

**COMMUNITY PRESERVATION COMMITTEE  
TOWN OF NEEDHAM, MASSACHUSETTS**

**Minutes of Meeting  
November 4, 2015**

**PRESENT:** Gary Crossen - Chair, Paul Alpert, Robert Boder, Reg Foster, Ron Furman, Mark Gluesing, Peter Oehlkers, Mike Retzky

**ABSENT:** Lita Young – Vice Chair

**STAFF:** Patricia Carey, Staff Liaison

Mr. Crossen called the meeting to order at 7:30 PM in the Highland Room at Town Hall.

**Chairman's Updates:** Mr. Crossen noted that the Needham Housing Authority had decided to withdraw their application for the fall Special Town Meeting, as they had received funding from other sources that would enable them to complete the first phase of work. It is anticipated that they will submit an application on December 1<sup>st</sup> for some additional work that needs to be completed at Seabeds Way. Mr. Crossen asked Ms. Carey to send information on the current status of the CPA Fund to the members, prior to the next meeting.

**Discussion:**

**Review of Process for New Applications:** Mr. Crossen noted that applications are due by December 1<sup>st</sup>. The CPC will review the applications and determine whether they are eligible for funding as a first step. The proposals that are eligible will be assigned a CPC liaison who will work with the proponents to gather information for the review. When possible, a new member of the CPC is paired up with a longer-serving member of the CPC to work jointly as liaisons. Ms. Carey listed out some of the possible applications: Memorial Park drainage, Rosemary Pool design, and Seabeds Way phase 2. She has had some questions asked about possible projects at Emery Grover, and she has not heard if the NHS Steinway piano request will be resubmitted. Mr. Gluesing noted that the Town Manager has worked with the CPC on a long-range plan to assist with funding decisions.

**Updates on Previously Approved CPA Projects:** Ms. Carey updated the CPC on prior approved projects. Construction will be completed this fall on Newman fields, Eastman trail, Mills Field parking and diamond, Fuller Trail at Ridge Hill, and the rail trail. The Student Conservation Corp completed their project over the summer. Design work is completed on Memorial Park drainage and the Town Common. Design work continues with Rosemary Pool and the Reservoir Trail. Mr. Retzky gave an update on the early work on the first phase of Rosemary Pool design, and noted that a second phase of design funding would need to be requested. Consultants will be hired this winter to work on boat launch design and the update of the Open Space and Recreation Plan.

**Schedule Upcoming Meetings:** The CPC tentatively chose the following dates for meetings: December 9, January 13, January 27, February 10, and February 24. The meetings start at 7:30 PM.

**Minutes: September 30, 2015:** Mr. Retzky made a motion to approve the minutes of the September 30, 2015 meeting and the motion was seconded by Mr. Gluesing. Mr. Foster asked that the 9/30/15 minutes reflect that the Needham Housing Authority had withdrawn their application, prior to the public hearing and Special Town Meeting, as they received additional funding from HUD. The minutes were approved unanimously.

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**Adjournment:** Mr. Foster made a motion to adjourn the meeting at 8:25 PM. Mr. Alpert seconded the motion and the meeting adjourned at 8:25 PM.

Respectfully submitted,

Patricia M. Carey,  
Staff Liaison