



Needham Public Health Division

Prevent. Promote. Protect.



Date: _____

Abandonment of Septic/Cesspool System and Connection to Sewer

Location of System:

Address _____ Needham, MA 0249 _____

When abandoning a septic/cesspool system and connecting to sewer, contact the Water and Sewer Division located in the Department of Public Works on Dedham Avenue. This form must be filled out and submitted to the Health Department after a septic system is abandoned within 14 days of the discontinuation of the system.

Please complete this form by checking off the required procedures below. A checkmark indicates that the procedure has been performed. Include the signature of the contractor. When abandoning your septic system, make sure the following procedures have been completed:

____ Tank and/or other components containing sewage waste were pumped by
____ licensed waste hauler. **(Please attach copy of the pump record)**

____ Septic tank(s) or cesspool(s) were removed, Or

____ Bottom of the tank(s) were ruptured and cesspool/leaching pit(s) were caved in

And

____ Fill the tank/cesspool completely with clean sand/gravel

____ Cap the pipe to the former septic/cesspool

____ Make sure all plumbing for facility is connected to the public sewer line (if tying in)

Note: Failure to provide documentation that the system was properly abandoned may subject the owner to fines, prevent issuance of occupancy or building permits, or delay the sale of a house

Date Tank or Cesspool Pumped: _____

Pumper's Name or Company Name: _____

Septage Waste Hauler Permit #: **SGMH-10** _____

Contractor's Signature _____ Date _____

Print Name _____

Name of Company _____

Address _____ Phone _____

Please drop off this form to the Needham Public Health Division at 178 Rosemary St. Needham, MA 02494 or email a scan of this form to Sai Palani (Environmental Health Agent) at spalani@needhamma.gov and to Tara Gurge (Assistant Public Director) at tgurge@needhamma.gov.