

PROGRAM PARAMETERS

ELIGIBILITY

The applicant must occupy a rental property in Belmont and have current household income that is no greater than 80% AMI. Preference will be given to households at or below 60% AMI. The program will use current household income (i.e. wages, unemployment, pension, child support, etc.) to determine income eligibility as well as documentation on loss of income (termination of employment, reduction of hours, or furlough, etc.) due to COVID-19 circumstances to determine if a household qualifies for participation in the program. The applicant will also be asked to certify that they do not have access to other resources to cover the rent. Household income limits are set by HUD for the Boston area and are based on family size, as follows:

	Household Size: 1	Household Size: 2	Household Size: 3	Household Size: 4	Household Size: 5	Household Size: 6
60% AMI	\$53,760	61,440	69,120	76,740	82,920	\$89,040
80% AMI	\$67,400	\$77,000	\$86,650	\$96,250	\$103,950	\$111,650

DURATION

Three months

Payments made directly to Landlord

MONTHLY PAYMENT

1 bedroom unit--\$950

2 bedroom unit--\$1155

3 bedroom unit--\$1440

These amounts are based on 50% of the HUD Belmont Fair Market Rent for Section 8, by bedroom size.

MARKETING

An intense marketing campaign would last for three weeks. Marketing will be the responsibility of the Town and the Belmont Housing Trust. At a minimum, the following committees, agencies and organizations will be asked to conduct outreach, notifying potential applicants about the program and telling them how to obtain an application: Select Board, School Committee, PTOs, Food Pantry, Town Social Worker, Veteran's officer, Beech Street Center, Council on Aging, Belmont Religious Council, Belmont Helps, Belmont Against Racism, Human Rights Commission, Belmont Citizen Herald, the Media Center, large local landlords. The Town will also provide program information on its website as will the Belmont Public Library.

FUNDING

The Emergency Rental Assistance Program will be funded by the \$250,000 CPA grant awarded to the Housing Trust in 2018. Private fund-raising efforts will also be undertaken.

LOTTERY

The lottery will be held approximately three weeks after the start of the marketing campaign.

COVID-19 Emergency Housing Relief Program



COVID-19 EMERGENCY HOUSING RELIEF PROGRAM

Applications are still being accepted!

In response to the loss of income to Newton households due to the coronavirus (COVID-19), the City of Newton has created the COVID-19 Emergency Housing Relief Program utilizing its Community Development Block Grant (CDBG) funds and Community Preservation Act (CPA) funds. This program is designed to provide assistance in an efficient and responsive manner. The program is temporary in nature and funding is limited.

The program flyer is available for download in the following languages:

Arabic الترجمة العربية; **Chinese** 简体中文; **Japanese** 日本語; **Korean** 한국 어; **Portuguese** português; **Russian** русский; **Spanish** español; **Turkish** Türk Dili; and **Vietnamese** Tiếng Việt.

APPLICANTS ARE ELIGIBLE FOR:

- Up to **three months** of housing assistance
- The program will cover **70% of a household's monthly rent**, with a maximum monthly assistance amount of \$2,500 per household (or \$7,500 per household for three months)
- Mortgage assistance is **only available to those income eligible households who reside in affordable deed restricted units**. The program will cover **70% of a household's monthly deed-restricted mortgage payment**, with a maximum monthly assistance amount of \$2,500 per household (or \$7,500 per household for three months)

ELIGIBILITY

All eligible renter households is one that:

- Currently lives in the City of Newton
- Has reduced income because of COVID-19 (and can demonstrate this financial hardship)
- Has an annual income (at the time of application) at or below 80% of Area Median Income (AMI)
- Households currently receiving rental assistance (e.g. Public Housing tenants, RAFT, Section 8, MRVP or other locally administered support) are also eligible for this program (program assistance is only applied towards tenant's portion of rent)

An "eligible" homeowner household is one that:

- Currently lives in the City of Newton
- Resides in an ownership unit that is deed-restricted affordable (restriction recorded with the Registry of Deeds)
- Has reduced income because of COVID-19 (and can demonstrate this financial hardship)
- Has an annual income (at the time of application) at or below 80% of Area Median Income (AMI)

2020 HUD Income Limits:

The total income of the applicant and all other members of the applicant's household over the age of eighteen (18) **may not exceed 80% of the Area Median Income** for the greater Boston area adjusted for family size. An applicant's total household income **at the time of application** cannot exceed the following limits:

Household size	1 person	2 person	3 person	4 person	5 person	6 person
Income Limit 80% area median	\$67,400	\$77,000	\$86,650	\$96,250	\$103,950	\$111,650

PREFERENCES

Preference shall be given to households whose annual income is **at or below 65% AMI**. This preference shall not be applicable after the initial Lottery period.

HOW TO APPLY

The Program is being administered by Metro West Collaborative Development, on behalf of the City of Newton. To begin:

Contact Robyn Rufo at robyn@metrowestcd.org (preferred method) or at 617-923-3505 x5.

TTY users please call 711.

FREE TRANSLATION ASSISTANCE IS AVAILABLE: Call Robyn at 617-923-3505 x 5.

Applicants have the right to request a reasonable accommodation, which may include a change to a policy, procedure or practice to afford a person with a disability an equal opportunity to participate fully in the housing program.

For detailed information on the COVID-19 EMERGENCY HOUSING RELIEF PROGRAM please read the **PROGRAM GUIDELINES**.

Application Due Date: Applications are still being accepted!

A Lottery will be used to establish the order in which funds will be awarded. The Lottery was held on June 10, 2020.

Applications received after the June 3 Lottery due date will be added to the bottom of the Lottery List in the order received, until all funds are disbursed.

PROCESS

- All potential participants must complete an application and attach requested documents prior to the deadline. All complete applications will be entered into a lottery.
- The deadline for submitting complete applications is **June 3, 2020**; however, households who contact the Metro West CD office after the application deadline will be added to the bottom of the Lottery Wait List in the order received.
- Assistance with the submission of the application is available to those with limited computer access.
- Applicants have the right to request a reasonable accommodation(s), which may include a change to a rule, policy, procedure or practice to afford a person with a disability an equal opportunity to participate fully in the housing program or to use and enjoy the housing.
- Free language assistance is available to households with limited English proficiency.
- The Lottery will be held via zoom on **June 10, 2020**. Applicants will be given access to the zoom meeting information after the close of the application deadline.
- All applicants will then be drawn and assigned a Lottery Wait List number in the order they were drawn.
- For further details, please read the **PROGRAM GUIDELINES**.
- Download **Rental Assistance program flyer**.
- Download **Mortgage Assistance program flyer**.

The City of Newton COVID-19 Emergency Housing Relief Program is administered by Metro West Collaborative Development, on behalf of the City of Newton. Metro West is a non-profit community development corporation based in Newton. More information on Metro West can be found here: <https://metrowestcd.org/>



Littleton Emergency Rental Assistance Program

also Watertown

In response to the loss of income to households due to Covid-19, this program has been created and funded by the Town of Littleton Affordable Housing Trust utilizing its Community Preservation Act or other non-federal funds. This program seeks to be efficient and responsive. It is temporary in nature. Applicants are eligible for:

- Up to three months rental assistance
- Amounts available are:
 - o \$750 / month for a 1-bedroom
 - o \$950 / month for a 2-bedroom
 - o \$1150 / month for a 3-bedroom

Household Eligibility

"Eligible" Household

An eligible household is one that:

- Has reduced income because of COVID-19
- Earns less than 80% of Area Median Income
- Households that are NOT currently receiving government-funded rental assistance such as Section 8, MRVP or RAFT. Households living in units subsidized with Project Based Section 8 shall NOT be eligible.

A "household" shall mean an individual or two or more persons who will live regularly in the unit as their principal residence and who are related by blood, marriage, law, or who have otherwise evidenced a stable inter-dependent relationship.

Income and Asset Eligibility

The total CURRENT income of the applicant and all other members of the applicant's household over the age of eighteen (18) may not exceed 80% of the Area Median Income (AMI) for the greater Boston area adjusted for family size. The table below lists the 80% AMI limit. An applicant's total household income cannot exceed the following limits:

Household size	1 person	2 person	3 person	4 person	5 person	6 person
Income Limit (80% AMI)	\$67,400	\$77,000	\$86,650	\$96,250	\$103,950	\$111,650



Process

- All potential participants must complete an application and attach requested documents prior to the deadline. All complete applications will be approved on a first come first served basis, applications will entered into a lottery if needed.
- Assistance with the submission of the application is available to those with limited computer access.
- Applicants have the right to request a reasonable accommodation(s), which may include a change to a rule, policy, procedure or practice to afford a person with a disability an equal opportunity to participate fully in the housing program or to use and enjoy the housing.
- Free language assistance is available to households with limited English proficiency.
- The Lottery will be held via zoom. Applicants will be given access to the zoom meeting.
- All applicants will then be drawn and assigned a Lottery Wait List number in the order they were drawn.
- The list will then be reviewed for re-ordering based on any funder-designated preferences, creating a Reordered Lottery Wait List.
- Starting at the top of the list, households will be offered the opportunity to enter into a Rental Assistance Agreement with their landlord and Metro West CD in the order listed on the Reordered Lottery Wait List.
- If the household is unable to execute a Rental Assistance Agreement within five days of being offered the assistance they will be removed from the Reordered Lottery Wait List and the next highest ranked household will be offered the opportunity.
- EHS will proceed through the list in this manner until all funds are awarded.
- Households who contact the EHS office after the deadline will be added to the bottom of the Re-ordered Lottery Wait List in the order received.

Removal from the Lottery Wait List

- Households who do not respond to phone, e-mail, or mail inquiries or who do not respond to a request for additional information within the time frame provided shall be removed from the Lottery Wait List.

Preferences

Participating funders may have established additional preference categories. Those preferences shall be disclosed to all households prior to the lottery.

Affirmative Marketing Methods

EHS does not discriminate on the basis of race, color, religion, national origin, disability, familial status, sex, age, marital status, children, sexual orientation, genetic information, gender identify, ancestry, veteran/military status or membership.

Marketing Activities

Marketing activities will be conducted for a two-week period beginning _____ and ending _____, 2020. Efforts consist of:

- 1) Town COVID-Response website pages: _____



LITTLETON
EHS/CO

Littleton Elder and Human Services, 33 Shattuck Street, Littleton, MA 01460 978-540-2470

- 2) Email outreach to local employers and non-profit organizations, housing developments with affordable units, and legislative delegations in each participating community.

Applications will be available on-line at the Town/EHS website, or via paper and the US Postal Service. In all cases the process begins by contacting the EHS office. The staff of EHS are available to assist individuals in the completion of their application and are able to accommodate households with disabilities that may impede their ability to complete the application. EHS staff can also arrange for assistance for households that have limited English proficiency. Applicants have the right to request a reasonable accommodation, which may include a change to a policy, procedure or practice to afford a person with a disability an equal opportunity to participate fully in the housing program or to use and enjoy the housing.

Emergency Rental Assistance Available in Littleton

Income and Asset Eligibility

The total CURRENT income of the applicant and all other members of the applicant's household over the age of eighteen (18) may not exceed 80% of the Area Median Income (AMI) for the greater Boston area adjusted for family size. The table below lists the 80% AMI limit. An applicant's total household income cannot exceed the following limits:

Household size	1 person	2 person	3 person	4 person	5 person	6 person
Income Limit (80% AMI)	\$67,400	\$77,000	\$86,650	\$96,250	\$103,950	\$111,650

The Process

Website page or Email address

Or

Paper via USPS – call EHS for paper application



Littleton Elder and Human Services, 33 Shattuck Street, Littleton, MA 01460 978-540-2470

SUDBURY EMERGENCY RENTAL ASSISTANCE PROGRAM (ERAP)

APPLICATIONS ARE CURRENTLY BEING ACCEPTED

WHAT IS ERAP? *See Guidelines and Application FAQ for more detail.*

ERAP provides temporary monthly rental assistance in the form of a grant to eligible households who have a loss of income due to the COVID-19 pandemic. ERAP will pay between \$350 - \$800/mo. in rental assistance, depending on unit size for four months. Payments are made directly to the landlord. Grant renewals may be possible depending on need and available funding. ERAP is funded through the Sudbury Housing Trust.

WHO IS ELIGIBLE?

- Current residents of Sudbury not currently receiving rental assistance or in a unit where rent is based on income. Also, households that own other real estate do not qualify.
- Households who have had their income reduced due to circumstances related to the COVID-19
- Households who spend over 30% of their income on rent
- Households whose current monthly rent is below the following:
 - 1 bedroom - \$1,925 2 bedroom - \$2,311
 - 3 bedroom - \$2,880 4 bedroom - \$3,131
- Households whose income is below the following limits:

Effective: 4/1/2020							
Household size	1 person	2 person	3 person	4 person	5 person	6 person	7 person
Income Limit	\$83,300	\$95,200	\$107,100	\$119,000	\$128,520	\$138,040	\$140,492

Applications available online: www.RHSOhousing.org

For questions or to submit application contact: info@RHSOhousing.org or call 978-287-1093

Applications also accepted by mail: OR In person, drop-off at: of:

Flynn Building
278 Old Sudbury Road
Sudbury MA, 01776
Attn: ERAP

Town Clerk's Office (at the rear of Town Hall)
322 Concord Road
Sudbury, MA
Attn: ERAP
*Place in the drop box in the vestibule
Open 24 hours a day, 7 days a week*



July 8, 2020