

Town of Needham, Massachusetts
Community Preservation Committee
Meeting Minutes
April 19, 2023

Place: Hybrid Meeting, Charles River Room, PSAB, 500 Dedham Avenue, Needham
The Board will attend in person. The public may attend in person or via Zoom.

Present: Chair, Peter Pingitore; Vice-Chair, Robert Dermody; Dave Herer, Reg Foster,
Jeanne McKnight

Remote: Joe Barnes, Rick Zimbone

Absent: Laura Dorfman, Dina Hannigan

Staff: Cecilia Simchak

Call to Order

At 7:30 p.m., Chair Pingitore called the meeting to order, read the Open Meeting Law statement and disclosed the meeting is being video recorded.

Chair's Updates - There were no updates.

Discussion of Finance Committee Follow-Up Consultation

The sums to fund the appropriations for each CPC grant article will be transferred from CPA Free Cash. The request from Needham Housing Authority for Seabeds Cook Preservation; and the request from Parks & Recreation for the DeFazio Playground design will each be funded from CPA Free Cash. The Finance Committee voted to support both articles.

Discussion of Town Meeting Presentations and Postings

Materials and postings will be available on the Town Meeting web site and available for Town Meeting members prior to Town Meeting.

Members reviewed CPC Town Meeting presentations.

- Article 21, Appropriate to Community Preservation Fund
- Article 22, Appropriate to Community Preservation Fund Supplement
- Article 23, Seabeds Cook
 - Members discussed phrasing questions for a Q&A document that would inform Town residents.
 - Members confirmed they would like R. Foster as the NHA proponent representative to clarify in the Q&A document the issue of ownership of Seabeds and Cook after financial re-positioning and to explain the financial repositioning concept in terms understandable to laypeople.
- Article 24, DeFazio Playground Project

C. Simchak will collect and post documents, plans, presentations, project photos and Q & A's to the web site.

April 19, 2023

Report to Town Meeting - May 2023

The report will be posted to the Town Meeting web site.

C. Simchak files a report to the State on the status of projects and meets annually with D. Davison to close out any appropriations, determine whether a project is complete, and any turnback due. There is a periodic update form to update the liaisons.

CPA Plan Updates - Follow-Up

Chair Pingitore updated Appendix A (color chart) to contain two footnotes. A live link to all Appendices was added to the document.

Needham CPA Application and Process Updates

The last of the edits is complete with input from all members.

CPC Spending vs. Appropriations

The five-year spreadsheet is not yet complete. This item will be considered at the June meeting.

Updates on CPC Administrative Staff, Financial Consultant, Advisory Group

1. Financial Consultant - A requisition will go out before May 31 to recruit someone to review/analyze requests for funding. Some consultants willing to help have been identified.

Next Meeting: May 17, 2023

Matters not reasonably anticipated by the Chair 48 hours in advance

League of Women Voters' Night

Members discussed their Town Meeting precinct assignments to be held at 7:30 pm at the Senior Center. There will be a meeting at 6:30 pm for new people.

The warrant is on-line.

MOTION: R. Dermody moved to adjourn the meeting at 8:56 pm.

SECONDED: D. Herer

VOTE: J. Barnes, aye; R. Dermody, aye; R. Foster, aye; D. Herer, aye;
J. McKnight, aye; P. Pingitore, aye; R. Zimbone, aye. Unanimously approved.

MOTION CARRIES: 7-0

Informational

The packet with meeting materials for this meeting is available at this link:

<https://www.needhamma.gov/Archive.aspx>

Respectfully submitted,

Dale Michaud
Recording Secretary