

DESIGN REVIEW BOARD

Monday, March 25, 2024

7:30 p.m.

Virtual Meeting using Zoom

Meeting ID: 845-1987-6965

(Instructions for accessing below)

Under Governor Baker's Act "Extending Certain COVID-10 Measures Adopted During the State of Emergency", extending the "Executive Order Suspending Certain Provisions of the Open Meeting Law G.L. c. 30A, S20," issued June 16, 2021, and extended several times again through 2025, meeting of public bodies could be conducted virtually provided that adequate access is provided to the public.

To view and participate in this virtual meeting on your phone, download the "Zoom Cloud Meetings" app in any app store or at www.zoom.us. At the above date and time, click on "Join a Meeting" and enter the following Meeting ID: 845-1987-6965 Link: <https://us02web.zoom.us/j/84519876965>

To view and participate in this virtual meeting on your computer, at the above date and time, go to www.zoom.us click "Join a Meeting" and enter the following ID: 845-1987-6965

HEARINGS:

Public notice is hereby given that Needham Coin and Jewelry Buyers located at 317 Chestnut St, has made application to the Design Review Board for a Special Permit pursuant to the Sign By-Law Section 5.3.4 (Special Permits) whereas the application is for a second additional wall sign of 10 square feet when only one sign is allowed by Section 5.5.3.1.a. (allowable number of signs). and any other applicable sections of the By-law.

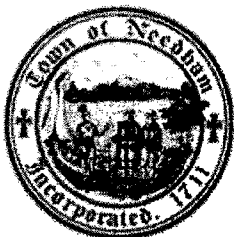
APPLICANTS:

Board member discussion of sign graphics.

REVIEW

Minutes of 3/4/2024 meeting.

Next Public Meeting – April 8, 2024 at 7:30pm via Zoom Webinar



TOWN OF NEEDHAM

DESIGN REVIEW BOARD

Public Service Administration Building
500 Dedham Avenue
Needham, MA 02492
Application and Report

Property Location: 317 Chestnut St. Date: 3/25/21

Owner: 315 Chestnut St LLC

Address: 6 Nolan Farm Rd. Wayland MA 01778
Street City State Zip

Telephone: 508-685-6851

Applicant: Coin & Jewelry Buyers

Address: 317 Chestnut St. Needham MA 02492
Street City State Zip

Telephone: _____

applicant Designer/Installer: Sign Design - Nicole

Address: 170 Liberty St. Brockton MA 02301
Street City State Zip

Telephone: 508-245-7781

Type of Application
☒ Sign
☐ Minor Project
☐ Exterior Alterations
Major Project (Site Plan Review)
☐ - preliminary
☐ - final
☐ Flexible Subdivision
☐ Planned Residential Development
☐ Residential Compound

Brief description of sign or project:

Install a 2nd sign on South Side of
building 72" x 20" non-illuminated

Please email completed application to elitchman@needhamma.gov

Pan Sign

Quantity: 1 Single-Sided

1

1" Deep .080 Aluminum Pan Sign
Digitally Printed (IJ180) Laminated with 3m Matte (Full Coverage-Wrap Edges)

2

Remove existing signage and structures and
Install new signage flush to exterior wall with standard clips

remove the existing banner and install new signage



168716

Version 02
03-20-24

L. Estabrooks
Real Estate
317 Chestnut St
Needham, MA 02492

SIGNDESIGN

VISUAL COMMUNICATION SOLUTIONS

170 Liberty Street
Brockton, MA 02301
508-580-0094

SALES REPRESENTATIVE
Wiley Knight
INTERNAL PROJECT MANAGER
Marie Mercier
FIELD MANAGER
Shaun White
ACCOUNT COORDINATOR
Laurie Kalivas
DESIGNER
OC

SCALE 25%

SHEET
01 of 02

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L. Estabrooks
Real Estate
317 Chestnut St
Needham, MA 02492



170 Liberty Street
Brockton, MA 02301
508-580-0094

SALES REPRESENTATIVE

Wiley Knight

INTERNAL PROJECT MANAGER

Marie Mercier

FIELD MANAGER

Shaun White

ACCOUNT COORDINATOR

Laurie Kalivas

DESIGNER

OC

SCALE 5%

SHEET
02 of 02

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PROPOSED - PHOTO SCALE 5%



EXISTING - PHOTO SCALE 5%





TOWN OF NEEDHAM

DESIGN REVIEW BOARD

Public Service Administration Building
500 Dedham Avenue
Needham, MA 02492
Application and Report

Property Location: 317 Chestnut St. Date: 12.14.23

Owner: 315 Chestnut St. Needham LLC

Address: 6 Nolan Farm Rd. Wayland MA 01778
Street City State Zip

Telephone: 508-685-6851

Applicant: Sign Design

Address: 170 Liberty St. Brockton MA 02301
Street City State Zip

Telephone: 508-245-7781

Designer/Installer: Same as Applicant

Address: _____
Street City State Zip

Telephone: _____

Type of Application
☒ Sign
☐ Minor Project
☐ Exterior Alterations
Major Project (Site Plan Review)
☐ - preliminary
☐ - final
☐ Flexible Subdivision
☐ Planned Residential Development
☐ Residential Compound

NEEDHAM
DESIGN REVIEW BOARD

• RECOMMENDED ACTION •

APPROVAL:

APPROVAL WITH CONDITIONS:

Mcweeney

DISAPPROVAL:

DATE: 12-12-23

Brief description of sign or project:

Install a 22" x 72" Sign to front building
fascia 20"

Please email completed application to elitchman@needhamma.gov

Pan Sign

Quantity: 1 Single-Sided

- 1" Deep .060 Aluminum Pan Sign
Digitally Printed (J1180) Laminated with 3m Matte (Full Coverage)
- Remove existing signage and structures and
install new signage flush to exterior wall with standard clips
remove the existing banner and install new signage

NEEDHAM DESIGN REVIEW BOARD

RECOMMENDED ACTION •

APPROVAL:

APPROVAL WITH CONDITIONS:

Mcweeney

DISAPPROVAL:

DATE:

12.18.23

*shrink sponsored
smaller than
small letters*

2

End View
Scale: 1:10

Fabrication

72"

NEEDHAM
COIN & JEWELRY
BUYERS

GOLD • SILVER • COINS • CURRENCY • WATCHES

remove wording

1

Elevation
Scale: 1:4

Fabrication

*extend gold trim
200mm bottom*

165386

Version 06
12-14-23

L. Estabrooks
Real Estate
317 Chestnut St
Needham, MA 02492



170 Liberty Street
Brockton, MA 02301
508-580-0094

WILEY REPRESENTATIVE
Wiley Knight

INTERNAL PROJECT MANAGER
Marie Mercier

FIELD MANAGER
Shaun White

DESIGNER
Laurie Kalivas

DESIGNER
OC

SCALE 10%

SHEET
01 of 04

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165386

Version 06
12-14-23

L. Estabrooks
Real Estate
317 Chestnut St
Needham, MA 02492



170 Liberty Street
Brockton, MA 02301
508-580-0094

SALESMAN/CREATIVE
Wiley Knight
INTERNAL PROJECT MANAGER
Marie Mercier
FIELD MANAGER
Shaun White
ACCOUNT COORDINATOR
Laurie Kalivas
PROJECT
OC

SCALE 5%

SHEET
03 of 04

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**Town of Needham
Design Review Board
Application Review Form**

Applicant Name: Proud Mary Giffy

Property Location: 1024 Great Plain Ave

Type of Application: facade change, signage

Application Fee Explanation and Total Due: \$75

facade review \$25

Awning signage \$25, blade sign \$25

Application Fee Amount Received: _____

Mailing Address for Reviewed/Stamped Applications to be Returned:



TOWN OF NEEDHAM

DESIGN REVIEW BOARD

Public Service Administration Building
500 Dedham Avenue
Needham, MA 02492
Application and Report

Location: 1024 Great Plain Avenue Date: April 30, 2021

Owner: Sullivan and Company

Address: 78 Hancock Street Suite 12 Braintree MA 02184
Street City State Zip

Telephone: 781-849-1090

Applicant: Proud Mary

Address: 1024 Great Plain Avenue Needham, MA 02494
Street City State Zip

Telephone: 347-266-3484 Karen Loughery

Designer/Installer: Fastsigns

Address: 15 Kearney Road Needham MA 02494
Street City State Zip

Telephone: 781-444-4889

Type of Application
☒ Sign AWNING
☐ Minor Project
☐ Exterior Alterations
Major Project
☐ - preliminary
☐ - final
☐ Flexible Subdivision
☐ Planned Residential Development
☐ Residential Compound

DESIGN REVIEW BOARD

• RECOMMENDED ACTION •

APPROVAL: _____

APPROVAL WITH CONDITIONS: _____

DISAPPROVAL: _____

DATE: _____

Brief description of sign or project:

(1x) Sunbrella Printed Awnings 48" Drop x 228" Length Natural with 2 Color Logo

(1x) Sunbrella Printed Awning 48" Drop x 125" Length Natural with One color "FLOWER"

1" Welded Silver Frame

310@fastsigns.com

DESIGN REVIEW BOARD

228in



PROUD

LIFE IS A GIFT

Sunbrella Natural Awning with Painted Logo (1x each, 2 total)

PMS 7543 C

PMS Cool Gray 8 C

- reduce to match
floral image
when sign reduced
to 32 #

reduce overall sign
to 32

• RECOMMENDED ACTIO

APPROVAL

APPROVAL WITH COND

DISAPPROVAL:

DATE: 5.10.21

Proud Mary

Printed Awnings

1024 Great Plain Avenue

Needham, MA 02492

Sign 1 Logo Height = 15.9in

Sign 2 Logo Height = 15.9in

Proud "P" Height = 7.3in

Mary "M" Height = 16.78in

Life "L" Height = 2.21in

Sign 1 Height = 48in

~~Sign 1 Width = 125in~~

Sign 2 Height = 48in

Sign 2 Width = 228in

~~Sign 1 Square Footage = 41.6sq'~~

Sign 1 Square Footage = 76sq'

Primary Grade to ground = 138in

Left Side Mounting Detail



Existing Signage



Proposed Signage

Grade 138" From Top of Sign to Ground



*Graphics not to scale but are proportionate.

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**Town of Needham
Design Review Board
Application Review Form**

Applicant Name: Splash and Dash Groomerie

Property Location: 120 Highland Ave

Type of Application: signs

Application Fee Explanation and Total Due: 4 signs = \$100
4 @ 25

Application Fee Amount Received: \$100.-

Mailing Address for Reviewed/Stamped Applications to be Returned:



TOWN OF NEEDHAM

DESIGN REVIEW BOARD

Public Service Administration Building

500 Dedham Avenue

Needham, MA 02492

Application and Report

Property Location: 120 Highland Ave Date: 8/12/2023

Owner: Needham Gateway, LLC

Address: Box 920757 Needham MA 02492

Telephone: 781-910-7933 City State Zip

Applicant: Pretorius Electric & Sign Co., LLC for Splash & Dash

Address: 120 Highland Ave Needham MA 02494

Telephone: 508-326-9492 City State Zip

Designer/Installer: Pretorius Electric & Sign Co., LLC

Address: 267 A South Main Street W. Bridgewater MA 02379

Telephone: 508-326-9492 City State Zip

Type of Application
☒ Sign
☐ Minor Project
☐ Exterior Alterations
☐ Major Project (Site Plan Review)
☐ - preliminary
☐ - final
☐ Flexible Subdivision
☐ Planned Residential Development
☐ Residential Compound

NEEDHAM
DESIGN REVIEW BOARD
RECOMMENDED ACTION:
APPROVAL: M. G. G. G.
APPROVAL WITH CONDITIONS:
DISAPPROVAL:
DATE: 8-21-23

Brief description of sign or project: Sign #1
front sign - facing the parking lot
30.43" x 144" = 31.2' x 50'

led channel letters & logo on raceway

Please email completed application to elitchman@needhamma.gov

Sign #1

Front Entrance Elevation Signage



**NEEDHAM
DESIGN REVIEW BOARD**
• RECOMMENDED ACTION •

APPROVAL: M. Gluey
APPROVAL WITH CONDITIONS: _____

DISAPPROVAL: _____
DATE: 8.21.23



LED illuminated
channel letters.
See page 4 for sign
construction details

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signage us

Phone: 203-440-9419
Fax: 203-630-2780
Web: signageus.com

SITE ADDRESS

Splash & Dash
120 Highland Ave Suite 105
Needham, MA 02494

Drawing Date: 8/11/2023
Drawing Number: SD932346
Drawing by: RL

Logo Approval

☐ Approved
☐ Approved As Noted
☐ Not Approved - revise As Noted

Approval Signature & Date:



TOWN OF NEEDHAM

DESIGN REVIEW BOARD

Public Service Administration Building
500 Dedham Avenue
Needham, MA 02492

Application and Report

Property Location: 120 Highland Ave Date: 8/12/2023

Owner: Needham Gateway, LLC

Address: Box 920757 Needham MA 02492

Telephone: 781-910-7933 City State Zip

Applicant: Pretorius Electric & Sign Co., LLC for Splash & Dash

Address: 120 Highland Ave Needham MA 02494

Telephone: 508-326-9492 City State Zip

Designer/Installer: Pretorius Electric & Sign Co., LLC

Address: 267 A South Main Street W. Bridgewater MA 02379

Telephone: 508-326-9492 City State Zip

Type of Application
☒ Sign
☐ Minor Project
☐ Exterior Alterations
☐ Major Project (Site Plan Review)
☐ - preliminary
☐ - final
☐ Flexible Subdivision
☐ Planned Residential Development
☐ Residential Compound

NEEDHAM
DESIGN REVIEW BOARD

• RECOMMENDED ACTION •

APPROVAL: _____

APPROVAL WITH CONDITIONS: _____

DISAPPROVAL: _____

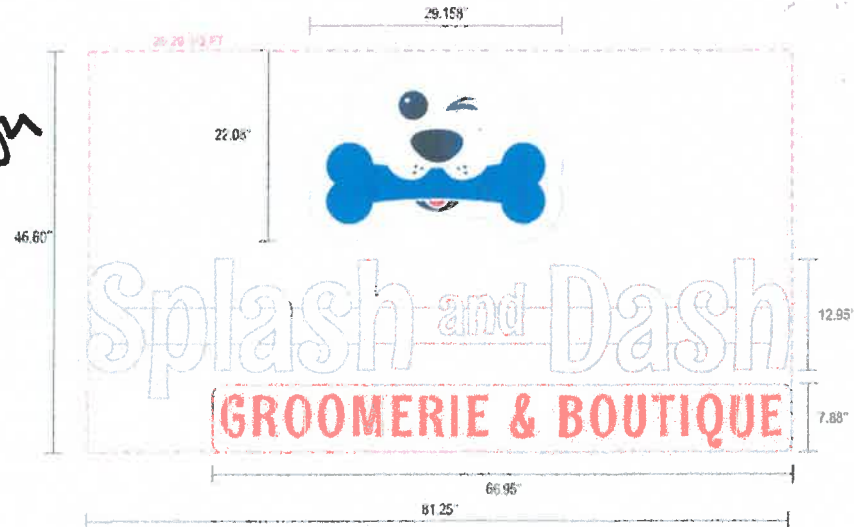
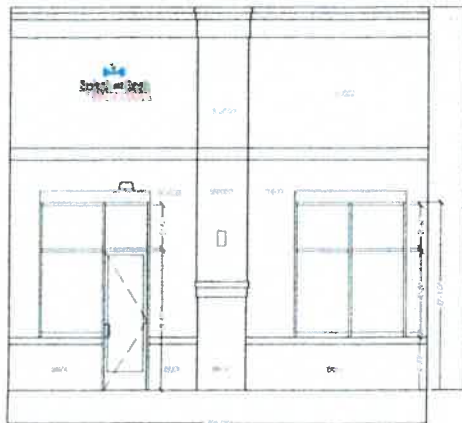
DATE: 8-21-23

Brief description of sign or project: Sign #2
rear sign - facing highland ave.
46.60" X 81.25" = 26.29 SQ'
led channel letters & logo on raceway

Please email completed application to elitchman@needhamma.gov

Sign# 2

Rear Entrance Elevation Signage



LED illuminated channel letters.
See page 4 for sign construction details.

NEEDHAM DESIGN REVIEW BOARD

• RECOMMENDED ACTION •

APPROVAL: _____

APPROVAL WITH CONDITIONS: _____

W. [Signature]

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Phone: 203-440-9419
Fax: 203-630-2780
Web: signageus.com

SITE ADDRESS

Splash & Dash
120 Highland Ave Suite 105
Needham, MA 02494

Drawing Date: 8/11/2023
Drawing Number: SD932346
Drawing by: RL

Logo Approval
☒ Approved
☐ Approved As Noted
☐ Not Approved - revise As Noted

Approval Signature & Date: _____

DISAPPROVAL: _____

DATE: 8.21.23



**Town of Needham
Design Review Board
Application Review Form**

Applicant Name: PETERIKS ELEC. & SIGN CO.

Property Location: 120 HIGHLAND AVE

Type of Application: SIGN

Application Fee Explanation and Total Due: \$25 for SIGN

Application Fee Amount Received: \$25. - ✓

Mailing Address for Reviewed/Stamped Applications to be Returned:

120 HIGHLAND AVE
NEEDHAM, MA 02494



TOWN OF NEEDHAM

DESIGN REVIEW BOARD

Public Service Administration Building

500 Dedham Avenue

Needham, MA 02492

Application and Report

Property Location: 120 highland Ave Date: 9.22.23

Owner: Needham Gateway, LLC.

Address: Box 920757 Needham Ma 02492

Telephone: 781-910-7923

Applicant: Pretorius Electric & Sign Co LLC In Splashed Dash

Address: 120 highland Ave. Needham Ma 02494

Telephone: 508-326-9492

Designer/Installer: Pretorius Electric & Sign Co LLC

Address: 267 A. South Main St W Bridgewater Ma 01906

Telephone: 508-326-9492

Type of Application

- ☒ Sign
- ☐ Minor Project
- ☐ Exterior Alterations
- ☐ Major Project (Site Plan Review)
 - ☐ - preliminary
 - ☐ - final
- ☐ Flexible Subdivision
- ☐ Planned Residential Development
- ☐ Residential Compound

NEEDHAM DESIGN REVIEW BOARD

RECOMMENDED ACTION

APPROVAL:

APPROVAL WITH CONDITIONS:

EML Per B. Dermody

DISAPPROVAL

DATE: 10/2/2023

Brief description of sign or project: Rear sign - Facing Highland

ave. 22.50' x 118.50' = 2674 SQ'

led channel letters on raceway

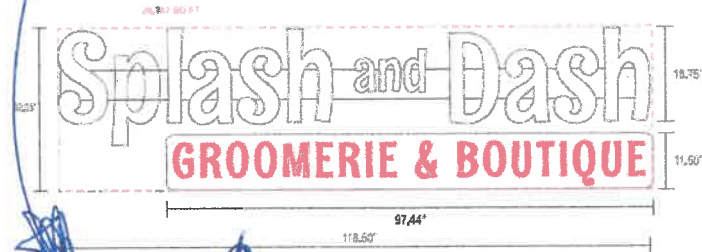
Please email completed application to elitchman@needhamma.gov

Rear Entrance Elevation Signage



NOTE: SIGN TO BE CENTERED & ALIGNED W/ "BEICO" SIGN LOC.

LED illuminated channel letters.
See page 4 for sign construction details



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Phone: 203-440-9419
Fax: 203-630-2780
Web: signageus.com

SITE ADDRESS

Splash & Dash
120 Highland Ave Suite 105
Needham, MA 02494

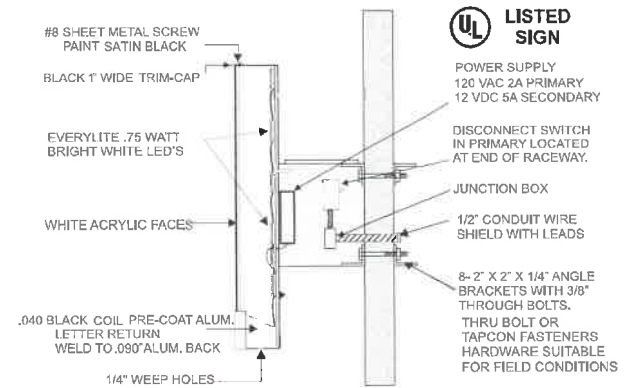
NEEDHAM
DESIGN REVIEW BOARD

RECOMMENDED ACTION
APPROVAL: ☒ Approved As Noted
APPROVAL WITH CONDITIONS: ☐ Not Approved - revise As Noted

DISAPPROVAL:
DATE: 10/2/2023

Signage Construction

LOGO OMITTED
FOR REAR SIGN



TYPICAL SIDE SECTION DETAIL
NO SCALE

FABRICATION & MATERIAL SPECS

"Splash & Dash" - Internally illuminated channel letters with white acrylic faces
Letters returns are constructed of .040" thick aluminum painted black
4" deep with weep holes.. Letters are mounted to white aluminum raceway

Groomerie & Boutique tagline cabinet is an internally illuminated custom fabricated aluminum cabinet with acrylic face and pink hp vinyl film with Black jewelite trim cap 4" deep returns with weep holes

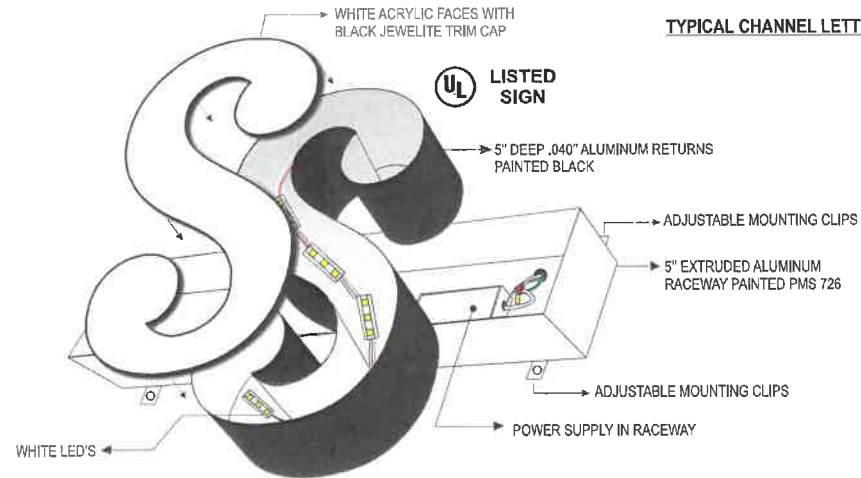
Logo is a front illuminated channel letter shape with 4" deep aluminum returns painted black with black jewelite trim cap & weep holes & a white acrylic face with colored vinyl logo graphics.

All components will be mounted to 5" aluminum raceway painted PMS 726.

VINYL COLOR & FINISH SPECIFICATIONS:



TYPICAL CHANNEL LETTER DETAIL



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Web: signageus.com

SITE ADDRESS

Splash & Dash
120 Highland Ave Suite 105
Needham, MA 02494

Drawing Date: 8/11/2023
Drawing Number: SD932346
Drawing by: RL

Logo Approval

- ☐ Approved
☐ Approved As Noted
☐ Not Approved -revise As Noted

Approval Signature & Date:



**Town of Needham
Design Review Board
Application Review Form**

Applicant Name: Boston Childrens Hospital

Property Location: 380 First Ave

Type of Application: special permit - signs

Application Fee Explanation and Total Due: \$75 + \$2/s.f.

Building signs - 275sf x 2 = 550sf = ~~\$1175~~ \$1175

Application Fee Amount Received: 0

Mailing Address for Reviewed/Stamped Applications to be Returned:



TOWN OF NEEDHAM

DESIGN REVIEW BOARD

Public Service Administration Building
500 Dedham Avenue
Needham, MA 02492

Application and Report

Property Location: 380 First Avenue Date: _____

Owner: CHB Properties, Inc., c/o Boston Children's Hospital

Address: 300 Longwood Avenue, Boston, MA 02115

Telephone: 617-574-4179 (Tim Sullivan, counsel for Boston Children's Hospital)
Street City State Zip

Applicant: CHB Properties, Inc., c/o Boston Children's Hospital

Address: 300 Longwood Avenue, Boston, MA 02115

Telephone: 617-574-4179 (Tim Sullivan, counsel for Boston Children's Hospital)
Street City State Zip

Designer/Installer: Selbert Perkins Design Collaborative

Address: 5 Water Street, Arlington, MA 02476

Telephone: 781-574-6605
Street City State Zip

Type of Application
☒ Sign
☐ Minor Project
☐ Exterior Alterations
Major Project (Site Plan Review)
☐ - preliminary
☐ - final
☐ Flexible Subdivision
☐ Planned Residential Development
☐ Residential Compound

Brief description of sign or project:

Permanent Attached Building Sign facing First Avenue (Option 2)

Please email completed application to elitchman@needhamma.gov

Approval extends through
time required for building
construction

NEEDHAM DESIGN REVIEW BOARD	
RECOMMENDED ACTION •	
APPROVAL:	
<u>M. Glavin</u>	
DISAPPROVAL:	
DATE	<u>3.8.21</u>
Revised 2/2020	



TOWN OF NEEDHAM

DESIGN REVIEW BOARD

Public Service Administration Building
500 Dedham Avenue
Needham, MA 02492
Application and Report

Property Location: 380 First Avenue Date: _____

Owner: CHB Properties, Inc., c/o Boston Children's Hospital

Address: 300 Longwood Avenue, Boston, MA 02115

Telephone: 617-574-4179 (Tim Sullivan, counsel for Boston Children's Hospital)
Street City State Zip

Applicant: CHB Properties, Inc., c/o Boston Children's Hospital

Address: 300 Longwood Avenue, Boston, MA 02115
Street City State Zip

Telephone: 617-574-4179 (Tim Sullivan, counsel for Boston Children's Hospital)

Designer/Installer: Selbert Perkins Design Collaborative

Address: 5 Water Street, Arlington, MA 02476
Street City State Zip

Telephone: _____
781-574-6605

Type of Application
☒ Sign
☐ Minor Project
☐ Exterior Alterations
Major Project (Site Plan Review)
☐ - preliminary
☐ - final
☐ Flexible Subdivision
☐ Planned Residential Development
☐ Residential Compound

Brief description of sign or project:

Permanent Attached Building Sign facing B Street (Option 2)

Please email completed application to elitchman@needhamma.gov

Approval extends through
time required for building
construction

NEEDHAM
DESIGN REVIEW BOARD
• RECOMMENDED ACTION •
APPROVAL: _____
APPROVAL WITH CONDITIONS: _____
DISAPPROVAL: _____
DATE: <u>3.8.21</u>

NEEDHAM DESIGN REVIEW BOARD

• RECOMMENDED ACTION •

APPROVAL: _____

APPROVAL WITH CONDITIONS: _____

McGowan OPTION 2

3'-6" LOGO TEXT

DISAPPROVAL: _____

DATE: 3.8.21

FABRICATED 6" DEEP ALUMINUM CHANNEL LETTERS AND ICON;
PIN MOUNTED TO BUILDING FACADE; INTERNAL LED MODULES
WITH ACRYLIC-FACED ILLUMINATION AND REAR-FACING
HALO-ILLUMINATION EFFECT

SIGN NUMBERS	SIGN TYPE	SIGN DESCRIPTION	SIGN AREA ALLOWED	SIGN AREA PROPOSED	NOTES
B1-01 and B1-02	Permanent Attached	Fabricated aluminum channel letters and icon, with face and halo illumination	100 SQ. FT.	243.81 SQ. FT. <i>275</i>	Special permit requested for sign area and quantity

SQUARE FOOTAGE CALCULATION

	70.97	ren	18.56
B	8.75	s	8.31
os	13.75	N	9.9
t	5.25	ee	13.97
on	15.81	dh	19.53
Child	40.69	am	18.32

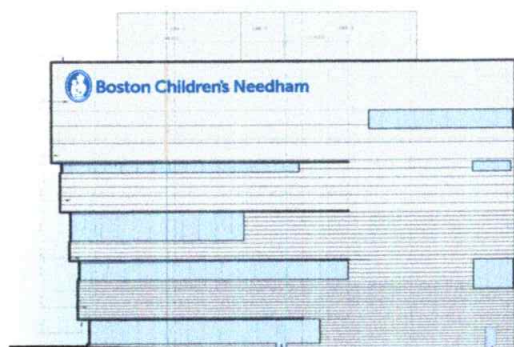
TOTAL: 243.81 SQ. FT.



1 Detail Elevation
scale: 3/16" = 1' - 0"

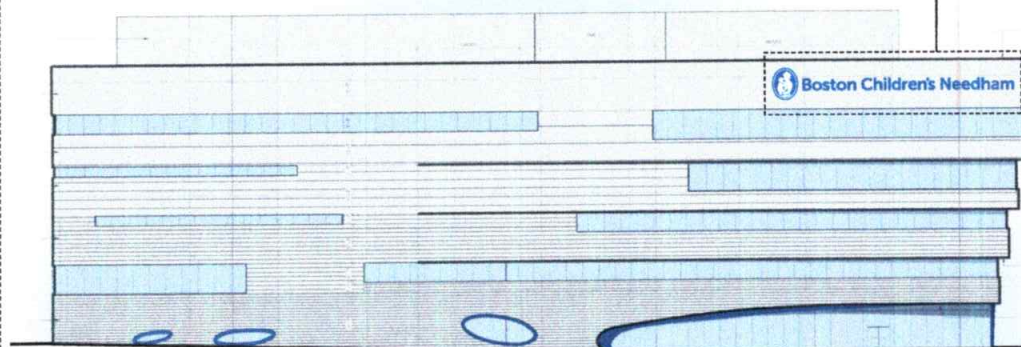
Boston Children's Needham

21'-3"



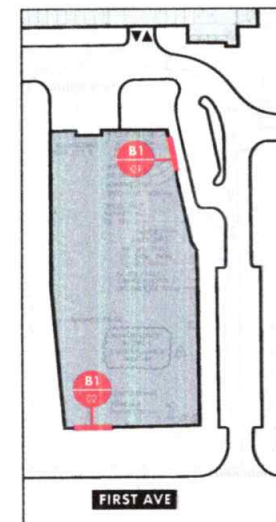
B1
02

2 Southwest Building Elevation
scale: NTS



B1
01

3 Southeast Building Elevation
scale: NTS



SIGN LOCATIONS

** Signs may be lit full time*





NEEDHAM DESIGN REVIEW BOARD

• RECOMMENDED ACTION •

APPROVAL: _____

APPROVAL WITH CONDITIONS: _____

M. Conway

3'-6" LOGO TEXT

DISAPPROVAL: _____

DATE: *3.8.21*



TOWN OF NEEDHAM

DESIGN REVIEW BOARD

Public Service Administration Building

500 Dedham Avenue

Needham, MA 02492

Application and Report

Property Location: 380 First Avenue Date: _____

Owner: CHB Properties, Inc., c/o Boston Children's Hospital

Address: 300 Longwood Avenue, Boston, MA 02115

Telephone: ^{Street} 617-574-4179 (Tim Sullivan, counsel for Boston Children's Hospital) ^{City} ^{State} ^{Zip}

Applicant: CHB Properties, Inc., c/o Boston Children's Hospital

Address: 300 Longwood Avenue, Boston, MA 02115

Telephone: ^{Street} 617-574-4179 (Tim Sullivan, counsel for Boston Children's Hospital) ^{City} ^{State} ^{Zip}

Designer/Installer: Selbert Perkins Design Collaborative

Address: 5 Water Street, Arlington, MA 02476

Telephone: ^{Street} 781-574-6605 ^{City} ^{State} ^{Zip}

Type of Application
☒ Sign
☐ Minor Project
☐ Exterior Alterations
Major Project (Site Plan Review)
☐ - preliminary
☐ - final
☐ Flexible Subdivision
☐ Planned Residential Development
☐ Residential Compound

Brief description of sign or project:

Freestanding Monument Sign at main entrance and dropoff area

Please email completed application to elitchman@needhamma.gov

Approval extends through
time required for building
construction

NEEDHAM
DESIGN REVIEW BOARD

• RECOMMENDED ACTION •

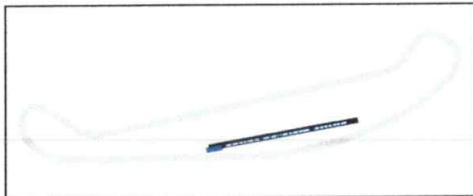
APPROVAL: _____

APPROVAL WITH CONDITIONS: _____

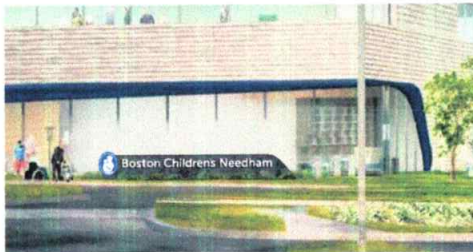
DISAPPROVAL: _____

DATE: 3.8.21

Revised 2/2020



PLAN VIEW



RENDERING CONTEXT

SIGN NUMBERS	SIGN TYPE	SIGN DESCRIPTION	SIGN AREA ALLOWED	SIGN AREA PROPOSED	NOTES
M1-03	Freestanding	Fabricated aluminum channel letters and icon, with face and halo illumination; Granite base structure and rear-facing applied vinyl text	32 SQ. FT.	28.45 SQ. FT. (FRONT SIDE) 19.3 SQ. FT. (BACK SIDE)	Allowed pursuant to Section 5.5.3.3

halo illuminate on only

2" DEEP FABRICATED ALUMINUM CHANNEL LETTERS; REAR-FACING INTERNAL LED MODULES FOR HALO-ILLUMINATION EFFECT

SQUARE FOOTAGE CALCULATION	
	9.6
B	1
os	1.5
i	.75
on	1.5
Child	4.5
ren	2
s	1
N	1
ee	1.5
dh	2.1
am	2
TOTAL: 28.45 SQ. FT.	



FABRICATED ALUMINUM INTERNALLY ILLUMINATED LOGO CABINET; DIMENSIONAL ACRYLIC FACE AND INTERNAL LED MODULES

1 Sign Elevation—Front View
scale: 3/8" = 1'-0"

APPLIED VINYL TEXT

dimensional metal letters

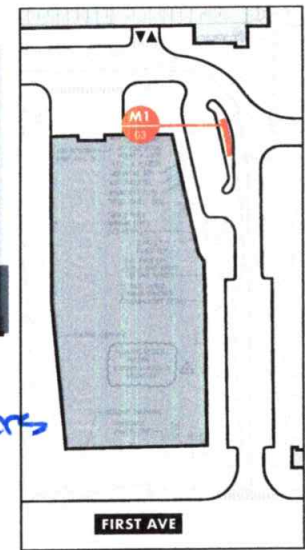
NEEDHAM
DESIGN REVIEW BOARD
• RECOMMENDED ACTION •

APPROVAL

APPROVAL WITH CONDITIONS:

McGuire

2 Sign Elevation—Rear View
scale: 3/8" = 1'-0"



SIGN LOCATION

 Boston Children's Hospital

DISAPPROVAL
DATE: *3.8.21*

PAYETTE

PHASE:
SCHEMATIC DESIGN

PROJECT:
BCH NEEDHAM
BUILDING & SITE SIGNAGE

M1 Monument Sign — Main Entrance / Dropoff

sign may be lit full time



TOWN OF NEEDHAM

DESIGN REVIEW BOARD

Public Service Administration Building
500 Dedham Avenue
Needham, MA 02492
Application and Report

Property Location: 380 First Avenue Date: _____

Owner: CHB Properties, Inc., c/o Boston Children's Hospital

Address: 300 Longwood Avenue, Boston, MA 02115

Telephone: 617-574-4179 (Tim Sullivan, counsel for Boston Children's Hospital)
Street City State Zip

Applicant: CHB Properties, Inc., c/o Boston Children's Hospital

Address: 300 Longwood Avenue, Boston, MA 02115

Telephone: 617-574-4179 (Tim Sullivan, counsel for Boston Children's Hospital)
Street City State Zip

Designer/Installer: Selbert Perkins Design Collaborative

Address: 5 Water Street, Arlington, MA 02476

Telephone: 781-574-6605
Street

Telephone: _____

Type of Application
☒ Sign
☐ Minor Project
☐ Exterior Alterations
☐ Major Project (Site Plan Review)
☐ - preliminary
☐ - final
☐ Flexible Subdivision
☐ Planned Residential Development
☐ Residential Compound

NEEDHAM	
DESIGN REVIEW BOARD	
• RECOMMENDED ACTION •	
APPROVAL:	<u>M. Gweeny</u>
APPROVAL WITH CONDITIONS:	_____
DISAPPROVAL:	_____
DATE:	<u>3.8.21</u>

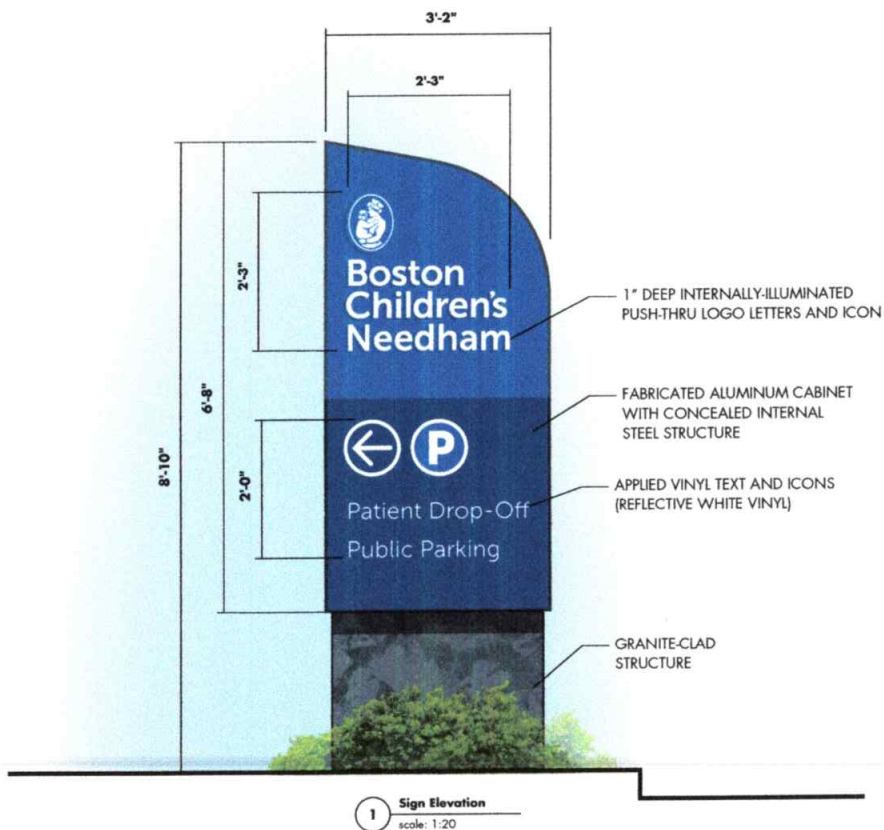
Brief description of sign or project:

On-Premises Wayfinding Sign facing First Avenue (Option 2)

Please email completed application to elitchman@needhamma.gov

SIGN NUMBERS	SIGN TYPE	SIGN DESCRIPTION	SIGN AREA ALLOWED	SIGN AREA PROPOSED	NOTES
D1-04	On-premises wayfinding	Fabricated aluminum sign cabinet with granite-clad base and push-thru illuminated logo and vinyl directional text	4 SQ. FT.	5.34 SQ. FT. (EACH SIDE)	Special permit requested for sign area

SQUARE FOOTAGE CALCULATION	
	0.62
Boston	0.61
Children's	.85
Needham	.85
	0.62
	0.62
Patient Drop-Off	0.53
Public Parking	0.64
TOTAL: 5.34 SQ. FT.	



NEEDHAM DESIGN REVIEW BOARD

• RECOMMENDED ACTION

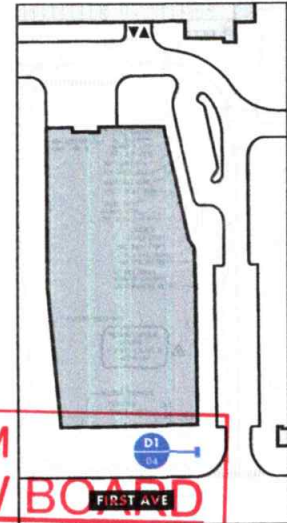
APPROVAL: _____

APPROVAL WITH CONDITIONS: _____

M. Gweany

DISAPPROVAL: _____

DATE: *3.8.21*





**Town of Needham
Design Review Board
Application Review Form**

Applicant Name: A J Prose

Property Location: 120 Highland Ave

Type of Application: signs

Application Fee Explanation and Total Due: 2 signs 750

Application Fee Amount Received: _____

Mailing Address for Reviewed/Stamped Applications to be Returned:



TOWN OF NEEDHAM

DESIGN REVIEW BOARD

Public Service Administration Building
500 Dedham Avenue
Needham, MA 02492
Application and Report

Property Location: 120 HIGHLAND AVENUE SUITE B **Date:** OCT 31, 2023

Owner: NEEDHAM GATEWAY, LLC

Address: Box 920757 Needham MA 02492

Telephone: 781-910-7933

Applicant: BRIAN BRINKERS - ACME SIGN CORPORATION

Address: 3 LAKELAND PARK DR. PEABODY, MA 01960

Telephone: 978 535-6600

Designer/Installer: ACME SIGN CORPORATION

Address: 3 LAKELAND PARK DR. PEABODY, MA 01960

Telephone: 978 535-6600

Type of Application
☒ Sign
☐ Minor Project
☐ Exterior Alterations
Major Project (Site Plan Review)
☐ - preliminary
☐ - final
☐ Flexible Subdivision
☐ Planned Residential Development
☐ Residential Compound

**NEEDHAM
DESIGN REVIEW BOARD**

• RECOMMENDED ACTION •

APPROVAL: _____

APPROVAL WITH CONDITIONS: _____

DISAPPROVAL: _____

DATE: 11.6.23

Brief description of sign or project:

INSTALL ONE 32SF SET OF CHANNEL LED LETTERS/LOGO ONTO REAR FACADE (PARKING LOT)

PER SKETCH ATTACHED

Please email completed application to elitchman@needhamma.gov

sign can be installed on either the Highland Avenue elevation or on the parking lot elevation of the building

Rear Entrance



145"

Frontage = 32' x 20' or 640 square feet

Sign Area = ~~32sf~~ 30sf
or 5% of wall area.

NEEDHAM DESIGN REVIEW BOARD

• RECOMMENDED ACTION •

APPROVAL: _____

APPROVAL WITH CONDITIONS: _____

DISAPPROVAL: _____

DATE: 11.6.23

31.75"



Custom Sign
Advertising

3 Lakeland Park
Peabody, MA 01960
(978) 535-6600

acmesigncorp.com

CLIENT



DATE: August 7, 2023

STREET 120 Highland Ave.

TOWN: Needham, MA

REF: Brian B

SCALE: None



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- display the design publicly.

110 VOLTS

Primary Electrical To Sign
Is To Be Provided By Others.
20 Amp Dedicated Circuit With
No Shared Neutrals And A Ground
Returning To The Panel Is Required
For All Installations.



Colors Represented In This Drawing
Are For Presentation Purposes Only.
They Will Not Match Your Finished
Product Perfectly. Color Call-Outs
Are For A Match As Close As Possible.

REVISED	DATE
Resize	

Page 2 of 2

☒ PRELIMINARY
☐ FINAL ACCEPTANCE



TOWN OF NEEDHAM

DESIGN REVIEW BOARD

Public Service Administration Building
500 Dedham Avenue
Needham, MA 02492
Application and Report

Property Location: 120 HIGHLAND AVENUE SUITE B **Date:** OCT 31, 2023

Owner: NEEDHAM GATEWAY, LLC

Address: Box 920757 Needham MA 02492
Street City State Zip
Telephone: 781-910-7933

Applicant: BRIAN BRINKERS - ACME SIGN CORPORATION

Address: 3 LAKELAND PARK DR. PEABODY, MA 01960
Street City State Zip
Telephone: 978 535-6600

Designer/Installer: ACME SIGN CORPORATION

Address: 3 LAKELAND PARK DR. PEABODY, MA 01960
Street City State Zip

Telephone: 978 535-6600

Type of Application	
☒	Sign
☐	Minor Project
☐	Exterior Alterations
Major Project (Site Plan Review)	
☐	- preliminary
☐	- final
☐	Flexible Subdivision
☐	Planned Residential Development
☐	Residential Compound

Brief description of sign or project:

INSTALL ONE 32SF SET OF CHANNEL LED LETTERS/LOGO ONTO FRONT (HIGHLAND AVE)

STOREFRONT PER SKETCH ATTACHED.

Please email completed application to elitchman@needhamma.gov

NEEDHAM DESIGN REVIEW BOARD	
APPROVAL:	<u>McGarry</u>
APPROVAL WITH CONDITIONS:	<u></u>
DISAPPROVAL:	<u></u>
DATE:	<u>11-6-23</u>

Revised 2/2020

Front Entrance



145"

Sign can be installed on either the Highland Ave elevation or on the parking lot elevation of the building

Frontage = 24' x 35' or 840 square feet

Sign Area = 32sf
or 3% of wall area.

NEEDHAM DESIGN REVIEW BOARD

• RECOMMENDED ACTION •

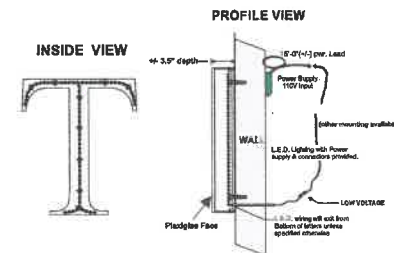
APPROVAL: *M. Greening*

APPROVAL WITH CONDITIONS: _____

DISAPPROVAL: _____

DATE: *11-6-23*

31.75"



TYPICAL CHANNELLED LETTER SPEC.



Custom Sign
Advertising

3 Lakeland Park
Peabody, MA 01960
(978) 535-6600

acmesigncorp.com

CLIENT



DATE: August 7, 2023

STREET: 120 Highland Ave.

TOWN: Needham, MA

REP: Brian B

SCALE: None



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- prepare derivative works based on the design;
- distribute copies of the design by sale or other transfer and;
- display the design publicly.

110 VOLTS

Primary Electrical To Sign Is To Be Provided By Others.
20 Amp Dedicated Circuit With No Shared Neutrals And A Ground Returning To The Panel Is Required For All Installations.



Colors Represented In This Drawing Are For Presentation Purposes Only. They Will Not Match Your Finished Product Perfectly. Color Call-Outs Are For A Match As Close As Possible.

REVISED	DATE
Resize	

Page 1 of 2

☒ PRELIMINARY
☐ FINAL ACCEPTANCE



**Town of Needham
Design Review Board
Application Review Form**

Applicant Name: Little Spoon Thai Kitchen

Property Location: 925 Great Plain Avenue

Type of Application: signage

Application Fee Explanation and Total Due: \$75

3 items reviewed: Wall sign, projecting sign, window graphics

Application Fee Amount Received: \$0

Mailing Address for Reviewed/Stamped Applications to be Returned:



TOWN OF NEEDHAM

DESIGN REVIEW BOARD

Public Service Administration Building

500 Dedham Avenue

Needham, MA 02492

Application and Report

Property Location: 952 Great Plain Ave, Needham, MA 02492 **Date:** 06-18-2021

Owner: Apirak Chuenprapa

Address: 21 Peabody St Newton MA 02458
Street City State Zip

Telephone: 617-893-3516

Applicant: AZ Signs

Address: 33 Newport Ave, Suite C Quincy MA 02171
Street City State Zip

Telephone: 781-363-4359

Designer/Installer: AZ Signs

Address: 33 Newport Ave, Suite C Quincy MA 02171
Street City State Zip

Telephone: 781-363-4359

Type of Application
☒ Sign
☐ Minor Project
☐ Exterior Alterations
Major Project (Site Plan Review)
☐ - preliminary
☐ - final
☐ Flexible Subdivision
☐ Planned Residential Development
☐ Residential Compound

**NEEDHAM
DESIGN REVIEW BOARD**

• RECOMMENDED ACTION •

APPROVAL: _____

APPROVAL WITH CONDITIONS: _____

DISAPPROVAL: _____

DATE: 6.22.21

Brief description of sign or project:

Install a 20" x 20" non-illuminated Blade Sign

22"

Please email completed application to elitchman@needhamma.gov

952 Great Plain St, Needham, MA 02492



Specification:

Front Lit Channel Letter Sign (Total 24 SF)

- Face: 3/16" acrylic with vinyl overlay
- Return: .040" white alum. with 4" Deep
- Trim Cap: 1" white jewelite
- Color: Midnight Blue#591(8800) ■

Magenta#044(8800) ■■

Logo: graphic print

- Backing: Painted Alum. with 1" Deep
- Illumination: Internal LED
- UL lable listed

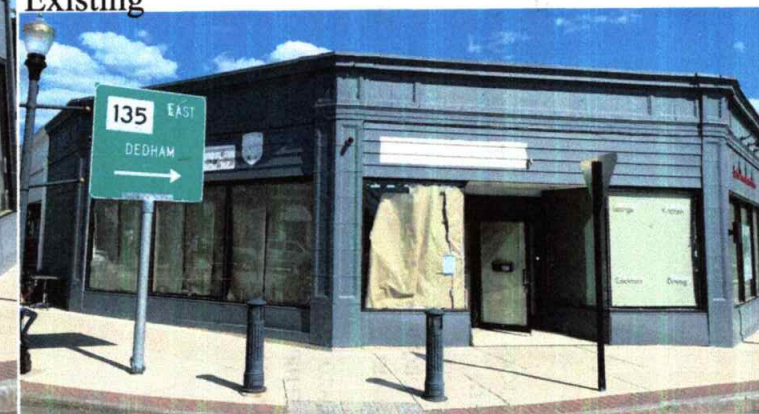
Proposed



Double-side Blade Sign: (Total 2.8 SF)

- Face: MDO board with vinyl overlay
- Return: 2" Deep

Existing



Customer: Apirak Chuenprapa
Company: Little Spoon
Phone: 617-893-3516
Estimate:

Address: 952 Great Plain Ave
City: Needham
State/ZIP: MA 02492
Job No.: 987
Date: 06-18-2021

The undersigned, in his or her individual and official capacity, hereby certifies the quoted prices, designs, terms, and conditions are accepted. AZ SIGNS is authorized to perform the work as specified.

x _____ Date _____
Print Name _____

AZ SIGNS & STOREFRONTS
安興招牌·玻璃·鋁門面 | 781-363-4359
33 NEWPORT AVENUE, SUITE C, QUINCY, MA 02171



TOWN OF NEEDHAM

DESIGN REVIEW BOARD

Public Service Administration Building

500 Dedham Avenue

Needham, MA 02492

Application and Report

Property Location: 952 Great Plain Ave, Needham, MA 02492 **Date:** 06-18-2021

Owner: Apirak Chuenprapa

Address: 21 Peabody St Newton MA 02458
Street City State Zip

Telephone: 617-893-3516

Applicant: AZ Signs

Address: 33 Newport Ave, Suite C Quincy MA 02171
Street City State Zip

Telephone: 781-363-4359

Designer/Installer: AZ Signs

Address: 33 Newport Ave, Suite C Quincy MA 02171
Street City State Zip

Telephone: 781-363-4359

Type of Application
☒ Sign
☐ Minor Project
☐ Exterior Alterations
☐ Major Project (Site Plan Review)
☐ - preliminary
☐ - final
☐ Flexible Subdivision
☐ Planned Residential Development
☐ Residential Compound

**NEEDHAM
DESIGN REVIEW BOARD**

• RECOMMENDED ACTION •

APPROVAL: _____

APPROVAL WITH CONDITIONS: _____

M. G. Wemy

DISAPPROVAL: _____

DATE: 06-18-21

Brief description of sign or project:

Install a 27" x 126" Front Lit Channel Letter (Total 24 SF)

wall sign

wall graphic

Please email completed application to elitchman@needhamma.gov

- Backing: Painted Alum. with 1" Deep
- Illumination: Internal LED
- UL lable listed

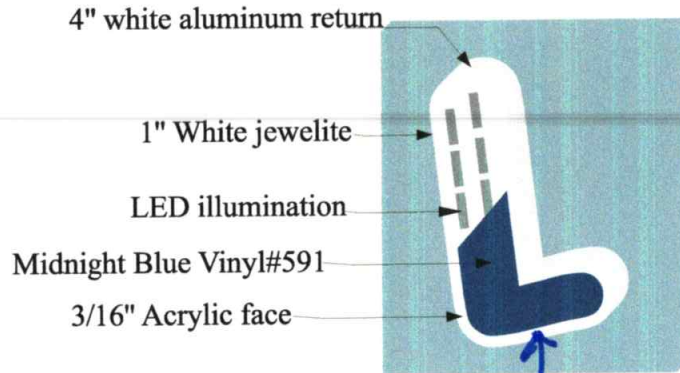
- Face: MDO board with vinyl overlay
- Return: 2" Deep

A photograph of the exterior of a 'Little Spoon Thai Kitchen' restaurant. The building is a single-story structure with a grey facade and large glass windows. A green street sign on the left indicates '135 EAST DEDHAM' with a right-pointing arrow. The restaurant's logo, featuring a cartoon character and the text 'Little Spoon Thai Kitchen', is mounted above the entrance. Four numbered callouts are present: 1 points to the upper corner of the building; 2 points to a circular 'Little Spoon' logo on the wall; 3 points to a large window display; and 4 points to a black metal bollard on the sidewalk. A black metal lamp post is visible on the far left.

AZ SIGNS & STOREFRONTS
安興 招牌·玻璃·鋁門窗 | 781-363-4359
33 NEWPORT AVENUE, SUITE C, QUINCY, MA 02171

Front Lit Channel Letter Signs

Front View



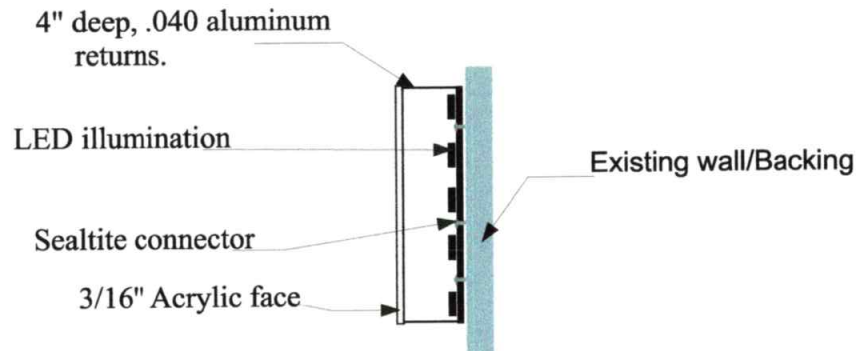
white edging
1/2 max

NEEDHAM
DESIGN REVIEW BOARD
• KICK OFF NOLED ACTION •

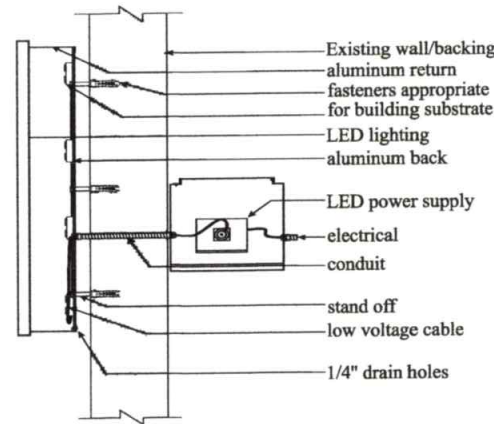
APPROVAL: _____
APPROVAL WITH CONDITIONS: _____
M. G. Wany

DISAPPROVAL: _____
DATE: *6-28-21*

Side View



Fastener Type:
#10-#12 x 1-1/4" Plastic Ribbed Anchors
#2 1-1/2" Phillips Exterior Screws



Customer: Apirak Chuenprapa
Company: PM Store Corporation
Phone: 617-893-3516
Estimate:

Address: 952 Great Plain Ave
City: Needham
State/ZIP: MA 02492
Job No.: 987
Date: 05-29-2021

The undersigned, in his or her individual and official capacity, hereby certifies the quoted prices, designs, terms, and conditions are accepted. AZ SIGNS is authorized to perform the work as specified.

Date
Print Name

AZ SIGNS & STOREFRONTS
安興招牌·玻璃·鋁門面 | 781-363-4359
33 NEWPORT AVENUE, SUITE C, QUINCY, MA 02171



**Town of Needham
Design Review Board
Application Review Form**

Applicant Name: Prestige Homecare

Property Location: 33 4th Avenue

Type of Application: sign

Application Fee Explanation and Total Due: \$25

Application Fee Amount Received: _____

Mailing Address for Reviewed/Stamped Applications to be Returned:



TOWN OF NEEDHAM

DESIGN REVIEW BOARD

Public Service Administration Building

500 Dedham Avenue

Needham, MA 02492

Application and Report

Location: 33 4th Avenue Date: August 13, 2021

Owner: Sheila Shulkin and Lori Shulkin Lowinger trustees of Fourth Avenue Realty Trust

Address: 15 Court Street Boston MA 02108
Street City State Zip

Telephone: _____

Applicant: Prestige Homecare

Address: 33 4th Avenue Needham, MA 02494
Street City State Zip

Telephone: 617-602-5683

Designer/Installer: Fastsigns

Address: 15 Kearney Road Needham MA 02494
Street City State Zip

Telephone: 781-444-4889

Type of Application
☒ Sign
☐ Minor Project
☐ Exterior Alterations
☐ Major Project
☐ - preliminary
☐ - final
☐ Flexible Subdivision
☐ Planned Residential Development
☐ Residential Compound

NEEDHAM DESIGN REVIEW BOARD	
• RECOMMENDED ACTION •	
APPROVAL:	_____
APPROVAL WITH CONDITIONS:	_____
<i>M. Gwary</i>	
DISAPPROVAL:	_____
DATE:	<u>9.13.21</u>

Brief description of sign or project:

(1x) Set 3-Dimensional Letters/Graphics Stud Flush Mounted to Brick Facade.



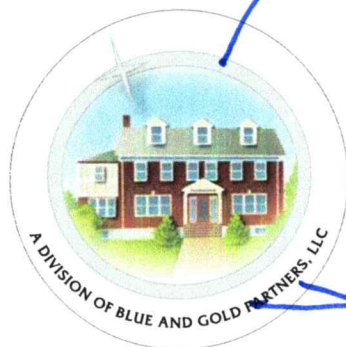
Primary Signage

78in

Prestige

HOMECARE

28.76in



FCO 3 Dimensional Letters Flush Mounted with Studs

PMS 7738 C

Black

"Circle" = Clear 1/2" Acrylic with Printed Vinyl Decal with Gloss UV Lamination, Premium Black RTA

"Green Stripe" Painted on All Sides PMS 7738 C

All Other Text 1/2" Painted Black Acrylic

**NEEDHAM
DESIGN REVIEW BOARD**

RECOMMENDED ACTION

APPROVAL:

APPROVAL WITH CONDITIONS:

M. G. Swamy

DISAPPROVAL:

DATE: 9.13.21

Left Side Mounting Detail

Prestige Homecare
1/2" 3D Letter Sets
33 4th Avenue
Needham, MA 02494

Logo Height = 28.76in
"P" Height = 8.3"
"H" Height = 1.93"
Sign Height = 28.76in
Sign Width = 78in
Sign Square Footage = 15.5q'
Primary Grade to ground = 52.7in

*align left
edges of circle*



Previous Tenant



Existing Signage



Proposed Signage

Grade 52.7" From Top of Sign to Ground



1/2" Painted Acrylic Letters with Painted Returns

1/2" Clear Acrylic Icon with Printed Vinyl Face

Studs and Mounting Hardware

*Graphics not to scale but are proportionate.

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**Town of Needham
Design Review Board
Application Review Form**

Applicant Name: Ideal Tile

Property Location: 210 Highland Ave

Type of Application: Sign

Application Fee Explanation and Total Due: \$25

Application Fee Amount Received: \$25

Mailing Address for Reviewed/Stamped Applications to be Returned:



TOWN OF NEEDHAM

DESIGN REVIEW BOARD

Public Service Administration Building
500 Dedham Avenue
Needham, MA 02492
Application and Report

Property Location: 210 Highland Ave Needham, MA, 02494 **Date:** 11/02/2022

Owner: 210 Highland LLC

Address: 210 Highland Ave Newton MA 02494
Street City State Zip
Telephone: 518.409.1000

Applicant: Ideal Tile

Address: 210 Highland Ave Needham MA 02494
Street City State Zip
Telephone: 518.409.1000

Designer/Installer: Falcon Graphics

Address: 1151R Massachusetts Ave Arlington MA 02476
Street City State Zip

Telephone: 617.306.7748

Type of Application
☒ Sign
☐ Minor Project
☐ Exterior Alterations
☐ Major Project (Site Plan Review)
☐ - preliminary
☐ - final
☐ Flexible Subdivision
☐ Planned Residential Development
☐ Residential Compound

NEEDHAM
DESIGN REVIEW BOARD
• RECOMMENDED ACTION •
APPROVAL: _____
APPROVAL WITH CONDITIONS: _____
McWeeny
DISAPPROVAL: _____
DATE: 12.5.22

Brief description of sign or project:

Metal letters. 1" Rise. Colors black, white and red. Size 152"x65"

Please email completed application to elitchman@needhamma.gov

**210 Highland Ave
Needham, MA, 02494**

84 in
64.6 in

L=ON

51.06 in

SIGNAGE DEPTH



IDEAL TILE

Box Sign
64"x 64"
1"Rise Letters and logo

Colors:
White Black Red

Metal Letters & Paints

Brackets material is metal.



NEEDHAM
DESIGN REVIEW BOARD
• RECOMMENDED ACTION •

APPROVAL: _____
APPROVAL WITH CONDITIONS: _____

DISAPPROVAL: _____
DATE: 12.5.22



**1151 R Mass Ave
Arlington, MA 02476**

Date 10/31/2022

Project Title
LEONIDEALTILE

General Sign Specifications

- ☐ Interior
 ☒ Exterior
☐ Single Faced
 ☐ Double Faced
☐ _____
☐ Non-Illuminated
☒ Illuminated

Location Exterior Facade

Windload ____

Drawing Revisions

Drawn By	Date
----------	------



Design Review Board Meeting Minutes
Monday, March 4, 2024
7:30 p.m.

Board Members:

Mark Gluesing, Board Chair (P)
Bob Dermody, Board Member (P)
Susan Opton, Board Member (P)
Steve Dornbusch, Board Member (P)
Elisa Litchman, Administrative Specialist, Planning & Community Development (P)

Applicants & Attendees:

1. Tom Taricano, FastSigns representing MetroWest Dining LLC dba The Common Room

Chair Gluesing called the meeting to order on March 4, 2024, at 7:30 p.m. He reviewed the remote meeting procedures.

Agenda Item 1:

Tom Taricano, FastSigns representing MetroWest Dining LLC dba The Common Room located at 30 Dedham Avenue and applying for signage.

Tom Taricano, FastSigns, explained that one of the signs is proposed to be just large enough to cover shading from a previous sign. This is proposed to be an aluminum bar frame sign. The text will be a ¾" acrylic with sides painted gold. The front will be vinyl to add distressed marks. The border and background will also be printed in vinyl. The second sign is also proposed to be a bar frame sign, printed on vinyl. Existing lighting and awnings on the building are proposed to be used.

Mr. Dermody stated that he believes the 5'x5' square sign near the door is too large for the space. Ms. Opton agreed.

Mr. Taricano suggested a 4'x4' sign and the Board agreed.

Upon motion duly made by Mr. Dornbusch and seconded by Mr. Dermody, it was voted to approve the upper wall sign, as submitted, and the wall sign adjacent to the entrance with the condition that it be reduced to 4'x4' with the print adjusted accordingly. Bob Dermody – aye; Steve Dornbusch – aye; Susan Opton – aye; Chair Gluesing – aye. Motion passed 4-0.

Agenda Item 3:

Discussion of Housing Needham (HONE) Advisory Group status.

The Board discussed the HONE Advisory Group status. The Board agreed to review the base scenario map and proposed zones.

Minutes:

Minutes from the 02/12/2024 meeting

Upon motion duly made by Mr. Dornbusch and seconded by Mr. Dermody, it was voted to approve the meeting minutes of February 12, 2024, as presented. Bob Dermody – aye; Steve Dornbusch - aye; Susan Opton – aye; Chair Gluesing – aye. Motion passed 4-0-0.

Upon motion duly made by Mr. Dornbusch and seconded by Mr. Dermody, it was voted to adjourn at 8:02 p.m. Bob Dermody – aye; Steve Dornbusch - aye; Susan Opton – aye; Chair Gluesing – aye. Motion passed 4-0.

Next Public Meeting – March 25, 2024 at 7:30pm via Zoom Webinar