

**COMMUNITY PRESERVATION COMMITTEE
TOWN OF NEEDHAM, MASSACHUSETTS**

**Minutes of Meeting
January 19, 2011**

Present: Jane Howard – Chairman, Mark Gluesing – Vice Chair, Janet Bernardo, Bruce Eisenhut, Reg Foster, Lita Young

Absent: Carol Boulris, Mike Retzky

Town Staff: Patricia Carey, Staff Liaison
Nicole DiCicco, Recording Secretary

The meeting convened at 7:35PM in the Webster Room of the Public Services Administration Building (PSAB).

Review and Acceptance of Minutes: Mr. Gluesing made a motion to approve the minutes of the December 8, 2010 meeting. The motion was seconded by Ms. Bernardo and was approved unanimously.

Chairman's Comments: Ms. Howard mentioned the upcoming Community Preservation Coalition's upcoming Community Preservation Act (CPA) conference, to be held on Saturday, April 2nd from 8:30am until 3:00pm in Bridgewater, Massachusetts. She recommended that the newly appointed Committee members try to attend, as it will be very informative and will help them better understand the CPA.

Review of Proposals:

- a. **FY 2011-1 Charles River Center Group Homes Energy Improvements:** The Charles River Center (CRC) resubmitted their application correcting a typographical error. [Please see *Addendum A* for a copy of the corrected, re-submitted Application, # FY2011-1] Project liaisons Mr. Gluesing and Ms. Young, prepared and presented the CRC representatives' answers to the Committee's questions (Appendix B) prepared at the December 8th meeting. Ms. Young also mentioned that the CRC had asked if this project could be approved now, for all three houses, with only one being funded for the next three years. The Committee agreed that this could not be done, as Town Meeting needs to approve CPC funds each fiscal year. Projects cannot put a "placeholder" on funds that do not yet exist.
- b. **FY 2011-2 Needham Housing Authority Redevelopment and Expansion of Linden/Chambers/High Rock Properties:** Project liaisons Ms. Bernardo and Ms. Boulris with assistance from Mr. Foster, prepared and presented the Needham Housing Authority representatives' answers to the Committee's questions (Appendix C) prepared at the December 8th meeting. The Committee reviewed all of the answers given by the Housing Authority. Ms. Bernardo was interested in

touring the property and facilities that make-up the Linden/ Chambers/ High Rock communities operated by the Needham Housing Authority. Mr. Foster offered to schedule a meeting time with a Housing Authority Representative who could take the Committee on a tour of the existing properties.

- c. **FY 2011-3 Preservation of Historic Documents:** Project liaisons Mr. Foster and Mr. Retzky, prepared and presented the Town Manager and Needham Historical Commission representatives' answers to the Committee's questions (Appendix D) prepared at the December 8th meeting. A list of all the contents of the 1902 Time Capsule was also provided for the Committee (Appendix E) and the Historical Commission unanimously endorsed the historical value of all the items. Mr. Foster noted that he felt this project would be an important addition to the Town Hall Renovation Project currently in progress, and the Committee agreed, adding that it will also be beneficial to the Historical Society which could possibly create an exhibit out of the preserved items. There was also discussion of creating electronic exhibits that would be accessible to anyone with access to the Town website.

Next Steps: Ms. Howard led a discussion on the schedule for proponent presentations and project votes. The schedule below was set by the Committee:

- February 9th at 7:30pm in the PSAB Webster Conference Room
 - o Regular meeting with presentations from the three proponents
- *CPC representatives will meet with Board of Selectmen and Finance Committee for questions.*
- March 9th at 7:30pm, *location TBD*
 - o Public hearing with possible vote on project(s)

Adjournment: Mr. Eisenhut made a motion to adjourn the meeting at 8:45 PM. Ms. Bernardo seconded the motion. The motion was unanimously approved and the meeting was adjourned at 8:45 PM.

Respectfully submitted,

Nicole DiCicco
Recording Secretary