

BOARD OF SELECTMEN

November 13, 2018

Needham Town Hall

Revised Agenda

Note: Agenda subject to revision, start times are approximate and agenda items may be discussed at earlier or later times.

	6:00	Executive Session- Exception 6: Purchase, Exchange, Lease or Value of Real Property
	6:45	Informal Meeting with Citizens <i>One or more members of the Board of Selectmen will be available between 6:45 and 7:00 p.m. for informal discussion with citizens. While not required, citizens are encouraged to call the Selectmen's Office at (781) 455-7500 extension 204 in advance to arrange for an appointment. This enables the Board to better assure opportunities for participation and respond to citizen concerns.</i>
1.	7:00	Introduce Director of Conservation <ul style="list-style-type: none"> • Lee Newman, Director of Planning & Community Development
2.	7:00	Public Hearing: Application for a License to Store Fuel Aboveground at 585 Central Avenue <ul style="list-style-type: none"> • Don Maver, Bacon Construction • Hank Haff, Sr. Project Manager, Building Design & Construction Department
3.	7:00	Tree Hearing Continued – Harris Avenue
4.	7:30	Regional Transportation Update <ul style="list-style-type: none"> • Monica Tibbitts-Nutt, Executive Director, 128 Business Council
5.	8:00	Pedestrian Safety: Preliminary Recommendations for High-Risk Crosswalk Locations <ul style="list-style-type: none"> • Rick Merson, Director of Public Works • Kate Fitzpatrick, Town Manager
6.	8:15	Town Manager <ul style="list-style-type: none"> • Town Manager's Report
7.	8:30	Board Discussion <ul style="list-style-type: none"> • Committee Reports

APPOINTMENTS

1.	Local Emergency Planning Committee	See List at end of agenda. All terms expire 6/30/2021.
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CONSENT AGENDA *=Backup attached

1.	Accept the following donations made to the Needham Community Revitalization Trust Fund: \$100 from Gregg Clickstein, \$100 from Louise Condon, and \$100 from Harry
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	Carey, Jr.
2.	Accept a \$200 donation made to the Needham Health Department's Gift of Warmth Fund from Shahin Soli Sagafi.
3.	Accept the following donations made to the Needham Aging Services Account; \$200- Suzanne Roklan; \$40- Mary & Richard Johnson; and \$19 from Fitzroy Danglad.
4.	Accept a donation of a Ping Pong Table to the Needham Aging Services from Margaret Robbins, a Needham resident. The table is valued at \$200.
5.	Accept the following gifts received by the Needham Public Library for the period of July 1, 2018, to October 31, 2018: Maureen Fitzgerald donated the following puzzles: Smithsonian Hope Diamond (\$11.00), Marinas, Finnmark, Norway (\$15.00), Haberdashery Heaven (\$23.00), <i>Saturday Evening Post</i> Busy Lunch Counter (\$9.00), and Pomegranate, Mike Wilks, The Letter P (\$18.00); Deborah Bassett gave the library a copy of the transcript of her father, long-time Needham resident, Norman Fay's official accounting of the activities of the 30 th Division, Artillery during World War II. The book will be added to the library's Archives Collection (priceless); Faith Crisley donated a copy of <i>Women I've Undressed</i> by Hollywood designer Orry-Kelly (\$27.00); Lu-Ann Caron-Leslie gave the library a copy of <i>Boston Boy: A Greyhound Journey</i> (\$26.00); Maureen Davison donated copies of the following new books: <i>House of Broken Angels</i> by Luis Alberto Urrea (\$27.00); <i>The Sun Does Shine</i> by Anthony Ray Hinton (\$26.99); <i>Little Fires Everywhere</i> by Celeste Ng (\$27.00); Kate Fitzpatrick donated a <i>New Yorker</i> cover puzzle, <i>Shelved</i> (\$16.99); Ellen Moskowitz gave the library eight Brio trains (\$20.00); Library Page Mary Lou Pierron arranged a grant from the Sisters of Loretto for a \$3,000.00 donation for the purchase of World Language books; Emily Rude gave the library two puzzles for the circulating collection: <i>Brunswick and the Golden Isles of Georgia</i> , and <i>Cape Cod, Massachusetts</i> ; The following people made donations in Memory of Emily M. Salaun: Lois and Bill Bacon (\$25.00); Sandra E. Jaszek (\$50.00); Ann MacFate (\$50.00); Friends of the Needham Public Library (\$150.00); Tom Harkins (\$20.00); The following people made donations in memory of Cheryl Anne Miller Smith: Ann MacFate (\$50.00), and Tom Harkins (\$20.00); John T. Timmerman donated the following DVDs in memory of Robert T. Timmerman, Sr: <i>Churchill: The Finest Hours</i> (\$50.00), and <i>Darkest Hour</i> (\$15.00); The Needham Anime Club gave the library a \$500.00 donation for the purchase of electronic games for the Community Room; Gerard Clifford donated a copy of R. Bruce Hoadley's book, <i>Understanding Wood</i> (\$44.95); The following people made donations in memory of Roma Jean Brown: Lois and Bill Bacon (\$25.00), Ann MacFate (\$50.00), Linda and Paul Shaughnessy (\$50.00), Friends of the Needham Public Library (\$150.00), Beverly and Walter Pavasaris (\$100.00), Tom Harkins (\$20.00); Norfolk County Register of Deeds William P. O'Donnell sent the library a copy of the publication, <i>225th Anniversary Commemoration: Notable Land Records Project</i> ; Rick Hardy donated a copy of the Farnsworth Art Museum's <i>N.C. Wyeth: Poems of American Patriotism</i> (from the exhibition) (\$40.00); Keith McClelland gave the library a copy of his sister Ginger Bolton's latest book, <i>Goodbye Cruller World</i> (\$15.95); Leigh Rudikoff gave the library a copy of <i>Divorcing a Narcissist: Rebuilding after the Storm</i> by Tina Swithin (\$14.00); Nancy Herbstman donated \$27.86; and Friends Gallery Exhibitor Marguerite Swartz sold a painting and donated a 10% commission to the library for the purchase of a book on art (\$13.00).
6.*	Water and Sewer Abatement Order #1263.
7.*	Approve Open Session minutes of October 23, 2018 and Executive Session minutes of October 9, 2018.

8.	Approve request from Rabbi Mendel Krinsky from the Chabad Jewish Center to hold a Menorah lighting ceremony on the Town Common on Monday, December 3, 2018 starting at 6:00 pm. Garrity Way cannot be accessed until 5:00 pm. Festivities include use of a Needham Fire Truck to dispense gelt to the attendees. (Pending approval of the Needham Fire and Police.)
9.	Approve a request from The James to extend its liquor license on December 31, 2018 until 1:00 a.m. The Police Department has approved this request.

LEPC APPOINTEES	REP LEVEL		
Dennis Condon	Primary	Eddie Sullivan	Secondary
John Schlittler	Primary	Tiffany Zike	Secondary
Timothy McDonald	Primary	Debbie Anderson	Primary
John Regan	Primary	Shane Marchand	Secondary
Marc Mandel	Primary	Robert Lewis	Secondary
Barry Dulong	Primary	Tatiana Swanson	Secondary
Richard Merson	Primary	Christopher Coleman	Secondary
David Davison	Primary	Pam Sullivan	Secondary
Kate Fitzpatrick	Primary	Justin McCullen	Secondary
Barbara Singer	Primary	Rebecca Ping	Tertiary
Dale Wise	Primary	Tara Gurge	Tertiary
Wolfgang Floitgraf	Primary	Carys Lustig	Tertiary
John Kraemer	Secondary	Michelle Vaillancourt	Tertiary
Donald Anastasi	Secondary	Sandy Cincotta	Tertiary
		Keith Ford	Tertiary



**Board of Selectmen
TOWN OF NEEDHAM
AGENDA FACT SHEET**

MEETING DATE: 11/13/2018

Agenda Item	Introduce Director of Conservation
Presenter(s)	Lee Newman, Director of Planning & Community Development

1.	BRIEF DESCRIPTION OF TOPIC TO BE DISCUSSED
	Ms. Newman will introduce Debora Anderson, the newly appointed Director of Conservation.
2.	VOTE REQUIRED BY BOARD OF SELECTMEN
	Introduction Only
3.	BACK UP INFORMATION ATTACHED
	(Describe backup below) a. Resume for Debora Anderson



**Board of Selectmen
TOWN OF NEEDHAM
AGENDA FACT SHEET**

MEETING DATE: 11/13/2018

Agenda Item	Public Hearing: Application for a License to Store Fuel Aboveground at 585 Central Avenue, Needham
Presenter(s)	Don Maver, Bacon Construction Hank Haff, Sr. Construction Manager, Building Design & Construction

1.	BRIEF DESCRIPTION OF TOPIC TO BE DISCUSSED
	Mr. Maver is requesting a license for the Town of Needham to install (4) 1,000 gallon tanks that will store 4,000 gallons of propane fuel aboveground, at 585 Central Avenue, Needham, MA for the new Sunita L. Williams Elementary School that is under construction.
2.	VOTE REQUIRED BY BOARD OF SELECTMEN
	Suggested Motion: That the Board of Selectmen vote to approve and authorize the Chairman to sign a license for the Town of Needham to install (4) 1,000 gallon tanks that will store 4,000 gallons of propane fuel aboveground, at 585 Central Avenue, Needham, MA for the new Sunita L. Williams Elementary School that is under construction.
3.	BACK UP INFORMATION ATTACHED
	<ol style="list-style-type: none">1. Application / License Form / Map2. Legal Notice3. Certified Abutters List4. General By-Law 4.3

Note: Complete upper portion of form and forward to local fire department.
Do not make application to Department of Fire Services.



Commonwealth of Massachusetts

Department of Fire Services - Office of the State Fire Marshal



City or Town Needham Date 10/18/18

APPLICATION FOR LICENSE

For the lawful use of the herein described building... or other structure..., application is hereby made in accordance with the provisions of Chapter 148 of the General Laws, for a license to use the land on which such building... or other structure... is/are or is/ are to be situated, and only to such extent as shown on plot plan which is filed with and made a part of this application.

Location of land 585 Central Ave Nearest cross street Cafalo Road
(Street & Number)

Owner of land Town of Needham Address 585 Central Ave, Needham MA

Number of buildings or other structures to which this application applies One

Occupancy or use of such buildings Elementary School under construction

Total capacity of containers in gallons: - Aboveground 4- 1000# Tanks Underground _____

Kind of fluid to be stored in containers: - Propane

Approved Disapproved

Frank Hoff

*Don't know 11-12-18
Bacon Construction*

(Head of Fire Dept.)

(Signature of Applicant)

(Date)

BD+C, 500 Dedham Ave, Needham
(Address)



Commonwealth of Massachusetts

Department of Fire Services - Office of the State Fire Marshal



City or Town Needham Date 10/18/18

LICENSE

In accordance with the provisions of Chapter 148 of the General Laws, a license is hereby granted to use the land herein described for the lawful use of the building... or other structure... which is/are or is/are to be situated thereon, and as described on the plot plan filed with the application for this license.

Location of land 585 Central Ave Nearest cross street Cafalo Road
(Street & Number)

Owner of land Town of Needham Address 585 Central Ave, Needham, MA

Number of buildings or other structures to which this application applies One

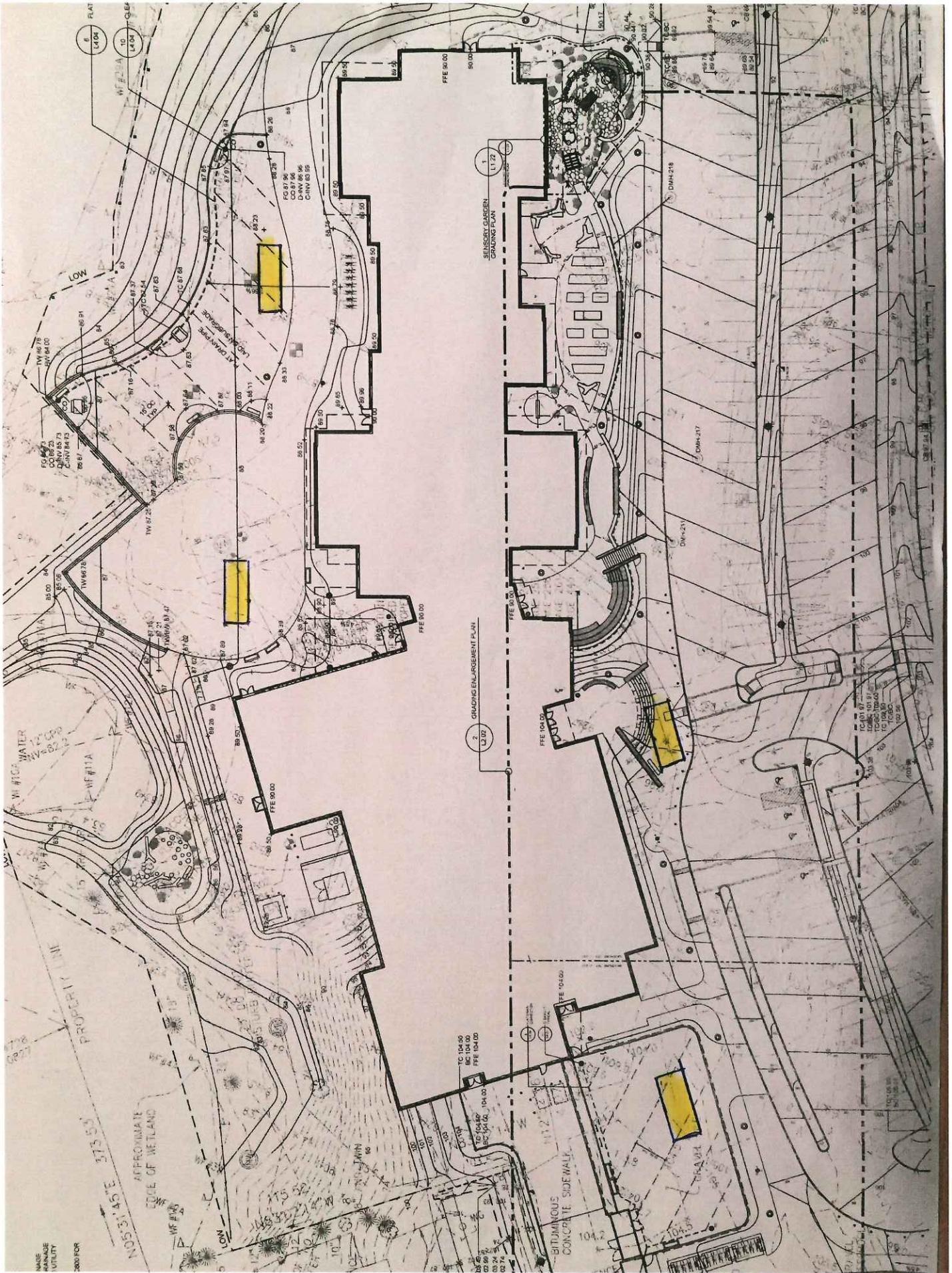
Occupancy or use of such buildings Elementary School under construction

Total capacity of containers in gallons: - Aboveground 4 - 1000# Tanks Underground _____

Kind of fluid to be stored in containers: - Propane

Restrictions - If any: Jersey Barriers & Fence - need Co Detection throughout build.
[Signature] Fire Chief
Signature of licensing authority Title

THIS LICENSE OR A PHOTOSTATIC OR CERTIFIED COPY THEREOF MUST BE CONSPICUOUSLY POSTED IN A PROTECTED PLACE ON THE LAND FOR WHICH IT IS GRANTED



MAKE
RANGE
UTILITY
2000 FOR

PROPERTY LINE
APPROXIMATE
COLE OF WETLAND

2 GRADING ENLARGEMENT PLAN
L3.02

1 SENSORY GARDEN
GRADING PLAN
L1.12

TC 101.07
BC 100.50
PFE 100.00
PFE 100.50

BITUMINOUS
CONCRETE SIDEWALK

CONCRETE SIDEWALK

CONCRETE SIDEWALK



**LEGAL NOTICE
Town of Needham
Board of Selectmen
Public Hearing**

Public Notice is hereby given that Bacon Construction on behalf of the Town of Needham, has made an application in accordance with the provisions of Chapter 148 of the Massachusetts General Laws, for a license to install (4) 1,000 gallon tanks that will store 4,000 gallons of propane fuel aboveground, at 585 Central Avenue, Needham, MA 02494 for the new Sunita L. Williams Elementary School that is under construction.

Upon said application it is hereby ORDERED: That a public hearing be held at the office of the Board of Selectmen, Town Hall, 1471 Highland Avenue, Needham, MA, Tuesday, November 13, 2018 at 7:00 pm, at which time all persons interested may appear and be heard.

Daniel P. Matthews
John A. Bulian
Maurice P. Handel
Matthew D. Borrelli
Marianne B. Cooley

BOARD OF SELECTMEN

Dated: Needham Times November 1, 2018

585 CENTRAL AVENUE

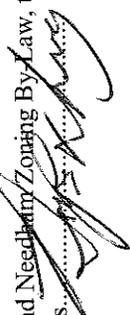
OWNER NAME 1	OWNER NAME 2	MAILING ADDRESS	CITY	ST	ZIP	PARCEL ID	PROPERTY ADDRESS
GONDOLA, KERRIE		145 TAYLOR ST	NEEDHAM HTS	MA	02494	1990970008000000	145 TAYLOR ST
SHAPIRO, ALEXIS L		10 SUNSET RD	NEEDHAM	MA	02494	1991080004000000	0 SUNSET RD
SHAPIRO, JON K &		620 CENTRAL AVE	NEEDHAM	MA	02492	1991040005000000	620 CENTRAL AVE
DUSSAULT, ISABELLE TR. &		87 HUNNEWELL ST	NEEDHAM	MA	02494	1991070002500000	87 HUNNEWELL ST
MILLER, JEFFREY L. +		612 CENTRAL AVE	NEEDHAM	MA	02494	1991040004000000	612 CENTRAL AVE
CHO, JOHN &		70 CYNTHIA RD	NEEDHAM	MA	02494	1991040004000000	70 CYNTHIA RD
KARTEN, BRUCE &		15 WILDALE CIR	NEEDHAM	MA	02492	1991040004800000	15 WILDALE CIR
FUNG, KIN-CHUNG & BRENDA P. TRS.		554 CENTRAL AVE	NEEDHAM HTS	MA	02494	1990970003000000	554 CENTRAL AVE
WIGGIN, JAMIE &		70 BRIARWOOD CIR	NEEDHAM	MA	02494	1991070001800000	70 BRIARWOOD CIR
SIMON, LISA W		617 CENTRAL AVE	NEEDHAM	MA	02494	1991080001200000	617 CENTRAL AVE
ROONEY, PAUL &		97 CYNTHIA RD	NEEDHAM HTS	MA	02494	1991040002900000	97 CYNTHIA RD
ELIAN, ALBERT A. &		527 CENTRAL AVE	NEEDHAM	MA	02492	1990970001000000	527 CENTRAL AVE
ZAK, MARK S. &		20 SUNSET RD	NEEDHAM HTS	MA	02494	1991080003300000	20 SUNSET RD
TRITT, CARMELO		18 BOOTH ST	NEEDHAM	MA	02492	1990970002600000	18 BOOTH ST
ITZKOWITZ, SHELDON &		5 LOUART DR	NEEDHAM	MA	02494	1991040006000000	5 LOUART DR
JESURUM, C. ESTHER &		574 CENTRAL AVE	NEEDHAM	MA	02494	1991040002700000	574 CENTRAL AVE
GRODZINSKY, SUSAN TR.		49 BRIARWOOD CIR	NEEDHAM HTS	MA	02494	1991070000400000	49 BRIARWOOD CIR
ROGERS, FRANCES W. TR.		546 CENTRAL AVE	NEEDHAM HTS	MA	02494	1990970002900000	546 CENTRAL AVE
BEAUDRY, TINA &		28 SUNSET RD	NEEDHAM	MA	02494	1991080003200000	28 SUNSET RD
DALY, KEVIN P &		79 HUNNEWELL ST	NEEDHAM	MA	02494	1991070002600000	79 HUNNEWELL ST
RICHAL, CYNTHIA J.		541 CENTRAL AVE	NEEDHAM HTS	MA	02494	1991080000200000	541 CENTRAL AVE
GRAEVE, TYLER J. & MADALYN		29 BOOTH ST	NEEDHAM	MA	02494	1990970003200000	29 BOOTH ST
MACK, SANDRA L.		46 SUNSET RD	NEEDHAM HTS	MA	02494	1991080002900000	46 SUNSET RD
ZARRAGA, DAVID &		90 HUNNEWELL ST	NEEDHAM HTS	MA	02494	1991070004300000	90 HUNNEWELL ST
MARKS, ROBERT &		31 SUNSET RD	NEEDHAM	MA	02492	1991080002500000	31 SUNSET RD
BASS, LEV &		43 BRIARWOOD CIR	NEEDHAM	MA	02494	1991070000500000	43 BRIARWOOD CIR
KURKIJAN, KENNETH J		23 LOUART DR	NEEDHAM	MA	02494	1991040004100000	23 LOUART DR
GRIEF, STUART I		131 TAYLOR ST	NEEDHAM HTS	MA	02494	1991070001900000	131 TAYLOR ST
ORENSTEIN, RUTH M.		82 CYNTHIA RD	NEEDHAM HTS	MA	02492	1991040004900000	82 CYNTHIA RD
GREENSTEIN, JEFFREY H. &		137 TAYLOR ST	NEEDHAM HTS	MA	02494	1990970000700000	137 TAYLOR ST
HOWARD, KIMBERLY J.		10 SUNSET RD	NEEDHAM	MA	02494	1991080003500000	10 SUNSET RD
SHAPIRO, JON K. &		103 CYNTHIA RD	NEEDHAM	MA	02494	1991040002800000	103 CYNTHIA RD
FOX, MICHAEL S &		511 CENTRAL AVE	NEEDHAM HTS	MA	02494	1990970000500000	511 CENTRAL AVE
MCCARTHY, PHYLLIS J., TR		123 HUNNEWELL ST	NEEDHAM	MA	02494	1990970000100000	123 HUNNEWELL ST
KING, JASON M		16 CEFALO RD	NEEDHAM	MA	02492	1991080002300000	16 CEFALO RD - 1
SICILIANO, NICHOLAS J. &		512 CENTRAL AVE	NEEDHAM	MA	02494	1990970001300000	512 CENTRAL AVE
OCONELL, WILLIAM H. &		639 CENTRAL AVE	NEEDHAM HTS	MA	02494	1991080001500000	639 CENTRAL AVE
NAYAK, PARTHIV &		100 CYNTHIA RD	NEEDHAM	MA	02492	1991040005200000	100 CYNTHIA RD
PUCCIO, JAMES &		530 CENTRAL AVE	NEEDHAM HTS	MA	02494	1991080003400000	530 CENTRAL AVE
GROESBERG, CAROLE L. &		15 BOOTH ST	NEEDHAM HTS	MA	02494	1990970002800000	15 BOOTH ST
FOLEY, PATRICIA M		586 CENTRAL AVE	NEEDHAM	MA	02492	1991040000200010	586 CENTRAL AVE
MACMANN, JEFFREY F. &		PO BOX 1237	MASHPEE	MA	02649	1991070002000000	125 TAYLOR ST
LYNES, PHILIP T &		10 WILDALE CIR	NEEDHAM	MA	02494	1991040004500000	10 WILDALE CIR
TARABELLI, ANDREW R.		89 CYNTHIA RD	NEEDHAM HTS	MA	02494	19910700001600000	58 BRIARWOOD CIR
FREID, BARRY &		12 LOUART DR	NEEDHAM	MA	02494	1991040003900000	89 CYNTHIA RD
HAWES, ROBERT T. & LINDA S. TRS.		107 HUNNEWELL ST	NEEDHAM HTS	MA	02494	1991070002200000	107 HUNNEWELL ST
WINSTON, KENNETH J. TR.		34 SUNSET RD	NEEDHAM	MA	02492	19910800003100000	34 SUNSET RD
XU, HE &		98 HUNNEWELL ST	NEEDHAM	MA	02494	1991070004400000	98 HUNNEWELL ST
GAUTHIER, ROBERT J. &							
TASHIJIAN, JERRY J. &							
CARROLL, KIMBERLEY L. &							

Certified as list of parties in interest under Mass. General Laws and Needham Zoning By-Law, to the Best of our knowledge

for the Needham Board of Assessors.....

585 CENTRAL AVENUE

OWNER NAME 1	OWNER NAME 2	MAILING ADDRESS	CITY	ST.	ZIP	PARCEL ID	PROPERTY ADDRESS
FANELLI, CORY B & TOWN OF NEEDHAM	FANELLI, CHARLES J	151 TAYLOR ST	NEEDHAM	MA	02494	1990970000900000	151 TAYLOR ST
TALIS, ANDREA L		1471 HIGHLAND AVE	NEEDHAM	MA	02492	1993100001300000	0 CENTRAL AVE
YOUNG, JESSICA M.		55 BRIARWOOD CIR	NEEDHAM HTS	MA	02494	1991070000300000	55 BRIARWOOD CIR
MELIA, JOSHUA R. & RAPKIN, SARI A. TR.		516 CENTRAL AVE	NEEDHAM HTS	MA	02494	1990970001200000	516 CENTRAL AVE
MURPHY, BRIAN E. & TOWN OF WELLESLEY		553 CENTRAL AVE	NEEDHAM HTS	MA	02494	1991080000400000	553 CENTRAL AVE
BUTKUS, JENNIFER A. TR		67 BRIARWOOD CIR	NEEDHAM HTS	MA	02494	1991070000100000	67 BRIARWOOD CIR
ZHDANOVA, YULIYA		112 HUNNEWELL ST	NEEDHAM HTS	MA	02494	1991070000460000	112 HUNNEWELL ST
CARTER, JAMES B. & SUSAN M., TRS.		P. O. BOX 217	WELLESLEY	MA	02482	1993100000100000	0 ROSEMARY MEADOW
NUSSBAUM, MARC R. & COTTON, DONALD P. +		101 HUNNEWELL ST	NEEDHAM HTS	MA	02494	1991070002300000	101 HUNNEWELL ST
ALFORD, DANIEL, TRUSTEE		588 CENTRAL AVE	NEEDHAM	MA	02492	1991040000200020	588 CENTRAL AVE
FELTS, CHARLES O. & HEALY, DIANE M.		547 CENTRAL AVE	NEEDHAM HTS	MA	02494	1991080000300000	547 CENTRAL AVE
PAYNE, WILLIAM T +		52 BRIARWOOD CIR	NEEDHAM	MA	02492	1991070001500000	52 BRIARWOOD CIR
MAYSKY, MICHAEL & OFER, DAVID & TASHJIAN, SARA		40 SUNSET RD	NEEDHAM HTS	MA	02494	1991080003000000	40 SUNSET RD
LEVY, SARA R		95 HUNNEWELL ST	NEEDHAM HTS	MA	02494	1991070002400000	95 HUNNEWELL ST
LIAO, MAOFU & WASSERMAN, ADAM M. & JAVAHERI, DAVID & SIMIN		16 WILDALE CIR	NEEDHAM	MA	02494	1991040004600000	16 WILDALE CIR
SKELLY, PATRICK & DESPRES, MICHAEL R. & ROSEN, RICHARD +		128 HUNNEWELL ST	NEEDHAM HTS	MA	02494	1991050002300000	128 HUNNEWELL ST
THE 586-588 CENTRAL AVENUE CONDOM MASTER DEED		11 SUNSET RD	NEEDHAM HTS	MA	02494	1991080002200000	11 SUNSET RD
HOBAN, ROBERT C., JR. & MURCH, BRIAN A. & BENSON, DAVID A. & MARTINO, ISABEL M +		645 CENTRAL AVE	NEEDHAM HTS	MA	02494	1991080001600000	645 CENTRAL AVE
NEWMAN, ANDREW J + SNOW, CARL MATTHEW & HARRIS, DAVID C., TR & NYDAM, DAVID L. & WILLIAMS, BRUCE R & GIUNTA, GEORGE N. & ANN MARIE, TRS. G & A GIUNTA REALTY TRUST		37 BOOTH ST	NEEDHAM	MA	02494	1990970005600000	0 BOOTH ST
RESNICK, PETER I & JENNIFER J.		30 BREWSTER DR	NEEDHAM	MA	02494	1991080001300000	623 CENTRAL AVE
DAHAN, LIAT E & DOW, STEPHEN W. & NORBY, WHITNEY K. MILLER, LINDA G.		61 BRIARWOOD CIR	NEEDHAM	MA	02492	1991070000200000	61 BRIARWOOD CIR
SKIPTARIS, DEMOSTHENES &		113 HUNNEWELL ST	NEEDHAM HTS	MA	02494	1991070002100000	113 HUNNEWELL ST
		6 LOUART DR	NEEDHAM	MA	02494	1991040002000000	6 LOUART DR
		82 HUNNEWELL ST	NEEDHAM HTS	MA	02494	19910700006400000	82 HUNNEWELL ST
		564 CENTRAL AVE	NEEDHAM HTS	MA	02494	1990970003100000	564 CENTRAL AVE
		122 HUNNEWELL ST	NEEDHAM HTS	MA	02494	1991050002500000	122 HUNNEWELL ST
		73 HUNNEWELL ST	NEEDHAM HTS	MA	02494	1991070002700000	73 HUNNEWELL ST
		39 SUNSET RD	NEEDHAM HTS	MA	02494	1991080002600000	39 SUNSET RD
		586 CENTRAL AVE	NEEDHAM	MA	02492	1991040000200000	586588 CENTRAL AVE -
		104 HUNNEWELL ST	NEEDHAM HTS	MA	02494	19910700004500000	104 HUNNEWELL ST
		21 BOOTH ST	NEEDHAM HTS	MA	02494	1990970002700000	21 BOOTH ST
		66 BRIARWOOD CIR	NEEDHAM HTS	MA	02494	1991070001700000	66 BRIARWOOD CIR
		134 TAYLOR ST	NEEDHAM HTS	MA	02494	1990970000600000	134 TAYLOR ST
		8 CEFALO RD	NEEDHAM HTS	MA	02494	1991080001400000	8 CEFALO RD
		50 SUNSET RD	NEEDHAM	MA	02492	1991080002800000	50 SUNSET RD
		94 CYNTHIA RD.	NEEDHAM	MA	02494	1991040005300000	94 CYNTHIA RD
		44 BRIARWOOD CIR	NEEDHAM HTS	MA	02494	1991070001400000	44 BRIARWOOD CIR
		137 HUNNEWELL ST	NEEDHAM	MA	02494	1990970000300000	137 HUNNEWELL ST
		76 NEHOIDEN ST	NEEDHAM	MA	02494	1991040000300000	604 CENTRAL AVE
		15 LOUART DR	NEEDHAM	MA	02494	1991040004000000	15 LOUART DR
		859 WILLIARD ST STE 400	QUINCY	MA	02169	1991040004700000	17 WILDALE CIR
		81 CYNTHIA RD	NEEDHAM	MA	02492	1991040003100000	81 CYNTHIA RD
		133 HUNNEWELL ST	NEEDHAM HTS	MA	02494	1990970000200000	133 HUNNEWELL ST
		17 CEFALO RD	NEEDHAM HTS	MA	02494	1991080002400000	17 CEFALO RD
		596 CENTRAL AVE	NEEDHAM	MA	02492	1991040005100000	596 CENTRAL AVE

Certified as list of parties in interest under Mass. General Laws and Needham Zoning By-Law, to the Best of our knowledge for the Needham Board of Assessors.....


4.1.2 Application. When applying for a license, the applicant must show proof that the dog has received a veterinarian certificate for rabies vaccination within the last three years, if the dog is six months of age or over, as required by M.G.L. Chapter 140, Section 145B. No fee shall be charged for a license for a dog specifically trained to lead or serve a blind person or a deaf person, provided that the Division of the Blind or Deaf certifies that such dog is so trained and actually in the service of a blind or deaf person.

4.1.3 Refund. No license fee or part thereof shall be refunded because of subsequent death, loss, spaying, neutering or removal from the Town of Needham or the Commonwealth or any other disposal of said dog.

4.1.4 Failure to License. In addition to the requirement that a dog shall be duly licensed as required by law, the owner of a dog not licensed on or before April 30th in any year shall be subject to a fine of fifty dollars (\$50.00), in addition to the license fee, upon the complaint of the dog officer. The owner of any unspayed and unleashed female dog found by the dog officer roaming in season (heat) off the premises of the owner or keeper shall be subject to a fine of fifty dollars (\$50.00). Each such occasion shall constitute separate violations.

4.1.5 Fees. The fees for registering and licensing dogs of all types in the Town shall be established from time to time by vote of the Selectmen.

SECTION 4.2 PUBLIC CARRIAGES AND TAXIS

4.2.1 Licenses. The Board of Selectmen may license hackney carriages or motor vehicles for the conveyance of persons for hire from place to place within the Town and may revoke such licenses at their discretion. A record of all licenses so granted or revoked shall be kept by the Selectmen.

4.2.2 Penalties. No person shall set up, use or drive in the Town any unlicensed hackney carriage or motor vehicle for the conveyance of passengers for hire from place to place within the Town. Any person violating Section 4.2 shall be subject to a penalty not exceeding twenty dollars (\$20) for each offense.

4.2.3 Expiration and Fees. Licenses shall expire on the thirtieth day of April following the date of issuance, and shall not be transferred without the written consent of the Board of Selectmen. For each license the sum of ten dollars (\$10.00) shall be paid to the Town Treasurer for use by the Town. A license so granted shall become void if the applicant neglects or refuses to take out and pay for his license within ten days after notice that it has been granted.

4.2.4 Taxi Stands. The Selectmen may grant to the holder of a license under Section 4.2 a license to use a certain portion of a public way as a taxi stand for the solicitation of passengers for hire and no person shall use any portion of any public way for such purpose without such license. Any person who violates any of the provisions of Sub-section 4.2.4 shall be punished by a fine of not more than twenty dollars (\$20.00) for each offense.

SECTION 4.3 FEES, REGISTRATION APPLICABLE TO FLAMMABLES

4.3.1 Statutory Authority. Pursuant to the authority of M.G.L. Chapter 148, Sections 10A, 13, 38A and 39A, and the Needham Fire Code, there is hereby established a fee schedule for licenses granted by the Board of Selectmen, Annual Certificate of Registration filed with the Town Clerk and Permits granted by the Chief of the Fire Department as follows:

4.3.2 Licenses for the Storage of Flammables issued by the Board of Selectmen

Class A: (all types)				
166	-	40,000 gallons	.	\$50.00
40,001	-	80,000 gallons	.	200.00
80,001	-	100,000 gallons	.	300.00
100,001	-	500,000 gallons	.	400.00
500,001	-	1,000,000 gallons	.	500.00
over 1,000,000 gallons	.	.	.	800.00

Class B Fuel: (all types)

501	-	20,000 gallons	.	.	.	50.00
20,001	-	40,000 gallons	.	.	.	100.00
40,001	-	80,000 gallons	.	.	.	200.00
80,001	-	100,000 gallons	.	.	.	300.00
100,001	-	500,000 gallons	.	.	.	400.00
500,001	-	1,000,000 gallons	.	.	.	500.00
over 1,000,000 gallons	800.00
Class C Fluids (all types)						
1,001	-	20,000 gallons	.	.	.	50.00
20,001	-	40,000 gallons	.	.	.	100.00
40,001	-	80,000 gallons	.	.	.	200.00
80,001	-	100,000 gallons	.	.	.	300.00
100,001	-	500,000 gallons	.	.	.	400.00
500,001	-	1,000,000 gallons	.	.	.	500.00
over 1,000,000 gallons	800.00
Flammable Solids 101 lbs and up						
						50.00
Flammable Gases (within a building)						
3,001 cubic ft, and up	50.00
Flammable Gases (outside a building)						
10,001 cubic ft. and up	50.00
Liquid Petroleum Gases						
500	-	1,000 gallons	.	.	.	50.00
over	-	1,001 gallons	.	.	.	100.00

Automobiles

The parking of four or more vehicles in a structure - two dollars (\$2.00) per vehicle, and not less than fifty dollars (\$50.00).

Advertising costs for a hearing by the Board of Selectmen for the issuance of a license for the storage of flammables shall be paid by the applicant.

The annual fees shall include the cost of the initial registration with the Town Clerk. The fee for each annual renewal registration with the Town Clerk shall be the amount herein specified for the original license as set forth above.

4.3.3 Permit Fees

Underground Storage Tank Removal	\$100.00
Underground Storage Tank Installation	100.00
Underground Gasoline Tank Removal	100.00
Underground Gasoline Tank Installation	100.00

SECTION 4.4 GENERAL

4.4.1 Denial, Revocation or Suspension for Failure to Pay Municipal Taxes.

4.4.1.1 The tax collector or other municipal official responsible for records of all municipal taxes, assessments, betterments and other municipal charges, hereinafter referred to as the tax collector, shall annually furnish to each department, board, commission or division, hereinafter referred to as the licensing authority, that issues licenses or permits including renewals and transfers, a list of any person, corporation, or business enterprise, hereinafter referred to as the party, that has neglected or refused to pay any local taxes, fees, assessments, betterments or other municipal charges for not less than a twelve month period, and that such party has not filed in good faith a pending application for an abatement of such tax or a pending petition before the appellate tax board.



**Board of Selectmen
TOWN OF NEEDHAM
AGENDA FACT SHEET**

**MEETING DATE: 11/13/2018
Continuation from October 9, 2018**

Agenda Item	Continuation of Public Hearing for the removal of one (1) Public Shade Tree at 195 Harris Avenue, Needham MA
Presenter(s)	Edward Olsen, Tree Warden, Parks & Forestry Superintendent

1.	BRIEF DESCRIPTION OF TOPIC TO BE DISCUSSED
	<p>This is a continuation of the hearing started on October 9, 2018, as there were questions which arose at the last meeting which needed to be addressed. Ann Roman has respectfully requested to remove a Public Shade Tree. This tree will be negatively impacted by the proposed installation of a new water service line to this property address. This existing, lead lined service dates back to 1924. The Tree Warden does not object to the removal of the tree requested for this reason. Furthermore, if this hearing is approved the Town will plant two (2) trees along this grass berm to replace this single, invasive species, coming down.</p>
2.	VOTE REQUIRED BY BOARD OF SELECTMEN
	<p>Under M.G.L. Ch. 87, Requires a Vote by the Board of Selectmen Suggested Motion:</p> <ol style="list-style-type: none">1. "That the Board vote to approve and sign the Public Shade Tree Hearing form for the removal of one 18-inch Norway Maple tree in front berm of 195 Harris Avenue."
3.	BACK UP INFORMATION ATTACHED
	<p>(Describe backup below)</p> <ol style="list-style-type: none">1. Pertinent section of hearing minutes from October 9, 20182. Request letter from Mrs. Roman to E. Olsen dated 7/19/183. Legal Ad published in Needham Times, issues 9/27/18, 10/4/184. List of Notified Abutters5. Photos of tree under consideration6. Approval letter from Tree Warden, E. Olsen to BOS, 9/28/187. Public Shade Tree Hearing Approval Form8. Aerial Maps/Plot Plans

Mr. Matthews invited public comment. No comments were heard.

Mr. Matthews asked for comments from the Board. No comments were heard.

Motion by Mr. Handel that the Board of Selectmen approve the application for:

(A) a transfer of All Alcohol License under the Town of Needham Rules and Regulations Applicable To The Sale of Alcoholic Beverages in Hotels to Needham 365 Bev, LLC, Najwa Murphy, Manager, and to forward the approved Alcohol License application to the ABCC for approval; and

(B) a Common Victualler License.

Second: Mr. Borrelli. Unanimously approved 5-0.

7:10 p.m. Public Hearing: Removal of (1) Public Shade Tree at 195 Harris Avenue, Needham, MA
Edward Olsen, Tree Warden, Parks & Forestry Superintendent appeared before the Board to discuss a request for the removal of a Public Shade Tree.

Mr. Olsen stated that while the 18-inch Norway Maple tree is in good condition, it has some minor issues, noting Ann Roman, homeowner, 195 Harris Avenue has respectfully requested to remove a Public Shade Tree. He stated the tree will be negatively impacted by the proposed installation of a new water service line to this property, commenting the existing lead line service dates back to 1924. Mr. Olsen said he does not object to the removal of the tree, and further if this hearing is approved, the Town of Needham will plant 2 trees along this grass berm to replace the single, invasive species being removed.

Mr. Matthews stated generally, the Town does not allow removal of shade trees in good condition. However, some elements of this situation have been problematic for the homeowner. Mr. Matthews said he favors removal of the tree.

Mr. Handel said he is not in favor of removing the tree, asking if there is a way to route the new water line to preserve the tree.

Mr. Matthews invited public comment.

Mary McKernan, 96 Plymouth Road is opposed to removing the tree as it is a healthy, well established tree with a beautiful canopy and colors. She said too many trees are being cut down in Needham. Ms. McKernan stated she was not aware of any other issues, including replacing the lead line.

Mr. Olsen stated he would never advocate for removing a healthy tree, unless there are extenuating circumstances. He said if the lead line water service is to be replaced, his experience indicates trees suffer or die after construction. He said the tree could potentially be a hazard for children at Pollard Middle School or residents walking in the area.

Mr. Borrelli asked how old is the tree? Mr. Olsen said the tree is 20+ years old. Mr. Borrelli said he is troubled by the precedent that lead line removal equals tree removal, given there are many more lead lines to be replaced in Needham.

Chris Seariac, Superintendent, Water, Sewer & Drain Division explained the process for replacing a sewer line.

Mr. Borrelli said while he knows Mr. Olsen's recommendations are strong, he does not want to set the precedent of removing a tree of this magnitude on such a well travelled, nice street in Needham. He said he can not support removal at this time.

Denise Garlick, State Representative noted that at a meeting earlier this spring, it was stated the recommendation of the Tree Warden will be followed by the Board of Selectmen. She said she is concerned with what she is hearing, as she thought the Tree Warden's recommendation would carry a lot of weight. Ms. Garlick said in her time as State Representative, she has fought for Needham's trees and the thought of removing a healthy tree is not something she takes lightly. She stated it is not true that a precedent would be set if the tree is removed. Ms. Garlick said Mrs. Roman has a major issue with the tree and is seeking an appropriate way to deal with the Town. Ms. Garlick commented trees positively impact the quality of life for residents, but in this case the tree has had a negative impact to the extent that Mrs. Roman, a resident for many years, may not be able to age in place. Ms. Garlick said Mrs. Roman believes that if the tree is not removed, she can no longer stay in her house. Ms. Garlick stated Mr. Olsen has arrived at his recommendation after long deliberation. She said the Board of Selectmen has sufficient information for a decision, and if a remedy is not found, Mrs. Roman may not be able to remain in her home, which is contrary to the focus by the Town in recent past. Ms. Garlick said improving a constituent's life and planting two replacement trees is a "win-win" for everyone.

Mrs. Roman said the tree has always been an issue as her driveway is cracked and the root system is cracking the foundation of her home. She commented even if the sewer line is replaced, her house could collapse. Mrs. Roman said she feels helpless and does not know where she would live. She implored the Board to remove the tree and destroy the root system.

Karen Ricciardelli, daughter said the process has been long and thanked Rep. Garlick for her explanation. She noted a dying tree jeopardizes the lives of people walking in the area.

Mr. Bulian said, at this point, he can not support removing the tree as it is in excellent condition. He suggested completing the work and if the tree deteriorates, revisit the issue of removal at a later time.

Discussion ensued on the effect of construction on tree roots. Mr. Olsen cited the Greendale Avenue project and his tree recommendation which was not supported. He said there are now dead trees in the area, reiterating construction destroys trees.

Ms. Cooley recalled previous discussion on replacement of the sewer line, and asked if the sewer line has been replaced?

Mrs. Roman said the sewer line has not been replaced. She said her concern is her home, and she wants to know what will happen with the tree before committing to doing any work. She commented it is no good having a new sewer line with no house.

Mr. Borrelli said discussion has turned from removal of a tree to a quality of life issue.

Discussion ensued on the sewer line and root systems. Mr. Olsen stated nothing will change regarding the sewer line if the tree is removed.

Mr. Borrelli said he agrees with the recommendation of the Tree Warden if there were not another way to route the waterline.

Mr. Matthews said because of the unique circumstances and concerns, he suggested continuing the public hearing to November 13, 2018 at 7:00 p.m. allowing the Board time for additional input.

Mr. Handel said even if all of the infrastructure problems could be solved, it still would not be sufficient. He reiterated his position against removing the tree, stating he does not expect his decision to change with additional information.

Motion by Mr. Handel that the Board of Selectmen continue Public Hearing for the removal of one (1) Public Shade Tree at 195 Harris Avenue to Tuesday, November 13, 2018 at 7 p.m. to gather additional information and input from interested parties.

Second: Mr. Borrelli. Unanimously approved 5-0.

Ms. Cooley suggested the issue of trees affecting water line replacements and how they are handled by the Town must be discussed.

7:49 p.m. Public Hearing: School Use Regulations

Dan Gutekanst, Superintendent of Schools and Carys Lustig, Director of Administration & Finance, Public Services appeared before the Board regarding the proposed revision to the Rules and Regulations for Use of School Facilities and associated fee schedule. These Rules and Regulations are what guide the Building Maintenance Division in its permitting of School facilities in accordance with School Committee policy. It was noted the proposal has been distributed to user groups.

Ms. Lustig said the new fee structure will be implemented on July 1, 2019. She said changes include notification of cancellation by groups has been extended to at least five days, clarity of the use fee, and use of AV equipment. Ms. Lustig commented on the fee structure for gym space, auditoriums, performance centers etc., as compared to surrounding communities.

Ms. Cooley asked if the new Sunita Williams School will be added to the list. Dr. Gutekanst said eventually, but expects the new school to be off line for about a year after opening.

Mr. Matthews said the Town is not looking to turn a profit, but must have sufficient funds to maintain facilities. Dr. Gutekanst has advocated for higher fees, noting some light bulbs cost nearly \$250 and the budget is not sufficient to fix things that break.

Mr. Matthews invited public comment.

Chris Considine, 29 Oak Hill Road said the fees should be raised; however out of Town organizations should pay more to use the facilities.

Karen Price, 42 Lake Avenue, League of Women Voters said the League recently completed a study of community use of public buildings. She commented the language in section A1 of the policy does not accurately reflect the policy of the School Committee. She said the policy only refers to commercial use of school facilities, and therefore should not be applied to any use of school facilities. Ms. Price noted the 50% increase for performance space for a non-profit group is not equal to issues happening in the gyms. She said if there are increases she is hopeful to have an improvement in services suggesting a contact person/custodian be assigned to each space that is able to help with any issue. She noted it would

7/19/2018

critical
ed
JK

Town Manager Mrs. Fitzpatrick, Needham Town Hall
Superintendent Public Works Mr. Ed Olson, Tree Warden

I would respectfully submit a request for a public hearing for a removal of Public Town Tree, Norway Maple, planted on beam between sidewalk and street.

Tree has an aggressive and invasive root system. Illegal for planting in Canada, and State of Maine, and banned, most Northeast States.

Invasive tree roots are totally breaking up sidewalk, posing a hazard for pedestrians walking or running. Root system has entirely invaded our front lawn, and now causing cracks in our foundation causing new cracks in walls and ceilings.

Yesterday, a young girl, tripped and fell on sidewalk while on roller blades, fortunately she managed to fall on lawn, and unharmed. Tree located across from Pollard Middle School, and totally in use, both day and night.

We respectfully request tree removed for safety and enjoyment for all.

Many thanks for your consideration!

Sincerely yours,

Anne M. Roman

195 Harris Ave

Needham, MA 02492

781 444 2958

Needham Times Paper
Legal Ad

Date: 9/27/18

Needham Times Paper
Legal Ad

Date: 10/4/18

Legal Notices

10/9/18 TREE REMOVAL HEARING

LEGAL NOTICE
NOTICE
TOWN OF NEEDHAM
PUBLIC WORKS DEPARTMENT

NOTICE is hereby given that Ann Roman has petitioned for the removal of one (1) PUBLIC SHADE TREE at 61 Fair Oaks Park, on the Left front of the property

SPECIES	DIAMETER	CONDITION
Norway Maple	18 inches	Excellent

Permission is respectfully requested to remove one (1) Public Shade Tree.

A PUBLIC HEARING will be held in the Office of the Board of Selectmen, Town Hall, 1471 Highland Ave, Needham, Massachusetts at 7:00 PM, Tuesday, the 09th day of October, 2018, at which time and place all interested persons may appear and be heard.

Needham Board of Selectmen

AD#13729031
Needham Time 9/27, 10/4/18

10/9/18 TREE REMOVAL HEARING

LEGAL NOTICE
NOTICE
TOWN OF NEEDHAM
PUBLIC WORKS DEPARTMENT

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Needham Board of Selectmen

AD#13729031
Needham Time 9/27, 10/4/18



Town of Needham-DPW
Parks and Forestry Division
500 Dedham Ave.
Needham, MA 02492
781-455-7550, ext. 316

ABUTTER'S NOTICE

TOWN OF NEEDHAM
PUBLIC WORKS DEPARTMENT

NOTICE is hereby given that Ann Roman has petitioned for the removal of one (1)

PUBLIC SHADE TREE

as follows: At 195 Harris Ave. on the left front berm of the property

<u>SPECIES</u>	<u>DIAMETER</u>	<u>CONDITION</u>
<u>Norway Maple</u>	<u>18 inches</u>	<u>Excellent</u>

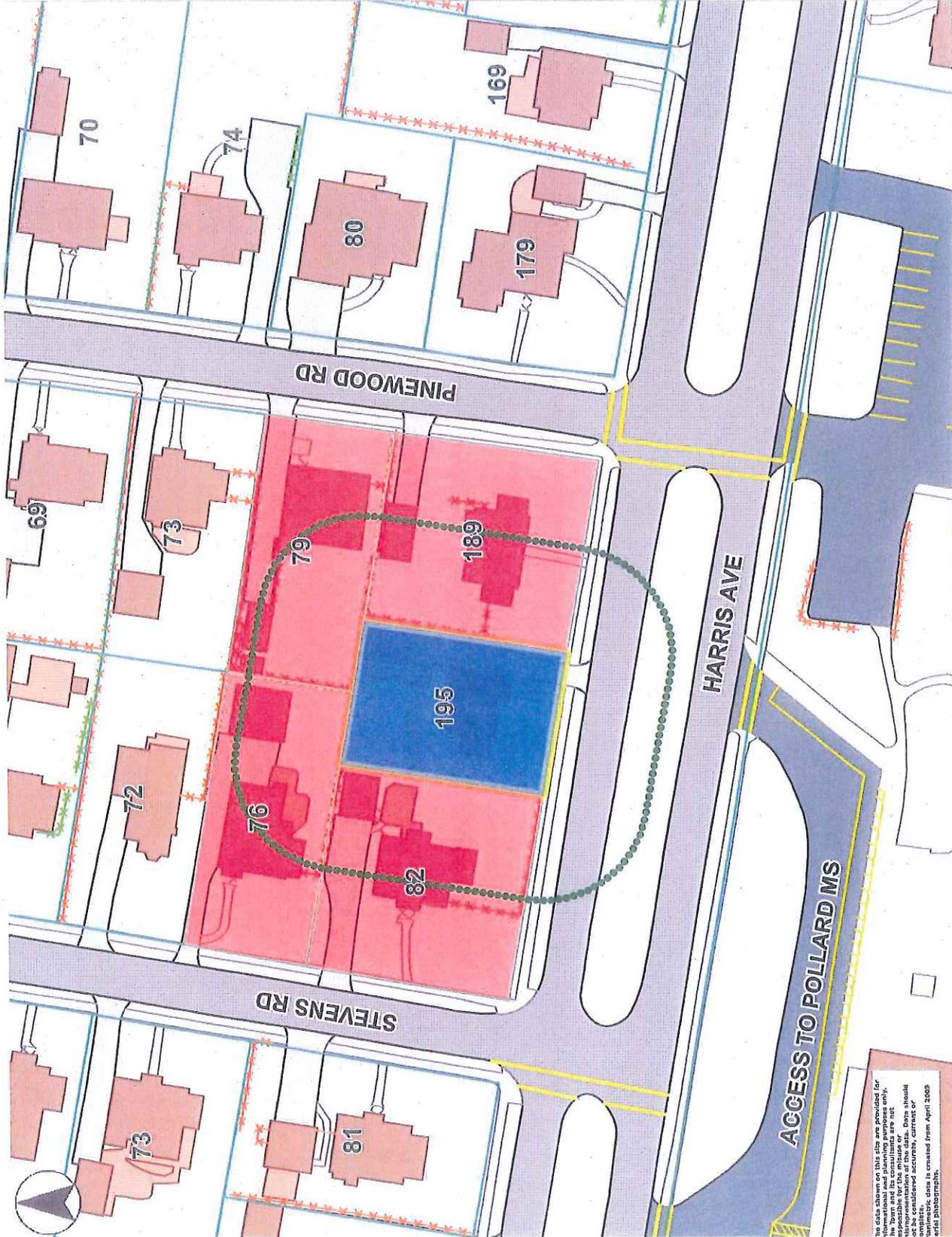
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If you have any questions, please call Edward Olsen at 781-455-7550 ext 316.



- Parcels
- Painted Lines
- Crosswalk
- Flag Line
- Sports Lines
- Court Striping
- Field Striping
- Fences
- Curbs
- Hedges
- Railroad Track
- Trail
- Building
- Decks And Patios
- Swimming Pool
- Bridge
- Sidewalk
- Driveways
- Exterior Stairway
- Paved Driveway
- Unpaved Driveway
- Roads
- Paved Road
- Unpaved Road
- Parking Lots
- Paved Parking Lot
- Unpaved Parking Lot
- Electrical
- Electrical Substation
- Sports Areas
- Baseball Infield
- Baseball and Tennis
- Bleacher
- Golf Bunker
- Golf Fairway, Green, Tee
- Playground
- Track and Field
- Wetlands
- MA Highways
- Interstate
- US Highway
- Numbered Routes
- Town Boundary
- Abutting Towns
- Abutting Towns Mask
- Road Centerlines
- Waterbody
- Streams And Drainage Ditch



The data shown on this site are provided for informational and planning purposes only. The user assumes all responsibility for the use or misrepresentation of the data. Data should not be used for engineering, surveying, or other professional purposes. Data created from April 2009 aerial photographs.

ROMAN, HANNE M., TRUSTEE
K & E TRUST
195 HARRIS AVE
NEEDHAM, MA 02492

HAGEROTT, THOMAS R. &
HAGEROTT, EILEEN T.
82 STEVENS RD
NEEDHAM, MA 02492

YOUNG, MARCIA BELMONTE
76 STEVENS RD
NEEDHAM, MA 02492

HUGHES, SANDRA CHEVRETTE
79 PINWOOD RD
NEEDHAM, MA 02492

PENDER, JAMES GREGORY &
PENDER, MICHELE J.
189 HARRIS AVE
NEEDHAM, MA 02492

NOTICE

TOWN OF NEEDHAM
PUBLIC WORKS DEPARTMENT

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PUBLIC SHADE TREE

As follows: At 195 Harris Ave., on the Left front grass berm of the property

<u>SPECIES</u>	<u>DIAMETER</u>	<u>CONDITION</u>
Norway Maple	18 inches	Excellent

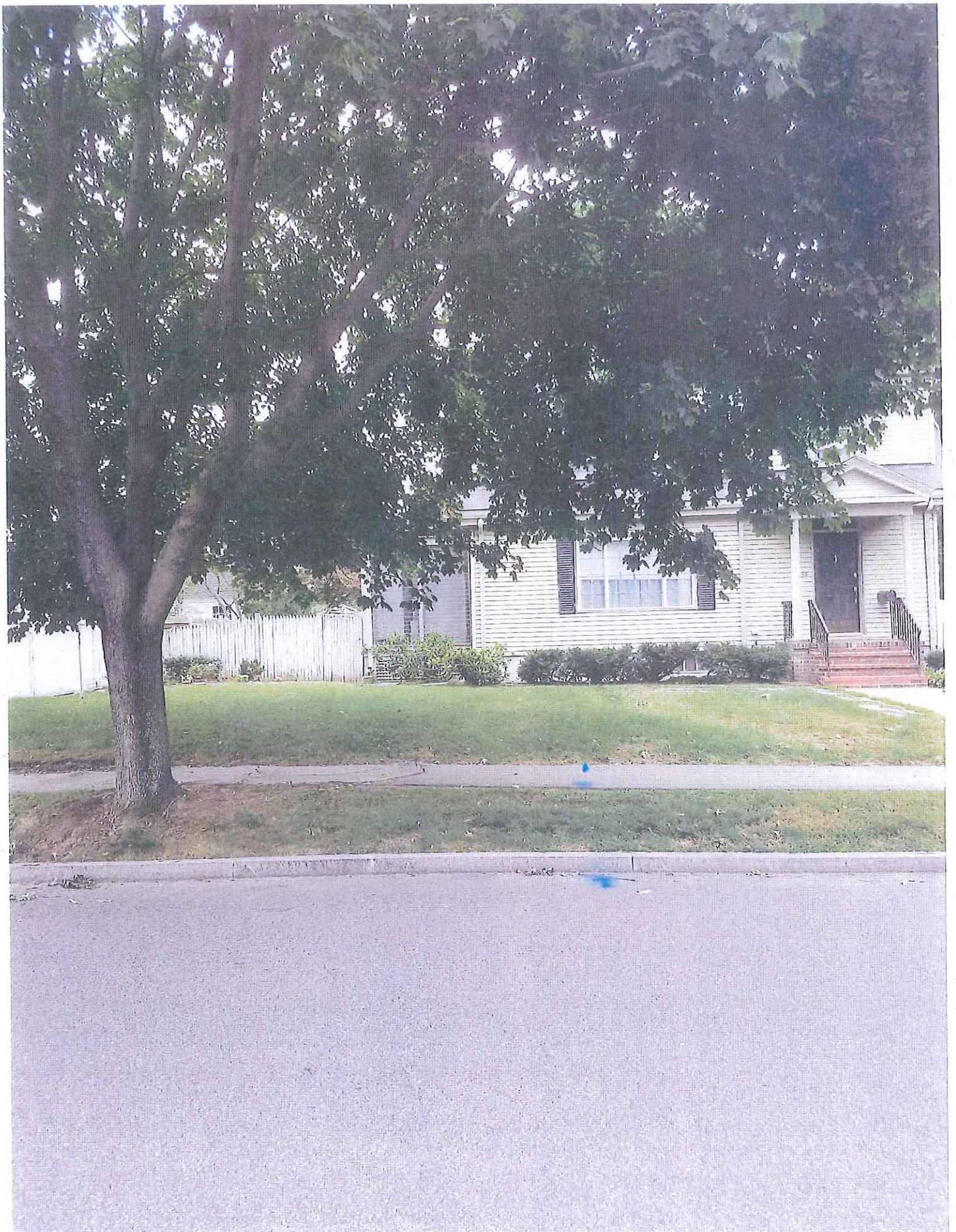
Permission is respectfully requested to remove one (1) Public Shade Tree.

A PUBLIC HEARING **CONTINUATION**, will be held in the Office of the Board of Selectmen, Town Hall, 1471 Highland Ave., Needham, Massachusetts at **7:00P.M, Tuesday the 13th day of November, 2018,** at which time and place all interested persons may appear and be heard.

Needham Board of Selectmen

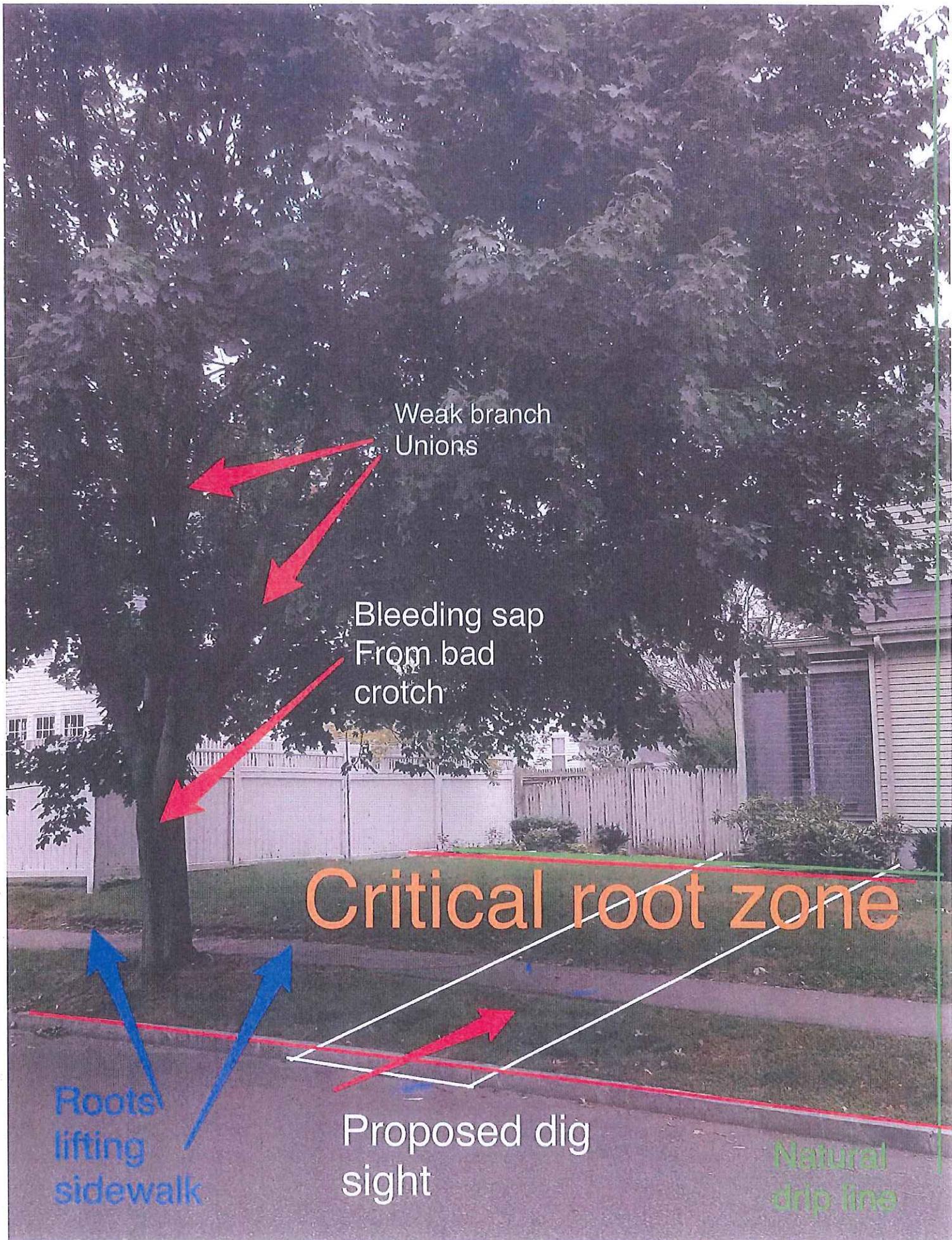












Weak branch
Unions

Bleeding sap
From bad
crotch

Critical root zone

Roots
lifting
sidewalk

Proposed dig
sight

Natural
drip line



Town of Needham-DPW
Parks and Forestry Division

500 Dedham Ave.
Needham, MA 02492
781-455-7550, ext. 316

September 28, 2018

Board of Selectmen
Town Hall
Needham, MA 02492

RE: TREE REMOVAL AT 195 Harris Ave.

Dear Members of the Board:

Ann Roman of 195 Harris Ave. has petitioned for the removal of one Public Shade tree located on Town Property. Mrs. Roman has been in ongoing discussions with the Town manager as well as the Director of Public Works regarding replacing her existing lead lined water service. The construction of this new service line would impact this tree on Town property. This tree is located within the Town layout along the grass berm of the roadway. Since I found the tree in Good condition, not being a hazard to the public, a Public Shade Tree Hearing is required.

I feel Mrs. Roman is justified in her request seeking permission to remove this Norway Maple tree. I have met on site to look at this tree and how it relates to the proposed new water service line and truly see no way that this tree could survive this proposed construction work. Presently most of not all of this tree's critical roots exist on 2 sides, east and west as the grass berm travels. This construction work would determinedly impact this trees' critical roots on one side and thus significantly decrease the likelihood of its survival following this work.

In keeping with previous Town policy on the removal of live trees, and in accordance with Massachusetts General Laws Chapter 87 Section 3, and after public hearing, I recommend granting permission for the removal of one Public Shade tree. I further recommend that this tree is removed at the Town's expense.

There is adequate space for future tree replacements in the berm in near proximity to this property. If this request is approved the Town will plant two additional berm trees in close proximity to this Norway Maple tree.

Sincerely,

Edward J. Olsen

NOTICE

TOWN OF NEEDHAM
PUBLIC WORKS DEPARTMENT

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PUBLIC SHADE TREE

As follows: At 195 Harris Ave. on the Left front grass berm of the property

<u>SPECIES</u>	<u>DIAMETER</u>	<u>CONDITION</u>
<u>Norway Maple</u>	<u>18 inches</u>	<u>Excellent</u>

Permission is respectfully requested to remove one (1) Public Shade Tree, which will be impacted negatively during the proposed construction of a new water service line to this property.

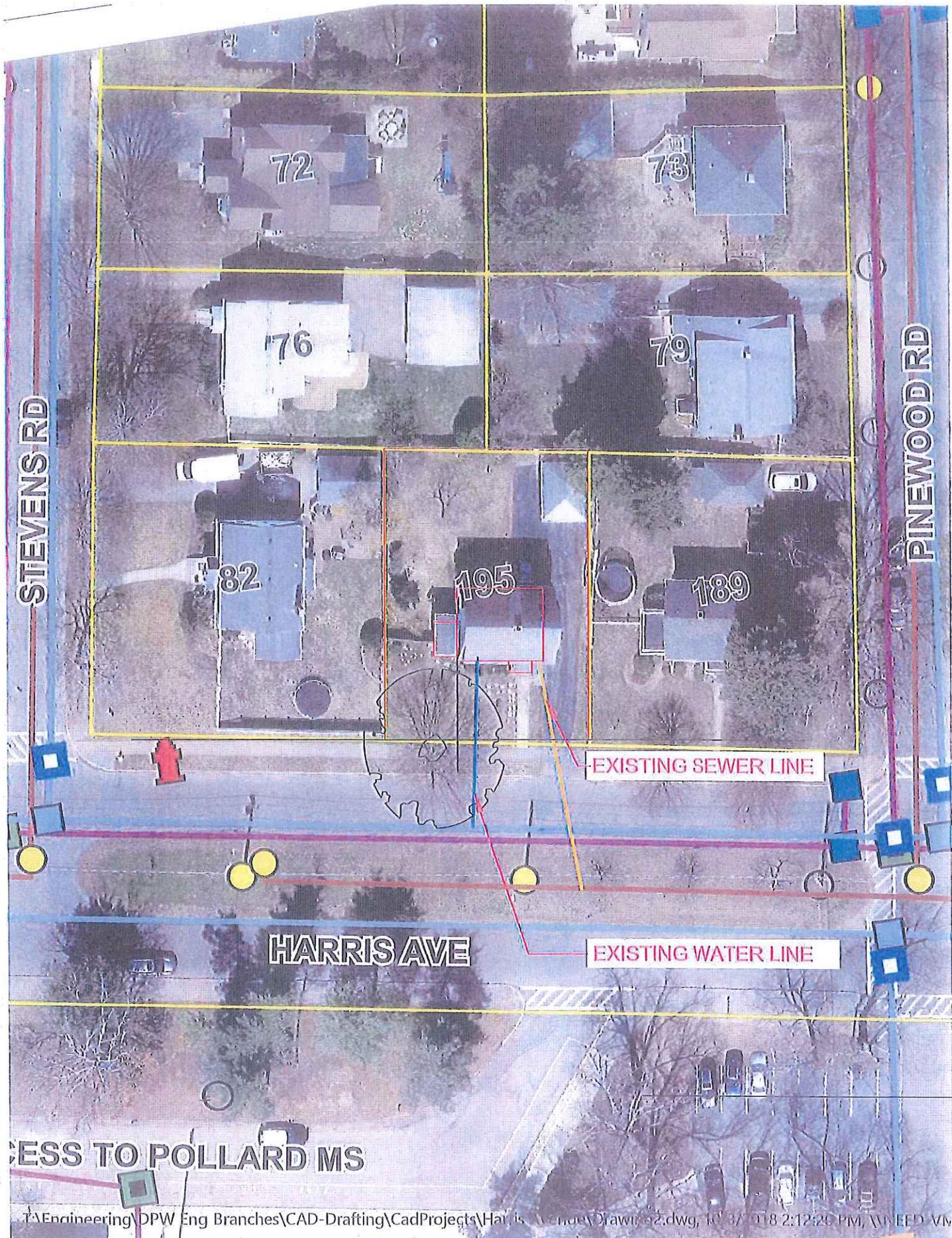
A PUBLIC HEARING will be held in the Office of the Board of Selectmen, Town Hall, Needham, Massachusetts at 7:00 P.M., Tuesday the 13th day of November, 2018 .

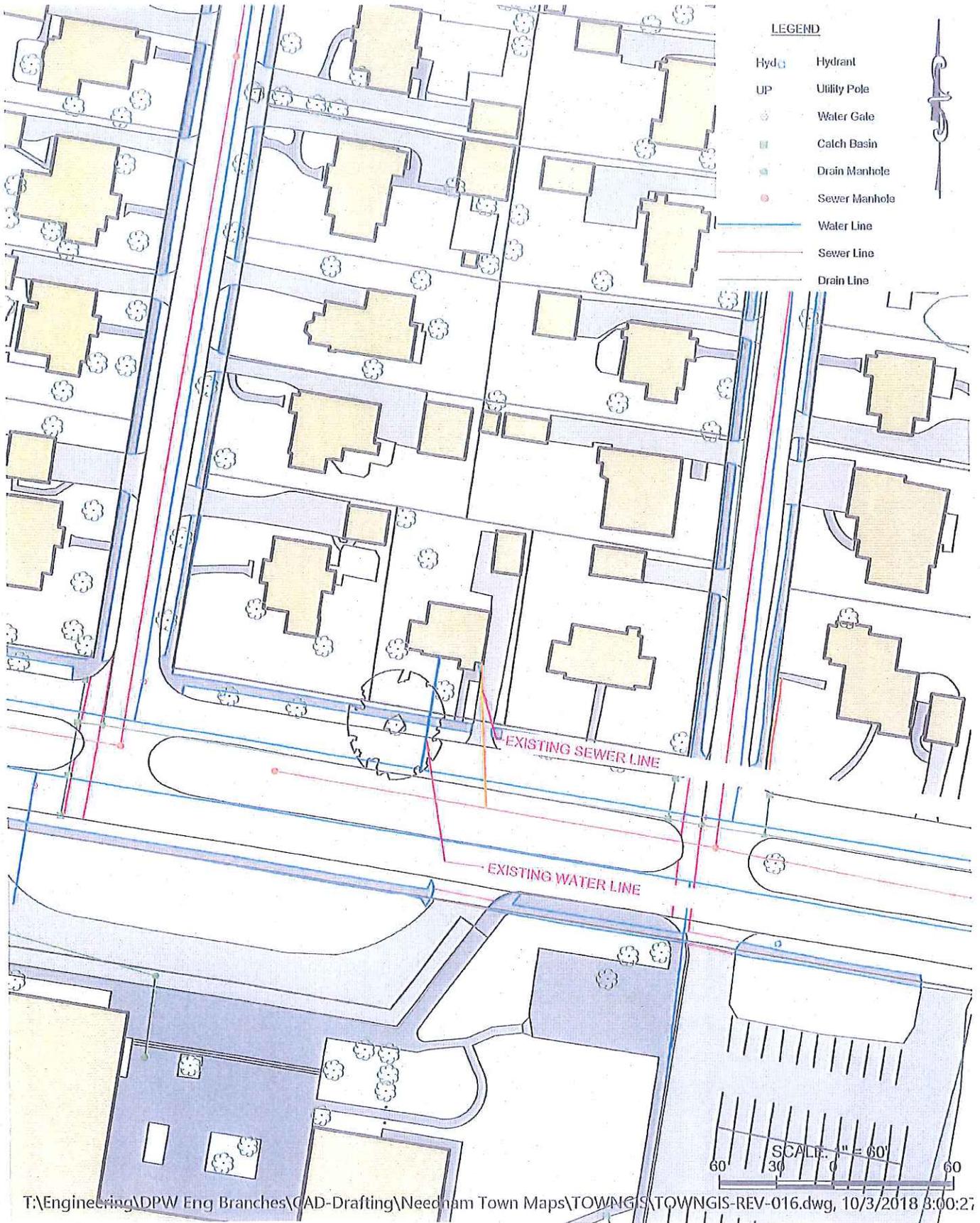
At which time and place all interested persons may appear and be heard.

APPROVED

NOT APPROVED

Needham Board of Selectmen





LEGEND

- Hyd ☉ Hydrant
- UP ☐ Utility Pole
- ☉ Water Gate
- ☐ Catch Basin
- ☉ Drain Manhole
- Sewer Manhole
- Water Line
- Sewer Line
- Drain Line

EXISTING SEWER LINE

EXISTING WATER LINE

SCALE: 1" = 60'
60 30 0 60



**Board of Selectmen
TOWN OF NEEDHAM
AGENDA FACT SHEET**

MEETING DATE: 11/13/2018

Agenda Item	Regional Transportation Update
Presenter(s)	Monica Tibbitts-Nutt, Executive Director, 128 Business Council

1.	BRIEF DESCRIPTION OF TOPIC TO BE DISCUSSED
<p>Monica Tibbitts-Nutt is the Executive Director of the 128 Business Council where she has worked since 2010, advising communities in the 128 Corridor in transit planning and overseeing the operation of 12 shuttle routes with nearly half a million in annual ridership.</p> <p>Tibbitts-Nutt also has experience with the MBTA, where she served as a Transportation Planning Consultant to the MBTA Advisory Board, and as Executive Director and Transportation Planner for TransitWorks, providing research evaluation for the MBTA and Secretary of Transportation. She currently serves as a member of the Authority's Fiscal and Management Control Board</p> <p>Ms. Tibbitts-Nutt will provide the Board with an overview of current and future trends in regional transportation in the Needham-Newton Corridor.</p>	
2.	VOTE REQUIRED BY BOARD OF SELECTMEN
Discussion Only.	
3.	BACK UP INFORMATION ATTACHED
(Describe backup below)	
a. Bio for Monica Tibbitts-Nutt	

Monica G. Tibbits-Nutt, AICP, LEED AP BD+C is the Executive Director of the 128 Business Council. Working in regional planning and transportation, Monica's areas of specialty are transportation planning, urban design, and sustainability. Her work experience includes public sector transit planning at both the MBTA Advisory Board and as Executive Director of TransitWorks. In addition, Monica has worked in regional planning and development for the Mid-Ohio Regional Planning Commission (MORPC), the City of Columbus Planning and Development office, and the Greater Linden Development Corporation. She received a Masters of City and Regional Planning from the Ohio State University in Columbus and a Bachelor of Science in Political Science and Sociology from the University of Southern Indiana.

An active member of the research community, Monica has been a featured speaker at Next Stop: A National Summit on the Future of Transit, the New England Sociological Association Conference, the Association for Commuter Transportation International Conference, and the Research, Innovation, Scholarship, and Creativity Symposium. In both her work and research, she is most interested in developing regional strategies that integrate sustainable practices into transportation. Toward this goal, Monica's current work seeks to improve and promote sustainable transportation practices throughout the suburban and metropolitan region.

She serves on the Massachusetts Department of Transportation (MassDOT) Board of Directors and the Fiscal and Management Control Board that currently oversees the MBTA. She is also a gubernatorial appointee to the Board of the Metropolitan Area Planning Council (MAPC) serving on the Legislative Committee, as well as former Vice-Chair of the Regional Transportation Advisory Council (RTAC). She is an active member of the American Institute of Certified Planners and a LEED Accredited Professional in Building Design & Construction with the U.S. Green Building Council.



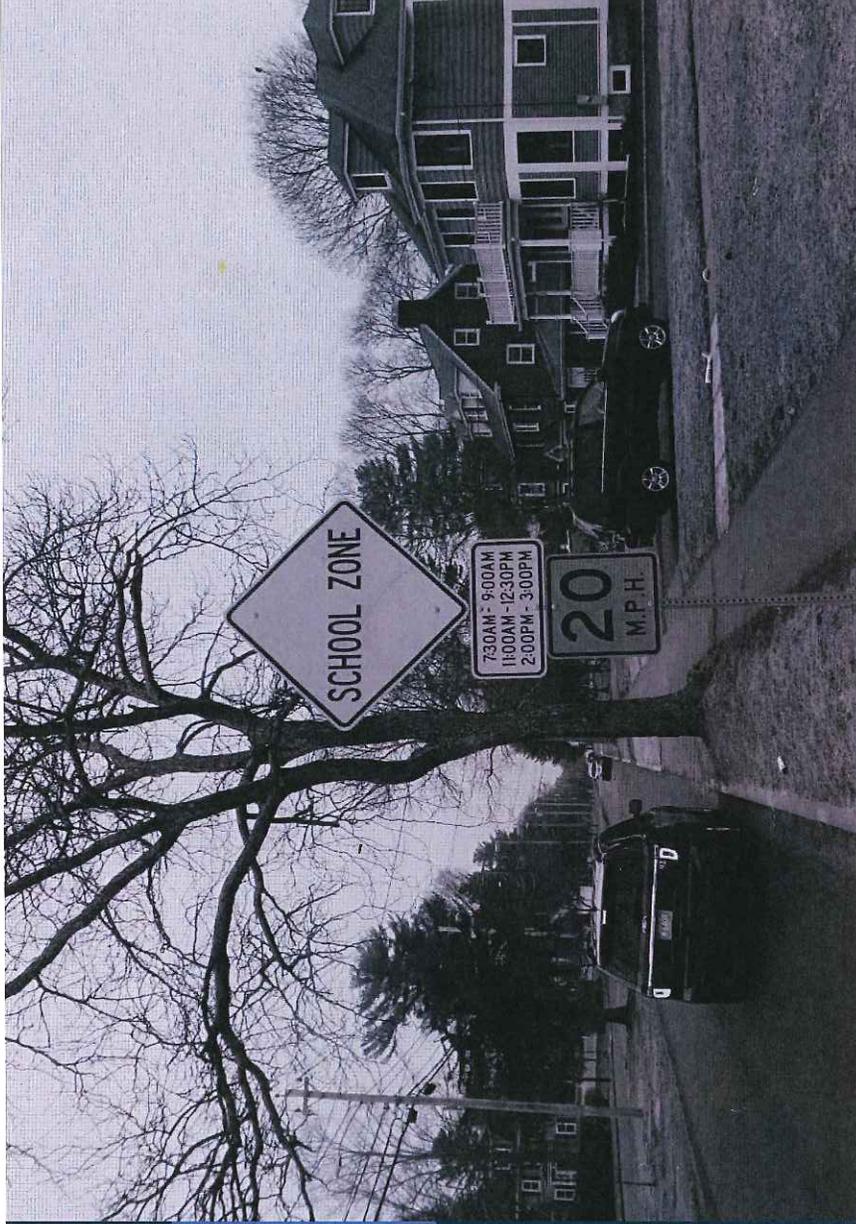
**Board of Selectmen
TOWN OF NEEDHAM
AGENDA FACT SHEET**

MEETING DATE: 11/13/2018

Agenda Item	Pedestrian Safety: Preliminary Recommendations for High-Risk Crosswalk Locations
Presenter(s)	Kate Fitzpatrick, Town Manager Rick Merson, Director of Public Works

1.	BRIEF DESCRIPTION OF TOPIC TO BE DISCUSSED
	The Town Manager and Director of Public Works will discuss the consulting engineer's preliminary recommendations for high-risk crosswalk locations and recommend a course of action for the next few months.
2.	VOTE REQUIRED BY BOARD OF SELECTMEN
3.	BACK UP INFORMATION ATTACHED
	(Describe backup below) a. Preliminary High-Risk Crosswalk Locations Report prepared by Greenman-Pedersen, Inc. October, 2018

**PRELIMINARY
HIGH-RISK CROSSWALK
LOCATIONS**



Prepared By:
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181 Ballardvale Street, Suite 202
Wilmington, MA 01887



Prepared for:
Town of Needham, MA; Engineering Department
500 Dedham Avenue
Needham, MA 02492



October 2018

GPI 181 Ballardvale Street, Suite 202
Wilmington, MA 01887

PRELIMINARY PEDESTRIAN AUDIT
Needham, Massachusetts

PRELIMINARY TOP HIGH-RISK CROSSWALK LOCATIONS

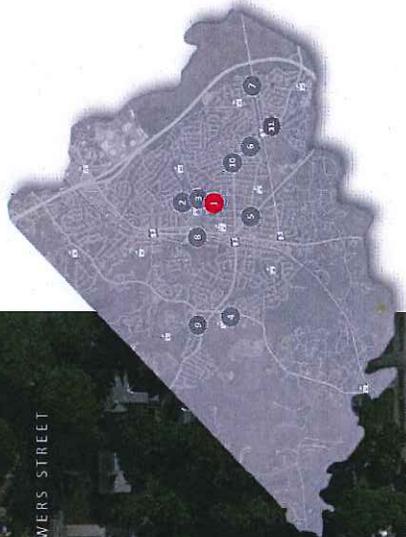
As part of the Town wide Pedestrian Safety Audit, GPI was tasked with identifying preliminary crosswalk locations that could benefit from immediate upgrades, including the installation of Rectangular Rapid Flashing Beacons (RRFBs). It is noted that only midblock crossing or "uncontrolled" crossings were selected as part of the preliminary audit. The following 11 site locations were selected based on several criteria including roadway classification, traffic speeds, proximity to schools, transit, religious centers, parks, and civic destinations, adequacy of existing street lighting, the occurrence of pedestrian related collisions and community referenced locations. Recommendations were based on preliminary assessment and additional enhancements at these locations may be recommended as additional data and analysis is completed as part of the full Audit. The following section of this report provides aerial representation of each site location as well as a brief description of existing condition and a reasoning behind each selection.

In no specific order:

1. Webster Street at May Street
2. Webster Street at High School (north)
3. Webster Street at High School (south)
4. Central Avenue at Newman Elementary
5. Dedham Avenue at Harris Avenue
6. Great Plain Avenue at Hillcrest Road
7. Greendale Avenue at Grosvenor Road
8. Highland Avenue at Memorial Field Stairs
9. Great Plain Avenue at North Hill Avenue
10. Great Plain Avenue at Wilshire Park
11. Great Plain Avenue at Broad Meadow Road



WEBSTER STREET AT MAY STREET



Roadway Classification

Both Webster Street and May Street are collector roads in the Town of Needham. Webster Street experiences a high volume of traffic due to the high school location.

Vehicle Speeds

Both Webster Street and May Street have prima facie speed limits of 30 mph. Additional speed and volume data will be obtained as part of the comprehensive pedestrian safety audit.

Pedestrian Related Collisions

This crosswalk location falls within a high-density pedestrian related crash cluster according to MassDOT Crash records available from 2012-2016. Additional local crash reports are to be obtained and analyzed as part of the comprehensive pedestrian safety audit.

Proximity to Schools, Transit, Parks, Religious Centers, Civic Destinations

This crosswalk is located within a quarter of a mile of Needham High School as well as two private catholic schools: Monsignor Haddad Middle School and St. Joseph's Elementary School.

Existing Street Lighting

This crosswalk location falls within an area with potentially inadequate street lighting. Existing lighting shall be further investigated as part of the comprehensive study and shall be compared to FHWA Standards to accurately recommend appropriate measures.

Community Input

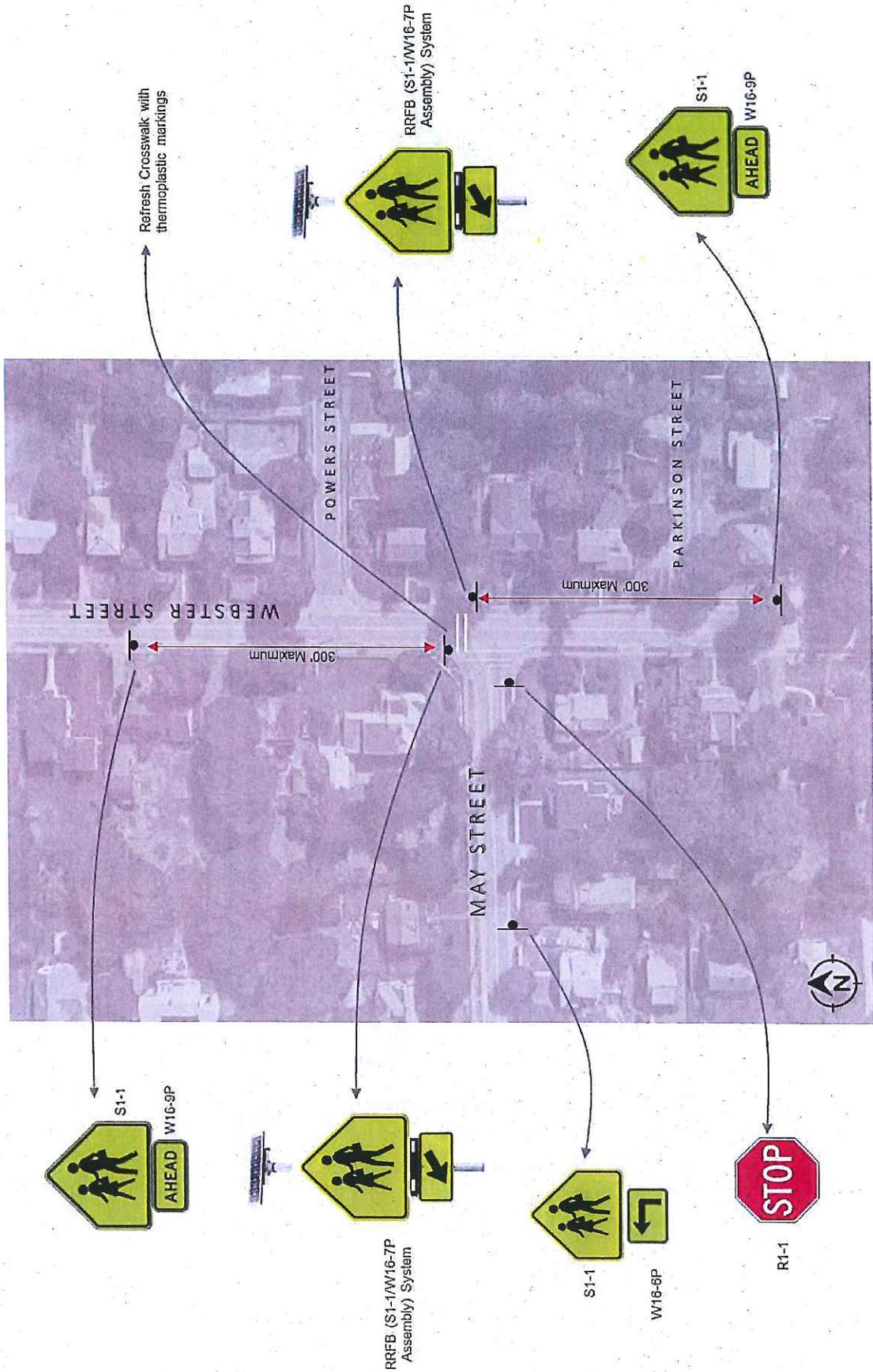
This crosswalk location was the most heavily referenced safety concern within the community input documentation.

Existing Conditions: The standard marked crosswalk on Webster Street is uncontrolled. No pedestrian crossing signage is present. May Street is STOP sign controlled. Vehicles approaching the intersection from the west on May Street may experience poor sight lines due to the tree line in both directions on Webster Street, the utility pole in the northwest corner of the intersection as well as the vegetation and fence in the northwest corner. Ramps are lacking detectable warning panels and accessibility should be examined for conformance to current ADA standards. Street lighting is present in the northwest and southwest corners of the intersection. Pedestrians crossing Webster Street from the east may be difficult to see at night. Existing curb radii at the intersection are large resulting in a long crossing distance along May Street.

Initial Recommendations: To supplement the marked crosswalk along Webster Street, a pedestrian actuated Rectangular Rapid Flashing Beacon (RRFB) system (S1-1/W16-7P assembly) shall be installed as well as advanced pedestrian crossing signage. Crosswalk markings shall be refreshed.

Further Recommendations may be suggested at this intersection as part of the Full Pedestrian Safety Audit, including tightened curb radii at May Street to reduce crossing distance and increase pedestrian visibility. Additional street lighting may be warranted especially in the southeast corner of the intersection.

WEBSTER STREET AT MAY STREET



WEBSTER STREET AT HIGH SCHOOL (NORTH)



Roadway Classification

Webster Street is a collector roadway in the Town of Needham. Webster Street experiences a high volume of traffic due to the high school location.

Vehicle Speeds

Webster Street has a prima facie speed limit of 30 mph. Additional speed and volume data will be obtained as part of the comprehensive pedestrian safety audit.

Pedestrian Related Collisions

This crosswalk location falls within a high-density pedestrian related crash cluster according to MassDOT Crash records available from 2012-2016. Additional local crash reports are to be obtained and analyzed as part of the comprehensive pedestrian safety audit.

Proximity to Schools, Transit, Parks, Religious Centers, Civic Destinations

This crosswalk is located within a quarter of a mile of Needham High School.

Existing Street Lighting

This crosswalk location falls within an area with potentially inadequate street lighting. Existing lighting shall be further investigated as part of the comprehensive study and shall be compared to FHWA Standards to accurately recommend appropriate measures.

Community Input

This crosswalk location was a heavily referenced safety concern within the community input documentation.

Existing Conditions: The existing marked hatch (zebra) style crosswalk along Webster Street is uncontrolled. There is existing pedestrian crossing signage with flashing LED border lighting; however, the sign is flashing continuously rather than only when pedestrians are present. This could result in drivers becoming accustomed to the sign and not reacting accordingly when a pedestrian is actually in the crosswalk. Advanced pedestrian crossing signage (S1-1/W16-9P assembly) is present for both directions on Webster Street. Sight lines are adequate for both approaches. Ramps are lacking detectable warning panels and accessibility should be examined for conformance to current ADA standards. Street lighting exists just north of the crosswalk on the western side of Webster Street, but no lighting is available for the eastern side.

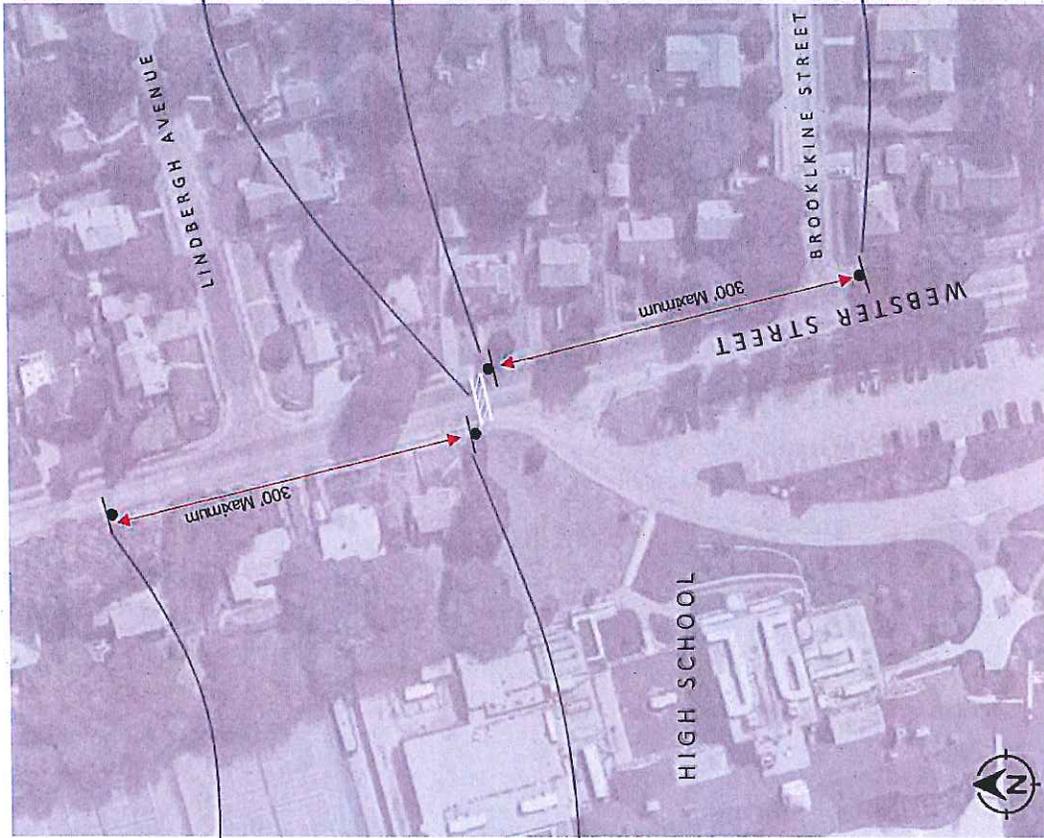
Initial Recommendations: To supplement the marked crosswalk along Webster Street, the LED flashing sign should be replaced by a pedestrian actuated RRFB system (W1-1/W16-7P assembly). New, updated advanced pedestrian crossing signage shall be installed as well. Crosswalk markings shall be refreshed.

Further recommendations may be suggested at this location as part of the Full Pedestrian Safety Audit, including geometric modifications to the high school entrance to reduce the curb radii in the northwest corner of the intersection which currently may facilitate high speed turning movements. Curb extensions may also be explored to reduce the crossing distance along Webster Street and potentially slow down vehicle speeds. Additional street lighting may be warranted for the eastern ramp of the Webster Street crossing.

WEBSTER STREET AT HIGH SCHOOL (NORTH)



RRFB (S1-1/W16-7P Assembly) System



Refresh Crosswalk with thermoplastic markings



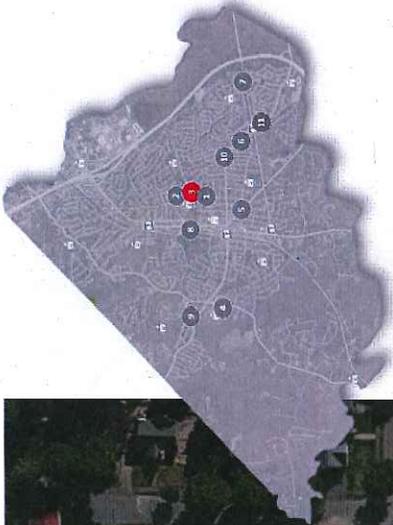
RRFB (S1-1/W16-7P Assembly) System



S1-1

W16-9P

WEBSTER STREET AT HIGH SCHOOL (SOUTH)



Roadway Classification

Webster Street is a collector roadway in the Town of Needham. Webster Street experiences a high volume of traffic due to the high school location.

Vehicle Speeds

Webster Street has a prima facie speed limit of 30 mph. Additional speed and volume data will be obtained as part of the comprehensive pedestrian safety audit.

Pedestrian Related Collisions

This crosswalk location falls within a high-density pedestrian related crash cluster according to MassDOT Crash records available from 2012-2016. Additional local crash reports are to be obtained and analyzed as part of the comprehensive pedestrian safety audit.

Proximity to Schools, Transit, Parks, Religious Centers, Civic Destinations

This crosswalk is located within a quarter of a mile of Needham High School.

Existing Street Lighting

This crosswalk location falls within an area with potentially inadequate street lighting. Existing lighting shall be further investigated as part of the comprehensive study and shall be compared to FHWA Standards to accurately recommend appropriate measures.

Community Input

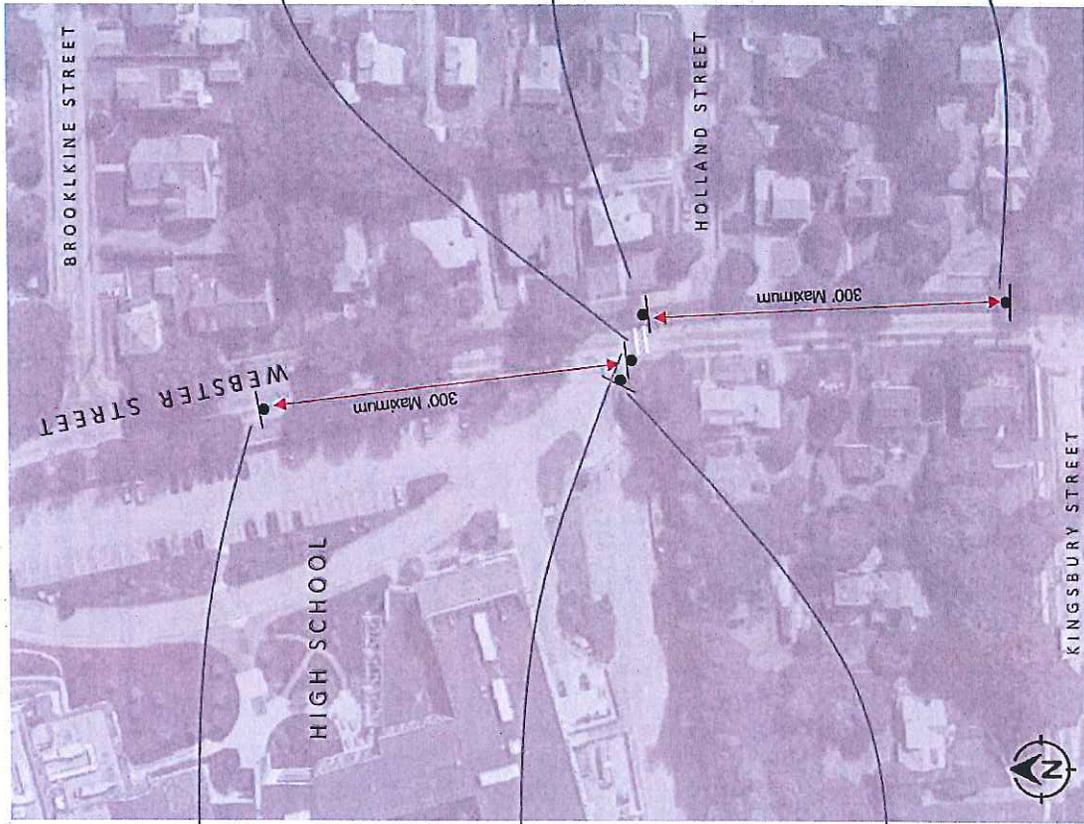
This crosswalk location was a heavily referenced safety concern within the community input documentation. There were two fatalities at this crossing in 2018, and as a result this area has become a major concern for the public and town officials.

Existing Conditions: The existing marked hatch (zebra) style crosswalk along Webster Street is uncontrolled. There is existing pedestrian crossing signage with flashing LED border lighting; however, the sign is flashing continuously rather than only when pedestrians are present. This could result in drivers becoming accustomed to the sign and not reacting accordingly when a pedestrian is actually in the crosswalk. There is no advanced warning signage. The crosswalk is located just south of the Needham High School exit in which many vehicles exit right towards the crosswalk and sight lines may be compromised due to the existing geometry and tree line. Street lighting is present on the west side of Webster Street approximately 85 feet north of the crosswalk and 55 feet south of the crosswalk which may not be adequate to efficiently light the crossing. Ramps are lacking detectable warning panels and accessibility should be examined for conformance to current ADA standards.

Initial Recommendations: To supplement the marked crosswalk along Webster Street, the LED flashing sign should be replaced by a pedestrian actuated RRFB system (W1-1/W16-7P assembly). New, updated advanced pedestrian crossing signage shall be installed as well. Crosswalk markings shall be refreshed.

Further recommendations may be suggested at this location as part of the Full Pedestrian Safety Audit, including geometric modifications to the high school exit to reduce the curb radii in the southwest corner of the intersection which currently may facilitate high speed turning movements. Curb extensions may also be explored to reduce the crossing distance along Webster Street and potentially slow down vehicle speeds. Existing street lighting may require modification to more efficiently light the crosswalk on the western side of Webster Street and additional street lighting may be warranted for the eastern ramp of the Webster Street crossing.

WEBSTER STREET AT HIGH SCHOOL (SOUTH)



Refresh Crosswalk with thermoplastic markings



RRFB (S1-1/W16-7P Assembly) System



RRFB (S1-1/W16-7P Assembly) System



R1-1

Roadway Classification

Central Avenue is an urban minor arterial in the Town of Needham. Central Avenue in the vicinity of the crosswalk, experiences heavy volumes of traffic due to proximity of Newman Elementary School.

Vehicle Speeds

Prior to the crosswalk, Central Avenue has a speed limit of 30 mph. The crosswalk, however, falls within a school zone, which has a speed limit of 20 mph at the time the school zone is active. Additional speed and volume data will be obtained as part of the comprehensive pedestrian safety audit.

Pedestrian Related Collisions

This crosswalk location falls within a medium-density pedestrian related crash cluster according to MassDOT Crash records available from 2012-2016. Additional local crash reports are to be obtained and analyzed as part of the comprehensive pedestrian safety audit.

Proximity to Schools, Transit, Parks, Religious Centers, Civic Destinations

This crosswalk is located within a quarter of a mile of Newman Elementary School, a religious center, a community theater, and a recreational park.

Existing Street Lighting

This crosswalk location falls within an area with potentially inadequate street lighting. Existing lighting shall be further investigated as part of the comprehensive study and shall be compared to FHWA Standards to accurately recommend appropriate measures.

Community Input

This crosswalk location was a heavily referenced safety concern within the community input documentation.

CENTRAL AVENUE AT NEWMAN ELEMENTARY SCHOOL

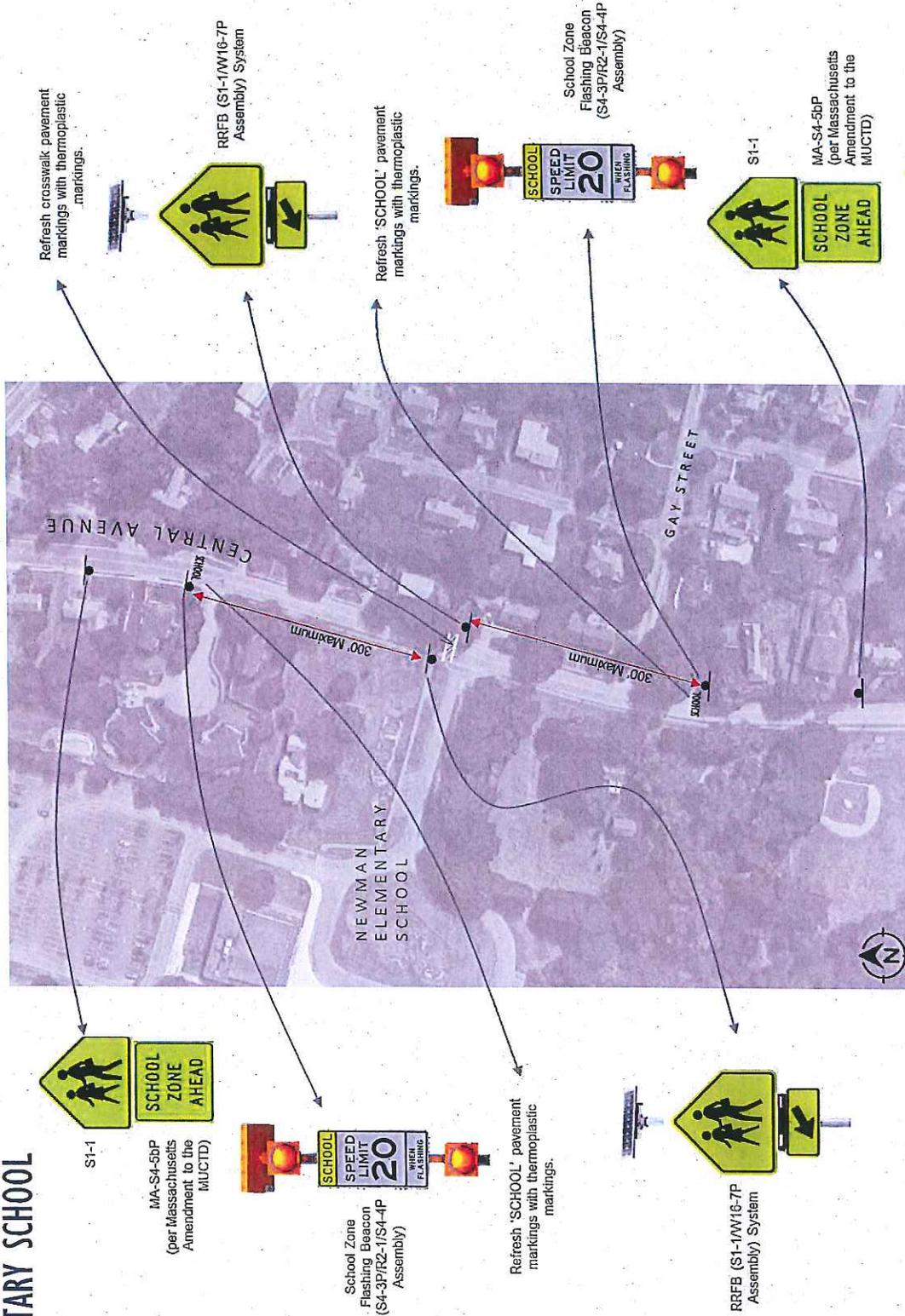


Existing Conditions: The existing marked hatch (zebra) style crosswalk along Central Avenue is uncontrolled. There is existing pedestrian crossing signage at the crosswalk (S1-1/W16-7P assembly) for both approach lanes. Advanced warning school crossing signs (S1-1/W16-9P assembly) are present for both approaches on Central Avenue. 'SCHOOL' pavement marking stencils and school flashing beacon signs are available in advance of the crosswalk per Massachusetts School Zone requirements. An in-road pedestrian crossing sign (R1-6) is located within the crosswalk across Central Avenue. Street lighting is present on the west side of Webster Street approximately 35 feet north of the crosswalk and 85 feet south of the crosswalk which may not be adequate to efficiently light the crossing. The eastern ramp on Central Avenue is lacking a detectable warning panel and accessibility should be examined for conformance to current ADA standards.

Initial Recommendations: To supplement the marked crosswalk along Central Avenue, a pedestrian actuated RRFB system (S1-1/W16-7P assembly) shall be installed as well as new advanced pedestrian crossing signage and updated school zone flashing beacons. Crosswalk markings and 'SCHOOL' stencils should be refreshed.

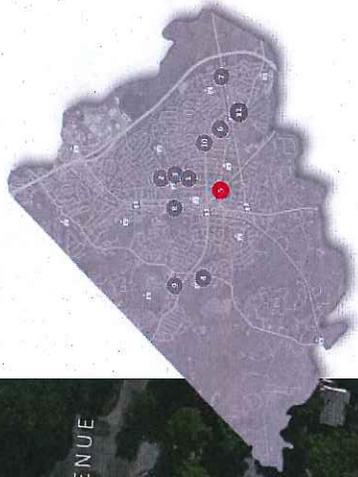
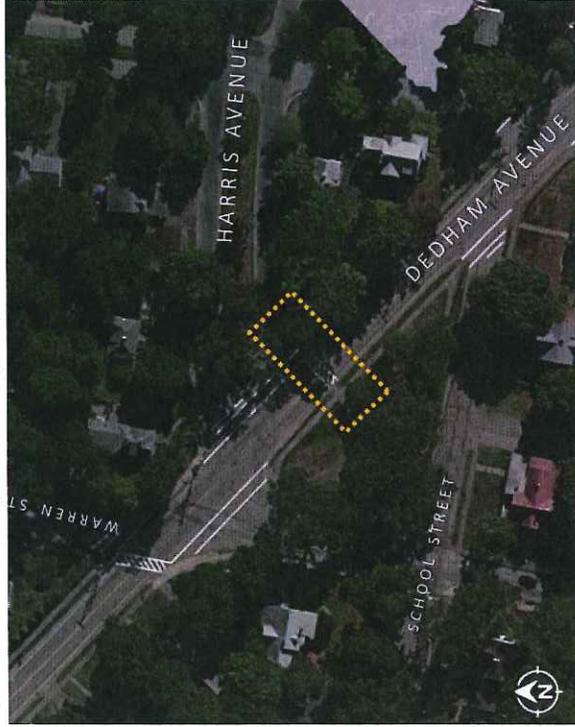
Further recommendations may be suggested as part of the Full Pedestrian Safety Audit, such as curb extensions along Central Avenue or possible tightening curb radii for the school entrance location. Additional lighting may be required along the eastern side of Central Avenue to efficiently light the crosswalk.

CENTRAL AVENUE AT NEWMAN ELEMENTARY SCHOOL



PRELIMINARY PEDESTRIAN AUDIT
Needham, Massachusetts

DEDHAM AVENUE AT HARRIS AVENUE



Roadway Classification

Dedham Avenue is an urban principal arterial, carrying a heavy volume of traffic throughout Needham, while Harris Avenue is an urban collector roadway.

Vehicle Speeds

The speed limit along Dedham Avenue in the vicinity of the crosswalk is 30 mph which is dropped from 40 mph a few hundred feet south of the intersection, resulting in the possibility of residual speeding. Additional speed and volume data will be obtained as part of the comprehensive pedestrian safety audit.

Pedestrian Related Collisions

This crosswalk location falls within a high-density pedestrian related crash cluster according to MassDOT Crash records available from 2012-2016. Additional local crash reports are to be obtained and analyzed as part of the comprehensive pedestrian safety audit.

Proximity to Schools, Transit, Parks, Religious Centers, Civic Destinations

This crosswalk is located within a quarter of a mile of the Pollard Middle School and Vesta Park as well as the downtown district.

Existing Street Lighting

This crosswalk location falls within an area with average street lighting. Existing lighting shall be further investigated as part of the comprehensive study and shall be compared to FHWA Standards to accurately recommend appropriate measures.

Community Input

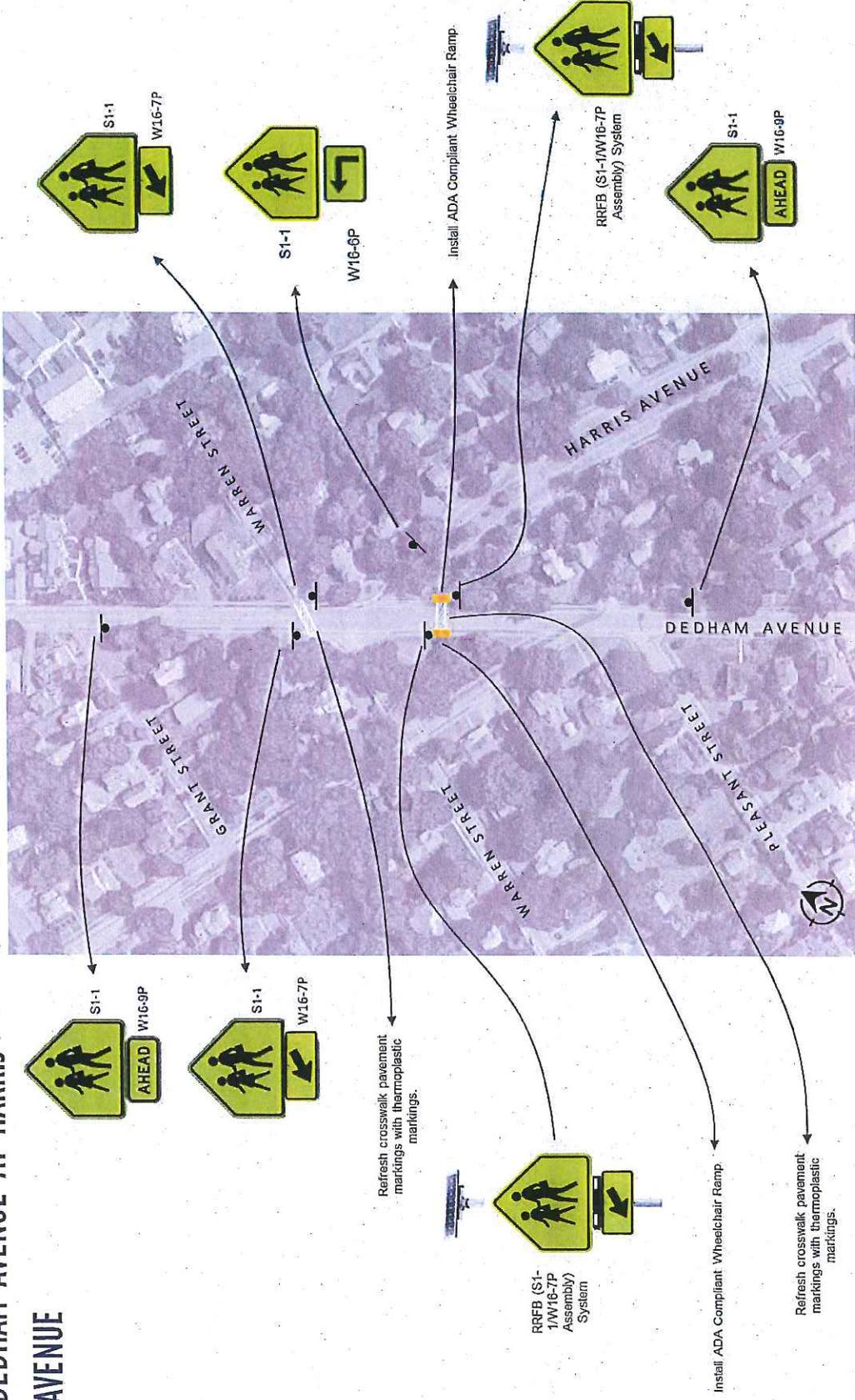
This crosswalk location was referenced both by the public and city officials as a dangerous crossing location in Town.

Existing Conditions: The existing marked hatch (zebra) style crosswalk along Dedham Avenue is uncontrolled. There is existing pedestrian crossing signage at the crosswalk (S1-1/W16-7P assembly) for the northbound approach only. Advanced warning school crossing signs (S1-1/W16-9P assembly) are present for both approaches on Dedham Avenue. An in-road pedestrian crossing sign (R1-6) is located within the crosswalk across Dedham Avenue. Street lighting is present on the east side of Dedham Avenue approximately 20 feet south of the crosswalk. There is no lighting on the western side of Dedham Avenue. Ramps servicing the Dedham Avenue crosswalk are non-ADA compliant. Given the complexity of the intersection and the adjacent intersection with Warren Street to the north, pedestrian safety is compromised.

Initial Recommendations: To supplement the marked crosswalk along Dedham Avenue, a pedestrian actuated RRFB system (S1-1/W16-7P assembly) shall be installed as well as advanced pedestrian crossing signage. Crosswalk markings should be refreshed, and accessible ramps shall be installed.

Further recommendations may be suggested at this location as part of the Full Pedestrian Safety Audit, including geometric modifications to the entire intersection to reduce complexity and prioritize pedestrian safety along this high-volume roadway. This may include the elimination or consolidation of the two marked crosswalks along Dedham Avenue in the vicinity of the Harris Avenue/Warren Street intersections. Additional lighting may be required along the western side of Dedham Avenue to efficiently light the crosswalk.

DEDHAM AVENUE AT HARRIS AVENUE



Roadway Classification

Great Plain Avenue is an urban minor arterial within the vicinity of the crosswalk.

Vehicle Speeds

Great Plain Avenue has a prima facie speed limit of 30 MPH near the crosswalk. Additional speed and volume data will be obtained as part of the comprehensive pedestrian safety audit.

Pedestrian Related Collisions

This crosswalk location falls within a medium-density pedestrian related crash cluster according to MassDOT Crash records available from 2012-2016. Additional local crash reports are to be obtained and analyzed as part of the comprehensive pedestrian safety audit.

Proximity to Schools, Transit, Parks, Religious Centers, Civic Destinations

This crosswalk is located within a half mile of Pollard Middle School and within a quarter of a mile to the Hersey MBTA commuter rail stop.

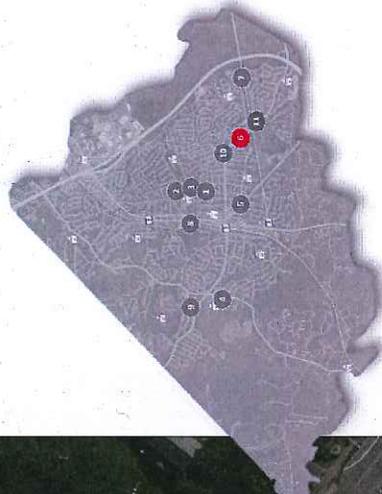
Existing Street Lighting

This crosswalk location falls within an area with potentially adequate street lighting. Existing lighting shall be further investigated as part of the comprehensive study and shall be compared to FHWA Standards to accurately recommend appropriate measures.

Community Input

This crosswalk location was a heavily referenced safety concern within the community input documentation as it is often used by students to access Pollard Middle School as well as commuters utilizing the Hersey commuter rail stop.

GREAT PLAIN AVENUE AT HILLCREST ROAD

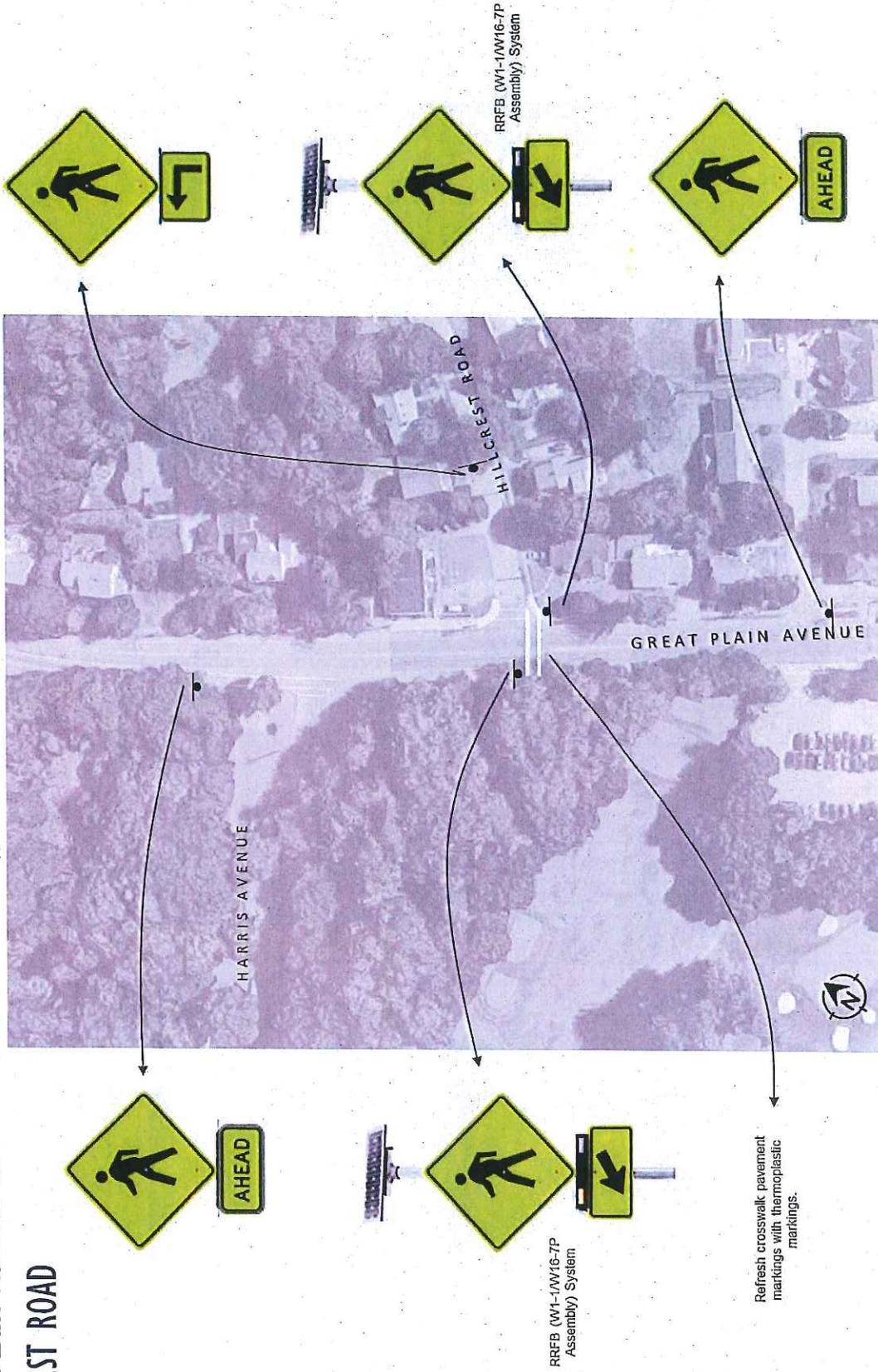


Existing Conditions: The existing standard style crosswalk along Great Plain Avenue is uncontrolled. There is existing pedestrian crossing signage at the crosswalk (S1-1/W16-7P assembly) for both approach lanes. Advanced warning pedestrian crossing signs are not present for either approach. An in-road pedestrian crossing sign (R1-6) is located within the crosswalk across Great Plain Avenue. Street lighting is present on the east side of Great Plain Avenue approximately 55 feet north of the crosswalk and 85 feet south of the crosswalk which may not be adequate to efficiently light the crossing. No street lighting is present on the western side of Great Plain Avenue. Ramps are lacking detectable warning panels and accessibility should be examined for conformance to current ADA standards.

Initial Recommendations: To supplement the marked crosswalk along Great Plain Avenue, a pedestrian actuated RRFB system (W1-1/W16-7P assembly) shall be installed as well as advanced pedestrian crossing signage. Crosswalk markings shall be refreshed with high visibility paint.

Further recommendations may be suggested at this location as part of the Full Pedestrian Safety Audit, including curb extensions to reduce the crossing distance along Great Plain Avenue and potentially slow down vehicle speeds. Existing street lighting may require modification to more efficiently light the crosswalk.

**GREAT PLAIN AVENUE AT
HILLCREST ROAD**



Roadway Classification

Greendale Avenue is an urban minor arterial and carries a significant volume of traffic throughout Needham.

Vehicle Speeds

The speed limit on Greendale at the crosswalk location is 40 mph. Additional speed and volume data will be obtained as part of the comprehensive pedestrian safety audit.

Pedestrian Related Collisions

This crosswalk location falls within a low-density pedestrian related crash cluster according to MassDOT Crash records available from 2012-2016. Additional local crash reports are to be obtained and analyzed as part of the comprehensive pedestrian safety audit.

Proximity to Schools, Transit, Parks, Religious Centers, Civic Destinations

This crosswalk is located within a half of a mile of Brookmeadow Elementary School and the Hersey Commuter Rail Stop.

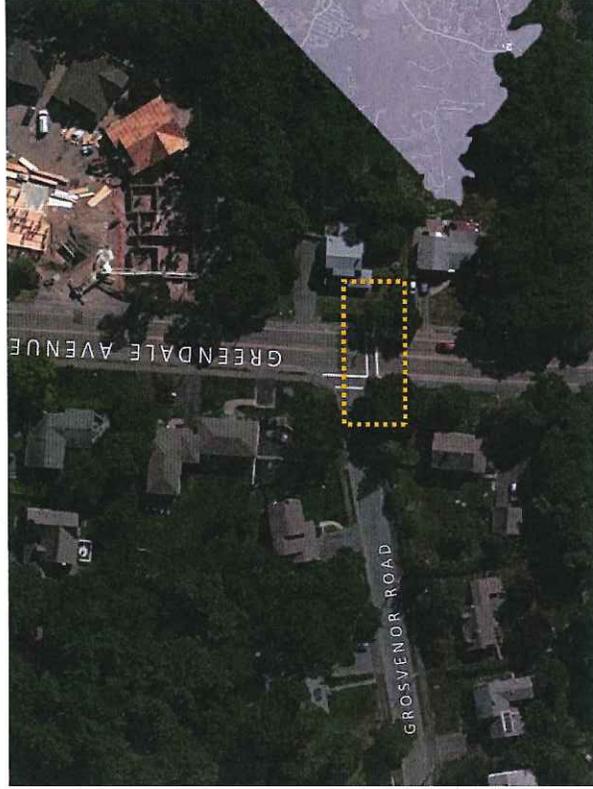
Existing Street Lighting

This crosswalk location falls within an area with potentially inadequate street lighting. Existing lighting shall be further investigated as part of the comprehensive study and shall be compared to FHWA Standards to accurately recommend appropriate measures.

Community Input

This crosswalk location was a referenced safety concern within the community input documentation.

GREENDALE AVENUE AT GROSVENOR ROAD



Existing Conditions: The existing standard marked crosswalk along Greendale Avenue is uncontrolled. There is existing pedestrian crossing signage at the crosswalk (S1-1/W16-7P assembly) for both approach lanes. Advanced warning school crossing signs (S1-1 assembly) are present for both approaches on Greendale Avenue. An in-road pedestrian crossing sign (R1-6) is located within the crosswalk across Greendale Avenue. Street lighting is present on the east side of Greendale Avenue directly above the crosswalk which may not effectively light the crossing. There is no lighting on the western side of Greendale Avenue. Both ramps servicing the crosswalk lack detectable warning panels and are inaccessible.

Initial Recommendations: Given the moderately paced speed limit (40 mph) within the vicinity of this crosswalk, a RRFB may not be appropriate. Due primarily to the speed along Greendale Avenue, the town is currently installing a Pedestrian Hybrid Beacon (HAWK Signal) to the north at the intersection of Greendale Avenue and Bird Street/Rybury Hillway. In addition, the crosswalk just south of this location at Greendale Avenue and Intervale Road should also be considered. Further analysis is recommended to determine if both crosswalks are needed, or if they could be consolidated to a more defined location with the inclusion of an additional Hawk Signal.

Roadway Classification

Highland Avenue is an urban minor arterial. This portion of Highland Avenue carries significant traffic through the downtown district.

Vehicle Speeds

Highland Avenue has a prima facie speed limit of 30 mph within the vicinity of the site location. Additional speed and volume data will be obtained as part of the comprehensive pedestrian safety audit.

Pedestrian Related Collisions

This crosswalk location falls within a high-density pedestrian related crash cluster according to MassDOT Crash records available from 2012-2016. Additional local crash reports are to be obtained and analyzed as part of the comprehensive pedestrian safety audit.

Proximity to Schools, Transit, Parks, Religious Centers, Civic Destinations

This site is located within a quarter of a mile of Needham High School and within a half mile of both the Needham Center and Needham Heights commuter rail stops. This site is also located nearby the Library and new Rosemary Pool.

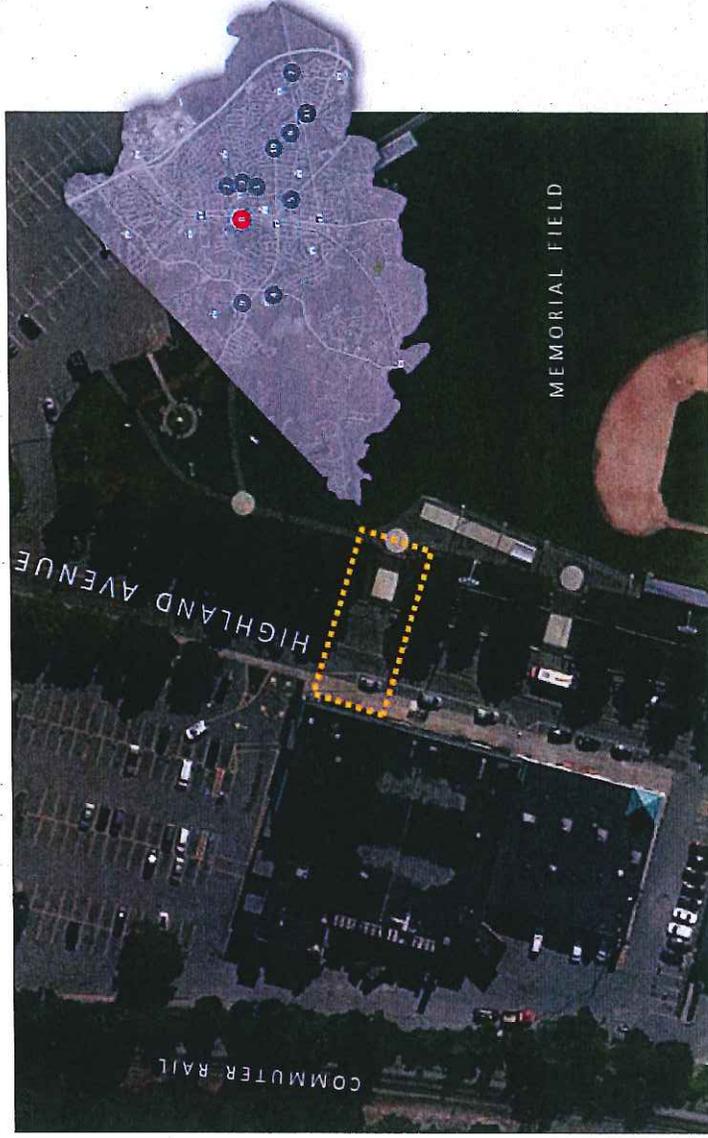
Existing Street Lighting

This crosswalk location falls within an area with potentially adequate street lighting. Existing lighting shall be further investigated as part of the comprehensive study and shall be compared to FHWA Standards to accurately recommend appropriate measures.

Community Input

This location was a heavily referenced safety concern within the community input documentation. There is currently no crosswalk located here but students often cross the busy main street at this location to access retail and commercial businesses.

HIGHLAND AVENUE AT MEMORIAL FIELD STAIRS (NORTH)

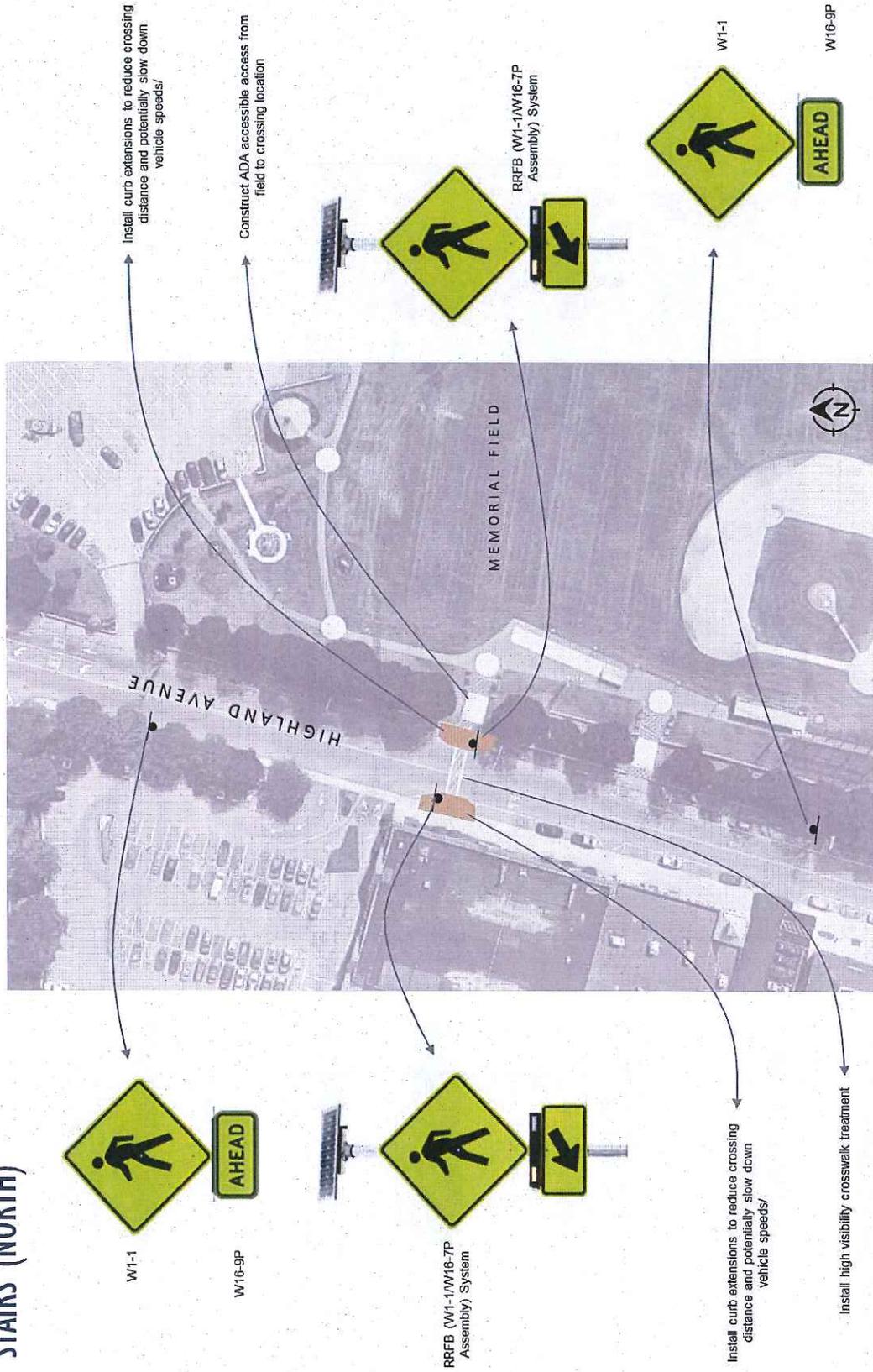


Existing Conditions: There is currently no crosswalk located at this location; however, according to community surveys and preliminary observations, students regularly cross Highland Avenue in this area. The roadway in this vicinity is very wide with on-street parking on the west side contributing to the poor visibility of pedestrians.

Initial Recommendations: Pedestrian counts must be conducted at this location, but should the counts reveal a heavy demand for a marked crosswalk, the Town should consider the installation of a pedestrian actuated RRFB in conjunction with a high visibility crosswalk treatment at this location.

Further Recommendations: Providing a crossing location at this site will require extensive ADA compliance in regard to the staircase. Accessible ramps will be required at the crossing and perhaps a pedestrian refuge island or curb extensions should be explored to reduce the crossing distance. Any treatments will likely result in the loss of a few parking spaces.

HIGHLAND AVENUE AT MEMORIAL FIELD STAIRS (NORTH)



Roadway Classification

Great Plain Avenue is an urban principal arterial within the vicinity of the crosswalk.

Vehicle Speeds

The regulated speed limit is 30 mph on Great Plain Avenue at this crosswalk location. Additional speed and volume data will be obtained as part of the comprehensive pedestrian safety audit.

Pedestrian Related Collisions

This crosswalk location falls within a low-density pedestrian related crash cluster according to MassDOT Crash records available from 2012-2016. Additional local crash reports are to be obtained and analyzed as part of the comprehensive pedestrian safety audit.

Proximity to Schools, Transit, Parks, Religious Centers, Civic Destinations

This crosswalk is located within a quarter of a mile of Newman Elementary School.

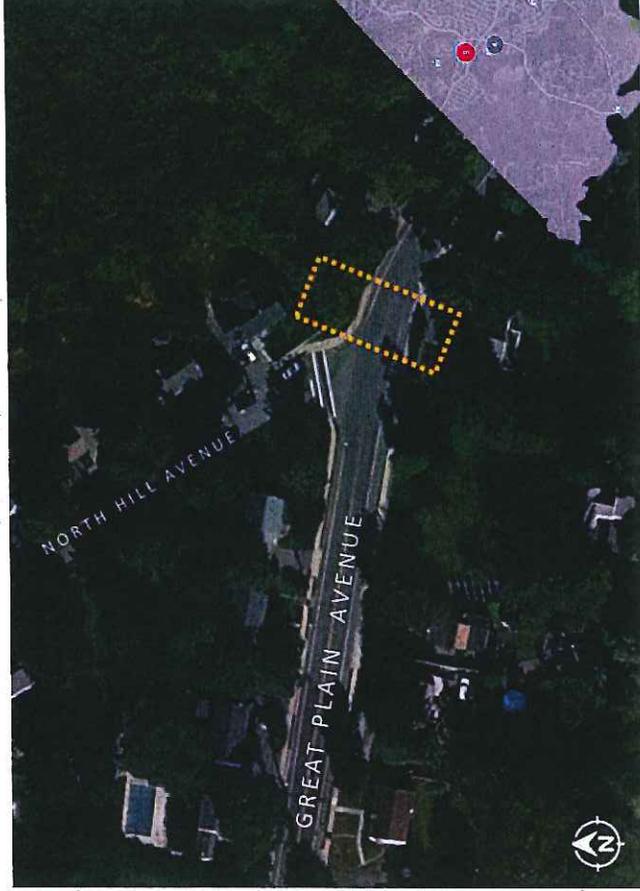
Existing Street Lighting

This crosswalk location falls within an area with potentially inadequate street lighting. Existing lighting shall be further investigated as part of the comprehensive study and shall be compared to FHWA Standards to accurately recommend appropriate measures.

Community Input

This crosswalk location was a heavily referenced safety concern within the community input documentation due to the existing curve along Great Plain Avenue which may alter sight distance.

GREAT PLAIN AVENUE AT NORTH HILL AVENUE

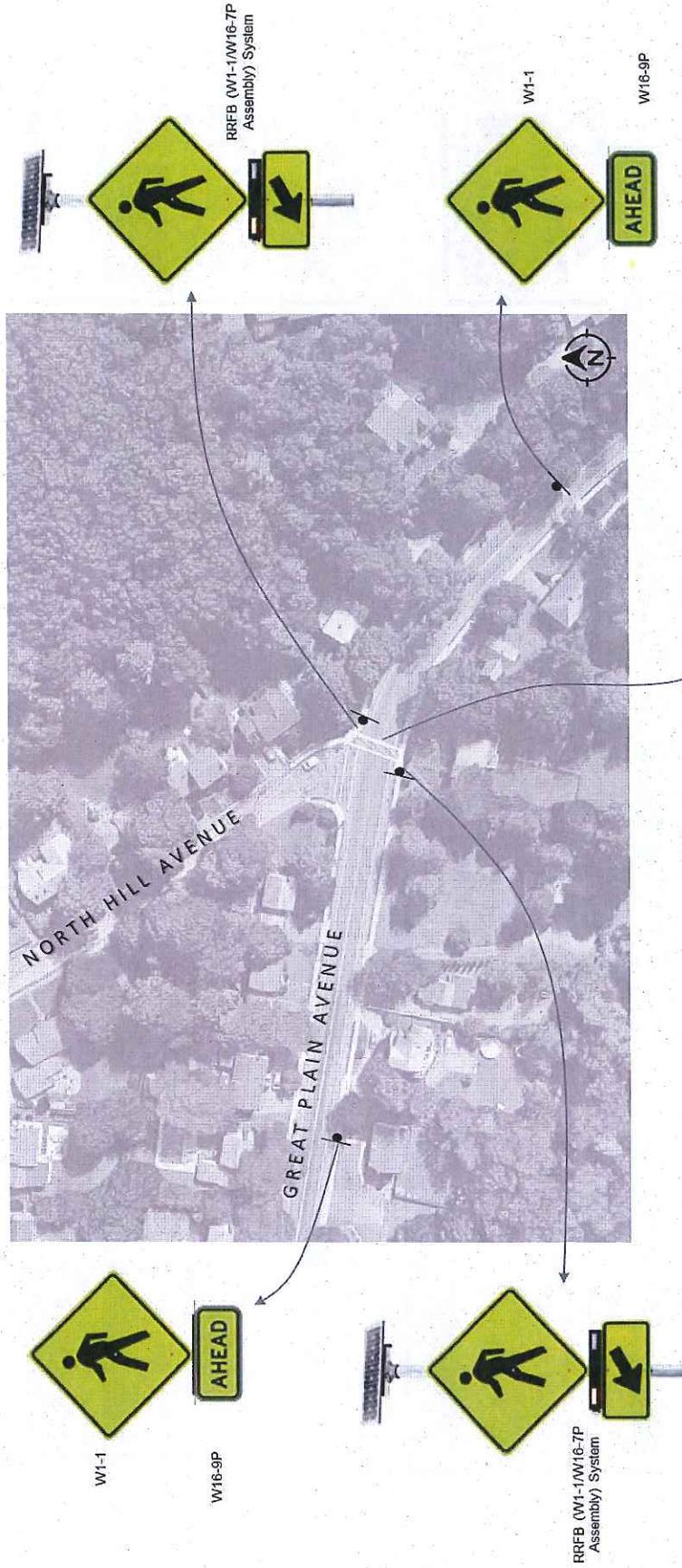


Existing Conditions: The existing marked hatch (zebra) style crosswalk along Great Plain Avenue is uncontrolled. There is existing pedestrian crossing signage at the crosswalk (W1-1/W16-7P/R1-6 assembly) for both approaches, however, signage is placed after the crosswalk rather leading before and adjacent. Advanced warning school crossing signs (W1-1/W16-9P assembly) are present for both approaches on Great Plain Avenue. Street lighting is present on the northern side of Great Plain Avenue only, approximately 75 feet east and west of the crosswalk. Despite the curvature in the roadway, sight lines do not appear to be problematic.

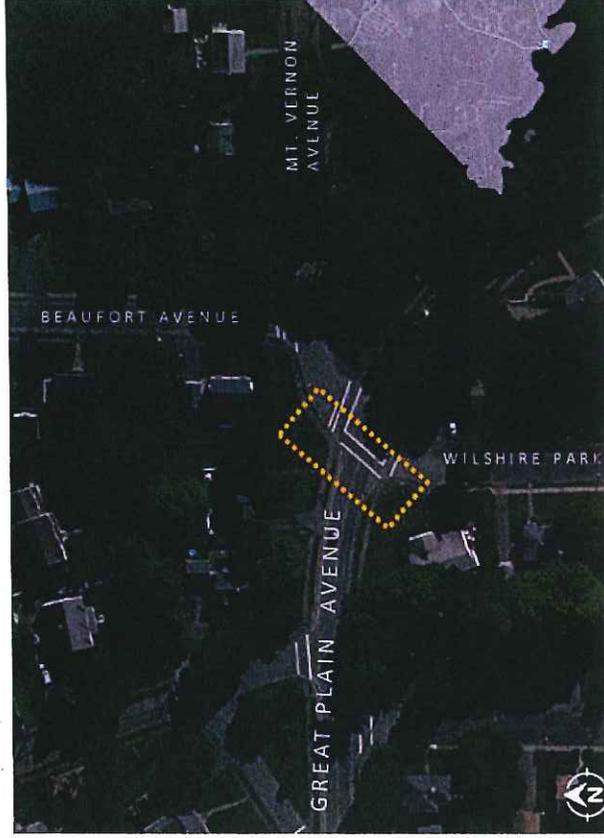
Initial Recommendations: To supplement the marked crosswalk along Great Plain Avenue, a pedestrian actuated RFRB system (SL-1/W16-7P assembly) shall be installed as well as new advanced pedestrian crossing signage. Crosswalk markings should be refreshed.

Further recommendations as part of the Full Pedestrian Safety Audit may include accessible ramps with detectable warning panels. Street lighting may require modification to efficiently service the crosswalk. Curb extensions may also be explored to reduce pedestrian crossing distance and potentially slow down vehicle speeds.

GREAT PLAIN AVENUE AT NORTH HILL AVENUE



GREAT PLAIN AVENUE AT WILSHIRE PARK / BEAUFORT AVENUE



Roadway Classification

Great Plain Avenue is an urban minor arterial in the vicinity of the crosswalk.

Vehicle Speeds

Great Plain Avenue has a prima facie speed limit of 30 MPH near the crosswalk. Additional speed and volume data will be obtained as part of the comprehensive pedestrian safety audit.

Pedestrian Related Collisions

This crosswalk location falls within a low-density pedestrian related crash cluster according to MassDOT Crash records available from 2012-2016. Additional local crash reports are to be obtained and analyzed as part of the comprehensive pedestrian safety audit.

Proximity to Schools, Transit, Parks, Religious Centers, Civic Destinations

This crosswalk is located within a half of a mile of Pollard Middle School.

Existing Street Lighting

This crosswalk location falls within an area with potentially inadequate street lighting. Existing lighting shall be further investigated as part of the comprehensive study and shall be compared to FHWA Standards to accurately recommend appropriate measures.

Community Input

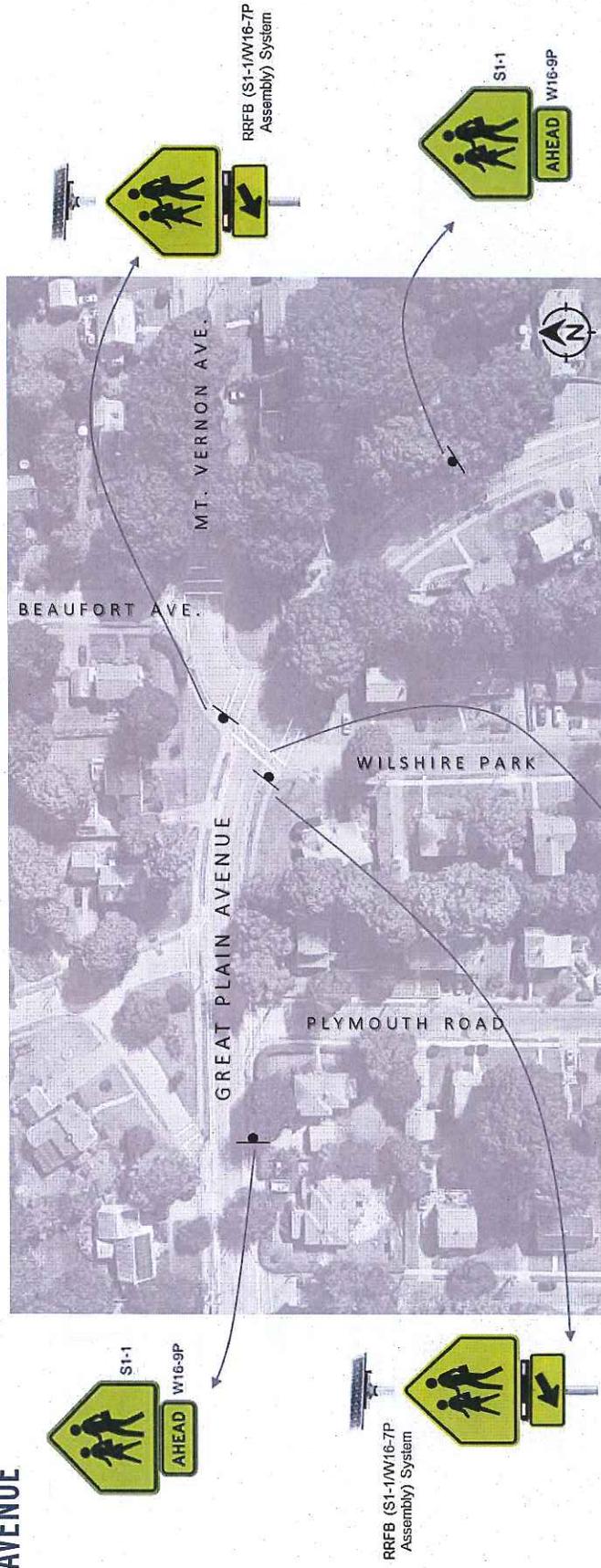
This crosswalk location was a heavily referenced safety concern within the community input documentation due to the existing curve along Great Plain Avenue which may alter sight distance.

Existing Conditions: The existing standard crosswalk along Great Plain Avenue is uncontrolled. There is existing pedestrian crossing signage at the crosswalk (W1-1/W16-7P/R1-6 assembly) for both approaches, however, signage is placed after the crosswalk rather than before and adjacent along the northwest approach. Advanced warning school crossing signs (S1-1 assembly) are present for both approaches on Great Plain Avenue. There is no street lighting on Great Plain Avenue in the vicinity of the crosswalk. The curvature in the roadway creates sight line issues specifically for vehicles traveling northwest on Great Plain Avenue. Ramps are lacking detectable warning panels and accessibility should be examined for conformance to current ADA standards.

Initial Recommendations: To supplement the marked crosswalk along Great Plain Avenue, a pedestrian actuated RFRB system (S1-1/W16-7P assembly) shall be installed as well as new advanced pedestrian crossing signage. Crosswalk markings should be refreshed.

Further recommendations may be suggested at this location as part of the Full Pedestrian Safety Audit to address sight line concerns and may require relocation of the crosswalk to the west near the intersection of Great Plain Avenue at Plymouth Road. Street lighting may require modification to efficiently service the crosswalk. Ramp accessibility shall be examined and addressed.

**GREAT PLAIN AVENUE AT
WILSHIRE PARK / BEAUFORT
AVENUE**



Refresh crosswalk pavement markings with thermoplastic markings.

Roadway Classification

Great Plain Avenue is an urban minor arterial within the vicinity of the crosswalk.

Vehicle Speeds

Great Plain Avenue has a prima facie speed limit of 30 MPH near the crosswalk. Additional speed and volume data will be obtained as part of the comprehensive pedestrian safety audit.

Pedestrian Related Collisions

This crosswalk location falls within a medium-density pedestrian related crash cluster according to MassDOT Crash records available from 2012-2016. Additional local crash reports are to be obtained and analyzed as part of the comprehensive pedestrian safety audit.

Proximity to Schools, Transit, Parks, Religious Centers, Civic Destinations

This crosswalk is located within a half mile of Pollard Middle School and within a quarter of a mile to the Hersey MBTA commuter rail stop.

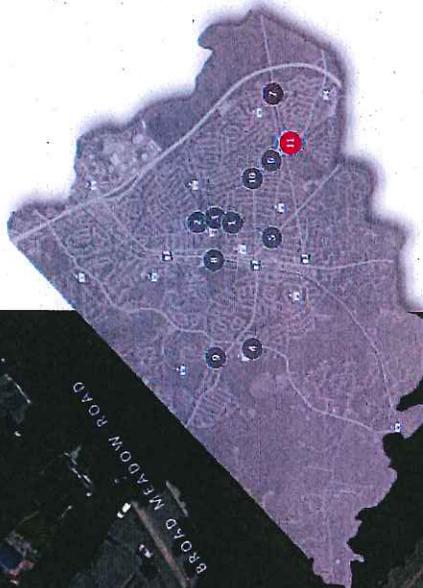
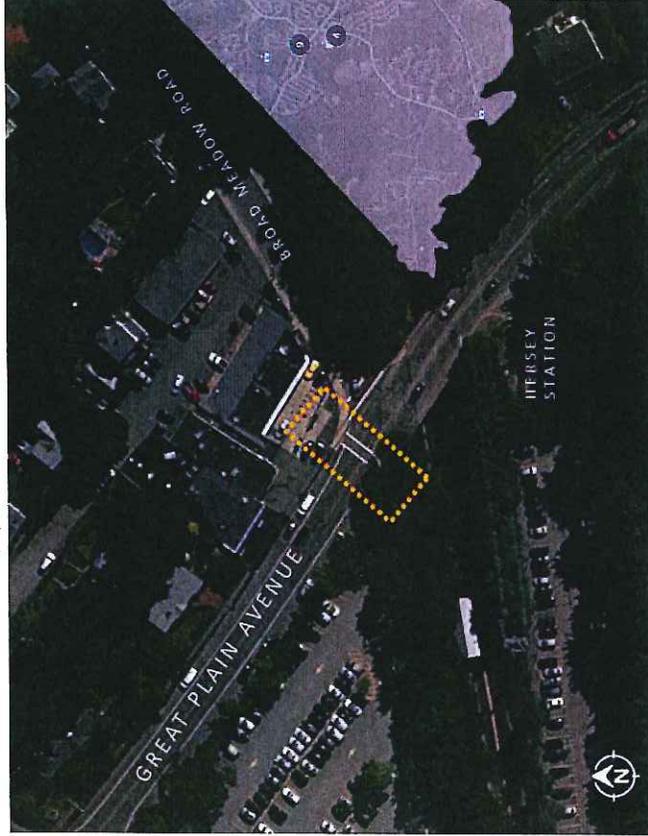
Existing Street Lighting

This crosswalk location falls within an area with potentially adequate street lighting. Existing lighting shall be further investigated as part of the comprehensive study and shall be compared to FHWA Standards to accurately recommend appropriate measures.

Community Input

This crosswalk location was a heavily referenced safety concern within the community input documentation as it is often used by students to access Pollard Middle School as well as commuters utilizing the Hersey commuter rail stop.

GREAT PLAIN AVENUE AT BROAD MEADOW ROAD

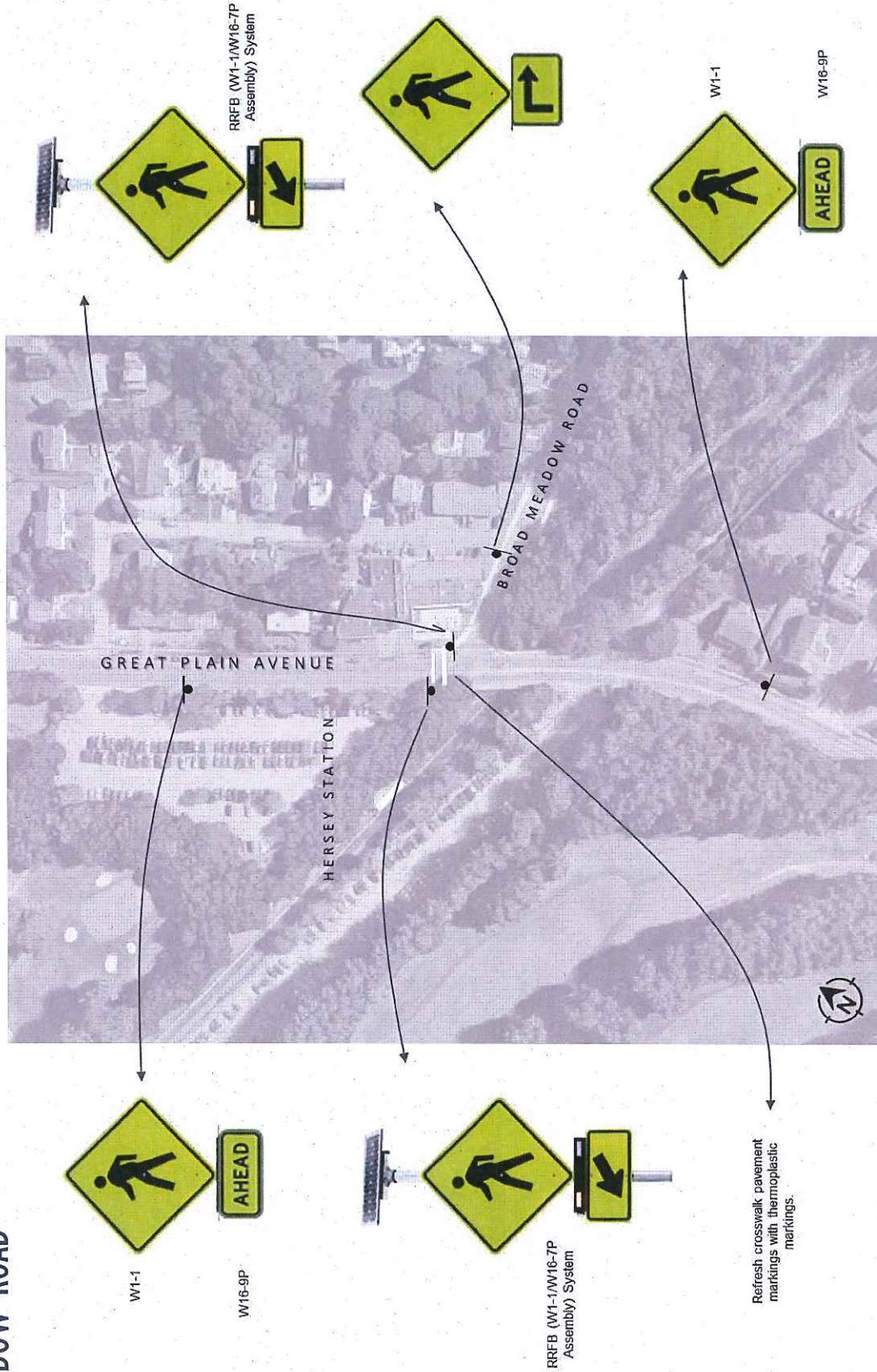


Existing Conditions: The existing standard style crosswalk along Great Plain Avenue is uncontrolled. There is existing pedestrian crossing signage at the crosswalk (S1-1/W16-7P assembly) for both approach lanes. Advanced warning pedestrian crossing signs are present for both approaches. An in-road pedestrian crossing sign (R1-6) is located within the crosswalk across Great Plain Avenue. Street lighting is present on the east side of Great Plain Avenue approximately 55 feet north of the crosswalk and 85 feet south of the crosswalk which may not be adequate to efficiently light the crossing. No street lighting is present on the western side of Great Plain Avenue. Ramps are lacking detectable warning panels and accessibility should be examined for conformance to current ADA standards.

Initial Recommendations: To supplement the marked crosswalk along Great Plain Avenue, a pedestrian actuated RRFB system (W1-1/W16-7P assembly) shall be installed as well as advanced pedestrian crossing signage. Crosswalk markings shall be refreshed with high visibility paint.

Further recommendations may be suggested at this location as part of the Full Pedestrian Safety Audit, including curb extensions to reduce the crossing distance along Great Plain Avenue and potentially slow down vehicle speeds. Existing street lighting may require modification to more efficiently light the crosswalk.

GREAT PLAIN AVENUE AT BROAD MEADOW ROAD





**Board of Selectmen
TOWN OF NEEDHAM
AGENDA FACT SHEET**

MEETING DATE: 11/13/2018

Agenda Item	Town Manager's Report
Presenter(s)	Kate Fitzpatrick, Town Manager

1.	BRIEF DESCRIPTION OF TOPIC TO BE DISCUSSED
	The Town Manager will update the Board on issues not covered on the agenda.
2.	VOTE REQUIRED BY BOARD OF SELECTMEN
3.	BACK UP INFORMATION ATTACHED
	none



**Board of Selectmen
TOWN OF NEEDHAM
AGENDA FACT SHEET**

MEETING DATE: 11/13/2018

Agenda Item	Committee Reports
Presenter(s)	Board Discussion

1.	BRIEF DESCRIPTION OF TOPIC TO BE DISCUSSED
	<i>Board members will report on the progress and / or activities of their Committee assignments.</i>
2.	VOTE REQUIRED BY BOARD OF SELECTMEN
3.	BACK UP INFORMATION ATTACHED
	(Describe backup below) None

Town of Needham
Water Sewer Billing System
Adjustment Form

DEPARTMENT OF PUBLIC WORKS

TO: TOWN TREASURER AND COLLECTOR
cc: TOWN ACCOUNTANT, WATER AND SEWER SUPERINTENDENT

WHEREAS the appropriate divisions of the Department of Public Works have submitted to you the following commitment(s) on the dates listed below for the collection of water, sewer revenue and

WHEREAS certain inadvertent error(s) were made in said commitment(s), it is hereby requested that you abate these particular account(s) in the amount(s) stated below.

Water Sales:	-\$571.65
Water Irrigation:	\$0.00
Water Admin Fees	\$0.00
Sewer Sales:	-\$841.64
Transfer Station Charges:	\$0.00
Total Abatement:	-\$1,413.29

Order #: 1263

Read and Approved:

[Signature] 11/9/2018

Assistant Director of Public Works

[Signature]

Director of Public Works

For the Board of Selectmen

11/13/18

**Town of Needham
Water Sewer Billing System
Adjustment Form**

Prepared By:	Last Name	First Name	Customer ID#	Location ID#	Street Number	Street Name	Irrigation Water	Domestic Water	Sewer	Total	Reason	Corrected Last Read Y/N
DB	Shire	Michael	39019	7768	139	Richdale Road	\$0.00	-\$160.05	-\$150.67	-\$310.72	ACC	N
DB	Fox	Stephanie & John	39547	18284	56	Gatewood Drive	\$0.00	-\$133.35	\$0.00	-\$133.35	ACC	N
DB	Higgins	Patricia I	12539	386	126	Fairfield Street	\$0.00	-\$19.80	-\$58.44	-\$78.24	EC	N
DB	Giunetti	Donald G.	19871	11162	34	Horace Street	\$0.00	-\$57.75	-\$54.55	-\$112.30	ACC	N
JO	Council on Aging (2)											
										Total:	-\$1,413.29	

ALSO, LET THIS SERVE AS AUTHORIZATION TO ABATE ANY PENALTY OR INTEREST WHICH HAS ACCRUED DUE TO THE NON-PAYMENT OF AMOUNTS AS STATED ABOVE.

Legend:

- O.I. = O.I. reading slower than inside meter causing large bill when inside meter is read.
- TWN = Town Project caused damage to private property
- EC = Extenuating Circumstances
- Equip = Equipment Malfunction
- UEW = Unexplained water loss
- ACC = Accidental Water Loss
- BP = Billing Period beyond 100 days
- COA = Council on Aging

**Town of Needham
Board of Selectmen
Minutes for October 23, 2018
Needham Town Hall
Powers Hall**

6:45 p.m. Informal Meeting with Citizens: No activity.

7:00 p.m. Call to Order:

A meeting of the Board of Selectmen was convened by Chairman Daniel P. Matthews. Those present were John A. Bulian, Maurice P. Handel, Matthew D. Borrelli, Marianne B. Cooley, Town Manager Kate Fitzpatrick, and Recording Secretary Mary Hunt.

7:00 p.m. Veterans' Day Proclamation:

Mr. Bulian read a proclamation recognizing Sunday, November 11, 2018 as Veterans' Day in the Town of Needham.

Motion by Mr. Bulian that the Board of Selectmen of the Town of Needham, do hereby recognize Sunday, November 11, 2018 as Veterans' Day and ask the citizens of the Town to join in appropriate observance of those who have served, preserving the principles of justice, freedom, and democracy.

Second: Mr. Borrelli. Unanimously approved 5-0.

Mr. Matthews noted Sunday, November 11, 2018, is the 100th anniversary of the armistice ending World War I.

7:03 p.m. Appointments and Consent Agenda:

Motion by Mr. Bulian that the Board of Selectmen vote to approve the Consent Agenda.

No Appointments were made at this meeting. It was noted the list of LEPC Appointees was removed for editing.

CONSENT AGENDA

- 1. Approve a One Day Special All Alcoholic Beverages License for Chris Brinkhaus, of St. Sebastian's School to hold its Alumni Reception event on October 23, 2018 from 6:00 p.m. to 9:00 p.m. The event will be held in Ward Hall, 1191 Greendale Avenue, Needham MA.**
- 2. Accept a \$1,500 donation made to the Needham Health Department's Substance Abuse Prevention & Education Program from the Needham High School PTC.**
- 3. Approve Open Session minutes of October 9, 2018 and October 10, 2018.**
- 4. Accept the following donations made to the Needham Park and Recreation Commission for the Children's Theatre and Arts in the Parks Summer Series:**

\$35 onsite donations for Children's Theatre; \$241 on-site donations for Arts in the Parks; and \$1 from Carol Proia for Arts in the Parks.

- 5. Approve a request from the Needham Running Club to hold its annual New Year's Day 5K road race on Monday, January 1, 2019 from 9:00 a.m. to 1:00 p.m. The race application has been approved by the following departments: DPW, Police, Fire and Park and Recreation.**
- 6. Approve request from the Newton Needham Regional Chamber to hold the Annual Blue Tree Lighting Ceremony on Saturday, December 1, 2018 at 4:30 p.m. in Avery Square and Blue Tree festivities at the Town Common at 5:00 p.m. Approval also includes use of Garrity Way from 1:00 p.m. to 6:00 p.m.**
- 7. Approve request from the Newton Needham Regional Chamber to have "meter-free" parking in Needham Center and Needham Heights from November 22, 2018 through January 2, 2019.**
- 8. Approve a One Day Special Wines & Malt Beverages License for Robert T. Timmerman II, of the Needham Knights of Columbus to host its Autumn Harvest Tasting event on November 2, 2018 from 6:00 p.m. to 10:00 p.m. The event will be held at the Needham Knights of Columbus, 1211 Highland Avenue, Needham.**
- 9. Support Youth Services' "Needham Unplugged" for the month of March 2019 including its annual no-meeting night/no-homework night which will be held on Thursday, March 14, 2019.**
- 10. Approve a 20B Exemption for Joseph Scott Brumit who is an employee with the Needham Public Schools- Continuing Education Programs, to engage in work with the Council on Aging as a Tai Chi/QiGong Instructor.**

Second: Mr. Handel. Unanimously approved 5-0.

7:00 p.m.

Public Hearing: Eversource Energy, Grant of Location - Great Plain Avenue
Karen Johnson, Eversource Energy representative appeared before the Board requesting permission to install approximately 20 feet of conduit in Great Plain Avenue. She said this work is necessary to provide underground electric service at 810 Great Plain Avenue, Needham.

Ms. Fitzpatrick stated all paperwork is in order.

Mr. Matthews commented placement of conduit under the public way was put down before the public hearing.

David Tocci, Builder, admitted installing conduit underground, noting in his 40 years in Needham he did not know of the regulation for a public hearing before installing conduit. He agreed it will not happen again.

Mr. Matthews invited public comment. No comments were heard.

Mr. Matthews asked for comments from the Board. No comments were made.

Motion by Mr. Handel that the Board of Selectmen approve and sign a petition from Eversource Energy to install approximately 20 feet of conduit in Great Plain Avenue. This work is necessary to provide new underground electric service at 810 Great Plain Avenue, Needham.

Second: Mr. Borrelli. Unanimously approved 5-0.

7:07 p.m.

Public Hearing: Change of Category Retail Package Store Wine and Malt Only to All Alcoholic Retail Package Store for Volante Farms, 292 Forest Street.

Public Hearing: New All Alcoholic Retail Package Store License for Gordon's Fine Wines of Needham, Inc. (77-79 Wexford Street)

Mr. Matthews said in conducting the public hearing it is his intention to combine testimony from both hearings to have a single record. He said discussion by the Board of Selectmen will be at the close of the public hearing, with any action the Board sees fit. Mr. Matthews said the reason for combining the public hearings is because Needham has a limited quota of package store licenses (eight total, six being All Alcohol). He stated Needham currently has 6 outstanding package store licenses (five All Alcohol, one wine and malt, currently held by Volante Farms). He noted only one All Alcohol license remains, therefore the Town cannot grant each applicant a license, as it would be a violation of the quota. Mr. Matthews stated the Board's options include granting either application, denying both applications, or some other action. He commented a fair volume of correspondence has been received for each applicant, which will be part of the record.

Mr. Matthews invited representatives from Volante Farms to the table for comment.

Dave Volante, Owner, 799 Central Avenue and Steve Volante, Owner, 809 Central Avenue appeared before the Board to discuss an application for a Change of License Category for a Retail Package Store License for Volante Farms from Wine and Malt beverages only to All Alcoholic beverages. Volante Farms has been licensed as a wine and malt only retail package store at its present location since February, 2013. Volante Farms is a one story building that has 320 square feet devoted to the display of alcoholic (currently wine and malt only) beverages. No change in the display area currently licensed for the sale of alcoholic beverages is planned for this requested change in Category.

Dave Volante explained the farm stand and greenhouse operates on 30 acres of land in Needham. He noted in 2012 a wine and malt application was submitted, commenting sales are not high volume, rather a convenience for customers. He stated working with local brewers was an easy fit, and over the last few years some of the brewers are now distilling gin and rum products sourcing local ingredients. He said Volante Farms is looking to carry three or four shelves of carefully selected product.

Steve Volante said they have partnered with two local breweries who are using their products to make beer. He noted using local ingredients is a nice touch.

Mr. Matthews asked the Volantes if they have spoken with counsel on the limitation in Needham's regulation on grocery stores.

Dave Volante said it is really up to the Board as to where Volante Farms falls within the definition of grocery store.

Mr. Matthews thanked Dave and Steve Volante for their comments, and invited representatives from Gordon's Fine Wines to the table.

Steven Miller, Attorney, Richard Gordon, Owner, and David Gordon, Proposed Manager appeared before the Board regarding an application for an All Alcoholic Retail Package Store License for Gordon's Fine Wines of Needham, Inc. d/b/a Gordon's Fine Wine. Gordon's is a new package store that will be located at 77-79 Wexford Street. The store will consist of 9,730 square feet all on one floor, with approximately 2,500-3,000 square feet that will be used for retail space and about 7,500 square feet that will be used for storage. There is one entrance located at the front and two exits located at the side and rear of the property.

Mr. Miller stated Gordon's has been in business for 85 years and currently operate stores in Waltham, Newton, and Boston, all without violations of any kind. He stated the focus of the Needham store will be more of a fine wine business.

Discussion ensued on the floor plan including storage and sales areas.

David Gordon said the business focuses on selling fine wine and has expanded greatly over the last six years to the point that more space is needed. He clarified nips, pints, half gallons of vodka, Fireball, beer, flavored vodka, flavored whiskey, cheap vodka, forties, Yellowtail, Woodbridge, or Josh will not be sold at the store. He said a high level of service will be provided, along with professional wine consultation. Mr. Gordon explained more about the business, saying people buy wine over the course of a month or two, then pick up purchases at the store. He commented storage is critical to growing the business. Mr. Gordon stated the proximity of the location to the highway will allow customers throughout New England to travel to the store, acknowledging he feels the store will become a destination for "the greatest fine wine program in New England." Mr. Gordon said the build out of the space will include a temperature controlled store room, tasting areas, consultative sales areas, and meeting rooms to host events. He said the store will be a catalyst for the growing area. He noted his strong roots in Needham and provided the Board a sample catalogue.

Mr. Matthews clarified in order for Gordon's to utilize an alcohol license at the Wexford Street location, a Zoning Board of Appeals permit is required. He asked whether an application has been submitted to the Zoning Board of Appeals.

Mr. Gordon said the application has been submitted and a public hearing is scheduled for November 15, 2018.

Mr. Matthews asked for comments from the Board.

Mr. Handel asked if the need is primarily for storage and whether there will be an active retail presence.

Mr. Miller said 2/3's of the space will be storage. Mr. Gordon said "yes," and explained the changing retail environment. He said he estimates two or three people per hour will come to the store, in addition to 15-20 people when there is a tasting event.

Mr. Borrelli said there are other liquor stores looking to fill the fine wine niche. He asked how the business serves the Needham community?

Mr. Gordon explained classes will be held for people to learn about wine and spirits, much like in their Waltham location which has a Fine Wine Culinary Center including a kitchen and seating for 35 people where programming was created for the local community.

Mr. Borrelli asked whether expanding the retail operation at the Needham location is anticipated in the long term.

Mr. Gordon said "I hope so."

Mr. Bulian asked how the concept differentiates from a package store.

Mr. Gordon explained the concept of great service and that customers will be "fitted" to the type of wine they like. He said the formula has worked well in Waltham and he hopes to do the same thing in Needham.

Ms. Cooley asked about email marketing and the issues coming before the Zoning Board of Appeals.

Mr. Gordon explained examples of the email programs are the brochure provided and on Gordon's website. He stated the zoning issues have to do with backing out onto a public street from a retail store and the possibility that an additional parking spot will be required.

Mr. Borrelli asked if deliveries will be made from the location?

Mr. Gordon said "yes, mainly in Newton, Needham, and Waltham."

Mr. Matthews opened the public hearing and invited public comment.

Betsy Heffernan, 99 Whitman Road said keeping a small town feel is important and the description of Gordon's Fine Wines is similar to Needham Center Fine Wines. She said she does not believe Gordon's is different and not sure Needham needs it.

Michael Niden, 79 Maple Street said as president of the Citizen's for the Preservation of Town Hall and founder/board member of the Great Hall Concert Series changes made a few years ago were done to make Needham's downtown a better place, with more foot traffic and better stores. He said he supported package stores years ago, but was surprised at the number of available licenses in Needham. He noted other comparable towns have three to five liquor licenses, not six. Mr. Niden said adding another license would greatly hurt the existing stores in the downtown, noting personalized service is already being offered. He stated allowing another store could force one or two existing shops to close, and a store on the outskirts of town would draw people away from downtown. Mr. Niden said he does not object to Volante's application, but is opposed to an All Alcohol license being issued to Gordon's.

Andrew Mann, 8 Woodledge Road said he enjoys fine wine and there is no offering of the fine wine experience in Needham. He said he supports a liquor license for Gordon's Fine Wine.

Jason Abrams, 160 Nardone Road supports the application for Gordon's Fine Wine and feels it will be a great addition to Needham.

Ben Rosen, 20 Stratford Road said Gordon's Fine Wine creates a great experience in their stores, and is not a typical package store. He said Gordon's would be a great addition to the Town.

Elizabeth Kaponya, 27 Highland Terrace said she is not enthusiastic having Gordon's in the neighborhood, and disputes the claim of two to three customers per hour. She suggested the Board visit the Waltham location to get an idea of traffic flow. Ms. Kaponya said the store would be high volume, would create more gridlock on the streets, and she is not sure adequate parking is available. However, she is enthusiastic about allowing Volante Farms an upgrade to their current liquor license, as they have been in Needham over 100 years.

Chris Lianos, owner, Needham Center Fine Wines reminded the Board of the difficult initial process for granting liquor licenses, and the time taken to understand the business model of the applicant. He said at that time, the Town did not want package stores or a big box store. Mr. Lianos suggested if a license is granted, square footage should be similar to the existing stores. He noted Reveler Craft Beer was given a license two years ago and he had no issues, as he felt they were not competing for business.

Artie Crocker, 17 Fairlawn Street said the issue boils down to the “feel” people want in Needham and “who we are” as a community. He referred to Bin Ends as a destination location off the highway, and Vino di Vino whose focus is fine wine. He commented Needham Fine Wines in the center of Town has a community feel and Volante Farms does not have the feel of a grocery store. Mr. Crocker said Volante Farms is an integral part of “who we are” as a community. He supports granting the license to Volante Farms.

Wendy Decker, 55 Grant Street said the proposal by Gordon’s sounds much like Needham Center Fine Wines, and the Town does not need it. She agrees with Mr. Crocker in that granting the license to Volante Farms would be positive, as they have supported the community for a long time.

Paul Turano, said he loves Volante Farms and has done business with Gordon’s for over 10 years doing “experience style” dinners. He said the Gordon’s concept is for a niche market with specialized clientele, and would not compete with current stores.

David Haddon, 10 Woodlawn Avenue said demand should be the driver. He said he feels there is no need and granting a sixth license would financially weaken the existing five stores. He said, however, he supports granting the license to Volante Farms because they are a long time Needham business and it would solve having to issue a sixth license without diluting the other five licenses. He commented most stores run along Highland Avenue, but Volante’s location serves the Wellesley side of Town.

Scott Linzmeyer, Owner Reveler Beverage Co., 250 Chestnut Street said Gordon’s is a fine operation, but is not appropriate for Needham. He said Volante is not competition for his business and has earned the license based on their pitch of the farm to table nature of the craft beer and spirits industry. Mr. Linzmeyer said granting the license to Volante Farms would be a great addition to Needham.

John Negoshian, 1101 South Street and land owner on Wexford Street stated the industrial park is changing and adding something like Gordon’s Fine Wine would be great. However, he said 10,000 square feet is a package store warehouse, which he does not want in Needham. Mr. Negoshian said the business would be too complex to control.

Mr. Matthews asked representatives from Gordon’s Fine Wine if the business will be another big box liquor store and how it will be different? He asked how can the Board of Selectmen be assured that the business model presented is the one that will be followed?

Steven Miller said any change to the floor plan would require Board of Selectmen approval. He said Gordon’s concept is very unique, pairing food and fine wine. David Gordon commented their customers receive a daily email customized to their

wishes and needs. He said customers can pick up their wine, take a class, and learn about wine. He said the Gordon business model is completely different from shops currently in Needham. Mr. Gordon said many of his customers are from Needham.

Mr. Matthews closed the public hearing and thanked each applicant for their presentation.

8:12 p.m. Consideration of Section 15 All Alcohol Licenses:

Mr. Matthews asked for Board comment.

Mr. Bulian commented he originally opposed liquor stores, but voters overwhelmingly supported liquor stores in Needham. He said while Volante Farms runs a very good business, it was never anticipated an All Alcohol License would be provided to a food store. He acknowledged he was ecstatic when Volante was granted a beer and wine license, however Needham regulation 9.5.5 says package store licenses issued to food stores should be limited to wine and malt beverages only. Mr. Bulian said he supports the regulation. Mr. Bulian said however, he is intrigued by the Gordon's Fine Wine concept. He stated he is not ready to make a decision tonight. He noted the many years it has taken for Needham to impart a mixed use concept in Needham Crossing/Wexford Street/Muzi Ford area. He noted apartments are being built, recognizing population growth. Mr. Bulian commented on possibly keeping the extra full license for Gordon's Fine Wine or some other use, noting development (commercial, residential, and retail) in Needham Crossing. He said the Town has yet to move on the retail component of Needham Crossing. He said he is interested in hearing comments from his colleagues, suggesting the Board consider continuing the public hearing to another night.

Mr. Handel agreed the Board needs to wait until there is specific language and approval for food sales. He stated he does not feel Volante Farms is a supermarket. Mr. Handel also commented on the ZBA decision regarding Gordon's Fine Wine. He said the Board carefully balanced, and was successful in granting licenses to provide for a local need and quality of town life. He said he does not want to alter the formula for granting licenses.

Mr. Borrelli said the initial process of granting licenses was difficult and decisions were based on filling a niche, either warehouse or specialty stores. He noted Gordon's participated in the original process, and he feels the new proposal is a warehouse with retail space. He said he feels Gordon's would pull business away from the downtown and would not be a great addition to Needham. He voiced concern about traffic and delivery. He said the concept of farm to distillery is intriguing and one he would like to have in Needham, noting times have evolved since originally granting alcohol licenses. Mr. Borrelli said it is important to help a local business. Mr. Borrelli concurred with continuing the public hearing until Town Counsel opines on the issue of supermarket/grocery store vs. farm.

Ms. Cooley agreed more information is needed for the Board to make its decision. She commented the issue of Volante Farms as a food store must be resolved. She said discussion has been interesting, particularly the distinction between wine/malt licenses and alcohol licenses. Ms. Cooley shares the concern about Gordon's becoming another package store, and is not fully convinced by what she has heard.

Mr. Matthews concurred with the Board to continue the hearing, commenting the initial process had a lot of debate, a home rule petition approved by Town Meeting, and a referendum vote by citizens. He said Needham has one All Alcohol license to grant unless the statute is changed, which is not easy to do. Discussion ensued on the framework of initial regulations as told to voters, particularly as it relates to food stores/convenience stores. He said from his point of view he would vote "no" to allow Volante Farms an All Alcohol license because the public was told grocery stores would be limited to beer/wine. He acknowledged Volante Farms is a unique business which includes a food store. Mr. Matthews commented on holding a license in reserve, demand, and fairness to existing businesses. He said granting a license would have to fill a different niche. He noted development in Needham Crossing now permits retail uses to serve the population that lives there. Mr. Matthews said the record will be held open for 21 days for additional written comment, suggesting Volante Farms and Gordon's could each address outstanding questions.

Mr. Handel said more information in need regarding square footage of each location.

Motion by Mr. Handel that the Board of Selectmen vote to continue Public Hearing - Change of Category Retail Package Store Wine and Malt Only to All Alcoholic Retail Package Store for Volante Farms, 292 Forest Street, and Public Hearing - New All Alcoholic Retail Package Store License for Gordon's Fine Wines of Needham, Inc. (77-79 Wexford Street) to Tuesday, November 27, 2018 at 7:30 p.m., and to hold the record open 21 days for additional written comment.

Second: Mr. Bulian. Unanimously approved 5-0.

8:40 p.m.

Town Manager:

Kate Fitzpatrick, Town Manager appeared before the Board with three items to discuss:

1. MPO Annual Election October 31, 2018

The Board discussed items related to the Boston MPO Municipal Elections. Ms. Fitzpatrick recommended that the Board vote to authorize the submission of an absentee ballot.

Motion by Mr. Handel that the Board vote to submit an absentee ballot for Scott Galvin, Mayor of Woburn, Tom Maloney, Chair, Norwood Board of Selectemen, Ruthanne Fuller, Mayor of Newton, and Daniel Dunn, Chair, Arlington Board of Selectmen for the MPO election on October 31, 2018.

Second: Mr. Borrelli. Unanimously approved 5-0.

2. Rules and Regulations for Use of School Facilities

On October 9, 2018 the Board held a public hearing on the proposed revision to the Rules and Regulations for Use of School Facilities and associated fee schedule. These are the regulations that guide the Building Maintenance Division in its permitting of School facilities in accordance with School Committee policy. Ms. Fitzpatrick noted the proposal has been revised based on feedback from the public hearing.

Motion by Mr. Handel that the Board vote to approve the Rules & Regulations for Use of School Facilities, revised October 23, 2018.

Second: Mr. Bulian. Unanimously approved 5-0.

3. Town Manager's Report

Ms. Fitzpatrick reminded residents Veteran's Day observances will be held on Sunday, November 11, 2018 at Memorial Park. Mr. Handel added the Exchange Club will provide donuts and coffee for those in attendance.

Ms. Fitzpatrick reported on Saturday, October 27, 2018 from 10 a.m. - 2 p.m. the Health Department has organized a medication take back on Garrity Way.

Ms. Fitzpatrick also reported the final tour of the Public Safety Building on Chestnut Street will be on Saturday, October 27, 2018 from 10 a.m. - 11 a.m. She added a presentation was made to the League of Women Voters on Friday, October 19, 2018 at the Needham Library from 9:15 a.m. - 11 a.m. regarding the Public Safety Building project and Ballot Question #4. Mr. Matthews said a good effort was made to get information to residents regarding the project. He said if Question #4 is approved by voters it will provide new police and fire stations with improved safety/response times for the community for years to come.

9:00 p.m. Board Discussion:

1. Discuss Update of F2019-FY2020 Goals

The Board discussed its goals for FY2019-FY2020, including the addition of two goals: to support the creation of a Public Information Officer to expand the Town's communication efforts; and to support the expansion of hours of operation of the Pools at the Rosemary Recreation Complex from Memorial Day to Labor Day, if practicable.

Mr. Matthews said if the goals are added to the list, it may be necessary to remove a couple of items to make sure staff is able to handle their responsibilities.

Ms. Fitzpatrick added the creation of a Public Information Officer will ensure consistent and everyday information reaches residents by social media, as well as by newspaper.

Motion by Mr. Handel that the Board vote to amend its FY2019 - FY2020 goals list to support the creation of a Public Information Officer to expand the Town's communication efforts; and to support the expansion of hours of operation of the Pools at the Rosemary Recreation Complex from Memorial Day to Labor Day, if practicable.

Second: Mr. Borrelli. Unanimously approved 5-0.

9:00 p.m.

Committee Reports:

Mr. Matthews reported the new Minuteman Regional High School construction project is on target for opening in September 2019 and within the budget. He noted some challenging elements included the question of "What is the right size for the school?" He noted the school is being built for 635 students, commenting enrollment is currently 516 students due to several factors. He said a revised Regional Agreement allowing some member towns to leave the district, as well as a change in state regulation allowing out of district students and the right of families to opt for vocational programs that are not available in their communities was substantially limited at the time decisions were being finalized on the project.

Discussion ensued on tuition and enrollment, with Mr. Matthews saying Minuteman administration feels the numbers will increase next year. Mr. Matthews noted the Town's financial planning, commenting tuition costs per Needham student will increase next year.

Ms. Cooley commented it was indicated that an \$80,000 surcharge will be coming next year as a result of the current situation. She commented on recruiting new students, and that the most challenging issue for students admitted but who choose not to attend is distance, a factor that cannot be changed.

Mr. Borrelli said he received marketing information in the mail highlighting the benefits of attending Minuteman and an upcoming forum.

9:06 p.m.

Adjourn:

Motion by Mr. Handel that the Board of Selectmen vote to adjourn the Board of Selectmen meeting of Tuesday, October 23, 2018.

Second: Mr. Borrelli. Unanimously approved 5-0.

A list of all documents used at this Board of Selectmen meeting are available at:
<http://www.needhamma.gov/Archive.aspx?AMID=99&Type=&ADID=>