize the same software and if it was creating a larger master database. Ms. Greis stated that it may be possible but the software is set up to be used by individual organizations. Ms. Jarvis stated that with the software's online database, PastPerfect Online, there is the ability to search for items from all linked and available organizations. Mr. Gerstel asked with the current facility if there is enough storage for all the historical items. Ms. Greis stated that the new shelving, funded by this proposal, is more efficient than the current shelving that was donated by the Library. Mr. Gerstel asked if there has been consideration for future funding in order to document the new history of the Town. Ms. Greis stated that the long term plan is to have a permanent staff position for the History Center & Museum to have ongoing preservation of the Town's history. Mr. Crocker asked how much of the curator's time is spent on researching historical items. Ms. Greis stated that a lot of proposed project is dedicated to research. Mr. Dermody asked if buying new boxes would be better than buying new shelving. Ms. Greis stated that the boxes are archive standard and were already purchased. Mr. Crocker asked who has access to the

historical items. Ms. Greis stated that the more requested items are in the museum and other can be viewed upon request. Mr. Crossen thanked Ms. Greis.

Liaison Updates

FY2018-01 Rosemary Sediment Removal
No updates presented.

Liaison: Paul Alpert

FY2018-03 Emery Grover Historic Building

Liaison: Bob Dermody

Mr. Dermody stated that he went on a guided tour of the building and he better understands the issues with the current building. Mr. Dermody asked if feasibility studies have been funded by CPC funds in the past. Mr. Crossen stated that if the project is within the scope of the Community Preservation Act, they could be funded. Ms. Carey will recirculate the prior feasibility studies for the Committee to review.

FY2018-1 Emery Grover Historic Preservation

Liaison: Bob Dermody

Mr. Dermody stated that he will tour the site in early February. Mr. Crossen asked if they previously considered demolition of the property. Mr. Dermody stated that it was considered in the previous feasibility study, but this feasibility study focuses on the remodel. Mr. Crossen asked Mr. Pingitore to be a liaison to this project with Mr. Dermody. Mr. Crossen stated that the proponents will present to the Committee at the next meeting.

FY2018-06 Memorial Park Field House

Liaison: Bob Dermody

No updates presented. Mr. Pingitore asked if there was a policy about receiving written answers to the original questions presented to them. Mr. Crossen stated that the proponents can be requested for written answers. Ms. Carey noted that she had seen a draft of the written responses for the Memorial Park project prior to their attendance at CPC. Mr. Crossen asked the Committee to resubmit questions for these proponents for their next presentation in two weeks. The Committee discussed how this project compares to the Rosemary Recreation Complex project.

Draft Warrant Articles

The Committee reviewed the draft Warrant Articles (Appendix C).

Next Steps

Mr. Crossen stated the School Committee and the proponents for the Memorial Park Field House project will be presenting at the February 28th meeting.

Minutes: January 24, 2018

The minutes of the January 24th meeting have been deferred for approval until the next meeting.

Adjournment:

Mr. Crocker made a motion to adjourn the meeting at 8:30PM. Mr. Boder seconded the motion and the meeting adjourned at 8:30PM.

Respectfully submitted,

Kristen Wright
Recording Secretary