

**PARK AND RECREATION COMMISSION  
TOWN OF NEEDHAM, MASSACHUSETTS**

**Minutes of Meeting**

**September 12, 2022**

**Attended:** Chris Gerstel, Cynthia Chaston, Frederica Lalonde, Michelle Geddes, Dina Hannigan

**Absent:** Dina Hannigan

**Staff:** Stacey Mulroy, Fabien Desrouleaux, Derek Moreau

**Guests:** Devin Cashman

**Call to Order (CTO)**

Mr. Gerstel called the meeting to order at 7:00pm on September 12, 2022.

**1. Open Forum**

None present.

**2. Chair's Update**

None present.

**3. Director's Report**

Park and Recreation Director Stacey Mulroy

- Court Badge Information
- Weston & Sampson (Winterization of Pool and Public Bathrooms)
  - First day in Process (September 12)
- Broken Window at Memorial Park
- Public Concerns for restrooms have brought discussions about other options if necessary

**Commission Comment:** Miss Chaston asked if the Porta-Pottie has been placed at Greene's Field?

**Director's Comment:** The Porta-Pottie should have been dropped off week of 9/4-9/10.

Fall Events

- Spooky Walk – Greene's Field
- Pumpkin Decorating- RRC
- Turkey Hunt – RRC

## Fall Programming

- Registration Began September 7, 2022
- In need of Ice-skating Instructors.
- Park Ranger Position has been appointed

Commission Comment: Mr. Gerstel requested to receive the full job description of the park ranger? How will the Park ranger be able to present himself?

Director's comment: The Park Ranger will have a badge, fleet vehicle and staff uniform.

### **4. Additional Discussion Items**

- DeFazio parking lot

Discussions about DeFazio parking capacity on weekends.

- Multiple groups
- Possible event changes

Commission Comment: Mr. Gerstel could we close off the wide area that people slow down and try to park. Can we Direct cars to a drop off-line.

Miss Geddes To many events and not enough space for cars. How can we stagger parking for different time events?

Director's Comment: Permits run with blanket times and tend to overlap. Currently speaking with Lieutenant McGrath about traffic.

- Rosemary Pool Facility

Mr. Devin Cashman began discussions on facility maintenance

- Introduction
- Weston & Sampson Information
- Proposed a proactive approach for pool equipment maintenance
  - Current issues that need to be addressed first
  - Gutter/Pumps/Pool Chemicals
- Possibility of different chemical system (more pools switching to tablet system)
- Equipment Costs

Commission Comment: Miss Chaston asked why we chose a CO2 system?

Presenter Comment: Ease of use and cost effective when Rosemary Pool was built.

- Presentation of possibilities if pool equipment goes down.
  - Turnaround times for replacement equipment goes down.
- Outdoor bathrooms & Porta-Potties
  - The Porta- Potties should have been dropped off week of 9/4-9/10
- Capital Projects

- Director Mulroy Suggested a list of the top 5 most needed upgrades to playgrounds
  - DeFazio
  - Perry
  - Mills
  - Elliot
  - Broadmeadow

Commission Comment: Miss Geddes and Miss Chaston asked what playgrounds are top priority and most used are?

Directors Comment: The Commission should vote for which Playgrounds and Projects.

Commission Comment: Mr. Gerstel asked to vote on the Boat Launch.

**Boat Launch – Vote to Withdraw Application**

**Motion – Michelle Geddes**

**2<sup>nd</sup> – Frederica Lalonde**

**4-0 unanimous**

**Approve Capital Project Plans with changes to FY 24,25, and 26**

**Motion – Chris Gerstel**

**2<sup>nd</sup> – Cynthia Chaston**

**4-0 unanimous**

- CPC
  - None Presented
- Playgrounds / Facilities
  - Park Ranger was discussed

**5. Action Items & Approvals**

**Parent Talk – Approved with Change of Location**

**Motion – Chris Gerstel**

**2<sup>nd</sup> – Cynthia Chaston**

**4-0 unanimous**

**Geocaching**

**Motion – Chris Gerstel**

**2<sup>nd</sup> – Frederica Lalonde**

**4-0 unanimous**

**Meeting Minutes – August 8, 2022**

**Motion – Chris Gerstel**

**2<sup>nd</sup> – Cynthia Chaston**

**3-0 (1 Abstained)**

**Meeting Minutes – August 22, 2022**

**Motion – Michelle Geddes**

**2<sup>nd</sup> – Cynthia Chaston**

**3-0 (1 Abstained)**

**6. Topics For Future Meetings**

- None Present

**7. Issues Not Reasonably Anticipated**

- Property Issue?
- A fund for large repairs
- Capital Projects

**8. Next Meetings**

- Monday September 19, 2022
- Monday October 3, 2022
- Wednesday October 26, 2022
- Monday November 14, 2022

**9. Adjournment of Business Meeting**

**Motion – Cynthia Chaston**

**2<sup>nd</sup> – Frederica Lalonde**

**4-0 Unanimous**

Meeting Adjourned at 9:33pm on September 12, 2022

**Respectfully Submitted.**

*Derek Moreau Jr.*

*Administrative Specialist*