



Needham Board of Health



AGENDA

Friday May 12, 2023
9:00 a.m. to 11:00 a.m.

Public Services Administration Building – Charles River Room
500 Dedham Avenue, Needham MA 02492
& via Zoom

To listen/view this meeting, download the “Zoom Cloud Meeting” app in any app store or at www.zoom.us. At the above date and time, click on “Join a Meeting” and enter the meeting ID **873 8015 5786** and passcode **397134** or click the link below to register:
<https://us02web.zoom.us/j/89106908441?pwd=WjI5L2NlRXRXRm0WFLRUNVc09XaDRScz09>

- 9:00 – Welcome & Public Comment Period
- 9:05 – Review of Minutes (April 14, 2023)
- 9:05 – Opioid Settlement Update
Timothy McDonald, Director of Health and Human Services
- 9:15 – Pesticide Reduction Pamphlet
Tara Gurge, Assistant Public Health Director
- 9:25 – Rice Barn Discussion
Timothy McDonald, Director of Health and Human Services
Tara Gurge, Assistant Public Health Director
- 9:35 – Draft Permit & License Fee Schedule
Timothy McDonald, Director of Health and Human Services
- 9:45 – Staff Reports & COVID Update
- 10:30 – Brief Updates
- Other Items
- Upcoming BOH meetings
 - July 14th from 9:00 – 11:00 a.m. at Public Services Administration Building (PSAB)
- Adjournment

(Please note that all times are approximate)



Needham Public Health Division



Board of Health Meeting Minutes DRAFT

Date: April 14, 2023

Location: Rosemary Public Services Administration Building – Charles River Room 500
Dedham Avenue, Needham MA 02492 & via Zoom

Members: Edward Cosgrove, PhD, Chair; Kathleen Ward Brown, ScD, Member; Member; Tejal K. Gandhi, MD, MPH, Member; Robert A. Partridge, MD, MPH, Member; Stephen Epstein, MD, MPP, Member

Staff Present: Timothy Muir McDonald, Director of Health, and Human Services; Tara Gurge; Ginnie Chacon-Lopez; Hanna Burnett, Diana Acosta; Carol Read; Julie McCarthy; Michael Lethin; Rebecca Hall; Lydia Cunningham; Cindi Melanson; Lynn Schoeff; and Karen Shannon.

Welcome & Public Comment Period

Dr. Cosgrove called the meeting to order at 9:00AM and initiated a roll call. Present were Dr. Brown – Y, Dr. Partridge – Y, Dr. Gandhi – Y, Dr. Cosgrove - Y, and Dr. Epstein – Y.

According to Chapter 107 of the Acts of 2022, as an act relative to extending certain states of emergency accommodations, as passed by the General Court, and signed into law by Acting Governor Karyn Polito, on July 16 2022, revised Section 20 of Chapter 20, the Acts of 2021. In so doing, provided modifications to the Massachusetts Open Meeting Law, which allow for flexibility to hold remote only, and hybrid meetings, while preserving public access and, where appropriate, public participation. Currently, that additional flexibility will expire on March 31, 2025, unless additional legislative action occurs. As part of today's hybrid meeting, all votes will occur via a roll call.

Review of Minutes – (Feb. 16th, March 13th, March 17th)

Upon motion duly made by Dr. Gandhi, and seconded by Dr. Brown, it was voted to approve the minutes of February 16, 2023, as submitted. Motion passed: Dr. Brown – Y, Dr. Partridge – Y, Dr. Gandhi – Y, Dr. Cosgrove - Y, and Dr. Epstein – Y.

Upon motion duly made by Dr. Epstein, and seconded by Dr. Gandhi, it was voted to approve the minutes of March 13, 2023, as submitted. Motion passed: Dr. Brown – Y, Dr. Partridge – A, Dr. Gandhi – Y, Dr. Cosgrove - Y, and Dr. Epstein – Y.



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Upon motion duly made by Dr. Gandhi, and seconded by Dr. Brown, it was voted to approve the minutes of March 17, 2023, as submitted. Motion passed: Dr. Brown – Y, Dr. Partridge – A, Dr. Gandhi – Y, Dr. Cosgrove - Y, and Dr. Epstein – Y.

Needham Housing Authority Modernization & Redevelopment Initiative, Reg Foster, Chair of the Needham Housing Authority

Reg Foster, Chair of the Needham Housing Authority (NHA), gave a brief presentation on the NHA's goals and objectives for the redevelopment of Linden Chambers.

Dan Chen, BH+A Architect/Engineering Team, stated that one of his team's principal areas of experience is elderly, affordable housing. Linden Chambers currently contains 152 undersized studios, separated into two clusters. There are many shortcomings of this site as an elderly housing project, such as access. This is a State affordable housing property. As such, a one-bedroom unit is expected to increase in size to approximately 575-600 s.f. There are some wetland conditions on the site.

Mr. Chen displayed some conceptual ideas for the project. There should be approximately 86 parking spaces on site. Wetland buffers are delineated on the plans. The project will be phased, with an intention to replace all 152 existing studio units by bringing them up to modern standards, by increasing unit sizes and providing adequate amenities. New senior/disabled units are proposed to be built, with an exploration into family units. These would equate to approximately 80-100 new units. Barriers to access will be removed, ensuring that all 2+ story buildings have elevators. The design will fit into the Linden Chambers neighborhood and meet Needham's sustainability targets.

Mr. Chen stated that, in terms of Board of Health topics, he would like to discuss ambulance and EMT access to residents, elderly transportation locations on the site, and a community room to promote senior healthy eating and social support groups.

Mr. McDonald noted that the Public Health Division has received a number of housing complaints from Linden Chambers, due to building issues, so higher quality units would be an improvement.

Dr. Epstein stated that there are different issues to address between low income and elderly units. It will be important to determine how elderly residents will be able to move from one building to another, in order to access a community room for example. It will be very expensive to move toward an all-electric project. This may not be the most cost-effective proposal for residents.



Needham Public Health Division



Dr. Brown stated that there can be issues with heat pumps for indoor air quality. There needs to be sufficient makeup air in these spaces. She would like to see as much green space as possible surrounding this area. Mr. Chen stated that the current site plan is around 0.7, when the minimum is approximately 0.5. A central green area will be sought if parking is found to be appropriate.

Dr. Gandhi asked if there will be ways for the population of these units to enjoy the outdoor space. Mr. Chen stated that courtyards for these kinds of projects are usually quite large. Dr. Gandhi asked about the challenges of this project. Dr. Chen stated that the height, shape, and style of these buildings may be a challenge.

Dr. Epstein noted that this project could be an opportunity to create a community kitchen to be used by the Traveling Meals program.

Dr. Partridge asked about EMT and ambulance access for residents. Mr. Chen stated that this will be considered in concert with fire access to the building. There may be access toward the rear of the building, while also minimizing non-pervious surfaces on the site.

Mr. McDonald asked if the team had considered making this a larger project, as there seems to be a growing need for this type of housing. Mr. Foster stated that the maximum number of units was determined to be approximately 300-330, but this would require more massive building in this residential neighborhood.

Board of Health Vote

Revise Article 11: Biosafety Regulations in Needham

Ms. McCarthy reviewed Section 11.3 – Needham Biosafety Committee with the Board. Also, for Section 11.5.6, Town Counsel suggested that certain educational institutions at BSL1, could be exempt from the regulations. Mr. McDonald noted that the Board previously stated that it would like all participants to register. The Board agreed with the language as presented.

Mr. McDonald noted that Dr. Gandhi asked about zoning and interplay with the Board of Health's regulations. The Board has the right to restrict certain levels of biological laboratory functioning throughout Needham. These regulations would require that BSL4 is off the table throughout Needham and BSL3 is off the table without a rigorous variance process. The Planning Board could technically allow the use of a BSL3 lab, but the operation could not occur without a permit to operate from the Board of Health. This would likely not be an imminent concern in Needham, as there are few BSL3 labs located throughout the State.

Dr. Brown recused herself from this item.



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Upon motion duly made by Dr. Epstein, and seconded by Dr. Gandhi, it was voted adopt Article 11: Biosafety Regulations with the proposed amendment to Section 11.3. Motion passed: Dr. Partridge – Y, Dr. Gandhi – Y, Dr. Cosgrove - Y, and Dr. Epstein – Y.

Update on Claxton Field and Environmental Testing Results

Mr. McDonald noted that the test results confirmed that remediation is needed on site. This will be the same remediation as originally considered. Remediation will move forward at this time. The field can be used, according to DEP, before the geotechnical membrane and additional fill are placed. Additional tests on the perimeter of the site were requested.

Accessory Dwelling Units – Board of Health Policy Position

Mr. McDonald stated that the Council on Aging issued its in support of this policy. A letter stating the Board's policy position has been drafted with certain changes recommended. The Public Health Division and the Board previously disagreed with the definition of the word "family," as presented in the policy. The suggestion is not to define "family." The Town's bylaw has limits on the length of rentals.

Dr. Epstein stated that the original idea for this policy has to allow seniors to age in place. This was to allow seniors to remain as independent as possible, for health reasons. If the ADU is being suggested due to financial reasons, this becomes a slippery slope. This may be a concern to address at Town Meeting.

Upon motion duly made by Dr. Gandhi, and seconded by Dr. Brown, it was voted to support the Board of Health's policy position letter. Motion passed: Dr. Brown – Y, Dr. Partridge – Y, Dr. Gandhi – Y, Dr. Cosgrove - Y, and Dr. Epstein – Y.

Comprehensive Food Safety - Informing the Public

Ms. Gurge presented a project of Ecom Lu's, a Certificate of Excellence Restaurant Grading initiative, along with the finalized draft of the grading document. This is a food safety grading system which will be shared only with the restaurants. Restaurant performance will be measured against the Food Safety Standards, allowing staff to pinpoint violations. If establishments meet the requirements, receiving a 90 or above grade, they will receive a Certificate of Excellence to post in their front window. This is to incentivize restaurants to be more proactive on their food safety protocols. The certificate would last until the next routine inspection.

Dr. Epstein suggested that the level of inspection excellence be maintained over a certain period of time in order to receive a certificate.



Needham Public Health Division



Dr. Gandhi suggested monitoring those businesses that have English as a second language. Ms. Gurge agreed that education will be a main component and a pilot program will be undertaken first. The program will not begin until feedback is received. Ms. Gurge noted that the information about which restaurants have received certificates will be posted on the Public Health website, so that the public can be informed.

Dr. Partridge suggested this be named the Needham Food Safety Excellence Program.

Town of Needham General By-law Banning Most Single-Use Plastic Bags with Green Needham

Green Needham Volunteers Kathy Raiz and Rob Fernandez presented to the Board. Mr. Fernandez explained that this will be presented through a citizens petition to be voted on at Town Meeting in May. The proposal is to remove plastic shopping bags which can be distributed by retailers and restaurant in Town. Ms. Raiz stated that this will eliminate both thick and thin plastic bags from all retailers, no matter the size.

Dr. Epstein displayed a reusable bag and asked if it qualifies. Ms. Raiz stated that reusable bags would not be eliminated. Dr. Epstein stated that many reusable bags are made of plastic, and some have hard plastic inserts. Ms. Raiz stated that reusable bags with stitching are generally made out of polypropylene and would be acceptable.

It was noted that the Board is being asked to enforce this item. Mr. McDonald suggested that this be completed through complaint-driven enforcement. This bylaw would not begin until January 1, 2024, if adopted at Town Meeting.

Upon motion duly made by Dr. Epstein, and seconded by Dr. Cosgrove, it was voted to endorse the draft bylaw, assuming it will be amended as discussed. Motion passed: Dr. Brown – Y, Dr. Partridge – Y, Dr. Gandhi – Y, Dr. Cosgrove - Y, and Dr. Epstein – Y.

Staff Reports & COVID Update

The Board agreed to review the staff reports by question only, due to lack of time.

Dr. Cosgrove asked if the Board has the authority to end the Rice Barn issue at this time. Ms. Gurge stated that she believes this is appropriate at this time. Staff has not seen any improvements completed at this time. The Board agreed to address this at its next meeting.

Brief Updates

- **SAPHE Working Group**



Needham Public Health Division



Mr. McDonald noted that the Chair of the Board is invited to the SAPHE working group. If there is a change in Chair during reorganization, the Board should decide if it wants Dr. Cosgrove to continue attending these meetings.

- **May 2023 Town Meeting, and Opioid Stabilization Fund, Town Meeting Warrant Article**

Mr. McDonald noted that funds from this will go into an account, but Town Meeting approval will be needed to move money out of the account. A community engagement process will begin in June to create a five-year spending plan.

- **Board of Health Letter to Select Board about Alcohol Licenses**

The Board discussed the alcohol regulations. Mr. McDonald noted that an alcohol compliance check was run on Wednesday and there were only two failures, decreased from the 11 found in December. The two failures were repeat failures. Town Counsel has stated that there are no number of failures that can result in revocation, per the ABCC's rules. Dr. Epstein stated that enforcement needs to be considered differently.

Board of Health Re-Organization

Upon motion duly made by Dr. Epstein, and seconded by Dr. Cosgrove, it was voted that Dr. Gandhi become the Chair of the Board of Health, and Dr. Brown become the Vice Chair of the Board of Health. Motion passed: Dr. Brown – Y, Dr. Partridge – Y, Dr. Gandhi – Y, Dr. Cosgrove – Y, and Dr. Epstein – Y.

Upcoming BOH Meetings

- **May 12th from 9:00 – 11:00 a.m. at TBD. at Public Services Administration Building (PSAB)**
- **June 9th from 9:00 – 11:00 a.m. at TBD . at Public Services Administration Building (PSAB)**
- **July 14th from 9:00 – 11:00 a.m. at TBD . at Public Services Administration Building (PSAB)**

Adjournment

Upon motion duly made by Dr. Brown, and seconded by Dr. Gandhi, it was voted to adjourn the meeting Dr. Brown – Y, Dr. Partridge – Y, Dr. Gandhi – Y, Dr. Cosgrove – Y, and Dr. Epstein – Y. Motion passed 5-0.

The meeting was adjourned at 10:58AM.



Needham Public Health Division



Attachment:
April 14, 2023 meeting packet

DRAFT



**Board of Health
TOWN OF NEEDHAM
AGENDA FACT SHEET**



MEETING DATE: 5/12/2023

Agenda Item	Opioid Settlement Update
Presenter(s)	Timothy McDonald, Director of Health and Human Services

1.	BRIEF DESCRIPTION OF TOPIC TO BE DISCUSSED
Mr. McDonald will give a brief update on the Opioid Settlement funding that was approved at Special Town Meeting, Monday, May 8, 2023.	
2.	VOTE REQUIRED BY BOARD OF HEALTH
Discussion only.	
3.	BACK UP INFORMATION:
None.	



**Board of Health
TOWN OF NEEDHAM
AGENDA FACT SHEET**



MEETING DATE: 5/12/2023

Agenda Item	Pesticide Reduction Pamphlet
Presenter	Tara Gurge, Assistant Public Health Director

1.	BRIEF DESCRIPTION OF TOPIC TO BE DISCUSSED
Ms. Gurge will present a revised Pesticide Reduction Pamphlet, entitled, “Healthy Lawns and Landscapes” to the BOH for final revisions. The Public Health Department received a request from a resident to finalize this pamphlet in order to be able to start sharing it with the public and promoting pesticide reduction methods. The Department composed the enclosed PSA last spring, which was approved and distributed, and now ready to finalize this organic lawncare pamphlet to be distributed and provide the public with some up to date resources on pesticide reduction.	
2.	VOTE REQUIRED BY BOARD OF HEALTH
<i>Discussion only.</i>	
3.	BACK UP INFORMATION:
a. Copy of PSA: Pesticide Advisory b. Copy of revised pamphlet entitled, “Healthy Lawns & Landscapes.”	



NEEDHAM PUBLIC HEALTH DIVISION

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healthdepartment@needhamma.gov

781-455-7940x504(tel) 781-455-6922(fax)
www.needhamma.gov/health



Learn About Pesticides

A Public Health Message To Needham Residents

The Needham Health Department recommends that homeowners learn the facts about pesticides and seek to eliminate pesticide use in their yards and homes. According to the U.S Environmental Protection Agency (EPA), pesticides such as herbicides, insecticides, fungicides, and "Weed & Feed"-type products are all harmful to some degree.

Children are the most vulnerable to the harmful effects of pesticides due to physiological and age-related factors. Scientific studies have revealed that exposure to common lawn care pesticides is linked with a possible increased risk of several types of cancer, neurological and respiratory diseases, hormone disruption, birth defects, and damage to the kidneys and liver. Pesticides also disrupt our ecosystems since they are toxic to birds, fish, beneficial insects, and non-target plants.

Recognizing the potential effects of widespread pesticide use, the Town of Needham follows integrated pest management (IPM) policies, and pesticides are used only as a last resort. In Needham, areas such as the Town Common and the Needham Heights Common are 100% pesticide-free.

Still, the greatest environmental source of pesticide contamination and exposure to children in Needham is likely from residents' yards, lawns, and the runoff from excessive or inappropriate use. This year, help make Needham a safer place for your family and neighbors by reducing your personal pesticide use and opting for safer alternatives.

To learn more about how you can practice reducing your reliance on pesticides, contact the Needham Health Department, and check out the following resources:



The Easy Way to a Greener, Healthier Yard

<https://www.epa.gov/safepestcontrol/greenscaping-easy-way-greener-healthier-yard>



<https://www.greenneedham.org/blog/zero-waste-main-page-2/>

Alternative Pesticide Management for the Lawn and Garden

<https://extension.colostate.edu/docs/pubs/garden/xcm221.pdf>

Managing Your Lawn Service

Ask for their pesticide license. If your lawn care “specialists” are not licensed, do not allow them to treat your lawn.

Ask what pesticides they’re applying and why. You might be surprised how many companies will not provide this information. Never allow unidentified products to be used on your lawn.

Beware if a lawn service tells you a chemical application is safe. Federal EPA regulations prohibit manufacturers from making pesticide safety claims, even if used as directed. All pesticides must be treated with caution.

Ask if they offer an organic program. The most effective way to protect your household, neighbors, pets, and grass is to follow an organic program. Know that an organic lawn can take up to 3 years to fully establish.

For organic landscapers available in our area visit:

<https://www.greenneedham.org/blog/local-sustainable-landscapers/>

Yearly Schedule

Fall

- Spread 1/4" compost, or sprinkle organic fertilizer.
- Seed with a mix of hardy grasses.
- Aerate soil if compacted.
- Do a final mow of 2" for easier leaf raking in November.

Spring

- Mow high at 3"! Keep mower blades sharp.
- Test your soil at UMass Soil Testing Lab
 - www://ag.umass.edu/services/soil-plant-nutrient-testing-laboratory
 - Strive for soil pH around 6.8.
- Add soil aids based on the soil test.
- Overseed bare spots to reduce weeds.
- Leave clippings on lawn to fertilize.

Summer

- Check for weeds; pull out by hand.
- Monitor for insect pests.
- Water only when soil is dry 6" down.
- If you have a history of grub damage, spot treat with beneficial nematodes every year. Make sure you apply them on a rainy day.

Healthy Lawns & Landscapes

Protect Needham Go Organic!

Needham Public Health
in collaboration with Green Needham



178 Rosemary Street, Needham, MA 02494
781-455-7940x504
healthdepartment@needhamma.gov
www.needhamma.gov/health



A chemical-free yard

Your kids can play safely on grass where you never need a "keep off, pesticide application" warning sign.

Reduced water costs

Healthy soils with thriving microorganisms lead to deep-rooted grass which require less watering, fertilizing, and overall cost.

Less mowing

Turn part of your lawn into a landscape with a diversity of native plants, hardy flowers, ground covers, trees, and shrubs.

Grub Control
Weed Killer
Fungus Treatment
Insect Spray
Crab Grass Preventer
Insecticides
Herbicides

Examples of
Pesticides

Keep You and Your Neighbors Safe

Pesticides are a major environmental and public health concern.

Most pesticides on the market have not been tested enough to determine all their effects on the health of people, pets, and the environment. Pesticides get carried indoors, linger for months, and can contaminate nearby drinking water supply.

Scientific studies potentially link exposure to common lawn care pesticides with an increased risk of:

- **several types of cancer**
- **neurological and respiratory diseases**
- **endocrine disruption**
- **birth defects**
- **liver and kidney damage**

Children are particularly vulnerable to these harmful effects. Pesticides can also disrupt our ecosystems since they are hazardous to birds, fish, beneficial insects, and non-target plants.



Simple Steps to Organic Lawn Care

The easiest, most cost-effective way to a beautiful, healthy yard is to work with nature, not against it.

A healthy lawn needs nutrients and microbe-rich soil to develop deep-rooted, dense turf that competes successfully with weeds. Dense turf is beautiful and low maintenance. It naturally resists drought, insects, and disease.



Pesticides are not necessary for a beautiful lawn or garden.

In fact, they can do more harm than good. They kill the microbial life necessary for healthy soil and can kill pests' natural enemies. This invites disease and insect infestation, which leads to more pesticide use and traps you in an unhealthy, costly chemical cycle.



**Board of Health
TOWN OF NEEDHAM
AGENDA FACT SHEET**



MEETING DATE: 5/12/2023

Agenda Item	Zucchini Gold, LLC d/b/a The Rice Barn
Presenter(s)	Timothy McDonald, Director of Health and Human Services Tara Gurge, Assistant Public Health Director

1.	BRIEF DESCRIPTION OF TOPIC TO BE DISCUSSED
Mr. McDonald and Ms. Gurge will discuss the future of The Rice Barn and the business's interest in reopening, permit process and state of the building.	
2.	VOTE REQUIRED BY BOARD OF HEALTH
Discussion only.	
3.	BACK UP INFORMATION:
None.	



**Board of Health
TOWN OF NEEDHAM
AGENDA FACT SHEET**



MEETING DATE: 5/12/2023

Agenda Item	Draft Permit & License Fee Schedule
Presenter(s)	Timothy McDonald, Director of Health and Human Services

1.	BRIEF DESCRIPTION OF TOPIC TO BE DISCUSSED
Mr. McDonald will discuss the proposed Permit and License Fee Schedule to go into effect starting January 2024 . During COVID, the Board of Health reduced the fees for almost all types of permits and licenses. This proposal would bring most fees back to their spring 2020 level.	
2.	VOTE REQUIRED BY BOARD OF HEALTH
Discussion only on any suggestions, the Board of Health will vote on the proposed changes at their next scheduled meeting to be held on Friday, June 9, 2023.	
3.	BACK UP INFORMATION:
a. Draft Permit & License Free Schedule	



Board of Health

Kathleen Ward Brown, ScD

Edward Cosgrove, PhD

Stephen Epstein, MD, MPP

Tejal K. Gandhi, MD, MPH Robert Partridge, MD, MPH

PERMIT & LICENSE FEE SCHEDULE

<u>Permit/License</u>	<u>COVID</u>	<u>Proposed</u>
Animal Permit	\$50.00	\$100.00
• Additional per species for laboratory animals	\$13.00	\$25.00
Beaver Removal Permit	\$38.00	\$75.00
Biotechnology Initial Registration	\$375.00	\$750.00
• Renewal/change in use	\$250.00	\$500.00
Body Art Establishment	\$350.00	\$700.00
Body Art Practitioner Permit	\$288.00	\$575.00
Bodyworks Establishment Plan Review	\$100.00	\$200.00
Bodyworks Establishment Permit	\$50.00	\$100.00
Bodyworks Practitioner Permit	\$25.00	\$50.00
Breast Milk Registration <i>(not subject to Late Renewal Surcharges)</i>	\$13.00	\$25.00
Camp License	\$88.00	\$250.00
Demolition Permit <i>(not subject to Late Renewal Surcharges)</i>	\$38.00	\$100.00
<u>Food:</u>		
• Bottling Permit	\$250.00	\$500.00
• Farmers Market Seasonal Permit	NOTE	NOTE
• Food Service – less than 50 seats	\$125.00	\$250.00
• Food Service – 50 to 149 seats	\$225.00	\$450.00
• Food Service – 150 to 250 seats	\$275.00	\$550.00
• Food Service – more than 250 seats	\$325.00	\$650.00
• Food Service – Catered Feeding Location	\$88.00	\$175.00
• Food Service – Residential Kitchen	\$63.00	\$125.00
• Mobile Food Service Vendors	NOTE	NOTE
• Plan Reviews for All Food Service or Retail Establishments	\$113.00	\$225.00
• Retail Food Establishment – Prepackaged foods, Refrigeration	\$63.00	\$125.00
• Retail Food Establishment less than 1,500 square feet	\$75.00	\$150.00
• Retail Food Establishment between 1,500 and 3,000 square feet	\$125.00	\$250.00
• Retail Food Establishment between 3,000 and 6,000 square feet	\$225.00	\$450.00
• Retail Food Establishment between 6,000 & 10,000 square feet	\$275.00	\$550.00
• Retail Food Establishment more than 10,000 square feet	\$375.00	\$750.00
• Temporary/One Day Event Permit	\$25.00	\$50.00

Proposed May 12, 2023. **[Adopted by unanimous vote of the Board of Health on June 9, 2023. Effective July 1, 2023.]**

<u>Permit/License</u>	<u>COVID</u>	<u>Proposed</u>
Hauler Company (Grease, Medical, Rubbish, Septic)	\$75.00	\$150.00
Hotel/Motel	\$100.00	\$250.00
<u>Marijuana:</u>		
• Plan Review (Treatment Center or Cultivation/Processing Site)	\$500.00	\$1,000.00
• Plan Review (Storage/Disposal)	\$500.00	\$1,000.00
• Plan Review (Continuity of Business/Continuity of Operations)	NO FEE	NO FEE
• Plan Review (Security)	NO FEE	NO FEE
• Marijuana Treatment Center (MTC) Permit	\$1,250.00	\$2,500.00
• Marijuana Home Cultivation Permit (Home Permit)	\$75.00 ¹	\$150.00 ²
Pre-Residency Housing Inspection ³	\$38.00	NO FEE
Sharps Permit	\$50.00	\$100.00
<u>Swimming Pool:</u>		
• Public/Semi-Public Pool – Permit (Annual)	\$125.00	\$250.00
• Public/Semi-Public Pool – Permit (Seasonal)	\$88.00	\$175.00
• Public/Semi-Public Pool – Plan Review (includes 2 free revisions)	\$125.00	\$250.00
• Public/Semi-Public Pool – Plan Revisions	\$25.00	\$50.00
• Public/Semi-Public Pool – Re-Inspection	\$63.00	\$125.00
• Public/Semi-Public Pool – Variance Initial Application	\$75.00	\$150.00
• Public/Semi-Public Pool – Variance Renewal	\$38.00	\$75.00
<u>Tanning (Indoor Tanning):</u>		
• New Establishment	\$250.00	\$500.00
• Each Booth	\$125.00	\$250.00
<u>Title V/Septic:</u> <i>(not subject to Late Renewal Surcharges)</i>		
• Installer's Annual Permit (new- including exam)	\$250.00	\$250.00
• Installer's Renewal (no exam)	\$63.00	\$125.00
• Installer's Recertification Test (biennial)	\$25.00	\$50.00
• Soil Application Inspection (less than 2 hours)	\$213.00	\$425.00
• Soil Application (each additional hour over 2 initial hours)	\$38.00	\$75.00
• Septic Construction Permit (Major)	\$175.00	\$350.00
• Septic Construction Permit (Minor)	\$63.00	\$125.00
• Septic Plan Review (includes one free revision)	\$118.00	\$275.00
○ Addition to home with Septic	\$38.00	\$75.00
○ Deed Restriction	\$63.00	\$125.00
○ Additional Plan Reviews for Septic Design	\$25.00	\$50.00
• Septic System Excavation & Trench Permit	\$25.00	\$50.00
• Septic System Variance Request	\$75.00	\$150.00
Tobacco Permit	\$350.00	\$700.00
Well Application – Geothermal, Irrigation <i>(not subject to Late Renewal)</i>	\$113.00	\$250.00

¹ If this fee poses a verified financial hardship, the Director of Health & Human Services will substantially reduce or waive the fee.

² Ibid.

³ Pre-Residency Housing Inspections as required by state and federal housing assistance programs only, unless specifically approved by the Director of Health & Human Services.

Notes

- In order for a permit or license renewal to be considered by the Needham Public Health Division, it must be:
 - submitted with all required documentation and attachments;
 - complete and accurate; and
 - inclusive of payment in full.
- Permit and license renewals (which are accurate and complete and which include payment) will be reviewed and approved promptly. The processing time for applications is at least 15 business days, but every effort will be made to review applications promptly and those which are complete and accurate and inclusive of full payment may be processed in less time (potentially substantially less time).
 - **Delayed License/Permit Renewals** are those submitted within 15 business days of permit/license expiration.
 - **Late License/Permit Renewals** are those submitted within 10 business days of permit/license expiration.
 - **Last-Minute License/Permit Renewals** are those submitted within 5 business days of permit/license expiration.
- Expedited reviews of permit and license renewals may be ordered at the applicant's discretion to avoid a possible gap in licensure, but that is not required.
- Non-profit organizations may, upon request and when approved by the Director of Health & Human Services, receive a discount of up to 50% on the applicable fees.
- In extraordinary circumstances, the Director of Health & Human Services or the Board of Health's designated agent may modify or reduce the fees noted above if, in that person's opinion, it is the best interests of the Town of Needham. The Director or the designated agent will inform the Board of any modifications and the rationale for such actions at the Board's next meeting.
- Mobile Food Vendor permits and permits for the Farmers Market are the subjects of an extended cooperative program with other Town Departments and community partners that includes a bundled or simplified fee, and thus any fees may be waived if approved by the Director of Health & Human Services.

<u>Surcharges</u>	<u>New</u>
• Delayed License/Permit Renewal	\$75.00
• Late License/Permit Renewal	\$150.00
• Last-Minute License/Permit Renewal	DOUBLE FEE
• Noncompliance Re-inspection	\$150.00
• Inspection following Noncompliance for Operating without a Permit	DOUBLE FEE



NEEDHAM PUBLIC HEALTH DIVISION



Unit: Epidemiology

Date: April 2023

Staff member: Julie McCarthy

Activities and Accomplishments

Activity	Notes
COVID-19 Update	Brief update on COVID-19 in Needham in April 2023 and updates on changes to data provided by MA DPH. <u>Reminder:</u> end of Public Health Emergency is May 11 th https://www.mass.gov/news/healey-driscoll-administration-announces-end-of-covid-19-public-health-emergency-in-massachusetts
Accreditation	Continuing work on Community Health Assessment. Data sources include American Community Survey (US Census Bureau), MetroWest Adolescent Health Survey, Healthy Aging in Needham Assessment, Assessment of Needham Housing Authority Residents, National Community Survey, MA Department of Public Health, CDC, Beth Israel Community Health Needs Assessment
Misc.	4/2/23 "From Theory to Practice: Regional Shared Public Health Services in Massachusetts" webinar. Materials and recording for that webinar here . 4/10/23 SAPHE Grant Working Group Meeting #2 4/24/23 SAPHE Working Group MOU Discussion 4/28/23 Meeting with IMPACT Melanoma with Ginnie Covid testing procedure has changed: residents may call the Public Health Division to make an appointment. Tests performed by myself/Ginnie/Hanna when available. Working with Ginnie on revamping social media accounts for Public Health division. Posts are duplicated on Facebook/Instagram/Twitter and designed to advertise services provided by the department (clinics, trainings, programs, etc) and provide educational materials to residents.



COVID-19 UPDATE

May 12th, 2023

Julie McCarthy

MA DPH DATA CHANGES + END OF PHE

Data changes:

- Beginning April 1, MDPH updated criteria used for identifying COVID-19 deaths to align it's reporting with most recent national standard definition.
 - This follows the latest revision from the Council of State and Territorial Epidemiologists, updated November 2022 with CDC
- COVID vaccination data has been changed: one dose, completed primary series, booster as of 9/1/22
- Reminder: up-to-date means getting both doses of a two-shot vaccine and getting any recommended booster shots

Reminder: PHE ends May 11th

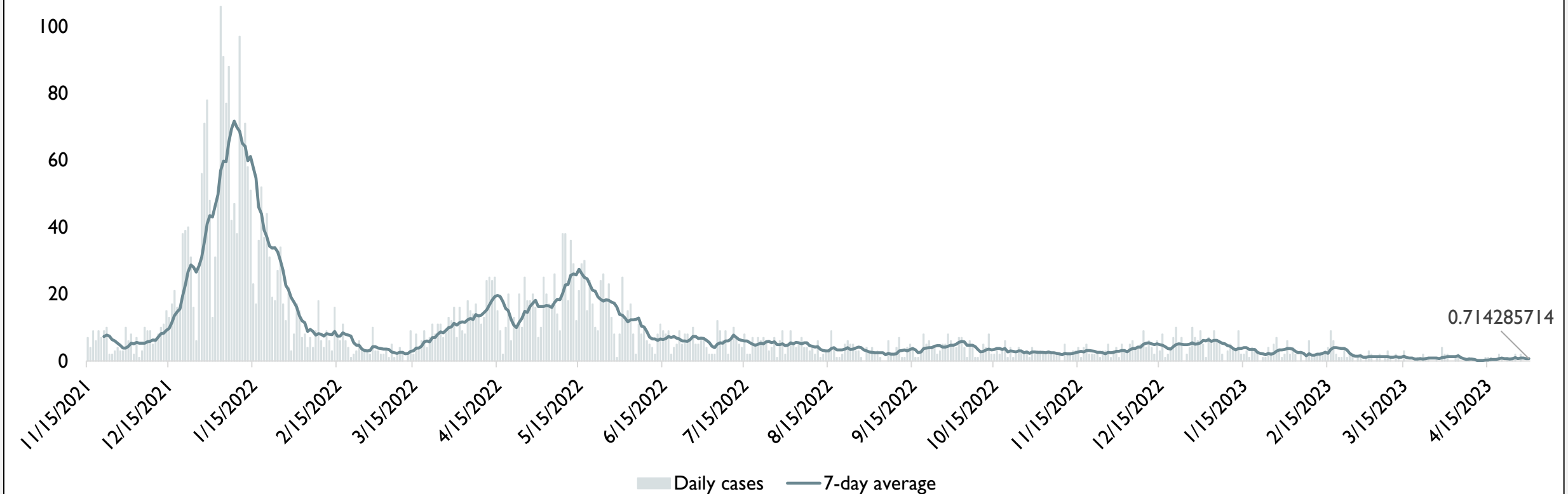
- Cost of tests and vaccines will depend on insurance
- If you have MassHealth, you will have to prove you are eligible every year
 - During the PHE, people who had health insurance through MassHealth were automatically re-enrolled each year. As of April 1st, people will need to prove they are eligible for MassHealth every year.
- If you use SNAP, you may receive less money for food from the government
 - During the PHE, the government gave families who receive SNAP extra money. After June 31st, MA families will no longer receive extra SNAP money

APRIL 2023 CASES

16 cases in April

- Average age: 46.5 years (range 3 to 93 years)
- 63 cases in February, 35 in March

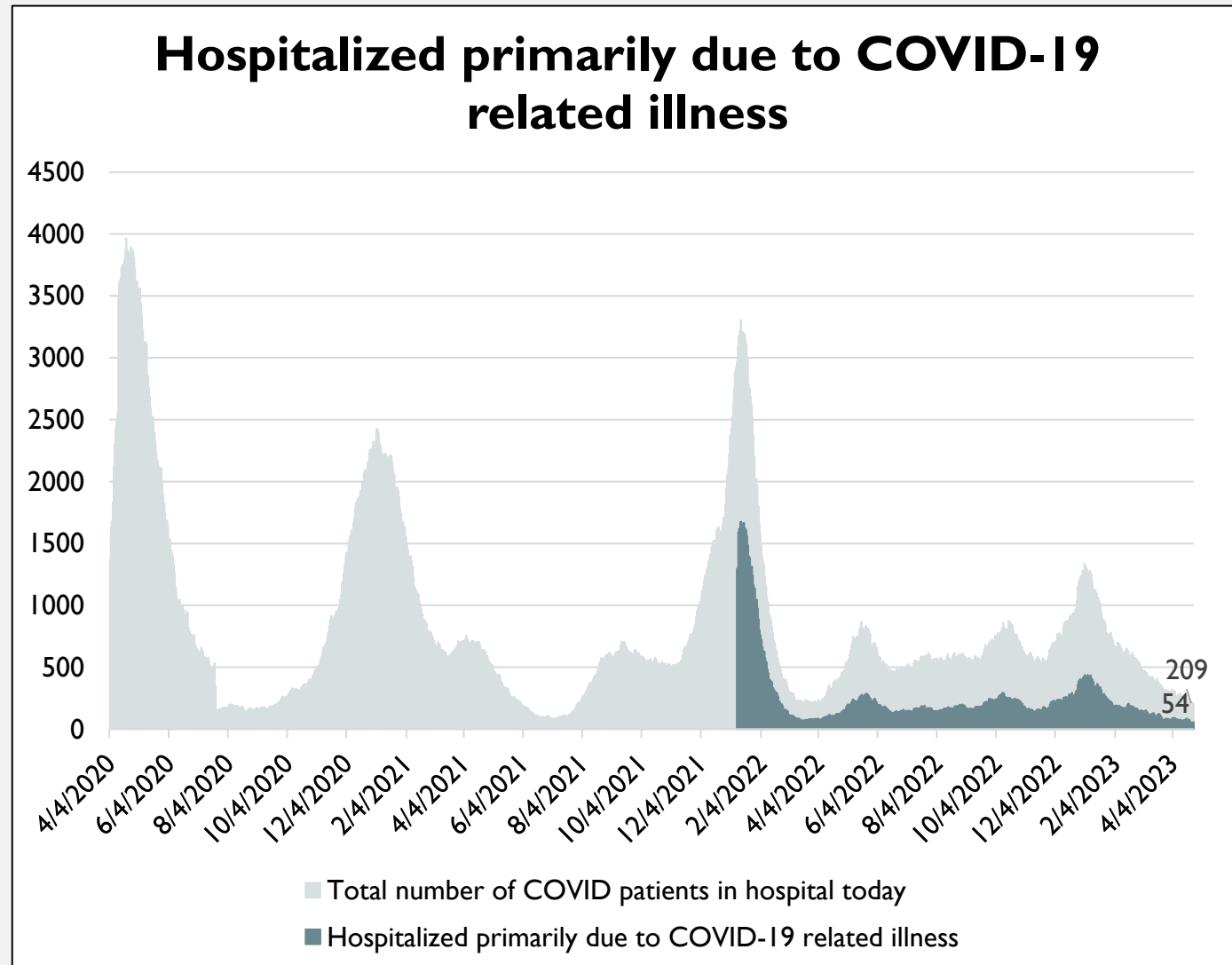
Needham Daily Cases 11/15/21-4/30/23



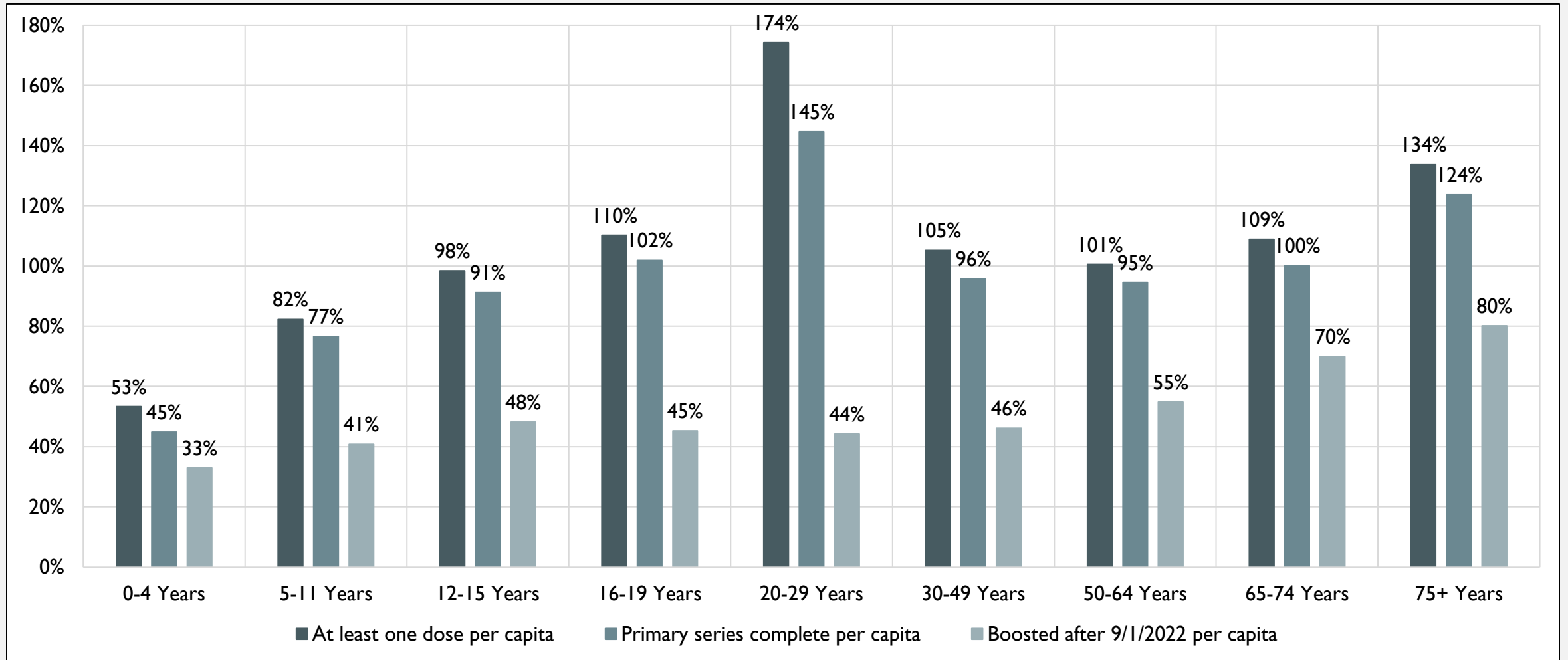
HOSPITALIZATION RATES (PER 100K) BY AGE

Age Group	Hosp. rate <u>current</u> reporting period (4/9-4/22/23)	Hosp. rate <u>previous</u> reporting period (4/2-4/15/23)	Hosp. rate <u>1 year ago</u> (4/10-4/23/22)
0-11	0.7	1.0	2.8
12-17	1.2	0.8	1.2
18-19	0.5	0.5	5.5
20-29	1.3	1.6	4.8
30-39	2.9	3.7	5.9
40-49	1.2	1.5	6.3
50-59	3.9	5.5	9.0
60-69	12.1	13.8	19.0
70-79	33.8	35.3	36.7
80+	70.6	89.5	86.2

Needham Public Health Division



UPDATED VACCINATION DATA FROM MA DPH





NEEDHAM PUBLIC HEALTH DIVISION



Unit: Emergency Preparedness

Month: April 2023

Staff members: Taleb Abdelrahim

Activities and Accomplishments:

Activity	Notes
Medical Reserve Corps	Coordinated with trainers from the National Weather Service and State of Massachusetts Animal Response Team to come & speak to volunteers and different groups.
2023 NACCHO Preparedness Summit	Virtually attended one week Summit.
Accreditation	Delivered some of Domain 2 - Standard 2.2 Documentation for review.



NEEDHAM PUBLIC HEALTH DIVISION



Unit: Emergency Management

Date: April 2023

Staff member: Michael Lethin

Activities and Accomplishments

Activity	Notes
Grants	Contracts are in place for Shelter Planning using the Emergency Management Performance Grant and for Hazmat Training using the Hazardous Materials Emergency Preparedness Grant.
EOC Training	The Town has contracted with Coll Consulting to conduct a Functional Exercise of the Emergency Operations Center.
Preparedness Summit	Michael Lethin attended the NACCHO Preparedness Summit virtually April 24-27. The theme of the conference was Reprioritizing All-Hazards Preparedness.



Needham Public Health Division



April 2023

Assist. Health Director - Tara Gurge
Full-time Health Agent – Sainath Palani
Part-time Health Agent – Monica Pancare
Student Intern – Ecom Lu

Unit: Environmental Health

Date: May 12, 2023

Staff members: Tara Gurge, Sainath Palani, Monica Pancare and Ecom Lu

Activities and Accomplishments

Activity	Notes
Public Health Inspector Team staffing updates	Sainath Palani, full-time Environmental Health Agent, started with the Environmental Team on April 24th. We have also extended Ecom Lu's time with us, where he will start back up with us on May 15th, where he will continue to work remotely and assist the team with our Accreditation Domain 6 items and also will take on some additional food-related projects, including helping the team with developing some training and educational materials/PowerPoint presentations and fact sheets for our Comprehensive Food Safety Program. This would also include developing some educational materials on the new Certificate of Excellence restaurant grading program from his master's degree Capstone project, and also develop some slides focusing on the new FDA 2022 Food Code changes. We are planning to schedule our annual educational forums with all the restaurant owners and managers this coming fall, so these education materials will be beneficial to our upcoming trainings. We have also accepted a MA Dept. of Public Health summer intern. Madison Poisson will be joining us the first week in June and will work with us until mid-late August. She will help with our FDA Retail Program Standards and will also be assisting us with the seasonal Farmers Market inspections, along with other environmental health-related projects.
Permit Renewals/ Routine inspections	Tara has been continuing to keep up with reviewing the online Waste Hauler permit reviews, Demolition reviews and has also started reviewing the online seasonal outdoor pool permit applications and other online permit requests as they are received. She has also been able to continue to coordinate with Diana on having her shared part-time inspector staff, Roland Abuntori, assist with conducting Needham routine food establishment inspections, including mobile food truck inspections, while the vacant Health Agent position was being filled. Sai has been introduced and trained on the Viewpoint Cloud online permitting system, as well as the Food Code Pro electronic food establishment inspection system.
Update on High St. Housing Case	A follow-up joint inspection was conducted by Health and Building Depts. on April 14th. We met with the occupant and the landlord on site, with a police escort. This continues to be a very challenging and time-consuming case, due to the continued tensions between the occupant and the landlord. Public Health continues to act as the intermediate between the two parties. The landlords' lawyer has also been brought into the loop with proper email communication being required for both parties, directly through their lawyer and copying our Needham Town Counsel. A revised housing order letter for the remaining code violations was sent to the landlord via certified mail, and also mailed and emailed to all parties involved, including the landlords' attorney and also to the occupant of #12 High St. In the revised order letter, there were

	specific items noted for both the landlord and the occupants, to be addressed by the final agreed to deadline of <u>on or before May 11, 2023.</u> Public Health has since confirmed a date and time for this joint inspection, which is set for May 11th at 10 AM. We have let both the landlord and the occupant know that if these remaining items are not completed by that final deadline, a hearing will need to be conducted before the Board of Health during our June meeting.
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Other Public Health Division activities this month: (See report below.)

Activities

Activity	Notes
Demo Reviews/ Approvals	4 - Demolition signoffs: - #28 Hillside Ave. - #22 Defrancesco Cir. - #78 Morningside Rd. - #103 Aletha Rd.
Disposal of Sharps Permits	0 – Disposal of Sharps Permits issued.
Septage/Grease Waste Hauler Permits Issued	1 – Septage/Grease Waste Hauler Permit Issued to: - United Rentals
Trash/Recycling Waste Hauler Permits issued	9 - Trash and Recycling Waste Hauler Permits issued to: - EL Harvey & Sons, Inc. - Wheelabrator - BP Trucking, Inc. - The Junk Removers - Republic Services - United Hauling (Winn Waste) - H.A. Sancomb Trucking Co., INC. - Waste Management - E.O.M.S. Recycling Inc.
Medical Waste Hauler Permit Issued	0 – Medical Waste Hauler Permits Issued.
Food - Plan reviews/Follow- ups/Pre-operation/ Permits issued	5 – Food Permit Plan Reviews/Follow-ups/Permits issued for: - <u>140 Kendrick (New coffee retail store)</u> – Proposal came through to install a new coffee retail store at the existing permitted site. <u>UPDATE:</u> Additional documentation received to complete plan review. Approved plans. Will be scheduling their pre-operation inspection in June. - <u>Carter Memorial Methodist Church (Bread of Life Program)</u> – Pre-operation inspection still pending. Scheduled to be conducted in the next week. <u>UPDATE:</u> Found a licensed plumber to install new grease trap by dish machine. Will call us once installed, to conduct a pre-operation inspection. (Still pending.) - <u>Rainbow ADHC of Needham Riverside, LLC (185 2nd Ave.)</u> - This is the old Zdorovie site. A new food establishment will be moving into that space. <u>UPDATE:</u> Received some initial plan review items. (Still in plan review process.) - <u>Home Kitchen Restaurant</u> – Pre-operation inspection conducted after a brief voluntary rebranding. New equipment spec sheet and new Menu uploaded to online permit for review and approval. Roland conducted a pre-operation inspection. - <u>Needham Center Fine Wines</u> – Food Permit online plan review conducted for new store owner that's taking over this retail establishment. (Inspection pending.)

Food – Temporary Food Event Permits issued	5 – Temporary Food event online permit application reviews and permits issued to: - Wanderlust Brothers Food Truck - For Historical Society event. (Roland conducted insp.) - Sunita Williams Elementary School PTC - Friends of the Needham Public Library – For event at Town Hall - The Indian Community of Needham – For event at the Center at the Heights (CATH) - Parents Night Out - Event at Rosemary Recreational Complex (RRC)
Retail Food Complaint/Follow-ups	1/1 – Retail Food Complaint received for: - Restaurant Depot (1/1) – Anonymous concern received by a customer that stated he purchased meat that was reportedly outdated and expired from the discount rack area. Tara spoke to the Branch Manager about concern. All items are checked by the Dept. Manager and the Senior Manager every day, and outdated items removed from sale and discarded. Manager will remind his staff and speak to them about this recent complaint. (Inspection conducted by Monica, and no violations on outdated items were noted on recent inspection report.)
Housing Complaints/Follow-ups	1/3 – New Housing Complaints/Follow-ups conducted at: - High St. (0/2) - UPDATE: A follow-up joint inspection was conducted by Health and Building Depts. on April 14th. A revised housing order letter for the remaining code violations was sent to the landlord via certified mail, and also mailed and emailed to all parties involved, including the landlords’ attorney and also to the occupant of #12 High St. In the revised order letter, there were specific items noted for both the landlord and the occupants, to be addressed by the final agreed to deadline of <u>on or before May 11, 2023</u>. Public Health has since confirmed a date and time for this joint inspection, which is set for May 11th at 10 AM. - Nehoiden Glen (1/1) – Report from occupant in abutting unit of foul odors coming from a neighboring unit. Working with Springwell on providing additional resources.
Housing Pre-occupancy inspection	1 – Housing pre-occupancy inspection conducted at: - The Kendrick (Unit #2012) - Diana and Roland conducted inspection of unit. Unit passed inspection.
Nuisance complaints/Follow-ups	(3/3) – New Nuisance Complaints/Follow-ups - Petco (1/1) – Received an online anonymous concern about increase of pests inside the store. Tara spoke to the Senior Manager of Environmental, Safety and Health Compliance. The store has increased their pest control routine visits up to multiple times per week in order to get on top of this ongoing pest concern. A deep cleaning will also be scheduled for the store. Door sweeps are also on order. Copies of the pest control reports will be submitted, until activity subsides. Follow-up inspection to be conducted to verify improvement. - Residence Inn (1/1) - Occupant made a complaint that there was insufficient air flow/ventilation in their room and there was a strange odor similar to a chemical smell in their room. Sai visited the room and observed no unusual odors and that the vents in the rooms were working. Sai met with hotel manager and went onto roof with HVAC specialist to confirm HVAC system was working. HVAC specialist recommend adding a lock box over the thermostat in the 5th floor common hallway as it could be a failure point if someone plays with it a lot. Sai informed manager to continue to respond to any complaints made. - Charles River Landing (1/1) - Occupant made a complaint that they did not have sufficient hot water for a few days. Sai called the occupants the day the complaint was filed online and they confirmed they still did not have hot water. Sai visited the unit and noted the presence of hot water in sufficient quantities. Property manager had made some temporary repairs but had plans to completely change out the boiler as it would take a very long time to repair the one part that appeared to be broken.
Planning Board Special Permit reviews	2 – Planning Board reviews conducted for: - Cook Restaurant outdoor seating expansion request. - Wingate Amendment for expansion.
Septic Certificate of Compliance (COC)	0 – Septic Certificate of Compliance final signoffs issued.

Septic – Construction permits issued	0 – Septic Construction Permits issued.
Septic Installation inspections for system upgrade	3 – Septic installation inspections conducted at: - #311 Charles River St. - Observed Septic Tank and D-Box being level and bottom field check. Will also need to confirm sod on top of field once it's delivered and installed. (Still pending.)
Septic Installer Exam/Permit Issued	1 - Septic System Installer Exam and Permit issued to: - Jason Hockman
Septic Addition/Reno. to a Home on a Septic reviews	0 – Addition/Reno. to a Home on a Septic reviews conducted.
Septic Plan Reviews	3 – Septic Plan reviews conducted for: - #173 Stratford Rd. - Completed septic plan review. Approval letter sent. - #299 Charles River St. - Conducted a follow-up site visit to verify accessory structure (barn) that was also scheduled to be tied into the proposed upgraded septic system design plan. (Revised septic plans still pending.) - #61 Crestview Rd. - Received septic plans. Initial comments sent to have MA Registered Engineer stamp plans. (Revised plans pending.)
Septic – Soil/Perc Tests	0 – Septic Soil/Perc Tests conducted.
Septic Trench permits issued	3 – Septic Trench permits issued to: - Daniel Faria - Dave Atkinson, Jr. - Kenneth Jones, Jr.
Septic – Abandonment Forms received	0 – Septic abandonment/connection to sewer forms received.
Tobacco Binder/Training	1 – Issued a Tobacco Training Binder, including signage and copies of regulation, to new owner at: - Needham Center Fine Wines – Pre-operation inspection to be conducted prior to sale of tobacco products. (Sai scheduled to conduct inspection on May 4 th .)
Well Permit online plan reviews and Approval to Drill letters	1 – Well permit online plan reviews and approval to drill letters issued for: - #11 Ingleside Rd. - Irrigation and Geothermal well permit application plan reviews completed. Issued approval to drill letters.
Zoning Board of Appeals plan review	1 – Zoning Board of Appeals plan review conducted for: - #1000 Olin Way

FY 23 Priority FBI Risk Violations of Interest

Establishment	Date	Inspection Type	Violation(s)	Corrective Action/Follow-up
Spiga	4/1	routine	Toxic substances properly identified, stored & used-206.12 Rodent Bait Stations - Kitchen – COS. Open trap and toxic chemical stored near food and serving utensils. Remove trap. Store chemical segregated Code: Rodent bait shall be contained in a covered, tamper-resistant bait station	Staff removed open trap and WD-40 canister.

Category	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	June	FY'23	FY'22	FY'21	FY '20	FY' 19	FY' 18
Biotech registrations/Plan rev./Insp.	1	0	0	0	1	1	0	0	0	0	0	0	3	3	0	1	1	1
Bodywork Estab. Insp.	0	0	0	0	0	5	0	0	0	0	0	0	5	5	6	7	14	11
Bodywork Estab. Permits	1	0	0	0	0	5	0	0	0	0	0	0	6	5	13	9	9	6
Bodywork Pract. Permits	0	0	0	0	0	5	0	0	0	0	0	0	5	8	12	23	21	22
COVID 19 Complaints	0	0	0	0	0	0	0	0	0	0	0	0	0	3	123	0	0	0
COVID 19 Follow Ups	0	0	0	0	0	0	0	0	0	0	0	0	0	3	122	0	0	0
Demo reviews	6	6	4	5	3	5	2	4	2	4	0	0	41	89	76	73	104	105
Domestic Animal permits	4	0	0	0	0	0	0	0	0	0	0	0	4	15	29	1	21	19
Domestic Animal Inspections	0	0	0	0	1	0	0	0	0	0	0	0	1	10	8	3	22	3
Food Service Routine insp.	12	11	10	15	26	27	19	18	21	18	0	0	177	194	134	149	200	225
Food Service Pre-oper. Insp.	0	1	1	3	1	2	3	1	2	1	0	0	15	22	16	48	12	32
Retail Food Routine insp. Or 6 month check in	0	1	2	2	0	0	0	0	0	3	5	0	13	11	12	33	46	60
Residential Kitchen Routine insp.	0	3	1	0	0	0	0	0	2	0	0	0	6	5	5	3	6	8
Mobile Routine insp.	0	0	0	0	2	1	0	0	0	1	0	0	4	10	10	4	17	13
Food Service Re-insp.	6	4	0	2	9	5	4	0	1	1	0	0	32	27	7	21	28	53
Food Establishment Annual/Seasonal Permits	0	0	1	32	23	66	5	0	2	1	0	0	130	138	134	155	140	171
Temp. food permits	4	4	4	2	0	1	1	2	5	7	0	0	30	37	9	67	134	163
Temp. food inspections	3	2	2	0	0	0	0	1	4	1	0	0	13	9	3	10	37	29
Farmers Market permits	1	0	2	0	0	0	0	0	0	0	0	0	3	16	15	14	14	14
Farmers Market insp.	11	11	18	15	0	0	0	0	0	0	0	0	55	149	124	158	229	127
Food Complaints	1	0	2	2	1	1	0	2	0	1	0	0	10	13	7	49	18	20
Follow-up food complaints	2	0	2	2	1	1	0	2	0	1	0	0	11	15	8	48	21	21
Food Service Plan Reviews	4	5	2	7	7	10	6	8	7	5	0	0	61	13	12	14	20	42
Food Service Admin. Hearings	0	0	0	0	0	0	0	0	0	0	0	0	0	2	1	3	0	0
Grease/ Septage Hauler Permits	1	0	0	0	7	19	1	0	0	1	0	0	29	22	13	20	21	24
Housing (Chap II Housing) Annual routine inspection	0	1	0	8	0	0	0	0	0	0	0	0	9	10	7	7	0	14
Housing Follow-up insp.	1	0	6	5	1	0	0	0	0	0	0	0	13	3	2	0	0	5
Housing New Complaint	2	2	2	0	3	4	6	2	0	1	0	0	22	41	40	41	22	22
Housing Follow-ups	6	7	11	7	5	9	9	4	2	3	0	0	63	65	63	56	28	24
Hotel Annual inspection	0	0	0	0	1	2	0	0	0	0	0	0	3	3	3	3	3	3
Hotel Follow-ups	0	1	0	0	0	1	0	0	0	0	0	0	2	0	1	15	0	0
Nuisance Complaints	2	1	1	1	1	2	4	2	3	3	0	0	20	35	45	34	55	42
Nuisance Follow-ups	5	4	4	4	2	5	6	2	3	3	0	0	38	41	60	55	69	42
Pool inspections	0	0	0	0	0	7	0	0	0	0	0	0	7	15	15	13	20	12
Pool Follow up inspections	0	0	0	0	0	2	2	0	0	0	0	0	4	4	5	3	12	7
Pool permits	0	0	0	0	0	6	2	0	0	0	0	0	8	15	17	11	19	12
Pool plan reviews	0	0	0	0	0	0	0	0	0	0	0	0	0	0	5	0	3	44
Pool variances	0	0	0	0	0	4	2	0	0	0	0	0	6	6	5	6	5	7
Septic Abandonment	1	1	0	0	0	0	0	0	1	0	0	0	3	9	17	21	9	5
Addition to a home on a septic plan rev/approval	0	0	0	0	0	0	0	0	0	0	0	0	0	15	5	5	2	2
Septic Install. Insp.	2	0	1	0	1	6	0	0	1	3	0	0	14	19	11	13	21	28
Septic COC for repairs	1	0	0	0	1	0	0	0	0	0	0	0	2	3	2	5	3	1
Septic COC for complete septic system	0	0	0	2	0	0	0	1	0	0	0	0	3	4	1	3	4	3
Septic Info. requests	6	5	6	7	6	4	5	6	5	4	0	0	54	64	86	61	62	51
Septic Soil/Perc Test.	0	1	0	0	0	0	0	0	2	0	0	0	3	5	8	1	1	2
Septic Const. permits	0	0	0	0	1	1	0	0	1	0	0	0	3	6	6	6	6	5
Septic Installer permits	0	0	0	0	2	6	0	2	2	1	0	0	13	11	8	6	8	9
Septic Installer Tests	0	0	0	0	0	0	0	0	2	1	0	0	3	4	3	2	5	3
Septic Deed Restrict.	0	0	0	0	0	0	0	0	0	0	0	0	0	0	4	1	1	3
Septic Plan reviews	2	3	3	5	2	2	2	1	2	3	0	0	25	21	14	8	9	23
Septic Trench permits	0	0	0	0	0	1	0	3	1	3	0	0	8	12				
Disposal of Sharps permits	0	1	0	0	1	7	1	0	0	0	0	0	10	7	8	7	7	9

Disposal of Sharps Inspections	0	1	0	0	1	9	1	0	0	0	0	0	12	8	8	7	7	7
Planning Board Subdivision Sp Permit Plan reviews/Insp. of lots	1	2	2	3	2	0	0	3	1	2	0	0	16	21	20	4	1	1
Subdivision Bond Releases	0	0	0	0	1	0	0	0	0	0	0	0	1	0	1	0	1	0
Special Permit/Zoning	2	0	2	3	2	1	2	0	5	1	0	0	18	21	18	17	34	15
Tobacco permits	0	0	0	0	2	3	1	0	0	0	0	0	6	6	7	10	10	11
Tobacco Routine insp	0	0	0	0	0	0	6	0	0	0	0	0	6	12	7	8	14	18
Tobacco Follow-up insp.	0	0	0	0	0	0	0	0	0	0	0	0	0	0	1	8	3	3
Tobacco Compliance checks	0	0	0	0	0	0	6	0	0	0	0	0	6	6	6	30	30	41
Tobacco complaints	1	0	0	2	1	0	0	1	1	0	0	0	6	0	0	2	3	4
Tobacco Compl. follow-ups	1	0	0	2	1	0	0	1	1	0	0	0	6	0	0	1	3	4
Trash Hauler permits	0	0	0	0	1	1	1	1	4	9	0	0	17	23	16	15	17	14
Medical Waste Hauler permits	0	0	0	0	1	4	1	0	0	0	0	0	6	2	2	2	2	1
Well - Plan Reviews, Permission to drill letters, Insp.	2	4	1	0	0	0	0	4	1	2	0	0	14	10	11	2	6	2
Well Permits	1	0	0	0	0	0	0	0	0	0	0	0	1	4	1	1	1	0



NEEDHAM PUBLIC HEALTH DIVISION



Unit: Traveling Meals Program

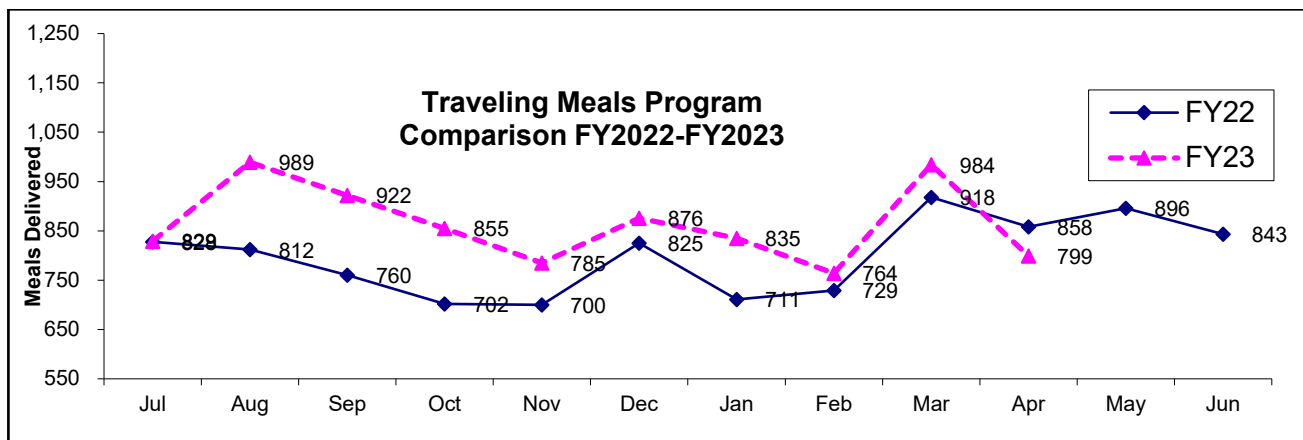
Monthly Report for April 2023

Staff member: **Rebecca Hall, Program Coordinator**

Activities

Activity	Notes
Volunteers delivered meals to homebound Needham residents in need of food.	Meal deliveries completed by 28 Volunteers 4 COVID test kits distributed to 2 clients
799 Meals delivered in April 2023 49 Clients at month end 42 Springwell Consumers 7 Private Pay Consumers 1 New client (1 Private) 1 Canceled Program (1 Private)	No 911 calls initiated
Included flyer about Property Tax Assistance Relief Program in meal bags to 18 clients	Know of at least 1 client that applied

Summary overview for the month: **Graph of Meal Deliveries for the month April 2023**





NEEDHAM PUBLIC HEALTH DIVISION



Unit: Accreditation Team
Date: May 1, 2023 (for April 2023)
Staff: Cindi Melanson, Lynn Schoeff

Activity	Notes
Senior Assessment	- Completed final review, writing, editing, and initial formatting. - Drafted Executive Summary
Policy review and development	- Reviewed and edited various NPHD policies and protocols, including: - Tobacco sales compliance - Tobacco permits and training - Synthetic turf - Condemning a house - Housing code enforcement - Housing complaints - Hoarding response - Drafted protocol for deliberation of ethical issues. - Continuing work on comprehensive communication plan, including component policies. - Non-emergent public information - Translation and interpretation - Writing for the public - Crisis and emergency communication - Social media - Public awareness campaigns - Confidential information in public reporting - Website - Keeping staff informed - Legal notice
Individual Meetings with Domain Leaders	- Lynn and Cindi continued meeting individually with domain leaders to review the details and requirements for each domain, take inventory of what may exist or be available for updating, and identify ways they can support domain leaders as they move forward. April meetings included discussions with Tara Gurge, Timothy McDonald and Karen Shannon. - Conducted follow-up review of documents and potential evidence for accreditation measures
New initiative	NPHD Staff and Cultural Appreciation Workgroup Meeting

Additional work:

- Finalized Translation & Interpretation policy for all Health and Human Services divisions.
- Work with Tara Gurge on public awareness of Food Safety Excellence program.
- Developed guidelines for dealing with confidential information in public settings.



NEEDHAM PUBLIC HEALTH DIVISION



Unit: Public Health Nursing

Month: April 2023

Staff members: Hanna Burnett and Ginnie Chacon-Lopez

Activities and Accomplishments

Activity	Notes
Communicable Disease investigation	Case notes in summary, below.
Community Outreach	BP Clinics at both NHA. Matter of Balance classes continued. Elder abuse presentation by Springwell that was geared towards meal delivery drivers and CATH employees. Several social media posts, in collaboration with Julie McCarthy, re: education/prevention, announcements/updates, and CPR class dates. Bivalent COVID-19 vaccines advertised for 65+ year old community members. 'Coffee with PHN' @ CATH: Heart healthy lifestyle, presented by BC student (supported by Hanna).
Education	Ginnie: NPHW Forum; "How Antibiotics Created Modern Agriculture & Changed the Way the World Eats;" "Achieving Health Equity by Eliminating Racism: A Presentation of NCHE Programs & Strategies;" Cultural Humility in Public Health Leaders; NPHW Webinar: Mental Health in PH professionals; Local Public Health Forum on Rural Health; "Alcohol and Women: When Equal is Not Better;" "Zeroing in on Xylazine;" Alcohol Health & Safety Community Forum; AFPHS April 2023 Training: Coordinating Existing Supports & Services; "Combating AMR Together: CDC's Global Antimicrobial Resistance Laboratory and Response Network;" "Show Me the Money: Vaccine Reimbursement for Local Health Departments;" LBOHs Bi-Weekly Webinars Hanna: Coordinating Existing Support and Services (by AFPHS), Show me the Money: Vaccine Reimbursement for LPH.
DVAC	Annual Mother's Day drive: all items donated by residents, Town employees & Volante Farms. Multiple DVAC members attended REACH's annual fundraiser. Scheduling 'DVAC conversations' for May. Cable spot planning for October is ongoing.
Other	Ginnie: Needham LEPC; Region 4AB Public Health Emergency Preparedness Coalition; Opioid Task Force Meeting; NWH and DPH Connect Meeting; MAPC meeting; Infection Control Meeting with BID-Needham IP; Meeting with Impact Melanoma, Julie, and Ginnie; reviewed eight camp applications and binders (due date was 4/14)



Hanna: CPR classes set up for online registration through park and rec online portal. CCIT Core group meeting. MOB quarterly meeting for Master Trainers (MaineHealth)
April MAPHN Meeting: Stop the Bleed training conducted by Hanna and Ginnie to 17 PHNs from SE chapter.

Notes:

Lyme Disease case counts have been broken down into “suspected” and “probable:”

Suspected: +IgG immunoblot without a positive or equivocal first-tier screening assay

Probable: standard two-tier testing or a modified two-tier testing

Hepatitis C case counts: per MDPH Epi “if Hep C event is an acute case, then it will need to be followed up with.” Acute HCV cases will flow into “LBOH Notification for Routine Disease Workflow” in MAVEN and an investigation will be conducted. Otherwise, it flows into “LBOH Notification but no follow-up required” where case is acknowledged but no investigation is required.

Notable cases from April: Respiratory symptoms in seven residents at a local SNF/LTC facility during the last week of April. Residents were all negative for COVID/flu/RSV, afebrile, no n/v or hospitalizations. ISO precautions, handwashing and disinfection audits, and continuous monitoring with improvement.

[illegible]



NEEDHAM PUBLIC HEALTH DIVISION



Group B streptococcus	<5												<5	<5	<5
Haemophilus influenzae													0	<5	<5
Hepatitis A													0	0	0
Hepatitis B Confirmed/Probable				<5	<5								<5	9	6
Hepatitis B Contact			<5					<5					<5	0	<5
Hepatitis C Confirmed													0	0	<5
Hepatitis C Probable								<5	<5	<5			<5	<5	<5
Influenza		<5		<5	22	133	25	6	<5	<5			190	51	<5
Legionellosis							1						1	2	0
Mumps													0	0	0
Novel Coronavirus Confirmed	169	117	107	102	76	154	105	63	35	16			944	4153	1416
Novel Coronavirus Probable	23	8	14	<5	23	20	33	34	21	<5			183	484	118
Pertussis (Bordetella spp.)								<5					<5	0	0
Streptococcus pneumoniae													0	<5	0
TB Disease													0	0	0
Latent TB Infection (Confirmed)	<5	<5		<5	<5	<5	<5	<5	7	<5			22	24	21
Latent TB Infection (Suspected)	<5			<5	<5	<5	<5	<5	<5	<5			14	10	5
Varicella	<5					<5							<5	<5	<5
Other (specify in narrative)				<5		<5							2	-	-
Totals	211	146	130	121	134	318	174	115	73	27	0	0	1449	4819	1645
Reported Cases later Revoked		1		2			3		3						

Immunizations Injections	JUL	AUG	SEP	OCT	NOV	DEC	JAN	FEB	MAR	APR	MAY	JUN	2023	2022	2021
B12	1	1						1					3	14	13
Influenza			262	235	219			1					717	812	1225
TDap													0	3	0
Covid-19	5		167	82	181					2			437	3792	6963
VFC													0	4	0
Other													0	0	0
Total	6	1	429	317	400	0	0	2	0	2	0	0	1157	4625	8201

Animal-to-Human Bites	JUL	AUG	SEP	OCT	NOV	DEC	JAN	FEB	MAR	APR	MAY	JUN	2023	2022	2021
Dog										2			2	4	8
Cat													0	0	1
Bat													0	1	7
Skunk													0	0	0
Raccoon													0	0	1
Other													0	0	2
Total Bites	0	0	0	0	0	0	0	0	0	2	0	0	2	5	18



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Assistance Programs	JUL	AUG	SEP	OCT	NOV	DEC	JAN	FEB	MAR	APR	MAY	JUN	2023	2022	2021
Food Pantry					2	1		1					4	0	0
Friends													0	0	0
Gift of Warmth	5	5	9	7	4	3	4	3	5	2			47	23	-
GoW Amount	2120	1900	3559	1156	1576	1255	2292	1046	2705	1862			19471	13141	16956
Parks & Rec													0	0	1
Self Help				1			2	1	2				6	1	2

Education	JUL	AUG	SEP	OCT	NOV	DEC	JAN	FEB	MAR	APR	MAY	JUN	2023	2022	2021
CPR Education			~75 @Harvest Fair		4	15	25	9	14	14			156	53	
Matter of Balance Graduates							9	11					20	10	
Narcan			2			1	4	6	2	5			18	0	0

Donations:	0
Giftcards Distributed:	0



Needham Public Health Division

April 2023



Unit: Shared Services Grants – Public Health Excellence and Contact Tracing

Date: 5/14/2023

Staff members: Diana Acosta, Roland Abuntori, Michaela Bucca

Activities and Accomplishments

Activity	Notes
Environmental Health Work and Training	Diana Acosta attended a Racial Equity Training Feedback session which discussed the Office of Local and Regional Health's previous Racial Equity Training. The feedback from this session will inform the Racial Equity 102 training. Roland Abuntori continues to assist Needham with various inspections. He completed: • Pre-rental home inspection at the Kendrick with Diana • Home Kitchen food establishment inspection • Needham Food Pantry food establishment inspection • St. Sebastian's school cafeteria food establishment inspection • VFW food establishment inspection • Congregational Church of Needham food establishment inspection • Eliot Elementary food establishment inspection • Beaver trapping permitting training • Broadmeadow elementary food establishment inspection • Sunita Williams food establishment inspection • Pollard Middle food establishment inspection • Needham High School food Establishment inspection Jessica Kent is no longer a part-time Environmental Health Agent.
Shared Services Work	Diana is currently in process of obtaining licenses for FoodCodePro, HousingCodePro, PoolCodePro, and R360 for the Charles River Health District. Each municipality will have access to these inspectional programs while the regional inspectors will have access to a regional license where they can enter inspections for any municipality in our Shared Services Agreement. The second Working Group meeting was held on April 10, 2023. Each municipality had at least one representative attend the meeting. After being presented with various templates of IMAs and MOUs from other groups, the municipalities agreed to move forward with an MOU. A meeting was held on April 24th to discuss the draft MOU. Tim McDonald will be working with Needham's Town Counsel to get additional feedback on language and add items discussed in the meeting. Working group members are expected to speak to their respective Boards of Health to share progress of the MOU process and to begin determining names for advisory board members and alternates. They should also identify staff to attend meetings as non-voting participants. The next working group meeting will be held on May 8, 2023.

	The Office of Local and Regional Health has determined our Shared Services Arrangement eligibility for FY24. The FY24 budget for the Public Health Excellence Grant will be \$281,553.51 . The FY24 budget and workplan are due on May 26 th .
Contact Tracing	Michaela Bucca is continuing contact tracing in Medfield and Dover. She also began working on the Foundations in Public Health Coursework from the Local Public Health Institute.



NEEDHAM PUBLIC HEALTH DIVISION



Unit: Substance Use Prevention

Date: April 2023

Staff: Karen Shannon, Karen Mullen, Monica De Winter, Angi MacDonnell, and Jazmine Hurley

Activities and Accomplishments

Activity	Notes
SPAN Projects/Events	• Drug Take Back Day, held April 22 in partnership with the Needham Police. Xxx pounds of prescription and over-the-counter medication were collected that day and xxx since the previous Take Back Day in October 2022 yielding an average of xxlbs per month. Five SALSA student volunteers assisted in the collection event which included a visit by Rep. Denise Garlick. • Positive Community Norms campaign continued with the distribution of the third poster in 4-part series about shifting community misperceptions about Needham High student substance use. The messaging raises awareness that most Needham HS students do not use substances as indicated by data from the 2021 MetroWest Adolescent Health Survey. • SPAN film, an educational film to raise awareness of SPAN, substance use prevention and the resources available to the community. Preparation included meetings with contractor, Boston Filmworks. providing contractor with background on SPAN and coalition history and recruiting SPAN volunteers to be interviewed. • The Mental Health Awareness Team created a newsletter, "Rethinking Success?" focused to the parent community. The first post was shared to the SPAN website and sent to the Needham public schools. The goal of the newsletter is to raise awareness about the impact expectations on youth to succeed have on their mental health and wellbeing. • The Parent Action Team collaborated with Hearth Restaurant in Needham to promote their T.A.L.K. campaign for parents. Management at Hearth, a family-centered restaurant, offered to put a T.A.L.K. flyer in every take-out order. T.A.L.K. or "Talk About Life with Your Kids," is designed to provide parents with conversation starters, tips and recommendations for engaging with their children. • SPAN committee meetings included Youth (4/10, Community Action Teams (4/25), and the Mental Health Awareness Team (4/25). • The Prevention Team attended the Alcohol Health, Safety and Prevention, a community forum on April 13, featuring presentations by Dr. David Jernigan, Dr. John Kelly, Dr. Amy Turncliff and Elizabeth Parsons. The event was coordinated by Carol Read and Lydia Cunningham to bring



NEEDHAM PUBLIC HEALTH DIVISION



	education and awareness on the social, economic and physical health impacts of alcohol use in MA. • SPAN Strategic Planning: Karen S. met for initial meeting with Bright Solutions consultant, Amanda Decker, to begin strategic planning for the Coalition.
STOP Act grant	SAMHSA grant: STOPing Underage Access and Use of Alcohol: Codifying Youth, Parent and Retailer Education and Compliance in Needham, MA: The grant administration team: Alcohol compliance check: worked with Needham Police Department to coordinate an alcohol compliance check on April 12 at Needham businesses. Recruited two underage operatives from a local college to assist in the checks. Two sales to minor violations occurred, both at Section 12 businesses (on-premise). For both establishments this was their third compliance check violation since December 2021. TIPS training: continued planning for in-person TIPS training scheduled for May 15 at the Rosemary Recreation Complex. Carol Read and Officer Jason Sullivan of the Dedham Police Dept. will be offering their in-kind services to facilitate the training. Jazmine Hurley, a Project Coordinator for the STOP Act Grant left her position on April 21 after close to two years with the department. She made many contributions to our prevention work and will be missed. Posting for her position continues.
SALSA	In April, a total of 21 Youth Advocates contributed 58 hours of service in Needham. Of note: - 2 SALSA leaders presented at the Norfolk County Sheriff's Substance and Mental Health Task Force meeting on 4/3/23 - 4 SALSA members presented to 35 8th graders during 2 Health/Wellness Classes at Pollard Middle School, 4/11/23 - 5 NHS SALSA members partnered with SPAN and NPD at the DEA Prescription Drug Take Back Day to collect and dispose of unused and expired medications, 4/22/22
Parent Al-anon group	Meetings held every Monday evening. Attendance remains steady averaging 6-14 people each week. Hometown Weekly continues free publishing of meeting announcements in Needham edition.
Training/Education	The 84 Movement "Working Toward Wellness" Youth and Adult Advisor Workshop, 4/6/23, Karen M. attended Vaping and Marijuana, What Parents Need to Know, Operation Parent, 4/11, Angi attended



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	Women and Alcohol- When Equal is not Better, PTTC, 4/11, Monica attended Community Forum “Alcohol, Health, Safety, and Prevention in Massachusetts” Dr. David Jernigan, Dr. John Kelly, Dr. Amy Turncliff, and Elizabeth Parsons presented, 4/13 – Monica, Karen M., Karen S. attended Infinite Pathways to Recovery Conference, Adcare and BSAS, 4/21, Angi attended Operation Parent Vaping webinar, 4/25, Karen M. attended Johnny’s Ambassador’s “21st Century Understanding of MJ and Prevention” Webinar, 4/26 Operation Parent “Trends In Vaping” webinar, 4/27, Karen M. attended Social Host Law: A Conversation with Medfield Police, Medfield Cares About Prevention Coalition, 4/28, Karen S. attended
Meetings	- Norfolk Sheriff Department Youth SU Task Force mtg, 4/3, Karen M., Karen S. and 2 SALSA students. - International Overdose Awareness Day mtg, 4/11 , Karen S. and Angi attended - Middlesex District Attorney’s Opioid Task Force mtg, 4/12, Monica attended - - - Online Safety Coalition mtg, 4/24, Karen S. attended - NPHD Staff and Cultural Appreciation mtg, Angi and Karen S. attended - Norfolk County District Attorney Coalition Leaders meeting, 4/24, Karen S. attended. Opioid Settlement Funds discussion with Tim McDonald, 4/28, Monica, Angi, Karen S.

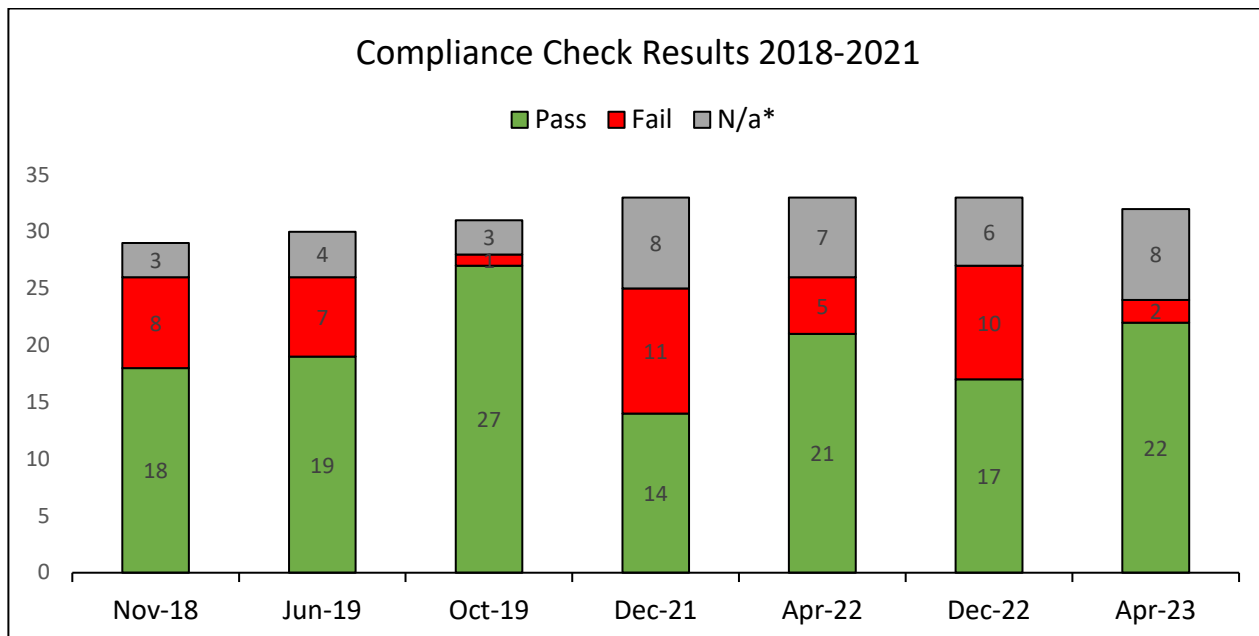
Summary for Month of April 2023: Focus this month included the alcohol compliance check and Drug Take Back day, in addition to preparation for the MA social host law community education event, TIPS in-person training, and production of a SPAN film.



NEEDHAM PUBLIC HEALTH DIVISION



business	license_type	Dec_2021_cc	April_2022_cc	Dec_2022_cc	April_2023_cc
Bertucci's	On-premise	Pass	Pass	Fail	Not open
Bin Ends	Off-premise	Fail	Pass	Pass	Pass
Blue on Highland	On-premise	Pass	Pass	Pass	Pass
Cappella	On-premise	Fail	Pass	Fail	Pass
Cook Needham	On-premise	Fail	Pass	Fail	Fail
French Press Bakery	On-premise	Not open	Pass	Fail	Pass
Fuji Steakhouse	On-premise	Fail	Pass	Pass	Pass
Gari	On-premise	Pass	Pass	Pass	Pass
Gordon Fine Wines	Off-premise	Not open for business yet	Not open for business yet	Not open for business yet	Not open for business yet
Hearth Pizzeria	On-premise	Fail	Pass	Pass	Pass
Hungry Coyote	On-premise	Fail	Suspended license	Suspended license	Pass
Latina Kitchen and Bar	On-premise	Pass	Fail	Pass	Pass
Little Spoon	On-premise	Not open for business yet	Pass	Fail	Pass
Mandarin Cuisine	On-premise	Pass	Pass	Pass	Pass
Masala Art	On-premise	Pass	Pass	Pass	Pass
Needham Ctr Fine Wines	Off-premise	Pass	Fail	Fail	Pass
Needham Golf Club	On-premise	Not open	Pass	Not accessible	Not accessible
Needham Wine & Spirits	Off-premise	Pass	Pass	Pass	Pass
Ray's New Garden	On-premise	Fail	Fail	Pass	Pass
Pancho's Taqueria	On-premise	Fail	Pass	Fail	Fail
Residence Inn	On-premise	Fail	Not open	Pass	Not open
Reveler Beverage	Off-premise	Pass	Fail	Fail	Pass
Rice Barn	On-premise	Fail	Pass	Not open	Not open
Sheraton Needham	On-premise	Not open	Not open	Fail	Not open
Spiga	On-premise	Pass	Pass	Pass	Pass
The Farmhouse	On-premise	Pass	Pass	Pass	Not open
Homewood Suites	On-premise	Not open	Not open	Not open	Not open
The James	On-premise	Fail	Pass	Pass	Pass
The Needham General Store	Off-premise	Pass	Fail	Pass	Pass
V.F.W.	On-premise	Not open	Not open	Pass	Pass
Village Club	On-premise	Not accessible	Not accessible	Not open	Not open
Vinodivino	Off-premise	Pass	Pass	Fail	Pass
Volante Farms	On-premise	Pass	Pass	Pass	Pass





NEEDHAM PUBLIC HEALTH DIVISION



Unit: Substance Use Prevention MassCALL3 grant Dedham- Needham- Walpole- Westwood Date: April 2023

Staff members: Carol Read, M., CAGS, CPS Lydia Cunningham, MPH, CHES Start January 9th

Activities and Accomplishments- Meetings and trainings attended through virtual platforms

TEAMS- Zoom- FaceTime unless otherwise noted

Activity	Notes
MassCALL3 Prevention Coordinator Onboarding processes- In person. TEAMS meetings alternative days. Lydia Cunningham, MPH, CHES start date January 9 th Full time position.	Continuation of comprehensive overview of protocols, responsibilities and requirements related to Town of Needham Public Health (fiscal agent) DPH-BSAS (funder) and Communities MassCALL3 grant mission, strategic planning processes and cluster town coalition activities. Integration local/ state community stakeholder meetings: Norfolk County Sheriff Prevention, MAPC Substance Prevention, DPH- OLRH and cluster coalition meetings.
Norfolk County Sheriff Youth Substance Use and Mental Health Task Force- 4/3 Facilitated by: Kathryn Hubley, Community Affairs Coordinator. Next meeting: Monday, May 8 th	Agenda: Welcome & Updates & Introductions, Student Representatives from Needham High School- SALSA, Speaker: Maura Papile, Quincy Public School's Director of Student Support Services & Dot Pearl, Tri County Schools Director of Wellness: Presenting on: Social Emotional Learning
MassCALL3 Data Equity Meeting- RIZE Consultants, Prevention Solutions @ EDC- 4/4 Alison Brill, MPH, RIZE, Jessica Goldberg, Prevention Solutions, Justin Davisson, Research Assistant, Prevention Solutions	Review and discussion: suggestions for equitable data collection and display, planning for upcoming strategic planning meetings, data sharing from EDC, plan to move forward with creation of specific strategies
Academic Public Health Corps. (APHC) Opioid Litigation Fund Meeting 4/5 Charlotte Breef-Pilz, Operations Assistant, APHC, Mass. Health Officers Association	Information session/strategizing- Needham PHD request for intern project to easily display and share information related to Opioid Litigation Funds with staff, coalition members, and community members across MassCALL3 four-town cluster.
MassCALL3 Campaign Strategy Meeting- 4/5 Jessica Goldberg, EDC, Amal Marks, Grant Manager, BSAS, Ben Spooner, TA, CSPA	Review and discussion: SAMHSA PSA materials for cinemas and social media, plan to incorporate local content, PSA script review and feedback.
Needham Community Forum: Alcohol, Health, Safety and Prevention in MA- 4/6 Tim McDonald, Director of Health and Human Services	Prevention planning meeting: program schedule, materials, questions, online viewing for April 13 th Alcohol: Health, Safety, and Prevention Community Forum.
MassCALL3 Community Awareness Project, Yelling Mule, LLC- 4/6 James Shiner, Founder, Mike Arsenault, VP Sales, Katelyn Shannon, Marketing Director	Social media strategizing meeting, SAMHSA Talk They Hear You Campaign: introductions, background, planning. Overview of social media campaign goals, audience, landing page, strategy.
MassCALL3 Budget meeting- 4/7 Tim McDonald, Director of Health and Human Services	Review of FY23 budget to date, UFR line amendments, general plans for new FY24 and FY25 contracts (\$250,000 annually)



NEEDHAM PUBLIC HEALTH DIVISION



Needham Local Emergency Planning Committee (LEPC) - 4/10 Timothy McDonald, Director of Health and Human Services, Thomas Carney, Chief, Needham Fire Department, Michael Lethin, Emergency Management Administrator	Agenda: Welcome and Introduction, MEMA Update- Heather Smith, MEMA Local Coordinator, Providing Shelter for Animals in Disasters- Irene Segal, DVM, State of Massachusetts Animal Response Team, Emergency Management Update, Questions
Needham Public Health Division (NPHD) staff meeting - 4/11 Timothy McDonald, Health & Human Services Director, Assistant Public Health Director, Next meeting: 5/9	Staff program sharing- project and program progress: policy updates, accreditation, traveling meals, emergency preparedness, environmental health, epidemiology, PH nursing, substance use prevention. Review BOH FY23 goals.
MA Department of Public Health (MDPH) OLRH Interagency bi-monthly webinars - 4/11, 4/25	Agenda: COVID-19 updates, updated death definition, vaccination updates, MassNotify exposure notifications technology overview.
Pacific Southwest PTTC- Alcohol and Women: When Equal is Not Better, Webinar - 4/11 Alicia Sparks, PhD, MPH, Chair U.S. Alcohol Policy Alliance	Presentation: trends in alcohol consumption among women, specific harms, marketing that directly impacts women, opportunities and actions to take to prevent and reduce excessive drinking among women
District Attorney Marian Ryan, Middlesex County, Opioid Task Force Meeting - 4/12 Nina Cohen, Assistant Attorney General, Health Care Division, Catherine Madden, Project Manager, Policy & Govt. Affairs Division	Agenda: Massachusetts Attorney General's Office, Opioid Settlement Team Presentation, Eliot Community Human Services, Community Behavioral Health Center Programs Update, Aaron Katz, Senior VP of Operations, The Megan House Foundation, Inc, program overview, Pamela Huntley, Executive Director & MaryBeth Murphy, Director of Programming
MassCALL3 Grant Budget Amendment - 4/12 Michelle Vaillancourt & Lisa McDonough, Town Accountants	Review of YTD spending, new FY23 budget UFR line item amendment submission through EIM Virtual Gateway.
DPH BSAS Opioid Abatement Funds Presentation for Prevention Grantees - 4/13 Andy Robinson, Lead Program Coordinator, Substance Misuse Prevention, BSAS	Presentation: settlement participation process, details about abatement funds available, strategies for community engagement, update on available support and technical assistance.
Needham Alcohol: Health, Safety, and Prevention Community Forum - 4/13, Tim McDonald, Director of Health and Human Services, David Jernigan, PhD, Boston University, John Kelly, PhD, Harvard University, Amy Turncliff, PhD, Elizabeth Parsons, M.Ed. CDC	Agenda: Introductory Remarks-Timothy McDonald, Amy Turncliff - <i>Adolescent Brain Development: The Impact of Alcohol</i> , John Kelly- <i>Alcohol: Man's Oldest Friend and Oldest Enemy</i> , David Jernigan- <i>Alcohol, Health, and Safety in Massachusetts</i> , Elizabeth Parsons- <i>What Communities Can Do to Prevent Underage and Excessive Drinking</i> , Panel Discussion
Needham Board of Health -4/14 <i>In person- Rosemary Recreation Center.</i> Tim McDonald, Director Health & Human Services, Tara Gurge, MPH, Assistant Public Health Director. Diana Acosta, MPH, Shared Services Manager Next meeting: 5/12	Agenda: Public comment, review of minutes, Needham Housing Authority Modernization & Redevelopment Initiative, revise Article 11: Biosafety Regulations in Needham, accessory dwelling units- BOH policy position, proposed food grading system for Needham restaurants, Needham general by-law banning single-use plastic bags,



NEEDHAM PUBLIC HEALTH DIVISION



	Claxton Field update, staff reports, COVID-19 update
Yelling Mule- 4/19	Mike Yelling Mule- Tim Yelling Mule- Monday.com
Public Service Announcement Communication- Screen Vision Media and Yelling Mule, LLC- 4/19	Creation of QR code and landing page for SAMHSA Talk They Hear You campaign by Yelling Mule, to be displayed in cinema advertising- ability to track visits to landing page
Ben Spooner, CPS, Center for Strategic Prevention Support (CSPS) - 4/20 MassCALL3 Technical Assistance (TA)	Review and discussion: Strategic plan draft review, strategic planning meeting options due to BSAS requirements
Strategic Planning Strategy Meeting: Amal Marks, Lead Program Coordinator, DPH, BSAS- 4/20	Review and discussion: Strategic plan draft review, strategic planning meeting options due to BSAS requirements, incentive options for meeting participants, meeting schedule and timeline
Strategic Planning Strategy Meeting: Jessica Goldberg, Consultant, Prevention Solutions @ EDC- 4/21	Review and discussion: MassCALL3 strategic planning meeting options due to BSAS requirements, incentive options for meeting participants, meeting schedule and timeline, strategic planning framework revisions
Community Crisis Intervention Team (CCIT) Core Team Meeting- 4/25 Chris Baker, Deputy Chief, Needham Police Dept.	Agenda: Collaboration to support residents navigating acute and chronic substance use disorders and/or mental health conditions and homelessness. Core Team: Hanna Burnett, RN, MPH, Public Health nurse, Donald Anastasi, Deputy Fire Chief, Ed Sullivan, EMS Supervisor, Jess Moss, LICSW, Jess Rice, LICSW and Kerrie Cusack, LICSW Senior Services, Sara Shine, Director, Needham Youth & Family Services.
Needham Opioid Settlement Fund Planning- 4/26	Strategy session- preliminary plans for engaging community on use of opioid settlement funds
BSAS MassCALL3 Q3 Programmatic Report- 4/30 Quarterly online submission, Social Science Research and Evaluation, (SSRE) Scott Formica, PhD Massachusetts prevention programs evaluator.	Compile Q3 activities: data collection, capacity building, prevention strategic planning, programs, trainings, MassCALL3 grant compliance requirements (financial and programmatic) FY23 January, February, March.

*NPHD March Report- Monthly activities (NPHD- MassCALL3)

*BSAS MassCALL3 FY23 budget amendment and submission

*BSAS MassCALL3 grant FY24 and FY25 contract package completion and submission