

**PARK AND RECREATION COMMISSION
TOWN OF NEEDHAM, MASSACHUSETTS**

**Minutes of Meeting
April 9, 2018**

PRESENT: Christopher J. Gerstel, Vice Chairman
Cynthia J. Chaston, Member
David C. DiCicco, Member
Michelle S. Geddes, Member
Patricia M. Carey, Director

ABSENT: Matthew M. Toolan, Chairman
Robyn G. Fink, Assistant Director

Mr. Gerstel called the meeting to order at 8:06 PM in the Selectmen's Chambers at Town Hall. The Commission had attended the Selectmen's Capital Facilities Update at 7 PM in Powers Hall at Town Hall.

- 1. Minutes of Meeting – March 26, 2018:** Mrs. Chaston made a motion to approve the minutes of the March 26, 2018 meeting. The motion was seconded by Mrs. Geddes and approved unanimously.
- 2. Director's Report:** The Commission reviewed the written report. Mr. Gerstel noted the question at the Capital Facilities Update about LEED certification and Rosemary Recreation Complex. Ms. Carey noted that the facility has energy efficient components, is solar ready, and porous pavement is being used in the lower parking lot. Though it would meet many of the qualifications for LEED, it was not a goal to receive the certification. Noting the new Recreation Supervisor, Mr. Gerstel stated that he had met her during the 2nd round of interviews and feels Angela O'Connor will be a valuable addition to the team. Mr. Gerstel reported that the CPC had voted to recommend funding for the five proposals under review. Mr. Gerstel asked for an update on the cleaning of park restrooms. Ms. Carey said the current contract remains in place until June 30th. Only one incomplete bid was received for the new contract, so the Assistant Town Manager will find a resolution to move forward. Mr. Gerstel asked for an update on spring field status. Ms. Carey noted that multi-purpose fields were opening, but that the infield areas of diamonds were still wet. The priority for preparing fields starts with ones used by Needham High School, and then the youth program league officials provide their priority list to DPW Parks and Forestry. Mrs. Chaston asked if a date was set for turning on bubblers, hoping that DeFazio would be set for Needham Baseball and Softball's Opening Day. Ms. Carey said that Building Maintenance Division hasn't determined the date, which is based on weather conditions. Public Facilities-Construction has asked if the Commission would consider allowing use of the Dwight parking lot for construction vehicles during the Public Safety buildings work. They are currently in the permitting stage with Planning Board, and would submit a formal request if it is something that the Commission would consider. The consensus was to support the request, as long as it did not interfere with use of the baseball diamond. Alternate locations are being sought for practice space for the Needham Sharks if the opening of the pools is delayed. Ms. Carey noted that it appears that the site work is the delay in the schedule, as the

building and pools are on target. Mrs. Geddes asked if the pop-up skate park would be ready for use during school vacation. Ms. Carey noted that it's on the DPW project list and will be set up at Pollard at least in time for the start of the Skateboard EDU programs the following week. Mrs. Chaston is reaching out to the Exchange Club to encourage participation in the Town-Wide Clean-Up. Mr. DiCicco was pleased to see the addition of "Fill a Truck" to the Touch the Truck event. Mr. Gerstel asked if the Police Department would be putting up the temporary speed monitor on the DeFazio driveway. Ms. Carey requested a one week spring set up over the winter, but has not been given a confirmed date.

3. Program Report: None presented.

4. Discussion Items:

A. Rosemary Recreation Complex: The Commission reviewed the written construction report, as seen in Appendix A. Mr. Gerstel asked if a tour could be arranged, and Ms. Carey will discuss with the Project Manager. Ms. Carey explained the concern with the concrete pool deck not having enough protection from frost heaves, so an alternate plan is being discussed that would add two inches of insulation below the concrete. The Commission discussed the priorities for additional purchases and Ms. Carey will provide an updated list at an upcoming meeting. The Commission discussed the challenges of the construction delaying the opening of the Pools. Mr. DiCicco wondered if the Pools could stay open longer into September to make up for some missing time. Ms. Carey noted that the funding would be available to do that, but it was unknown if enough staff would be available to operate all the areas. The PPBC's meeting tonight will discuss the possible change in schedule. The Commission noted that an opening date is needed for decisions to be made.

5. Action Items:

A. Summer Program Fees – Part Two: Ms. Carey presented the second round of fee recommendations for summer programs, as seen in Appendix B. In light of the Commission not having an opening date for the Pools, the Commission discussed extending the Super Early Bird rates beyond April 16th. The consensus was to extend until April 30th, and make a new determination at the April 23rd meeting if additional scheduling information is available. Mrs. Chaston made a motion to extend the Super Early Bird rates for Needham Resident membership at the Pools at Rosemary Recreation Complex through April 30, 2018. The motion was seconded by Mrs. Geddes and approved unanimously. The Commission reviewed the additional summer program fee recommendations. Mrs. Geddes made a motion to approve the fees as recommended by the Director and seen in Appendix B which is attached. The motion was seconded by Mrs. Chaston and passed unanimously. Mr. DiCicco suggested that a "boot camp" program be reviewed as a possible addition.

B. Special Event Request – Msgr Haddad Middle School: Ms. Carey had reached out to the school in December asking them to submit any special event requests. They just submitted the request, and the requested practice day of May 23rd is not available as it is

already under another group's permit. Mrs. Chaston made a motion to approve the request of Msgr Haddad Middle School to host a re-enactment from the Battle of Gettysburg at Greene's Field on Thursday, May 24 with a raindate of Friday, May 25. The motion was seconded by Mrs. Geddes and passed unanimously.

6. **Topics for Future Agendas:** Mrs. Chaston noted that the Rosemary Recreation Complex construction schedule will need to be addressed, as well as the opening date of the pools. Mr. Gerstel would also like to review the requirements for permits for opening. Ms. Carey noted that the Planning Board in conjunction with the Building Commissioner would need to approve the Certificate of Occupancy, and the Health Department would need to approve the pool operation permit.
7. **Adjournment of meeting:** Mrs. Chaston made a motion to adjourn the meeting at 9:06 PM. The motion was seconded by Mrs. Geddes and the meeting adjourned at 9:06 PM.

Respectfully submitted,

Patricia M. Carey, CPRP
Director



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ROSEMARY RECREATION COMPLEX

Construction Update from the Director of Park and Recreation

Friday, April 6, 2018

QUESTIONS FOR COMMISSION

- A discussion will be held about possible names for multi-purpose room.
- Commission continues to review policies and fees for use of multi-purpose room.

TOWN TASKS

- The PPBC's next meeting for Rosemary Recreation Complex is on Monday, April 9, 2018.
- The site visits will temporarily end, as most work is moving indoors. Once the contractor feels it is safe to be on site to view progress, including indoor spaces, we can re-start the visits. *As this is a major construction site, the visit is not for the public.*
- The weekly meetings are held on Thursdays at 10 AM in the construction trailer, on site.
- The Town has finalized the major FF&E list of purchases, and has put aside funds for outdoor furniture.
- The Town is still trying to finalize the technology purchases. Under review is the camera security system, with differing views on how many cameras are needed, and their locations.
- Discussions are underway on the roadway sign. The current location under consideration is to the right of the driveway, so drivers from either direction can see it. A concept is being developed for a stand-alone sign that has the ability to have an electronic sign added to it in the future. A conduit is in place if needed for connections. Discussions will be held with the Design Review Board who must approve any sign plans.

CONTRACTOR

- G&R provides weekly "two week look ahead" schedules. The 4/5/18 report is attached.
- G&R continues to submit materials/equipment information for approval. BH+A reviews and approves, or returns for additional questions.
- The pool gutters are installed and grouted. Grading continues at the pool deck, and the slides are being assembled.
- An agreement has been made on the process of preparing and installing the porous pavement. The underlayment will be put in place in order to set the curbs and sidewalks. The actual placement of

porous pavement will be at the end of the project, to protect its integrity. Concrete will start to be poured at the ramps and interior locations.

- On the building, trim board and siding installation is just about complete, and will now be painted. Stone veneer installation is underway, and the metal panel siding will start next week.
- Most interior walls are installed with prime coat of paint. Installation of ceilings will begin, as well as some of the tile work.

ISSUES BEING RESOLVED

- The PPBC discussed the contingency fund at their 11/13 meeting. After their approved change orders, the balance is \$722,248. There are other change orders under review, including acceleration time for the pools and possible winter condition work for the pools. Those possible change orders are estimated at \$274,800, leaving an *estimated* balance of \$447,448. To date, change orders have primarily related to unforeseen field conditions, the addition of the ballasts and the pump vault, and acceleration time for the pools. The PPBC will continue to monitor to insure only essential change orders are approved. Some decisions on amenities will not be able to be made until late in the project, when more is known about the remaining contingency funds. Once the Guniting work is done on the two pools, the major concern for time for that portion of the project is relieved, and all remaining tasks can be completed in the spring.
4/6/18: An updated budget is being developed this weekend for presentation at the 4/9/18 PPBC meeting. The Commission will be able to review at their meeting prior to PPBC. 3/23/18 update: current contingency balance is \$388,903, with about \$190,100 of possible costs to come from contingency. 3/9/18 update: no new information 2/23/18 update: no new information 2/9/18 update: Contingency balance is \$523,969, but there is a possibility of \$218,500 in anticipated costs. 1/19/18 update: Contingency balance is \$619,583, but there is a possibility of up to \$264,000 in anticipated costs, so if all of those are approved (which they won't be), the balance would be \$355,583. 1/5/18 update: time sensitive work on pools was completed. 12/15/17 update: This week's weather caused a delay on the competitive pool, but work is expected to re-start on Monday, using a heating system. 12/1/17 update: the weather has cooperated during this phase of work, and the weather outlook appears to be favorable. Work on the recreation pool has progressed faster than expected.
- As reported to the Commission at the 9/25 meeting, the National Park Service (NPS) has indicated that it feels the project is a change in scope (or a conversion) from the original purpose that received federal Land and Water Conservation Funds (LWCF). The information has been reviewed with legal counsel who has provided options for moving forward, including (a) getting assistance for federal representatives to review project with NPS, as outdoor recreation scope has increased since original funding (including addition of camp property); and (b) look at conversion process. The Town Manager is reviewing options and will provide input to PPBC and Commission. **4/6/18 update: no new information.** 3/23/18 update: no new information. 3/9/18 update: no new information 2/23/18 update: no response from National Park Service. 2/9/18 update: The attorneys have sent a letter to the National Park Service on behalf of the Town. The letter, without exhibits, is attached to this report. 1/19/18 update: no change in status 1/5/18 update: the legal team has had a discussion with the state representative, but will need to provide more information to the federal contact. The Health Director and I are working on that information. 12/15/17 update: The Director of Health and Human Services and I have provided some additional information to the legal team who will work on a response to the National Park Service. 11/30/17 update: the Chairman, Vice Chairman and Director attended a meeting with special legal counsel, representatives of Board of Selectmen, PPBC, Planning Board, the Town Manager and Assistant Town Manager-Operations. Legal counsel will reach out to the state

representative for LWCF and indicate that the Town will be resubmitting a request, with additional information outlining why it is not a conversion project. 11/17/17 update: no new information until after the 11/22 meeting with Town Manager and legal advisors. 11/3/17 update: no new information until the meeting later in the month. 10/27/17 update: A meeting with representatives, including Commission Chairman and Vice Chairman, is scheduled for later in November.

- Some of the changes to scope, including the addition of the pool ballasts, have added some days to the project timeline for the buildings. G&R is working on ways to keep this part of the project moving on schedule. **4/6/18 update: an updated schedule will be provided to the project manager later today. Information will be reviewed with the Commission at their 4/9 meeting prior to PPBC.** 3/23/18 update: an updated schedule will be ready for the 4/9/18 PPBC meeting. 3/9/18 update: no new information 2/23/18 update: the pools remain on (or slightly ahead) of schedule. The buildings are preparing for inspections from the Building Department, and if all goes well, it will move the project into the drywall phase. 2/9/18 update: as noted on 2.1.18 e-mail to Commission, the current finish date for the building is early July (using worst case scenario time line). The contractor is working on tightening up the schedule where possible. At the 2.5.18 PPBC meeting, it was suggested that the Commission be prepared that the delays could lead into mid-July. 1/19/18 update: there was a slight delay due to the weather conditions, including snow, but the building is within days of being weather tight; 1/5/18 update: slowdown on framing and winterization of building 12/15/17 update: the framing has been accelerated under a bonus system, and is on track to be winterized by 1/15/18. 11/30/17 update: a plan for accelerating the framing work has been submitted to the project manager by G&R and will be reviewed by PPBC. The goal is to have the building winterized by January 15, 2018. 11/17/17 update: G&R has noted to PPBC that they reserve their rights for the need for additional time if circumstances cause a delay beyond June 15th. All efforts continue to be made to keep the building project on schedule. The current anticipated delay dates are 3 days for the pools and 17 days for the building. 11/3/17 update: plans continue to keep moving the schedule forward to reach the mid-June deadline. Because of the ballast work, the “float” time in the building schedule is gone, so G&R is working on ways to keep moving forward. A discussion on the schedule will be held at the next PPBC meeting.
- In December, G&R noted there was some bubbling of water in the corner of the lap pool close to the lake and the street. It is possible there are some air pockets between the footing of the wall and the ballast. G&R, BH+A, and their consultants are working on options, one of which might be adding some grout between the two layers. This is not a major concern, but will be corrected to avoid any future issues. **4/6/18 update: repair to be made next week.** 3/23/18 update: no new information, but will be corrected prior to plaster surface. 3/9/18 update: no new information 2/23/18 update: monitoring continues 2/9/18 update: the area between the ballast and footing has been filled. Another small area will have epoxy added.
- At the 3/29 project meeting, G&R raised a concern about frost heaves impacting the condition of the concrete pool deck, so options have been under review over the past week. The subgrade was scheduled to be 8” thick, but the current concept under review is to reduce to 6” and add in 2” of polystyrene rigid insulation to keep the frost line below the concrete deck. This will be discussed at 4/9/18 PPBC meeting.



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MEMORANDUM

TO: Park and Recreation Commission
FROM: Patricia M. Carey, CPRP, Director
CC: Robyn Fink, CPRP, Assistant Director
Kristen Wright, Administrative Specialist
RE: Summer Program Fees – Part Two
DATE: April 8, 2018

The Director makes the following recommendations:

GENERAL FUND

The Park and Recreation Commission set the fees for the Pools at Rosemary Recreation Complex at a prior meeting. Under that schedule, the Super Early Bird rates were set for February 15 – April 16. At the time the memberships went on sale, it was not known when the opening date would be – and that is still true as this memo is written. The following outlines the Super Early Bird rates and the Early Bird Rates for Needham residents.

	Super Early Bird	Early Bird
Individual (ages 2-59)	\$152/season	\$171/season
Senior Adult Individual (60+)	\$76/season	\$86/season
Family	\$308/season	\$347/season

REVOLVING FUND

Park and Recreation has a revolving fund authorized under M. G. L Chapter 44 Section 53D. At Town Meeting each year, a number of revolving funds are re-authorized, but those come under “53 E ½” and follow a different set of rules. The Park and Recreation revolving fund does not get listed as it does not need annual re-authorization, and does not have a budget cap. The Governor has overseen changes in the law related to 53 E ½ but no changes have been made to “53D” revolving funds.

The “53D” revolving fund is set up for Park and Recreation departments. A major constraint is that it cannot be used to pay salaries for employees with benefits. As an example, Park and Recreation office staff or DPW staff cannot be paid from the revolving fund. It may not be used to “make money” for a department, but as with the General Fund, can be used to cover direct and indirect costs. In most cases, the fee covers a \$5 administration fee deposited into the Town’s General Fund to help cover the office costs related to that program, including on-line registration annual fee, credit card fees, and fee assistance.

We are still finalizing details on some Revolving Fund programs, so not all are included in this report, but will be requested in a follow-up report. The following programs are in this edition:

Summer Programs

LEGO Playland Master Builders
Super Science Kids
Make It, Take It, Bake It!
Sciensational Workshops
Ocean Paddling
Right Brain Curriculum

American Girl Doll
Future Engineers
S.E.A.M. Discover Academy
Skateboard EDU
Youth Kayak or Stand Up Paddleboard Lesson

Due to construction at Needham High School, Adult Badminton, Adult Volleyball, and Adult Basketball will not be offered in Summer 2018, but will return in future summers. These were a recent addition to the schedule, based on popular programs held during the school year.

LEGO Playland Master Builders: This is a one-week morning program for ages 5-10, offered through a contractor, and participants can register for individual mornings or all five. Star Wars (Monday); Minecraft (Tuesday); Ninjago & Pokemon (Wednesday); LEGO Movie & LEGO Friends (Thursday); LEGO City & Superhero (Friday). The program is held at Eliot. There is a maximum of 15 participants per day, with a minimum of 6. This program broke even in Summer 2017.

Total Attendance:	37 day/11 full (2017)	11 day/4 full (2016)	n.a. (2015)
Scholarships:	1	0	0

2017 Fee: \$50/one 3 hour session
 \$210/all five sessions

2018 Recommendation: \$50/one 3 hour session

American Girl Doll Create & Play: This is a one-week afternoon program for ages 5-10, offered through a contractor, and participants can register for individual afternoons or all five. Bake Shop Entrepreneur (Monday); Kids Room (Tuesday); Camp Out (Wednesday); Summer Beach Blast (Thursday); Back to School (Friday). The program is at Eliot. There is a maximum of 20 participants per day, with a minimum of 6. This program has not been held in recent summers, though one day programs have been held during school vacation weeks.

2018 Recommendation: \$55/one 3 hour session

Super Science Kids: *New!* A program for 3-5 year olds, this is a one-week workshop, with a 1 hour class per day. This will be offered by a staff person, and it was not offered in 2017. The maximum is 10 participants, and minimum is 5 participants. Age-appropriate science experiments will be done including building and erupting a volcano, creating a rainbow in a jar and an ocean in a bottle, and other similar ideas. The program will be held at Eliot.

2018 Recommendation: \$100/5-one hour classes/week

Future Engineers: *New!* A program for 3-5 year olds, this is a one-week workshop, with a 2.25 hour class per day. This will be offered by a staff person, and it was not offered in 2017. The maximum is 10 participants, and minimum is 5 participants. Each class will feature a different building tool, and activities will include building a bird house and designing a bridge. The program will be held at Eliot.

2018 Recommendation: \$200/5 two+ hour classes/week

Make It, Take It, Bake It!: *New!* A program for 5-9 year olds, this is a one-week workshop, with a 1 hour class per day. This will be offered by a staff person, and it was not offered in 2017. The maximum is 10 participants, and minimum is 5 participants. Each class will feature different food projects, with many ready to bring home and bake with the family. Eggs and dairy will be used, so we'll need to warn those with food allergies. The program will be held at Eliot.

2018 Recommendation: **\$100/5 -one hour classes/week**

S.E.A.M. Discover Academy (Science, Engineering, Art and Math): *New!* A program for 5-10 year olds, this is a one-week workshop, with a 5 hour class per day. Participants can choose 1-5 days to attend. This will be offered by a staff person, and it was not offered in 2017. The maximum is 12 participants per day, and minimum is 5 participants per day. Activities might include making a catapult, liquid glass, rainbow in a jar, and slime. The program will be held at Eliot.

2018 Recommendation: **\$75/per one 5 hour class**
 \$350/all five days/5 hour class per day

Sciensational Workshops: *New!* Four half day workshops offered by a contractor who hires MA science teachers. These programs were not offered in 2017. Make It and Take It Home Science Projects (ages 6-11); Hovercraft – Design your Own Vehicle – Egg Drop (ages 6-11); Arcade Electronics Galore (ages 8-13); and CSI Crime Scene Investigation (ages 8-12). If a participant takes a morning and afternoon class in the same week, the contractor will provide supervision over lunch so participants can stay, which can include some outside play. The maximum number of participants is 18, and the minimum number of participants is 8. The program will be held at Eliot.

2018 Recommendation: **\$140/5 three hour classes/week**

Skateboard EDU 1.0: Five week session, with 90 minute morning class for those just starting out, with a maximum of 12 participants with a minimum of 5 participants, ages 7-11 years. Last summer, the program was held in one week sessions, but due to staffing have moved it to once a week. The program will be held at Pollard asphalt area.

Total Attendance:	8 (2017)	11 (2016)	10 (2015)
Scholarships:	0	0	0

2018 Recommendation: **\$50/five 90 minute classes/week**

Skateboard EDU 2.0: *New!* Five week session, with 90 minute morning class for those with more experience and ready to use equipment, with a maximum of 12 participants with a minimum of 5 participants, ages 7-13 years. The program will be held at Pollard asphalt area. This program is being offered for the first time in Spring 2018, and currently has 8 participants for the spring session.

2018 Recommendation: **\$50/five 90 minute classes/week**

Ocean Paddling Program: *New!* Offered through Paddle Boston, this is a 3 day program for ages 13-16 picked up in Needham and brought to different ocean locations to kayak and stand up paddle board. The program will be held July 30 – August 1, from 9 AM to 4:30 PM. There is a maximum of 10 participants with a minimum of 5 participants.

2018 Recommendation: **\$305/three day program**

Youth Kayak or Stand Up Paddle Board Lessons: *New!* A two hour class, for ages 8-12, held at Nahantan Park in Newton, and offered by Paddle Boston. In addition to the class, participants can return for one week of practice with an adult. Options will be provided for kayak or stand up paddle board.

2018 Recommendation: **\$45/two hour class**

Right Brain Curriculum: *New!* These are programs that we've tried offering during school vacations, so would like to try a summer session. Participants can choose to attend morning and/or afternoon session for a 3 day program. The program is for ages 7-11, with a maximum of 15 participants and a minimum of 7 participants. The session options will be *Green Power (importance of trash clean-up, protection of water)* or *The World According to Google Earth (learn about countries through use of technology)*. The program will be held at Eliot.

2018 Recommendation: **\$120/three 3 hour classes/AM or PM session**

POOLS AT ROSEMARY RECREATION COMPLEX

We are still working out program details, but will be offering the following and will present fee recommendations at the next Commission meeting:

- Learn to Swim (*group lessons*)
- Adaptive Aquatics (*one-on-one for those who cannot learn in a group setting*)
- Needham Sharks Swim Team
- Stroke Clinics
- High School Conditioning Clinics
- Adult/Senior Adult Clinics (*learn to swim/stroke refinement; lap conditioning with guidance*)
- Adult/Senior Water Aerobics
- Arts and Crafts 1-2 afternoons with KidzArt staff
- Story time with Needham Public Library (*free*)
- Outdoor Living Adventure will move to the site, and have daily use of pools and lake
- Tennis Academy will visit each weekday afternoon, as past practice (*bus*)
- Sports Specialties will visit one afternoon per week (*bus*)
- Cricketeer Adventure will visit one morning per week (*bus*)
- Mini-Evergreen Adventure will spend one morning/afternoon a week at spray deck (parent drop-off and pick-up), and will do some activities and snack indoors

2018 Summer Fee Recommendations

PROGRAM NAME	FUNDING SOURCE	APPROVED 2017	RECOMMENDED 2018	PER UNIT FEE	UNITS PER WEEK	SESSIONS PER SEASON	STAFF OR CONTRACT	GENERAL FUND DEPOSIT	RRC FEE	SCHOLARSHIP %	2018 APPROVED
LEGO Playland Master Builders	Revolving	\$50/one 3 hour session \$210/all five sessions	\$50/1 - 3 hour session	\$50	5 days	1 week	Contract	\$5			
American Girl Doll	Revolving	N/A	\$55/1 -3 hour session	\$55	5 days	1 week	Contract	\$5			
Super Science Kids	Revolving	N/A	\$100/5 - 1 hour classes	\$20	5 days	1 week	Staff	\$5			
Future Engineers	Revolving	N/A	\$100/5 - 1 hour classes	\$20	5 days	1 week	Staff	\$5			
Make it, Take It, Bake It	Revolving	N/A	\$200/5 - 2.25 hour classes	\$40	5 days	1 week	Staff	\$5			
S.E.A.M Discover Academy	Revolving	N/A	\$75/5 - 1 hour classes	\$15	5 days	1 week	Staff	\$5			
	Revolving	N/A	\$350/all 5 days	N/A	5 days	1 week	Staff	\$5			
Sciensational Workshops	Revolving	N/A	\$140/5 - 3 hour classes	\$28	5 days	1 week	Contract	\$5			
Skateboard EDU 1.0 & 2.0	Revolving	N/A	\$50/ 5 - 90 minute classes	\$10	1 day	5 weeks	Staff	\$5			
Ocean Paddling	Revolving	N/A	\$305/3 day program	N/A	3 days	1 week	Contract	\$5			
Youth Kayak or Stand Up Paddleboard Lessons	Revolving	N/A	\$45/2 hour class	\$45	1 day	1 week	Contract	\$5			
Right Brain Curriculum	Revolving	N/A	\$120/3 - 3 hour classees	\$40	3 days	1 week	Contract	\$5			