

**PARK AND RECREATION COMMISSION
TOWN OF NEEDHAM, MASSACHUSETTS**

**Minutes of Meeting
April 26, 2021**

PRESENT: Cynthia J. Chaston, Christopher J. Gerstel, Michelle S. Geddes, Bruce Williams, Dina Hannigan

STAFF: Stacey Mulroy, Kristen Wright

Ms. Chaston called the meeting to order at 7:03 PM remotely using Zoom. Ms. Chaston read a statement regarding public meeting process due to COVID-19.

1. Commission Re-Organization

Ms. Chaston turned the meeting over to Ms. Mulroy for the re-organization of the Commission.

Chair

Mr. Gerstel made a motion to nominate Cynthia Chaston for the Chair. Mr. Williams seconded, and the motion passed 5-0.

Vice-Chair

Ms. Geddes made a motion to nominate Christopher Gerstel for the Vice-Chair. Ms. Hannigan seconded, and the motion passed 5-0.

Recording Secretary

Mr. Gerstel made a motion to nominate Kristen Wright as the Recording Secretary. Mr. Williams seconded, and the motion passed 5-0.

2. Open Forum – Public Comment

None presented.

3. Director's Report

Ms. Mulroy presented the Director's Report. The Commission reviewed the report.

Ms. Chaston asked if there were outstanding fees. Ms. Wright stated that there were. Ms. Chaston asked for a report of outstanding invoices at the next meeting.

Ms. Mulroy and the Commission discussed the outdoor bathrooms and installing porta-potties at the fields.

Ms. Chaston and Mr. Gerstel updated the Commission about a meeting that they had with some residents and their idea to upgrade the DeFazio tot-lot. The Commission discussed what could be installed. Ms. Mulroy discussed a type of equipment that is more fitness based rather than play based that may be more appropriate for the older age group.

Ms. Mulroy discussed the Skatepark. Ms. Mulroy and the Commission discussed the pool bids that were opened last week. Ms. Mulroy discussed other pool operational things that the department is

working on. Ms. Mulroy and the Commission discussed the Boat Dock project. Mr. Gerstel reviewed the CPC projects.

4A. Special Town Meeting – May 1, 2021

The Commission reviewed the articles that are of the most interest to them on that warrant.

4B. Annual Town Meeting – May 3, 2021

The Commission reviewed the articles that are of most interest to them on that warrant.

4C. Conflict of Interest & Commission On-Boarding

Ms. Mulroy reviewed the conflict of interest packet and the on-boarding process to new members.

4D. NUARI Vision Statement

The Commission reviewed the statement and discussed adopting it at a future meeting as an action item.

5A & 5B. Pool & Summer Bridges Pricing Approvals

Ms. Geddes made a motion to approve the Pricing as recommended for both the Pools and Summer Bridges. Mr. Gerstel seconded the motion and it passed 5-0.

5C. Special Event Approvals

Needham High School Baseball

Ms. Hannigan made a motion to approve the special event request and the \$25 special event fee. Mr. Gerstel seconded the motion and it passed 5-0.

Needham Boy Scout Troup 19

Mr. Gerstel made a motion to approve the special event request pending approval from the Police and Fire Department and waived the special event fee. Mr. Williams seconded the motion and it passed 5-0.

Needham High School Environmental Action Club

Mr. Gerstel made a motion to approve the special event request and waived the special event fee. Mr. Williams seconded the motion and it passed 5-0.

Resident Gabrielle Sullivan

Passed over, more information required.

Broadmeadow PTC

Mr. Williams made a motion to approve conditional to working out the schedule with Needham Baseball & Softball the special event request and waived the special event fee. Ms. Hannigan seconded the motion and it passed 5-0.

BBYO

Passed over to the next meeting.

At Your Door Music

Request was withdrawn.

Resident Kaitlin Nagle

Passed over to the next meeting.

Norfolk Lodge A.F. & A.M.

Passed over to the next meeting.

St. Joe's School

Mr. Gerstel made a motion to approve the special event request at Greene's field if Memorial Park is not available. Ms. Geddes seconded the motion and it passed 5-0.

5D. Meeting Minutes

Mr. Gerstel made a motion to approve the meeting minutes from April 12, 2021 and the Field Summit held on April 12, 2021. Mr. Toolan seconded the motion and it passed 3-0-2.

6. Topics for Future Meetings

Mr. Gerstel wanted to discuss non-permitted use at Avery field.

Ms. Mulroy discussed the renaming of the trail around the Reservoir.

Ms. Mulroy asked the Commissioners, when asked about Special Event requests, to send them through the online process.

Ms. Chaston asked about holding meeting in person. Ms. Mulroy stated that she will keep the Commission updated. Ms. Mulroy stated that Town buildings will open to the public beginning July 12.

Mr. Williams asked for an update on our new Assistant Director Fabien Desrouleaux. Ms. Mulroy stated that his first day will be May 10, 2021.

Ms. Hannigan asked about summer hiring. Ms. Wright provided a sales pitch and an update.

7. Issues Not Reasonably Anticipated by the Chair within 48 Hours

None presented.

8. Next Meetings

The Commission reviewed the next meeting dates.

9. Adjournment of Business Meeting

Mr. Gerstel moved to adjourn the April 26, 2021 Park and Recreation Commission meeting at 8:49pm. Ms. Geddes seconded the motion and the meeting adjourned at 8:49pm.

Respectfully submitted,

Kristen Wright
Administrative Specialist