

Needham Youth Commission

Board of Director Meeting Notes

January 9, 2008

Materials Distributed (both prior to and at the meeting): Agenda; Minutes of 12/12/07; January Department Report; RAY of Hope Press Release; Peer Tutor Program materials; A Conversation...For Parents of Teens evaluation of 11/27/07; Board/Staff Retreat Food Assignment Sheet; FY 2009 Information; and newspaper articles/clippings (3).

➤ **Approved the Meeting Notes of 12/12/07**

➤ **Department Report**

- Distributed supplemental information packet.
- “Parents Please Talk With Your Mouth Full” will return to Sweet Basil Restaurant in February and is sold out.
- Next Suicide Coalition meeting is scheduled for 1/17/08.
- Working with the Eliot School and the Needham Housing Authority to bring parenting programs to the housing authority’s site in March, 2008.
- Books and Bridges continues to have a good year; current program going well.
- Special Books and Bridges program on Darkness Visible on 1/23; excellent response/registrations.
- New group for parents with children in K – 3rd grade to launch in March; additional details will be available in February.
- QPR Suicide Trainings in January: 1/24 for Town Employees and 1/25 for Internship Collaborative.
- Needham Unplugged approved by Board of Selectmen; will include an “e-mail-less day” on 3/7.
- General update on DVAC.
- General update on Suicide Coalition.
- School Health Advisory Committee meeting on 1/10.
- Update on “A Conversation” program; next program on 1/15 and focus is Drugs and Alcohol.
- Make A Statement Day has been scheduled for 3/14; work with students going very well.
- Patrick C. Forde Award; Congrats to Connie Barr; Award Ceremony will take place on 1/28.
- Babysitter Training Seminars; completed another sold out program (evaluations are available online).
- Update on Metco Program; will begin to work with students in February.
- Update on website; virtually all program pages now also contain recent evaluations to give youth/parents a better sense of the program and how it was received.
- Distributed sign-up sheet for food assignments for retreat in February.
- Update on Safe Surf Workshop at Pollard for 6th graders; slated to begin on 2/1.
- Update on PEEP program.

➤ **Administrative Focus: Guest: Assistant Town Manager Christopher Coleman**

Discussed a wide range of topics such as Fiscal Year 2009 (timelines, forecast, etc.), the Town Hall Feasibility Study (general update, implications for the Youth Commission), the DCSS Department (how things are working), the role of the Board (how this has changed since the move to a Town Manager form of government, the Board’s role in yearly requests).

➤ **Program Focus: Peer Tutor Program**

Update on the 20078/2008 program: materials such as the Peer Tutor packet and evaluations were distributed. The suggestion was made to survey parents of Peer Tutors to get a better sense of the impact upon them (in the past we have surveyed tutors and tutees....but never the parents of tutors).

➤ **Old/New Business**

- Clinical Intern Kyle Megrath will be a guest at the March meeting.

➤ **Next Board Meeting**

February 6, 2008 5:30 Board/Staff Retreat (Cathy Lunetta’s House, 182 Marked Tree Road)

Please park in her driveway or on High Rock

Members Present: Cathy Lunetta, Connie Barr, Doug Levy, Kevin Potterton, Vin Springer, and Debbie Winnick

Members Absent: Sarah Cocuzzo and Ronnie Haas

Staff Present: Jon Mattleman, Katy Colthart, and Alexandra Hogan