

**COMMUNITY PRESERVATION COMMITTEE
TOWN OF NEEDHAM, MASSACHUSETTS**

**Minutes of Meeting
December 9, 2015**

PRESENT: Gary Crossen - Chair, Mark Gluesing, Peter Oehlkers, Mike Retzky, Paul Alpert

ABSENT: Lita Young – Vice Chair, Robert Boder, Ron Furman, Reg Foster

STAFF: Patricia M. Carey, Staff Liaison, Kristen Wright, Recording Secretary

Mr. Crossen called the meeting to order at 7:34 PM in the Highland Room at Town Hall.

Chairman's Updates: Mr. Crossen stated that Superintendent Dan Gutekanst and Town Manager Kate Fitzpatrick will attend the January 13th meeting to discuss the Emery Grover building with the Committee.

Determination of Eligibility: Mr. Crossen asked the CPC to review each project under the rules of the legislation to determine whether it is eligible to be considered for funding. Those that are eligible will have a liaison appointed to work with the proponents and gather information to help the CPC determine later in the winter whether to recommend for funding to Town Meeting.

FY2016-1 Seabeds Way

This request is for \$567,000 restoration funds for Phase 2 of the Seabeds Way housing, requested under Community Housing. Mr. Gluesing stated that from the previous CPC meetings held before Special Town Meeting, this project is eligible for funding. **Mr. Gluesing made a motion that this proposal was eligible for CPA funding. The motion was seconded by Mr. Retzky and was unanimously approved.**

FY2016-2 Community Housing Specialist

This request is for \$60,000 in continued funding for the Community Housing Specialist position, requested under Community Housing. **Mr. Retzky made a motion that this proposal was eligible for CPA funding. The motion was seconded by Mr. Gluesing and was unanimously approved.**

FY2016-3 Memorial Park Drainage – Phase 1

This request is for \$490,500 in funds for Phase 1 of the drainage system at Memorial Park, requested under Recreation. Ms. Carey stated that the design stage of this project had been funded by CPA funding. **Mr. Gluesing made a motion that this proposal was eligible for CPA funding. The motion was seconded by Mr. Oehlkers and was unanimously approved.**

FY2016-4 Trail Improvements

This request is for \$25,000 in funds to use SCA to complete various trail improvements, requested under Open Space and Recreation. **Mr. Alpert made a motion that this proposal was eligible for CPA funding. The motion was seconded by Mr. Retzky and was unanimously approved.**

FY2016-5 Conservation Fund

This request is for \$50,000 to be transferred from the Community Preservation Fund to the Conservation Fund for use of Open Space acquisitions, requested under Open Space. **Mr. Crossen made a motion that this proposal was eligible for CPA funding. The motion was seconded by Mr. Alpert and was unanimously approved.**

FY2016-6 Rosemary Lake Sediment Removal - Design

This request is for \$118,000 in design funds to remove sediment that has been building up at Rosemary Lake from Rosemary Brook and Sportsman's Pond, requested under Open Space. Mr. Gluesing asked if there was an estimated expense for the removal. Ms. Carey stated that it would depend on the method and timing of the project. **Mr. Gluesing made a motion that this proposal was eligible for CPA funding. The motion was seconded by Mr. Retzky and was unanimously approved.**

FY2016-7 Rosemary Pool

This request is for \$550,000 design funds for the Rosemary Pool project, requested under Recreation. Ms. Carey stated this is the second part of funding to complete the final portion of the design phase specifically for the permitting, construction documents and construction oversight. **Mr. Gluesing made a motion that this proposal was eligible for CPA funding. The motion was seconded by Mr. Oehlkers and was unanimously approved.**

FY2016-8 Purchase of Open Space

This request is for \$1,000,000 for the purchase of an open space parcel, requested under Open Space and Recreation. There is no current parcel under consideration, so this is a placeholder request. **Mr. Gluesing made a motion that this proposal was eligible for CPA funding. The motion was seconded by Mr. Alpert and was unanimously approved.**

Appointment of Liaisons:

FY2016-1	<i>Seabeds Way</i> – Mark Gluesing
FY2016-2	<i>Community Housing Specialist</i> – Mike Retzky
FY2016-3	<i>Memorial Field Drainage – Phase 1</i> – Peter Oehlkers
FY2016-4	<i>Trail Improvements</i> – Ron Furman and Gary Crossen
FY2016-5	<i>Conservation Fund</i> – Reg Foster
FY2016-6	<i>Rosemary Lake Sediment Removal - Design</i> – Paul Alpert and Lita Young
FY2016-7	<i>Rosemary Pool</i> – Peter Oehlkers and Gary Crossen
FY2016-8	<i>Purchase of Open Space</i> – None appointed

Next Steps: Mr. Crossen stated that the next steps would be for liaisons to reach out to the proponents by January 13th to gain a better understanding of their proposal. Questions about each project will be submitted to Ms. Carey by December 16th so she can forward to the proponents. Each proposal will then be scheduled for discussion at a January or February meeting.

Minutes: November 4, 2015: Mr. Retzky made a motion to approve the minutes of the November 4, 2015 meeting and the motion was seconded by Mr. Alpert. The minutes were unanimously approved, with five in favor.

Adjournment: Mr. Gluesing made a motion to adjourn the meeting at 8:03 PM. Mr. Oehlkers seconded the motion and the meeting adjourned at 8:03 PM.

Respectfully submitted,

Kristen Wright, Recording Secretary