

**COMMUNITY PRESERVATION COMMITTEE
TOWN OF NEEDHAM, MASSACHUSETTS**

**Minutes of Meeting
Wednesday, December 11, 2013**

PRESENT: Janet Bernardo – Chairman, Lita Young – Vice Chairman, Robert Boder, Reg Foster, Mark Gluesing, Mike Retzky, Paul Siegenthaler

ABSENT: Gary Crossen, Sam Bass Warner

STAFF: Patricia Carey, Staff Liaison

Ms. Bernardo called the meeting to order at 7:35 PM in the Highland Room at Town Hall.

Chairman's Updates: Ms. Bernardo noted that the Needham CPA was recently notified that their state contribution is higher than in prior years, as the state's CPA fund received additional appropriation from the FY'13 budget surplus. Needham will receive \$886,498 or a 52.23% contribution. Last year's contribution was \$437,167. Park and Recreation hosted a public meeting earlier in the week, and consultant Weston & Sampson presented four options for the future of Rosemary Pool. CPA funds could be requested for some portion of this project in the future. Ms. Carey sent the presentation from the meeting to all CPC members.

Determination of Eligibility:

FY2014-1 Ridge Hill Boardwalk and Bridge Replacement

This proposal was submitted by the Conservation Commission in Fall 2013 and has already been under review by the CPC.

FY2014-3 Town Common

This request is for design funds for a full renovation of the Town Common, requested under Open Space and Historic. **Mr. Gluesing made a motion that this proposal was eligible for CPA funding. The motion was seconded by Mr. Foster and was approved.**

FY2014-4 Memorial Park

This request is for turf renovation and drainage improvements. The Committee had a lengthy discussion about the need to determine whether the proposal was a maintenance project or a capital project, particularly as the last renovation was just in 2009. **Mr. Foster made a motion to advance this proposal as potentially eligible. Mr. Retzky seconded the motion. The motion failed, with two voting in ye and five voting no.** The Committee continued their discussion on eligibility, and possibly giving the applicant an opportunity to speak to the Committee prior to their vote, with the understanding that it was not likely an eligible project. **Mr. Siegenthaler made a motion to table the discussion on eligibility on FY2014-4 Memorial Park for one month, inviting the proponents to meet with the CPC. Mr. Retzky seconded the motion. The motion passed, with five voting ye and two voting no.**

FY2014-5 Vital Records

This proposal is to preserve Town Clerk's records that were not funded under the prior project. **Mr. Siegenthaler made a motion that this proposal was eligible for CPA funding. The motion was seconded by Mr. Foster and was approved.**

FY2014-6 Purchase of Land

This is a placeholder project, in the event that a parcel of land for open space or recreation becomes available during the review process. **Mr. Retzky made a motion that this proposal was eligible for CPA funding. The motion was seconded by Ms. Young and was approved.**

Possible Additional Application:

Mr. Retzky noted that the Park and Recreation Commission has had a project to renovate the Cricket building on the capital plan for several years, and it was on their schedule to request design funds at May 2014 Town Meeting, through CPC. Because of all the recent discussions about the Cricket property, there have been lengthy discussions about the timing of this renovation. The majority of the Park and Recreation Commission would like to move this project forward and not continue to wait. Mr. Retzky asked if the CPC would consider accepting a late application.

The consensus was that the CPC would consider an additional application, with the understanding that the application must be submitted as soon as possible so that it can be reviewed by the members prior to the next meeting. If it is accepted and determined eligible, Mr. Gluesing and Mr. Boder would serve as liaisons.

Appointment of Liaisons:

FY2014-1	Paul Siegenthaler and Mark Gluesing
FY2014-3	Lita Young and Sam Bass Warner
FY2014-4	Gary Crossen
FY2014-5	Reg Foster
FY2014-6	Robert Boder

Process and Meeting Schedule:

Upcoming meetings have been scheduled for 7:30 PM on:

- Wednesday, January 8
- Wednesday, January 22
- Wednesday, February 12
- Wednesday, February 26
- Wednesday, March 12 – likely public hearing
- Wednesday, March 26 – likely final vote

Questions on each proposal should be submitted to Ms. Carey by Monday, December 23rd, so she can compile all the questions and send them to the liaisons. She will also forward past questions for the Ridge Hill proposal and the similar vital records proposal.

Needham Community Preservation Plan Update:

Ms. Bernardo reported that she had met with Mr. Gluesing, Mr. Crossen and Ms. Carey to review the documents and recommend edits. Ms. Young also contributed some comments. The documents will be sent to the full committee for review and a discussion at an upcoming meeting. The Plan must then be presented to residents at a public hearing and then formally adopted, with any final changes, after that time.

Approval of Minutes:

October 9, 2013 Public Hearing – Mr. Retzky made a motion to approve the minutes of the October 9, 2013 Public Hearing. The motion was seconded by Mr. Gluesing and was passed unanimously.

October 16, 2013 Meeting – Ms. Bernardo asked for some minor edits under the Chairman's Updates, indicating that the Conservation Commission had requested that the CPC hold their vote on the Swamp Trail project until after the permitting process, rather than the draft texted indicating the request to withdraw. Mr. Gluesing made a motion to approve the minutes of the October 16, 2013 meeting, as amended. The motion was seconded by Ms. Young and approved unanimously.

November 4, 2013 Meeting – Ms. Young made a motion to approve the minutes of the November 4, 2013 meeting at Special Town Meeting. The motion was seconded by Mr. Siegenthaler and approved unanimously.

Adjournment:

Ms. Young made a motion to adjourn the meeting at 8:40 PM. The motion was seconded by Mr. Gluesing and the meeting was adjourned at 8:40 PM.

Respectfully submitted,

Patricia M. Carey
Staff Liaison