

**COMMUNITY PRESERVATION COMMITTEE
TOWN OF NEEDHAM, MASSACHUSETTS**

**Minutes of Meeting
January 9, 2013**

Present: Mark Gluesing – Chairman, Janet Bernardo – Vice Chairman, Gary Crossen, Reg Foster, Mike Retzky, Sam Warner, Lita Young

Absent: Carol Boulris, Paul Siegenthaler

Guest: Connie Barr, Needham School Committee

Town Staff: Patricia Carey – Staff Liaison
Nicole DiCicco – Recording Secretary

The meeting convened at 7:35PM in the Highland Meeting Room located in Town Hall.

Chairman's Updates: Mr. Gluesing had no current updates for the Committee.

Priority Planning Process: Ms. Bernardo and Ms. Carey met with the Town Manager to discuss some of the CPC member's questions regarding the draft town priority list from the December meeting. She is currently working on an updated list for the Committee to review during their meeting on January 30th.

Review of New Proposals

FY2013-4, Community Housing Specialist: Ms. Bernardo will meet with project contacts Lee Newman and Kate Fitzpatrick to review the CPC member questions.

FY2013-5, Conservation Restriction: Mr. Gluesing spoke with Town Counsel David Tobin about the eligibility of the Committee's Administrative Funds to support this Conservation Restriction. Since it is CPA legislation that has required the restriction, Administrative Funds are eligible and Mr. Gluesing proposed that the Committee make a decision to use their Administrative Funds rather than continuing with this as a project for Town Meeting. **Ms. Bernardo made a motion to approve the use of CPC Administrative Funds to support the Conservation Restriction. The motion was seconded by Mr. Crossen and was approved by six members unanimously, with Mr. Warner abstaining from the vote.** Mr. Gluesing will meet with Town Manager Kate Fitzpatrick to learn more about the restriction and the options for organizations to oversee the restriction.

FY2013-6, Open Space and Recreation Plan: Mr. Crossen will meet with Conservation Director Patty Barry and Ms. Carey on the proposal.

FY2013-7, Reservoir Trail Design: Ms. Young will meet with Conservation Director Patty Barry and Ms. Carey on the proposal.

FY2013-8, Newman Fields & Eastman Conservation Trails: Mr. Gluesing noted that Mr. Siegenthaler had scheduling conflicts with several of the upcoming meetings. Mr. Crossen will assist with gathering information for this proposal.

FY2013-9, Newman Pre-School Surfacing: Mr. Warner will meet with Ms. Carey once the MA Architectural Access Board provides guidance on the type of surfacing they are requiring at the pre-school playground.

FY2013-10, Ridge Hill Loop Design: Ms. Young will meet with Conservation Director Patty Barry and Ms. Carey on the proposal.

FY2013-11, Mills Park Design: Mr. Foster and Ms. Carey had scheduled a meeting at Mills Field to go over the project plans and introduce Mr. Foster to the site, but a snowstorm had forced them to reschedule. He will have more information to present once they are able to hold the site visit with representatives from the DPW.

FY2013-12, Community Farm Soil Quality Improvements: Mr. Retzky will meet with Community Farm representative Debbie Schmill on the proposal.

FY2013-13, Purchase of Open Space: With no parcel under consideration at this time, there is no update for this annual placeholder project.

The next step in the current projects review will be for Committee member liaisons to submit their questions to the applicants and meet with project contacts in order to have full project updates prepared for the January 30th meeting.

Update of CPC Plan: Ms. Carey compiled the most recent legislation updates and the Committee's interpretation of the ruling into a draft for the Plan Review Sub-Committee. Copies were handed out to the present Sub-Committee members for their review and updates.

Minutes:

October 10, 2012 Public Hearing: Ms. Bernardo made a motion to approve the minutes of the October 10, 2012 Public Hearing. The motion was seconded by Mr. Crossen and was approved unanimously.

October 17, 2012 Meeting: Ms. Bernardo made a motion to approve the minutes of the October 17, 2012 meeting. The motion was seconded by Mr. Warner and was approved unanimously.

December 12, 2012: Ms. Bernardo made a motion to approve the minutes of the December 12, 2012 meeting. The motion was seconded by Mr. Retzky and was approved unanimously.

Upcoming Meeting Schedule:

- Wednesday, January 30th, 7:30PM – Highland Room, Town Hall
- Wednesday, February 13th, 7:30PM – Highland Room, Town Hall
- Wednesday, February 27th, 7:30PM – Highland Room, Town Hall

Adjournment: Ms. Bernardo made a motion to adjourn the meeting at 8:15PM. Ms. Young seconded the motion and the meeting was adjourned at 8:15PM.

Respectfully submitted,

Nicole DiCicco
Recording Secretary