

NEEDHAM BOARD OF HEALTH

March 10, 2017

MEETING MINUTES

PRESENT: Edward V. Cosgrove, PhD, Chair, Jane Fogg, Vice-Chair, M.D., and Stephen Epstein, M.D

STAFF: Timothy McDonald, Director, Donna Carmichael, Catherine Delano, Maryanne Dinell, Tara Gurge, Carol Read, Dawn Stiller

CONVENE: 7:00 a.m. - Public Services Administration Building (PSAB), 500 Dedham Avenue, Needham MA 02492

DISCUSSION:

Called To Order - 7:07 a.m. - Dr. Cosgrove, Chairman

APPROVE MINUTES:

Upon motion duly made and seconded, the minutes of the BOH meeting of February 10, 2017 were approved as submitted.

The motion carried. The vote was unanimous.

DIRECTOR'S REPORT - Timothy McDonald

Mr. McDonald reported on job postings which included Public Health and the Council on Aging. Mr. McDonald stated that the search for an Executive Director of the Council on Aging has involved a great deal of time. He will present a recommendation on the preferred candidate to the Council on Aging Board on Wednesday, March 15, 2017. He pointed out that there were good candidates for this position. Mr. McDonald noted that Ms. Tara Gurge and Ms. Donna Carmichael served on the search committee for this position.

Mr. McDonald provided an update on an ongoing issue with a Needham resident on Riverside Street. Mr. McDonald stated that the resident own six properties that are in poor condition. He noted that there have been dozens of neighbor complaints over the years that have resulted in letters/warnings from Environmental Health Agent (Ms. Gurge) and the Building Commissioner (Mr. David Roche). Mr. McDonald stated that he has been in conversation with the attorney for the resident and a solution is in place that would resolve the ongoing issues.

STAFF REPORTS

- **Public Health Nurses Report - Donna Carmichael, RN**

Ms. Carmichael presented a brief review on communicable diseases and animal bites. Ms. Carmichael stated that there were two Campylobacters reported, one was a travel to Costa Rica and one was related to a restaurant where there was a drink served with raw eggs.

Ms. Carmichael provided an update on flue vaccines and reported on her communications with nursing homes in this regard. Ms. Carmichael also provided a brief update on fuel assistance programs.

Ms. Carmichael reported that DVAC hired an intern to help with media support and support for the DVAC Committee.

• **Traveling Meals Coordinator Report - Maryanne Dinell**

Ms. Dinell reported on the protocol for meal deliveries during inclement weather. Ms. Dinell stated that she is working on the job posting for the summer. Ms. Dinell reported that a student is working with Traveling Meals to fulfill their community service requirement.

• **Environmental Health Agents Report - Tara Gurge**

Ms. Gurge reported on the pre-operation food inspection that was conducted at the Linden/Chambers Meals Site, #5 Chambers Street. She also reported on the pre-operation food inspection that was conducted at True Test Kitchen, #301 Reservoir Street.

Ms. Gurge reported on a food complaint and follow-up for Mandarin Cuisine. She stated that she received a report of food prep being conducted outside in back of establishment: defrosting shrimp and leaving food waste outside, attracting birds, pests, etc. Ms. Gurge stated that a site visit was conducted. She spoke to manager about the complaint. A follow-up site visit was conducted and the issue was addressed. Ms. Gurge stated that she will continue to monitor this establishment.

Ms. Gurge stated that she is working with the Town on the Pool Planning Review for Rosemary Pool. Ms. Gurge stated that this process is ongoing. She added that she is also working with them on their proposed pool water features for review and approval. Ms. Gurge also reported that she is working with Wingate on permitting requirements for their new pool in the new building.

Ms. Gurge reported that Annual Trash hauler permit renewal letters have been mailed out. She is in the process of receiving completed applications and permit renewal fees. Ms. Gurge stated that she will set up trash hauler truck

inspections for the end of March. Ms. Gurge stated that she has been working with the DEP and Gregg Smith, RTS Director to update t existing ARTICLE 2 - REGULATIONS FOR THE DISPOSAL OF REFUSE. (Draft regulations still pending.) A brief discussion followed on food waste and composting.

Ms. Gurge provided a brief update on the receipt of a grant from the Food and Drug Administration (FDA): Voluntary National Retail Food Regulatory Program Standards. Ms. Gurge stated that she is working collaboratively with the Norward Public Health Department in terms of assessing current practices and creating program efficiencies.

- **Senior Substance Use Prevention Coordinator - Catherine Delano**

Ms. Delano's reported that planning for the Pharmacist Workshop is nearing completion. Ms. Delano stated that workshop will be titled, A Dose of Reality, The Pharmacist Role in Preventing Opioid Addiction. She stated that she has secured two speakers for this event: a clinical pharmacist and the head of pain management at Newton Wellesley Hospital. Ms. Delano stated that the event will be held at the MIT Endicott House in Dedham.

Ms. Delano stated that she and Ms. Carmichael are planning a Lunch and Learn event. This will take place at the Center at the Heights (CATH). The focus will be on educating CATH members on the safe use, storage, and disposal of prescription medication.

Ms. Delano stated that she has met with other MetroWest Coalitions to discussed applying for a grant to do asset mapping of the region. Ms. Delano also stated that the Action Teams continue to meet and are doing excellent work. One of the goals is to create a youth Diversion Program in Needham.

- **Substance Abuse Prevention and Education - Carol Read**

Ms. Read reported that she, Ms. Carmichael and Ms. Delano continue working with the Crisis Community Crisis Intervention Team (CCIT). She stated that team members include Chris Baker and Sgt. John McGrath, Needham Fire, Donald Anastasi, Eddie Sullivan, Donna Carmichael, Latanya Steel, Catherine Delano, and Riverside Community Liaison Noelle Kelly, LICSW. Ms. Read stated that the success of the meetings is that there is a commitment from Newton-Wellesley Hospital to provide data on mental health evaluation and discharge. Ms. Read also stated that Kathy Davidson BIDN CNO, has provided data on review BIDN protocols for ED related to screening for SUD and MH, security enhancements, appropriate level of care evaluation basis for

transport and inpatient SUD and MH discharge. Ms. Read stated that the conversations have been educational and enlightening in the terms of helping residents. Ms. Carmichael added that this is an opportunity to help with some of the chronic cases. She added that there will be follow-up for chronic cases to provide continued support.

Ms. Read reported that SAPC communities of both Westwood and Norwood have formally added ballot question to restrict the sale of recreational marijuana in their communities. She added that Dedham is planning to opt out in the fall. A general discussion followed on establishing a ballot question for opting out of the operation and cultivation of commercial marijuana.

Ms. Read reported that TIPS training and certification is scheduled for Monday, May 1st. She stated that an in-kind donation was received that has allowed the event to take place at the American Legion in Dedham. Ms. Read stated that the training would involve certification... She added that she has had quick response from Needham.

PROPOSED AMENDMENTS TO BODYWORKS REGULATION

Ms. Gurge described additional changes to the Bodyworks Regulations. Ms. Gurge noted changes to the wording regarding a doctor's note to a note from a medical provider/practitioner. Ms. Gurge stated that sections R and S were added to the regulations. This section includes requirements for copies of registrations for massage therapist, and bodywork therapist. A brief discussion followed on professional liability insurance. Mr. McDonald stated that he will invite all licensed establishments and applicants to a formal hearing to review the changes and talk about the process. A brief discussion followed.

PROPOSED AMENDMENTS TO TOBACCO REGULATIONS

Mr. McDonald stated that he Ms. Gurge and Ms. De Winter have worked extensively on the draft tobacco regulations. The draft is based on the proposed changes that have been previously discussed. Mr. McDonald summarized his conversation with DJ Wilson from the Mass Municipal Association. Mr. McDonald spoke briefly about the Needham draft regulations and compared them to the State Model Regulations. Mr. McDonald described areas within the State Model Regulations that could be included in the Needham draft regulations. He described the suspension schedule. A brief discussion followed on options to retire tobacco permit and the number of tobacco vendors in Needham. The conversation veered to a lengthy discussion on the 250' or 500' buffer zone for the installation of a medical marijuana dispensary or retail marijuana. Mr. McDonald presented a schematic map outlining the

buffer zone. After a lengthy discussion followed Mr. McDonald stated that he would send out a certified mailing to tobacco vendors and invite them to come to a meeting to discuss buffer zone/set back between vendors. Dr. Epstein stated that the Board should consider grandfathering in the ones that are clustered... Dr. Cosgrove stated that the Board should consider allowing the license to transfer if the store is sold unless use of the property changes. A general discussion followed. Mr. McDonald will provide the Board with a list of tobacco locations and the distance between them to the Board. A general discussion ensued on flavored tobacco products.

EVERSOURCE RELIABILITY PROJECT

Mr. McDonald stated that the town has hired an electrical engineer to examine some of Eversources' conclusion, suggestions and additional mitigation steps. Mr. McDonald stated that the Board of Selectmen initially had not view this project has controversial. He added that the question to the Board of Selectmen is what is their position and where does the Town go from here. Mr. McDonald stated that the Board can recommend steps Eversource can take. He noted that it is very challenging. A general discussion followed. Mr. McDonald stated that he would keep the Board updated.

CONCUSSION TRAINING PROJECT AND WEBSITE DEMO

Ms. Carmichael presented a slide show presentation on the new Concussions website. Ms. Carmichael described the draft concussion course: Concussion - Coach Enrollment and Training. Ms. Carmichael described the course and how participants would complete the course. Discussion followed.

PUBLIC HEALTH OFFICE SUITE

Mr. McDonald presented an update on the Public Health Office Suite. He reported on the bidding process that could potentially lead to office space for a year and a half. Mr. McDonald stated that if the Rosemary complex opens the staff would be housed there. Mr. McDonald stated that Ms. Delano and Ms. Read are currently working at the Center for the Heights, which is not very productive... Ms. Paquette is back part-time in the mornings. Ms. Stiller, Ms. Carmichael are in the Town Hall Suite. Discussion veered toward hiring a second Environmental Agent immediately.

OTHER ITEMS

A motion was made for the Needham Board of Health to name Jane Fogg as Chair and Stephen Epstein as Vice Chair, effective on April 12, 2017, the day after the Town's election. Stephen Epstein made the initial motion, which was seconded by Edward Cosgrove.

The motion carried. The vote was unanimous.

Adjournment -

Upon motion duly made and seconded, that the March 10, 2017 BOH meeting adjourn at 9:13 a.m. The motion carried. The vote was unanimous.

Next meeting is scheduled for Friday, April 14, 2017

Respectfully submitted: Cheryl Gosmon, Recording Secretary