

NEEDHAM BOARD OF HEALTH

May 9, 2013

MINUTES

PRESENT: Edward V. Cosgrove, Ph.D., Chairman, Jane Fogg, M.D., Vice-Chair, Stephen Epstein, M.D.

STAFF: Janice Berns, Ed.D, Director, Donna Carmichael, Tara Gurge, Maryanne Dinell

CONVENE: 7:00 a.m. - PSAB
Public Services Administration Building
500 Dedham Avenue

DISCUSSION:

I. Call To Order - 7:10 a.m. - Dr. Cosgrove

II. Approve Minutes:

Dr. Cosgrove made a motion that the Board vote to approve the April 10, 2013 Needham Board of Health Board Meeting Minutes as submitted.

Dr. Fogg seconded the motion.

The motion carried. Unanimous vote.

III. Directors Report - Dr. Janice Berns

A general discussion ensued on Needham Health Department's permit, license and fee schedule. Dr. Berns spoke briefly about the medical marijuana by-law moratorium and dispensaries as well as a new fee for wood burning boiler permit.

Dr. Epstein moved that the Board vote to approve new fees. Dr. Fogg seconded the motion. The motion carried. Unanimous vote.

Dr. Berns informed the Board that Mothers' Milk Bank moved to a new site in Newton. Dr. Berns reported on the Medical Shelter Evacuation Training, noting that the program started at 7am and ended at 12:30pm. Dr. Berns also noted that the goal was to demonstrate that a medical shelter could take some of the burden off of emergency rooms during a disaster. Lots of lessons learned. Dr. Berns stated that she is looking forward to working with NC-7 to develop shelter policies.

Dr. Berns reported that the BID Hospital Community Needs Assessment Steering Committee started, and will involve two focus groups, telephone surveys, with conclusion by the end of June.

IV. Staff Reports**• Substance Abuse Prevention Coordinator – Carol Read**

Ms. Read reported on the District Attorney's community based prevention efforts. Ms. Read shared information with the Board on the National Rx Drug Abuse Summit she attended in Orlando Florida. Ms. Read reported on her conversation with the police regarding prescription drug abuse and opiate addiction. Ms. Read spoke about her invitation from the Needham High School Student Council to speak at their student meeting on initiatives to keep drugs out of schools. Ms. Read added that she shared information with the students on prevention and SALSA -Students Advocating Life without Substance Abuse. Ms. Read reported that 700 parents took the Parent Survey and that she is looking forward to using the data obtained. Ms. Read shared information about an event organized by Anne Keegan, a Needham parent and Norwood educator where Ms. Read presented information to the community on prevention strategies and parent involvement. Speakers included: Dr. Kevin Hill, McLean Hospital and Chief Brooks, Norwood Police. A general discussion ensued around underage alcohol and drug consumption.

• Public Health Nurses Report – Donna Carmichael

Ms. Carmichael presented a brief review on communicable diseases. Ms. Carmichael provided an update on assistance to families needing assistance with utility bills. Ms. Carmichael stated that housing visits continue and that she taught a CPR course, adding that the next course is in June. Ms. Carmichael stated that she received a mini grant, \$500, which will be used to purchase equipment for the AED/CPR Course.

• Environmental Health Agents Report – Tara Gurge

Ms. Gurge stated that she completed the Housing Inspector training through the Massachusetts Health Officer Association (MHOA), adding that the course was very helpful. Ms. Gurge reported that demolitions are up. Ms. Gurge reported that the Farmers Market would be starting again on Sunday, June 2nd. Ms. Gurge stated that she would inspect the first Sunday Market. Ms. Gurge added that 11 vendors in Needham have tobacco permits. A general discussion ensued on limiting the number of tobacco permits in town. Ms. Gurge reported briefly on the Houses of Worship kitchens.

- **Traveling Meals Coordinator Report - Maryanne Dinell**

Ms. Dinell presented a brief report on the Volunteer Appreciation Party. Ms. Dinell shared that there is a new food manager. Ms. Dinell reported that summer positions are posted.

V. Anne Dorfman, Director, Recycling Transfer Station (RTS)

Ms. Dorfman thanked the Board for the opportunity to meet with them. Ms. Dorfman spoke briefly about her background and her history with waste management. Ms. Dorfman stated that she is looking forward to working with the Town and to making the RTS user friendly and more engaging for its users. Ms. Dorfman handed out a copy of the new brochure for the RTS. Ms. Dorfman spoke with the Board about the BOH taking back the hauler permit to ensure that haulers are not picking up banned materials. Ms. Dorfman stated that the RTS would undergo a waste audit to determine what else can be recycled at the RTS. Ms. Dorfman invited the BOH to attend the audit. A general discussion ensued on the percentage of Needham's recycling compared to other towns. Ms. Dorfman spoke about her plans to collaborate with the schools on their recycling efforts. A general discussion ensued on how to communicate and promote the best efforts of the RTS to residents and the value of sorting in an environmentally efficient way. Ms. Dorfman spoke about the grant application for expert access program, which is a road map on how to improve and identify ways to bring in additional food waste, and yard waste. Ms. Dorfman added that she is interested in pulling in food waste from the schools. Ms. Dorfman stated that the deadline for the grant is June 12, 2013. Ms. Dorfman asked if the Board had any concerns with moving forward with the grant. The general consensus was that there were no concerns. Ms. Dorfman asked if the Board knew of volunteers interested in working the re-use-it area. A general discussion ensued on the Senior Corp of volunteers.

Dr. Fogg made a motion to adjourn the May 9, 2013 BOH Board meeting. Dr. Cosgrove seconded the motion. The motion carried. Unanimous Vote. The meeting adjourned at 9:00 a.m.