

**TOWN OF NEEDHAM, MASSACHUSETTS**  
**Building Inspection Department**

Assessor's Map & Parcel No. \_\_\_\_\_

Building Permit No. \_\_\_\_\_ Zoning District \_\_\_\_\_

Lot Area \_\_\_\_\_ Address \_\_\_\_\_

Owner \_\_\_\_\_ Builder \_\_\_\_\_

**PROPOSED PLOT PLAN /FOUNDATION ASBUILT/FINAL ASBUILT**  
CIRCLE ONE THAT APPLIES

**40' Scale**

Note: Plot Plans shall be drawn in accordance with Sections 7.2.1 and 7.2.2 of the Zoning By-Laws for the Town of Needham. All plot plans shall show existing structures and public & private utilities, including water mains, sewers, drains, gas lines, etc.; driveways, septic systems, wells, Flood Plain and Wetland Areas, lot dimensions, lot size, dimensions of proposed structures, sideline, front and rear offsets and setback distances, (measured to the face of structure) and elevation of top of foundations and garage floor. For new construction, lot coverage, building height calculations proposed grading and drainage of recharge structures. For pool permits, plot plans shall also show fence surrounding pool with a gate, proposed pool and any accessory structures\*, offsets from all structures and property lines, existing elevations at nearest house corners and pool corners, nearest storm drain catch basin (if any) and, sewage disposal system location in areas with no public sewer. (\*Accessory structures may require a separate building permit — See Building Code)

I hereby certify that the information provided on this plan is accurately shown and correct as indicated.

The above is subscribed to and executed by me this \_\_\_\_\_ day of \_\_\_\_\_ 20 \_\_\_\_

Name \_\_\_\_\_ Registered Land Surveyor No. \_\_\_\_\_

Address \_\_\_\_\_ City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_ Tel. No. (\_\_\_\_) \_\_\_\_\_

Approved \_\_\_\_\_ Director of Public Works Date \_\_\_\_\_

Approved \_\_\_\_\_ Building Inspector Date \_\_\_\_\_