

**PARK AND RECREATION COMMISSION
TOWN OF NEEDHAM, MASSACHUSETTS**

**Minutes of Meeting
August 23, 2021**

PRESENT: Cynthia J. Chaston, Christopher J. Gerstel, Michelle S. Geddes, Bruce Williams, Dina Hannigan

STAFF: Stacey Mulroy, Fabien Desrouleaux, Kristen Wright

GUEST: Dan Maranici, Jen King, Lindsay Page

Ms. Chaston called the meeting to order at 7:00 PM.

1. Open Forum – Public Comment

Jen King from Plugged-In Band came to present to Commission about hosting an event to celebrate 20 years. Ms. Chaston provided the process, and it was discussed that we would work on helping them host an event.

Lindsay Page discussed with the Commission about having a Skate Park in Town. Ms. Chaston discussed the background with the Skate Park and expressed interest in working with Ms. Page.

2. Chair's Update

Ms. Chaston discussed meeting with the Select Board to discuss the goals that overlap with the Park and Recreation Commission.

Ms. Chaston shared her appreciation to the seasonal staff at the Pools and the Programs for their hard work this summer and specifically appreciate the post season schedule at the Pools.

Ms. Chaston discussed that the CPC is updating the CPC plan within the Town of Needham.

3. Director's Report

Ms. Mulroy reviewed the Director's Report.

No questions presented.

4A. CPC

Mr. Gerstel stated that the CPC will meet again on Wednesday, August 25.

4B. Playgrounds & Facilities

Bocce Courts

The Commission discussed the potential of adding bocce courts to a facility.

4C. Porta Potties

Ms. Mulroy stated the Fall porta-potties have been ordered and will be placed soon. The Commission discussed increasing user fees to support the cost of having porta-potties year-round and will make it a conversation topic at the upcoming field summit.

4D. Commission Goals & Responsibilities

The Commission further reviewed the goals and responsibilities modifying some

4E. Capital Projects

The Commission reviewed the current 10-year Capital Plan. Ms. Mulroy presented on active capital projects including the Camp Property Pavilion, the dock at RRC, and ADA improvements at Greene's Field playground.

Ms. Geddes made a motion to install picnic tables at the Camp Property abutting Rosemary Lake instead of a Pavilion. Ms. Hannigan seconded the motion and it passed 5-0.

4F. Trash Initiative

Ms. Mulroy stated there were no new updates.

5A. Special Event Requests

Sunita Williams PTC – Welcome Back Event

Mr. Gerstel made a motion to approve the welcome back event to be held by Sunita Williams PTC at Williams Multipurpose and 1-5 playground and waived the special event fee. Mr. Williams seconded the motion and it passed 5-0.

Resident Huma Farid – 7 year-old birthday party

Ms. Hannigan made a motion to approve the birthday party to be held by the Farid family at Perry Park on the playground only and waived the special event fee. Ms. Geddes seconded the motion and it passed 5-0.

Temple Beth Shalom – Kindergarten Picnic

Ms. Hannigan made a motion to deny the kindergarten picnic event to be held by Temple Beth Shalom at Cricket Field. Mr. Gerstel seconded the motion and it passed 5-0.

Temple Aliyah – Community Event

Mr. Gerstel made a motion to approve the community event to be held by Temple Aliya at DeFazio Carleton Pavilion from 12 – 3pm (a change from the requested time). The fee for this event will be \$25.00. Ms. Geddes seconded the motion and it passed 5-0.

Pack 4 Scout Troup – Rocket Day

Mr. Gerstel made a motion to approve the use of Claxton field for the Pack 4 Rocket Day event and waived the special event fee. Ms. Geddes seconded the motion and it passed 5-0.

Parent Talk – Barn Babies

Ms. Geddes made a motion to approve the fundraising event to be held by Parent Talk at the DeFazio Tot-Lot and waived the special event fee. Ms. Hannigan seconded the motion and it passed 5-0.

Sean D. Biggs – BIGGSteps 5K Event

Mr. Gerstel made a motion to approve the BIGGSteps 5K event to be held by the Sean D. Biggs Memorial Foundation at Broadmeadow Upper and Lower fields and parking lot. The fee is \$1,000 for this event. Ms. Hannigan seconded the motion and it passed 5-0.

YMCA – Gratitude Gala Event

Ms. Hannigan made a motion to approve the Gratitude Gala to be held by the YMCA at Greene's multipurpose and 60' fields. The fee is \$1,000 for this event pending coordination with Director Mulroy and Superintendent Olsen. Ms. Geddes seconded the motion and it passed 5-0.

5B. Program Fees

The Commission reviewed the fees for Fall programming.

Mr. Gerstel made a motion to approve the fees as presented. Ms. Geddes seconded the motion and it passed 5-0.

5C. Meeting Minutes

Mr. Gerstel made a motion to approve the meeting minutes from July 26, 2021. Ms. Hannigan seconded the motion and it passed 4-0-1.

6. Topics for Future Meetings

- Permitting Fees 9/13 with and open meeting with user groups in October and larger meeting in November if needed
- Food Trucks

7. Issues Not Reasonably Anticipated by the Chair within 48 Hours

Ms. Mulroy discussed the request from the Planning Department to appoint someone to the Housing Plan Working Group. **Ms. Hannigan made a motion to appoint Director Stacey Mulroy to the Housing Plan Working Group. Mr. Gerstel seconded the motion and it passed 5-0.**

8. Next Meetings

The Commission reviewed the next meeting dates.

9. Adjournment of Business Meeting

Ms. Hannigan moved to adjourn the August 23, 2021, Park and Recreation Commission meeting at 9:38pm. Mr. Gerstel seconded the motion and the meeting adjourned at 9:38pm.

Needham Park and Recreation Commission
Minutes of Meeting
August 23, 2021
Page **4** of **4**

Respectfully submitted,

Kristen Wright
Administrative Specialist