



**TOWN OF NEEDHAM**  
CONTRIBUTORY RETIREMENT SYSTEM  
1471 HIGHLAND AVENUE  
NEEDHAM, MASSACHUSETTS 02492-2605

TELEPHONE (781) 455-7500 ext. 231  
FAX (781) 449-4569

EVELYN M. PONESS  
CHAIRMAN

SANDRA J. CINCOTTA

JOHN P. KRAWIECKI

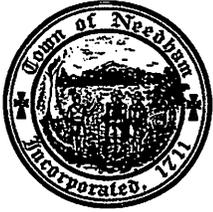
ROBERT P. MEARLS

THOMAS A. WELCH

**RETIREMENT BOARD MEETING**  
**September 7, 2016**  
**9:30 A.M.**  
**Selectmen's Chambers**

1. Review minutes of the August 10, 2016 meeting
  - Review amended minutes of the July 13, 2016 meeting
2. Approve the membership of 5 new members
3. Approve the refund of 1 member
4. Approve the retirement of 1 member
5. Approve payment of the September 2016 Expense Warrant
6. Approve payment of the August 2016 Payroll Warrant
7. Administrator's Report
8. Financial Statements
  - Operating Statement, including Trial Balance, for July 2016
  - Bank reconciliations for February 2016 thru July 2016
9. Review Application for Disability Retirement – Charles Mustone
10. Review Election Process for future elections
11. Old Business
12. New Business

**Next scheduled meeting:**  
October 12, 2016  
9:30 A.M.  
Highland Room



**TOWN OF NEEDHAM**  
CONTRIBUTORY RETIREMENT SYSTEM  
1471 HIGHLAND AVENUE  
NEEDHAM, MASSACHUSETTS 02492-2605

EVELYN M. PONESS  
CHAIRMAN

SANDRA J. CINCOTTA

JOHN P. KRAWIECKI

ROBERT P. MEARLS

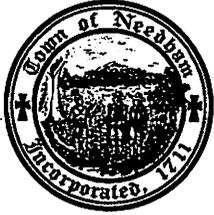
THOMAS A. WELCH

TELEPHONE (781) 455-7500 ext. 231  
FAX (781) 449-4569

**RETIREMENT BOARD MEETING**  
**August 10, 2016**  
**9:30 A.M.**  
**Highland Room**

1. Review minutes of the July 13, 2016 meeting
2. Approve the membership of 5 new members
3. Approve the retirement of 1 member
4. Approve payment of the August 2016 Expense Warrant
5. Approve payment of the July 2016 Payroll Warrant
6. Administrator's Report
7. Financial Statements
  - Operating Statement, including Trial Balance, for June 2016
  - Bank reconciliations for February 2016 thru June 2016
8. Investment Management Discussion
9. Old Business
10. New Business

**Next scheduled meeting:**  
September 14, 2016  
9:30 A.M.  
Highland Room



**TOWN OF NEEDHAM**  
CONTRIBUTORY RETIREMENT SYSTEM  
1471 HIGHLAND AVENUE  
NEEDHAM, MASSACHUSETTS 02492-2605

TELEPHONE (781) 455-7500 ext. 231  
FAX (781) 449-4569

EVELYN M. PONESS  
CHAIRMAN

SANDRA J. CINCOTTA

JOHN P. KRAWIECKI

ROBERT P. MEARLS

THOMAS A. WELCH

**RETIREMENT BOARD MEETING**

**June 22, 2016**

**9:30 A.M.**

**Highland Room**

1. Review minutes of the May 25, 2016 meeting
  - Review minutes of the May 25, 2016 Executive Session
2. Approve the transfer of 2 members
3. Approve the refund of 1 member
4. Approve payment of the June 2016 Expense Warrant
5. Approve payment of the May 2016 Payroll Warrant
6. Administrator's Report
7. Financial Statements
  - Operating Statement, including Trial Balance, for April 2016
  - Bank reconciliations for December 2015, January 2016 thru April 2016
8. Vote on FY'17 Operating Budget
9. Old Business
10. New Business

**Next scheduled meeting:**

July 9, 2016

9:30 A.M.

Highland Room



**TOWN OF NEEDHAM**  
CONTRIBUTORY RETIREMENT SYSTEM  
1471 HIGHLAND AVENUE  
NEEDHAM, MASSACHUSETTS 02492-2605

TELEPHONE (781) 455-7500 ext. 231  
FAX (781) 449-4569

EVELYN M. PONESS  
CHAIRMAN

SANDRA J. CINCOTTA

JOHN P. KRAWIECKI

ROBERT P. MEARLS

THOMAS A. WELCH

**RETIREMENT BOARD MEETING**  
**May 25, 2016**  
**9:00 A.M.**  
**Highland Room**

1. Review minutes of the April 13, 2016 meeting
2. Approve the membership of 9 new members
3. Approve the transfer of 3 members
4. Approve the retirement of 1 member
5. Approve payment of the May 2016 Expense Warrant
6. Approve payment of the April 2016 Payroll Warrant
7. Administrator's Report
8. Financial Statements
  - Operating Statement, including Trial Balance, for March 2016
  - Bank reconciliations for December 2015, January 2016 thru March 2016
9. Review Cheryl Reynolds' Application for Accidental Death benefits
10. 9:30 Executive Session
  - Robert Papetti Accidental Disability Hearing
11. COLA vote
12. Old Business
13. New Business

**Next scheduled meeting:**  
TBD



**TOWN OF NEEDHAM**  
CONTRIBUTORY RETIREMENT SYSTEM  
1471 HIGHLAND AVENUE  
NEEDHAM, MASSACHUSETTS 02492-2605

TELEPHONE (781) 455-7500 ext. 231  
FAX (781) 449-4569

EVELYN M. PONESS  
CHAIRMAN

SANDRA J. CINCOTTA

JOHN P. KRAWIECKI

ROBERT P. MEARLS

THOMAS A. WELCH

**RETIREMENT BOARD MEETING**

**April 13, 2016**

**9:00 A.M.**

**Highland Room**

1. Review minutes of the March 9, 2016 meeting
  - Review minutes of the March 9, 2016 Executive Session
2. Approve the membership of 5 new members
3. Approve the transfer of 8 members
4. Approve the refunds of 3 members
5. Approve payment of the April 2016 Expense Warrant
6. Approve payment of the March 2016 Payroll Warrant
7. Administrator's Report
8. Financial Statements
  - Operating Statement, including Trial Balance, for February 2016
  - Bank reconciliations for December 2015, January 2016 and February 2016
9. Appoint Election Officer for July 2016 Election
10. Approve 2015 Annual Statement
11. Old Business
12. New Business

**Next scheduled meeting:**

May 11, 2016

9:00 A.M.

Highland Room



**TOWN OF NEEDHAM**  
CONTRIBUTORY RETIREMENT SYSTEM  
1471 HIGHLAND AVENUE  
NEEDHAM, MASSACHUSETTS 02492-2605

EVELYN M. PONESS  
CHAIRMAN

ELIZABETH A. DENNIS

JOHN P. KRAWIECKI

ROBERT P. MEARLS

THOMAS A. WELCH

TELEPHONE (781) 455-7500 ext. 231  
FAX (781) 449-4569

**RETIREMENT BOARD MEETING**  
**March 9, 2016**  
**9:00 A.M.**  
**Highland Room**

1. Review minutes of the February 17, 2016 meeting
2. Approve the membership of 4 new members
3. Approve the refunds of 4 members
4. Approve payment of the March 2016 Expense Warrant
5. Approve payment of the February 2016 Payroll Warrant
6. Administrator's Report
7. Financial Statements
  - Operating Statement, including Trial Balance, for January 2016
  - Bank reconciliations for December 2015 and January 2016
8. 9:30 Presentation by Paul Todisco of PRIT
9. 10:00 Discussion and vote regarding John Whalen Accidental Disability Application
10. Old Business
11. New Business

**Next scheduled meeting:**  
April 13, 2016  
9:00 A.M.  
Highland Room



**TOWN OF NEEDHAM**  
CONTRIBUTORY RETIREMENT SYSTEM  
1471 HIGHLAND AVENUE  
NEEDHAM, MASSACHUSETTS 02492-2605

EVELYN M. PONESS  
CHAIRMAN

ELIZABETH A. DENNIS

JOHN P. KRAWIECKI

ROBERT P. MEARLS

THOMAS A. WELCH

TELEPHONE (781) 455-7500 ext. 231  
FAX (781) 449-4569

**RETIREMENT BOARD MEETING**  
**January 13, 2016**  
**9:00 A.M.**  
**Highland Room**

1. Review minutes of the December 9, 2015 meeting
2. Approve the membership of 6 new members
3. Approve the retirement of 2 members
4. Approve payment of January 2016 Expense Warrant
5. Approve payment of December 2015 Payroll Warrant
6. Administrator's Report
7. Financial Statements
  - Operating Statement, including Trial Balance, for November 2015
  - Bank reconciliations for June thru November 2015
8. Review of Melanson Heath Audit
9. Old Business
10. New Business

**Next scheduled meeting:**  
February 17, 2016  
9:00 A.M.  
Highland Room