

TOWN OF NEEDHAM



2015 ANNUAL TOWN MEETING WARRANT

Election: Tuesday, April 14, 2015

Business meeting: Monday, May 4, 2015

7:30 P.M.

JAMES HUGH POWERS HALL, NEEDHAM TOWN HALL

1471 HIGHLAND AVENUE

Additional information on particular warrant articles will be made available from time to time at www.needhamma.gov/townmeeting during the weeks leading up to Annual Town Meeting.

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March 13, 2015

Fellow Town Meeting Members,

The Finance Committee is pleased to present both its 104th Annual Report to Town Meeting, and its recommended budget for Fiscal Year 2016. While economic conditions have improved since the most recent recession, the rate of economic growth on both state and national levels remains modest. Needham, however, is expecting more promising revenue growth. Free Cash came in strong in FY15, providing sufficient funding for priority capital needs, financial warrant articles, and limited support of the operating budget.

Although the Town is in sound fiscal shape, the budgeting process for FY16 has required some serious deliberations and balancing. In last year's warrant letter, we stated that the Town could expect upcoming increases in health insurance and energy costs. Those expectations have become realities, and we are looking at notable increases in both health insurance and electricity and natural gas expenses in the FY16 budget. The Town has enjoyed a number of years of health insurance costs that decreased or increased only modestly due to the phased transition to lower cost plans. Although we did reset the base costs, and therefore have much lower costs than we would have without the cost savings measures, we should now expect more pronounced increases moving forward, in keeping with the market. It is well known that medical costs have continued to rise steeply over the years. Health insurance premiums that cover those costs will necessarily increase as well. Another area of significant growth is in energy costs. Although the costs of gasoline and heating oil have come down recently, electricity and natural gas prices have risen significantly. The Town has made, and continues to make, energy efficiency upgrades to its buildings. These upgrades are effective and have kept costs lower than they would otherwise be. However, this year, the cost of natural gas has risen steeply and is expected to remain high in the near term due to a temporary supply issue, which has had a major impact on heating costs. The Town has transitioned from using primarily heating oil to using almost all natural gas for heating, so the increase in natural gas pricing will have a significant effect on the Town's heating costs. In recent years, the Town has added buildings to its inventory that need heating and cooling, and has also made other additions to infrastructure such as new traffic lights and lighted parking lots that add to overall energy use. And as we know all too well, our area has experienced an extraordinary snowy and cold winter which has driven up energy costs. The result is increasing costs, despite increasing efficiency.

The School Department is also experiencing significant cost increases. Some increases are due to increased enrollment, additional state and federal mandates, and expanding technology needs. But the most substantial increase is resulting from new and rising special education expenses. These special education expenses are an extremely high-cost and volatile, and they are difficult to control. The Finance Committee has discouraged the inclusion of budget contingencies within the School Department budget for special education expenses, and it prefers instead to rely on transfers from the Reserve Fund for extraordinary or unforeseen expenses. The Finance Committee has continued working with the School Committee and the School Department to reach a reasonable and fair budget.

The Finance Committee began its preparation of the FY16 budget in November, 2014, when Committee liaisons participated in the Town Manager's departmental budget meetings. Each department was assigned at least one Finance Committee liaison who met with the department

head to review the budget and establish the framework of the review of that budget for the rest of the Committee. The Finance Committee held its own budget hearings from December, 2014 through February, 2015. The Finance Committee asks sometimes probing and difficult questions in order to get a detailed understanding of each department's operations and spending needs. The Finance Committee needs comprehensive information in order to be able to balance competing spending needs and to develop a sound budget that will serve the best interests of the entire Town.

The Finance Committee would like to express its continuing appreciation to the Town Manager and the School Superintendent for their efforts to build sustainable programs that both address current needs and make the investments necessary to meet future needs.

Revenue Summary

Total General Fund revenue is projected to increase by 5.7% in FY16. General Fund Revenue projections for FY16 include increases in two of the principal sources of revenue: property taxes and local receipts. State aid, another important source of revenue, is projected to remain flat, based on repeated representations of the new governor. The amount of Free Cash within General Fund revenue is also increasing.

Property tax receipts comprise the largest source of revenue for Needham, accounting for 81.3% of projected General Fund Revenues in FY16. Our revenue projections assume an increase of 3.9%, or approximately \$4.4 million, in property taxes for FY16. Almost \$2.7 million of this property tax increase consists of the allowable tax levy increase under Proposition 2 ½. An additional \$2 million of the increase in property taxes is due to new growth, or increases in property values, which are added to the tax base. New growth remains strong year over year, though the levels tend to fluctuate depending in large part on the number of large commercial projects in a given year. In FY16, new growth is projected to be strong due to additional development at Needham Crossing. The overall increase in FY16 projected property tax revenue is tempered by the fact that all projects funded with debt exclusions have been wrapped up and borrowing completed. As a result, the peak payments for those projects have passed and fewer property taxes will be collected to service those debts. Tax revenues for excluded debt will be approximately \$6.1 million, a decrease of 6.7% compared to FY15.

Total state aid, which is primarily composed of Cherry Sheet aid, is determined as part of the state budget process. (The Cherry Sheet is the official notification of aid and assessments from the state to municipalities, once issued on colored paper.) State aid accounts for 7.4% of the projected General Fund revenue for FY16. The proportion of state aid to revenue is decreasing slightly from 7.8% in FY15, since state aid is projected to be level-funded for FY16. The new governor has promised repeatedly that he will not close the existing state budget gap through decreases in local aid, particularly Chapter 70 aid for schools and unrestricted government aid. Therefore, state aid budget projections for FY16 are equal to the FY15 budget.

Local receipts, another important General Fund revenue source, include revenues received for automobile, hotel room, and meal excise taxes, licensing and permitting fees, fines and penalties, and income from departmental activities and services. For FY16, local receipts are projected to comprise 5.9% of General Fund revenue. Projections of local receipts are based on conservative

assumptions in order to protect against an unexpected drop in one of the revenues. FY16 revenue projections assume an increase of 5.0% over the projected local receipts for FY15.

Free Cash is another substantial component of General Fund revenue. Free Cash is derived from revenue collections that are greater than estimates and expenditures that are lower than appropriations at the close of the prior fiscal year. After the close of a fiscal year, the amount of Free Cash must be certified by the Department of Revenue and then becomes available for appropriation. The Free Cash being appropriated for FY16 is coming from extra revenues and unspent appropriations at the close of FY14. Those funds were certified this year in the amount of \$6,207,875 million and can now be appropriated by Town Meeting. While this level of Free Cash is significantly lower than the \$10.1 million in Free Cash that was certified in FY14, that year was an anomaly and, due to a timing issue, effectively captured two years of excess funds. The average of Free Cash certified in the past three years is \$6.17 million. The five-year average is \$5.4 million. Although the amount of Free Cash certified in FY15 is lower than the amount certified the previous year, the amount of Free Cash being applied to the total General Fund revenue for FY16 is significantly higher than the amount of Free Cash being applied currently to FY15 General Fund revenue. This is because the amount of Free Cash certified last year was divided among both FY14 and FY15 needs. In FY15, \$4.2 million of General Fund revenue was attributable to Free Cash, while in FY16, \$6.2 million of General Fund revenue is from Free Cash.

The Town is careful to rely only on recurring revenues to support ongoing operating expenses. Because the Town consistently budgets in a conservative manner, each year a portion of Free Cash is considered to be recurring and thus used to support operating expenses. The balance is used for cash capital, supplementing reserves, or other one-time needs. The formula used to determine the recurring portion of Free Cash for operations is the lesser of 2% of the adjusted departmental operating budget for the prior fiscal year or the actual turn-back. The actual turn-back from FY14 was \$1.4 million. 2% of the adjusted FY14 departmental budget is \$1.8 million. However, the recommended FY16 budget uses \$1,941,264 of Free Cash toward the operating budget. This amount is deemed appropriate in part because some of the Free Cash revenue will be recurring, the result of higher property taxes on new property developments, and in part because the School Department budget was increased in order to cover operating capital needs that have been previously covered by the cash capital budget. The reason for this shift is to make the School Department's budget consistent with the rest of the Town's budget which defines capital items as items costing over \$25,000 with a useful life of more than five years.

At the time of this writing, the estimated total General Fund Revenue for Fiscal Year 2016 is projected to be \$144,746,097, of which \$142,586,938 is available for appropriation. This represents an increase of 6.4% over FY15's appropriations. The Finance Committee recommends that \$135,799,837 be allocated to the FY16 Operating Budget.

FY16 Operating Budget

The total operating budget for FY16 is \$135,799,837, which is 5% higher than the approved FY15 operating budget. Last year's recommended increase was 2.9% when the warrant was printed. However, this increase was later raised to 4.1% after the voters approved an override of \$1,548,410 to fund the School Department's proposed supplemental budget. The FY14 and

FY13 budgets each increased 4.7% over the preceding year. The increases in the three major components of the FY16 budget are:

Townwide Expenses	5.5%
Municipal Departments (excluding Education)	4.0%
Education	5.3%

The principal drivers of each component of the budget are discussed below.

Townwide Expenses

The FY15 budget recommendation includes an increase of 5.5% in Townwide Expenses. The primary increases in Townwide Expenses are in the Retirement Assessments, Employee Benefits and Employer Assessments, and Retiree Insurance and Insurance Liability Fund line items.

The FY16 Retirement Assessments line item is increasing by 9.4%, or \$529,112. This line item covers pensions for retirees as well as unfunded pension liability. The increase is more pronounced due to a reduction in the assumed rate of return of assets from 8.00% to 7.75%. This change has been a goal of the Retirement Board. The Retiree Insurance Program and Insurance Liability Fund line is increasing by 8%, or \$396,104. The program, also known as “OPEB” (other post-employment benefits), is also part of the benefits for retirees. As with the Retirement Assessments, the Retiree Insurance Plan and Insurance Liability Fund line item increase is amplified in FY16 because the assumed rate of return of assets is being decreased from 8.00% to 7.75%. Note that there is an article in this Town Meeting warrant to increase the base amount for calculating a cost of living adjustment (COLA) for retirees from \$12,000 to \$14,000.

The Employee Benefits line is increasing by 9.9%, or \$1,098,785, in the FY16 proposed budget. The primary cause of this increase is an increase of 12.5% in health insurance premiums. The increase is also affected by an assumed increase in headcount of 7.2 full-time equivalent employees (FTEs) in the School Department and 2.0 FTEs in the Town departments. The Finance Committee encourages careful consideration before adding new positions to the operating budget, because the costs include not only salary, but also legacy expenses that are less obvious but can be very expensive. This line also includes the costs of two additional elements of employee benefit expense: workers compensation and unemployment. Workers’ compensation is increasing 4.0% based on the average projected growth in salaries and wages. Unemployment is level-funded for FY16.

For the second year in a row, the Debt Service line item will be decreasing in FY16. The Debt Service line item, which covers payments for outstanding debt obligations, is decreasing by 3.1%, or \$363,583. This line item includes debt service for both excluded debt and debt within the levy. FY14 was the peak year for the Town Hall, the Newman School and other projects funded with excluded debt. Since then, debt service for excluded debt has been decreasing. As noted above, the decrease in debt service for excluded debt lowers revenue as well, since the excluded debt is directly supported by additional tax assessments. When the debt payments decrease, the Town collects less.

The Casual, Liability, Property and Self-Insurance line item accounts for the insurance coverage which the Town receives through the Massachusetts Inter-local Insurance Agency (MIIA) for

buildings, vehicles, property damage, and liability, as well as a small contingency for non-covered claims. This line item is increasing by 3.3%, or \$18,000 in FY16, primarily for premium increases.

The Classification, Performance, and Settlements line item is a reserve for personnel related needs during the fiscal year, such as performance-based salary increases for managers, changes due to new collective bargaining agreements, or funding changes to the classification and compensation plan. This line item is increasing by \$56,000 over the F15 appropriation. As of this writing, collective bargaining agreements have not been settled for FY16 for the Police Union, the Police Superior Officers Association, and the Building Custodian Tradesman Independent Association. If any contract is settled after the FY16 operating budget is appropriated, funding can be transferred from this line item to cover an increase in personnel costs in another budget line item.

The Reserve Fund provides for extraordinary or unforeseen budget needs that arise during a fiscal year. The Reserve Fund has been used to fund expenses such as unexpected legal or energy costs, replacement of damaged equipment, and extraordinary snow and ice removal. The recommended Reserve Fund appropriation for FY16 is \$1,565,267, an increase of 5.1% over the FY15 budget. As part of its FY16 budget deliberations, the Finance Committee shifted \$150,000 from the School Department budget into the Reserve Fund pending further discussions with the School Department regarding the 1:1 technology program at the High Rock School, all of which is discussed in greater detail below in this letter under the section entitled "Education". The Finance Committee also moved funds originally proposed for the Reserve Fund into the Employee Benefits and Employer Assessment line to help meet the unexpected increase in health insurance premiums. The Town is currently evaluating different health insurance options for later years.

Municipal Departments (excluding Education)

The Municipal Departments category includes 20 different budgets comprised of operational departments, boards and committees, and the municipal parking and street lighting programs. This report groups those budgets within Municipal Departments by functional groups.

General Government and Land Use

The General Government and Land Use budgets include the Town's administrative departments. The FY16 proposed budget for all General Government departments is increasing by 3.7% over the FY15 budget. The Board of Selectmen/Town Manager budget line item increased 7.9% over FY15 in order to provide funding for a Management Fellow in the amount of \$36,012. This allocation will fund 71% of this position, while the Personnel Board budget will fund \$15,000, or 29%, of the position. This proposal will provide one year of funding for the Management Fellow. Next year, the Town will determine whether the position should be continued. If so, the Town Manager would submit a budget request to add the position on a permanent basis.

The Town Clerk and Board of Registrar's FY16 budget is decreasing slightly by 0.7%. This is due primarily to a decrease from three scheduled elections in FY15 to two elections in FY16. The Town Counsel's budget includes a minimal increase of 0.6%. The Personnel Board budget is level-funded at \$15,000. The funding has been transferred from expenses to salaries in order

to fund part of the Management Fellow position. The funds have traditionally been used for funding outside consultants. The Finance Department budget is increasing 1.7% in FY16, covering software licensing costs and technology replacements. The Finance Committee's budget is increasing 4.6% from FY15 due to an increase in projected salary expenses.

Recently the Board of Selectmen, upon the recommendation of the Town Manager, voted to consolidate the budgets of the Planning and Economic Development Department and the Community Development Department so as to create one budget for the newly named Planning & Community Development Department. Accordingly, the Finance Committee has followed this direction and is setting forth one budget for the Planning & Community Development for FY16. The Planning & Community Development Department budget is increasing 13.2% in FY16. The increase in this budget is entirely in salary and wages, primarily as a result of the shift of the funding of the Community Housing Specialist position from the Community Preservation Act (CPA) fund into the operating budget. This will increase the department's FY16 budget by \$17,000. Expenses in this department are flat. The Planning & Community Development Department requested additional funding in its operating budget to fund potential consulting services. However, the Town is instead seeking \$45,000 of funding through an article in the Special Town Meeting warrant to cover this cost. If the article is approved, the funding will come from a nonrecurring source, and will remain available to the department if not needed by the end of the fiscal year.

Public Safety

The three Public Safety Departments -- Police, Fire, and Building Departments -- have a combined increase of 1.7% in FY16. The Police Department budget is increasing 1.3%. This includes an added contingency to cover wages paid for detail work when the fees are deemed uncollectible. The FY16 Police Department budget does not include cost-of-living increases for members of either the Police Union or the Police Superior Officers Association, since neither union agreement had been settled for FY16 by the time this report was submitted. As noted above, allowance for an increase is provided in the Classification, Performance and Settlements line in Townwide Expenses.

The Fire Department budget is increasing 1.9% in FY16, due to minor increases in salary and wages and in expenses, as well as a decrease in operating capital. The Finance Committee decreased the expenses of both the Police and Fire Departments to reflect an 18% reduction in the projected vehicle fuel costs for FY16. The Police Department gasoline budget was reduced \$19,595, and the Fire Department diesel budget was decreased \$7,154.

The Building Department budget is increasing 3.8% due to contractual salary and wage increases. The expense budget remains level from FY15.

Public Facilities and Public Works

This segment of the budget, which includes the Public Facilities Department, the Department of Public Works (DPW), the Municipal Parking Program and the Municipal Street Lighting Program, is increasing 5.8% in FY16.

The Public Facilities budget is increasing by 6.6% in FY16. This segment of the budget includes one department, Public Facilities, with two divisions: Construction and Maintenance. The

Construction division budget is increasing due to contractual salary and wage increases and modest increases in expenses. The Maintenance division is responsible for the maintenance and custodial operations at all Town and school buildings. The salary and wage line item in the Maintenance division budget is increasing with the addition of a new full-time custodian to cover the Center at the Heights and the Emery Grover building. Since this work is currently being done on an overtime basis, the increase in the regular salary and wage line was offset by a reduction in overtime costs. The expense budget for the Maintenance division, which covers the energy costs for almost all Town buildings, is increasing to cover the significant increases projected in natural gas costs. The Finance Committee decreased the Public Facilities budget for gasoline by 18%, or \$5,440, due to an adjustment in assumed vehicle costs for FY16.

When the Finance Committee developed this budget recommendation, the Town had not yet reached an agreement with the Building Custodian Tradesman Independent Association for FY16. Thus, the FY16 Public Facilities budget presented here includes no cost of living increases for positions in that union. The FY16 Classification, Performance and Settlement line includes an allowance for additional personnel costs.

The DPW budget's increase is attributable primarily to contractual salary and wage increases. The expenses include some additional protective gear for first responders that may be near live wires. The Finance Committee reduced the DPW budget for fuel expenses by 18% due to the adjustment in the projected fuel prices mentioned above. Diesel expenses were reduced \$19,974, and gasoline expenses were reduced \$8,428.

The FY16 Municipal Parking Program budget is increasing 36.8% compared to FY15. This large increase is due primarily to the growth in the number and size of parking lots maintained by the Town in the wake of recent property acquisitions. The budget also includes an annual increase in the lease payment for the Needham Center MBTA lot, and the cost of leasing the additional Library parking at the Christ Episcopal Church which had previously been paid through the Library's state aid account. The Municipal Street Lighting Program budget is increasing 15.3% due to increasing energy costs and a projected increase in contractual maintenance costs.

Community Services

This section of the operating budget includes six separate budgets. They make up only 2.6% of the overall operating budget, but offer significantly more in services, as they receive outside support from volunteers, grants, and donations. The Community Services budgets are increasing 6.1% in FY16. The Health budget has merged with the Human Services budget to comprise one Health and Human Services (HHS) budget in FY16. The FY16 HHS budget is 8.1% higher than the total of the FY15 Health and the Human Services budgets. The FY16 budget has been increased to support the Traveling Meals program in the Health division. While the request was only partially funded, the budget will be able to cover some out-of-pocket costs for volunteers. The FY16 budget also funds a new administrative assistant position at the Council on Aging (COA.) The Town hopes to expand the hours and programming at the new Center at the Heights. Having sufficient staffing is critical to reaching that goal.

A number of HHS requests were deferred including additional hours for a COA social worker, and funding for the part-time substance abuse administrator. Note that this part-time substance

abuse administrator position is separate from the substance abuse program director position which is fully funded in the FY16 operating budget. The substance abuse director position was funded by a grant which covered funding for one quarter of FY15. In the FY15 budget process, a grant application was pending for the remaining funding. The Health Department requested funding for the position since it was concerned about continued funding after several other local towns had lost their funding from the same program. The Finance Committee recommended holding off funding the position in the FY15 operating budget until the status of the grant funding was clear. The Committee recommended moving the position into the operating budget if the grant was not awarded. Ultimately, the grant was not funded, and at the Fall 2014 Special Town Meeting, the Finance Committee recommended an amendment to the FY15 budget which fully funded the substance abuse program director position. That position was fully incorporated in the annual HHS operating budget for FY16.

The Commission on Disabilities budget has been increased by \$1,500 over the FY15 appropriation to cover a stipend for the Town Liaison to the Commission. The stipend had previously been paid from the Park and Recreation Department. There is a corresponding decrease in the Park and Recreation budget.

The budget for the Library is increasing 5.4% for FY16. This includes the transition of the funding of the Children's Programming Librarian from the Library state aid account into the FY16 operating budget. The Finance Committee supports moving positions into the operating budget when feasible. Reliance on external funding is not sustainable as a long-term strategy. While there was discussion of also moving funding for additional circulation desk hours into the operating budget, that was not workable for FY16 in light of other budgetary needs. The Library state aid account has sufficient funding to cover the circulation desk hours for the coming fiscal year.

The Park and Recreation Budget is increasing 1.7% due to salary and wage increases. As stated above, \$1,500 was shifted from this budget to cover the stipend for a liaison for the Commission on Disabilities previously paid by this department.

The Finance Committee's recommended FY16 budget maintains level funding for the Historical Commission and the Trustees of Memorial Park. Representatives from each group presented to the Committee their plans for achieving FY16 service goals at FY15 funding levels.

Education

The total FY16 Education budget is \$61,954,321, which represents 45.6% of the total General Fund operating budget. The Education section of the budget has two components: the Town's assessment for the Minuteman Regional High School, and the operating budget for the Needham Public Schools. The Minuteman Regional High School's preliminary assessment for FY16 is \$654,134, a decrease of 26.8% from FY15 due to a decrease in enrollment by Needham students. The budget for the Needham Public Schools totals \$61,300,187, an increase of \$3,338,899, or 5.8%, over the FY15 appropriation.

The Finance Committee's recommended FY16 budget funds almost all of the operations and expenses in the School Committee's voted budget as well as in the Town Manager's FY16 recommendation. The Finance Committee's recommendation includes \$165,000 of funding

above the Superintendent's budget request to cover the escalating costs of special education tuition. This funding was recommended by the Town Manager, and included in the School Committee's voted budget. The Finance Committee did make a modest decrease of \$47,621 to that amount, to balance the overall operating budget and to sufficiently fund the Employee Benefits and Employer Assessments line item in Townwide Expenses which is facing pressure from increasing health insurance premiums.

The Town Manager recommended including \$259,520 for School Department operating capital in the operating budget. Of that amount, \$202,000 was designated for the 1:1 technology program for the 6th grade at the High Rock School. The Finance Committee recommended funding \$109,520 of the operating capital in the School Department budget. The Finance Committee's budget provides \$52,000 for the 1:1 technology program, which would fully fund the program if the School Committee were to follow the FY15 funding plan in FY16, where 85% of the students supply their own devices. After the Finance Committee voted its draft budget recommendation, the School Committee decided not to continue with the same financing structure in FY16, and instead to provide a device for each student free of charge. However, the School Committee has not proposed a financing plan. At this time, because there is no financing plan in place for FY16, the Finance Committee's recommended budget provides only \$52,000 for the 1:1 technology program to continue the program with the current financing plan. The Finance Committee moved \$150,000 from the School Department requested budget into the Reserve Fund line until there is new financing plan in place for the 1:1 technology program for FY16.

The School Department is currently exploring the options of either purchasing the devices for the 1:1 program outright or entering into a 3-year lease. It has found that the cost of the program if the devices are purchased outright would be \$260,280, which is \$58,280 above the originally requested budget for the program. The School Department has represented that the cost of student apps, \$18,000, which was included in the program cost will be covered in its operating budget. However, even without the cost of the apps, the original request of \$202,000 leaves a shortfall of \$40,280 for the 1:1 program. The Finance Committee strongly encourages the School Department to purchase the devices outright for the 1:1 program if possible within the proposed budget. Leasing the devices is less desirable than an outright purchase because, although leasing is less expensive in the first year, leasing is more expensive in the long run and requires a three-year financial commitment. Purchasing the devices is not only less costly in the long run, but provides flexibility to make changes next year.

As noted above, the amount budgeted in the Finance Committee's current recommendation will allow the 1:1 technology program to continue with this year's financing plan. The Finance Committee decided to earmark up to \$190,000 more of the funds in the Reserve Fund in this budget recommendation for potential inclusion in the School Department operating capital budget for the 1:1 technology program. In addition to the \$52,000 already in the budget for the technology program, this extra \$190,000 would fully fund the School Department's initial request of \$202,000, plus provide an additional \$40,000 for the anticipated shortfall in the program. This would provide a total of up to \$242,000 of funding for the 1:1 technology program in FY16. If the School Committee ultimately recommends a financing plan for the 1:1 program for outright purchase of the devices within a budget of \$242,000, then the Finance

Committee has made a commitment to amend its current budget recommendation to fund the 1:1 technology program with the \$52,000 currently in that budget, plus up to an additional \$190,000 from the Reserve Fund line in the recommended budget as needed to purchase the devices. The Finance Committee understands that the Reserve Fund provides an important financial protection for the Town for cases of extraordinary or unforeseen expenses. The Finance Committee is comfortable with moving these funds if necessary from the Reserve Fund into the School Department budget prior to the appropriation of the FY16 budget at the 2015 Annual Town Meeting. The revenue assumptions underlying the FY16 budget are conservative. In the fall of 2015, we expect to have additional data which will enable the Town to revise the revenue estimates. If those estimates come in stronger than the current estimates, as we expect, there will be additional funds which can be used to supplement the Reserve Fund at that time.

The Finance Committee continues to monitor special education costs in the School Department budget, particularly out-of-district tuitions and related transportation costs. This part of the budget is very volatile, and experiences significant fluctuations. The initial positive indications from the recent special education organizational restructuring are encouraging. The hope is that some costs will be avoided by strengthening in-house programs and building stronger relationships with families of students in the special education system.

Cash Capital

After two years of unusual swings, Free Cash was certified in the amount of \$6,207,875. Of this amount, \$1,941,264 will be applied to the operating budget, and \$1,941,411 has been designated for cash capital. This number is somewhat lower than recent years because this year certain items, such as the School technology request, have been shifted to the operating budget. This change is intended to make sure that only items that are required to be included in the Town's Capital Improvement Plan, items that cost at least \$25,000 and have a useful life of over 5 years, are funded through cash capital. There is some concern that because the operating capital items are being funded by non-recurring revenues in FY15, their funding is vulnerable to variations in revenue. The Finance Committee plans to review this shift of operating capital expenses into the operating budget in the coming years to ensure that the School Department's purchasing needs are being met without cutting into other operations.

The proposed allocation of \$1,941,411 of Free Cash for capital items will fund all of the Town's priority cash capital needs recommended by the Town Manager and voted by the Board of Selectmen. The Finance Committee discussed capital requests with each department manager. As this is being written, the Finance Committee is finalizing its review of cash capital, but so far it has found that the requests have generally been reasonable and well considered. The Finance Committee especially supports the changes in the Fleet Replacement program which has reexamined life expectancy of new vehicles, the condition of existing vehicles, and the specific needs of the various departments, resulting in a more sustainable replacement system and the proposed acquisition of vehicles that better serve departmental needs.

Closing Comments

The Finance Committee is recommending a balanced budget for FY16 that will continue to provide high quality services to the citizens, to maintain and improve the Town's infrastructure, and to meet the Town's capital needs. Despite recent economic challenges, the Town has been

able to continue to operate at a high level and to bolster reserves. With this FY16 budget, as in recent years, the Town will be able to maintain its strong financial condition by exercising restraint and making efforts to contain costs where possible. The Town must engage in very careful planning moving forward as many large capital projects are currently on the horizon. The Finance Committee looks forward to working closely with Town and School administrators and other Boards and Committees during this process.

The Finance Committee would like to recognize the hard and excellent work of the Town Manager, the Director of Finance, the Superintendent of Schools, the Director of Financial Operations for the Schools, and the department heads and managers. Those persons all worked closely with the Finance Committee throughout the budgeting process, and they were unfailingly professional and responsive to our requests. The Finance Committee greatly values their candid and constructive approach to addressing competing operational needs. The Finance Committee would also like to recognize the residents who dedicate their time and effort to serving our community through elected and appointed positions. We could not accomplish our mission as effectively without their generous assistance and support.

Finally, the Chair would also like to thank each member of the Finance Committee for their dedication and meticulous work examining and prioritizing financial issues, balancing the budget, and reviewing the Town's capital plans and investments. It has been a privilege and an honor for me to serve with such dedicated and talented persons as we strive to balance both the short and long term interests of the Town and its residents.

Respectfully submitted on behalf of the Finance Committee,



John P. Connelly, Chair

Committee Members:

Louise Miller, Vice Chair
Richard Creem
James Flinton
Richard Lunetta

Richard Reilly
Lisa Zappala
Richard Zimbone
Louise Mizgerd, Executive Secretary

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Summary of Revenue
FY2014 - FY2016
General Fund Only

	FY2014	FY2015	FY2016
Local Estimated Receipts			
Local Excises and Other Tax Related Collections	\$6,540,474	\$5,100,000	\$5,363,525
Departmental Activities	\$4,057,273	\$2,843,700	\$2,986,500
Fines & Forfeits & Assessments	\$142,117	\$112,000	\$112,000
Investment Income	\$77,523	67,500	67,500
Miscellaneous Revenue	\$91,504	13,300	13,800
Miscellaneous Non-recurring	<u>\$307,299</u>	<u>0</u>	<u>0</u>
SUB-TOTAL	\$11,216,190	\$8,136,500	\$8,543,325
Property Taxes & State Aid			
Real & Personal Property Tax Levy	\$105,364,396	\$113,303,760	\$117,685,993
Cherry Sheet Revenue (State Aid)	<u>\$10,372,414</u>	<u>\$10,661,337</u>	<u>\$10,661,337</u>
SUB-TOTAL	\$115,736,810	\$123,965,097	\$128,347,330
Other Available Funds & Free Cash			
Undesignated Fund Balance (Free Cash)	\$8,135,372	\$4,152,348	\$6,207,875
Overlay Surplus	\$1,000,000	\$500,000	\$1,000,000
Reserved for Appropriation - Parking	\$40,000	\$40,000	\$65,000
Transfer from other Articles	\$98,070	\$0	\$404,300
Reserved for Debt Exclusion Offset	<u>\$206,310</u>	<u>\$105,026</u>	<u>\$99,550</u>
SUB-TOTAL	\$9,479,752	\$4,797,374	\$7,776,725
Total General Fund Revenue	\$136,432,752	\$136,898,971	\$144,667,380
Adjustments to General Fund Revenue			
Enterprise & CPA Reimbursements	<u>\$2,379,967</u>	<u>\$2,172,171</u>	<u>\$1,984,438</u>
SUB-TOTAL	\$2,379,967	\$2,172,171	\$1,984,438
Total Revenue Available for General Fund Uses	\$138,812,719	\$139,071,142	\$146,651,818

Account Balances

Athletic Facility Improvement Fund	As of March 31, 2015	\$943,245
Capital Facility Fund	As of March 31, 2015	\$1,297,725
Capital Improvement Fund	As of March 31, 2015	\$651,119
Free Cash	As of March 31, 2015	\$6,207,875
Parking Meter Fund	As of March 31, 2015	\$279,292
Sewer Enterprise Fund Retained Earnings	As of March 31, 2015	\$1,667,645
Solid Waste Enterprise Fund Retained Earnings	As of March 31, 2015	\$690,498
Stabilization Fund	As of March 31, 2015	\$3,856,577
Water Enterprise Fund Retained Earnings	As of March 31, 2015	\$2,049,563

2015 Annual Town Meeting

**Summary of Expenditures
FY2014 - FY2016
General Fund Only**

	Expended FY2014	Current Budget FY2015	Recommended FY2016
Town Wide Group	\$33,574,391	\$35,305,098	\$37,230,091
Department Budgets			
Board of Selectmen/Town Manager	\$855,539	\$824,899	\$890,303
Town Clerk/Board of Registrars	\$299,466	\$360,377	\$357,934
Town Counsel	\$303,315	\$327,584	\$329,422
Personnel Board	\$0	\$15,000	\$15,000
Finance Department	\$2,305,639	\$2,511,808	\$2,553,301
Finance Committee	\$32,109	\$33,687	\$35,225
Planning and Community Development	\$408,858	\$432,033	\$489,274
Police Department	\$5,466,099	\$6,062,776	\$6,139,571
Fire Department	\$6,720,932	\$7,080,020	\$7,211,819
Building Department	\$536,410	\$584,326	\$606,494
Minuteman Regional High School	\$733,961	\$893,211	\$654,134
Needham Public Schools	\$53,673,463	\$57,961,288	\$61,300,187
Department of Public Facilities	\$7,734,115	\$8,071,939	\$8,604,923
Department of Public Works	\$5,695,069	\$5,231,027	\$5,431,792
Municipal Parking Program	\$67,590	\$71,445	\$97,730
Municipal Lighting Program	\$163,881	\$221,153	\$254,951
Health and Human Services Department	\$1,123,186	\$1,315,045	\$1,431,702
Commission on Disabilities	\$100	\$2,050	\$2,050
Historical Commission	\$34	\$1,050	\$1,050
Library	\$1,417,012	\$1,475,200	\$1,554,181
Park & Recreation	\$525,530	\$597,633	\$607,953
Memorial Park	\$722	\$750	\$750
Department Budget Total	\$88,063,030	\$94,074,301	\$98,569,746
Total Budget	\$121,637,421	\$129,379,399	\$135,799,837
Other Appropriations			
General Fund Cash Capital	\$6,066,941	\$2,667,260	\$2,967,911
Other Financial Warrant Articles	\$263,095	\$53,805	\$1,165,000
Transfers to Other Funds	\$1,887,374	\$1,924,125	\$2,967,488
Total Other Appropriations	\$8,217,410	\$4,645,190	\$7,100,399
Other Uses			
Other Amounts Required to be Provided	\$466,375	\$514,246	\$581,735
State & County Assessments	\$1,273,564	\$1,274,075	\$1,325,038
Provisions for Abatements & Exemptions	\$2,151,633	\$3,258,232	\$1,844,809
Total Other Uses	\$3,891,572	\$5,046,553	\$3,751,582
Total General Fund Expenses	\$133,746,403	\$139,071,142	\$146,651,818

Town of Needham
General Fund
FY2016 Budget Recommendation - Submitted by the Finance Committee

Line	Description	FY2014		FY2015		FY2016		%	FY2016 Amendments
		Expended	FTE*	Current Budget (03/11/2015)	FTE*	Finance Committee Recommendation	FTE*		
Townwide Expenses									
1	Noncontributory Retirement Payments	\$34,060		\$34,800		\$35,500			
2	Contributory Retirement System	\$5,324,512		\$5,621,400		\$6,149,812			
3	Group Health Insurance, Employee Benefits & Administrative Costs	\$9,519,473		\$10,398,872		\$11,474,207			
4	Retiree Insurance & Insurance Liability Fund	\$5,535,139		\$4,940,198		\$5,336,302			
5	Unemployment Compensation	\$57,373		\$100,000		\$100,000			
6	Debt Service	\$12,129,006		\$11,587,884		\$11,224,301			
7	Workers Compensation	\$467,550		\$586,252		\$609,702			
8	Casualty Liability & Self Insurance Program	\$507,278		\$542,000		\$560,000			
9	Classification Performance & Settlements	Transfers Only		\$4,035		\$175,000			
10	Reserve Fund	Transfers Only		\$1,489,657		\$1,565,267			
		\$33,574,391		\$35,305,098		\$37,230,091		5.5%	
Townwide Expense Total									
Board of Selectmen & Town Manager									
11A	Salary & Wages	\$685,666	8.0	\$715,158	8.0	\$778,991	9.0		
11B	Expenses	\$94,873		\$109,741		\$111,312			
11C	Capital	\$75,000		\$0		\$0			
	Total	\$855,539		\$824,899		\$890,303			
Town Clerk & Board of Registrars									
12A	Salary & Wages	\$266,643	4.5	\$312,927	4.5	\$312,414	4.5		
12B	Expenses	\$32,823		\$47,450		\$45,520			
	Total	\$299,466		\$360,377		\$357,934			

Town of Needham
General Fund
FY2016 Budget Recommendation - Submitted by the Finance Committee

Line	Description	FY2014			FY2015			FY2016		
		Expended	FTE*	Current Budget (03/11/2015)	FTE*	Finance Committee Recommendation	FTE*	Amendments		
Town Counsel										
13A	Salary & Wages	\$71,790		\$73,584		\$75,422				
13B	Expenses	\$231,525		\$254,000		\$254,000				
13C	Capital	\$0		\$0		\$0				
	Total	\$303,315		\$327,584		\$329,422				
Personnel Board										
14A	Salary & Wages	\$0		\$0		\$15,000				
14B	Expenses	\$0		\$15,000		\$0				
	Total	\$0		\$15,000		\$15,000				
Finance Department										
15A	Salary & Wages	\$1,563,941	23.7	\$1,690,829	23.2	\$1,701,565	22.6			
15B	Expenses	\$704,654		\$783,479		\$813,261				
15C	Capital	\$37,044		\$37,500		\$38,475				
	Total	\$2,305,639		\$2,511,808		\$2,553,301				
Finance Committee										
16A	Salary & Wages	\$31,295	0.5	\$32,462	0.5	\$34,000	0.5			
16B	Expenses	\$814		\$1,225		\$1,225				
	Total	\$32,109		\$33,687		\$35,225				
Planning and Community Development										
17A	Salary & Wages	\$387,690	5.8	\$403,715	5.8	\$460,956	5.8			
17B	Expenses	\$21,168		\$28,318		\$28,318				
	Total	\$408,858		\$432,033		\$489,274				
General Government and Land Use		\$4,204,926	42.5	\$4,505,388	42.0	\$4,670,459	42.4			3.7%

Town of Needham
General Fund

FY2016 Budget Recommendation - Submitted by the Finance Committee

Line	Description	FY2014		FY2015		FY2016		%	FY2016 Amendments
		Expended	FTE*	Current Budget (03/11/2015)	FTE*	Finance Committee Recommendation	FTE*		
Police Department									
18A	Salary & Wages	\$5,077,759	57.0	\$5,581,122	59.0	\$5,660,317	59.0		
18B	Expenses	\$235,422		\$306,930		\$312,290			
18C	Capital	\$152,918		\$174,724		\$166,964			
	Total	\$5,466,099		\$6,062,776		\$6,139,571			
Fire Department									
19A	Salary & Wages	\$6,502,790	72.0	\$6,758,282	71.0	\$6,890,572	71.0		
19B	Expenses	\$218,142		\$288,907		\$300,936			
19C	Capital	\$0		\$32,831		\$20,311			
	Total	\$6,720,932		\$7,080,020		\$7,211,819			
Building Department									
20A	Salary & Wages	\$510,630	8.6	\$553,286	8.6	\$575,454	8.6		
20B	Expenses	\$25,780		\$31,040		\$31,040			
	Total	\$536,410		\$584,326		\$606,494			
Public Safety		\$12,723,441	137.6	\$13,727,122	138.6	\$13,957,884	138.6	1.7%	
Minuteman Assessment									
21	Assessment	\$733,961		\$893,211		\$654,134			
	TOTAL	\$733,961		\$893,211		\$654,134			
Needham Public Schools									
22	Public School Budget	\$53,673,463	665.9	\$57,961,288	695.2	\$61,300,187	706.8		
	TOTAL	\$53,673,463		\$57,961,288		\$61,300,187			
Education		\$54,407,424	665.9	\$58,854,499	695.2	\$61,954,321	706.8	5.3%	

Town of Needham
General Fund
FY2016 Budget Recommendation - Submitted by the Finance Committee

Line	Description	FY2014 Expended	FTE*	Current Budget (03/11/2015)	FTE*	FY2016 Finance Committee Recommendation	FTE*	%	FY2016 Amendments
Department of Public Facilities									
23A	Salary & Wages	\$3,181,814	56.0	\$3,512,871	56.0	\$3,576,277	57.0		
23B	Expenses	\$4,552,301		\$4,559,068		\$5,028,646			
23C	Capital	\$0		\$0		\$0			
	Total	\$7,734,115		\$8,071,939		\$8,604,923			
Department of Public Works									
24A	Salary & Wages	\$3,188,307	49.0	\$3,339,322	49.0	\$3,461,561	49.0		
24B	Expenses	\$1,392,377		\$1,485,421		\$1,548,231			
24C	Capital	\$7,750		\$6,284		\$18,000			
24D	Snow and Ice	\$1,106,635		\$400,000		\$404,000			
	Total	\$5,695,069		\$5,231,027		\$5,431,792			
Municipal Parking Program									
25	Program Budget	\$67,590		\$71,445		\$97,730			
	Total	\$67,590		\$71,445		\$97,730			
Municipal Lighting Program									
26	Program Budget	\$163,881		\$221,153		\$254,951			
	Total	\$163,881		\$221,153		\$254,951			
Public Facilities and Public Works		\$13,660,655	105.0	\$13,595,564	105.0	\$14,389,396	106.0	5.8%	
Health and Human Services Department									
27A	Salary & Wages	\$915,165	12.4	\$1,082,330	13.2	\$1,186,457	13.8		
27B	Expenses	\$208,021		\$232,715		\$245,245			
	Total	\$1,123,186		\$1,315,045		\$1,431,702			

Town of Needham
General Fund
FY2016 Budget Recommendation - Submitted by the Finance Committee

Line	Description	FY2014			FY2015			FY2016		%	FY2016 Amendments
		Expended	FTE*	Current Budget (03/11/2015)	FTE*	Finance Committee Recommendation	FTE*				
Commission on Disabilities											
28A	Salary & Wages	\$0		\$1,500		\$1,500		\$1,500			
28B	Expenses	\$100		\$550		\$550		\$550			
	Total	\$100		\$2,050		\$2,050		\$2,050			
Historical Commission											
29A	Salary & Wages	\$0		\$0		\$0		\$0			
29B	Expenses	\$34		\$1,050		\$1,050		\$1,050			
	Total	\$34		\$1,050		\$1,050		\$1,050			
Needham Public Library											
30A	Salary & Wages	\$1,103,803	23.6	\$1,156,157	23.6	\$1,226,113	23.6	\$1,226,113			
30B	Expenses	\$313,209		\$319,043		\$328,068		\$328,068			
	Total	\$1,417,012		\$1,475,200		\$1,554,181		\$1,554,181			
Park & Recreation Department											
31A	Salary & Wages	\$441,151	4.0	\$483,633	4.0	\$493,953	4.0	\$493,953			
31B	Expenses	\$84,379		\$114,000		\$114,000		\$114,000			
	Total	\$525,530		\$597,633		\$607,953		\$607,953			
Memorial Park											
32A	Salary & Wages	\$0		\$0		\$0		\$0			
32B	Expenses	\$722		\$750		\$750		\$750			
	Total	\$722		\$750		\$750		\$750			
Community Services		\$3,066,584	40.0	\$3,391,728	40.8	\$3,597,686	41.4	\$3,597,686	41.4	6.1%	
Department Budgets		\$88,063,030	991.0	\$94,074,301	1,021.6	\$98,569,746	1,035.2	\$98,569,746	1,035.2	4.8%	
Total Operating Budget		\$121,637,421		\$129,379,399		\$135,799,837		\$135,799,837		5.0%	

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**WARRANT FOR THE ANNUAL TOWN MEETING
TUESDAY, APRIL 14, 2015
TOWN OF NEEDHAM
COMMONWEALTH OF MASSACHUSETTS**

Norfolk, ss.

To either of the constables in the Town of Needham in said County. Greetings:

In the name of the Commonwealth of Massachusetts you are hereby required to notify and warn the Inhabitants of the Town of Needham qualified to vote in elections and in Town Affairs to meet in their respective voting places in said Town namely:

Precinct A	-	The Center at the Heights
Precinct B	-	The Center at the Heights
Precinct C	-	Newman School - Gymnasium
Precinct D	-	Newman School - Gymnasium
Precinct E	-	Broadmeadow School - Performance Center
Precinct F	-	Needham High School – Gymnasium
Precinct G	-	Needham High School – Gymnasium
Precinct H	-	Broadmeadow School - Performance Center
Precinct I	-	William Mitchell School - Gymnasium
Precinct J	-	William Mitchell School - Gymnasium

on TUESDAY, THE FOURTEENTH DAY OF APRIL, 2015

from forty-five minutes after six o'clock in the forenoon, until eight o'clock in the afternoon, then and there to act upon the following articles, viz:

ARTICLE 1: ANNUAL TOWN ELECTION

To choose by ballot the following Town Officers:

- One Moderator for One Year;
- Two Selectmen for Three Years;
- One Assessor for Three Years;
- Two Members of School Committee for Three Years;
- One Trustee of Memorial Park (trustee of soldiers' memorials – veteran) for Three Years;
- One Trustee of Memorial Park (trustee of soldiers' memorials – non-veteran) for Three Years;
- One Trustee of Memorial Park (trustee of soldiers' memorials – non-veteran) for One Year;
- Two Trustees of Needham Public Library for Three Years;
- One Member of Board of Health for Three Years;
- One Member of Planning Board for Five Years;
- One Member of Needham Housing Authority for Five Years;
- One Commissioner of Trust Funds for Three Years;
- Two Members of Park and Recreation Commission for Three Years;

- Eight Town Meeting Members from Precinct A for Three Years;
- Eight Town Meeting Members from Precinct B for Three Years;

Eight Town Meeting Members from Precinct C for Three Years;
Eight Town Meeting Members from Precinct D for Three Years;
Eight Town Meeting Members from Precinct E for Three Years;
One Town Meeting Member from Precinct E for One Year
Eight Town Meeting Members from Precinct F for Three Years;
Eight Town Meeting Members from Precinct G for Three Years;
Eight Town Meeting Members from Precinct H for Three Years;
Eight Town Meeting Members from Precinct I for Three Years
One Town Meeting Member from Precinct I for One Year;
Eight Town Meeting Members from Precinct J for Three Years.

Warrant for the Annual Town Meeting

Monday, May 4, 2015 at 7:30 p.m. at Needham Town Hall

ARTICLE 2: COMMITTEE AND OFFICER REPORTS

To hear and act on the reports of Town Officers and Committees.

HUMAN RESOURCE ARTICLES

ARTICLE 3: ESTABLISH ELECTED OFFICIALS' SALARIES

To see if the Town will vote to fix the compensation of the following elected officers of the Town as of July 1, 2015, as required by Massachusetts General Laws, Chapter 41, Section 108:

Town Clerk	\$73,310
Town Clerk with 6 years of service in that position	\$90,623 (1)
Selectmen, Chairman	\$1,800
Selectman, Others	\$1,500

- (1) In addition, such compensation shall also include payment of longevity in the amount of \$6,344, the accumulation of 15 days of non-occupational sick leave per fiscal year, and payment for 25% of unused sick leave at the time of retirement from Town Service in accordance with M.G.L. c. 32 or sooner, in an amount not to exceed \$50,312. The annual salary of \$90,623 includes compensation for five weeks of vacation leave, any unused portion of which will be paid at the time of separation from Town service in an amount not to exceed \$9,324. No later than the time of separation from Town service, the Town Clerk shall also be paid for seven (7) weeks of accrued, unused vacation time in an amount not to exceed \$13,054; or take any other action relative thereto.

INSERTED BY: Personnel Board

FINANCE COMMITTEE RECOMMENDS THAT: Recommendation to be Made at Town Meeting

PERSONNEL BOARD RECOMMENDS THAT: Article be Adopted

Article Information: In accordance with M.G.L. Chapter 41, Section 108, the Town must annually vote to set the salary and compensation for any elected Town officials who receive compensation. The Town Clerk salary has been separated into two categories, newly elected Town Clerk, and Town Clerk with at least six years of service. This is done because Town elections are held in April and Town Meeting would not have a chance to vote on the salary of a newly elected Clerk until after the incumbent had been receiving a higher rate of pay for several months. It has been the practice of the Personnel Board to provide the Town Clerk, the only full-time elected official, with benefits close to that of other full-time employees. Payment for longevity, as well as buy-back of sick leave and vacation no later than the time of separation from Town service, is included in the recommended salary and compensation article. This article also includes provision for a one-time distribution of accumulated and unused vacation leave as of June 30, 2000; such payment to be made no later than the time of separation from Town service.

The annual stipends for the members of the Board of Selectmen have remained unchanged since 1977.

ARTICLE 4: FUND COLLECTIVE BARGAINING AGREEMENT – NEEDHAM BUILDING CUSTODIAN AND TRADESMAN INDEPENDENT ASSOCIATION (BCTIA)

To see if the Town will vote to approve the funding of a collective bargaining agreement between the Town and the Needham Building Custodian and Tradesman Independent Association (BCTIA), and to appropriate a sum of money to defray the cost of salary and wages provided for under the agreement for fiscal year 2016; or take any other action relative thereto.

INSERTED BY: Board of Selectmen

FINANCE COMMITTEE RECOMMENDS THAT: Recommendation to be Made at Town Meeting

PERSONNEL BOARD RECOMMENDS THAT: Recommendation to be Made at Town Meeting

Article Information: At the time of the printing of the warrant, the parties had not reached agreement on this contract.

ARTICLE 5: FUND COLLECTIVE BARGAINING AGREEMENT – POLICE UNION

To see if the Town will vote to approve the funding of a collective bargaining agreement between the Town and the Needham Police Union, and to appropriate a sum of money to defray the cost of salary and wages provided for under the agreement for fiscal year 2016; or take any other action relative thereto.

INSERTED BY: Board of Selectmen

FINANCE COMMITTEE RECOMMENDS THAT: Recommendation to be Made at Town Meeting

PERSONNEL BOARD RECOMMENDS THAT: Recommendation to be Made at Town Meeting

Article Information: At the time of the printing of the warrant, the parties had not reached agreement on this contract.

ARTICLE 6: FUND COLLECTIVE BARGAINING AGREEMENT – POLICE SUPERIOR OFFICERS

To see if the Town will vote to approve the funding of a collective bargaining agreement between the Town and the Needham Police Superior Officers Union, and to appropriate a sum of money to defray the cost of salary and wages provided for under the agreement for fiscal year 2016; or take any other action relative thereto.

INSERTED BY: Board of Selectmen

FINANCE COMMITTEE RECOMMENDS THAT: Recommendation to be Made at Town Meeting

PERSONNEL BOARD RECOMMENDS THAT: Recommendation to be Made at Town Meeting

Article Information: At the time of the printing of the warrant, the parties had not reached agreement on this contract.

FINANCE ARTICLES

ARTICLE 7: ACCEPT CHAPTER 73, SECTION 4 OF THE ACTS OF 1986

To see if the Town will vote to accept, for fiscal year 2016, the provisions of Section 4 of Chapter 73 of the Acts of 1986, as amended by Chapter 126 of the Acts of 1988, which amends Chapter 59 of the General Laws relative to real estate property tax exemptions, and approve an increase in the amount of 100% for each eligible exemption; or take any other action relative thereto.

INSERTED BY: Board of Selectmen

FINANCE COMMITTEE RECOMMENDS THAT: Article be Adopted

Article Information: Acceptance of Section 4 of Chapter 73 of the Acts of 1986, as amended by Chapter 126 of the Acts of 1988, permits the Town to grant an additional exemption to certain taxpayers who are surviving spouses, surviving minors of deceased parents, persons over the age of 70, certain veterans and disabled veterans and their surviving spouses, parents of veterans who died in wartime service and blind individuals, and who qualify for an exemption under any one of the following clauses of Section 5 of Chapter 59 of the General Laws: Clauses 17, 17C, 22, 22A, 22B, 22C, 22D, 22E, 37, 37A, 41, 41B, 41C, 42 or 43. The additional exemption shall be uniform for all exemptions but shall not exceed one hundred percent of a taxpayer's original exemption. No taxpayer may pay less tax than paid in the preceding year, except through the application of General Laws, Chapter 58, Section 8A or Chapter 59, Section 5, clause 18. The taxable valuation of the taxpayer's property shall not be less than ten percent of its fair cash value. Town Meeting must approve the additional exemption on an annual basis. In fiscal year 2015, the cumulative increase above the statutory limit was 100%.

ARTICLE 8: APPROPRIATE FOR NEEDHAM PROPERTY TAX ASSISTANCE PROGRAM

To see if the Town will vote to raise and/or transfer and appropriate the sum of \$27,500 for the purpose of funding the Needham Property Tax Assistance Program, said sum to be spent under the direction of the

Town Manager, and to meet this appropriation that \$27,500 be transferred from Overlay Surplus; or take any other action relative thereto.

INSERTED BY: Board of Selectmen

FINANCE COMMITTEE RECOMMENDS THAT: Article be Adopted

Article Information: The 2009 Annual Town Meeting voted to establish a Property Tax Assistance Program. The goal of the Board of Selectmen is to set a target annual appropriation for the fund equal to the amount of private contributions to the Town's statutory voluntary tax relief program during the preceding fiscal year, up to a maximum appropriation of \$25,000 (2008 dollars). The Board of Selectmen voted to recommend a higher amount in fiscal year 2016 given the impact on lower income homeowners of the recent property revaluation and override. The voluntary fund received \$10,976 in fiscal year 2014.

ARTICLE 9: APPROPRIATE FOR SENIOR CORPS

To see if the Town will vote to raise and/or transfer and appropriate the sum of \$15,000 for the purpose of funding the Senior Corps program, said sum to be spent under the direction of the Town Manager and raised from the tax levy; or take any other action relative thereto.

INSERTED BY: Board of Selectmen

FINANCE COMMITTEE RECOMMENDS THAT: Article be Adopted

Article Information: The Senior Corps is a program whereby qualified elderly and disabled property owners may work up to 100 hours for the Town. In turn, the individuals are paid up to \$1,000 per year, which is applied to their property tax bills.

ARTICLE 10: APPROPRIATE FOR MEMORIAL PARK LANDSCAPE IMPROVEMENTS

To see if the Town will vote to raise and/or transfer and appropriate the sum of \$20,000 for the purpose of funding Memorial Park landscape improvements, said sum to be spent under the direction of the Town Manager, and to meet this appropriation that \$20,000 be transferred from Article 32 of the 2010 Annual Town Meeting; or take any other action relative thereto.

INSERTED BY: Board of Selectmen

FINANCE COMMITTEE RECOMMENDS THAT: Article be Adopted

Article Information: This article would fund improvements to the Memorial Park Garden at the intersection of Highland Avenue and Rosemary Street. The funding would support the removal of most of the existing plant material that has become unsightly, and the planting of low maintenance and low water use plant varieties.

ARTICLE 11: APPROPRIATE FOR AT-GRADE CROSSING FEASIBILITY STUDY

To see if the Town will vote to raise and/or transfer and appropriate the sum of \$35,000 for the purpose of funding an at-grade crossing feasibility study, said sum to be spent under the direction of the Town Manager, and to meet this appropriation that \$35,000 be transferred from Free Cash; or take any other action relative thereto.

INSERTED BY: Board of Selectmen
FINANCE COMMITTEE RECOMMENDS THAT: Article be Adopted

Article Information: Renewed interest in evaluating options to the commuter train horn, and planned infrastructure investment at the Town's at-grade crossings in the coming years were the basis for the feasibility study. The analysis will include alternatives to train horns at the Town's at-grade crossings and will consider the impact of any changes on pedestrian and motorist safety.

ARTICLE 12: APPROPRIATE FOR SIDEWALK NEEDS ASSESSMENT

To see if the Town will vote to raise and/or transfer and appropriate the sum of \$100,000 for the purpose of funding a Sidewalk Needs Assessment, said sum to be spent under the direction of the Town Manager, and to meet this appropriation that \$100,000 be transferred from Free Cash; or take any other action relative thereto.

INSERTED BY: Board of Selectmen
FINANCE COMMITTEE RECOMMENDS THAT: Article be Adopted

Article Information: The purpose of the assessment is to evaluate the Town's sidewalk network to determine the condition of existing sidewalks, where sidewalks should be installed (numerous requests to improve pedestrian safety are received each year), and where there may be opportunities to remove sidewalks. The assessment will include a plan to maintain the same or reduce the linear footage of sidewalks throughout the Town.

ARTICLE 13: APPROPRIATE FOR PUBLIC FACILITIES MAINTENANCE PROGRAM

To see if the Town will vote to raise and/or transfer and appropriate the sum of \$570,000 for the purpose of funding the Public Facilities Maintenance Program, said sum to be spent under the direction of the Town Manager, and to meet this appropriation that \$570,000 be transferred from Free Cash; or take any other action relative thereto.

INSERTED BY: Board of Selectmen
FINANCE COMMITTEE RECOMMENDS THAT: Article be Adopted

Article Information: The Public Facilities Maintenance Program has been removed from the cash capital article given that the program supports maintenance activities, and many of the projects do not meet the definition of capital expenditure. The program includes annual maintenance of public buildings throughout the Town and School Department, including, but not limited to, asbestos abatement, duct cleaning, painting, and other repairs and necessary upgrades. Unless circumstances require otherwise,

the FY2016 program will fund duct cleaning at the Pollard School, Fire Station #2, and Broadmeadow School; xeriscape gardening at the High School; wood floor refinishing in various school buildings; asbestos abatement at the Pollard School; flooring replacement at the Pollard School; renovation of two restrooms at the Pollard School; repairs to the auditorium at the Pollard School, and replacement of lockers at the Pollard School.

**ARTICLE 14: **APPROPRIATE FOR DPW/PUBLIC SERVICES ADMINISTRATION
BUILDING LOCATION FEASIBILITY STUDY****

To see if the Town will vote to raise and/or transfer and appropriate the sum of \$40,000 for the purpose of funding a DPW/Public Services Administration Building Location Feasibility Study, said sum to be spent under the direction of the Town Manager, and to meet this appropriation that \$5,168 be transferred from Article 38 of the 2004 Annual Town Meeting; \$6,347 be transferred from Article 32 of the 2008 Annual Town Meeting; \$5,595 be transferred from Article 5 of the 2011 May Special Town Meeting; \$5,000 be transferred from Article 36 of the 2011 Annual Town Meeting; and \$17,890 be transferred from Article 30 of the 2012 Annual Town Meeting; or take any other action relative thereto.

INSERTED BY: Board of Selectmen

FINANCE COMMITTEE RECOMMENDS THAT: Article be Adopted

Article Information: The Facility Working Group examined the 470/500 Dedham Avenue location for the establishment of a modern and comprehensive Public Works facility, consisting of administrative offices, garage maintenance bays, employee facilities, shops, wash bays, appropriate vehicle storage, and related support systems. The working group concluded that the Dedham Avenue site is not adequate to support the entire facility with or without the location of a school at the DeFazio Field Complex. The recommended option in the Facility Master Plan is for the relocation of operations and administration to Parcel 74 on Greendale Avenue at an estimated cost of \$45,000,000. The purpose of this study is to further evaluate and identify alternatives to relocating the full program to Greendale Avenue. The evaluation will include opportunities for phasing the project, alternatives to co-location of all facilities, and the implication of phasing and scattered site options on Public Works, other departments located at 500 Dedham Avenue, a potential school, and DeFazio Park.

ARTICLE 15: **APPROPRIATE FOR RTS ROLL-OFF REPLACEMENT PROGRAM**

To see if the Town will vote to raise and/or transfer and appropriate the sum of \$48,000 for the purpose of funding the RTS Roll-Off Replacement Program, to be spent under the direction of the Town Manager, and to meet this appropriation that \$13,198 be transferred from Article 45 of the 2003 Annual Town Meeting, \$19,997 be transferred from Article 68 of the 2006 Annual Town Meeting, \$14,805 be transferred from Article 37 of the 2010 Annual Town Meeting; or take any other action relative thereto.

INSERTED BY: Board of Selectmen

FINANCE COMMITTEE RECOMMENDS THAT: Article be Adopted

Article Information: A roll-off replacement program was established in the RTS operating budget in FY2015 to ensure appropriate replacement of the containers in future years. This additional funding will support the acquisition of six containers to replace the most severely deficient containers at the site.

ARTICLE 16: APPROPRIATE THE FY2016 OPERATING BUDGET

To see what sums of money the Town will vote to raise, appropriate, and/or transfer for the necessary Town expenses and charges, and further that the operating budget be partially funded by a transfer from the parking meter fund in the amount of \$65,000, from Free Cash in the amount of \$1,941,264, from the overlay surplus in the amount of \$500,000, from amounts reserved for debt exclusion offsets in the amount of \$99,550, and \$464,438 to be raised from CPA receipts; and further that the Town Manager is authorized to make transfers from line item 9 to the appropriate line items in order to fund the classification and compensation plan approved in accordance with the provisions of Section 20B(5) of the Town Charter, and to fund collective bargaining agreements approved by vote of Town Meeting; and further that the Town Manager is authorized to expend from line item 4 in order to meet expenses for post-employment health and life insurance benefits for eligible retirees from the fund established for that purpose; or take any other action relative thereto.

INSERTED BY: Finance Committee

FINANCE COMMITTEE RECOMMENDS THAT: Article be Adopted as Shown on Pages 17 - 21

ARTICLE 17: APPROPRIATE THE FY2016 RTS ENTERPRISE FUND BUDGET

To see if the Town will vote to raise and/or transfer and appropriate the following sums of money to operate the Solid Waste and Recycling Division of the Department of Public Works during fiscal year 2016, under the provisions of M.G.L. Chapter 44, Section 53F ½:

Line #	Description	FY2014		FY2015		FY2016		Town Meeting Amendments
		Expended	FTE	Current Budget	FTE	Recommended	FTE	
101A	Salary & Wages	\$602,290	9.0	\$731,026	10.0	\$739,993	10.0	
101B	Expenses	\$1,157,133		\$1,225,721		\$1,153,651		
101C	Operating Capital	\$60,000		\$81,000		\$86,000		
101D	Debt Service	\$149,147		\$150,000		\$150,000		
102	Reserve Fund	Transfers Only		\$25,000		\$25,000		
TOTAL		\$1,968,570	9.0	\$2,212,747	10.0	\$2,154,644	10.0	
FY2016 Budget Percentage Change from FY2015 Budget								-2.6%

and to meet this appropriation that \$1,420,000 be raised from the tax levy and transferred to the RTS Enterprise Fund, and \$110,000 be transferred from RTS Enterprise Fund Retained Earnings; or take any other action relative thereto.

INSERTED BY: Board of Selectmen & Finance Committee

FINANCE COMMITTEE RECOMMENDS THAT: Article be Adopted

Article Information: The Town of Needham provides residents with recycling and waste disposal services at the Town's Recycling Center and Transfer Station (RTS). The RTS is a residential drop-off facility with a pay-per-throw program. To use the RTS, residents must obtain a special sticker which is

affixed to the windshield of the vehicle transporting recycling and/or trash into the RTS. Residents may purchase special bags for their non-recyclable trash disposal or may haul trash into the center and have it weighed before disposing, paying a fee. These fees combined cover some of the costs of operating the RTS. The RTS is one of the most utilized facilities within the Town - approximately 75% of Needham residents directly utilize the facility. The majority of the remaining 25% of Needham residents utilize the RTS through subscription hauler services. The RTS also provides disposal and recycling services for many Town departments along with material processing and snow dump services for the Department of Public Works. The RTS also provides a variety of other specialty recycling options for residents such as books, clothing, and many others.

FY2015 was the first year of the new funding model for the Recycling and Transfer Station Enterprise, which now includes a higher contribution from the General Fund to offset the loss of revenue collected through the annual sticker fee that was paid by residents. This payment, along with pay-per-throw bags and other rubbish disposal fees and miscellaneous revenue, provides the funds to support and operate the center. The General Fund contribution for FY2016 is the same as FY2015, \$1,420,000. The contribution was held flat through the use of retained earnings, and an expected rental payment for the land on which a new solar array will be constructed in the coming year. Direct financing of the facility through the tax levy expands access to the facility, and recognizes the "public good" aspect of many of the recycling, yard waste, and waste ban item disposal services.

The recommended operating budget for FY2016 is \$2,154,644 or \$58,103 (2.6%) less than the FY2015 budget. The change is primarily attributable to a new and favorable solid waste disposal contract with Wheelabrator Technologies Inc. The company has an incinerator located in Millbury, Massachusetts where the Town has been transporting its solid waste for many years. FY2016 shows an increase of \$8,967 in salary and wages (1.2%), a decrease of \$72,070 in non-personnel related costs (5.9% lower), an increase of \$5,000 in operating capital, or 6.2% more than the current year, and no change in the debt service and reserve fund lines.

The change in salary and wages line reflects the collective bargaining agreement for FY2016 with the DPW union. The RTS has ten full-time employees, of which eight are members of the NIPEA union. The decrease in the expense line results from the new contract for the disposal of municipal solid waste, a decrease in the amount for vehicular supplies and fuel, a reduction in the cost of testing services, and the elimination of annual residential sticker renewal supplies. The decrease in solid waste disposal costs for FY2016 from FY2015 is \$69,939, but when compared to what the rate would have been for the Town in FY2016 under the previous contract, the new contract actually saves the Town approximately \$120,000. Noteworthy increases within the expense budget for FY2016 include a \$10,000 increase for the purchase of pay-per-throw bags which are then distributed for sale through various retailers in Town. The increase is based on greater number of tons of trash that is expected to be brought into the RTS now that there is no annual fee to be paid by residents; however the uptick in volume of trash should also generate an increase in revenue from the sale of bags. Another increase for FY2016 is approximately \$7,000 for the disposal of electronic items that are brought to the center by residents. Those changes, combined with various other adjustments to expenses, result in an overall reduction of \$72,070 for the expense line. The operating capital increase of \$5,000 is to cover the cost of purchasing one open top trailer and two roll-off containers; these are part of an annual replacement schedule. A separate article for the replacement of six additional roll-off containers is also included in this warrant under Article 15 in an effort to get the overall replacement cycle back on schedule.

Debt service is level funded at \$150,000, and supports the debt capacity requirements to continue the current RTS operations. The reserve fund is level dollar as well for FY2016. The RTS reimburses the General Fund for costs incurred and paid by the general fund budgets, e.g., employee benefits, property

and casualty insurance, financial and billing expenses, and other administrative and operational support costs.

ARTICLE 18: APPROPRIATE THE FY2016 SEWER ENTERPRISE FUND BUDGET

To see if the Town will vote to raise and/or transfer and appropriate the following sums of money to operate the Sewer Division of the Department of Public Works during fiscal year 2016, under the provisions of M.G.L. Chapter 44, Section 53F ½:

Line #	Description	FY2014		FY2015		FY2016		Town Meeting Amendments	
		Expended	FTE	Current Budget	FTE	Recommended	FTE		
201A	Salary & Wages	\$902,486	12.0	\$962,166	12.0	\$987,170	12.0		
201B	Expenses	\$355,518		\$352,958		\$402,011			
201C	Capital Outlay	\$24,799		\$25,000		\$50,000			
201D	MWRA Assessment	\$5,423,810		\$5,466,144		\$5,462,757			
201E	Debt Service	\$1,390,516		\$1,500,000		\$1,500,000			
202	Reserve Fund	Transfers Only		\$35,000		\$35,000			
TOTAL		\$8,097,129	12.0	\$8,341,268	12.0	\$8,436,938	12.0		
FY2016 Budget Percentage Change from FY2015 Budget								1.1%	

and to meet this appropriation that \$494,488 be raised from the tax levy and transferred to the Sewer Enterprise Fund, and \$703,449 be transferred from Sewer Enterprise Fund Retained Earnings; or take any other action relative thereto.

INSERTED BY: Board of Selectmen & Finance Committee
 FINANCE COMMITTEE RECOMMENDS THAT: Article be Adopted

Article Information: This article funds the operation of the Town's sanitary sewer system. The Town's sewage collection system consists of more than 130 miles of collector and interceptor sewers, 6,500 sewer manholes, and nine sewer pump stations. The Town's sewer system is a collection system that discharges its wastewater to the Massachusetts Water Resources Authority (MWRA) system for treatment. Approximately 65% of the Town's sewer collection system is a gravity-only system, and 35% of the sewer system is pumped into the gravity system. Needham has two principal points of discharge into the MWRA system and nine other public locations where subdivisions discharge to the MWRA system. Personnel maintain and operate 22 sewer pumps, motors, switchgear, gates, valves, buildings, and grounds contained in nine pumping facilities located throughout town.

The Division also oversees the collection and transportation of Stormwater (drains program) originating from rain and snow storms for discharge into streams, brooks, rivers, ponds, lakes, flood plains and wetlands throughout town. Stormwater and associated discharges are now considered by the federal government as potentially contaminated, and have come under increasingly strict discharge performance standards. The intention is to reduce or eliminate contaminants contained in the flow washed from ground surfaces considered to be harmful to the environment.

The operating budget of \$8,436,938 for FY2016 is \$95,670 more than the current FY2015 budget, an increase of 1.1%. As previously mentioned, the Sewer Enterprise Fund budget includes the costs of the

2015 Annual Town Meeting

drains program because the daily work is performed by Enterprise Fund staff and operationally it is more effective to budget and monitor this work through the Sewer Enterprise Fund budget. However, costs not associated with Sewer operations are funded by taxation and not by Sewer use fees. The table below provides a breakout between the sewer operations and the drains program to compare the budget change in the two operations from the current year.

Budget Line	FY2016 Sewer Operations	FY2016 Drains Program	FY2016 Recommended Budget	FY2015 Sewer Operations	FY2015 Drains Program	Current FY2015 Sewer Budget
Salary & Wages	\$634,673	\$352,497	\$987,170	\$625,281	\$336,885	\$962,166
Expenses	\$260,020	\$141,991	\$402,011	\$226,413	\$126,545	\$352,958
Capital Outlay	\$50,000	\$0	\$50,000	\$25,000	\$0	\$25,000
MWRA Assessment	\$5,462,757	\$0	\$5,462,757	\$5,466,144	\$0	\$5,466,144
Debt Service	\$1,500,000	\$0	\$1,500,000	\$1,500,000	\$0	\$1,500,000
Reserve Fund	\$35,000	\$0	\$35,000	\$35,000	\$0	\$35,000
Total	\$7,942,450	\$494,488	\$8,436,938	\$7,877,838	\$463,430	\$8,341,268
	FY2016 Sewer Operations \$ Change	FY2016 Drains Operations \$ Change	FY2016 Sewer Enterprise \$ Change	FY2016 Sewer Operations % Change	FY2016 Drains Operations % Change	FY2016 Sewer Enterprise % Change
Salary & Wages	\$9,392	\$15,612	\$25,004	1.5%	4.6%	2.6%
Expenses	\$33,607	\$15,446	\$49,053	14.8%	12.2%	13.9%
Capital Outlay	\$25,000	\$0	\$25,000	100.0%		100.0%
MWRA Assessment	-\$3,387	\$0	-\$3,387	-0.1%		-0.1%
Debt Service	\$0	\$0	\$0	0.0%		0.0%
Reserve Fund	\$0	\$0	\$0	0.0%		0.0%
Total	\$64,612	\$31,058	\$95,670	0.8%	6.7%	1.1%

The FY2016 Sewer operations portion of the budget is \$64,612 higher, an increase of 0.8% over the current year. The preliminary MWRA assessment for FY2016 is \$3,387 less than the current appropriation. The final assessment from the MWRA will be affected by the amount of sewer rate relief that is provided to the Authority by the Commonwealth, which will not be known until after the budget is voted by the Legislature and approved by the Governor. The FY2016 drains operations portion of the budget is \$31,058 (6.7%) more than the current year.

The salary and wages line is \$987,170 for FY2016, which is an increase of \$25,004 or 2.6%. The Sewer Division has 12 full-time employees of which 11 are members of the NIPEA union. The Town and the DPW union have a collective bargaining agreement in place for FY2016. There is no increase in the number of funded positions.

The increases in expense and operating capital lines are due to inflationary, regulatory, and monitoring efforts. The expense line is \$402,011 which is \$49,053 or 13.9% more than the current year. The increase is primarily attributable to higher energy costs, catch basin cleaning and sweeping services and disposal, repairs to drains, and for services related to sewer flow meters. A department request for a \$25,000 increase to fund contracted services to inspect, test and calibrate the Town's 12 sewer flow meters (ten permanent and two portable) has been included in the FY2016 recommended budget. The sewer flow meters are used to detect inflow and infiltration into the Town's sewer system and help the Town to identify and monitor flow to verify data that is used by the MWRA to bill the Town for sewer treatment. The operating capital line is \$25,000 more than the current year or doubling of the funding. The \$25,000 will provide for the replacement of a grinder at the West Street sewer pump station and will allow the department to continue its annual \$25,000 allocation for sewer pump and small power equipment replacement.

The sewer debt service budget line is also level-funded at \$1,500,000 for FY2016, based on approved projects, and is in keeping with the overall sewer capital infrastructure-funding plan for long term investments. The reserve fund is level dollar for FY2016. The budget plan for FY2016 includes the use of

\$703,449 from sewer retained earnings. The \$494,488 to be transferred from the tax levy is to pay for drains-related programs.

The Sewer Enterprise Fund reimburses the general fund for costs incurred and paid by General Fund budgets, e.g., employee benefits, property and casualty insurance, financial and billing expenses, and other administrative and operational support costs. The Sewer Enterprise Fund budget is a self-supporting account. Sewer user fees and charges cover the cost of the sewer operations and the general fund payment supports the drains program.

ARTICLE 19: APPROPRIATE THE FY2016 WATER ENTERPRISE FUND BUDGET

To see if the Town will vote to raise and/or transfer and appropriate the following sums of money to operate the Water Division of the Department of Public Works during fiscal year 2016, under the provisions of M.G.L. Chapter 44, Section 53F ½:

Line #	Description	FY2014		FY2015		FY2016		Town Meeting Amendments
		Expended	FTE	Current Budget	FTE	Recommended	FTE	
301A	Salary & Wages	\$1,014,577	16.0	\$1,077,972	16.0	\$1,105,680	16.0	
301B	Expenses	\$990,584		\$1,079,548		\$1,034,526		
301C	Capital Outlay	\$31,500		\$40,200		\$30,500		
301D	MWRA Assessment	\$1,271,018		\$1,193,697		\$1,012,962		
301E	Debt Service	\$1,535,767		\$1,550,000		\$1,550,000		
302	Reserve Fund	Transfers Only		\$75,000		\$75,000		
TOTAL		\$4,843,446	16.0	\$5,016,417	16.0	\$4,808,668	16.0	
FY2016 Budget Percentage Change from FY2015 Budget								-4.1%

or take any other action relative thereto.

INSERTED BY: Board of Selectmen & Finance Committee
 FINANCE COMMITTEE RECOMMENDS THAT: Article be Adopted

Article Information: This article funds the Town’s water system. The Town’s water distribution system is a single service pressure zone system supplied by two sources. The Town’s primary source of water is the Charles River Well Field which is able to produce up to 4.6 million gallons of water per day (the Town is registered for approximately 4.0 million gallons of water per day). The current water withdrawal permit from the Department of Environmental Protection (DEP) allows approximately 2.9 million gallons of water per day to be pumped. The Charles River Well Field consists of three groundwater-pumping stations. Needham’s second water source is a connection to the Massachusetts Water Resources Authority (MWRA) surface water supply originating at the Quabbin Reservoir and delivered through the Metrowest Tunnel and the Hultman Aqueduct. This water is pumped into the Needham system at the St. Mary’s Pumping Station located at the corner of St. Mary Street and Central Avenue. This supply is used when the Town’s demand for water is greater than the local supply, and serves as a backup should the Town’s wells need to be taken off-line. Water Division staff operate the water treatment plant and also operate, maintain, and repair the Town-wide water distribution system. The system is comprised of more than 135 miles of water mains, 1,166 public hydrants, 3,400

water gate valves, and 9,800 water service connections. This system supports approximately 14,100 installed meters.

The overall operating budget for FY2016 is \$207,749 (4.1%) lower than the FY2015 budget. This decrease is mainly due to a reduction in the MWRA assessment for the Town's water use. The MWRA bills the Town for actual water consumption in the calendar year preceding the new fiscal year; the FY2016 water assessment is based on CY2014 water use. The Town's use of MWRA water was down approximately 21% from the prior year. The preliminary water assessment for FY2016 is \$1,012,962 which is \$180,735 (15.1%) less than the assessment for FY2015. The final assessment from the MWRA is not expected until the end of the State budget process.

Water Production	2012	2013	2014
Water Production*	1,243.7	1,267.8	1,235.9
Water Production from MWRA	393.0	354.8	279.0
Water Production from Town Wells	850.7	913.0	956.9
Percentage from MWRA	31.6%	28.0%	22.6%
*millions of gallons			
Water meters replaced	1,072	945	1,224
Percentage of the total number of water meters in place for that year	7.6%	6.7%	8.4%

The salary and wage expense line shows an increase of \$27,708 (2.6%) over the FY2015 budget. The Enterprise Fund has 16 full time employees of which 13 are unionized. Twelve employees are members of the NIPEA union and one employee is a member of the ITWA union. The Town has collective bargaining agreements with both unions for FY2016. There is no increase in the number of funded positions.

The Water Enterprise Fund expense line is \$45,022 lower than the current budget, or approximately 4.2% less. The lower expense line results from decreases in energy (\$8,525), repairs and maintenance (\$13,000), fuel for vehicles and equipment (\$10,372), and other expenses (\$27,425). The lower energy costs are in electricity and heating oil. The repairs and maintenance line is lower because the FY2015 budget included one-time funding for the replacement of windows at the Charles River Water Treatment Facility with windows that reduce heat loss. Fuel costs for vehicles is lower based on the average over three years. The reductions in other expenses are related to the repair of a backwash system, and some costs that were one-time expenses for FY2015. Some of the decrease was offset by increased costs for professional and technical services (\$11,500) and other various expenses (\$2,800). The increase for professional and technical services includes \$10,000 to hire a company to test and calibrate the commercial and industrial water meters connected to the Town's drinking water system. The program will be designed to evaluate, test, and calibrate all meters that have a 4" diameter or greater water line to ensure they are properly recording water use.

The operating capital amount of \$30,500 is \$9,700 (24.1%) less than budgeted for FY2015. It is anticipated that fewer feet of small diameter pipe will be repaired during FY2016 so only \$10,500 is allocated for this purpose. The budget will also provide \$20,000 for the purchase of water leak detection equipment that will be used by Town staff to locate leaks in the water distribution system. The equipment will help to identify unaccounted water that must be reported in the Town's Annual Statistical Report to the Massachusetts Department of Environmental Protection (DEP). The equipment will allow Town staff to investigate issues that they observe such as unexplained water demand or sudden drops in the level of the water tanks. The equipment can assist in locating water leaks prior to excavation. Debt service is level-funded at \$1,550,000, which is based on approved projects, and is in keeping with the overall water

capital infrastructure-funding plan for long term investments. The water reserve fund is level dollar for FY2016

The Water Enterprise Fund reimburses the general fund for costs incurred and paid by general fund budgets, e.g., employee benefits, property and casualty insurance, financial and billing expenses, and other administrative and operational support costs. The Water Enterprise Fund budget is a self-supporting account. Water user fees and charges cover the entire cost of operations.

ARTICLE 20: CONTINUE DEPARTMENTAL REVOLVING FUNDS

To see if the Town will vote to authorize and continue revolving funds for certain Town departments pursuant to the provisions of M.G.L. Chapter 44, Section 53E ½ for the fiscal year beginning July 1, 2015:

Revolving Fund	Spending Authority	Revenue Source	Use of Funds	FY 2016 Budget
Memorial Park	Memorial Park Trustees	Food Concessions	Improvements to Memorial Park	\$4,100
Local Transportation	Council on Aging Director	MBTA, Grants, Program Receipts	Transportation Program for COA	\$60,000
Water Conservation	DPW Director	Sale of Water Conservation Devices	Encourage Residential Water Conservation	\$10,000
Home Composting Bin Account	DPW Director	Sale of Bins	Purchase of additional home Composting Bins	\$3,000
Youth Services Activities	Youth Services Director	Program Receipts	Costs related to Youth Service and Community Programs	\$25,000
Traveling Meals Program	Health Director	Program Receipts	Costs related to Traveling Meals	\$75,000
Immunization Fund	Health Director	Program Receipts	Costs associated with Immunization and Educational Programs	\$25,000
School Transportation Program	School Committee	Fee-Based Transportation Program Receipts	Pupil and Other District-wide Transportation	\$819,000
Facility Activity Use	Director of Facility Operations	Fee-Based Facility Use	Community Facility Use	\$250,000

or take any other action relative thereto.

INSERTED BY: Board of Selectmen

FINANCE COMMITTEE RECOMMENDS THAT: Article be Adopted

Article Information and Summary of M.G.L., Chapter 44, Section 53E ½: A revolving fund established under the provisions of M.G.L., Chapter 44, Section 53E ½ must be authorized annually by vote of Town Meeting. The fund shall be credited only with the departmental receipts received in connection with the programs supported by such revolving fund, and expenditures may be made from the revolving fund without further appropriation, subject to the provisions of Section 53E ½. The Annual Town Meeting authorization for each revolving fund shall specify: (1) the programs and purposes for which the revolving fund may be expended; (2) the departmental receipts which shall be credited to the revolving fund; (3) the board, department or officer authorized to expend from such fund; and (4) a limit on the amount which may be expended from such fund in the ensuing year. In any fiscal year, the Board of Selectmen and the Finance Committee may approve an increase in the amount to be spent from the revolving fund, but in no event shall any agency, board, department or officer be authorized to expend in any one fiscal year more than one percent of the amount raised by the Town by taxation in the most recent fiscal year for which a tax rate has been certified pursuant to M.G.L., Chapter 59, Section 23.

ARTICLE 21: AUTHORIZATION TO EXPEND STATE FUNDS FOR PUBLIC WAYS

To see if the Town will vote to authorize the Town Manager to permanently construct, reconstruct, resurface, alter or make specific repairs upon all or portions of various Town ways and authorize the expenditure of funds received, provided or to be provided by the Commonwealth of Massachusetts through the Massachusetts Department of Transportation; or take any other action relative thereto.

INSERTED BY: Board of Selectmen

FINANCE COMMITTEE RECOMMENDS THAT: Article be Adopted

Article Information: The Town receives funding from the Commonwealth of Massachusetts for road construction projects. Approval of Town Meeting is required in order for the Town to receive and expend the funds. The Massachusetts Department of Transportation (MassDOT) will distribute Chapter 90 funding only after it has been authorized by the Legislature and the Governor. At the time of the printing of the warrant, the FY2016 award amounts had not been released.

ZONING / LAND USE ARTICLES

ARTICLE 22: AMEND ZONING BY-LAW – MEDICAL MARIJUANA TREATMENT CENTER AND OFF-SITE MEDICAL MARIJUANA DISPENSARY

To see if the Town will vote to amend the Needham Zoning By-Law, as follows:

- (a) In Section 1.3, Definitions, by adding the following terms and definitions in the appropriate alphabetical location as follows:

“Medical Marijuana Treatment Center: A facility operated by a not-for-profit entity registered and approved by the Massachusetts Department of Public Health in accordance with 105 CMR 725.000 or succeeding regulation pertaining to the registration of such facilities, and pursuant to all other applicable state laws and regulations, also to be known as a Registered Marijuana Dispensary (RMD), that acquires, cultivates, possesses, processes (including development of related products such as edible marijuana infused products, tinctures, aerosols, oils, or ointments), transfers, transports, sells, distributes, dispenses, or administers marijuana, products containing marijuana, related supplies, or educational materials to patients or their personal caregivers registered and qualified under the provisions of 105 CMR 725.00 (“Qualified Patients or Qualified Caregivers”) or succeeding regulation pertaining to the registration and qualification of Qualified Patients and Qualified Caregivers. A Medical Marijuana Treatment Center may include facilities which cultivate and/or process marijuana for medical use.”

“Off-Site Medical Marijuana Dispensary: A facility registered and qualified as a Registered Marijuana Dispensary under the provisions of 105 CMR 725.00, which is located off-site from a separate location of the same RMD or from an affiliated RMD where marijuana or related products are cultivated or processed, and that is controlled and operated by the same registered and approved non-profit entity that operates the separate location or affiliated RMD where marijuana or related products are cultivated or processed, but which dispensary serves only to acquire, possess, transfer, transport, sell, distribute, dispense or administer processed marijuana for medical use, related products and supplies and educational materials to Qualified Patients or Qualified Caregivers, and which dispensary includes no cultivation or processing of such marijuana or related products.”

- (b) In Section 3, Use Regulations, Subsection 3.1, Basic Requirements, by inserting immediately above the row that reads “SPC (Complex Development)” a new entry, which shall read as follows:

“SPP (Special Permit) Use allowed under a special permit by the Planning Board as provided hereafter.”

- (c) In Section 3, Use Regulations, Subsection 3.1, Basic Requirements, by revising the second paragraph so that the entire paragraph shall now read as follows (new language underlined):

“Uses permitted and uses allowed by the Board of Appeals or by the Planning Board shall be in conformity with all the density and dimensional regulations and any other pertinent requirements of this By-Law.”

- (d) In Section 3.2, Schedule of Use Regulations, Subsection 3.2.1, Uses in the Rural Residence-Conservation, Single Residence A, Single Residence B, General Residence, Apartment A-1, Apartment A-2, Apartment A-3, Institutional, Industrial, and Industrial-1 Districts, by inserting immediately below the row that reads “medical clinic” a new entry, which shall read as follows:

“Use	<u>RRC</u>	<u>SRB</u>	<u>GR</u>	<u>A-1,2</u>	<u>I</u>	<u>IND</u>	<u>IND-1</u>
	<u>SRA</u>			<u>&3</u>			
Medical Marijuana Treatment Center	N	N	N	N	N	N	SPP”

- (e) In Section 3.2.5, Uses in Highland Commercial-128 District, Subsection 3.2.5.2, Uses Permitted by Special Permit, by adding a new paragraph (p) that states “Off-Site Medical Marijuana Dispensary, subject to the issuance of a special permit by the Planning Board” and by renumbering former paragraphs (p), (q) and (r) as paragraphs (q) (r) and (s) respectively.
- (f) In Section 3.2.6, Uses in the Mixed Use-128 District, Subsection 3.2.6.2, Uses Permitted by Special Permit, by adding a new paragraph (j) that states “Medical Marijuana Treatment Center, subject to the issuance of a special permit by the Planning Board” and by renumbering former paragraphs (j) and (k) as paragraphs (k) and (l) respectively.
- (g) In Section 6, Special Regulations, by inserting a new Subsection 6.10, Special Permit Criteria for a Medical Marijuana Treatment Center or Off-Site Medical Marijuana Dispensary, to read as follows:

“6.10 Special Permit Criteria for a Medical Marijuana Treatment Center or Off-Site Medical Marijuana Dispensary

In granting a special permit for a Medical Marijuana Treatment Center or Off-Site Medical Marijuana Dispensary, in addition to the general criteria for issuance of a special permit as set forth in Section 7.5.2 of this By-Law, the Planning Board shall find that the following criteria are met:

- (a) The site on which the Medical Marijuana Treatment Center or Off-Site Medical Marijuana Dispensary is located is at least one thousand (1,000) feet distant from a public or private elementary school, middle school, or secondary school, or a municipal park or playground, or if not located at such a distance, but located at least five hundred (500) feet distant from such protected use, it is determined by the Planning Board to be sufficiently buffered from such protected use such that its users will not be adversely impacted by the operation of the Medical Marijuana Treatment Center or Off-Site Medical Marijuana Dispensary. The distance under this section is measured in a straight line from the nearest point of the property line of the protected use identified in this section to the nearest point of the proposed Medical Marijuana Treatment Center or Off-Site Medical Marijuana Dispensary.
 - (b) The Medical Marijuana Treatment Center or Off-Site Medical Marijuana Dispensary is not located in a building that contains a licensed daycare center, or any facility providing educational, recreational or social programs or activities attended primarily by children enrolled such facility.”
- (h) In Section 8, Interim Regulations for Medical Marijuana Uses, by deleting the Section in its entirety.

Or take any other action relative thereto.

INSERTED BY: Planning Board

FINANCE COMMITTEE RECOMMENDS THAT: Recommendation be Made at Town Meeting

PLANNING BOARD RECOMMENDS THAT: Article be Adopted

Article Information: Article 22 provides for the establishment of Registered Marijuana Dispensaries within Needham as they are authorized pursuant to state regulations set forth in 105 CMR 725.000. A

Registered Marijuana Dispensary (RMD) is a not-for-profit entity that cultivates, prepares, and dispenses marijuana or marijuana infused products to qualifying patients or their caregivers.

The law for the Humanitarian Use of Marijuana was adopted by Massachusetts voters in November, 2012. The measure became law on January 1, 2013 (Chapter 369 of the Acts of 2012). In May, 2013, the Massachusetts Department of Public Health promulgated regulations, set forth in 105 CMR 725.000, which outlined the process it would follow to approve, register and control the establishment of up to 35 Registered Marijuana Dispensaries statewide in the first year, with at least one but not more than five Registered Marijuana Dispensaries in each county. Local regulatory oversight is allowed so long as it does not conflict with state regulations.

The May 2013 Annual Town Meeting adopted a Zoning By-Law provision that established a fifteen month moratorium on the siting of RMDs within the Town to afford the Town time to establish a framework for regulating RMDs that is consistent and complementary to the State scheme. The moratorium was further continued by the May 2014 Annual Town Meeting for an additional nine months. Under the May 2014 vote, the moratorium ceases on the earlier of an amendment to the Zoning By-Law or December 30, 2014. Accordingly, this article now seeks to establish zoning regulations for RMDs in Needham.

Land Use Considerations

The zoning approach recommended by the Planning Board follows the lead of the state law and regulations by treating Registered Marijuana Dispensaries as regional service providers with a limited, specialized function and a client base that will be spread across a large service area. Since RMDs are strictly regulated and will be limited in number by the Massachusetts Department of Public Health, the intent of the amendment is to permit RMDs in Needham where there is access to regional roadways, where they may be readily monitored by law enforcement for health and public safety purposes, and where they will not adversely impact the character of residential neighborhoods and business districts. The following land use topics were considered by the Planning Board:

- Use Compatibility. As a business use, RMDs would not be considered appropriate for residential neighborhoods. Compatibility with neighborhood-scale retail districts is also an issue because, unlike neighborhood-serving retail stores, they would serve a select, regional clientele and not the neighborhood as a whole. Also, the security requirements may conflict with the pedestrian-friendly storefront character that is carefully cultivated in many retail areas.*
- Transportation. Because of their regional nature, it is important to consider access to regional roadways, since clients may travel from areas without access to public transportation or may otherwise need to use a car. Locations that would bring excess automobile traffic to smaller residential streets should be discouraged. Availability of parking is also an issue. For RMDs that make deliveries, the potential for secure loading facilities may also be a factor.*
- Public Safety. The Police Department has expressed the importance of being able to effectively respond to emergency calls at or near an RMD site. Therefore, isolated areas without convenient street access should be avoided.*
- Urban Design. The access and security requirements for RMDs have the potential to create a streetfront that is visually unfriendly to pedestrians or a design that is out of character with surrounding uses. This concern could be mitigated through careful urban design. Additionally, restricting RMD function to the dispensing component of the operation in highway-orientated, retail districts should be advanced as an appropriate mitigating measure.*
- Distance from Child-Oriented Facilities. The Board found it prudent to adhere to the more restrictive federal standard of a 1,000-foot buffer from schools, municipal parks and playgrounds but allowed a*

reduction to 500 feet by special permit in those circumstances where existing conditions provide a sufficient buffer or where the RMD use will not have a negative impact on neighboring land uses. The "default" state regulations that would require a 500 foot buffer zone to daycare centers and "any facility in which children commonly congregate" was not adopted. The Board did not recommend such language in recognition of the fact that: if the state language were adopted without modification, the location of multiple daycare centers and facilities providing programs for children throughout the proposed districts would effectively prohibit RMDs in the Town. Furthermore, the Board considered that the children attending the day care center and traveling to and from the facility are under adult supervision. Additionally, the Board found the term "any facility in which children commonly congregate" to be vague and thus presented problems in terms of interpretation and implementation. At the same time the Board did recommend that RMDs not be located in the actual building where a licensed daycare center is located or where a facility providing educational, recreational or social programs for children is located.

Proposed Zoning Amendment

The proposed zoning amendment includes a set of zoning regulations that will work in concert with state and other local regulations while focusing on land use planning issues such as district character, compatibility among adjacent uses, transportation and parking, and urban design, as well as public safety issues. The zoning amendment takes the following approach: 1) defines the terms "Medical Marijuana Treatment Center" and "Off-Site Medical Marijuana Dispensary" so as to distinguish between a facility that may provide dispensing, cultivation and processing services in combination within a zoning district (Medical Marijuana Treatment Center) and a facility that is restricted to the dispensing function within a zoning district (Off-Site Medical Marijuana Dispensary); 2) identifies the zoning districts in which a Medical Marijuana Treatment Center and an Off-Site Medical Marijuana Dispensary will be allowed; 3) establishes that a Medical Marijuana Treatment Center and an Off-Site Medical Marijuana Dispensary will only be allowed by special permit from the Planning Board; and 4) establishes the special permit criteria unique to this use that will be utilized in the review of a given proposal.

- *District Location. The amendment would permit a Medical Marijuana Treatment Center in the Mixed Use-128 District and Industrial-1 District and would permit only an Off-Site Medical Marijuana Dispensary in the Highland Commercial-128 District. The RMD use in the Highland Commercial-128 District (Off-Site Medical Marijuana Dispensary) has been restricted to the dispensing function due to the district's identity as a regional retail corridor fronting both sides of Highland Avenue east of Route 128. All three locations are commercial districts with access to the regional roadway network. The noted districts also contain many sites that have the potential for on-site parking and loading and are adequately distanced from schools, municipal parks and playgrounds.*

- *Special Permit Requirement. Given the still unknown aspects of these facilities and a desire for close review, the amendment proposes to permit a Medical Marijuana Treatment Center and an Off-Site Medical Marijuana Dispensary by special permit from the Planning Board. The special permit requirement would allow for meaningful review of design and transportation impacts, as well as a greater level of oversight and assurance that the facilities will be operated in a manner that is consistent with the intent of the zoning and other regulations.*

- *Special Permit Criteria. The special permit criteria as contained in the amendment are intended to reinforce the requirements of the Massachusetts Department of Public Health regulations and advance local interests with regard to the possible impacts that a Medical Marijuana Treatment Center or an Off-Site Medical Marijuana Dispensary may have on neighboring land uses. To that end, these criteria include, in addition to the standard special permit criteria currently provided in Sections 7.4 and 7.5.2 of the Needham Zoning By-Law, supplementary buffering and siting requirements. A 1,000 foot buffer from*

a public or private elementary school, middle school, or secondary school, or a municipal park or playground is established with the Planning Board having the option to reduce this 1,000 foot buffer to 500 feet in circumstances where existing conditions provide a sufficient buffer and/or the proposed Medical Marijuana Treatment Center or Off-Site Medical Marijuana Dispensary will not have a negative impact on neighboring land uses. Finally, a Medical Marijuana Treatment Center and an Off-Site Medical Marijuana Dispensary are prohibited in a building that contains a licensed daycare center, or any facility providing educational, recreational or social programs or activities attended primarily by children enrolled within such a facility.

ARTICLE 23: AMEND ZONING BY-LAW – DEFINITION OF HALF-STORY

To see if the Town will vote to amend the Needham Zoning By-Law as follows:

- (a) In Section 1.3, Definitions, by revising the existing definition of the term “Half-Story or ½ Story”, so that the entire definition shall now read as follows: (new language underlined):

“Half-Story or ½ Story – For all single-family detached dwellings and two-family detached dwellings located in all Districts, and apartment and multi-family dwelling units permitted by Special Permit in the Center Business District and located in the half-story directly above the second floor, that portion of a building included between the upper surface of a floor and the lower surface of a sloping roof next above where the area contained therein has a finished ceiling height exceeding 5’-0”. Dormers installed in a sloping roof directly above the second story of a structure shall be limited in size as follows: (1) The total length of the front wall(s) of a dormer(s) shall not exceed fifty percent (50%) of the eave length of the portion of the roof in which the dormer is built. In no case shall a single dormer exceed twenty feet (20’) in width. (2) A roof line overhang shall be continued between the dormer and the story next below so as to avoid the appearance of an uninterrupted wall plane extending beyond two stories. (3) The vertical plane of the side wall of any dormer shall not be closer than eighteen inches (18”) from the vertical plane of the intersection of the roof and the main building end wall nearest the dormer. (4) No dormer may project above the main ridgeline of the building. There are no restrictions on dormers installed in a sloping roof directly above the first story of a structure. This definition shall apply to all single-family detached dwellings, two-family detached dwellings, and apartment and multi-family dwelling units permitted by Special Permit in the Center Business District and located in the half-story directly above the second floor. For all other buildings the definition is, that part of a building under a sloping roof where the full-length rafters rest on the top beam of the story below.”

- (b) In Section 1.3, Definitions, by adding the following term and definition in the appropriate alphabetical location as follows:

“Dormer – A projection built out from a sloping roof, usually containing a window or vent.”

Or take any other action relative thereto.

INSERTED BY: Planning Board

FINANCE COMMITTEE RECOMMENDS THAT: Recommendation to be Made at Town Meeting

PLANNING BOARD RECOMMENDS THAT: Article be Adopted

Article Information: This article would revise the definition of the term “half-story” as it applies to all single-family detached dwellings and two-family detached dwellings located in all districts, and to apartment and multi-family dwelling units permitted by Special Permit in the Center Business District and located in the half-story directly above the second floor. Presently in the above-noted circumstances dormers in the half-story are not permitted to exceed thirty percent of the eave length of the portion of the roof in which the dormer is built. The current thirty percent rule was adopted in 1999 in an effort to encourage utilization of the half-story for residential purposes. At the time the provision was enacted eave length generally extended for the full length of the exterior wall of the story next below. Construction during the intervening years however has led to the placement of multiple roof planes of varying lengths along the exterior wall thereby reducing the utility of the provision. To address this constraint, the subject amendment would allow the permitted dormer length to increase from thirty to fifty percent of the eave length of the portion of the roof in which the dormer is built. The following size and location requirements have been added to ensure that the half-story continues to function at its intended massing and scale: (1) The total length of a single dormer may not exceed twenty feet in width; (2) A roof line overhang between the dormer and the story next below is required to avoid the appearance of an uninterrupted wall plane extending beyond two stories; (3) The vertical plane of the side wall of the dormer may not be placed closer than eighteen inches from the vertical plane of the intersection of the roof and the main building end wall nearest the dormer; and (4) The dormer may not project above the main ridgeline of the building.

ARTICLE 24: AMEND ZONING BY-LAW – DEFINITION OF HALF-STORY, SCHEDULE OF USE REGULATIONS AND DIMENSIONAL REQUIREMENTS FOR COMMERCIAL DISTRICTS

To see if the Town will vote to amend the Needham Zoning By-Law, as follows:

- (b) In Section 1.3, Definitions, by revising the existing definition of the term “Half-Story or ½ Story”, so that the entire definition shall now read as follows: (new language underlined):

“Half-Story or ½ Story – For all single-family detached dwellings and two-family detached dwellings located in all Districts, and apartment and multi-family dwelling units permitted by Special Permit in the Center Business District and Chestnut Street Business District and located in the half-story directly above the second floor, that portion of a building included between the upper surface of a floor and the lower surface of a sloping roof next above where the area contained therein has a finished ceiling height exceeding 5’-0”. Dormers installed in a sloping roof directly above the second story of a structure shall be limited in size as follows: (1) The total length of the front wall(s) of a dormer(s) shall not exceed fifty percent (50%) of the eave length of the portion of the roof in which the dormer is built. In no case shall a single dormer exceed twenty feet (20’) in width. (2) A roof line overhang shall be continued between the dormer and the story next below so as to avoid the appearance of an uninterrupted wall plane extending beyond two stories. (3) The vertical plane of the side wall of any dormer shall not be closer than eighteen inches (18”) from the vertical plane of the intersection of the roof and the main building end wall nearest the dormer. (4) No dormer may project above the main ridgeline of the building. There are no restrictions on dormers installed in a sloping roof directly above the first story of a structure. This definition shall apply to all single-family detached dwellings, two-family detached dwellings, and apartment and multi-family dwelling units permitted by Special Permit in the Center Business District and Chestnut Street Business District and located in the half-story directly above the second floor. For all other buildings the definition is, that part of a building under a sloping roof where the full-length rafters rest on the top beam of the story below.”

- (c) In Section 3.2, Schedule of Use Regulations, Subsection 3.2.2, Uses in the Business, Chestnut Street Business, Center Business, Avery Square Business and Hillside Avenue Business Districts, by revising the entry which reads in part “Apartment or multifamily dwelling”, so that it shall now read as follows:

<p>“<u>USE</u></p> <p>Apartment or multifamily dwelling</p> <p>* Allowed on second floor and in half-story directly above second floor only;</p> <p>consistent with density requirements for A-1</p>	<p><u>B</u></p> <p>N</p>	<p><u>CSB</u></p> <p>SP*</p>	<p><u>CB</u></p> <p>SP*</p>	<p><u>ASB</u></p> <p>SP</p>	<p><u>HAB</u></p> <p>SP”</p>
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- (d) In Section 4.4, Dimensional Requirements for Commercial Districts, Subsection 4.4.3, Height Limitation, by deleting the phrase “Chestnut Street Business,” from the first sentence of the second paragraph and by adding a new third paragraph so that the second and third paragraph of the subsection shall now read as follows:

“Notwithstanding the above, no building or structure which is located on property in the Avery Square Business, Hillside Avenue Business, or Neighborhood Business districts shall exceed two and one-half (2 ½) stories, including ground level covered or enclosed parking, no more than two (2) stories of which shall be occupied except for storage, nor shall the building or structure exceed a total height of thirty-five (35) feet.

Notwithstanding the above, in the Chestnut Street Business District, the limit of height of a building or structure shall be two and one-half (2 ½) stories not to exceed thirty-five (35) feet, including ground level covered or enclosed parking, provided that in no event shall any building contain more than two floors used for non-residential occupancy other than storage, residential occupancy being permitted on the second floor and in the half-story directly above the second floor consistent with the use and density requirements of Section 3.2.2.”

Or take any other action relative thereto.

INSERTED BY: Planning Board

FINANCE COMMITTEE RECOMMENDS THAT: Recommendation to be Made at Town Meeting

PLANNING BOARD RECOMMENDS THAT: Article be Adopted

Article Information: This article advances the recommendations contained in the Needham Center Development Plan which endorsed the promotion of mixed-use and housing development in the Needham Center area in the longer term. The article seeks to accomplish this goal by removing the prohibition on residential housing development in the half-story above the second story in the Chestnut Street Business District and by allowing for the placement of dormers in said half-story so that more useable residential square footage may be created.

At the present time, only the second floor of buildings in the Chestnut Street Business District may be used for residential purposes, even though the Needham Zoning By-Law allows buildings up to two and one-half stories high. This article would allow the use of the half-story above the second story for residential purposes through a change to the use table at Section 3.2 and the dimensional requirements at Section 4.4, but would keep all other height and density requirements intact.

The article would further revise the definition of the term “half-story” in the Chestnut Street Business District by allowing for the placement of dormers in the “½ story” of apartment and multi-family

dwelling located directly above the second floor subject to the following restrictions: (1) The total length of the front wall of the dormer could not exceed fifty percent of the eave length of the portion of the roof in which the dormer is built. (2) A single dormer could not exceed twenty feet in width; (3) A roof line overhang between the dormer and the story next below would be required so as to avoid the appearance of an uninterrupted wall plane extending beyond two stories; (4) The vertical plane of the side wall of the dormer could not be placed closer than eighteen inches from the vertical plane of the intersection of the roof and the main building end wall nearest the dormer; and (5) The dormer could not project above the main ridgeline of the building.

ARTICLE 25: AMEND ZONING BY-LAW – ALLOWING MORE THAN ONE MUNICIPAL BUILDING AND/OR USE ON A LOT

To see if the Town will vote to amend the Needham Zoning By-Law as follows:

- (a) In Section 3.2, Schedule of Use Regulations, Subsection 3.2.1, Uses in Rural Residence-Conservation, Single Residence A, Single Residence B, General Residence , Apartment A-1, Apartment A-2, Apartment A-3, Institutional, Industrial and Industrial-1 Districts, by inserting the following before the subheading “**ACCESSORY**”: “More than one municipal building and/or municipal use on a lot” and the letter “Y” across all zoning districts in the table.

- (b) In Section 3.2, Schedule of Use Regulations, Subsection 3.2.2, Uses in Business, Chestnut Street Business, Center Business, Avery Square Business, and Hillside Avenue Business Districts, by inserting the following before the subheading “**ACCESSORY**”: “More than one municipal building and/or municipal use on a lot” and the letter “Y” across all zoning districts in the table.

Or take any other action relative thereto

INSERTED BY: Planning Board

FINANCE COMMITTEE RECOMMENDS THAT: Recommendation to be Made at Town Meeting

PLANNING BOARD RECOMMENDS THAT: Article be Adopted

Article Information: This article would allow the Town to obtain permits to construct more than one municipal building on a lot and/or to place more than one municipal use on a lot subject to the external dimensional requirements of the underlying zoning district. The Town has limited land resources and frequently needs to construct additional buildings and/or to place a mix of municipal uses on its properties. This amendment would allow the Town to consolidate its lots and to do away with internal lot lines and their associated setbacks and other requirements which hinder necessary municipal development. The article acknowledges the Town’s need to use its property for multiple uses and with multiple structures. Although development on the consolidated lots will have to comply with zoning requirements as to external dimensional requirements (e.g., setbacks from front, rear, and side property lines on the perimeter of the lot), this amendment permits the Town to develop without internal lot line restrictions. New buildings triggering current Zoning By-Law thresholds will still be subject to Site Plan Review and Off-Street Parking regulations. This provision is not unprecedented in the Zoning By-Law, as in the Needham Crossing area, more than one building and more than one use on a lot are currently allowed as-of-right.

ARTICLE 26: AMEND ZONING BY-LAW – DESCRIPTION OF FLOOD PLAIN DISTRICT

To see if the Town will vote to amend the Needham Zoning By-Law as follows:

- (a) In Section 2.3, Description of Flood Plain Districts, by deleting Sections 2.3.4, 2.3.5, 2.3.6, 2.3.7 and 2.3.8 thereof.

Or take any other action relative thereto.

INSERTED BY: Planning Board

FINANCE COMMITTEE RECOMMENDS THAT: Recommendation to be Made at Town Meeting

PLANNING BOARD RECOMMENDS THAT: Article be Adopted

Article Information: Article 26, in combination with Article 27, proposes to revise the Town's flood plain zoning district boundary so that it matches the federal flood plain district boundary shown on the Norfolk County Flood Insurance Rate Map. Said area comprises the geographical area that the Federal Emergency Management Agency (FEMA) has defined as having a 1% chance of flooding in a given year. The exact boundaries of the District are defined by the 100-year base flood elevations shown on the Norfolk County Flood Insurance Rate Map (FIRM) and further defined by the Norfolk County Flood Insurance Study (FIS) report dated July 17, 2012. Accordingly, Article 26 amends the Town's flood plain zoning district description as contained in the Zoning By-Law so that it reflects the flood plain district boundary shown on the Norfolk County Flood Insurance Rate Map as further defined by the Norfolk County Flood Insurance Study report dated July 17, 2012. Article 27 then amends the Town's zoning map to reflect the revised geographical boundary of the Town's flood plain zoning district boundary consistent with the newly enacted description now contained in the Zoning By-Law. The proposed amendment is offered to create regulatory parity between the Town's flood plain zoning district boundary and the federal flood plain district boundary.

ARTICLE 27: AMEND ZONING BY-LAW – MAP CHANGE TO FLOOD PLAIN DISTRICT

To see if the Town will vote to amend the Needham Zoning By-Law by amending the Zoning Map to revise the boundaries of the Flood Plain District so that the District now comprises the following:

- (a) All special flood hazard areas within the Town of Needham designated as Zone A, AE, or AH on the Norfolk County Flood Insurance Rate Map (FIRM) issued by the Federal Emergency Management Agency (FEMA) for the administration of the National Flood Insurance Program. The map panels of the Norfolk County FIRM that are wholly or partially within the Town of Needham are panel numbers 25021C0016E, 25021C0017E, 25021C0018E, 25021C0019E, 25021C0028E, 25021C0036E, 25021C0037E, 25021C0038E, and 25021C0039E dated July 17, 2012. The exact boundaries of the District may be defined by the 100-year base flood elevations shown on the FIRM and further defined by the Norfolk County Flood Insurance Study (FIS) report dated July 17, 2012.
- (b) All that land along or sloping toward that portion of Rosemary Brook between Rosemary Lake and Central Avenue that is at or below the following elevations: (i) Ninety (90) feet above mean

sea level upstream of West Street; and (ii) Eighty-eight (88) feet above mean sea level between West Street and Central Avenue.

- (c) All that land along or sloping toward that portion of Rosemary Brook between Central Avenue and the Needham-Wellesley town line that is at or below an elevation of eighty-five (85) feet above mean sea level.

Or take any other action relative thereto.

INSERTED BY: Planning Board

FINANCE COMMITTEE RECOMMENDS THAT: Recommendation to be Made at Town Meeting

PLANNING BOARD RECOMMENDS THAT: Article be Adopted

Article Information: This article describes the geographical boundary of the Town's flood plain zoning district as it will be reflected on a revised zoning map. Said area comprises the geographical area that the Federal Emergency Management Agency (FEMA) has defined as having a 1% chance of flooding in a given year. The exact boundaries of the District are defined by the 100-year base flood elevations shown on the Norfolk County Flood Insurance Rate Map (FIRM) and further defined by the Norfolk County Flood Insurance Study (FIS) report dated July 17, 2012.

GENERAL ARTICLES / CITIZENS' PETITIONS / COMMITTEE ARTICLES

ARTICLE 28: ACCEPT PROVISIONS OF MGL – INCREASE IN RETIREE COLA BASE

To see if the Town will vote to increase the maximum base on which the retiree cost of living (COLA) is calculated from \$12,000 per year to \$14,000 per year in accordance with Chapter 32, Section 103(j) and Section 19 of Chapter 188 of the Acts of 2010; or take any other action thereto.

INSERTED BY: Retirement Board

FINANCE COMMITTEE RECOMMENDS THAT: Article be Adopted

Article Information: The purpose of this article is to increase the base amount upon which the Cost of Living Adjustment is paid to Town of Needham retirees. Currently, the maximum base upon which retiree pension COLA is calculated is \$12,000; therefore, the maximum amount that a retiree can receive, even if his/her pension exceeds \$12,000, is \$360. Approval of this article will increase the COLA base from \$12,000 to \$14,000. The decision as to whether to grant a COLA and at what amount is made annually by vote of the Needham Contributory Retirement Board.

ARTICLE 29: HOME RULE PETITION/AMEND TOWN OF NEEDHAM CHARTER PART 3, TOWN OFFICERS, SECTION 18. MODERATOR

To see if the Town vote to authorize the Board of Selectmen to petition the General Court, in compliance with Clause (1), Section 8 of Article LXXXIX of the Amendments of the Constitution, to the end that legislation be adopted precisely as follows;

“An act amending the Charter of the Town of Needham, Part 3, Section 18. Moderator, by deleting the

words “A moderator shall be elected by ballot at each annual town election”; and inserting in place thereof the words “A moderator shall be elected by ballot at the annual town election for a term of three years”.

Be it enacted by the Senate and House of Representatives in the General Court assembled, and by authority of same, as follows:

Section 1. Part 3 TOWN OFFICERS, Section 18. Moderator is amended in line 1 of Section 18 by deleting the words “A moderator shall be elected by ballot at each annual town election”; and inserting in place thereof the words “A moderator shall be elected by ballot at the annual town election for a term of three years”.

Section 2. This act shall become effective upon passage.”

Or take any other action relative thereto.

INSERTED BY: Town Clerk

FINANCE COMMITTEE RECOMMENDS THAT: No Position Taken

Article Information: The term of the Town Moderator in Needham is one year. Needham’s moderators have a history of running for the office annually, and State Law allows for a term of three years. Changing the term of the Moderator to three years would be consistent with most other elected offices in Needham. Because the term of the Moderator is set forth in the Town Charter, a home rule petition seeking State approval is required. The Town Charter was established as a Special Act of the Legislature.

COMMUNITY PRESERVATION ACT ARTICLES

ARTICLE 30: APPROPRIATE FOR ROSEMARY POOL

To see if the Town will vote to raise and/or transfer and appropriate the sum of \$450,000 for design and engineering of Rosemary Pool and site, to be spent under the direction of the Town Manager, and to meet this appropriation that said sum be transferred from CPA Free Cash; or take any other action relative thereto.

INSERTED BY: Community Preservation Committee

FINANCE COMMITTEE RECOMMENDS THAT: Recommendation to be Made at Town Meeting

Article Information: The Park and Recreation Commission is requesting \$450,000 to design a new outdoor pool at the Rosemary site, and to design improvements to the building and the parking lot. This project underwent a year-long feasibility study, with input from residents throughout the process at public meetings and through surveys. The design process will include final decisions on the specific location on the Rosemary site for the pool, as well as the size of the pool and amenities such as a splash pad and boating on the lake. It is anticipated that space within the building will be available for year-round use. The design process will also include permitting.

ARTICLE 31: APPROPRIATE FOR NEWMAN ATHLETIC FIELDS

To see if the Town will vote to raise and/or transfer and appropriate the sum of \$1,527,000 for Newman School Athletic Fields renovation, to be spent under the direction of the Town Manager, and to meet this appropriation that said sum be transferred from CPA Free Cash; or take any other action relative thereto.

INSERTED BY: Community Preservation Committee

FINANCE COMMITTEE RECOMMENDS THAT: Recommendation to be Made at Town Meeting

Article Information: This article will fund the reconstruction of athletic fields behind the Newman School. Two 60' diamonds and a large multi-purpose field will be rebuilt, solving a constant issue with water retention, and providing drier fields for more consistent use. A pedestrian path will be added around the fields for personal fitness and school activities. The project has gone through a year-long design process, including permitting.

ARTICLE 32: APPROPRIATE FOR EASTMAN CONSERVATION AREA

To see if the Town will vote to raise and/or transfer and appropriate the sum of \$800,000 for the reconstruction of the Eastman Conservation Area, to be spent under the direction of the Town Manager, and to meet this appropriation that said sum be transferred from CPA Free Cash; or take any other action relative thereto.

INSERTED BY: Community Preservation Committee

FINANCE COMMITTEE RECOMMENDS THAT: Recommendation to be Made at Town Meeting

Article Information: This project includes the construction of improvements on the trail system that is part of the Science Center curriculum for the schools, with a variety of natural habitats located within the trail. The Eastman Conservation Area is located at the Newman School, and the project was designed in conjunction with the Newman Athletic Fields project. The existing boardwalks would be removed and ADA access would be provided throughout the trail, so that all students can reach the teaching spots. The project has gone through a year-long design process, including permitting.

ARTICLE 33: APPROPRIATE FOR MILLS FIELD

To see if the Town will vote to raise and/or transfer and appropriate the sum of \$510,000 for Mills Field Improvements, to be spent under the direction of the Town Manager, and to meet this appropriation that said sum be transferred from CPA Free Cash; or take any other action relative thereto.

INSERTED BY: Community Preservation Committee

FINANCE COMMITTEE RECOMMENDS THAT: Recommendation to be Made at Town Meeting

Article Information: This project would support improvements to Mills Field, including an increase in available parking, renovation of the basketball court, installation of a single unit restroom, and replacement of the sod on the 60' diamond. The project has gone through a year-long design process.

ARTICLE 34: APPROPRIATE FOR RIDGE HILL/STUDENT CONSERVATION ASSOCIATION

To see if the Town will vote to raise and/or transfer and appropriate the sum of \$10,000 for Ridge Hill Loop Trail Improvements, to be spent under the direction of the Town Manager, and to meet this appropriation that said sum be transferred from the Open Space Reserve; or take any other action relative thereto.

INSERTED BY: Community Preservation Committee

FINANCE COMMITTEE RECOMMENDS THAT: Recommendation to be Made at Town Meeting

Article Information: The Conservation Commission is proposing to engage the Massachusetts Student Conservation Association to work up to 10 days on projects at Ridge Hill Reservation, including trail improvements and building a small bridge. The funds will cover the fee for the group, plus materials needed for the projects. The Town will provide a location for the team to camp while working on the projects.

ARTICLE 35: APPROPRIATE FOR BOAT LAUNCH

To see if the Town will vote to raise and/or transfer and appropriate the sum of \$30,000 for Boat Launch Improvements, to be spent under the direction of the Town Manager, and to meet this appropriation that said sum be transferred from CPA Free Cash; or take any other action relative thereto.

INSERTED BY: Community Preservation Committee

FINANCE COMMITTEE RECOMMENDS THAT: Recommendation to be Made at Town Meeting

Article Information: This article will fund the design of improvements to the existing Charles River boat launch on South Street, near Dedham Avenue. The intention is for the area to be pedestrian-friendly, and to make it easier to access the river to launch small boats. The funds will support both the design and permitting of the proposed improvements.

ARTICLE 36: APPROPRIATE FOR RAIL TRAIL

To see if the Town will vote to raise and/or transfer and appropriate the sum of \$100,000 for Bay Colony Rail Trail construction, to be spent under the direction of the Town Manager, and to meet this appropriation that said sum be transferred from CPA Free Cash; or take any other action relative thereto.

INSERTED BY: Community Preservation Committee

FINANCE COMMITTEE RECOMMENDS THAT: Recommendation to be Made at Town Meeting

Article Information: The rail trail will be constructed from the Town Forest to the Charles River. The rails and wooden ties will be removed, providing a passable path. Bid documents are being developed for the construction of the trail, including a stone dust surface, safety fencing and road crossings. The Bay Colony Rail Trail Association has donated \$115,000 to the Town towards this project, and the state is contributing \$70,000. Additional fundraising is underway.

ARTICLE 37: APPROPRIATE TO COMMUNITY PRESERVATION FUND

To see if the Town will vote to hear and act on the report of the Community Preservation Committee; and to see if the Town will vote to appropriate a sum pursuant to M.G.L. Chapter 44B from the estimated FY2016 Community Preservation Fund revenues, or to set aside certain amounts for future appropriation, to be spent under the direction of the Town Manager, as follows:

Appropriations:

A. Administrative and Operating Expenses of the Community Preservation Committee \$82,000

Reserves:

B. Community Preservation Fund Annual Reserve \$1,448,606
C. Community Housing Reserve \$281,353
D. Historic Resources Reserve \$0
E. Open Space Reserve \$281,353

or take any other action relative thereto.

INSERTED BY: Community Preservation Committee

FINANCE COMMITTEE RECOMMENDS THAT: Recommendation to be Made at Town Meeting

Article Information: Town Meeting and voters approved the Community Preservation Act in 2004. The Fund receives monies through a 2.0% surcharge on local real estate property tax bills with certain exemptions. Adoption of the Act makes the Town eligible to receive additional monies on an annual basis from the Massachusetts Community Preservation Fund. Any expenditure from the Community Preservation Fund must be both recommended by the Community Preservation Committee (CPC) and approved by Town Meeting. The law requires that at least 10% of the revenue be appropriated or reserved for future appropriation for each of the following purposes: community housing, historic preservation and open space. The Town traditionally sets aside 11% to account for any changes to the revenue estimate or State match that may occur during the year. Up to 5% of the annual revenue estimate may be utilized for the administrative and operational expenses of the Community Preservation Committee. At the end of the fiscal year, unspent administrative funds return to the CPA Annual Reserve.

HIGH SCHOOL ARTICLES

ARTICLE 38: HOME RULE PETITION/CONSTRUCT ADDITIONS TO HIGH SCHOOL UNDER GL CH 149A

To see if the Town will vote to authorize the Board of Selectmen to petition the General Court, in compliance with Clause (1), Section 8 of Article LXXXIX of the Amendments of the Constitution, to the end that legislation be adopted precisely as follows. The General court may make only clerical or editorial changes of form to the bill, unless the Town Manager approves amendments to the bill before enactment by the General Court. The Town Manager is hereby authorized to approve amendments that shall be within the scope of the general public objectives of this petition.

AN ACT AUTHORIZING THE TOWN OF NEEDHAM TO AWARD A CONTRACT AND CONSTRUCT AN ADDITION AND ALTERATIONS TO NEEDHAM HIGH SCHOOL UNDER THE PROVISIONS OF GENERAL LAWS CHAPTER 149A.

Be it enacted by the Senate and House of Representatives in General Court assembled, and by the authority of the same, as follows:

SECTION 1. The provisions of General Laws Chapter 149A Section 1 notwithstanding, the Town of Needham is authorized to construct an addition and alterations to the Needham High School that includes permanent classrooms and an expansion of the cafeteria under the provisions of General Laws Chapter 149A even though the costs are estimated to be less than \$5,000,000.

SECTION 2. This act shall become effective upon final passage.

INSERTED BY: School Committee

FINANCE COMMITTEE RECOMMENDS THAT: Recommendation to be Made at Town Meeting

Article Information: The Permanent Public Building Committee is currently studying the need for the renovation and addition to Needham High School, including expansion of the cafeteria and the addition of classroom space. The project schedule would require construction during the summer to open the school in September. Due to the compressed schedule, the PPBC recommends that the project be constructed under the "Construction Manager at Risk" method. Because State law does not allow the Town to utilize this method for projects estimated to cost less than \$5 million, a home rule petition seeking Legislative approval is required.

ARTICLE 39: APPROPRIATE FOR HIGH SCHOOL EXPANSION

To see if the Town will vote to raise and/or transfer and appropriate the sum of \$500,000 for engineering and design for High School expansion, to be spent under the direction of the Town Manager, and that \$276,000 be transferred from Free Cash, \$38,046 be transferred from Article 3 of the 2008 May Special Town Meeting, \$10,086 be transferred from Article 32 of the 2008 Annual Town Meeting, \$11,319 be transferred from Article 5 of the 2008 October Special Town Meeting, \$17,070 be transferred from Article 45 of the 2009 Annual Town Meeting, \$6,076 be transferred from Article 33 of the 2010 Annual Town Meeting, \$68,385 be transferred from Article 9 of the 2009 November Special Town Meeting, \$12,305 be transferred from Article 39 of the 2013 Annual Town Meeting, and \$60,713 be transferred from Article 1 of the 2013 November Special Town Meeting; or take any other action relative thereto.

INSERTED BY: Board of Selectmen

FINANCE COMMITTEE RECOMMENDS THAT: Recommendation to be Made at Town Meeting

Article Information: This project funding would be for design of added classroom and cafeteria space at Needham High School. The preliminary concept for classroom expansion would include the installation of new classroom, storage space, and circulation representing between 6,500 - 8,100 s.f. of space. The Permanent Public Building Committee is in the process of overseeing a feasibility study to determine the best plan for the installation of classrooms. The cafeteria project includes the expansion of the existing cafeteria and server area. The preliminary scope includes: adding 2500 s.f. to the existing cafeteria space and creating an expanded seating area; reconfiguring the seating by replacing round tables with bench-style seats; reconfiguring table placement and installing counters with moveable chairs

around the periphery of the dining room; adding a sixth cash register and pushing the cash register lines out of the servery area and into the dining room; reconfiguring the serving line to allow for better student flow; and upgrading furnishings and fixtures in the dining room area. All features of the High School classroom expansion project are subject to decisions made after the feasibility report is complete. It is anticipated that project funding for construction would be brought before the fall, 2015 Special Town Meeting after bids are received.

CAPITAL ARTICLES

ARTICLE 40: RESCIND BOND AUTHORIZATIONS

To see if the Town will vote to rescind a portion of certain authorizations to borrow, which were approved at prior town meetings, where the purposes of the borrowing have been completed, and/or it was unnecessary to borrow the full authorization:

<u>Project</u>	<u>Town Meeting</u>	<u>Article</u>	<u>Authorized</u>	<u>Rescind</u>
Rosemary Pool Complex	2000 ATM	63	\$100,000	\$7,500
Public Services Administration Building	2008 STM (Oct)	5	\$5,725,000	\$49,000
RTS Construction Equipment	2011 ATM	42	\$86,000	\$12,000
Town Hall (CPA Portion)	2009 ATM	35	\$7,200,000	\$1,210,000
Pollard School Boiler Replacement	2013 ATM	40	\$800,000	\$140,000

or take any other action relative thereto.

INSERTED BY: Board of Selectmen
 FINANCE COMMITTEE RECOMMENDS THAT: Article be Adopted

Article Information: When a project is financed by borrowing, the project has been completed, and the bills have been paid, the balance of the authorization that was not borrowed and not reserved for other project obligations may be rescinded. A Town Meeting vote to rescind prevents the Town from borrowing the amount rescinded, and frees up borrowing capacity. In some cases, the full appropriation for a project is not required, due to changes in scope, cost saving measures, or favorable bids.

ARTICLE 41: APPROPRIATE FOR GENERAL FUND CASH CAPITAL

To see if the Town will vote to raise and/or transfer and appropriate \$1,941,411 for General Fund Cash Capital, to be spent under the direction of the Town Manager, and to meet this appropriation that said sum be transferred from Free Cash; or take any other action relative thereto:

Group	Description	Recommended	Amendment
General Government	Mail Processing Machines	\$30,645	
General Government	Network Hardware, Servers & Switches	\$30,000	
Public Schools	Copier Replacement	\$62,740	
Public Schools	Furniture	\$45,405	
Public Schools	Technology Replacement	\$403,000	
Public Works	Fuel System Software/Hardware Upgrade	\$94,500	
Public Works	Mobile Column Lifts	\$73,500	
Public Works	Fleet Replacement Program	\$1,077,249	
Public Facilities	Energy Efficiency Upgrade Improvements	\$96,323	
Public Facilities	Fleet Replacement Program	\$28,049	
		\$1,941,411	

INSERTED BY: Board of Selectmen
 FINANCE COMMITTEE RECOMMENDS THAT: Article be Adopted

Article Information:

MAIL PROCESSING MACHINE REPLACEMENT This article would fund the replacement of two pieces of equipment - folding/stuffing and mail - used by the Information Technology Center (ITC) to support multiple departments. The folding/stuffing machine is used for various tasks by the ITC in support of the Finance Department and in response to requests from external departments. The mail machine is used daily in support of multiple departments for postage and mailing.

NETWORK HARDWARE SERVERS AND SWITCHES The request is to replace older servers, both application and data, with newer, faster, and more energy efficient models including hardware to install virtualization software. This funding also supports the replacement of the spam filter, virus firewall, and internet filtering, and older network switches that connect buildings, departments, and workstations throughout the Town. Newer models of both servers and switches will be better able to take advantage of the Town fiber network and increase the speed of data within the Town's fiber network. Not replacing or updating this equipment can have an adverse effect on email operability, financial applications, internet access, data accessibility, and backups between the Town's datacenters.

SCHOOL COPIER REPLACEMENT In May 2003, Town Meeting authorized \$60,000 in first-year funding to establish a replacement cycle for school photocopiers. School photocopiers are located in all of the schools and the administration building, and are used both by administrative and teaching staff. Teachers use the machines to reproduce classroom materials, including homework sheets, exams, teaching packets, etc. Currently, the School Department owns 48 copy machines. The FY2016 request replaces four copy machines. Copier replacement is planned on a lifecycle analysis, which projects when a copier should be replaced based on actual usage and the manufacturer's total estimated capacity. Copiers that are heavily used are replaced more frequently than copiers that are lightly used. A seven-year maximum duty life is assumed for most machines, even if they have not yet reached maximum copy allowances, given the additional operating expense associated with servicing and maintaining older equipment, as well as the difficulty in obtaining replacement parts. This analysis assumes that copiers are redeployed around the District, as needed, to match copier use with equipment capacity.

SCHOOL FURNITURE This request continues the replacement cycle for school furniture in poor and fair condition at Hillside, Mitchell, Newman and Pollard Schools. In these schools, furniture is 10-20+ years old and in a state of disrepair after decades of heavy use. In FY2005, Town Meeting approved funding to begin the replacement of furniture in poor condition. By FY2015, all furniture in poor condition will have been replaced at these schools. The FY2016 funding request will continue with the replacement of furniture in fair condition at these schools and will allow for the purchase of furniture needed for enrollment growth. In addition, these funds would be used for new classroom furniture as needed.

TECHNOLOGY REPLACEMENT The Technology Replacement Program includes the School Department's regular replacement cycle for technology devices, including computers, printers, and servers. The request includes:

Hardware Replacement The FY2016 request is \$222,000 for 226 replacement devices: 35 teacher and administrator computers and 191 lab/classroom computers at Broadmeadow, Mitchell, Newman, and the High School. The majority of the computers being purchased will be deployed at the High School – FY2016 represents the second year of the anticipated five-year timeframe to replace the High School computers. The student stations will be replaced in critical lab locations.

Printer Replacement This portion of the request totals \$12,000 in FY2016. The School Department is in the process of changing its printer replacement strategy to incorporate fewer, more efficient and more cost effective printers. The Department has moved to a shared printing model for Pollard teachers and is planning to do the same for the Mitchell School. The FY2016 request includes the replacement of 36 printers throughout the District.

Interactive Whiteboard and Projector Replacements This is a new category of the technology replacement program. During the past year, the Department has experienced the failure of some of the early installations of LCD projectors and SMART Boards. Summer maintenance has revealed a significant number of possible failures that are still being assessed at Eliot, Hillside, Newman, Pollard and the High School. The FY2016 funding request for replacement is \$75,000.

Infrastructure Hardware Infrastructure hardware includes servers, network hardware and wireless infrastructure. The server request for FY2016 is \$30,000 and includes the replacement of servers that have been running 24/7 for three and four years. The servers will be repurposed to less critical functions for two and three years respectively. The network hardware request includes \$27,000 in FY2016: \$5,000 for UPS replacements and upgrades, as well as funds to update switches. Last year, the District began to update its switches to accommodate growing Internet bandwidth requirements, completing the 1 GB to 10 GB upgrade at the core and the head end room. In FY2016, \$12,000 is allocated to complete the Eliot backup installation. In addition, there is a need to replace many of the switches around the district. Switches are typically installed as part of building projects and have not been included as part of the replacement cycle in the past. The request includes \$10,000 for this purpose. Finally, the request includes \$37,000 for the expansion of wireless infrastructure to support Internet functions at the Broadmeadow and Eliot elementary schools.

FUEL SYSTEM SOFTWARE/HARDWARE UPGRADE This project will improve the Town's fuel management system. The Town currently utilizes a fuel dispensing system ("Gasboy") that is outdated and requires manual entry and authentication by vehicle drivers. The current operating system is no longer fully supported by the manufacturer. This upgrade of the fuel management system and software will provide more automated control of fuel. It will allow for quicker fueling by eliminating manual entry, reduce input errors, and will provide for more accurate reporting data of fuel usage. Additionally, hardware installed in late model equipment (1996 and newer) will automatically report vehicle

information to the system for maintenance planning at the time of fueling, including: mileage, maximum vehicle speed, oil level and pressure, check engine light status, and any faults. The fuel system hardware can be removed and installed at a new location if deemed appropriate in the future, and the software is capable of managing multiple fueling locations. This upgrade will provide for the installation of 140 automotive modules into vehicles/equipment, 240 fuel keys for vehicles/equipment, new nozzles, fuel island controls and kiosk, and a hard and/or wireless data connection.

MOBILE COLUMN LIFT This request would replace an existing permanently-mounted above ground automotive lift with a portable mobile four column lift. The existing 7,000 lb. two post automotive lift is unable to lift many vehicles and equipment serviced by the DPW. The lift is also outdated and in need of repairs. Parts are unavailable, and would need to be manufactured for needed repairs. The original lift was acquired second hand from a school program. A mobile four column lift will lift all the vehicles currently serviced, and will provide greater flexibility by allowing vehicles to be lifted on any flat surface. It can be used in any of the bays, and can be used to service vehicles in the DPW yard. This lift will come with additional jack stands so that vehicles can be raised, evaluated, and remain on those stands while waiting for parts. This will increase efficiency as vehicles will not need to be raised and lowered more than once in order to perform maintenance on multiple pieces of equipment.

FLEET REPLACEMENT - SPECIALIZED EQUIPMENT Unless circumstances require otherwise, the fleet replacement – Specialized Equipment planned for FY2016 includes the following;

Unit	Division	Year	Existing Description	Request Description	Miles/Hours	Cost
7	DPW Highway	2000	International 4900 Dump	International 7300 Dump	43,414	\$219,746
49	DPW Highway	2002	Volvo Tractor	International 7600 Multi-body Dump	98,562	\$269,930
73	DPW Parks	2008	Ford F-350 Dump	Ford F-550	42,648	\$78,296
74	DPW Parks	2008	Ford F-350 Dump	Ford F-550 / Hook Loader	48,043	\$104,102
75	DPW	2008	Ford F-550 Dump	Ford F -550	37,353	\$78,296

FLEET REPLACEMENT - SNOW AND ICE EQUIPMENT Unless circumstances require otherwise, the fleet replacement – Snow & Ice Equipment planned for FY2016 includes the following;

Unit	Division	Year	Existing Description	Request Description	Miles/Hours	Cost
106	DPW Highway	2002	Sidewalk Tractor/Track	Same or Similar	1,017	\$152,912
117	DPW Highway	2000	Sidewalk Tractor	Same or Similar	1,135	\$173,967

CORE FLEET REPLACEMENT Unless circumstances require otherwise, the core fleet replacement planned for FY2016 includes the following;

Unit	Division	Year	Existing Description	Request Description	Miles/Hours	Cost
705	Public Facilities	2006	Ford Econ Van E250	Same or Similar	57,460	\$28,049

PUBLIC FACILITIES ENERGY EFFICIENCY UPRADE IMPROVEMENTS *The May, 2011 Special Town Meeting appropriated funding for an engineering study for energy upgrades at ten key buildings. The results of this study illustrate that the Town’s investment in selected and recommended energy upgrades will pay for themselves within 10 years. FY2016 represents the third year of a five year plan. Unless circumstances dictate otherwise, FY2016 funding is targeted for retro-commissioning the HVAC controls at the Eliot School and converting lighting to more energy efficient induction lighting at the Eliot School and at Fire Station #2.*

ARTICLE 42: APPROPRIATE FOR PUBLIC WORKS INFRASTRUCTURE PROGRAM

To see if the Town will vote to raise and/or transfer and appropriate the sum of \$1,453,500 for improvements and repairs to the Town’s infrastructure including but not limited to roads, bridges, sidewalks, intersections, drains, brooks and culverts, to be spent under the direction of the Town Manager, and to meet this appropriation that \$453,500 be transferred from Free Cash and that the Treasurer, with the approval of the Board of Selectmen, is authorized to borrow \$1,000,000 under M.G.L., Chapter 44, Section 7; or take any other action relative thereto.

INSERTED BY: Board of Selectmen
 FINANCE COMMITTEE RECOMMENDS THAT: Article be Adopted

Article Information: The Public Works Infrastructure Program allows the Department of Public Works to make improvements and repairs to Town infrastructure, including but not limited to roads, bridges, sidewalks, intersections, drains, brooks and culverts.

STREET RESURFACING *This program is intended to improve the structural and surface integrity of the Town’s 123 linear miles of accepted streets. The primary strategy of this program is asphalt paving and incidental work. Incidental work may include asphalt berm curb, new grass shoulders, corner reconstruction including handicapped ramps, minor drainage improvements, street sign replacement, traffic markings, and signs. Applying this repair strategy in a timely manner will extend the useful life of roadways for up to 15 years. Installing a monolithic asphalt berm curb better defines the edge of road, improves drainage and protects the shoulder from erosion. Target funding for street resurfacing in FY2016 is \$475,000.*

TRAFFIC SIGNAL & INTERSECTION IMPROVEMENTS *This program funds traffic signal improvements and intersection improvements, and new traffic signal installations where none currently exist. No funding is targeted for this program in FY2016.*

SIDEWALK PROGRAM *This Program funds improvements to the network of sidewalks throughout the community. There are over 160 miles of accepted sidewalks in Needham, and more than half do not comply with current standards and require significant improvements including the installation of handicapped ramps. All sidewalk improvements must comply with Federal and State laws and construction standards. Current estimates have identified over \$20,000,000 in backlogged sidewalks in need of repair. Unless circumstances dictate otherwise, the target funding for the sidewalk program in*

FY2016 is \$225,000.

STORM DRAIN CAPACITY IMPROVEMENTS *This program provides funding to improve roadway drainage capacity. The 2002 Stormwater Master Plan identified a number of areas throughout Needham where improvements are required to resolve flooding problems and remove illicit discharge. Locations for improvements have been prioritized within the plan. Since the issuance of the Stormwater Master Plan, numerous multi-unit developments have been built or are planned in the Town. These developments include new roads with drainage structures and roof or sump connections that are then connected to existing Town systems. These new connections have increased the load on the Town's drainage system and caused flooding in some areas. Unless circumstances dictate otherwise, FY2016 funding is targeted for the Greendale Avenue area (engineering - \$120,000 and construction - \$350,000).*

STORM DRAIN SYSTEM REPAIRS *This program provides funding to repair failing storm drainage infrastructure within Town easements that have been discovered through investigation work. These projects will include the replacement of existing culverts that have deteriorated over time and are restricting flow. This work will eliminate flooding and capacity issues in the immediate vicinity. FY2016 funding is targeted for the replacement of ten feet of pipe underneath a culvert on Edgewater Drive, the replacement of a badly damaged 100 foot section of 18" reinforced concrete drain pipe within a Town easement adjacent to 470 South Street, and various small projects related to the Labor Day 2013 storm drainage remediation (\$203,500).*

BROOKS AND CULVERTS – REPAIR AND MAINTENANCE *This program addresses poorly draining brooks, streams, waterways and culverts throughout the Town that have been severely damaged by heavy rains/storms in the past. Flooding has caused the failure of retaining walls, resulting in extensive erosion and silt deposits in brooks and streams. The silt has provided a medium for vegetation and affected the flow of water, and the situation has resulted in the loss of useable abutting property and flooded basements. Brook and culvert repair and maintenance is a component of the Town's NPDES permit under Environmental Protection Agency (EPA) regulations. Unless circumstances dictate otherwise, FY2016 funding is planned for continued wall repair along Rosemary Brook (\$80,000).*

**ARTICLE 43: APPROPRIATE FOR CENTRAL AVENUE/ELLIOT STREET BRIDGE
CONSTRUCTION**

To see if the Town will vote to raise and/or transfer and appropriate the sum of \$2,000,000 for reconstruction and repair of the Central Avenue/Elliot Street bridge, to be spent under the direction of the Town Manager, and to meet this appropriation the Treasurer, with the approval of the Board of Selectmen, is authorized to borrow said sum under M.G.L., Chapter 44, Section 7; or take any other action relative thereto.

INSERTED BY: Board of Selectmen

FINANCE COMMITTEE RECOMMENDS THAT: Article be Adopted

***Article Information:** In the spring of 2013, the Central Avenue/Elliot Street Bridge was identified by the State as having structural deficiencies. The Town of Needham and the City of Newton engaged a structural engineer to further evaluate the bridge. The monitoring that was conducted provided sufficient information for the two communities to determine the type of repairs needed. While less extensive than the worst case scenario of a total replacement, the repairs will require that the bridge be shut down for a period of time. The construction estimate for the project is based on the cost of rehabilitation, which is referred to as the "root canal" approach. This will require supporting the structure, removing the*

asphalt and dirt interior of the bridge and the replacing it with concrete. This methodology also accounts for the need to preserve the historic nature of the bridge. The requested funding is for the Town's share of the project - costs will be shared equally with the City of Newton.

ARTICLE 44: APPROPRIATE FOR SEWER ENTERPRISE FUND CASH CAPITAL

To see if the Town will vote to raise and/or transfer and appropriate the sum of \$120,500 for Sewer Enterprise Fund Cash Capital, to be spent under the direction of the Town Manager, and to meet this appropriation that said sum be transferred from Sewer Enterprise Fund retained earnings; or take any other action relative thereto.

Group	Description	Recommended	Amendment
Sewer	Specialty Equipment	\$70,500	
Sewer	Sewer Service Connections	\$50,000	
		\$120,500	

INSERTED BY: Board of Selectmen
 FINANCE COMMITTEE RECOMMENDS THAT: Article be Adopted

Article Information:

SEWER SPECIALIZED EQUIPMENT This request is for a new piece of equipment that will be used to clean sewer lines and drains in difficult to access and/or remote locations that cannot be reached by standard methods using existing equipment. This easement machine will attach to the existing vector truck or jet truck and is able to jet clear sewers and drains that cannot be reached by the existing equipment. This would be used to perform preventative maintenance in areas that are not presently being reached by machinery and must be hand-serviced, and to respond more effectively to sewer back-ups.

SEWER SERVICE CONNECTIONS The primary purpose of this program is to install sewer service connections in advance of roadway resurfacing or reconstruction. There are 108 homes that have access to sewer mains, but which have no lateral connections to the street. These residents have chosen not to connect to the sewer system at this time. The purpose of this request is to provide the lateral sewer line from the sewer main to the property line so that the homeowners may connect should they choose to or should their septic systems fail. The lateral sewer line is to be installed at least one year prior to a road reconstruction/paving project. If the services are not replaced prior to roadway improvements, an element of the subsurface infrastructure remains susceptible to failure before the useful life of the reconstructed roadway has been realized.

ARTICLE 45: APPROPRIATE FOR SEWER PUMP STATION IMPROVEMENTS

To see if the Town will vote to raise and/or transfer and appropriate the sum of \$550,000 for Sewer Pump Station Improvements, to be spent under the direction of the Town Manager, and to meet this appropriation that \$116,143 be transferred from Article 59 of the 1998 Annual Town Meeting, and \$433,857 be transferred from Sewer Enterprise Fund retained earnings; or take any other action relative thereto.

INSERTED BY: Board of Selectmen
 FINANCE COMMITTEE RECOMMENDS THAT: Article be Adopted

Article Information: As part of the Wastewater System Master Plan, several of the wastewater pumping stations were evaluated to assess their physical condition and capacity, and to evaluate current and future flow projections. Canister pump stations at Lake Drive, Cooks Bridge (Milo Circle), Alden Road and Reservoir “A” are each either at or beyond their design life. Constant maintenance and emergency shutoffs occur more frequently, and the stations require an increasing level of resources to remain operational. FY2016 funding is targeted for engineering, design and construction of the Reservoir “A” Station.

ARTICLE 46: APPROPRIATE FOR WATER ENTERPRISE FUND CASH CAPITAL

To see if the Town will vote to raise and/or transfer and appropriate the sum of \$976,604 for Water Enterprise Fund Cash Capital, to be spent under the direction of the Town Manager, said sum to be transferred from Water Enterprise Fund retained earnings; or take any other action relative thereto.

Group	Description	Recommended	Amendment
Water	Fleet Replacement Program	\$41,604	
Water	Mobile Record Keeping Devices GIS	\$35,000	
Water	Service Connections	\$200,000	
Water	Water Supply Development	\$700,000	
		\$976,604	

INSERTED BY: Board of Selectmen
 FINANCE COMMITTEE RECOMMENDS THAT: Article be Adopted

Article Information:

CORE FLEET REPLACEMENT Unless circumstances require otherwise, FY2016 Water Core Fleet replacement includes the following:

Unit	Division	Year	Existing Description	Request Description	Miles/Hours	Cost
21	Water	2010	F-150 Pick-up	F-250 Pick-up	31,729	\$41,604

MOBILE RECORD KEEPING DEVICES This funding will support an upgrade in the manner in which the Department of Public Works conducts data collection, data retrieval, and work order completion in the field. The Department is presently working with updated Geographic Information System (GIS) and database software that will interact with portable devices to provide Department field staff on-site access to valuable data. The software will enable personnel to upload and update record drawings within hours as opposed to the months that it currently takes to update these same records. The mobile record-keeping devices will enable personnel to retrieve information at the scene of a job site rather than traveling to the Public Works Department to search out the information, thereby reducing response time. This will allow employees to more quickly locate shut off valves during emergency situations that could negatively impact homeowners and business owners. Additionally, these devices will

provide onsite access to work orders and records, such as catch basin records, that will allow real time updating and retrieval of data. These devices will be placed in a pool, and staff who requires them to conduct their daily functions will sign them out as needed. This request is to purchase mobile devices and to scan existing drawings into the network for remote access. Project funding will support 12 devices (\$20,000) and scanning and coding (\$15,000).

WATER SERVICE CONNECTIONS *The primary purpose of this program is to remove old iron pipe water services that may contain lead from the water distribution system. Old water services are to be replaced at least one year prior to a road reconstruction/paving project. If the services are not replaced prior to roadway improvements, an element of the subsurface infrastructure remains susceptible to failure before the useful life of the reconstructed roadway has been realized. The FY2016 funding will provide approximately one year's value of water service replacements, which will fall in line with the road resurfacing program schedule. System wide, there are approximately 2,500 services that still need to be replaced.*

WATER SUPPLY DEVELOPMENT *In April 2013, the Town redeveloped Well #3, restoring the yield of the well to approximately one third of its original capacity. The original capacity of the well was 50 gallons per foot, and the redevelopment brought the well up to 18 gallons per foot. (Prior to redevelopment, the yield of the well was as low as five gallons per foot). Since this last redevelopment in April 2013, the well is already showing signs of losing further capacity, and is pumping seven gallons per foot as of September 2014. Water supply development funds for FY2015 had been intended for the design and engineering of a new fourth well. Based on the condition of Well #3, this funding has been redirected to the replacement of Well #3. The permitting process with the Massachusetts Department of Environmental Protection (DEP) for this replacement would be considerably shorter - approximately one year - rather than the longer process required for establishing a new well. Once the capacity in Well #3 has been reestablished, planning for the fourth well will begin. The fourth well at the Charles River Well Field would provide reliability and redundancy while other wells are taken offline for routine maintenance or repair.*

ARTICLE 47: APPROPRIATE FOR WATER SYSTEM REHABILITATION PROGRAM

To see if the Town will vote to raise and/or transfer and appropriate the sum of \$820,500 for the Water System Rehabilitation Program, to be spent under the direction of the Town Manager, and to meet this appropriation that \$3,575 be transferred from Water Retained earnings, \$12,703 be transferred from Article 56 of the May 2001 Annual Town Meeting, \$15,000 be transferred from Article 58 of the 2001 Annual Town Meeting, \$9,131 be transferred from Article 51 of the 2003 Annual Town Meeting, \$13,082 be transferred from Article 53 of the 2003 Annual Town Meeting, \$14,583 be transferred from Article 52 of the 2004 Annual Town Meeting, \$10,025 be transferred from Article 50 of the 2005 Annual Town meeting, \$11,409 be transferred from Article 46 of the 2007 Annual Town Meeting, \$18,000 be transferred from Article 46 of the 2008 Annual Town Meeting, \$9,740 be transferred from Article 48 of the 2008 Annual Town Meeting, \$58,166 be transferred from Article 39 of the 2010 Annual Town Meeting, \$10,086 be transferred from Article 45 of the 2011 Annual Town Meeting, and that the Treasurer, with the approval of the Board of Selectmen, is authorized to borrow \$635,000 under M.G.L. Chapter 44, Chapter 29C or any other enabling authority; that the Treasurer, with the approval of the Board of Selectmen, is authorized to borrow all or a portion of the amount from the Massachusetts Water Pollution Abatement Trust (MWPAT) established pursuant to M.G.L. Chapter 29C and/or the Massachusetts Water Resources Authority (MWRA) and in connection therewith, to enter into a loan agreement and/or security agreement with the MWPAT and/or loan agreement and financial assistance agreement with the MWRA with respect to such loan; that the Town Manager be authorized to contract

with the MWPAT, the MWRA and the Department of Environmental Protection with respect to such loan and for any federal, state or other aid available for the project or for the financing thereof; that the Town Manager is authorized to enter into a project regulatory agreement with the Department of Environmental Protection; and that the Town Manager is authorized to expend all funds available for the project; or take any other action relative thereto.

INSERTED BY: Board of Selectmen

FINANCE COMMITTEE RECOMMENDS THAT: Article be Adopted

Article Information: The Town's water infrastructure is routinely analyzed to assess functionality and performance, and to identify areas in need of repair. Water infrastructure requires ongoing attention and periodic replacement. Portions of the Town's water infrastructure are 75+ years old and approaching the end of their useful life. A diligent rehabilitation program encompassing maintenance, repair, and replacement ensures a reliable supply of water to the public. The Department of Public Works prioritizes replacement of water pipes based upon pipe condition, water break history, and adequacy of water flow to fire hydrants. Unless circumstances require otherwise, FY2016 funding will support the construction of new 8 inch water mains on Pleasant Street from Howland Street to Dedham Avenue (1,160 lf) and on Norfolk Street from Warren Street to Webster Street (1,300 lf).

TOWN RESERVE ARTICLES

ARTICLE 48: APPROPRIATE TO THE OPEB TRUST FUND

To see if the Town will vote to raise and/or transfer and appropriate the sum of \$160,000 to the OPEB Trust Fund, and to meet this appropriation that said sum be transferred from Overlay Surplus; or take any other action relative thereto.

INSERTED BY: Board of Selectmen

FINANCE COMMITTEE RECOMMENDS THAT: Article be Adopted

Article Information: The purpose of the OPEB (Other Post Employment Benefits) Trust is to set aside funds for the Town's retiree health and life insurance obligations. The Town began funding this program in 2002, and converted to fully-funding the plan on an actuarial basis in FY2008. From time to time, as funds become available for one-time use, the Town supplements the Annual Required Contribution (ARC) that is appropriated in the Townwide Expenses section of the operating budget. This has the effect of reducing the Town's unfunded liability more quickly.

ARTICLE 49: APPROPRIATE TO ATHLETIC FACILITY IMPROVEMENT FUND

To see if the Town will vote to raise, and/or transfer and appropriate the sum of \$1,026,412 to the Athletic Facility Improvement Fund, as provided under Chapter 46 of the Acts of 2003, and as further amended by Section 19 of Chapter 140 of the Acts of 2003, and to meet this appropriation that \$20,712 be transferred from Article 4 of the March 3, 2008 Special Town Meeting, \$160,000 be transferred from Overlay Surplus, and \$845,700 be transferred from Free Cash; or take any other action relative thereto.

INSERTED BY: Board of Selectmen

FINANCE COMMITTEE RECOMMENDS THAT: Article be Adopted

Article Information: The 2012 Annual Town Meeting authorized the creation of an athletic facility stabilization fund to set aside capital funds for renovation and reconstruction of the Town's athletic facilities and associated structures. The November, 2014 balance in the fund was \$942,000. The replacement of the synthetic turf fields at Memorial park and DeFazio Field Complex is estimated to be \$2.5 million in the 2020 timeframe, and \$366,412 of the recommended appropriation is intended for these fields: \$45,700 from the annual method of benchmarking to the Park and Recreation administrative fee receipts, \$20,712 to be transferred from the balance of the DeFazio track article, and \$300,000 from Free Cash. An additional \$300,000 per year will be recommended over the next four years, if circumstances permit, to fully fund the synthetic turf replacement. The recommended appropriation also includes \$660,000 intended for the renovation or reconstruction of the Memorial Park Building, Additional funds will be recommended over the next several years, as circumstances permit, and a feasibility study for the Memorial Park building will be included in the FY2017 – FY2021 capital improvement planning process.

ARTICLE 50: OMNIBUS

To see if the Town will vote to raise by taxation, transfer from available funds, by borrowing or otherwise, such sums as may be necessary for all or any of the purposes mentioned in the foregoing articles, especially to act upon all appropriations asked for or proposed by the Selectmen, or any Town officer or committee, to appoint such committees as may be decided upon and to take action upon matters which may properly come before the meeting; or take any other action relative thereto.

INSERTED BY: Board of Selectmen

And you are hereby directed to serve this Warrant by posting copies thereof in not less than twenty public places in said Town at least 7 days before said meeting.

Hereof fail not and make due return of this Warrant with your doings thereon unto our Town Clerk on or after said day and hour.

Given under our hands at Needham aforesaid this 10th day of February 2015.

JOHN A. BULIAN, *Chairman*
MAURICE P. HANDEL, *Vice Chairman*
MATTHEW D. BORRELLI, *Clerk*
MARIANNE B. COOLEY
DANIEL P. MATTHEWS

Selectmen of Needham

A true copy,
ATTEST _____ **2015**
Constable (month) (day)

**Reserve Fund Transfer Requests
Approved by the Finance Committee
Fiscal Year 2014**

Budget	Date of Action	Amount
1 Board of Selectmen Land Purchase	13-Aug-13	\$75,000
2 Police Department Trailer Replacement	13-Jan-14	\$6,451
3 Department of Public Facilities Repairs to Public Buildings	11-Jun-14	\$70,000
4 Department of Public Works - Snow & Ice	11-Jun-14	\$706,635
Total Approved from General Reserve Fund		\$858,086
Total Approved from RTS Reserve Fund		\$0
Total Approved from Sewer Reserve Fund		\$0
Total Approved from Water Reserve Fund		\$0

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2015 Annual Town Meeting

GENERAL GOVERNMENT LISTING OF SALARY RANGES (BASE PAY)		
as of March 11, 2015		
(Excludes Seasonal, Temporary and Intermittent Positions)		
TITLE	GRADE	ANNUALIZED SALARY RANGE
<u>GENERAL GOVERNMENT</u>		
<u>Board of Selectmen/Town Manager</u>		
Town Manager	Contract	Contract
Support Services Manager	M-1	\$61,542 - \$77,112
Department Assistant 2	I-13	\$17.38 - \$22.57/hour
Administrative Assistant	I-14	\$18.89 - \$24.52/hour
Assistant Town Manager/Dir. of Ops.	M-5	\$101,197 - \$126,821
Administrative Assistant - HR	SS-3	\$18.98 - \$24.06/hour
Director of Human Resources	M-3	\$78,231 - \$98,019
Human Resources Administrator	NR-3	\$22.40 - \$29.86/hour
<u>Town Clerk</u>		
Town Clerk	Elected	\$88,413
Assistant Town Clerk	NR-3	\$43,673 - \$58,224
Department Assistant 2	I-13	\$17.38 - \$22.57/hour
Department Specialist	I-14	\$18.89 - \$24.52/hour
<u>Legal</u>		
Town Counsel	Sch C	\$73,301
<u>FINANCE</u>		
<u>Assessors</u>		
Director of Assessing	M-2	\$73,314 - \$91,803
Asst. Director of Assessing	NR-5	\$54,686 - \$70,336
Field Assessor	I-18	\$23.37 - \$30.35/hour
Department Specialist	I-14	\$18.89 - \$24.52/hour
Department Assistant 1	I-12	\$15.86 - \$20.60/hour
<u>Finance Department</u>		
Asst Town Manager/Dir. of Finance	M-5	\$101,197 - \$126,821
Finance & Procurement Coordinator	NR-6	\$56,984 - \$74,453
Parking Clerk	NR-1	\$18.67 - \$24.68/hour
<u>Accounting</u>		
Town Accountant	M-2	\$73,314 - \$91,803
Assistant Town Accountant	NR-5	\$54,686 - \$70,336
Administrative Specialist	I-15	\$20.73 - \$26.92/hour
Department Specialist	I-14	\$18.89 - \$24.52/hour
Payroll Coordinator	I-18	\$23.37 - \$30.35/hour
<u>Information Technology Center</u>		
Director, MIS	M-3	\$78,231 - \$98,019
GIS/Database Administrator	IE-20	\$54,932 - \$71,331
Computer Operator	I-15	\$20.73 - \$26.92/hour
Network Manager	IE-23	\$67,529 - \$87,692
Applications Administrator	IE-20	\$54,932 - \$71,331
Technology Support Technician	I-19	\$25.66 - \$33.32/hour

2015 Annual Town Meeting

GENERAL GOVERNMENT LISTING OF SALARY RANGES (BASE PAY)		
as of March 11, 2015		
(Excludes Seasonal, Temporary and Intermittent Positions)		
TITLE	GRADE	ANNUALIZED SALARY RANGE
<u>Treasurer/Collector</u>		
Treasurer/Collector	M-2	\$73,314 - \$91,803
Assistant Treasurer/Collector	NR-5	\$54,686 - \$70,336
Department Specialist	I-14	\$18.89 - \$24.52/hour
Department Assistant 2	I-13	\$17.38 - \$22.57/hour
Department Assistant 1	I-12	\$15.86 - \$20.60/hour
<u>Finance Committee</u>		
Finance Comm. Exec. Secretary	NR-4	\$48,869 - \$63,840
<u>PUBLIC SAFETY</u>		
<u>Police Department</u>		
Police Chief	M-5	Contract
Lieutenant	P-3	\$36.06 - \$42.67/hour
Sergeant	P-2	\$30.12 - \$34.46/hour
Police Officer	P-1	\$20.82 - \$27.90/hour
Animal Control Officer	UR-2	\$20.15 - \$26.32/hour
Administrative Specialist	I-15	\$20.73 - \$26.92/hour
Police Maintenance Assistant	UR-1	\$17.50 - \$23.14/hour
Administrative Assistant	I-14	\$18.89 - \$24.52/hour
Department Assistant 2	I-13	\$17.38 - \$22.57/hour
Public Safety Dispatcher	UR-1	\$17.50 - \$23.14/hour
<u>Fire Department</u>		
Fire Chief	M-5	Contract
Deputy Fire Chief Operations	F-5	\$42.99 - \$45.19/hour
Deputy Fire Chief	F-4	\$34.29 - \$39.14/hour
Fire Captain	F-3	\$32.58 - \$34.21/hour
Fire Lieutenant	F-2	\$27.63 - \$31.48/hour
Firefighter	F-1	\$19.82 - \$26.57/hour
Super. Fire Alarm	FA-2	\$25.72 - \$32.87/hour
Director of Administrative Services	IE-20	\$54,932 - \$71,331
Administrative Assistant	I-14	\$18.89 - \$24.52/hour
Public Safety Dispatch Super.	UR-4	\$23.49 - \$30.69/hour
Public Safety Dispatcher	UR-1	\$17.50 - \$23.14/hour
<u>Building</u>		
Building Commissioner	M-2	\$73,314 - \$91,803
Assistant Building Commissioner	NR-6	\$56,984 - \$74,453
Inspector of Plumbing and Gas	NR-4	\$25.06 - \$32.74/hour
Inspector of Wires	NR-4	\$25.06 - \$32.74/hour
Local Building Inspector	NR-5	\$28.04 - \$36.07/hour
Administrative Specialist	I-15	\$20.73 - \$26.92/hour
Department Assistant 2	I-13	\$17.38 - \$22.57/hour
<u>PUBLIC WORKS</u>		
<u>Administration</u>		
Director of Public Works	M-5	\$101,197 - \$126,821
Assistant Director of Public Works	M-4	\$91,283 - \$114,388
Supervisor of Administration, DPW	M-1	\$61,542 - \$77,112
Senior Admin. Coordinator	I-17	\$22.66 - \$29.43/hour

2015 Annual Town Meeting

GENERAL GOVERNMENT LISTING OF SALARY RANGES (BASE PAY)		
as of March 11, 2015		
(Excludes Seasonal, Temporary and Intermittent Positions)		
TITLE	GRADE	ANNUALIZED SALARY RANGE
Department Specialist	I-14	\$18.89 - \$24.52/hour
Department Assistant 2	I-13	\$17.38 - \$22.57/hour
Administrative Specialist	I-15	\$20.73 - \$26.92/hour
Administrative Analyst	NR-3	\$43,673 - \$58,224
<u>Engineering Division</u>		
Town Engineer	M-4	\$91,283 - \$114,388
Assistant Town Engineer	UR-6	\$56,984 - \$74,453
Contract Administrator	UR-6	\$56,984 - \$74,453
Civil Engineer	UR-4	\$48,869 - \$63,840
Survey Party Chief	UR-3	\$20.99 - \$27.99/hour
AutoCad Technician	UR-2	\$20.15 - \$26.32/hour
Engineering Aide	UR-1	\$17.50 - \$23.14/hour
<u>Garage Division</u>		
Fleet Supervisor	M-1	\$61,542 - \$77,112
Master Mechanic	W-7	\$26.21 - \$31.13/hour
Equipment Mechanic	W-5	\$22.17 - \$26.53/hour
<u>Highway Division</u>		
Division Super. Highway	M-2	\$73,314 - \$91,803
Assistant Superintendent - Highway	UR-5	\$54,686 - \$70,325
Public Works Specialist 2	W-5	\$22.17 - \$26.53/hour
Public Works Technician	W-5	\$22.17 - \$26.53/hour
Working Foreman	W-6	\$23.92 - \$28.65/hour
Laborer 2	W-2	\$18.13 - \$21.83/hour
HMEO	W-4	\$20.66 - \$24.82/hour
Craftworker	W-4	\$20.66 - \$24.82/hour
<u>Park & Forestry Division</u>		
Division Super. Parks	M-2	\$73,314 - \$91,803
Assistant Superintendent - Parks	UR-5	\$54,686 - \$70,325
Working Foreman	W-6	\$23.92 - \$28.65/hour
Tree Climber	W-4	\$20.66 - \$24.82/hour
Craftworker	W-4	\$20.66 - \$24.82/hour
HMEO	W-4	\$20.66 - \$24.82/hour
Laborer 3	W-3	\$19.42 - \$23.27/hour
Laborer 2	W-2	\$18.13 - \$21.83/hour
<u>Recycling & Transfer Station</u>		
Division Super. Solid Waste	M-2	\$73,314 - \$91,803
Assistant Superintendent - RTS	UR-5	\$54,686 - \$70,325
Working Foreman	W-6	\$23.92 - \$28.65/hour
Public Works Specialist 1	W-4	\$20.66 - \$24.82/hour
HMEO	W-4	\$20.66 - \$24.82/hour
Laborer 2	W-2	\$18.13 - \$21.83/hour
<u>Water Division</u>		
Division Super. Water & Sewer	M-3	\$78,231 - \$98,019
Water Treatment Facility Manager	UR-6	\$56,984 - \$74,453
Pumping Station Operator	W-5	\$22.17 - \$26.53/hour
Public Works Inspector	W-6	\$23.92 - \$28.65/hour
Working Foreman	W-6	\$23.92 - \$28.65/hour

2015 Annual Town Meeting

GENERAL GOVERNMENT LISTING OF SALARY RANGES (BASE PAY)		
as of March 11, 2015		
(Excludes Seasonal, Temporary and Intermittent Positions)		
TITLE	GRADE	ANNUALIZED SALARY RANGE
Public Works Technician	W-5	\$22.17 - \$26.53/hour
HMEO	W-4	\$20.66 - \$24.82/hour
Craftsworker	W-4	\$20.66 - \$24.82/hour
Laborer 3	W-3	\$19.42 - \$23.27/hour
Laborer 2	W-2	\$18.13 - \$21.83/hour
<u>Sewer Division</u>		
Assistant Superintendent - Sewer & Water	UR-5	\$54,686 - \$70,325
HMEO	W-4	\$20.66 - \$24.82/hour
Pumping Station Operator	W-5	\$22.17 - \$26.53/hour
Chief Pumping Station Operator	W-7	\$26.21-\$31.13/hour
Public Works Inspector	W-6	\$23.92 - \$28.65/hour
Working Foreman	W-6	\$23.92 - \$28.65/hour
Craftsworker	W-4	\$20.66 - \$24.82/hour
PUBLIC FACILITIES		
<u>Department of Public Facilities</u>		
Director of Facilities Operations	M-4	\$91,283 - \$114,388
Director of Design and Construction	M-4	\$91,283 - \$114,388
Senior Project Manager	M-2	\$73,314 - \$91,803
Project Manager	M-1	\$61,542 - \$77,112
Facility Operations Shift Supervisor	UR-5	\$54,686 - \$70,325
Department Specialist	I-14	\$18.89 - \$24.52/hour
Administrative Analyst	NR-3	\$43,673 - \$58,224
Department Assistant 2	I-13	\$17.38 - \$22.57/hour
Senior Custodian 1	BC-2	\$20.46 - \$24.52/hour
Senior Custodian 2	BC-3	\$21.49 - \$25.75/hour
Custodian	BC-1	\$17.80 - \$21.33/hour
Warehouse Person	BT-1	\$20.02 - \$24.14/hour
HVAC Technician	BT-3	\$24.22 - \$29.21/hour
Carpenter	BT-2	\$22.02 - \$26.56/hour
Craftsworker	BT-2	\$22.02 - \$26.56/hour
Plumber	BT-3	\$24.22 - \$29.21/hour
Electrician	BT-3	\$24.22 - \$29.21/hour
Administrative Specialist	I-15	\$20.73 - \$26.92/hour
HEALTH AND HUMAN SERVICES		
<u>Health Department</u>		
Director of Public Health	M-3	\$78,231 - \$98,019
Environmental Health Agent	IE-20	\$54,932 - \$71,331
Public Health Nurse	IE-20	\$54,932 - \$71,331
Program Coordinator	NR-2	\$21.49 - \$28.07/hour
Sr. Program Coordinator	NR-5	\$54,686 - \$70,336
Administrative Coordinator	I-15	\$20.73 - \$26.92/hour
Department Assistant 2	I-13	\$17.38 - \$22.57/hour
<u>Council on Aging</u>		
Executive Director	M-2	\$73,314 - \$91,803
Assistant Executive Director	NR-5	\$54,686 - \$70,336
Social Worker 1	IE-18	\$45,572 - \$59,183

2015 Annual Town Meeting

GENERAL GOVERNMENT LISTING OF SALARY RANGES (BASE PAY)		
as of March 11, 2015		
(Excludes Seasonal, Temporary and Intermittent Positions)		
TITLE	GRADE	ANNUALIZED SALARY RANGE
Program Coordinator	NR-2	\$21.49 - \$28.07/hour
<u>Youth Services</u>		
Director of Youth Services	M-2	\$73,314 - \$91,803
Social Worker 2	IE-19	\$50,037 - \$64,974
Administrative Assistant	I-14	\$18.89 - \$24.52/hour
PLANNING & COMMUNITY DEVELOPMENT		
<u>Planning</u>		
Director of Planning & Comm. Develop	M-3	\$78,231 - \$98,019
Assistant Town Planner	NR-5	\$54,686 - \$70,336
Director of Economic Development	M-1	\$61,542 - \$77,112
Administrative Assistant	I-14	\$18.89 - \$24.52/hour
<u>Community Development</u>		
Director of Conservation	M-1	\$61,542 - \$77,112
Administrative Specialist	I-15	\$20.73 - \$26.92/hour
Conservation Specialist	I-17	\$22.66 - \$29.43/hour
CULTURE AND LEISURE SERVICES		
<u>Library</u>		
Director of Public Library	M-3	\$78,231 - \$98,019
Assistant Director	NR-6	\$56,984 - \$74,453
Reference Supervisor	NR-4	\$48,869 - \$63,840
Children's Supervisor	NR-4	\$48,869 - \$63,840
Technology Specialist/Archivist	NR-4	\$48,869 - \$63,840
Tech. Services Supervisor	NR-4	\$48,869 - \$63,840
Reference Librarian/AV Specialist	NR-2	\$41,914 - \$54,746
Reference Librarian/Program Specialist	NR-2	\$41,914 - \$54,746
Circulation Supervisor	SS-5	\$45,318 - \$57,389
Assistant Children's Librarian	SS-4	\$21.26 - \$26.93/hour
Assistant Cataloger	SS-3	\$18.98 - \$24.06/hour
Administrative Specialist	SS-4	\$21.26 - \$26.93/hour
Library Assistant PT	SS-1	\$15.64 - \$19.80/hour
Library Assistant FT	SS-2	\$17.65 - \$22.36/hour
Reference Librarian PT	NR-2	\$41,914 - \$54,746
<u>Park & Recreation</u>		
Director of Park and Recreation	M-2	\$73,314 - \$91,803
Assistant Director	NR-5	\$54,686 - \$70,336
Recreation Supervisor	I-16	\$22.01 - \$28.58/hour
Administrative Specialist	I-15	\$20.73 - \$26.92/hour

2015 Annual Town Meeting

	Budgeted FY 2013			Budgeted FY 2014			Budgeted FY 2015		
	FTE	Salary * Minimum	Salary * Maximum	FTE	Salary * Minimum	Salary * Maximum	FTE	Salary * Minimum	Salary * Maximum
NEEDHAM PUBLIC SCHOOLS									
<i>OPERATING BUDGET CLASSIFICATION</i>									
Superintendent	1.00	187,860		1.00	191,617		1.00	198,324	
Central Administrators	4.00	130,329	142,196	4.00	134,890	147,528	4.00	134,000	153,429
High School Principal	1.00	137,768		1.00	142,865		1.00	148,437	
Middle School Principals	2.00	119,060	124,630	2.00	123,524	127,371	2.00	127,500	128,156
Elementary Principals	5.00	109,880	131,881	5.00	114,080	136,496	5.00	120,664	141,956
High School Assistant Principals	2.00	84,792	117,186	3.00	85,640	120,134	3.00	89,065	124,939
Middle School Assistant Principals	2.00	79,066	110,928	2.00	79,857	113,718	2.40	84,266	119,998
Elementary Assistant Principals	1.50	72,425	104,730	1.50	73,149	107,364	3.00	76,075	111,658
K-12 Directors	5.60	71,834	110,928	7.00	72,552	115,308	7.00	77,439	122,646
Directors of Special Education	3.00	74,192	113,635	3.00	81,804	122,573	3.50	77,931	124,037
Special Education Coordinators	4.17	72,691	105,951	6.67	73,418	109,982	3.97	78,313	115,857
Assistant Athletic Director **							0.50	104,000	
Department Chairs/ Curriculum Coordinators	6.30	72,691	105,951	7.00	73,418	108,616	5.90	78,313	118,753
Teachers	424.86	43,746	90,691	438.06	44,621	93,520	466.97	46,294	97,027
Nurses	8.06	43,746	90,691	8.45	44,621	93,520	8.56	46,294	97,027
Instructional Assistants	103.67	\$15,6416/hr	\$31,1535/hr	103.08	\$15,71976/hr	\$31,30930/hr	99.15	\$15,79836/hr	\$31,36164/hr
Permanent Substitutes	2.29	\$14,87/hr		2.29	\$14,87/hr		2.29	\$15,17/hr	
Network Administrator/ Engineer	1.00	94,631		1.00	98,180		1.50	67,000	102,107
Admin Tech Manager/Database Administrators	2.00	72,590	83,738	2.00	75,312	86,878	2.50	53,000	90,353
Instructional Technology Operations Manager							1.00	72,500	
Computer Technicians	7.50	\$23,2318/hr	\$29,3788/hr	7.00	\$23,6965/hr	\$29,9664/hr	8.00	\$24,1704/hr	\$31,0213/hr
School Office Assistants	11.92	\$14,1070/hr	\$18,5671/hr	12.36	\$14,3892/hr	\$18,9384/hr	12.54	\$14,6770/hr	\$19,5104/hr
Mail Carrier/Production Center Operator	1.00	\$17,3408/hr	\$22,8317/hr	1.00	\$17,6876/hr	\$23,2884/hr	1.00	\$18,0414/hr	\$23,9917/hr
Secretaries/ Accounts Payable/ Bookkeepers/ Payroll Clerk	33.96	\$18,2090/hr	\$27,6932/hr	33.64	\$17,6876/hr	\$28,2471/hr	33.04	\$18,0414/hr	\$29,1001/hr
Director of Community Education **				0.10	103,750		0.10	107,900	
Volunteer Coordinator **	0.10	100,000		0.09	56,598		0.09	58,862	
Executive/Administrative Secretaries	5.00	\$32,1099/hr	\$42,0516/hr	5.00	\$32,1099/hr	\$42,0516/hr	5.00	57,710	82,580
Bus/Van Drivers	5.86	\$14,78/hr	\$22,19/hr	5.86	\$15,11/hr	\$16,78/hr	5.86	\$15,49/hr	\$17,20/hr
Bus/Van Monitors	0.71	\$12,82/hr	\$14,23/hr	0.71	\$13,11/hr	\$14,55/hr	1.14	\$13,44/hr	\$14,91/hr
Human Resources Specialist	1.00	49,500		1.00	51,356		1.00	\$29,23/hr	
Lead Payroll Supervisor							1.00	61,360	
Lead Accountant **	1.00	59,000		0.20	62,213		0.20	65,634	
Budget Analyst/ Asst. Director Finance	1.00	71,120		1.00	71,120		2.00	65,520	75,032
Total	648.48			665.91			695.20		

* All salaries expressed in full-time equivalent terms
 ** Partially Funded in Operating Budget

DEBT APPENDIX A

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Town of Needham - Debt Service Appendix A

TOWN OF NEEDHAM SCHEDULE OF ISSUED LONG TERM DEBT SERVICE											
Project	TM Vote	Amount Issued	Final Maturity	Average Rate*	DEBT SERVICE 2015	DEBT SERVICE 2016	DEBT SERVICE 2017	DEBT SERVICE 2018	DEBT SERVICE 2019	DEBT SERVICE 2020	DEBT SERVICE After 2020
DPW Complex - Garage Bays	13-May-13	\$800,000	15-May-24	2.09%	\$95,625.56	\$94,800.00	\$93,200.00	\$91,600.00	\$90,000.00	\$88,400.00	\$337,600.00
Fire Engine	11-May-11	\$400,000	15-Jul-16	2.72%	\$107,000.00	\$104,500.00	\$101,500.00				
Kendrick Street Bridge Repair	12-May-10	\$750,000	01-Aug-21	2.21%	\$87,187.50	\$85,687.50	\$84,187.50	\$82,687.50	\$81,187.50	\$79,593.75	\$153,750.00
Parking Lot Improvement (Marked Lee)	05-May-08	\$100,000	01-Aug-16	2.00%	\$21,000.00	\$20,600.00	\$20,200.00				
Pollard School Boiler Replacement	13-May-13	\$95,000	15-May-18	2.00%	\$26,810.28	\$26,400.00	\$25,900.00	\$20,400.00			
Pollard School Boiler Replacement	13-May-13	\$565,000	15-Jul-21	3.22%	\$94,097.78	\$84,350.00	\$82,250.00	\$80,150.00	\$78,050.00	\$75,950.00	\$144,550.00
Pollard School Parking and Access	14-Mar-11	\$702,200	01-Oct-14	2.68%	\$177,625.00						
Pollard School Roof Replacement	10-Nov-10	\$1,000,000	01-Oct-15	2.80%	\$209,000.00	\$203,000.00					
Pollard School Roof Replacement	10-Nov-10	\$725,000	15-Jul-22	3.67%	\$96,500.00	\$94,625.00	\$92,375.00	\$90,125.00	\$82,600.00	\$79,800.00	\$222,600.00
Property Acquisition - 37-39 Lincoln Street	16-May-12	\$25,000	15-May-18	2.00%	\$10,476.39	\$5,300.00	\$5,200.00	\$5,100.00			
Property Acquisition - 37-39 Lincoln Street	16-May-12	\$605,000	01-Nov-32	3.39%	\$48,600.00	\$47,700.00	\$46,800.00	\$45,750.00	\$44,550.00	\$43,350.00	\$477,300.00
Property Acquisition - 51 Lincoln Street	13-Nov-12	\$150,000	15-May-18	2.00%	\$42,858.33	\$42,200.00	\$36,400.00	\$35,700.00			
Property Acquisition - 51 Lincoln Street	13-Nov-12	\$950,000	01-Nov-32	3.39%	\$79,325.00	\$77,825.00	\$76,325.00	\$74,575.00	\$72,575.00	\$70,575.00	\$731,625.02
Property Acquisition - 59 Lincoln Street & 89 School Street	14-May-12	\$117,500	15-May-18	2.00%	\$34,739.03	\$31,700.00	\$31,100.00	\$25,500.00			

TOWN OF NEEDHAM SCHEDULE OF ISSUED LONG TERM DEBT SERVICE											
Project	TM Vote	Amount Issued	Final Maturity	Average Rate*	DEBT SERVICE 2015	DEBT SERVICE 2016	DEBT SERVICE 2017	DEBT SERVICE 2018	DEBT SERVICE 2019	DEBT SERVICE 2020	DEBT SERVICE After 2020
Property Acquisition - 59 Lincoln Street & 89 School Street	14-May-12	\$1,005,000	01-Nov-32	3.39%	\$81,000.00	\$79,500.00	\$78,000.00	\$76,250.00	\$74,250.00	\$72,250.00	\$795,500.00
Property Acquisition 59 Lincoln Street & 89 School Street	14-May-12	\$52,500	15-Jul-32	2.93%	\$4,465.00	\$4,390.00	\$4,300.00	\$4,210.00	\$4,105.00	\$3,985.00	\$35,822.50
Public Safety Building Roof	19-May-08	\$350,000	01-Dec-14	2.20%	\$70,700.00						
Public Services Administration Bldg.	27-Oct-08	\$20,000	01-Nov-16	2.95%	\$5,375.00	\$5,225.00	\$5,075.00				
Public Services Administration Bldg.	27-Oct-08	\$100,000	15-Jul-22	3.69%	\$13,000.00	\$12,750.00	\$12,450.00	\$12,150.00	\$11,800.00	\$11,400.00	\$31,800.00
Public Services Administration Building (Series I)	27-Oct-08	\$4,000,000	01-Aug-26	3.16%	\$329,925.00	\$325,125.00	\$319,125.00	\$312,525.00	\$306,225.00	\$299,325.00	\$1,799,962.50
Public Services Administration Building (Series II)	27-Oct-08	\$1,000,000	01-Dec-24	3.07%	\$81,937.50	\$85,606.25	\$84,062.50	\$82,356.25	\$80,487.50	\$78,537.50	\$407,343.75
Public Works Infrastructure Program	07-May-12	\$210,000	15-May-18	2.00%	\$59,001.67	\$58,100.00	\$52,000.00	\$51,000.00			
Public Works Infrastructure Program	13-May-13	\$100,000	15-May-18	2.00%	\$26,905.56	\$26,500.00	\$26,000.00	\$25,500.00			
Public Works Infrastructure Program	03-May-10	\$500,000	01-Oct-14	2.68%	\$126,875.00						
Public Works Infrastructure Program	02-May-11	\$350,000	15-Jul-16	3.13%	\$130,697.50	\$120,175.00	\$116,725.00				
Public Works Infrastructure Program	03-May-10	\$120,000	15-Jul-16	3.13%	\$43,677.78	\$41,800.00	\$40,600.00				
Public Works Infrastructure Program	02-May-11	\$600,000	15-Jul-17	2.82%	\$132,000.00	\$129,000.00	\$125,400.00	\$121,800.00			

TOWN OF NEEDHAM SCHEDULE OF ISSUED LONG TERM DEBT SERVICE										DEBT SERVICE	DEBT SERVICE	DEBT SERVICE	DEBT SERVICE	DEBT SERVICE	DEBT SERVICE	DEBT SERVICE
Project	TM Vote	Amount Issued	Final Maturity	Average Rate*	2015	2016	2017	2018	2019	2020	After 2020					
Public Works Infrastructure Program	03-May-10	\$306,500	15-Jul-17	2.72%	\$80,250.00	\$73,450.00	\$71,350.00	\$10,150.00								
Public Works Infrastructure Program	02-May-11	\$150,000	15-May-18	2.00%	\$42,858.33	\$42,200.00	\$36,400.00	\$35,700.00								
Public Works Infrastructure Program	03-May-10	\$129,000	15-May-18	2.00%	\$41,458.17	\$31,800.00	\$31,200.00	\$30,600.00								
Road Improvement Program	09-May-05	\$468,400	15-Feb-15	3.48%	\$10,380.00											
Senior Center (Series I)	07-Nov-11	\$1,000,000	01-Nov-32	3.38%	\$85,481.26	\$83,831.26	\$77,256.26	\$75,506.26	\$73,506.26	\$71,506.26	\$767,278.23					
Senior Center (Series II)	07-Nov-11	\$5,050,000	15-Jul-33	3.54%	\$443,451.94	\$413,875.00	\$406,225.00	\$398,575.00	\$390,925.00	\$383,275.00	\$4,416,400.00					
Senior Center (Series III)	07-Nov-11	\$1,050,500	15-May-34	2.83%	\$80,758.14	\$80,400.00	\$79,300.00	\$78,200.00	\$77,100.00	\$76,000.00	\$882,650.00					
Stormwater - MW PAT 98-92	06-May-98	\$364,979	01-Aug-19	(see note)	\$35,649.55	\$34,152.24	\$32,701.87	\$31,149.37	\$29,874.01	\$28,566.79						
Street & Traffic Light Improvements	19-May-08	\$25,000	01-Nov-17	3.34%	\$5,575.00	\$5,425.00	\$5,275.00	\$5,100.00								
Title V Loans	01-May-97	\$85,894	01-Aug-19	(see note)	\$6,265.04	\$5,922.75	\$5,662.92	\$5,391.28	\$5,119.64	\$4,853.91						
Town Hall (Series I)	18-May-09	\$2,500,000	01-Apr-17	2.24%	\$320,250.00	\$314,250.00	\$307,500.00									
Town Hall (Series III)	18-May-09	\$385,000	01-Aug-26	2.63%	\$32,781.26	\$32,281.26	\$31,781.26	\$31,281.26	\$30,781.26	\$30,250.01	\$193,171.94					
GENERAL FUND DEBT SERVICE WITHIN THE LEVY					\$3,421,563.57	\$2,924,446.26	\$2,643,827.31	\$1,939,031.92	\$1,533,136.17	\$1,497,618.22	\$11,397,353.94					

TOWN OF NEEDHAM SCHEDULE OF ISSUED LONG TERM DEBT SERVICE											
Project	TM Vote	Amount Issued	Final Maturity	Average Rate*	DEBT SERVICE 2015	DEBT SERVICE 2016	DEBT SERVICE 2017	DEBT SERVICE 2018	DEBT SERVICE 2019	DEBT SERVICE 2020	DEBT SERVICE After 2020
Town Hall (Series II)	18-May-09	\$3,500,000	01-Oct-28	3.36%	\$286,737.50	\$280,887.50	\$276,012.50	\$272,112.50	\$267,968.75	\$260,900.00	\$2,018,987.56
Town Hall (Series III)	18-May-09	\$1,225,000	01-Aug-26	2.63%	\$104,900.00	\$103,300.00	\$101,700.00	\$100,100.00	\$98,500.00	\$96,800.00	\$618,150.00
Town Hall (Series IV)	18-May-09	\$970,000	15-Jul-30	2.80%	\$81,625.00	\$80,250.00	\$78,600.00	\$76,950.00	\$75,025.00	\$72,825.00	\$662,562.50
COMMUNITY PRESERVATION FUND DEBT SERVICE					\$473,262.50	\$464,437.50	\$456,312.50	\$449,162.50	\$441,493.75	\$430,525.00	\$3,299,700.06
Construction Equipment (Waste Handler)	06-May-13	\$210,000	15-May-17	2.00%	\$74,001.67	\$72,800.00	\$71,400.00				
Soil Remediation	13-Nov-12	\$140,000	01-Nov-17	3.31%	\$33,100.00	\$32,200.00	\$26,375.00	\$25,500.00			
RTS ENTERPRISE FUND DEBT SERVICE					\$107,101.67	\$105,000.00	\$97,775.00	\$25,500.00			
MWPAT 95-01	01-May-91	\$310,656	01-Feb-15	(see note)	\$32,021.36						
MWPAT 97-63	05-May-97	\$1,019,778	01-Aug-18	(see note)	\$98,250.26	\$96,382.43	\$94,916.69	\$91,683.46	\$91,840.00		
MWRA Loan Sewer Pump Station Richardson Drive	13-Nov-02	\$215,710	15-Feb-15		\$43,142.00						
MWRA Loan Sewer System Rehabilitation I/I	16-May-07	\$283,305	15-May-15		\$56,661.00						
Sewer - MWPAT 97-13	28-Oct-96	\$67,700	01-Aug-18	(see note)	\$6,536.80	\$6,451.53	\$6,288.05	\$6,106.89	\$6,150.00		
Sewer - MWPAT 97-33	28-Oct-96	\$180,300	01-Aug-18	(see note)	\$17,374.13	\$17,019.98	\$16,720.92	\$16,208.29	\$16,195.00		

Town of Needham - Debt Service Appendix A

TOWN OF NEEDHAM SCHEDULE OF ISSUED LONG TERM DEBT SERVICE										DEBT SERVICE	DEBT SERVICE	DEBT SERVICE	DEBT SERVICE	DEBT SERVICE	DEBT SERVICE	DEBT SERVICE
Project	TM Vote	Amount Issued	Final Maturity	Average Rate*	2015	2016	2017	2018	2019	2020	After 2020					
Sewer - MW PAT 98-10	05-May-97	\$130,200	01-Aug-18	(see note)	\$12,566.64	\$12,320.71	\$12,114.16	\$11,683.18	\$11,685.00							
Sewer - West Street Force Main (Refunding Bond)	01-May-98	\$568,400	01-May-19	3.98%	\$67,232.50	\$70,032.50	\$67,632.50	\$70,232.50	\$67,600.00							
Sewer - West Street Pumping Station (Refunding Bond)	01-May-98	\$1,252,300	01-May-19	3.98%	\$151,669.00	\$146,669.00	\$151,669.00	\$149,269.00	\$147,680.00							
Sewer Pump Station - GPA	11-May-05	\$500,000	01-Jun-19	3.17%	\$58,375.00	\$57,187.50	\$56,000.00	\$54,000.00	\$52,000.00							
Sewer Pump Station - Great Plain Ave.	11-May-05	\$484,550	15-Feb-15	3.59%	\$51,900.00											
Sewer Pump Station Reservoir B	04-May-09	\$90,000	15-Jul-17	2.79%	\$21,700.00	\$21,200.00	\$15,675.00	\$15,225.00								
Sewer Pump Station - Great Plain Ave.	19-May-08	\$550,000	01-Aug-28	3.36%	\$43,400.00	\$42,800.00	\$42,050.00	\$41,225.00	\$40,437.50	\$39,575.00	\$296,525.00					
Sewer Pump Station Reservoir B	07-Nov-11	\$6,034,290	15-Jan-33	2.15%	\$373,887.24	\$373,945.18	\$374,005.59	\$374,065.92	\$374,128.59	\$374,191.96	\$4,870,940.30					
Sewer Pump Station Richardson Drive	13-Nov-02	\$200,000	01-Apr-16	2.00%	\$15,637.50	\$15,337.50										
Sewer Rehabilitation - Rte 128 Area	07-Nov-05	\$145,000	01-Dec-19	2.59%	\$17,025.00	\$16,706.25	\$16,350.00	\$15,956.25	\$15,525.00	\$10,150.00						
Sewer Rehabilitation - Rte 128 Area	07-Nov-05	\$2,000,000	15-Nov-22	4.35%	\$134,012.50	\$129,262.50	\$124,262.50	\$119,737.50	\$115,637.50	\$111,487.50	\$239,156.25					
Sewer Rehabilitation - Rte 128 Area	07-Nov-05	\$320,000	01-Aug-28	3.39%	\$22,612.50	\$22,312.50	\$21,937.50	\$21,525.00	\$21,131.25	\$20,700.00	\$177,875.00					
Sewer System Rehabilitation I/I (MWRA)	16-May-07	\$57,613	15-Nov-15		\$11,522.50	\$11,522.50										
Sewer System Rehabilitation I/I (MWRA)	16-May-07	\$220,990	15-Feb-17		\$44,198.00	\$44,198.00	\$44,198.00									

TOWN OF NEEDHAM SCHEDULE OF ISSUED LONG TERM DEBT SERVICE										DEBT SERVICE	DEBT SERVICE	DEBT SERVICE	DEBT SERVICE	DEBT SERVICE	DEBT SERVICE	DEBT SERVICE
Project	TM Vote	Amount Issued	Final Maturity	Average Rate*	2015	2016	2017	2018	2019	2020	After 2020					
SEWER ENTERPRISE FUND DEBT SERVICE					\$1,279,723.93	\$1,083,348.08	\$1,043,819.91	\$986,917.99	\$960,009.84	\$556,104.46	\$5,584,496.55					
MWPAT Water DWS-08-24	19-May-08	\$765,335	15-Jul-30	2.00%	\$49,461.22	\$49,405.29	\$49,347.11	\$49,289.34	\$49,229.64	\$49,168.68	\$536,469.95					
St Mary's Pump Station	13-May-13	\$1,995,000	15-May-34	2.85%	\$148,377.29	\$148,775.00	\$146,775.00	\$144,775.00	\$142,775.00	\$140,775.00	\$1,715,650.00					
Water Distribution System	18-May-09	\$300,000	01-Apr-15	1.85%	\$20,400.00											
Water Distribution System	18-May-09	\$400,000	01-Dec-24	3.02%	\$37,862.50	\$32,281.25	\$31,687.50	\$31,031.25	\$30,312.50	\$29,562.50	\$135,781.25					
Water Main Improvements	19-May-08	\$185,000	01-Dec-14	2.20%	\$35,350.00											
Water Service Connections	01-May-06	\$55,000	01-Aug-19	2.51%	\$5,712.50	\$5,612.50	\$5,487.50	\$5,350.00	\$5,218.75	\$5,075.00						
Water Storage Tank Rehabilitation	19-May-08	\$655,000	01-Jun-19	3.16%	\$75,887.50	\$74,343.76	\$72,800.00	\$70,200.00	\$67,600.00							
Water System Rehab - Warren Street Area	11-May-05	\$413,500	15-Feb-15	3.60%	\$51,900.00											
Water System Rehabilitation - Rte 128 Area	15-May-06	\$165,000	01-Dec-14	2.22%	\$30,300.00											
Water System Rehabilitation - Rte 128 Area	15-May-06	\$212,000	01-Jun-19	3.16%	\$23,350.00	\$22,875.00	\$22,400.00	\$21,600.00	\$20,800.00							
Water System Rehabilitation - Rte 128 Area	15-May-06	\$1,500,000	15-Nov-22	4.32%	\$140,287.50	\$135,537.50	\$130,537.50	\$126,012.50	\$121,912.50	\$117,762.50	\$398,593.75					
Water System Rehabilitation - Rte 128 Area	15-May-06	\$100,000	01-Aug-28	3.41%	\$7,537.50	\$7,437.50	\$7,312.50	\$7,175.00	\$7,043.75	\$6,900.00	\$59,425.00					

TOWN OF NEEDHAM SCHEDULE OF ISSUED LONG TERM DEBT SERVICE											
Project	TM Vote	Amount Issued	Final Maturity	Average Rate*	DEBT SERVICE 2015	DEBT SERVICE 2016	DEBT SERVICE 2017	DEBT SERVICE 2018	DEBT SERVICE 2019	DEBT SERVICE 2020	DEBT SERVICE After 2020
Water Treatment Facility (Refunding Bond)	17-Nov-97	\$1,994,300	01-May-19	3.98%	\$237,510.50	\$237,210.50	\$236,610.50	\$239,210.50	\$240,760.00		
Water Treatment Facility (Refunding Bond)	20-May-96	\$1,710,000	01-May-19	3.98%	\$206,493.00	\$207,193.00	\$202,593.00	\$201,393.00	\$204,360.00		
WATER ENTERPRISE FUND DEBT SERVICE					\$1,070,429.51	\$920,671.30	\$905,550.61	\$896,036.59	\$890,012.14	\$349,243.68	\$2,845,919.95
Broadmeadow School (refunding bond)	01-May-00	\$8,400,000	01-Nov-23	3.00%	\$914,325.00	\$886,300.00	\$857,150.00	\$828,300.00	\$801,325.00	\$771,225.00	\$2,770,725.00
Eliot School	01-May-00	\$5,500,000	01-Jun-25	3.82%	\$421,593.76	\$411,093.76	\$399,843.76	\$388,593.76	\$352,343.76	\$341,343.76	\$1,541,718.80
High Rock & Pollard School Projects	16-May-07	\$1,120,000	01-Dec-26	3.91%	\$88,825.00	\$86,875.00	\$84,550.00	\$82,150.00	\$79,675.00	\$77,125.00	\$454,800.00
High Rock & Pollard School Projects (Series III)	16-May-07	\$5,000,000	01-Aug-27	4.69%	\$430,862.50	\$420,262.50	\$409,662.50	\$398,731.25	\$387,137.50	\$375,212.50	\$2,501,125.00
High Rock & Pollard School Projects (Series IV)	16-May-07	\$10,500,000	01-Aug-28	3.35%	\$812,837.50	\$801,737.50	\$787,862.50	\$772,600.00	\$758,031.25	\$742,075.00	\$5,799,750.00
High Rock School Designs	01-Nov-06	\$480,000	01-Dec-26	3.91%	\$37,343.75	\$36,531.25	\$35,562.50	\$34,562.50	\$33,531.25	\$32,468.75	\$199,500.00
High School (Series I)	12-May-03	\$10,000,000	01-May-26	4.01%	\$801,250.00	\$779,250.00	\$757,250.00	\$735,250.00	\$713,250.00	\$641,250.00	\$3,426,875.00
High School (Series IIA)	12-May-03	\$9,000,000	01-Dec-24	3.89%	\$748,887.50	\$731,662.50	\$711,125.00	\$689,925.00	\$668,062.50	\$645,537.50	\$2,903,400.00
High School (Series IIB)	07-Feb-05	\$2,000,000	01-Dec-26	3.91%	\$156,843.75	\$153,431.25	\$149,362.50	\$145,162.50	\$140,831.25	\$136,368.75	\$837,900.00
High School (Series IIC)	07-Feb-05	\$3,850,000	01-Jun-28	3.42%	\$292,950.00	\$288,200.00	\$283,450.00	\$275,450.00	\$267,450.00	\$259,450.00	\$1,742,100.00

Town of Needham - Debt Service Appendix A

TOWN OF NEEDHAM SCHEDULE OF ISSUED LONG TERM DEBT SERVICE		DEBT SERVICE	DEBT SERVICE	DEBT SERVICE	DEBT SERVICE	DEBT SERVICE	DEBT SERVICE	DEBT SERVICE	DEBT SERVICE		
Project	TM Vote	Amount Issued	Final Maturity	Average Rate*	2015	2016	2017	2018	2019	2020	After 2020
Library Project (refunding bond)	07-May-03	\$6,510,000	01-Dec-19	3.00%	\$964,025.00	\$933,750.00	\$902,000.00	\$870,550.00	\$830,475.00	\$796,775.00	
Library Project (Series II)	07-May-03	\$750,000	15-Feb-15	3.59%	\$93,420.00						
Newman School (Series I)	02-Nov-09	\$1,000,000	01-Dec-19	2.62%	\$114,500.00	\$112,375.00	\$110,000.00	\$107,375.00	\$104,500.00	\$101,500.00	
Newman School (Series III)	02-Nov-09	\$5,000,000	01-Oct-28	3.35%	\$410,700.00	\$402,300.00	\$395,300.00	\$389,700.00	\$383,750.00	\$373,600.00	\$2,864,700.00
Newman School (Series IV)	02-Nov-09	\$9,000,000	15-Jul-32	2.82%	\$700,660.00	\$689,360.00	\$675,800.00	\$662,240.00	\$646,420.00	\$628,340.00	\$6,820,440.00
Newman School (Series V)	02-Nov-09	\$2,200,000	01-Nov-32	3.39%	\$178,200.00	\$174,900.00	\$171,600.00	\$167,750.00	\$163,350.00	\$158,950.00	\$1,750,100.00
Newman School HVAC Design and Engineering	11-May-09	\$225,000	01-Dec-14	2.20%	\$45,450.00						
EXCLUDED FROM LEVY LIMIT DEBT SERVICE					\$7,212,673.76	\$6,908,028.76	\$6,730,518.76	\$6,548,340.01	\$6,330,132.51	\$6,081,221.26	\$33,613,133.80
TOTAL					\$13,564,754.94	\$12,405,931.90	\$11,877,804.09	\$10,844,989.01	\$10,154,784.41	\$8,914,712.62	\$56,740,604.30

Note: Massachusetts Water Pollution Abatement Trust (MWPAT) loans include many communities and multiple loans and are restructured from time to time by the Trust. The program provides grants and other financial assistance which in some instances results in a low or no interest rate loan.

* Rate reflects the average rate over the life of the loan.

DEBT APPENDIX B

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Town of Needham - Open Authorizations Appendix B

Open and Authorized Projects and Proposed Projects Financed by Debt

Project	T M Vote	Article	Approved	Open or Requested Authorization
Open General Fund Projects				
Central Avenue/Elliott Street Bridge Design	May-15	39	\$900,000	\$900,000
Public Works Infrastructure Program	May-14	38	\$800,000	\$800,000
Property Acquisition 66 - 70 Chestnut Street	Nov-13	22	\$1,458,000	\$1,330,000
Pollard School Boiler Replacement	May-13	40	\$800,000	\$140,000
Public Works Infrastructure Program	May-13	41	\$600,000	\$500,000
DPW Garage Bays	May-13	42	\$1,100,000	\$300,000
Public Works Infrastructure Program	May-12	33	\$600,000	\$190,000
Senior Center Construction	Nov-11	14	\$8,051,808	\$383,808
Town Hall Project	May-09	35	\$4,100,000	\$465,000
Stormwater Master Plan Drainage	May-09	49	\$200,000	\$157,000
Public Services Administration Bldg	Oct-08	5	\$5,725,000	\$49,000
Rosemary Pool Complex - Design	May-00	63	\$100,000	\$7,500
TOTAL				\$5,222,308

Proposed General Fund Projects for the 2015 ATM

Public Works Infrastructure Program	Pending			\$1,000,000
Central Avenue/Elliott Street Bridge Construction	Pending			\$2,000,000
TOTAL				\$3,000,000
Open CPA Fund Projects				
Town Hall Project	May-09	35	\$7,200,000	\$1,210,000
TOTAL				\$1,210,000

Town of Needham - Open Authorizations Appendix B
Open and Authorized Projects and Proposed Projects Financed by Debt

Project	T M Vote	Article	Approved	Open or Requested Authorization
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Proposed CPA Fund Projects for the 2015 ATM

TOTAL				\$0
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Open RTS Enterprise Fund Projects

RTS Waste Handler	May-13	44	\$324,400	\$89,400
Recycling Transfer Station Soil Remediation	Nov-12	16	\$400,000	\$168,000
RTS Construction Equipment	May-11	42	\$86,000	\$12,000
RTS Semi-Tractor	May-11	43	\$152,000	\$152,000

TOTAL				\$421,400
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Proposed RTS Enterprise Fund Projects for the 2015 ATM

TOTAL				\$0
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Open Sewer Enterprise Fund Projects

Sewer Pump Station Reservoir B	Nov-11	15	\$6,300,000	\$265,710
Sewer Pump Station Design Reservoir B	May-09	55	\$577,500	\$45,197
Sewer System Rehabilitation I/I Work	May-07	45	\$1,806,800	\$59,159

TOTAL				\$370,066
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Proposed Sewer Enterprise Fund Projects for the 2015 ATM

TOTAL				\$0
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Town of Needham - Open Authorizations Appendix B
Open and Authorized Projects and Proposed Projects Financed by Debt

Project	T M Vote	Article	Approved	Open or Requested Authorization
Open Water Enterprise Fund Projects				
St. Mary's Pump Station	May-13	47	\$5,565,100	\$2,965,100
Water Main Improvements	May-08	47	\$1,900,000	\$600,294
TOTAL				\$3,565,394
Proposed Water Enterprise Fund Projects for the 2015 ATM				
Water System Rehabilitation		Pending		\$635,000
TOTAL				\$635,000

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