

Needham Youth Commission

Board of Director Meeting Notes

June 13, 2007

Materials Distributed (both at meeting and prior to): Agenda; Updated Agenda; Minutes of 5/9/07; June Department; Extreme Looks Flyer; Project VAN flyer; QPR Training evaluation, PEEPS Evaluation; RAY of Hope Press Release; and newspaper articles/clippings (11).

➤ **Approved the Meeting Notes of 5/9/07**

➤ **Department Report**

- Selected new September meeting date of 9/11 (to replace original date of 9/12); located will be the Needham Public Library.
- Update on QPR Trainings; well received by Department Heads and Needham Community Council.
- Distributed supplemental information packet.
- Update on the Domestic Violence Action Committee and “Take Back the Night” program.
- The 2007/2008 Peer Tutor Program has already started; program is virtually sold out.
- Teen Dating Violence Seminars completed at Needham High School; well received.
- Director will check with Town Clerk regarding official appointment of members and being sworn in.
- Welcome to new members Sarah Cocuzzo and Ronnie Haas; happy to have both on the Board.
- Goodbye to John Romeo and Merissa Devine; both members will be missed.
- Update on meetings with Eliot School officials and Cooksbridge Social Worker in an attempt to bridge the gap between the town and the housing authority.
- Significant attention has been devoted to the website; we are on the design team and tremendous amount to do prior to the launch in the fall.
- Clinical Intern Meaghan Flaherty left in late May; she did as great job over this past academic year and will be missed.
- We were featured in during a special weeklong report on WBZ Radio focusing upon Teen and Stress.
- We will be working with the Needham Public Schools as part of their training for new staff in late August.

➤ **Program Focus: Extreme Looks and Project VAN**

Staff updated the Board on the schedule and focus for these two programs. Extreme Looks is virtually sold out and will debut on 6/25. The leader’s manual was shared with members as well as a preview of both the educational and wellness portions of the program. Project VAN is sold out and has a waiting list. An overview of the program was given, materials from past years distributed, and the start date is July 10th.

➤ **Administrative Focus: Vote for Positions of Chair and Vice-Chair for FY 2008**

By a unanimous vote Cathy Lunetta was elected Chair and Connie Barr was elected Vice-Chair.

➤ **Old/New Business**

Information from the organization “Families for Depression Awareness” was distributed.

➤ **Next Board Meeting – July 17, 2007 5:30 (Planning Room – 2nd Floor of Town Hall)**

Members Present:	Cathy Lunetta, Connie Barr, Sarah Cocuzzo, Merissa Devin, Ronnie Haas, Doug Levy, Kevin Potterton, John Romeo, Vin Springer, and Debbie Winnick
Staff Present:	Jon Mattleman, Katy Colthart, and Alexandra Hogan
Notes By:	Jon Mattleman

Needham Youth Commission

Board of Director Meeting Notes

May 9, 2007

Materials Distributed (both at meeting and prior to): Agenda; Minutes of 4/11/07; May Department; Evaluation Compilation for “A Conversation...For Parents of Teens” Program; RAY of Hope Press Release; Needham Coalition for Suicide Prevention Report; and newspaper articles/clippings (13).

➤ **Approved the Meeting Notes of 4/11/007**

➤ **Department Report**

- Update on Suicide Coalition; three separate initiatives operating including flyer, library of materials, and “Out of the Darkness” campaign.
- Suicide flyer will be distributed statewide to all principals and guidance in Massachusetts.
- Update on QPR program; training provided for courts and upcoming trainings this spring for Department Heads, and Needham Community Council.
- Town Meeting Update; things proceeding as planned.
- Approved FY 2008 Board meeting dates.
- Distributed supplemental information.
- Update on the Domestic Violence Action Committee and “Take Back the Night” program.
- Presentation at Christ Church late last month; went well.
- Have been attending Youth Alcohol meetings with government/town leaders; more info in the months ahead.
- The 2007/2008 Peer Tutor Program has already started; registrations are already being accepted.
- Teen Dating Violence Seminars almost completed; going well.
- Reminder for Board members to get sworn in at Town Clerk’s Office
- Attended a meeting of area Youth Commissions: Plan to meet quarterly starting in the fall.
- June Meeting: last for John and Merissa.
- At the June meeting, members will be voting for the positions of Chair and Vice-Chair.
- Discussed recent request from a teacher for an “Ask the Youth Commission” from 1997.
- Update on Extreme Looks.
- Update on Project VAN.

➤ **Administrative Focus: Fiscal Year 2008 Funding**

Our budget request and outlook continues to be positive. The final step in the process is the Annual Town Meeting which is currently underway.

➤ **Program Focus: Teen Dating Violence and LINC**

Update on both programs as follows:

- Update on recently completed program at Needham High School; program was very well received.
- Update on program at Needham High School; program will finish later in the month. Feedback continues to be very positive.
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➤ **Old/New Business** (none)

➤ **Next Board Meeting – June 13, 2007 5:30 (Selectmen’s Office**

Members Present:	Cathy Lunetta, Connie Barr, Doug Levy, Kevin Potterton, John Romeo, and Vin Springer
Members Absent:	Merissa Devine and Debbie Winnick
Staff Present:	Jon Mattleman, Katy Colthart, and Alexandra Hogan
Notes By:	Jon Mattleman

Needham Youth Commission

Board of Director Meeting Notes

April 11, 2007

Materials Distributed (both at meeting and prior to): Agenda; Minutes of 3/14/07; April Department Report; FY 2006 Annual Report; Evaluation Compilation for "A Conversation...For Parents of Teens" Program; FY 2008 information; RAY of Hope Press Release; Letter from Sarah Cocuzzo; Safe Surf Materials; and newspaper articles/clippings (4).

➤ **Approved the Meeting Notes of 3/14/007**

➤ **Department Report**

- Active Parenting of Teens program began on 2/28/07 and ends this month.
- Update on Suicide Coalition; three separate initiatives operating including flyer, library of materials, and "Out of the Darkness" campaign.
- Update on the Program "A Conversation...For Parents of Teens;" program ended for the year and possibility of summer program continuation.
- Update on QPR program; trainings this spring for Department Heads, Courts, and Needham Community Council.
- Babysitting Training Seminars; ended for the year with a total of 75 youth trained (a record number).
- Distributed supplemental information.
- Update on the Domestic Violence Action Committee and "Take Back the Night" program.
- The Networks Book is now available online; feedback has been extremely positive.
- Upcoming presentation at Christ Church (April 29th).
- Have been attending Youth Alcohol meetings along with government and town leaders; more info in the months ahead.
- Katy Colthart celebrates her 7th year at the Youth Commission this month; congrats to Katy!
- Clinical Intern for the 2007/2008 year will be Kyle Megrath.
- Discussed the issue of the possibility of a Prevention Specialist being hired on the "town-side" and which department would be the appropriate place for such a position.
- The 2007/2008 Peer Tutor Program has already started; registrations will start to be accepted as of May 1st.
- Update on Books and Bridges: final program of year did not run, but overall it was a good year.
- Upcoming programs at Needham High School: completed Loss Workshops in past month and Teen Dating Violence Seminars in the month ahead.
- Update on Metco program; upcoming workshop on transition to Needham High School.

➤ **Administrative Focus: Fiscal Year 2008 Funding**

Our budget request and outlook continues to be positive. The final step in the process is the Annual Town Meeting in May.

➤ **Administrative Focus: Board Members/Members Intention for FY 2008**

Sarah Cocuzzo's application for a two-year term as a Student Representative to the Board will be before the School Committee in the next few weeks. Also discussed expected resignation of another Board member, a potential new member, and process of working with the appropriate appointing authority.

➤ **Program Focus: Make A Statement Day Review**

Discussed the origins of the program (and NEF grant), reviewed the first year of the program, and devoted extensive time to this year's effort. Program materials were distributed. Overall, year #2 was extremely well received.

➤ **Old/New Business** (none)

➤ **Next Board Meeting – May 9, 2007 5:30 (Selectmen's Office)** A light dinner will be served

Members Present:	Cathy Lunetta, Connie Barr, Merissa Devine, Kevin Potterton, John Romeo, Debbie Winnick, and Vin Springer
Members Absent:	Doug Levy
Staff Present:	Jon Mattleman, Katy Colthart, and Alexandra Hogan

Needham Youth Commission

Board of Director Meeting Notes

March 14, 2007

Materials Distributed (both at meeting and prior to): Agenda; Minutes of 2/7/07; March Department Report; Evaluation Compilation for 12/12/06 and 1/16/07 for “A Conversation...For Parents of Teens” Program; Budget Message from the Town Manager; Listen to the Silence flyer; RAY of Hope Press Release; Patrick Forde Memorial Award Ceremony Programs; Picture of the Patrick Forde Memorial Award Trophy; Safe Surf materials/literature; and newspaper articles/clippings (8).

➤ **Approved the Meeting Notes of 2/7/007**

➤ **Department Report**

- Active Parenting of Teens program began on 2/28/07.
- Update on Suicide Coalition; three separate initiatives to begin in the months ahead.
- Update on the Program “A Conversation...For Parents of Teens;” next evening is scheduled for 3/27/07.
- Update on QPR program/training; more information in the months ahead.
- Update on Make A Statement Day; program will be a focus in April.
- Babysitting Training Seminars; last training for the year later this month.
- Distributed supplemental information.
- Update on the Domestic Violence Action Committee.
- Update on STA – Day; planned workshop on diversity.
- Update on presentation at UU Church; well received.
- In the past month we have appeared in the Boston Parents Paper, WBZ Radio, and the Boston Globe Magazine.
- Needham Unplugged is going well; no-homework night is slated for the 22nd.
- The Networks Book is now available online.
- Upcoming meetings: Needham Business Association and the Director of Guidance for the Needham Schools.
- Update on Books and Bridges: things continue to go very well.
- Upcoming programs at Needham High School: Teen Dating Violence and Loss Workshops in March/April.
- Update on Metco program; upcoming workshop on stress.

➤ **Administrative Focus: Fiscal Year 2008 Funding**

Our budget request and outlook continues to be positive. The final step in the process is the Annual Town Meeting in May.

➤ **Program Focus: Viewing of cable television broadcast of Patrick C. Forde Award**

Watched the portion of the Needham Cable News’ coverage of the Patrick C. Forde Good Person Memorial Award.

➤ **Program Focus: Safe Surf Program --- Parent Night and Student Seminars**

Reviewed the Safe surf program at Pollard Middle School (materials and survey) as well as the evening for parents last month presented in collaboration with the Needham High School PTC. Both portions of the program were extremely successful, as Safe Surf continues to be well received program in our community.

➤ **Old/New Business**

➤ **Next Board Meeting – Wednesday, April 11, 2007 5:30 (Selectmen’s Office)**

Members Present:	Cathy Lunetta, Connie Barr, Merissa Devine, Doug Levy , Kevin Potterton, John Romeo, & Debbie Winnick
Members Absent:	Vin Springer
Staff Present:	Jon Mattleman, Katy Colthart, & Alexandra Hogan