

BOARD OF SELECTMEN

November 10, 2015

Needham Town Hall

Agenda

Note: Agenda subject to revision, start times are approximate and agenda items may be discussed at earlier or later times.

	6:45	<p>Informal Meeting with Citizens</p> <p><i>One or more members of the Board of Selectmen will be available between 6:45 and 7:00 p.m. for informal discussion with citizens. While not required, citizens are encouraged to call the Selectmen's Office at (781) 455-7500 extension 204 in advance to arrange for an appointment. This enables the Board to better assure opportunities for participation and respond to citizen concerns.</i></p>
1.	7:00	Veterans' Day Proclamation
2.	7:00	<p>Public Hearing- Eversource Energy: Bancroft Street/Bond Street</p> <ul style="list-style-type: none"> • Auzenda Jordan, Eversource Energy representative
3.	7:00	<p>Public Hearing- Verizon: Hancock Road</p> <ul style="list-style-type: none"> • Scott Burns, Verizon representative
4.	7:00	<p>Public Hearing- Underground Fuel License: Country Way</p> <ul style="list-style-type: none"> • Michael A. Watson, Medway Oil & Propane
5.	7:00	<p>Discussion with Sheriff Bellotti</p> <ul style="list-style-type: none"> • Michael G. Bellotti, Sheriff
6.	7:15	<p>Health & Human Services Update and Senior Center Programming</p> <ul style="list-style-type: none"> • Christopher Coleman, Tim McDonald, Jamie Gutner & Jon Mattleman
7.	7:35	<p>Full Day Kindergarten</p> <ul style="list-style-type: none"> • Dan Gutekanst, Anne Gulati, Diane Simmons, and Mary Lammi, Needham Public Schools
8.	7:55	<p>Design Review Fees</p> <ul style="list-style-type: none"> • Mark Gluesing, Chairman, Design Review Board
9.	8:15	<p>Building Department Permit Fees</p> <ul style="list-style-type: none"> • David Roche, Building Commissioner
10.	8:30	<p>Town Manager</p> <ul style="list-style-type: none"> • PPBC User Representatives • Doing Business with the Town
11.	8:35	<p>Board Discussion</p> <ul style="list-style-type: none"> • Committee Reports
12.	8:40	Executive Session Exception 6

CONSENT AGENDA *=Backup attached

1.*	Approve a Special One Day Wine and Malt Beverages License for Robert Timmerman, of the Knights of Columbus to host a trivia night event on November 12, 2015 from 6:00 p.m. to 11:00 p.m. The event will be held at the Knights of Columbus, 1211 Highland Avenue, Needham.
2.	Accept a \$2000 donation made to the Needham Health Department's Substance Abuse Education & Prevention's 5 th Quarter Program from the Newton Wellesley Hospital-Partner's Healthcare.
3.*	Approve a 2015 Taxi/Livery license for A&D Limousine, Inc. located at 1093 South Street, Needham.
4.	Accept the following donation to the Off Leash Dog Area: \$25 from Carolyn Williams.
5.*	Water & Sewer Abatement Order #1206
6.	Approve request from Rabbi Mendel Krinsky from the Chabad Jewish Center to hold a Menorah lighting ceremony on the Town Common on Tuesday, December 8, 2015 starting at 6:00 pm. Garrity Way cannot be accessed until 5:00 pm. Rain date to be on Wednesday, December 9, 2015, same time.
7.*	Approve minutes from October 1, 2015, October 13, 2015, October 27, 2015, November 2, 2015 Open Session minutes, and October 1, 2015, October 13, 2015 , and October 27, 2015 Executive Session minutes.
8.	Accept the gift of two Koralex II, American made polyester United States Flags from the Norfolk Lodge A.F. & A.M. for the Needham Town Common and the Needham Heights Common to use during the winter months.

Proclamation

WHEREAS: On Veterans' Day our Nation comes together to honor our veterans and commemorate their legacy of service and sacrifice; and

WHEREAS: Needham residents have answered the call of duty in every war and expedition in our nation's history to ensure the security of our Country and its ideals; and

WHEREAS: Returning veterans contribute in important ways to the civic life of our Town; and

WHEREAS: Their service, performed with a sense of duty and honor, reflects great credit upon themselves and upon our community;

NOW THEREFORE, The Board of Selectmen of the Town of Needham, do hereby recognize Wednesday, November 11, 2015 as Veterans' Day and ask all the citizens of the Town to join in appropriate observance of those who have served to preserve the principles of justice, freedom and democracy.

Signed this 10th day of November 2015

Maurice P. Handel, Chairman

Matthew D. Borrelli, Vice Chairman

Marianne B. Cooley, Clerk

Daniel P. Matthews

John A. Bulian



**Board of Selectmen
TOWN OF NEEDHAM
AGENDA FACT SHEET**

MEETING DATE: 11/10/2015

Agenda Item	Public Hearing- Eversource Energy: Bancroft Street
Presenter(s)	Auzenda Jordan, Eversource Representative

1.	BRIEF DESCRIPTION OF TOPIC TO BE DISCUSSED		
<p>Eversource Energy requests permission to install 10 feet of conduit in Bond Street. This work is necessary to provide underground electric service at 45 Bancroft Street, Needham.</p> <p>The Department of Public Works has approved this petition, based on Eversource Energy's commitment to adhere to the Town's regulation that all conduit installed must be 3" schedule 40 minimum; and, that when buried, the conduit must be placed at 24" below grade to the top of the conduit.</p>			
2.	VOTE REQUIRED BY BOARD OF SELECTMEN	YES	NO
<p><u>Suggested Motion:</u></p> <p>Move that the Board of Selectmen approve and sign a petition from Eversource Energy to install 10 feet of conduit in Bond Street. This work is necessary to provide underground electric service at 45 Bancroft Street, Needham.</p>			
3.	BACK UP INFORMATION ATTACHED	YES	NO
<p>(Describe backup below)</p> <ul style="list-style-type: none"> a. Letter of Application b. Petition c. Order d. Petition Plan e. Notice Sent to Abutters f. List of Abutters 			



200 Calvary Street
Waltham, Ma 02453

October 26, 2015

Board of Selectmen
Town Hall
1471 Highland Ave
Needham, MA 02192

RE: Bond Street *for 45 Bancroft St.*
Needham, MA
W/O #2097242

Dear Members of the Board:

The enclosed petition and plan is being presented by the NSTAR ELECTRIC COMPANY dba EVERSOURCE ENERGY for the purpose of obtaining a Grant of Location to install about 10 feet of conduit in Bond Street, Needham.

The reason for this work is to provide underground electric service to 45 Bancroft Street.

If you have any further questions, contact Maureen Carroll @ (781) 314-5053.
Your prompt attention to this matter would be greatly appreciated.

Very truly yours,

William D. Lemos
William D. Lemos, Supervisor
Rights and Permits *(MC)*

WDL/mc
Attachments

*OK to
proceed
Troyler, eng
10/30/15*

*ok
R.P. Wilson
DPA Director
10/30/15*

**PETITION OF NSTAR ELECTRIC COMPANY dba EVERSOURCE ENERGY
FOR LOCATION FOR CONDUITS AND MANHOLES**

To the **Board of Selectmen** of the Town of **NEEDHAM** Massachusetts:

Respectfully represents **NSTAR ELECTRIC COMPANY dba EVERSOURCE ENERGY** a company incorporated for the transmission of electricity for lighting, heating or power, that it desires to construct a line for such transmission under the public way or ways hereinafter specified.

WHEREFORE, your petitioner prays that, after due notice and hearing as provided by law, the Board may by Order grant to your petitioner permission to construct, and a location for, such a line of conduits and manholes with the necessary wires and cables therein, said conduits and manholes to be located, substantially as shown on the plan made by **A. Debenedictis Dated October 23, 2015** and filed herewith, under the following public way or ways of said Town:

**Bond Street – northeasterly from pole 322/2 opposite Beaufort Ave.,
a distance of about 10 feet of conduit.**

(W.O. 2097242)

**NSTAR ELECTRIC COMPANY
dba EVERSOURCE ENERGY**

BY William D. Lemos (MC)
William D. Lemos
Rights & Permits, Supervisor

Dated this 26th day of October

Town of **NEEDHAM** Massachusetts

Received and filed _____ 2015

**ORDER FOR LOCATION FOR CONDUITS AND MANHOLES
Town of NEEDHAM**

WHEREAS, **NSTAR ELECTRIC COMPANY dba EVERSOURCE ENERGY**, has petitioned for permission to construct a line for the transmission of electricity for lighting, heating or power under the public way or ways of the Town thereafter specified, and notice has been given and a hearing held on said petition as provided by law.

It is ORDERED that **NSTAR ELECTRIC COMPANY dba EVERSOURCE ENERGY** be and hereby is granted permission to construct and a location for, such a line of conduits and manholes with the necessary wires and cables therein under the following public way or ways of said Town:

Bond Street – northeasterly from pole 322/2 opposite Beaufort Ave., a distance of about 10 feet of conduit

(W.O. 2097242)

All construction work under this Order shall be in accordance with the following conditions:

1. Conduits and manholes shall be located as shown on the plan made by **A. DeBenedictis, Dated October 23, 2015** on the file with said petition.
2. Said shall comply with the requirements of existing by-laws and such as may hereafter be adopted governing the construction and maintenance of conduits and manholes.
3. Company All work shall be done to the satisfaction of the Board of Selectmen or such officer or officers as it may appoint to supervise the work.

1 2 3 4 5	_____ _____ _____ _____ _____	Board of Selectmen the Town of NEEDHAM
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CERTIFICATE

We hereby certify that the foregoing Order was adopted after due notice and a public hearing as prescribed by Section 22 of Chapter 166 of the General Laws (Ter. Ed.), and any additions thereto or amendments thereof, to wit: after written notice of the time and place of the hearing mailed at least seven days prior to the date of the hearing by the Selectmen to all owners of real estate abutting upon that part of the way or ways upon, along or across which the line is to be constructed under said Order, as determined by the last preceding assessment for taxation, and a public hearing held on the _____ day of _____ 2015 at _____ in said Town.

1 2 3 4 5	_____ _____ _____ _____ _____	Board of Selectmen the Town of NEEDHAM
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CERTIFICATE

I hereby certify that the foregoing are true copies of the Order of the **Board of Selectmen** of the Town of **NEEDHAM**, Massachusetts, duly adopted on the _____ day of _____, 2015 and recorded with the records of location Orders of said Town, Book _____, Page _____ and of the certificate of notice of hearing thereon required by Section 22 of Chapter 166 of the General Laws (Ter. Ed.) and any additions thereto or amendments thereof, as the same appear of record.

Attest: _____
Clerk of the Town of **NEEDHAM**, Massachusetts

#61

BANCROFT ST

#45

BOND ST

CUST HH

322/2

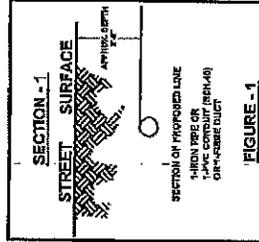
CUST TO INSTALL 1 - 3" PVC PIPES
SCHEDULE 40
NO CONCRETE 10.2±

322/3

BEAUFORT AVE

#7 BEAUFORT AVE

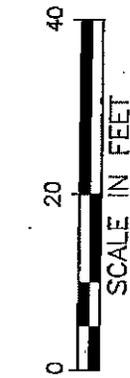
PTS	DIMENSIONS		PT TO CENTER OF CURVE
	INCHES	FEET	
1	10.4	10.4	11.4
2	22.4	18.4	21.4
3	28.4	14.4	27.4
4	34.4	10.4	33.4
5	40.4	6.4	39.4
6	46.4	2.4	45.4
7	52.4	0.4	51.4
8	58.4	0.4	57.4
9	64.4	0.4	63.4
10	70.4	0.4	69.4
11	76.4	0.4	75.4
12	82.4	0.4	81.4
13	88.4	0.4	87.4
14	94.4	0.4	93.4
15	100.4	0.4	99.4
16	106.4	0.4	105.4
17	112.4	0.4	111.4
18	118.4	0.4	117.4



BY YOUR USE OF THE INFORMATION CONTAINED IN THIS MAP, YOU AGREE THAT NO WARRANTY OF ANY KIND, EXPRESS OR IMPLIED, IS GIVEN WITH RESPECT TO THE INFORMATION. NEITHER NSTAR ELECTRIC COMPANY, NOR ITS COMPANY NOR ITS PARTNERS, AFFILIATES, OFFICERS, DIRECTORS, SHAREHOLDERS, EMPLOYEES, AGENTS OR CONTRACTORS SHALL BE LIABLE FOR ANY LOSS OR INJURY CAUSED IN ANY MANNER IN PART BY THE USE OF THIS INFORMATION TO THE MAXIMUM EXTENT ALLOWED BY LAW, YOU AGREE BY YOUR ACCEPTANCE OF THIS INFORMATION TO RELEASE, INDEMNIFY AND HOLD THE NSTAR ENTITIES HARMLESS FROM ANY SUCH LOSS OR INJURY.

THE INFORMATION MAY NOT EXPRESS A STATE, MAY NOT BE THE MOST CURRENT AND IS SUBJECT TO CHANGE WITHOUT NOTICE. ANY STATEMENTS OR CONDITIONS TO THE EFFECT OF THE INFORMATION, EITHER EXPRESSED OR IMPLIED, UNAUTHORIZED STATEMENTS TO THE EFFECT OF THE INFORMATION OR INFORMATION FOR OTHER THAN ITS INTENDED PURPOSES ARE FORTHWITH DELETED.

MASS. LAW
REQUIRES 72 HOURS ADVANCE NOTICE TO UTILITY COMPANIES BEFORE DIGGING BY ANYONE. CALL DIG-SAFE 1-888-344-7233



C# _____

Ward # _____

Work Order # 2007242

Surveyed by: N/A

Research by: BS

Plotted by: BS

Proposed Structures: L. MERCURY

Approved: A. DEBENEDICTIS

P# _____

Scale 1"=20'

Date 10/23/2015

SHEET 1 of 1

Plan of BOND ST

NEEDHAM

Showing PROPOSED CUSTOMER CONDUIT LOCATION

NSTAR EVERSOURCE
ELECTRIC
d/b/a
1185 MASSACHUSETTS AVE. DORCHESTER, MASS. 02122-1111



NOTICE

To the Record

You are hereby notified that a public hearing will be held at the **Needham Town Hall, 1471 Highland Avenue, at 7:00 p.m. on November 10, 2015** upon petition of Eversource Energy dated **October 26, 2015** to install 10 feet of conduit in Bond Street, Needham. This work is necessary to provide underground electric service at 45 Bancroft Street.

A public hearing is required and abutters should be notified.

If you have any questions regarding this petition, please contact Eversource Energy representative, Maureen Carroll, at 781-314-5053.

Maurice P. Handel
Matthew D. Borrelli
Marianne B. Cooley
Daniel P. Matthews
John A. Bulian

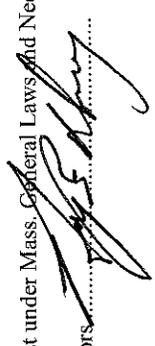
BOARD OF SELECTMEN

Dated: October 30, 2015

45 BANCROFT ST

<u>PARCEL ID</u>	<u>St No.</u>	<u>Street</u>	<u>Owner Names</u>	<u>Owner Address</u>	<u>Mailing Address</u>		
					<u>OWNER CITY</u>	<u>State</u>	
					NEEDHAM	MA	
						<u>OWNER ZIP</u>	
						02492	
199/027.0-0002-0000.0	40	BANCROFT ST	FAIBISH, ZVI & SHARON C/O IDELSON, MARC D. & ANNE	40 BANCROFT ST	NEEDHAM	MA	02492
199/027.0-0008-0000.0	48	BANCROFT ST	MCSHANE, JAMES J. & MCSHANE, GAIL M.	48 BANCROFT ST	NEEDHAM	MA	02492
199/027.0-0009-0000.0	3	HAZELTON AVE	DURY, BARBARA S.	3 HAZELTON AVE	NEEDHAM	MA	02492
199/027.0-0010-0000.0	10	BEAUFORT AVE	TOOLAN, MATTHEW M. & TOOLAN, EDIE A.	10 BEAUFORT AVENUE	NEEDHAM	MA	02492
199/029.0-0075-0000.0	7	BEAUFORT AVE	DENVER, PAUL F. + DENVER, BARBARA S.	7 BEAUFORT AVE	NEEDHAM	MA	02492
199/029.0-0084-0000.0	213	WASHINGTON AVE	HEROLD, KENNETH A & HEROLD, CHRISTINA I	213 WASHINGTON AVE	NEEDHAM	MA	02492
199/029.0-0085-0000.0	61	BOND ST	MILLAY, TODD M & MILLAY, AMY F.	61 BOND ST	NEEDHAM	MA	02492
199/029.0-0086-0000.0	45	BANCROFT ST	JABBAWY, MICHAEL & JABBAWY, LINDSAY	45 BANCROFT ST	NEEDHAM	MA	02492
199/029.0-0087-0000.0	39	BANCROFT ST	DAWSON, MARK R. & DAWSON, MARYANN	39 BANCROFT ST	NEEDHAM	MA	02492

Certified as list of parties in interest under Mass. General Laws and Needham Zoning By-Law, to the Best of our knowledge
For the Needham Board of Assessors.....





**Board of Selectmen
TOWN OF NEEDHAM
AGENDA FACT SHEET**

MEETING DATE: 11/10/2015

Agenda Item	Public Hearing –Verizon- Hancock Road
Presenter(s)	Scott Burns, Verizon New England Inc.

1.	BRIEF DESCRIPTION OF TOPIC TO BE DISCUSSED		
	<p>Verizon New England Inc. requests permission to place approximately 125’ of PVC conduit and 1 handhole in Hancock Road in accordance with plan entitled “Petition Sketch for Verizon New England Inc., Locus: Hancock Road, Needham MA” dated 10/15/2015 and attached herewith as Exhibit “A”.</p> <p>The Department of Public Works has approved this petition, based on Verizon New England Inc.’s commitment to adhere to the Town’s regulation that all conduit installed must be 3” schedule 40 minimum; and, that when buried, the conduit must be placed at 24” below grade to the top of the conduit.</p>		
2.	VOTE REQUIRED BY BOARD OF SELECTMEN	YES	NO
	<p><u>Suggested Motion:</u> Move that the Board of Selectmen approve and sign a petition from Verizon New England to place approximately 125’ of PVC conduit and 1 handhole in Hancock Road in accordance with plan entitled “Petition Sketch for Verizon New England Inc., Locus: Hancock Road, Needham MA” dated 10/15/2015 and attached herewith as Exhibit “A”.</p>		
3.	BACK UP INFORMATION ATTACHED	YES	NO
	<p>(Describe backup below)</p> <ol style="list-style-type: none"> a. Letter of Application b. Petition c. Order d. Petition Plan – Exhibit “A” e. Notice Sent to Abutters f. List of Abutters 		

PETITION FOR CONDUIT LOCATION

October 19, 2015

To the Board of Selectmen of the Town of Needham, Massachusetts

Verizon New England Inc. requests permission to lay and maintain underground conduits, manholes and laterals, with the wires and cable to be placed therein, under the surface of the following public way or ways:

74

Hancock Road:

Place approximately 125' of PVC conduit and 1 handhole in Hancock Road in accordance with plan entitled "Petition Sketch for Verizon New England Inc., Locus: Hancock Road, Needham, MA", dated 10-15-2015 and attached herewith as Exhibit "A".

Wherefore we pray that after due notice and hearing as provided by law, we be granted conduit locations for and permission to lay and maintain underground conduits, manholes and laterals, with the wires and cable to be place therein, under the surface of said public way and other such sustaining and protecting fixtures as we may find necessary, said locations to be in accordance with the plan filed herewith and marked Exhibit "A".

Also for permission to lay and maintain underground conduits, manholes, laterals, cables and wires in the above or intersecting public ways for the purpose of making connections with such poles and buildings as we may desire for distributing purposes.

Verizon New England Inc.

Scott D. Burns

Scott D. Burns
Right of Way Agent
Verizon New England Inc.
45 Cardinal Lane
Winchendon, MA 01475
(978) 297-3893

OK
To Proceed
Meyer, Engr
OK R.P. Merson
Dpw Director
10/30/15

ORDER FOR CONDUIT LOCATION

By the **Board of Selectmen of the Town of Needham, Massachusetts**

Notice having been given and a public hearing held, as provided by law, it is hereby ordered:

That **Verizon New England Inc.** be and are hereby granted conduit locations to lay and maintain underground conduits and manholes, with the wires and cables to be place therein, under the surface of the following public way or ways as requested in petition of said company dated **October 19, 2015**.

Hancock Road:

Place approximately 125' of PVC conduit and 1 handhole in Hancock Road in accordance with plan entitled "Petition Sketch for Verizon New England Inc., Locus: Hancock Road, Needham, MA", dated 10-15-2015 and attached herewith as Exhibit "A".

Also that permission be and hereby is granted to Verizon New England Inc. to lay and maintain underground conduits, manholes, laterals, cables and wires in the above or intersecting public ways for the purpose of making connections with such poles and buildings as it may desire for distributing purposes.

I hereby certify that the foregoing order was adopted at a meeting of the Board of Selectmen of the Town of Needham, Massachusetts, held on the 10th day of November, 2015.

Clerk of the Board of Selectmen

I hereby certify that on November 10, 2015, at 7 O'clock p m. at Needham, Massachusetts, a public hearing was held on the petition of **Verizon New England Inc** for permission to lay and maintain underground conduits, manholes and connections, with wires and cables to be placed therein, described in the Order herewith and that I mailed at least seven days before said hearing a written notice of the time and place of said hearing to each of the owners of real estate (as determined by the last preceding assessment for taxation) along the ways or parts of ways upon which the company is permitted to construct the lines of said company under said Order and that thereupon said Order was duly adopted.

By: Clerk of the Board of Selectmen _____

CERTIFICATE

I hereby certify that the foregoing is a true copy of a Conduit Location Order and certificate of hearing with notice adopted by the Board of Selectmen of the Town of Needham, Massachusetts on the _____ day of _____, 2015 and recorded with the records of Location Orders of said city, Book _____, Page _____. This certified copy is made under the provisions of Massachusetts General Laws, Chapter 166 and any additions thereto or amendments thereof.

Attest:

Theodora K. Eaton, Town Clerk



NOTICE

To the Record

You are hereby notified that a public hearing will be held at the **Needham Town Hall, 1471 Highland Avenue, at 7:00 p.m. on November 10, 2015** upon petition of Verizon dated **October 19, 2015** to place approximately 125' of PVC conduit and 1 handhole in Hancock Road in accordance with plan entitled "Petition Sketch for Verizon New England Inc., Locus: Hancock Road, Needham MA", dated 10-15-2015 and attached herewith as Exhibit "A". This work is necessary to provide service at 74 Hancock Road.

A public hearing is required and abutters should be notified.

If you have any questions regarding this petition, please contact Right of Way Agent, Scott D. Burns I, at 978-297-3893.

Maurice P. Handel
Matthew D. Borrelli
Marianne B. Cooley
Daniel P. Matthews
John A. Bulian

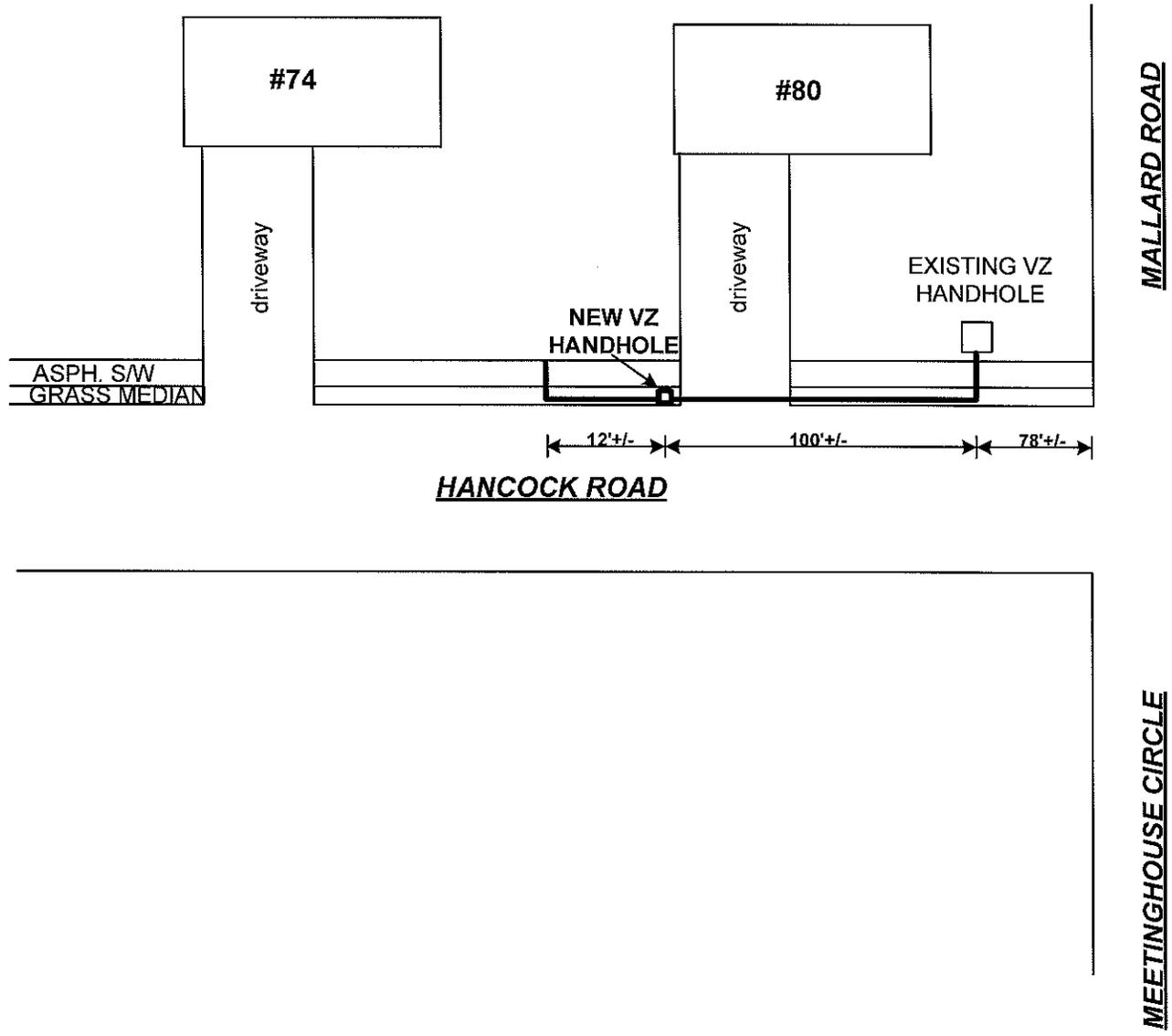
BOARD OF SELECTMEN

Dated: October 30, 2015

EXHIBIT "A"



PLACE 125'+/- OF CONDUIT TO PROVIDE SERVICE TO NEW CUSTOMER.



Note:
The exact location of said facilities to be established by and upon the installation and erection of the facilities thereof.

Petition Sketch for Verizon New England Inc.			
Locus: Hancock Road, Needham, MA			
Scale: Not to Scale	Drawn by: SDB	Verizon Job No. 74HANCOCK	Date: 10-15-2015

74 HANCOCK RD

<u>PARCEL ID</u>	<u>St No.</u>	<u>Street</u>	<u>Owner Names</u>	<u>Owner Address</u>	<u>Mailing Address</u>		
					<u>OWNER CITY</u>	<u>State</u>	
					NEEDHAM	MA	
						<u>OWNER ZIP</u>	
						02492	
199/127.0-0001-0000.0	63	HANCOCK RD	FISHBON, JACK H + FISHBON, BARBARA S	63 HANCOCK RD	NEEDHAM	MA	02492
199/127.0-0002-0000.0	77	HANCOCK RD	GRACE, ESTHERANN M.	77 HANCOCK RD	NEEDHAM	MA	02492
199/128.0-0042-0000.0	18	BORDER RD	KRITZMAN, MICHAEL F & KRITZMAN, JESSICA LEIGH	18 BORDER RD	NEEDHAM	MA	02492
199/128.0-0043-0000.0	12	BORDER RD	SHULMAN, LAURENCE H & SHULMAN, AMY G	12 BORDER RD	NEEDHAM	MA	02492
199/128.0-0044-0000.0	64	WINFIELD ST	WASHEK, ELEANORE C	64 WINFIELD ST	NEEDHAM	MA	02492
199/128.0-0046-0000.0	68	HANCOCK RD	WINER, JEFFREY H. & WINER, ELLEN L.	68 HANCOCK RD	NEEDHAM	MA	02492
199/128.0-0047-0000.0	74	HANCOCK RD	CONCANNON, WILLIAM & CONCANNON, CAROL	74 HANCOCK RD	NEEDHAM	MA	02492
199/128.0-0048-0000.0	80	HANCOCK RD	MCFARLAND, BERNARD	99 OXBOW RD	NEEDHAM	MA	02492
199/128.0-0049-0000.0	58	WINFIELD ST	TSAYDARIDES, DIMITRIS & TSAYDARIDES, KATIE	58 WINFIELD ST	NEEDHAM	MA	02492

Certified as list of parties in interest under Mass. General Laws and Needham Zoning By-Law, to the Best of our knowledge

For the Needham Board of Assessors.....*Theresa J. Mac...*



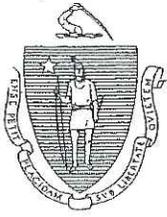
**Board of Selectmen
TOWN OF NEEDHAM
AGENDA FACT SHEET**

MEETING DATE: 11/10/2015

Agenda Item	Public Hearing: Application for a License to Store Fuel Underground at 353 Country Way
Presenter(s)	Michael A. Watson, Medway Oil

1.	BRIEF DESCRIPTION OF TOPIC TO BE DISCUSSED		
<p>Mr. Watson, of Medway Oil, is requesting a license to store 1,000 gallons of propane fuel underground on the property owned by Murphy General Contracting, located at 353 Country Way, Needham, MA. The Town of Needham General By-laws (Section 4.3) requirement is that any amount of liquid petroleum gas in excess of 500 gallons on a property requires a license issued by the Board of Selectmen.</p>			
2.	VOTE REQUIRED BY BOARD OF SELECTMEN	YES	NO
<p>Suggested Motion: That the Board of Selectmen vote to approve and authorize the Chairman to sign a license for Michael A. Watson, of Medway Oil to store 1,000 gallons of propane underground on the property owned by Murphy General Contracting, located at 353 Country Way with the following restrictions: 1. That the petitioner and each succeeding property owner agree to contract for an annual tank and plumbing compliance check making sure that the entire system is checked for leaks; and further, making sure that every element satisfies local regulations and industry standards with evidence of such a systems check sent to the Needham Fire Department and 2. the tank, with all its piping and equipment; and the system when installed will fully meet U.S., State, and local code regulations, specifications, and directives.</p>			
3.	BACK UP INFORMATION ATTACHED	YES	NO
<ol style="list-style-type: none"> 1. Application / License Form / Map 2. Legal Notice 3. Certified Abutters List 			

Note: Complete upper portion of form and forward to local fire department.
Do not make application to Department of Fire Services.



Commonwealth of Massachusetts

Department of Fire Services — Office of the State Fire Marshal

City or Town Needham Date 10/9/15



APPLICATION FOR LICENSE

For the lawful use of the herein described building... or other structure..., application is hereby made in accordance with the provisions of Chapter 148 of the General Laws, for a license to use the land on which such building... or other structure... is/are or is/are to be situated, and only to such extent as shown on plot plan which is filed with and made a part of this application.

Location of land 353 Country way Nearest cross street STAFFORD ROAD
(Street & Number)

Owner of land Murphy General Contracting Address 25 East Belcher RD Foxboro

Number of buildings or other structures to which this application applies 1

Occupancy or use of such buildings Residential

Total capacity of containers in gallons: — Aboveground _____ Underground 1000

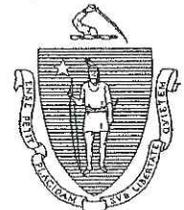
Kind of fluid to be stored in containers : — LP Propane

Approved Disapproved
[Signature]
(Head of Fire Dept.)

[Signature]
(Signature of Applicant)

10-22-15
(Date)

37 B road st, Needway 02053
(Address)



Commonwealth of Massachusetts

Department of Fire Services — Office of the State Fire Marshal

City or Town Needham Date 10/22/2015



LICENSE

In accordance with the provisions of Chapter 148 of the General Laws, a license is hereby granted to use the land herein described for the lawful use of the building... or other structure... which is/are or is/are to be situated thereon, and as described on the plot plan filed with the application for this license.

Location of land 353 Country Way Nearest cross street STAFFORD RD
(Street & Number)

Owner of land Robert Murphy Address 25 E. Belcher RD, Foxboro

Number of buildings or other structures to which this application applies 1

Occupancy or use of such buildings Residential

Total capacity of containers in gallons: — Aboveground _____ Underground 1000

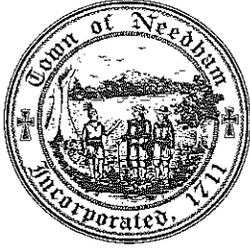
Kind of fluid to be stored in containers: — LP propane

Restrictions - If any: _____

Signature of licensing authority

Title

THIS LICENSE OR A PHOTOSTATIC OR CERTIFIED COPY THEREOF MUST BE CONSPICUOUSLY POSTED IN A PROTECTED PLACE ON THE LAND FOR WHICH IT IS GRANTED



**LEGAL NOTICE
Town of Needham
Board of Selectmen
Public Hearing**

Public Notice is hereby given that Michael Watson of Medway Oil & Propane has made an application in accordance with the provisions of Chapter 148 of the Massachusetts General Laws, for a license to install a tank that will store 1,000 gallons of propane fuel underground at 353 Country Way, Needham, MA 02494.

Upon said application it is hereby ORDERED: That a Public Hearing be held at the office of the Board of Selectmen, Town Hall, 1471 Highland Avenue, Needham, MA, Tuesday, November 10, 2015 at 7:00 pm, at which time all persons interested may appear and be heard.

Maurice Handel
Matthew D. Borrelli
Marianne Cooley
Daniel P. Matthews
John A. Bulian

BOARD OF SELECTMEN

Dated: Needham Times, November 5, 2015

353 COUNTRY WAY

OWNER NAME 1	OWNER NAME 2	MAILING ADDRESS	CITY	STATE	ZIP	PARCEL ID	PROPERTY ADDRESS
GRAFFMAN, JENNIFER L.		113 COUNTRY WAY	NEEDHAM	MA	02492	19921300033000000	113 COUNTRY WAY
GINSBERG, BRUCE C, TR &	CASEY, J. ROBERT, TR	99 COUNTRY WAY	NEEDHAM	MA	02492	19921300034000000	99 COUNTRY WAY
CONRY, JOSEPH A. & KATHRYN J.	C/O MURPH4 REALTY LLC	25 EAST BELCHER RD	FOXBORO	MA	02035	19921300029000000	353 COUNTRY WAY
BARKAI, JOSEPH &	BARKAI, IRIT	371 COUNTRY WAY	NEEDHAM	MA	02492	19921300035000000	371 COUNTRY WAY
SCHWARTZ, CHARLES A +	SCHWARTZ, SHEILA F	362 COUNTRY WAY	NEEDHAM	MA	02492	19921300036000000	362 COUNTRY WAY
HILTON, FREDERICK S. &	HILTON, JUDITH	339 COUNTRY WAY	NEEDHAM	MA	02492	19921300028000000	339 COUNTRY WAY
CHIAPPISI, ALPHONSE P & SUSAN I.,	NANNINI, GAIL M., CO-TRS.	PO BOX 133	NEEDHAM HTS	MA	02494	19921100060000000	324 COUNTRY WAY
NATHANSON, MICHAEL J. &	NATHANSON, DAWN M.	123 COUNTRY WAY	NEEDHAM	MA	02492	19921300032000000	123 COUNTRY WAY
POWERS, SALLY B.		47 SCOTT RD	NEEDHAM	MA	02492	19921300036000000	47 SCOTT RD
NAGLER, BARRY &	NAGLER, LAURIE B.	303 COUNTRY WAY	NEEDHAM	MA	02492	19921200063000000	303 COUNTRY WAY
KELLER, STANLEY &	KELLER, SANDRA F.	325 COUNTRY WAY	NEEDHAM	MA	02492	19921300027000000	325 COUNTRY WAY
ROSEN, BENJAMIN D. &	ROSEN, ASHLEY B.	20 STRATFORD RD	NEEDHAM	MA	02492	19921100058000000	20 STRATFORD RD
HARVEY, STEVEN W. & DEBRA E., TRS	HARVEY REALTY TRUST	370 COUNTRY WAY	NEEDHAM	MA	02492	19921300037000000	370 COUNTRY WAY
RRNIR, LLC		20 BEAUFORT AVE	NEEDHAM	MA	02492	19921300026000000	48 SCOTT RD
STRAUSS, LAWRENCE I. &	STRAUSS, MICHELE S.	392 COUNTRY WAY	NEEDHAM	MA	02492	19921300038000000	392 COUNTRY WAY
DEMPSEY, GREGORY J. &	DEMPSEY, NICOLA D.	19 STRATFORD RD	NEEDHAM	MA	02492	19921300056000000	19 STRATFORD RD
WALLACK, EDWARD L. +	WALLACK, MARGO H.	8 STRATFORD RD	NEEDHAM	MA	02492	19921100059000000	8 STRATFORD RD
WALDMAN, WENDY L &	WALDMAN, DAVID L	141 COUNTRY WAY	NEEDHAM	MA	02492	19921300031000000	141 COUNTRY WAY

Certified as list of parties in interest under Mass. General Laws and Needham Zoning By-Law, to the Best of our knowledge for the Needham Board of Assessors.



**Board of Selectmen
TOWN OF NEEDHAM
AGENDA FACT SHEET**

MEETING DATE: 11/10/2015

Agenda Item	Discussion with Sheriff Bellotti
Presenter(s)	Michael G. Bellotti, Sheriff

1.	BRIEF DESCRIPTION OF TOPIC TO BE DISCUSSED		
	Sheriff Bellotti will meet with the Board to discuss concerns about families coping with drug and alcohol addiction, and the impact of incarceration for drug-related offenses on Norfolk County correctional facilities.		
2.	VOTE REQUIRED BY BOARD OF SELECTMEN	YES	NO
3.	BACK UP INFORMATION ATTACHED	YES	NO
	a. Letter from Sheriff Bellotti dated September 1, 2015 with attachment		



9/15/15
DONE

The Commonwealth of Massachusetts
County of Norfolk

RECEIVED
TOWN OF NEEDHAM
BOARD OF SELECTMEN

OFFICE OF THE
SHERIFF

2015 SEP -8 P 2:52



MICHAEL G. BELLOTTI
SHERIFF

P.O. BOX 149
200 WEST STREET
DEDHAM, MA 02027
(781) 751-3300
FAX (781) 407-0210

September 1, 2015

Board of Selectmen
Needham Town Hall
1471 Highland Ave.
Needham, MA 02494

Dear Selectmen:

I am writing to you to alert you to a column recently published in The Quincy Patriot Ledger addressing an urgent issue facing all of our communities and too many families coping with drug and alcohol addiction. The recent focus by the Baker Administration and the Massachusetts Legislature on this epidemic makes clear that no community has escaped this scourge and that it demands all of our attention as elected officials.

As one of the largest county corrections facility in Massachusetts, the vast majority of those in our custody came here as a result of a drug-related offense or an offense that was directly influenced by their addiction. In a survey we conducted in March, we found that 82 percent of our inmates were dealing with addiction issues.

At an average cost of nearly \$55,000 to house one inmate for one year, this epidemic is not only a human tragedy but a waste of precious public resources that would be better spent on education and employment opportunities that would define a more successful path for these individuals. Reducing addiction also better protects our communities from the often random and sometimes violent crime that results from addiction.

While this issue is daunting, I believe that we can make a difference as public officials by continuing the public dialogue that the Governor and Legislature have prompted. This is a public health and public safety crisis that knows no bounds and every community in the Commonwealth is affected by it. I would welcome the opportunity to meet with your board to expand that dialogue and get your input on how we can directly address this issue.

Thank you for your good work on behalf of your community. I look forward to working with you in addressing this issue.

Sincerely,

Michael G. Bellotti
Sheriff
Norfolk County

The Patriot Ledger

August 19, 2015

SHERIFF MICHAEL BELLOTTI: To help prevent addiction, invest in kids



A camper from Quincy navigates a rope net about thirty feet off the ground. Kids participate in the Norfolk County Sheriff Departments summer Youth Leadership Academy in Braintree. Sheriff Michael Bellotti runs the camp for kids 10-14 in which they build confidence and learn teamwork.

By Michael G. Bellotti

Almost every summer since 2002 (we didn't have funding during three summers), the Norfolk County Office of the Sheriff has operated a Youth Leadership camp in Braintree for kids ages 10 to 14. The camp emphasizes good decision-making skills and working with peers to solve problems – like ascending 30-foot-high rope-climbing towers, which would make most adults cringe.

This may not be everyone's idea of summer camp, but every week is oversubscribed. We subsidize the cost and lower it for those whose families can't afford to pay because we don't want to lose anyone in this age group because of cost.

While we don't necessarily think of our campers as "at-risk" kids, we know that every child is potentially at risk regardless of whether they are from "good families" or "affluent communities."

Certainly many of the 6,600 people who have died in Massachusetts over the past decade from opioid overdoses came from “those families” and “those communities.” The statewide statistics on those who have lived long enough to get into treatment for drug and alcohol addictions is staggering – 105,000 in 2014 alone.

Of those, 53 percent self-reported heroin use among their addictions. Norfolk County, one of the most affluent counties in the state, accounted for 6,700 of those in residential treatment. Canton accounted for 165 of those patients, half of them for heroin addiction. In Brookline, one-third of the 117 people in treatment in 2014 were using heroin. Those are just the people who got into treatment, and these numbers are replicated across the state.

Gov. Charlie Baker and the Legislature are responding with urgency to the growing addiction crisis with a call for more treatment beds, better-coordinated services, and early intervention and education. And while all of the treatment and addiction intervention funding is needed, the only real long-term solution is prevention and education, some of which is included in the governor’s initiative.

When we surveyed our inmate population in March, 82 percent self-reported substance abuse. We have a waiting list for the substance abuse counseling programs that we run for inmates. We spend millions of dollars while they are in our custody counseling them on decision-making skills, substance abuse treatment and coping skills to help them re-enter the community when their time is done, and that doesn’t include the average \$55,000 cost of a one-year stay in our custody per inmate.

Our summer Youth Leadership camp is one small example of the many programs aimed at young adolescents when they are particularly susceptible to peer pressure and not yet equipped to say no to a bad choice. The South Shore YMCA has sent thousands of kids to summer camp on Cape Cod for generations, regardless of whether their families can afford to pay. Many of those kids have grown into successful adults who still talk about how that positive camp experience at a young age kept them on a straighter path even as they could see the other path right in front of them. It is a small price to pay to save even one life and to keep these kids from a treatment bed or a jail cell.

Investing in kids early will save lives and futures, and it will also save taxpayers millions of dollars that are tragically wasted on locking people up or treating them in expensive state-financed facilities. Imagine what that money might buy if it were spent on education, smaller class sizes and greater resources for families to help them intervene instead of watching their teenager on the slippery slope of drug use and addiction.

The time when we looked at heroin use and other opioid addictions as issues based on socio-economic status and neighborhood is now proven to be just an urban myth. We should invest in our kids while they are still young and have a chance to not only survive, but to thrive.

After all, inmates and addicts were also 10-year-olds once and they deserved no less then.

Michael G. Bellotti is the Norfolk County sheriff and the creator of the Norfolk County Youth Leadership Academy in Braintree. Send your response to editpage@ledger.com.



**Board of Selectmen
TOWN OF NEEDHAM
AGENDA FACT SHEET**

MEETING DATE: 11/10/2015

Agenda Item	Health and Human Services Update and Senior Center Programming
Presenter(s)	Christopher Coleman, Assistant Town Manager/Director of Operations, Jamie Brenner-Gutner, Executive Director, COA, Tim McDonald, Director of Public Health and Jon Mattleman, Director of Youth Services

1.	BRIEF DESCRIPTION OF TOPIC TO BE DISCUSSED		
<p>The Department of Health and Human Services includes the divisions of COA, Health, Veterans' and Youth Services. This department was consolidated in FY2015. The Department Managers will share with the Board some of the work currently being performed, and update the Board on the new after-hours programming being offered at the Center at the Heights.</p>			
2.	VOTE REQUIRED BY BOARD OF SELECTMEN	YES	NO
3.	BACK UP INFORMATION ATTACHED	YES	NO
<ol style="list-style-type: none"> 1. November/December COA Senior Compass & Program Information 2. Youth Services Program Information 3. Public Health Grant & Collaboration 			



**COUNCIL
ON AGING
Needham**

Since moving into The Center at The Heights, the Council on Aging has experienced a boom in both programmatic use and in requests for support and assistance. Some Examples are:

- The number of meals served in the CATH lunch program has increased by more than 70% and now stands at 5,690 meals served in the past fiscal year as compared to 3303 in FY14;
- Participants in the CATH fitness room/training program, who exercise regularly onsite, grew more than 50%, and participants in group exercise programs increased from 300 individuals a month to more than 400 per month (a 33% increase);
- Appointments with the SHINE Program (Serving the Health Insurance Needs of Everyone) about Medicare, Medicaid, and Prescription Drug coverage more than doubled over the past fiscal year from 205 to 496—with all of the appointments offered in an evening hours pilot program booked more than a month in advance!;
- A series of Healthy Aging presentations offered in the evenings have been well attended, with an average of 24 attendees at the first three presentations.
- In a six month period of time an average of 15 programs were offered per day, an average of 67 programs per month which translates to an average of 313 opportunities to participate in a month and 4500 seats filled by those participating.
- In June FY14 we offered 56 planned programs; in FY 15 we offered 66.
- Our Friday movie program is another example of the increase in participation this year. In August 2015 the total participation for the four movies shown was 173 compared to 116 for four films in August of 2014. This is a 49% increase in attendance.

The increased demand for programs and support services should come as no surprise, given that Needham has one of the highest populations of adults age 60 and over in the MetroWest region. According to demographic information maintained by the Needham Town Clerk, in 2015 fully 24.4% of the town's population (a total of 7,455 residents) are age 60 and above; and this age group represents a great and growing proportion of all Needhamites. The number of 60-plus Needham residents has increased by more than 700 over the past two years alone, and that age cohort is projected to grow by 14.9% in Needham over the next five years, according to the McCormack School at UMass Boston.

By 2020, residents age 60 and older will represent 27.1% of the Town's residents, and a decade later will hit 31%.

Work continues on the pilot project for after hours programming. As part of this collaborative effort, we worked with Sandy Cincotta from the Town Manager's Office to hire a Building Monitor to handle the expanded activity as well as the Audio Visual needs associated with programming. Additionally we worked with the Public Health Department to create a survey related to interest in evening programming in hopes of receiving some helpful insight into potential interest and need.

Kathy Worhach, SHINE Director, presented an overview of Medicare and related programs, to pre-retirees in September mid-month. We offered three Healthy Aging Presentations held on Wednesday nights in October. The first presentation was *Changing the Way we Age* held on October 7. Believing in community partnerships the second program, *Keep Moving: Exercise & Injury Prevention Tips to Stay Active* on October 21, was done in collaboration with Beth Israel Deaconess Hospital, and the third presentation *Healthy Eating Making the Right Choice* on October 28 with Avita.

On Monday, October 5, we began to offer SHINE counseling appointments in the evening once a week and on that date, in collaboration with the YMCA, we began the LiveSTRONG Program, a research-based physical activity and well-being program designed to help adult cancer survivors reclaim their total health, which will run every Monday and Wednesday night from 6-7 until mid-December. An adult education class was added to our offering as we began hosting *Shakespeare Rocks* for 6 Monday nights mid-October.

We continue to work on potential offerings for November and December.

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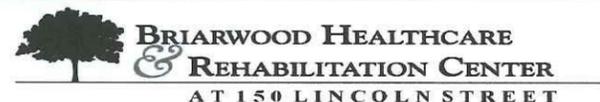
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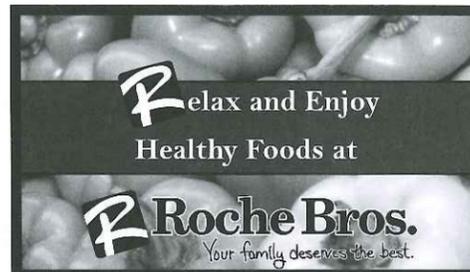
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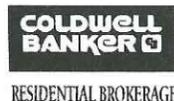
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**Council on Aging
Board Members**

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- Colleen Schaller
Co-Chairs
- Scott Brightman
- Ed Cosgrove
- Phyllis Fanger
- Dan Goldberg
- Monica Graham
- Penny Grossman
- Susanne Hughes
- Tom Keating
- Lianne Relich
- Eilene Kleiman

VISIT US ONLINE AT:
www.needhamma.gov
Read this newsletter in your choice of easy-to-read formats.

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AT THE HEIGHTS, INC.**
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Needham Heights, MA 02494

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Newsletter printed & mailed by Friends of The Center at The Heights, Inc.

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- Jackie Julian-Martin
(Trip Coordinator)
- Nancy Wetherell
Judi Finkle
(Gift Shop)



**WINTER HOLIDAY CONCERT WITH
FREDDIE'S DIXIELAND BAND!**

Friday, December 18 • 2:00 p.m.

We welcome back our very own Fred Shaw for a concert of familiar favorites featuring Irving Berlin's "White Christmas," "Counting My Blessings Instead of Sheep," "I've Got My Love to Keep Me Warm," and other American Songbook Classics. Performers will include Dorothy Dean, piano; Fred Shaw, vocals; Bob MacInnis, trumpet; and Craig Ball, clarinet.

Thanks to the generous support of Briarwood Rehabilitation and Healthcare Center, there is no charge for this program.

GOLDEN TONES CHORUS

Friday, December 11 • 2:00 p.m.

The Golden Tones chorus of more than 30 retired men and women sings and dances, performing pop classics, show tunes and holiday favorites. You'll find yourself singing along to Broadway revival hits from Gigi, An American in Paris, and The King & I, as well as familiar holiday carols and uplifting tunes from the '50s and '60s!

Thanks to the generous support of Boylston Place, Chestnut Hill, there is no charge for this program.

**NEW YEAR'S EVE CELEBRATION
JAMES MICHAEL, BROADWAY BARITONE**

Thursday, December 31 • 2:00 p.m.

James Michael and his great voice return to The Center at The Heights to usher in the New Year! His September performance still echoes throughout the Center.

**Advanced sign-up is required for each of these events by
calling 781-455-7555 or stopping by the Front Desk.**



INDEX

PLEASE NOTE: With the exception of drop in programs, we ask that everyone sign up in advance for our programs and events. We also ask that everyone swipe in when entering The Center, whether here for a drop in or scheduled program. If you do not have a swipe tag, please ask for one at the Front Desk. Sign-up for November and December programs will begin Thursday, October 29. We cannot accept written requests prior to 9:00 a.m. on October 29.

Cinema at the CenterPage 5
 Computer ClassesPage 10
 Elder Abuse HotlinePage 5
 Entertainment LivePages 1-3
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REP. DENISE GARLICK'S OFFICE HOURS

The Center at The Heights
 First Come, First Served

Monday, November 2
11:00 a.m. – 12:00 Noon

Monday, December 7
11:00 a.m. – 12:00 Noon

HOLIDAY CLOSINGS

WEDNESDAY, NOVEMBER 11
 IN OBSERVANCE OF
 VETERANS DAY

THURSDAY, NOVEMBER 26
 IN OBSERVANCE OF
 THANKSGIVING DAY

WEDNESDAY, DECEMBER 24
 (CLOSING AT 12 NOON)

THURSDAY, DECEMBER 25
 IN OBSERVANCE OF
 CHRISTMAS

NEEDHAM ELEMENTARY HONORS CHORUS VETERANS DAY CONCERT

Wednesday, November 4 • 3:00 p.m.

The Needham Elementary Honors Chorus is an ensemble of auditioned 4th and 5th graders from all five of Needham's elementary schools. Since its inception in 2005, the Honors Chorus has been performing throughout Needham and the Boston area. They have performed at the State House and for the Massachusetts American Choral Directors Association's BIG SING Children's Choir Festival. Their conductor, Heather Tryon, has worked with the group since 2005 and has been teaching music in Needham since 2000.

Advanced sign-up is required by calling 781-455-7555 or stopping by the Front Desk.

PIANO CONCERT WITH ANN STINSON "JAZZ & MOVIE MUSIC FROM THE '50S AND '60S"

Thursday, November 5 • 2:00 p.m.

In the '50s and '60s, the jazz, theater and film worlds were turning out one memorable tune after another, from "Lullaby of Birdland" and "My Favorite Things" to "Girl from Ipanema" and "Watch What Happens." Ann will preface each song with some intriguing facts about its history.

Advanced sign-up is required by calling 781-455-7555 or stopping by the Front Desk.

SILENT MOVIES WITH PIANO ACCOMPANIMENT

Friday, November 6 • 1:00 p.m.

Pianist Richard Hughes adds music to the very best films of the Golden Age of silent movies. Short comedies feature Charles Chaplin in *The Adventurer* (1917) and Laurel and Hardy in *Big Business* (1928).

Thanks to the generous support of Boylston Place, Chestnut Hill, there is no charge for this program.

Advanced sign-up is required by calling 781-455-7555 or stopping by the Front Desk.



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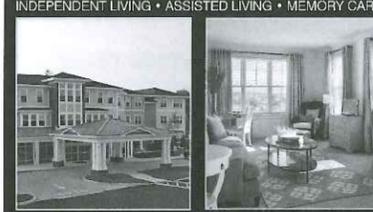
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DEMENTIA: A LEGAL PERSPECTIVE

STEPS TO TAKE FOLLOWING A DEMENTIA DIAGNOSIS

Wednesday, December 2 • 2:00 p.m.

Timothy Loff, Esq., a local estate lawyer, will explain and answer your questions about the legal documents that need to be in place (Health Care Proxy, Power of Attorney and perhaps HIPAA documents and Living Wills) and what happens with respect to guardianship and conservatorship if they are not in place. Attorney Loff will also discuss care options for someone with dementia including Home Care (private and state-provided), Assisted Living Memory Units, and Skilled Nursing Care, as well as the financing options for each.

Advanced sign-up is required by calling 781-455-7555 or stopping by the Front Desk.



GARY HYLANDER LECTURE SERIES

Gary returns for the last lecture in a three part series:

DICKENS' A CHRISTMAS CAROL

Friday, December 4 • 2:00 p.m.

"Marley was dead, to begin with." With this lean sentence, Dickens draws the reader into his Yuletide classic, *A Christmas Carol*. Written in four weeks, *A Christmas Carol* is a ghost story which recounts the plight of the Cratchit family and traces the moral regeneration of Bob Cratchit's miserly boss, Ebenezer Scrooge, after he is visited by the ghosts of Christmas past, present and future.

Thanks to the generous support of New Pond Village, there is no charge for this program.

Advanced sign up is required by calling 781-455-7555 or stopping by the Front Desk.



GENETICALLY MODIFIED (GM) FOODS: ARE YOU FOR OR AGAINST?

Tuesday, December 1 • 2:00 p.m.

You may have heard a lot of news about GM foods in today's news. Many food vendors are vouching to not use any GM foods in their products, but why? What is a GM food? How is it made? What are its advantages and disadvantages? Come listen to Joshua Hammond, Registered Dietitian with Saint Patrick's Manor present on this hot topic.

Advanced sign-up is required by calling 781-455-7555 or stopping by the Front Desk.



ART OPEN STUDIO PAINTING

Wednesdays • 12:00 - 3:00 p.m.
 Please join your fellow artists for this weekly open studio. This program is for experienced painters – no instruction or materials are provided. *There is no fee for this program.*

ART MATTERS AVERY CROSSINGS ASSISTED LIVING

Wednesdays • 10:30 a.m.
 Offsite at Avery Crossings
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November 4
ILLUSION
December 2
MONET AND RENOIR

CREATIVE WRITING GROUP

10:00 a.m.
November 10, 24
December 8, 22

Write your memoirs, short stories or fun facts about an experience and share them with the group.

CURRENT EVENTS GROUP

10:30 a.m.
November 3, 17
December 1, 15, 29

This group is a friendly place to equally share information with one another in a supportive environment.

CENTER BOOK GROUP

Second Friday of Each Month
November 13
10:30 a.m.
November Book:
Kitchen House by Kathleen Grissom
Friday, December 11
10:30 a.m.

December Book:
I Always Loved You by Robin Oliveira

Advanced sign-up is required by calling 781-455-7555 or stopping by the Front Desk.

CENTER COMPUTER RESOURCES

MEDIA/ COMPUTER LAB PERSONAL ASSISTANCE

Call the Front Desk at 781-455-7555 to set up an appointment for one to one assistance with your technology questions (contingent on availability of volunteers).

MONDAY

2:30 – 4:00 p.m.

THERE IS NO CHARGE
FOR THIS SERVICE!

CENTER COMMON USE COMPUTERS AVAILABLE

We now have several desktops available for drop-in use at The Center. Four computers are located in the first floor Game/Pool Room and one in the second floor Library. A printer is available in the Library for printing documents from any of The Center desktops and limited personal copying.



CENTER-WIDE FREE WIFI

Setting:
Need-Wireless
Password: highland14

COMPUTER CLASSES

Media/Computer Lab • Room #212 • Computer Classes

Fridays • 10:00 – 12:00 Noon

There is no charge for these classes.
Seating is limited to 10.

USING YOUR DIGITAL CAMERA

Friday, November 6

Are all those buttons and dials on your digital camera puzzling? Or maybe you've had the camera for a while but have taken all your photos on the auto setting. Come to this class to learn more about the full ability of your camera. Learn about camera resolution and find out when and how to use white balance, ISO settings, f-stops, exposure controls, the flash, shutter speed and aperture settings. This is a hands-on class. YOU MUST BRING YOUR CAMERA, MANUAL AND OPTIONALLY, THE CORD THAT CAME WITH IT.

Advanced sign up is required by calling 781-455-7555 or stopping by the Front Desk.

USING THE INTERNET TO LISTEN TO MUSIC

Friday, December 11

It may be more difficult to download free music since Apple removed free songs from its iTunes store, but free music is still available online. In this class you will learn about several sites that continue to offer free downloads, such as Google Play and Amazon. If you wish to bring the downloaded songs home, please bring a device of your own to connect to the computer via the USB port. Examples of such a device are a flash drive or an MP3 player. Also, to use the Google music download, you need a Google account. If you have a Gmail account, be sure you know the password to it before you come to class. If you cannot provide your own device, or you do not wish to set up a Google account, you may still attend the class. You can observe the steps on the room monitor, and take home a handout with the steps to try out on your own computer.

Advanced sign up is required by calling 781-455-7555 or stopping by the Front Desk.

LIFELONG LEARNING

“WHAT’S NEW IN SCAMS AND IDENTITY THEFT”

Presented by

Norfolk District Attorney’s Office
Monday, November 30 • 2:00 p.m.

A panel of experts from the Consumer Protection Division of the Norfolk District Attorney’s Office and the Office of the Attorney General will present valuable information on:

- Current Scams in Norfolk County
- Identity Theft – Everyday Tips and Prevention
- Credit Card Scams

You may think you have heard it all, but scammers are constantly changing their methods. This presentation has been recommended highly as informative and practical.

TOM MADDEN SWING MUSIC FROM THE ‘40S AND ‘50S

Tuesday, November 17 • 2:00 p.m.

Tom returns to The Center with a lovely program of great tunes such as “Fly Me to the Moon,” “Cheek to Cheek,” “When You Wish Upon a Star,” “The Way You Look Tonight,” “It Has to be You,” “Beyond the Sea,” “Night and Day,” “On the Sunny Side of the Street,” “You Make Me Feel So Young,” plus some rock tunes from the ‘50s for good measure.

This program is sponsored by the Campagna Family in honor of their mother, America’s, 90th birthday!

Advanced sign-up is required by calling 781-455-7555 or stopping by the Front Desk.

JUDY GARLAND “OVER THE RAINBOW”

LECTURE AND MUSIC PRESENTED BY BRUCE HAMBRO

Tuesday, December 8 • 2:00 p.m.

Over the Rainbow is an engaging one-hour review of the life and fabulous career of the girl from Oz! It analyzes the genius of Judy Garland – a show business dynamo of unparalleled gifts. The lecture will include fascinating archival photos and film clips, many of which harken back to her starring roles in delightful motion pictures including *The Wizard of Oz*, *For Me and My Gal*, *Meet Me in St. Louis*, *Easter Parade*, and *A Star is Born*. The program is highlighted by the sounds of many of her hit recordings such as “Somewhere Over the Rainbow,” “The Trolley Song,” “Get Happy,” and “The Man That Got Away.”

Thanks to the generous support of First Light Home Care, there is no charge for this program.

Advanced sign-up is required by calling 781-455-7555 or stopping by the Front Desk.

THE NEW ENGLAND CONSERVATORY CLASSICAL HOLIDAY CONCERT

Wednesday, December 16 • 2:00 p.m.

Our community partner, the New England Conservatory will perform exceptional classical holiday music. Watch Senior Notes in the Needham Times and The Center flyers for more details. We know it will be classical holiday music and we know it will be wonderful!

Advanced sign-up is required by calling 781-455-7555 or stopping by the Front Desk.

Also, save November 16th and November 24th as possible additional concert dates.



Golden Law Center

Thoughtful, effective legal services for elders, persons with disabilities and the people who care about them.

200 Highland Avenue, Suite 302, Needham

781-433-8665

UKULELE CLASS

Wednesdays

10:00 – 11:30 a.m.

November 4, 18, 25;
December 2, 9, 16

Cost is \$30 for 6 sessions.

Come learn to play this fun and easy instrument – NO musical training necessary. This class is for beginners. You will need to purchase a ukulele if you don’t already have one. A beginner’s ukulele typically costs between \$50 and \$100. The instructor – Dan Metraux – does not sell instruments, but can refer you to local or online music retailers.

Minimum: 10; Maximum: 20

Advanced sign-up is required by calling 781-455-7555 or stopping by the Front Desk.

HAPPY HOLIDAY SING ALONG

Tuesday, December 22
12:30 p.m.

The Center’s Vintage Voices Chorus invites you to join them to sing, socialize and celebrate the holidays! Everyone is welcome! Light refreshments will be served.

Advanced sign-up is required by calling 781-455-7555 or stopping by the Front Desk.

PIANO LESSONS WITH BRUCE

Thursdays

9:00 a.m. – 1:00 p.m.

7 Class Session

November 5, 12, 19
(No class Nov. 26)

December 3, 10, 17, 31
(No class Dec. 24)

Cost is \$28.

Priority will be given to continuing students. Continuing students please sign up to maintain your time slot. A waitlist will be created for new students.

Advanced sign-up is required by calling 781-455-7555 or stopping by the Front Desk.

LOW VISION SUPPORT GROUP

11:00 a.m. – 12:30 p.m.

November 18

Chris Plant from The Massachusetts Equipment Distribution Program (formerly the Disability Program at Verizon) will talk about their program which provides a free phone for life to those with hearing, vision or mobility issues. He will demonstrate the phones and set up home assessments for those needing an upgrade.

December 16 HOLIDAY PARTY

WEIGHT MANAGEMENT SUPPORT GROUP

9 WEEK SESSION

Mondays • 12:00 Noon
November 2, 9, 16, 23, 30
December 7, 14, 21, 28
Cost is \$36.

To sign up, call The Center at 781-455-7555.

DROP IN CLUTTER SUPPORT GROUP

OPEN TO NEW MEMBERS!

Mondays • 2:00 p.m.

Contact Person:
Paul at 617-759-1568

KEEP WELL CLINIC

1st and 3rd Wednesday of the Month
9:00 a.m. – 12:00 Noon
November 4, 18
December 2, 16

MONDAY'S LUNCH BUNCH

Try someplace new, socialize, and enjoy a good meal. Meet at The Center at 11:30 a.m., and board our van to the places below. If you need to be picked up at your home in Needham, please let the receptionist know. The van driver will collect a suggested donation of \$5. You will pay the cost of your meal, tip, and tax at the restaurant. Enjoy!

NOVEMBER

Monday, 11/2 – Bertucci's, Norwood
Monday, 11/9 – The Villa, Wayland
Monday, 11/16 – Grassfields, Waltham
Monday, 11/23 – Dolphin, Natick
Monday, 11/30 – Ninety Nine, Walpole



DECEMBER

Monday, 12/7 – Chinatown, Stoughton
Monday, 12/14 – Cracker Barrel, Wrentham
Monday, 12/21 – Conrad's, Walpole
Monday, 12/28 – The Chateau, Norwood



Call the Senior Center at 781-455-7555, speak with the receptionist and sign up today.

SOCIAL SERVICE DEPARTMENT NEWS NOVEMBER IS DIABETES MONTH

Diabetes is one of the leading causes of disability and death in the United States. If it's not controlled, diabetes can cause blindness, nerve damage, kidney disease, and other health problems. One in 12 Americans has diabetes – that's more than 25 million people. And another 79 million adults in the United States are at high risk of developing type 2 diabetes.

The good news? People who are at high risk for type 2 diabetes can lower their risk by more than half if they make healthy changes. These changes include eating healthy, increasing physical activity, and losing weight.

SHINE BULLETIN

*** IMPORTANT REMINDER ***

Medicare Open Enrollment ends on December 7th!
Don't Wait Until It's Too Late!
Make a SHINE Appointment Now!

Every year, Medicare Part D and Medicare Advantage (HMO, PPO) plans can change their premiums, co-pays, deductibles, formularies (list of drugs covered) and preferred pharmacies. It's important to review your options EVERY year to make sure you have the plan that works best for you.

Assistance is available from the SHINE program. Call The Center at The Heights and ask for a SHINE appointment. Trained SHINE volunteers offer free, confidential counseling on all aspects of health insurance to anyone on Medicare. In addition to daytime appointments, we have a LIMITED number of appointments available on Monday evenings.

For Medicare related matters (other than an appointment), call 1-800-AGE-INFO (1-800-243-4636), then press or say 3. Once you get the SHINE answering machine, leave your name and number. A volunteer will return your call within 2 days.

For assistance 24 hours/day, 7 days/week, call 1-800-MEDICARE to speak to a Medicare customer service representative.

INCLEMENT WEATHER POLICY

It is the policy of The Center at The Heights to follow the weather emergency policies governing the Needham schools. When the Needham schools are CLOSED due to a weather emergency, The Center will be closed. When the Needham schools are on a TWO HOUR OPENING DELAY, The Center will open at 10:30 a.m. and any activities scheduled to begin before 10:30 a.m. will be cancelled for that day. All school closings are broadcast on WBZ 1030 radio and Channel 5 television. An automated message will be recorded prior to 9:00 a.m. indicating the information related to Center operations and hours for the day.

EXERCISE AND DANCE CLASSES

WEDNESDAY

PARK AND RECREATION SENIOR EXERCISE CLASS

Location:
The Center at The Heights;
Sign Up and \$25 Payment to Park and Recreation
781-455-7550

9 WEEK SESSION
9:15 – 10:15 a.m.

Fall Session with Adele:
October 14 – December 16
(No Class Nov. 11)

Adele leads a low-impact aerobics class, which includes stretching and use of free weights. Emphasis on cardiovascular fitness and endurance, maintaining range of motion and injury prevention.

BETTER BALANCE, LIVING STRONGER

6 WEEK SESSION
2:45 – 3:45 p.m.

November 4, 18, 25
December 2, 9, 16
(No Class Nov. 11)

Cost is \$40.

Pay instructor on first day of class

This class is great for beginners and those who are looking for a change from their usual exercise routine. Please bring a mat and water to class.

THURSDAY

AEROBIC DANCING AT YOUR OWN PACE TO A LATIN BEAT!

8 WEEK SESSION
10:00 – 11:00 a.m.

November 5, 12, 19
December 3, 10, 17, 24, 31

Instructor: Louise Carbone

Cost is \$32.

Minimum is 12

Enjoy the pulsating rhythms of Latin-inspired music as you pump your legs, swing your hips, clap your hands—and achieve a uniquely blended balance of cardio-vascular and muscle-toning benefits. Louise will help personalize each participant's workout so it matches your goals.

THURSDAY

ARTHRITIS EXERCISE/STABILITY CORE TRAINING

6 WEEK SESSION
2:00 p.m.

November 5, 12, 19
December 3, 10, 17
Cost is \$24.

FRIDAY

STRENGTH TRAINING FOR BALANCE AND OSTEOPOROSIS

(FORMERLY SEATED STRENGTH):

7 WEEK SESSION
9:15 a.m.

November 6, 13, 20, 27
December 4, 11, 18

Cost is \$28.

Instructor: Pearl Pressman
For description: See description under Monday Strength Training for Balance and Osteoporosis

PARK AND RECREATION SENIOR EXERCISE CLASS

Location:

The Center at The Heights;
Sign Up and \$25 fee to Park and Recreation
781-455-7550

9 WEEK SESSION
10:30 – 11:30 a.m.

Fall Session with Arlene
October 16 – December 18
(No Class Nov. 27)

Toning, stretching, strengthening, and abdominal exercises that will benefit you from head to toe.

GAMES AND CRAFTS

PLEASE NOTE: PING PONG WILL END AT 2:00 p.m. ON MONDAYS AND WEDNESDAYS

MONDAYS

DROP IN GAMES

Board, card and other games including dominoes
1:00 p.m.

TUESDAYS

DROP IN BRIDGE

9:00 a.m. – 12:00 Noon

DROP IN CRIBBAGE WITH CLIF

10:00 a.m.

Beginners Welcome

VINTAGE VOICES

12:30 p.m.

DROP IN CRIBBAGE

1:00 – 3:00 p.m.

WEDNESDAYS

DROP IN BRIDGE

12:30 – 3:00 p.m.

CANASTA (CLASSIC)

12:30 – 3:00 p.m.

Instruction Available

THURSDAYS

DROP IN BRIDGE

9:00 a.m. – 12:00 Noon

KNITTING

10:30 a.m. – 12:00 Noon

Do you enjoy knitting, crocheting, sharing stitches or patterns? This is an informal group for all levels.

DUPLICATE BRIDGE

12:30 – 3:30 p.m.

CANASTA DROP IN

1:00 p.m.

RUMMYKUBE

1:00 p.m.

FRIDAYS

QUILTING

10:15 a.m.

MAH JONG/SCRABBLE

1:00 p.m.

DROP IN DOMINOES

Moved to Monday at 1:00 p.m.

ALERT: Please register for all classes as soon as possible as we reserve the right to cancel any class or program that does not meet a participation minimum by the end of its second week. We cannot refund or prorate fees.

FITNESS CENTER

Monday:
11:30 a.m. – 2:30 p.m.
Tuesday:
12:00 Noon – 3:00 p.m.
Wednesday:
9:00 a.m. – 12:00 Noon
Thursday:
1:00 – 4:00 p.m.
Friday:
9:00 a.m. – 12:00 Noon

Once the required paperwork and equipment orientation is complete, access cards are available for a minimum of 4 weeks of unlimited drop-in use for \$20. If you have questions, you should drop by during the hours listed above to speak with the fitness room staff.

SPRINGWELL NUTRITION TIPS "VITAMIN D"

Thursday, December 3
12:00 Noon

Come join Meghan Ostrander, MS, RD, during lunch to learn more about Vitamin D and its role in disease prevention. Most of us in New England don't get enough, starting right about this time of year! There is no need to register for the talk. If you wish to join us for lunch please call 781-455-7555 by 11:00 a.m. on December 2. There is a suggested donation of \$2 for the lunch.

Commonwealth Caregivers Home Health Care Services



Live-in / Hourly
Needham, MA

781-483-4460

EXERCISE AND DANCE CLASSES

MONDAY

TAI CHI

8 WEEK SESSION
9:00 a.m.
November 2, 9, 16, 23, 30
December 7, 21, 28
(No meeting Dec. 14)
Instructor: Scott Brumit
Cost is \$32.

Tai Chi is a slow-motion, moving meditative exercise for relaxation and health.

YOGA

7 WEEK SESSION
9:00 a.m.
November 16, 23, 30
December 7, 14, 21, 28
Instructor: Sandi Levy
Class Maximum is 15.
Cost is \$28.

STRENGTH TRAINING FOR BALANCE AND OSTEOPOROSIS MONDAY (FORMERLY SEATED STRENGTH):

9 WEEK SESSION
10:15 a.m.
November 2, 9, 16, 23, 30
December 7, 14, 21, 28
Instructor: Pearl Pressman
Cost is \$36.

This exercise class is designed to accommodate mature individuals of various fitness levels. This seated class includes a thorough warm-up, strength training exercises using light hand weights, and gentle stretching exercises to increase flexibility and reduce muscle tension.

LINE DANCING

9 WEEK SESSION
12:00 Noon
Experience Required
November 2, 9, 16, 23, 30
December 7, 14, 21, 28
Instructor: Manny Correia
Cost is \$36.

TUESDAY

EASY YOGA

9:15 - 10:15 a.m.
Remaining Dates of Fall Session:
November 3 – November 24
Late Fall/Winter Session
December 1, 8, 15, 22
(No Class Dec. 29)
January 5, 12, 19, 26
Instructor: Steffi Shapiro
Contact Needham Community Education (781-455-0400 ext. 235) for sign-up and payment.
www.needham.k12.ma.us.
Location:
The Center at The Heights

Easy Yoga is a gentle form of yoga that is especially suited to older adults. Most of the exercises can be done while sitting in a chair or in a comfortable standing position.

TRAIN THE BRAIN: BALANCE, AGILITY AND FALL PREVENTION 9 WEEK SESSION TUESDAY

11:00 a.m. – 12:00 Noon
November 3, 10, 17, 24
December 1, 8, 15, 22, 29
Cost is \$36.

This class will involve dynamic, bilateral movement and physical brain activities to improve Stability, Total Body Coordination, Speed, Spatial Awareness, Endurance and Flexibility. The class will entail music, friendly competition, teamwork and guaranteed fun!

ARTHRITIS EXERCISE

9 WEEK SESSION
2:00 p.m.
November 3, 10, 17, 24
December 1, 8, 15, 22, 29
Cost is \$36.

BALLROOM DANCING

Offsite Location: YMCA Chestnut St.
2:00 p.m.
4 WEEK SESSION 1:
TANGO
November 3, 10, 17, 24
Cost is \$16.
4 WEEK SESSION 2:
CHA-CHA
December 1, 8, 15, 22
Cost is \$16.



CINEMA AT THE CENTER

Fridays and select Wednesdays • 1:00 p.m.

Please Note: We have added movie ratings when they are available so participants can make their personal choices to view or not. Also, it is sometimes necessary to change the movie so please confirm with the Front Desk and please sign up in advance. The December movies will be shown on Wednesdays.

Friday, November 6 Special Movie Event: Silent Films with Live Piano Accompaniment

Pianist Richard Hughes adds music to the very best films of the Golden Age of silent movies. Short comedies feature Charles Chaplin in *The Adventurer* (1917) and Laurel and Hardy in *Big Business* (1928).

Friday, November 13 I'll See You In My Dreams (2015) RATED PG-13

In this vibrant, funny and heartfelt film, a widow and former songstress discovers that life can begin anew at any age. With the support of three loyal girlfriends, Carol (Blythe Danner) decides to embrace the world, embarking on an unlikely friendship, pursuing a new love interest and reconnecting with her daughter.

Friday, November 20 Planes, Trains and Automobiles (1987) RATED R

Marketing executive Neal Page (Steve Martin) wants to travel home to Chicago from New York for Thanksgiving. He has difficulties getting a taxi and his flight is cancelled. In the airport he meets clumsy and talkative shower curtain ring salesman Del Griffith (played by John Candy) and they travel side-by-side to Chicago. When bad weather shuts down O'Hare Airport they land at Wichita, Kansas and decide to travel to Chicago together. Along their journey Neal changes his viewpoint about Del Griffith and his own behavior.

Friday, November 27 The Pursuit of Happyness (2006) RATED PG-13

Based on a true story about a man named Christopher Gardner (played by Will Smith) who encounters several setbacks and is forced into homelessness with his son. Desperate to find a steady job, he takes a job as a stockbroker but must excel during a six-month training before being paid.

Wednesday, December 16 (instead of Friday) Elf (2003) RATED PG

Will Ferrell stars as Buddy, a regular-sized man who was raised as an elf by Santa Claus (Edward Asner). When the news is finally broken to Buddy that he's not a real elf, he decides to head back to his place of birth, New York City, in search of his biological family. A movie full of Yuletide cheer, *Elf* is a spirited, good-natured family comedy.



PLEASE NOTE



The Needham Council on Aging and Senior Center does not receive funding for recreational programming. Programs may have fees in order to meet the overall expenses for all programs. If you cannot afford a class, please contact our social service department at 781-455-7555, ext. 208.

SHOPPING EXPERIENCE:

Friday, November 13
Market Basket, Waltham

Friday, November 27
Market Basket, Waltham

Due to the popularity of this program, participants may sign up for ONE Market Basket shopping trip.

Departure from the Senior Center will be 10:00 a.m. Call 781-455-7555 to sign up. If you require a pick-up at your home in Needham, please inform the receptionist, and be sure to provide your phone number.

COMPASS COLLATING Wednesday, December 16 9:30 a.m.

Please join us to help prepare the next edition of the Compass for mailing.

THE ELDER ABUSE HOTLINE

To report or ask questions about suspected abuse of an elder, please call the hotline at 1-800-922-2275. For more information, call The Center at The Heights.

GROCERY SHOPPING

To participate in our regular independent grocery shopping service, please call 781-455-7555 ext. 204 for more information. This service provides transportation from one's Needham home to Roche Brothers and Sudbury Farms Monday through Thursday.

**HOUSING TOUR
BOYLSTON PLACE
AT CHESTNUT HILL
Thursday, November 12
11:30 a.m.**

The Boylston Place van will depart The Center at The Heights at 11:30 a.m. for a 12:00 Noon lunch. Enjoy an fall-inspired lunch followed by a tour of Boylston Place at Chestnut Hill. Boylston Place is an Independent and Assisted Living community located in the heart of Chestnut Hill. Services include restaurant style meals, car and driver, full array of activities and more!

Maximum is 12.

Sign-up is required. Call 781-455-7555 or stop by the Front Desk.

**HEARING
SCREENING**

Heidi Anderson from Mass Audiology will conduct free hearing screenings:

**Friday, November 20
10:00 a.m. – 12:00 Noon**

**DO YOU HAVE EARLY
SIGNS OF HEARING LOSS?**

Find out by answering these questions:

1. Do you experience ringing in the ears?
2. Does it seem as if people are mumbling?
3. Are you turning the volume up on your TV?
4. Do you find yourself asking people to repeat themselves?

Screenings will be scheduled every 15 minutes. If you already have a hearing aid, Heidi will also clean your hearing aid and change the batteries.

Call 781-455-7555 for an appointment.

TRIP NEWS

FOXWOODS CASINO AND RESORT!

Thursday, November 19

Departing 7:45 a.m. from Linden and Chambers and 8:00 a.m. from The Center at The Heights; returning between 6:30 p.m. and 7:00 p.m.

Cost is \$26. (Driver's tip is not included.)

Cost covers access to buffet or \$10 food coupon and \$15 in slot play tokens.

Sign up early to avoid disappointment. This trip needs 38 people to operate so please book early with payment.

To reserve, call 781-455-7555 ext. 209 (Trip Desk at The Center) or mail your check payable to "Friends" to Trips Department, The Center at The Heights, 300 Hillside Ave., Needham, MA 2494. Full payment is due by November 12.

In lieu of a December trip, we encourage everyone to attend the many wonderful programs planned at The Center at The Heights. Trips will resume in March, 2016.

**A TRADITIONAL THANKSGIVING FEAST
BY CHEF BARRY AND AVITA OF NEEDHAM FOR THE
CENTER AT THE HEIGHTS COMMUNITY!**

Wednesday, November 18 • 12:30 p.m.



- Fresh Pressed Apple Cider
- Roast Tom Turkey with Pan Gravy
- Herbed Stuffing • Seasoned Mashed Potatoes
- Buttered Sweet Peas • Whipped Butternut Squash
- Our Own Avita Cranberry Sauce
- Rolls & Butter
- Apple, Pumpkin or Pecan Pie



Seating is limited.

Advanced sign-up is required by calling 781-455-7555 or stopping by the Front Desk.

**NEW PARK AND RECREATION CLASS!
KID-APPROVED GRANDPARENT ACTIVITIES**

**Thursdays • 10:30 – 11:30 a.m.
November 12 – December 10**

Building an unbreakable bond with your grandchildren can be priceless. Register for one, two, or all of the programs below. These activities will appeal to children ages 2-10. All activities will include materials that you can find in your home or can easily find at local stores. Let us teach you these activities without your grandchildren present so you can impress them with your skills the next time you see them!

**Thursday, Nov 12
Oil vs. Water:
Kid-Made Lava Bottle**

**Thursday, Nov 19
Icky, Sticky, Goo: Slime Time**

**Thursday, Dec 3
Science Magic: Balloon Blow-Ups**

**Thursday, Dec 10
Color Mixing Fun**

Location: The Center at The Heights

Sign-up and Payment to Park and Recreation 781-455-7550

Limit: 10 participants per class (minimum of 5). Fee: \$20 per participant per class.

Dear Friends:

We would like to introduce to you and welcome to the Friends Board, Anne Brain, our new Treasurer. She just joined the Friends Board in June.

Since the year is swiftly passing by, if you planned to fill out the Membership Form and send in your dues, we will apply it to the 2016 year. So please join now! We have a lot of new members who are receiving the Compass and enjoying the programs at The Center. The Friends pay for printing and mailing of the Compass and support other services/programs. Your membership helps defray expenses.

Thank you for your wonderful support. We wish you all a very happy holiday season.

Pat and Carol

**FRIENDS OF THE CENTER AT THE HEIGHTS, INC.
2016 MEMBERSHIP/DONATION FORM**

Name: _____ Date: ____/____/____

Address: _____

Phone Number: _____

Please check below:

The Senior Compass can be sent to my e-mail address:

_____ Please list e-mail address carefully.

A Compass should be mailed to my home address.

Membership (Jan. 1, 2016 to Dec. 31, 2016)	\$25.00
Additional Donation	\$ _____
Memorial* (Please see below)	\$ _____
Total Enclosed	\$ _____

Please suspend delivery for the months of _____ I will contact the Friends to restart delivery when I return. (Applies to members who are away for more than a few weeks during the winter or summer months.)

I would like to make an In Memoriam donation.

*Name of Deceased _____

Name and Address of Deceased Family _____

Please make checks payable to Friends and mail to Friends, 300 Hillside Ave., Needham, MA 02494. Thank you!

FRIENDS OF THE CENTER AT THE HEIGHTS DONATIONS

GENERAL

- Edna Frost
- Paul Howard and Carol Lang
- Thomas R. Jerome
- Jean Lindblad
- George and Anne Madaus
- Elvira Castano Palmerio
- Michael A. Paris
- Elizabeth Soderholm

IN MEMORY OF

- Roma Brown In Memory of Vivian McIver
- Jennie Burns In Memory of Ann Marie Cellucci
- Anthony Cellucci In Memory of Richard Burns
- Sophia Fleishman In Memory of Scott Geller
- Herbert Geller In Memory of Lorelei Geller

- Laura Pippo In Memory of Anne Fierimonte
- Joan Richal In Memory of Ronald Richal
- Herbert Spatz In Memory of Susanne F. Spatz
- Pat and Ed White In Memory of Jennie Bering



**COUNCIL
ON AGING**
Needham

**Council on Aging
Co-Chairs**

Carol deLemos
Colleen Schaller

Staff

- Jamie Brenner Gutner Executive Director
- LaTanya Steele, BSW Assistant Executive Director Social Worker
- Barbara Falla, LICSW Social Worker
- Joan DeFinis, MBA Program Coordinator
- Penny Gordon, BA Volunteer and Transportation Program Coordinator
- Dorene Nemeth, MBA Kathy Worhach SHINE
- Clif Holbrook Building Monitor
- Al Cotter Tom Watson Van Drivers
- Yustil Mejia Custodian

**Advisory Board
Members**

- Adele Chang
- Ann DerMarderosian
- Jack Donna
- Marjorie Gaultz
- Rachel Mahar
- Mohan Dali

The mission of The Needham Council on Aging is to respond to its older residents' needs by providing a welcoming, inclusive, and secure environment where individuals and families benefit from programs, services and resources that enhance their quality of life and provide opportunities for growth.

Who We Are...

Founded in 1967 by concerned residents, Needham Youth Services has earned the respect of the community for its dedication to providing quality services. Over the past three decades, as the needs of youth and families have evolved, Needham Youth Services has kept pace by offering relevant programs and clinical services.

Presently, Needham Youth Services operates as a mental health resource providing professional and confidential clinical and programmatic services. We provide support, information, and direction to youth on issues such as family, relationships, peers, stress, loss, alcohol, drugs, and other youth-related concerns. We base our services upon a self-help philosophy in which youth utilize the expertise of the staff to expand their awareness and understanding, and eventually learn the skills to more effectively take control of their lives.

Needham Youth Services regularly collaborates with school, civic, and community organizations on a variety of projects including the RAY of Hope Program (Recognize A Youth), Needham Unplugged, Make a Statement Day, and the Patrick C. Forde Good Person Memorial Award. In addition, we present to groups on youth and family-related issues, and facilitate workshops on a range of mental health topics.

The community's support of Needham Youth Services is critical if we are to remain a stable and effective organization.

CONTACT INFORMATION

Office & Mailing Address:

Needham Town Hall
1471 Highland Avenue
Needham, MA 02492

Phone:

781.455.7500

Fax:

781.453.2522

Email:

needhamyouth@needhamma.gov

Website:

www.needhamma.gov/youth

Facebook:

www.facebook.com/needhamyouthservices

Twitter:

www.twitter.com/needham_youth



Needham Youth Services

Formerly known as the
Needham Youth Commission

Confidential clinical and
programmatic services for
youth and families

781.455.7500

1471 Highland Avenue - Town Hall
Needham, MA 02492

www.needhamma.gov/youth

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BOARD OF DIRECTORS

Karen Folb, Chair
Julie Stevens, Vice-Chair
David Bookston
Kevin Keane
Susan Patkin
Sonia Raja
Jillian Smith
Vin Srinmoer

CLINICAL SERVICES

Individual and Family Counseling

Confidential counseling is available from our trained and committed staff. We accept referrals from the schools, courts, and parents. If for any reason we cannot be of support, we provide referrals to organizations with the resources to be of assistance.

Bullying Intervention Program

This assessment, education, and skill building program addresses behaviors and underlying motivations related to bullying. Participants investigate their own motivation, learn about the impact of their actions, and gain awareness about the laws regarding bullying.

Substance Abuse Awareness Program

This 15-hour assessment, education, and skill building program takes an innovative approach to the topic of alcohol and drugs. Participants investigate current levels of use and the internal and external motivations for their substance use.

Seminars, Trainings, & Support Groups

Below is a sampling of groups and workshops we offer for children, adolescents, & parents. Please contact the office for a complete list of all of our seminars, trainings and workshops.

- * Safe Surf Seminars (Internet safety and cyber friendships)
- * Adoptive Parents Group
- * Babysitter Training
- * Teen Dating Violence Seminars
- * Extreme Looks (mind/body/spirit program for girls)
- * Parent Dialogue Meetings
- * QPR Suicide Prevention Seminars
- * Single Parent Support Group
- * A Conversation...For Parents of Teens
- * Picture Perfect (how the media impacts youth)

PROGAMMATIC SERVICES

Employment & Volunteer

This program assists youth in obtaining business and residential employment, as well as residents requiring assistance for around - the - house chores (www.needhamma.gov/youth/employment). For youth desiring a volunteer experience we have a directory of opportunities (www.needhamma.gov/youth/volunteerprogram).

Peer Tutor

This exciting youth - to - youth program pairs high school volunteers with middle and elementary school students in need of academic/organizational support. Tutors complete an extensive orientation and meet for the entire academic year (www.needhamma.gov/youth/peertutor).

Diversion/Restitution

Youth who commit minor violations of the law may have the option to provide community service. Working with the courts & Needham police, we assist youth and families in developing appropriate methods of making decisions (www.needhamma.gov/youth/diversion).

VIP

The VIP (Valuable Interactions among Peers) Program matches high school students with elementary students to spend quality one-on-one time interacting and playing, while building connections, confidence, as well as self-esteem (www.needhamma.gov/youth/vip).

Project VAN

Project VAN (Volunteers Around Needham) is a summer group program involving youth in volunteer opportunities. Project VAN benefits the community and is an empowering experience for youth (www.needhamma.gov/youth/van).

NEEDHAM YOUTH SERVICES

1471 Highland Avenue - Town Hall Needham, MA 02492

Phone: 781-455-7500 Fax: 781-455-2522

Email: Needhamyouth@needhamma.gov

Website: www.needhamma.gov/youth

Facebook: <http://www.facebook.com/needhamyouthservices>

Twitter: http://www.twitter.com/needham_youth

FY 2015 Statistical Summary of Services

Clinical Services

Presenting Problems:

- Family 32%
- Social 19%
- Drugs/Alcohol 9%
- School 18%
- Other (e.g. BIP, abuse) 22%

Source of Referral:

- Parent 41%
- Schools (Secondary) 16%
- Schools (Elementary) 4%
- Self 33%
- Other 6%

Trainings/Workshops/Presentations

- A Conversation...For Parents of Teens
- Safe Surf Internet Safety & Cyber-friendships
- QPR Suicide Prevention Workshop
- Extreme Looks Workshop
- Babysitter Training Seminars
- Presentations to school/community groups
- Patrick C. Forde Award
- RAY of Hope award
- Picture Perfect
- Teen Dating Violence Seminars
- Make A Statement Day
- ...and many others

Individual/Family Counseling Hours: 801

Group Counseling/Psych-Ed Hours: 207

Total Number of Participants: 2,526

Program Highlights

❖ Employment & Volunteer Programs

These programs have now shifted to online, linking youth to business employment opportunities and well as volunteer opportunities in the community. In addition, over 125 youth are registered to provide residential services such as babysitting, snow shoveling, yard work, etc.

❖ Peer Tutor Program and VIP Program

1,302 hours of peer tutoring services and 341 hours of mentoring in the VIP Program were created and monitored by Youth Services in the past year.

❖ Graduate and Undergraduate Internship Programs

These programs provided 984 hours of free services to Needham youth and families over this year.

❖ Community Outreach

• Publications:

Needham Youth Card, Parenting Guide to Teen Parties, Parent Dialogue Materials, Seasonal Program/Services Brochures, Safe Surf: Internet Safety Guide, and many others...

• Committees, Collaborations, & Partnerships:

Youth Resource Network, School Wellness Action Committee, Domestic Violence Action Committee, Needham Business Association, Exchange Club of Needham, Needham Public Schools, Needham Community Council, Rotary Club of Needham, Needham Coalition for Suicide Prevention, Needham Clergy Association, and many others...

What can you learn in 100 minutes?
Maybe enough to save someone's life.

QPR Suicide Prevention Training for Adults/Parents

Over the past years, the Needham community has experienced suicides that have impacted the town on many levels. In an effort to learn more about this topic and be of support to people in distress, the Needham Coalition for Suicide Prevention and Needham Youth Services are offering QPR trainings.

The QPR Suicide Prevention model (Question, Persuade, Refers) is patterned after the success of the CPR medical intervention and is based upon the following concepts:

- Those who most need help in a suicidal crisis are the least likely to ask for it;
- The person most likely to prevent an individual from dying by suicide is someone they already know; and
- That prior to making a suicide attempt, a person typically sends warning signs of their distress and suicidal intent to those around them.

Investigate the myths surrounding suicide, explore the signs of suicide, discover the differences between suicide and self injury, and learn how to help to a person in distress.

Wednesday, February 3, 2016

7:00 pm—9:00 pm

Space will be limited to 25 participants

Training held at Needham Town Hall (Highland Meeting Room)

[You must register in advance](#)

Learn more at: www.needhamma.gov/youth/QPR

For further information about the above training or to schedule a training for your Needham organization or group, please contact Jon Mattleman at: Jmattleman@needhamma.gov



R

P

Q

A program of
Needham Youth Services

A Conversation...

For Parents of Teens

Talk with other parents about
teen-related issues

2015/2016 Program Details

- This program is FREE
- A light dinner will be served
- Sign up for one night or more
- Groups will be limited to 8 participants per session
- Sessions held in the May-Chapel Room at Needham Town Hall
- All conversations will remain confidential
- Come for information and support
- Come to hear how other parents are coping with similar challenges

You must register
in advance

For Additional Information:

[www.needhamma.gov/youth/
aconversation](http://www.needhamma.gov/youth/aconversation)



To Register:

[www.needhamma.gov/youth/
brochure/2015/fall](http://www.needhamma.gov/youth/brochure/2015/fall)

Sponsored by the:

Needham Women's Club

Want to be a part of a small group of
parents discussing the challenges of
parenting teens in a supportive and
confidential setting?



Join Youth Services Director, Jon Mattleman
on the following Tuesdays from 5:30—7:30 pm

- | | |
|---------------|---|
| October 27th | Teen anxiety, depression, & suicide |
| November 17th | Make peace (and not war) with your teen |
| January 26th | Teen risk-taking behaviors and what parents do about it |
| February 23rd | The hidden dangers of teens & technology: keeping teens emotionally safe online |

Needham Youth Services

Single Parent Support Group

Being a parent is something you wouldn't change for the world — but doing it alone can sometimes drive you to exhaustion.

Are you a single parent interested in participating in a group addressing such issues as time management, raising healthy children, taking care of yourself, while at the same time getting to know other single parents?

For information, contact:

Katy Colthart, LICSW at 781-455-7500 x264
or by email at kcolthart@needhamma.gov



DATES:

Tuesday, July 14th

Tuesday, July 21st

Tuesday, July 28th

Tuesday, August 11th

Tuesday, August 18th

Tuesday, August 25th

TIME:

6:15 - 7:45 pm

Program Details

- This group is FREE
- Childcare is provided onsite
- A light dinner will be served for both parents and children
- The group will be limited to 12 participants
- We ask that you please try to attend all group meetings
- All conversations will remain confidential

You must register in advance

**Registration Deadline is
July 2nd**

www.needhamma.gov/youth/singleparent

Needham Youth Service Babysitting class



Needham Youth Services offers a Babysitting Training Seminar for new babysitters or for those with limited experience who desire a refresher course. The training is six hours and is offered as a three-day course. Students must be in the sixth grade and / or at least 11 years old to take the class. The trainings consist of three group meetings; you must attend all three group meetings for certification.

The class will cover all the basics of babysitting from interviewing for the job to safe tips for play, feeding and more. Basic emergency procedures will be covered, as well as elementary first aid responses. Students will not be certified in first aid techniques.

Training Dates for Fall 2015

Dates : Training 1: **Wed:** October 7, 14, 21
Training 2: **Thurs:** November 10, 17, 24

Time : Trainings 1 at High Rock 2:40 PM – 4:40pm
Trainings 2 at Pollard 2:50 PM – 4:50pm

Fee: \$45.00/student (Waived in the event of financial need)

Facilitators: Meaghan Dupuis, LMHC

Additional Trainings will be offered in the winter and spring.

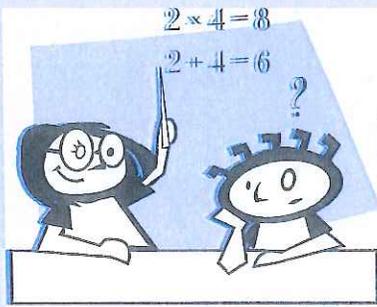
Registration is mandatory and begins September 8, 2015

For more information, go to www.needhamma.gov/youth/babysitting

To register go to www.needhamma.gov/youth/winter2015brochure

For more information contact Maria Papantoniou at 781-455-7500 x 267

Or by email at Mpapantoniou@needhamma.gov



Interested in having your child tutored?

High school tutors are available to tutor children entering grades 3-8 who need academic support.

Tutoring occurs weekly at various public sites throughout Needham during the academic school year.

Applications will be accepted starting May 4th for the 2015-2016 school year

Applications are due by Friday, June 5th

Parents will be notified of their child's status in the program by the end of June.

Applications are available through Guidance, at the Needham Youth Services office, or online at

www.needhamma.gov/youth/peertutor

*** There is a fee associated with this program, which can be waived in the event of financial need.***

*For more information, contact Liz Loveless at
781-455-7500 x266 or eloveless@needhamma.gov*

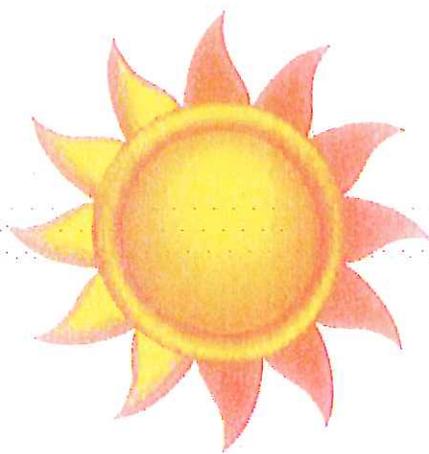
March 2016 Needham Unplugged

Sun	Mon	Tue	Wed	Thu	Fri	Sat
<p>Created by: Needham Youth Services Needham Park and Recreation Charles River YMCA</p>	<p>1 Make a smoothie for a healthy after-school snack</p>	<p>2 Write a thank you note to your parents THANK YOU!</p>	<p>3 <i>Time travel!</i> Browse through old family photo albums</p>	<p>4 Phone-Free Friday Try shutting your phone off all day long</p>	<p>5 Bundle up and go for a hike in Cutler Park</p>	
<p>6 Start a Family Book Club Read your favorite children's book and discuss it together</p>	<p>7 At-Home Pizza Parlor Make pizza with your favorite toppings</p>	<p>8 Build a fort out of pillows and blankets</p>	<p>9 Take turns being blindfolded and leading each other around</p>	<p>10 No Homework and Meeting Night for Needham students and parents!</p>	<p>11 Talent Show! Dress up in costumes and perform songs, dances, and tricks with friends</p>	<p>12 Free Family Swim! 3:30-5:00 YMCA Pool Site</p>
<p>13 Daylight Savings Play catch or go for a walk in the extra light!</p>	<p>14 Have ice cream sundaes for dessert!</p>	<p>15 Check out a book from the library</p>	<p>16 Get cultured! Make an old family recipe for dinner and talk about your heritage</p>	<p>17 Social Media Free Thursday Talk to your friends in person instead of online</p>	<p>18 Journal Sit down in a quiet space and just write for 15 minutes</p>	<p>19 Camp out in your living room! Gather flashlights, sleeping bags, and tell spooky stories</p>
<p>20 It's Spring! Go for a walk and see what's budding</p>	<p>21 Switch things up! Eat breakfast for dinner</p>	<p>22 Text-Free Tuesday Try going all day without texting!</p>	<p>23 Make an effort to say only kind things all day long... in person</p>	<p>24 Read a hard copy of the local paper</p>	<p>25 Have a family game night!</p>	<p>26 Visit a Museum Stop by the Needham Public Library to reserve free passes</p>
<p>27 Choreograph a dance to your favorite song</p>	<p>28 Spring Cleaning Go through your closets and donate old clothes to the Community Council</p>	<p>29 Go out in your yard and paint the landscape</p>	<p>30 Kids and Family Free Workout 4-6:00 pm Chestnut St. YMCA</p>	<p>31 Parent's Night Off Kids plan and cook dinner</p>	<p>This is 15th Year!</p>	

Needham Unplugged is an awareness campaign and a reminder that there is more to life than what is on the other side of the plug. The activities above emphasize person-to-person interaction, health, and wellness and are for all Needham students and families. For more information, please contact Needham Youth Services at 781-455-7500 or online at www.needhamma.gov/youth/unplugged.

Needham Youth Services

Do you know a youth giving back to the community in unique or exceptional ways? Are they a strong role model for their peers? **Nominate them for a RAY of Hope Award!**



The RAY of Hope Award recognizes a Needham youth each month who is giving back to the community and/or serves as a role model for their peers. There is no age limit for the RAY of Hope award — we've had recipients as young as five years old!

If you wish to nominate a youth from the community for a RAY of Hope award, please visit www.needhamma.gov/youth/RAY for a nomination form.

If you have any questions about the award, nomination process, or award ceremony, please contact Maria Papantoniou at 781-455-7500 x267, or by email at mpapantoniou@needhamma.gov

Needham Youth Services
Needham Town Hall
1471 Highland Avenue —
Lower Level
Needham, MA 02492

781-455-7500 x 267
mpapantoniou@needhamma.gov
www.needhamma.gov/youth

Turn page over for Nomination Form

General Information

Most of our services are **Free** of charge



Join our Email Listserv

If you are interested in receiving periodic updates of Needham Youth Services' programs that may be of interest to you and/or your children, please visit our website at www.needhamma.gov/youth/email.

Payment

Most of our services are **FREE** of charge. If the program charges a fee, payment must accompany all registrations. Checks should be made payable to "Town of Needham - Youth Services".

Fee Assistance

Financial aid is available to all Needham residents and Needham students. A letter requesting assistance must be submitted to the Director of Needham Youth Services at the time of registration. To learn more, please visit our website at www.needhamma.gov/youth/fee.

Course Confirmation

We will confirm registrations by phone, email, or mail. You will be notified if the program is full or cancelled and your payment will be refunded.

Inclement Weather

It is our policy that if Needham Public Schools close due to weather, our programs will also be cancelled. Weather related cancellations will be posted on our website at www.needhamma.gov/youth.

Cancellations

We reserve the right to cancel or postpone a program due to low enrollment. If a multi-session program must be cancelled due to inclement weather or other unforeseen circumstances, refunds will not be given; however, we will do our best to reschedule.

Refunds

If you request to withdraw from a class with sufficient time to get a replacement, a refund may be issued. However, if the slot can not be filled, no refund will be issued. If you do not show up for a class, there is no refund. Refunds will be issued if Needham Youth Services cancels a program and/or you registered for a program and there are no openings.



Youth Residential Employment Program



The Employment Program assists young people in obtaining business and residential employment, as well as helping residents requiring help for around-the-house chores.

Youth ages 12 to 21 who want to work must register with us by completing a Job Registration Form and a Parent Permission Form. For those 18 years of age and under, a parent or legal guardian must co-sign these forms. Registration forms for youth may be obtained at our office or on the web at www.needhamma.gov/youth/employment. There is no charge for a youth to sign up for our Employment Program.

Lists of all services offered by youth, such as babysitting, lawn mowing, and moving help, are available for a \$10 fee. These individual lists can be obtained daily at our office.

The Employment Program does not screen any applicants or individuals—we act simply as a clearing house and an information source.

For additional information please contact Maria Papantoniou at 781-55-7500 x 267 or mpapantoniou@needhamma.gov.

Youth Volunteering & Employment in Businesses

Are you are looking for volunteering or employment positions? If so, please visit our new online listings.

For volunteer information and listings, visit www.needhamma.gov/youth/volunteerprogram.

A listing of job opportunities for youth in local businesses are updated every Monday, and can be found online at www.needhamma.gov/youth/jobsforyouth.

The Employment Program does not screen any volunteer or employment site — we act simply as a clearing house and an information source.

Look for registration information in May 2016 for the following 2016 / 2017 programs:

➔ **SUMMER:** Extreme Looks, Project VAN, and Single Parent Support Group

➔ **FALL:** Peer Tutor Program and VIP Program

Needham Youth Services

Fall and Winter Programs 2015 / 2016

Programs for kids of all ages

Trainings for parents

Counseling Services

Workshops in schools

Community Presentations



Volunteers helping to clean the Needham Housing Authority as part of our summer program Project VAN (Volunteers Around Needham).

Registration begins Tuesday, September 8, 2015

Registrations are accepted as follows:

In Person: Monday - Friday, 8:30am - 5:00pm
Needham Youth Services' Office

Mail: Needham Youth Services
Needham Town Hall
1471 Highland Avenue
Needham, MA 02492

To learn more about Needham Youth Services or if you have questions, please call our office at **781-455-7500 x267**

For notification of upcoming programs, join our listserv at:

www.needhamma.gov/youth/email

Or like us on Facebook at:

www.facebook.com/NeedhamYouthServices

www.needhamma.gov/youth



Fall/Winter School Partnership Programs

Ask your child about these upcoming workshops at...

Needham High School:
Loss and Teen Dating Violence seminars

Pollard Middle School:
Picture Perfect workshop on gender roles & the media

High Rock:
Safe Surf Internet Program workshop on friendship and cyber-bullying

Elementary schools:
Social skills groups

Fall/Winter Youth Programs Babysitter Training Course

We offer a Babysitter Training Seminar for new babysitters or for those with limited experience who desire a refresher class. The training is six hours and is offered as a three-day course. Students must be at least in the sixth grade and / or 11 years old to take the class.



Dates: Training 1: October 7, 14, 21
Training 2: November 10, 17, 24

Cost: \$45 (waived in the event of financial need)

Location: Trainings 1 at High Rock (2:40 - 4:40pm)
Trainings 2 at Pollard (2:50 - 4:50pm)

Registration is mandatory

Facilitator: Meaghan Dupuis, LMHC
Additional sessions will be offered in the spring.
Learn more at www.needhamma.gov/youth/babysitting

Fall/Winter Parent Programs

A Conversation...For Parents of Teens



Funded by the Needham Women's Club, this **free** program is limited to 8 participants per evening and creates a forum in which parents discuss the challenges of parenting teens in a supportive and confidential setting. Parents may attend any/all of the following evening meetings. Dinner will be provided. Additional sessions will be offered in the spring. Learn more at www.needhamma.gov/youth/aconversation The dates for the program are:

October 27: Teen anxiety, depression, & suicide

November 17: Make peace (and not war) with your teen

January 26: Teen risk-taking behaviors and what parents do about it

February 23: The hidden dangers of teens & technology: keeping teens emotionally safe online (Registration for this program will open on January 4, 2016)

Time: 5:30-7:30pm

Facilitator: Jon Mattleman (jmattleman@needhamma.gov)

You MUST register in advance to attend.

QPR Suicide Prevention Training

The Needham Coalition for Suicide Prevention and Needham Youth Services are offering **free** QPR trainings. QPR (Question, Persuade, Refer) is based upon the following concepts: Those who most need help in a suicidal crisis are the least likely to ask for it; The person most likely to prevent a person dying by suicide is someone they already know; and, That prior to making a suicide attempt a person typically sends warning signs of their distress and suicidal intent to those around them. Learn more at www.needhamma.gov/youth/QPR.

Date: February 3, 2016

Time: 7-9pm

Facilitator: Jon Mattleman (jmattleman@needhamma.gov)

You MUST register in advance to attend.

Adoptive Parents Group

A **Free** 4 week group for adoptive parents



Dates for: Parents of preschool up to 6th grade.
Thursdays, October 22nd, 29th, November 5th, 12th

Dates for: Parents of 7th graders and up.
Thursdays, March 3rd, 10th, 17th, and 24th

Registration is required

Time: 7:30-9pm

Facilitator: Michelle Terry-David, LICSW

For additional information please contact Maria Papantoniou at: mpapantoniou@needhamma.gov

www.needhamma.gov/youth/adoption

Counseling Services

Confidential individual, group, and family counseling for youth is available from our trained and committed staff. We accept referrals from the schools, courts, and parents.

Substance Abuse Awareness Program:

An assessment, education, and intervention program, which takes an innovative approach to the topic of alcohol and drugs.

Bullying Intervention Program:

Includes assessment, skill-building, and education. Participants gain an appreciation of the dangers of bullying and learn the skills needed to make mature and responsible decisions in the future.

Learn more about our counseling services at:
www.needhamma.gov/youth/counselingservices.

Meet the Staff



Jon Mattleman
MS Counseling
Director
jmattleman@needhamma.gov



Katy Colthart
LICSW
Social Worker
kcolthart@needhamma.gov



Liz Loveless
LMHC
Social Worker
eloveless@needhamma.gov



Ben Aronson
Graduate Clinical Intern
baronson@needhamma.gov



Alexandra Kosciak
LMHC
Social Worker
akosciak@needhamma.gov



Adina Alpert
MS Counseling Psychology
Social Worker
aalpert@needhamma.gov



Maria Papantoniou
Administrative Assistant
mpapantoniou@needhamma.gov



RAY of Hope

The RAY of Hope award (Recognize A Youth) is a monthly recognition of a youth who is giving back to the community and/or is a role model for their peers. The program has no age limit—kindergarten through high school...and yes, we have had recipients as young as 5 years old!

To learn more and/or to nominate a youth for "RAY" you can download a form online at: www.needhamma.gov/youth/ray or one can be obtained at the Needham Youth Services office.

Patrick C. Forde Good Person Memorial Award

Named after Needham resident and community activist Patrick Forde, each year this award recognizes an adult in the community who has helped make Needham a better place for youth through his/her volunteer work.

Learn more at:
www.needhamma.gov/youth/fordeaward

Please Nominate!

Forde Award recipients are nominated by members of the Needham Community, and we are looking for nominations for our next Forde Award recipient!

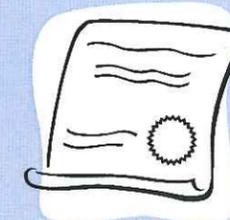
Nominated individuals must:

- 1) Be a Needham resident
- 2) Be at least 21 years of age
- 3) Not be paid for their work with children, youth, and/or families for which they are being nominated

Nominations will be accepted for the 2016 recipient until October 30, 2015. Nomination forms are available in the Youth Services' Office and online at www.needhamma.gov/youth/fordeaward.

Once a recipient has been chosen, the public is invited to the:

Award Ceremony
January 25, 2016 at 5:00 PM
Powers Hall-Town Hall





Collaboration

The Public Health Department works to prevent threats to public health and to promote healthy behaviors and wellness throughout the community. The Department collaborates extensively with the Youth Services Department and with the Council on Aging, particularly on areas of programming and social work services. This has produced a number of positive outcomes, including:

Healthy Aging/Wellness Presentation Series

- Held on Wednesday evenings at the Center at the Heights in October and November; three presentations have been held to date. Planning for this series occurred over the summer months and involved collaboration between Public Health and COA, as well as community partners Beth Israel Deaconess Hospital Needham, Avita of Needham, and others.
- The series was modeled after similar successful collaborations in the Towns of Brookline and Wellesley, where Public Health and the Council on Aging cooperated to help educate, inform, and engage older residents.

Cooperative MetroWest Health Foundation Grant Applications

- The Public Health Department's Environmental Health Agent (Tara Gurge), Public Health Nurse (Donna Carmichael), and Substance Abuse Prevention Coordinator (Carol Read) collaborate closely with the staff of the Council on Aging to address requests for support and assistance from Needham residents of all ages. Part of this collaboration has been enhanced by the placement of the Public Health Nurse in the Center at the Heights¹, where Ms. Carmichael works closely with Ms. Steele (the COA Assistant Director/Social Worker) and Ms. Gutner on requests for support and assistance.
 - Many of the requests involve overlapping risk factors that accompany aging, including the depression and substance abuse triggers brought on through social isolation or the grief from losing a spouse.
 - Issues of abuse on a parent by an adult child (whether physical, verbal, emotional, or even fiscal) have become far more prevalent in recent years, as have instances of intergenerational family conflict when struggling families move back to Needham and into their parents' homes. The struggling family unit with many different levels of need require an abundance of services.
- Some of the categories of service provided routinely by Council on Aging and Public

¹ Although the placement at CATH aids Public Health Nursing's collaboration with COA Social Work, it creates additional communication and coordination challenges with the rest of the Public Health Department staff located in Town Hall.



Health Department staff members at CATH include:

- information and referral to home health care;
 - medical and mental health resources;
 - individualized case management;
 - limited family and individual counseling;
 - protective service and elder-at-risk situations; and
 - emergency intervention work with police, fire, and public health on housing and safety issues.
- In an attempt to address both the growing number and the growing complexity of social service demands from Needhamites, as well as in an attempt to support the provision of these services to the full spectrum of Needham's residents², the Council on Aging and the Public Health Department collaborated on grant funding applications to the MetroWest Health Foundation. Applications were submitted in April 2015³ and October 2015⁴ and would support 15 to 18 months of salary costs for a social worker based at CATH and working in the afternoons and select evenings. The proposal included an emphasis on evidence-based screening instruments including:
 - Screening, Brief Intervention, and Referral to Treatment (SBIRT), a recommendation of the US Surgeon General's 2011 National Prevention Strategy. SBIRT is a comprehensive, integrated, public health approach to the delivery of early intervention and treatment services for persons with substance use disorders, as well as those who are at risk of developing these disorders.
 - The Patient Health Questionnaire (PHQ9)⁵, a CDC-recommended tool for the behavioral health screening of older adults. The PHQ-9 is a well-validated, reliable screening tool for depression that assesses symptoms, functional impairment, and generates a severity score to help select and monitor treatment.⁶ The PHQ-9 was the preferred screening tool used for the MacArthur Foundation Initiative on Depression and Primary Care.

² Ms. Gutner, Ms. Steele, and Ms. Carmichael have become increasingly aware that the population they serve is starkly segmented—there are those individuals who are able to access services at the CATH during its Monday to Friday operating hours of 8:30 a.m. to 4:00 p.m., and there is the great and growing segment of the population (senior or otherwise) that are unavailable during normal business hours. Those persons may still be employed (part-time or full), may volunteer extensively in the community, or have significant roles as a family caregiver for a spouse, partner, grandchild, or other family member. Whatever the reason, it is apparent that the Center's current services and delivery methods are unable to address the needs and interests of the full spectrum of Needham's over 60 residents.

³ The application was, unfortunately, rejected in late May 2015.

⁴ The application is still pending, with a decision expected in early December 2015.

⁵ CDC Promotes Public Health Approach To Address Depression among Older Adults. 2011. Available at www.cdc.gov/aging

⁶ Kroenke K, Spitzer R L, Williams J B. The PHQ-9: validity of a brief depression severity measure. *Journal of General Internal Medicine* 2001;16(9):606-613



- The Elder Assessment Instrument (EAI)⁷, a screening instrument to assess mistreatment of older adults including abuse, neglect, financial exploitation, and abandonment. While the EAI will help social workers identify a number of forms of abuse, staff will be particularly cognizant of elder abuse, which is a growing public health challenge. Estimates of its prevalence in the population range from 2% to 10%⁸, but a study⁹ by the National Center on Elder Abuse reported that fewer than 20% of cases of abuse are reported to authorities.

Over 60 Resident Survey

- The Public Health Department and the Council on Aging also collaborated on the development of a brief survey (please see below) to gauge public interest in programs and services offered at the that the Centers at the Heights, especially the possibility of new programs and services offered in the early evening hours.
- The survey was administered over a three week period at the Needham Public Library, the Treasurer's Office in Town Hall, and at the Centers at the Heights, and it received a modest response of approximately 50 completed surveys. The findings included:
 - 73.7% of respondents reported that they or someone they know would definitely or possibly be interested in attending early evening programming at CATH;
 - Of those who were interested in evening programming, 48% were interested in educational programs, 37% were interested in special events or trips, 29.6% were interested in using the fitness room, 18.5% were interested in creative and social classes, 18.5% were interested in health and wellness programming, 11% were interested in recreational options, 11% were interested in Health Benefits (SHINE) programming, 7.4% were interested in volunteering, and 3.7% were interested in reading in the library or deck; and
 - When asked which programs topics or services they or someone they know would benefit from, 40.7% said physical activity and fitness, 37% said healthy aging 33% said wellness, 25.9% said nutrition, and a combined 22.4% said social services/mental health/depression/grief.

⁷ Fulmer, T. (2003). Elder abuse and neglect assessment. *Journal of Gerontological Nursing*, 29(6), 4-5.

⁸ Lachs MS, Pillemer K. Elder abuse. *Lancet*. 2004;364(9441):1263-72.

⁹ National Center on Elder Abuse. Why Should I Care About Elder Abuse? Washington, DC: U.S. Administration on Aging; 2010. Accessed



COUNCIL
ON AGING
Needham

Council on Aging Survey

To improve programs and services we would like to get your feedback. Your thoughts are important to us. The information you share is anonymous; this survey is voluntary. Thank you.

About the Needham Council on Aging and the Center at the Heights:
The Center at The Heights (CATH) located at 300 Hillside Avenue in Needham is the focal point for aging service issues in our community and is a gateway to information and services. This senior center promotes health and wellness by offering a variety of recreational, health, education and informational programs while providing a place for social interaction and social services. The CATH is administered by the Council on Aging, a town department charged with serving Needham's older adult population and their families by addressing diverse aspects of aging service interests, concerns, and needs.

1. What is your age?

- 55 to 59 60 to 69 70 to 79 80 and Older

2. What is your gender?

- Male Female

3. What is your occupational status? (Please check all that apply)

- Employed Full-Time Not Currently Working
 Employed Part-Time Caregiver for Family or Loved Ones
 Retired Volunteer

4. How often do you visit the CATH?

- Never 1-3 times a month 1-3 times a week Daily



5. Which of the following programs and services do you use at the CATH? (Please check all that apply)

- | | |
|--|--|
| <input type="checkbox"/> I have never been to CATH | <input type="checkbox"/> Transportation |
| <input type="checkbox"/> Social Support Services | <input type="checkbox"/> Health Benefits Counseling (SHINE) |
| <input type="checkbox"/> Lunch | <input type="checkbox"/> Educational Programs |
| <input type="checkbox"/> Volunteer Opportunities | <input type="checkbox"/> Health & Wellness information/screening |
| <input type="checkbox"/> Special Events and Trips | <input type="checkbox"/> Locations for Reading (Library & Deck) |
| <input type="checkbox"/> Creative and Social Classes | <input type="checkbox"/> Recreational Options |
| <input type="checkbox"/> Fitness Room | <input type="checkbox"/> Other (specify): _____ |
| <input type="checkbox"/> Other (specify): _____ | |

6. Would you or someone you know be interested in attending early evening (6:00 to 8:00 p.m.) programs and/or services at CATH?

- Yes No Maybe

7. If so, which programs and services would you like to have offered in the early evening at the CATH? (Check all that apply)

- | | |
|--|--|
| <input type="checkbox"/> I have never been to CATH | <input type="checkbox"/> Transportation |
| <input type="checkbox"/> Social Support Services | <input type="checkbox"/> Health Benefits Counseling (SHINE) |
| <input type="checkbox"/> Lunch | <input type="checkbox"/> Educational Programs |
| <input type="checkbox"/> Volunteer Opportunities | <input type="checkbox"/> Health & Wellness information/screening |
| <input type="checkbox"/> Special Events and Trips | <input type="checkbox"/> Locations for Reading (Library & Deck) |
| <input type="checkbox"/> Creative and Social Classes | <input type="checkbox"/> Recreational Options |
| <input type="checkbox"/> Fitness Room | <input type="checkbox"/> Other (specify): _____ |
| <input type="checkbox"/> Other (specify): _____ | |

8. Would you or someone you know benefit from services or programs addressing the following? (Check all that apply)

- | | | |
|--|--|---|
| <input type="checkbox"/> Healthy Aging | <input type="checkbox"/> Nutrition | <input type="checkbox"/> Grief & Loss |
| <input type="checkbox"/> Wellness | <input type="checkbox"/> Substance Use | <input type="checkbox"/> Depression/Mental Health |
| <input type="checkbox"/> Benefits & Services (Medicare/Medicaid) | <input type="checkbox"/> Physical Activity & Fitness | |
| <input type="checkbox"/> Other (specify): _____ | | |
| <input type="checkbox"/> Other (specify): _____ | | |

Thank you for taking the time to complete the survey!



**Board of Selectmen
TOWN OF NEEDHAM
AGENDA FACT SHEET**

MEETING DATE: 11/10/2015

Agenda Item	Full Day Kindergarten
Presenter(s)	Dan Gutekanst, Anne Gulati, Diane Simmons, and Mary Lammi, Needham Public Schools

1.	BRIEF DESCRIPTION OF TOPIC TO BE DISCUSSED		
<p>Dr. Gutekanst and School officials will outline the full day kindergarten study and planning committee report, including space constraints, staffing, budgetary impacts, and proposed next steps.</p>			
2.	VOTE REQUIRED BY BOARD OF SELECTMEN	YES	NO
<i>Discussion Only.</i>			
3.	BACK UP INFORMATION ATTACHED	YES	NO
<p>a. Full-Day Kindergarten Study and Planning Committee Report PowerPoint</p>			



Full-Day Kindergarten Study and Planning Committee Report

November 10, 2015 Update to Needham Board of Selectmen



Committee Purpose

Conduct research for informing decisions about rolling out full-day kindergarten (currently 2½ hrs/day, elementary school is 6½ hrs/day)

- What is the value of full-day kindergarten?
- What kinds of kindergarten programs are offered by other communities?
- What is the level of interest in full-day kindergarten from the Needham community?
- Which Needham schools can accommodate full-day kindergarten presently?
- What are the costs/funding strategy of rolling out program?
- What are the next steps?

Value of Full-Day Kindergarten

Research-Based Support:

- Full-day kindergarten helps students demonstrate increased **academic gains** in reading and mathematics, closes achievement gaps, lowers grade retention and future dropout rates, is **preferred by parents and teachers**, provides additional time, practice and reflection for students in all academic and social domains, and has a 3-to-1 economic return.

Value of Full-Day Kindergarten

ACADEMIC GAINS

- Students in full-day kindergarten classes demonstrate greater reading and mathematics gains than those in half day classes (National Education Association, 2006)
- Full-day kindergarten can produce long-term educational gains, especially for low-income and minority students (Education Commission of the States, 2005)
- Full-day kindergarten provides a bridge between preschool programs and more structured learning in first grade (Education Commission of the States, 2005)

PREFERRED BY PARENTS AND TEACHERS

- 100% of full-day parents and 72% of half-day parents noted that, if given the opportunity again, they would choose full-day kindergarten for their child (National Center for Educational Statistics, 2000)
- Teachers have more time to get to know students and identify/address learning challenges early – increasing odds that children will be successful later in school (Center for Evaluation and Education Policy, 2004)
- Full-day offers social, emotional and intellectual benefits, giving kindergarteners more time to focus and reflect on activities, and transition between them (National Institute for Early Education Research, 2005)

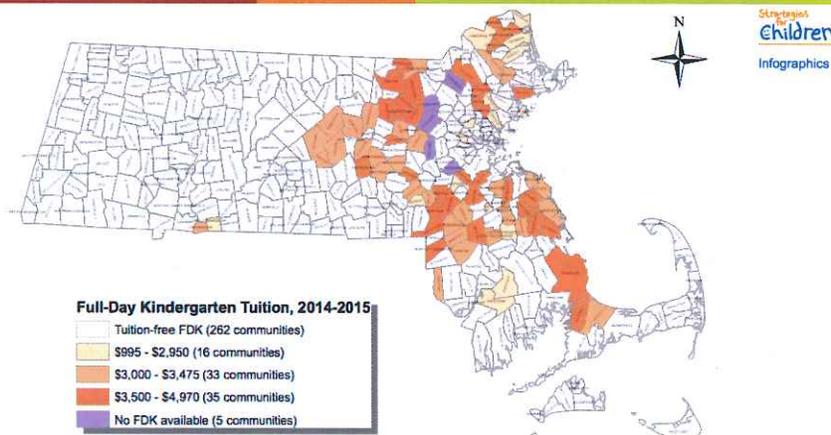
Value of Full-Day Kindergarten

Benefits for Special Education:

- Currently, there are **kindergarten students who would benefit from a full-day program to best meet their special education learning needs.**
- Full-Day Kindergarten gives students a chance to spend **more time on task**, including on social-emotional learning and skills. From elevated mental health referrals at the elementary levels, we know this is a **growing area of need.**
- **Preschool students currently receive extended school day for extra support services**; full-day kindergarten would continue to support them.
- Our **screening process helps us identify students who have an area of need**, and a longer kindergarten day would give us more time to address that need.

Comparison with Other Communities

243 school districts offer district-wide FDK
 65 school districts offer partial FDK, not district-wide
 72 school districts serving 84 cities/towns charge tuition for FDK



Comparison with Other Communities

Offer full-day, half-day or both?

Canton: both (full-day by lottery)
Dedham: both (full-day by lottery)
Medfield: both (full-day by lottery)
Newton: combination model
Norwood: full-day for all
Wayland: both (first come/ first serve)
Westwood: both (choice)
Wellesley: full-day for all
Weston: full-day for all

Charge Tuition for full-day?

Canton: \$3,500
Dedham: \$3,500
Medfield: \$3,500
Newton: no fee
Norwood: no fee
Wayland: \$4,320
Westwood: \$1,800
Wellesley: no fee
Weston: no fee

Comparison with Other Communities

All year or introduce gradually?

Canton: all year
Dedham: all year
Medfield: all year
Newton: model starts in October
Norwood: all year
Wayland: all year
Westwood: full-day starts mid September
Wellesley: full-day starts in April
Weston: full-day starts in October

At neighborhood school or centralized?

Canton: neighborhood school
Dedham: centralized (bus from home)
Medfield: centralized (bus from home)
Newton: neighborhood school
Norwood: centralized (shuttle)
Wayland: neighborhood school
Westwood: neighborhood school
Wellesley: neighborhood school
Weston: neighborhood school

Comparison with Other Communities

Program Details of Interest

Canton: Some full-day classes do not fill up; *parents choose half-day for financial reasons*

Dedham: Both half-day and full-day now; moving toward full-day for all

Medfield: Happy with model of both half-day and full-day; everybody receives what they want; lottery not needed

Newton: Combination model is *3 half-days and 2 full-days for all students*, with group 1 having their full day on Mon/Wed and group 2 on Tues/Fri; would like all full days but School Committee didn't fund

Wayland: *3 models to choose from* – 1 full-day/1 half-day; 2 full-days/1 half-day; or 2 full-days/2 half-days; *impossible to make full and half-day experience equal*; everyone tries to register at the same time and system crashes

Westwood: Children who don't choose full-day go home and classes remain the same

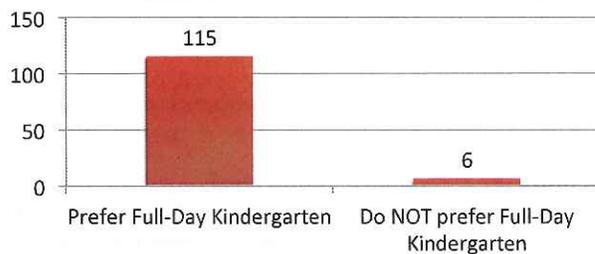
Wellesley: Small groups of children stay one full-day and gradually combine groups until everyone attends 4 full-days but not until April

Weston: Can offer full-day for all at 2 schools with K-3

Full-Day Kindergarten Survey

February 2015

- Close to 500 postcards sent to census mailing list of Needham families with children ready to enter kindergarten
- **121 respondents = 24.2% response rate**



Open-Ended Comments on Why Full-Day K is Preferred: Key Themes

- **Child Ready (41)**
- **Academic Needs of Child (32)**
- **Working Parent Need (24)**
- **Other Towns Have It (23)**
- **One Location (10)**
- **Expense Burden (5)**

135 total comments; number in parentheses indicates iterations of this theme

Representative Comments on Why Preferred

➤ **CHILD READY for FULL-DAY K**

"This age group is more than ready for full-day kindergarten. Most kids complete 2 years of preschool (sometimes full day) so half-day kindergarten is a step in the wrong direction."

"My child currently attends preschool for 5.5 hours so he is ready for a longer – not shorter day."

➤ **ACADEMIC NEEDS OF CHILD**

"It would open up greater academic possibilities for kindergarten students..."

"The current program does not allow for proper levels of reading, math, and many other important lessons."

"High demand for common core curriculum. Expectation that children are ready by Grade 1."

Representative Comments on Why Preferred

➤ WORKING PARENT NEED

"We are working parents and have to make accommodations for child care."

"The current structure is totally untenable for working families!"

"I work from home and could use the time to work."

➤ OTHER TOWNS HAVE IT

"Almost all surrounding towns have full-day kindergarten."

"Because every other school district in the state has full day!!! It's ridiculous that Needham makes us pay KASE for full day."

"I believe it's a disservice to our children to not have full day or an option for full day as the surrounding towns do."

Representative Comments on Why Preferred

➤ ONE LOCATION

"I wouldn't want my kids bused to different location with different kids and teachers."

"Too much transition for 5 year olds (NEDP to Kindergarten to KASE)."

"A consistent day in ONE place is best for kindergarteners!"

➤ EXPENSE BURDEN

"We work full time and would prefer not to pay for KASE and after school."

"Give all kids opportunity of full day instead of some people paying for KASE."

Representative Comments on Why NOT Preferred

➤ **CHILD TOO YOUNG**

"Some children are too young to be forced into a mandatory full-day kindergarten."

"I love having only ½ day and getting them all to myself in the afternoon. They are still little and deserve some downtime and rest."

➤ **FLEXIBILITY WANTED**

"KASE gives more flexibility and is age appropriate."

"At least now, parents have flexibility to choose."

"The current structure allows for KASE for those children advanced enough for full day."

Full-Day Kindergarten Focus Group

February 25, 2015

12 Needham Parents of kindergarten-ready children who are registering for next school year; half the parents also had previous kindergarten experience from an older child

Major Findings from Focus Group

- Fair and Equitable
- No Lottery
- Make it a Priority
- Space and Transportation Options
- Community Support
- Schedule
- Tuition



Fair and Equitable

No Lottery

“Inherent unfairness in not offering full day for all kindergarteners.”

“One child getting a better education than the next child is unacceptable in Needham.”

“Philosophically, fairness and equitable education are paramount.”

- With unanimity, the parents express the importance of a fair and equitable rollout of full-day kindergarten.
- They held firm to a conviction of offering full day to all, or not at all.
- No one supported rolling out the program only to those schools that have space currently.
- A lottery for available spaces is NOT an acceptable solution.
- They feel that there is reputational risk to the town if full day is not rolled out to all.



Make It A Priority

“It’s a public school, so I hope it will be a town line item that will be prioritized.”

- If the town is committed to full-day kindergarten, these parents believe the town will make it available to all families.
- In fact, they feel that it is more valuable to implement a full-day kindergarten than support other initiatives.
- They suggest that the town finds other programs to cut because, from their perspective, everyone wants full-day kindergarten.



Space and Transportation Options

“Willing to trade off convenience to be fair to all families.”

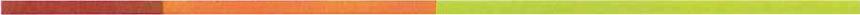
- Parents think it’s time that the town gets creative and finds space for full-day kindergarten.
- They suggest additional modulars, or running the program offsite for one year even if it’s at a shopping center.
- They hope an effort will be made to group children by home school if full-day kindergarten is at a separate location.
- They will drive their child to kindergarten or accept “radical busing (to a full-day kindergarten site) as a solution.”



Community Support

“Tell us what we can do to help.”

- Parents are willing to step up and donate their time, space, resources, whatever is needed, to give momentum to this initiative.
- They believe that preschool families in particular are willing to lobby for full-day kindergarten.



Schedule

“Everyone deserves five days.”

“There’s too much of a gap in their education with less than 5 days.”

“A 5-day program fosters community building.”

“More is better.”

- 5 days is preferred: From the student’s perspective, going to school every day is not optional; it puts stress on parents when it’s not 5 days.
- Any effort to extend the kindergarten program from its current half-day model is perceived as an improvement.
- Parents okay with other extended options.
- Consistency is really important to avoid logistical nightmares.
- Regarding *option* of full-day or half-day, parents are afraid that this is not equitable education unless it’s a parent’s choice.



Tuition

“Not an issue.”

“Goal should be for town to provide free, full-day kindergarten through the public schools.”

“Parents willing to pay for full-day kindergarten because you care about your kid’s future.”

- Parents already paying tuition for KASE.
- Paying \$3296 (the average annual tuition for FDK of 72 districts in Massachusetts) is not an issue for a parent who is currently paying for preschool and daycare.
- Parents expect that Needham will be on par with other towns.
- Hope the town will increase its investment in public education, but willing to pay for own child’s full-day kindergarten because of the importance of the program.
- Also important to put in place a needs-based tuition option.

Space for Full-Day Kindergarten according to School Principals

Can accommodate full-day K

- BROADMEADOW*
- ELIOT
- MITCHELL
- NEWMAN

* On the short-term, may require Art/Music to be on a cart which creates other learning & space issues

Cannot accommodate full-day K

- HILLSIDE**

** Suggestion made to consider Pollard modulars as location of full-day K for Hillside

Space for Full-Day Kindergarten according to School Principals

Pollard modulars as potential space solution for Hillside

- Investigation in process regarding space for growing class size of Pollard students and their needs (restrooms, class size, etc.)
- Separate corridor with 4 classrooms* (formerly used to house Needham Preschool classes) may be possible for kindergarten, with separate student bathrooms, office, and staff room
- Fenced in area for playground
- Separate entrance for drop-off and pick-up
- Additional opportunity: Middle School students could volunteer in kindergarten classrooms

* Current occupants are World Language classes; to be integrated into Clusters through a new schedule (in development) based on the high school model with free classroom space being shared

Space for Full-Day Kindergarten with consideration for enrollment projections

District FY 15 Actual: 365

KINDERGARTEN STUDENTS BY SCHOOL	FY16 projection	FY17 projection	FY18 projection	FY19 projection	FY20 projection	FY21 projection
Broadmdw	84	84	86	86	85	83
Eliot	65	64	63	62	60	59
Hillside	68	67	66	64	63	63
Mitchell	75	74	73	72	71	70
Newman	86	85	84	83	82	82
DISTRICT	378	374	372	367	361	357

McKibben Demographic Research

The McKibben population forecast model includes past migration patterns, current age-specific fertility patterns, the magnitude and dynamics of the gross migration, the age-specific mortality trends, the distribution of the population by age and sex, the rate and type of existing housing unit sales, and future housing unit construction as primary variables.

Space Assumptions grades K-5:

Cumulative Required Sections Over/(Under) Target Using Class Size

Implementation possible at median class size in FY18 declining to surplus of 3 rooms in FY23

FY18 ALL STUDENTS BY SCHOOL	MINIMUM CLASS SIZE K-3 at 18 and gr 4-5 at 20 students per class			MEDIAN CLASS SIZE K-3 at 20 and gr 4-5 at 22 students per class			MAXIMUM CLASS SIZE K-3 at 22 and gr 4-5 at 24 students per class		
	FY18	FY19	FY20	FY18	FY19	FY20	FY18	FY19	FY20
Broadmeadow	6	7	7	5	4	4	1	1	1
Eliot	6	4	5	3	2	3	-	-	-
Hillside*	1	-	-	(1)	(1)	(3)	(5)	(5)	(5)
Mitchell	3	2	2	-	-	1	(1)	(2)	(2)
Newman	2	1	-	-	(1)	(3)	(4)	(5)	(6)
DISTRICT	18	14	14	7	4	2	(9)	(11)	(12)

* Assumes the approved MSBA design enrollment at a new/renovated Hillside School

Potential Costs Full-Day Kindergarten

RANGE FROM APPROXIMATELY \$1.6 MILLION TO \$2.7 MILLION PER YEAR
based on class size assumptions, not including transportation

- FINANCIAL MODEL ASSUMES SY2017/2018 IMPLEMENTATION
- LEAST EXPENSIVE SCENARIO:
 - Median class size
 - Achievable given existing classroom spaces if class size allowed to rise slightly during initial implementation years; student population and resources shifted
- MOST EXPENSIVE SCENARIO:
 - Minimum class size
 - Also requires investment in infrastructure – not feasible
- MAXIMUM CLASS SIZE SCENARIO considered with additional Teaching Assistants

Potential Costs Full-Day Kindergarten

FY18 SCENARIOS*	MINIMUM CLASS SIZE K-3 at 18 and gr 4-5 at 20	MEDIAN CLASS SIZE K-3 at 20 and gr 4-5 at 22	MAXIMUM CLASS SIZE K-3 at 22 and gr 4-5 at 24	MAXIMUM CLASS SIZE additional TAs
Additional Classroom Teachers	\$1,587,330	\$ 924,184	(\$40,392)	(\$40,392)
Additional Specialists	\$238,632	\$120,572	(\$108,515)	(\$108,515)
Additional TAs	\$124,652	\$124,652	\$124,652	\$1,794,988
Benefits	\$464,373	\$296,632	\$40,327	\$1,009,153
Furniture	\$93,636	\$36,414	(\$46,818)	(\$46,818)
Supplies	\$9,364	\$3,641	(\$4,682)	(\$4,682)
Technology	\$24,345	\$9,468	(\$12,173)	(\$12,173)
Curriculum	\$134,836	\$52,436	(\$67,418)	(\$67,418)
TOTAL	\$2,677,168	\$1,567,999	(\$115,018)	\$2,524,144

* Does not include Transportation expenses

Potential Funding Full-Day Kindergarten

FUNDING COULD COME FROM LOCAL TAX DOLLARS, FEES, OR BOTH

- POTENTIAL LIMITATIONS ON THE EXTENT TO WHICH FEES MAY BE RAISED TO OFFSET PROGRAM COSTS
 - School Committee to consider whether or not Needham Public Schools makes full-day kindergarten **compulsory** or **voluntary**
 - ***If compulsory, Town pays for full-day kindergarten***
 - ***If voluntary, it can be a tuition-in program****
 - Decision impacts amount of State aid from Chapter 70 Foundation
- Issues with statutes from Department of Elementary and Secondary Education (DESE) regarding use of accumulated fund balance from KASE and 1% cap on revolving fund
- ADDITIONAL ANALYSIS OF PROGRAM FUNDING IS REQUIRED

* Based on preliminary cost projections, tuition could be in the range of \$3,700 to \$4,300 comparable to other communities and current KASE fee

Summary

<p>Value</p> <p>National research-based findings: Academic gains; Social, emotional and intellectual benefits according to teachers and parents; benefits for special education/ at-risk students</p>	<p>Interest</p> <p>Research conducted with Needham families:</p> <ul style="list-style-type: none"> - Prefer FDK - Recommend fair and equitable rollout to all schools 	<p>Space</p> <p>Broadmeadow, Elliot, Mitchell, Newman may have space; and Pollard may have space that could accommodate Hillside.</p> <p>Enrollment projections factored.</p>	<p>Funding</p> <p>If cannot be included in operational budget, parents willing to pay tuition like other towns.</p> <p>Awaiting DESE clarifications and additional analysis of funding options.</p>
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**Board of Selectmen
TOWN OF NEEDHAM
AGENDA FACT SHEET**

MEETING DATE: 11/10/2015

Agenda Item	Design Review Fees
Presenter(s)	Mark Gluesing, Chairman, Design Review Board

1.	BRIEF DESCRIPTION OF TOPIC TO BE DISCUSSED
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Mr. Gluesing will update the Board on the work of the Design Review Board and will outline a proposal for an increase in the fees charged by the Board. In accordance with M.G.L. Chapter 40, section 22F, fees charged by boards that are appointed by elected boards must be approved by the appropriate elected board. In the case of the Design Review Board, since the members are appointed by both the Board of Selectmen and Planning Board, approval of both boards is required.

2.	VOTE REQUIRED BY BOARD OF SELECTMEN	YES	NO
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Suggested Motion: that the Board of Selectmen vote to approve the fee structure recommended by the Design Review Board as follows:

	Old Rate	Proposed Rate
Signs	\$25	\$25
Awnings	\$25	\$25*
Façade Renovations	\$25	\$25
Façade Renovations/Needham Center	\$25	\$100**
Sign By-Law Appeals & Special Permits	\$2 per sf	\$25 plus \$2 per sf**

* Any signage on the awning is additional \$25 per sign

** Plus newspaper posting fee

3.	BACK UP INFORMATION ATTACHED	YES	NO
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- a. Proposed Deign Review Board Procedural Rules and Application Instructions 9/2015

Design Review Board

Procedural Rules and Application Instructions

Applicants are encouraged to meet with the Design Review Board (DRB) for an informal discussion if they have questions of compliance or questions about the design of their proposed sign or building construction.

The Board generally meets on the first and third Mondays of each month, but at least once a month. A schedule is posted online at <http://needhamma.gov/drb> Applicants must call the Planning and Community Development Office at 781-455-7550 extension 222 to have their name and other pertinent information added to the meeting agenda.

There are four types of application and procedures for DRB approval, depending on the type of proposed project and location of the proposed project. They are:

- (1) Sign Applications, Awning Applications and Façade Renovations in all districts except Center Business Zoning District;
- (2) Projects under review by the Planning Board, such as site plan review, or a Major or Minor project;
- (3) Appeals to the Sign-By-Law and Design Review Board Special Permits; and
- (4) Needham Center Building Façade review.

Instructions for each of the above processes follow.

All applications shall be accompanied by the fee paid at the DRB meeting. Please refer to the Fee Schedule below.

Fee Schedule:

Please make checks payable to the "Town of Needham".

Design Review Board review of projects undergoing submission to the Planning Board	No Fee
Signs Awnings only (no other façade changes)	\$25 each sign \$25 (any signage on the awning is additional \$25 per sign)
Façade renovations	\$25
Needham Center Façade renovations	\$100 plus newspaper posting fee
Sign – By – Law Appeals and Special Permits	\$25 plus \$2 per square foot plus newspaper posting fee

Helpful Information Regarding Signage:

The purpose of building signage is to identify a particular business in its location. It is not for the purpose of advertising aspects of the business, nor for the listing of website information or phone numbers. Installing that type of information on the building sign is discouraged. We recognize that sometimes a generic business name may require some additional description but it should be brief and clear and graphically secondary on the sign. The Board discourages use of white backgrounds in panel signs, especially on darker façade materials such as brick or on internally illuminated signs. Applicants sometimes want to install the logo that appears on their stationary or business card. Logos are designed for a different purpose and do not always translate well to a building sign. The Board urges caution to those considering this approach. Franchise businesses may have recommendations or requirements for signage that do not meet with the Sign By-Law or Board review standards. The Board may recommend modifications to the Franchise standard signage. The applicant should inform the Board if any additional approvals from the franchising business would be required and the Board will try to work with the applicant on possible interim solutions.

Instructions for Sign Applications and for Awning Applications and Façade Renovations in All Districts Except Center Business Zoning District

Applications for signage, and for awnings, must be on the Design Review Board agenda by the Wednesday of the week prior to the meeting. Applicants must call the Planning and Community Development Office at 781-455-7550 extension 222 to have their name and other pertinent information added to the meeting agenda. They will then appear before the DRB at the next scheduled meeting. For sign and awning applications, documents are not required to be submitted prior to the meeting. Applicants will bring the documents listed below to the DRB meeting.

Please bring to the DRB meeting **5 copies** of all information listed below for **each** proposed sign or awning:

1. Completed Design Review Board Application
2. Sign plan, section, and elevation. Scaled drawings of proposed sign, including:
 - a. All dimensions clearly labeled.
 - b. Example or samples of all colors that will be used.
 - c. Example or samples of materials, style, description, and any other pertinent information.
 - d. Mounting detail shown in cross-section.
 - e. Lighting detail with light source (if non-illuminated, provide note on drawings).
3. Façade plan: Scaled drawing of façade elevation with proposed sign or awning location indicated, including:

- a. Height and frontage measurements
 - b. Sign band with dimensions. Any other pertinent information.
 - c. Location of sign or awning on façade, with dimensions
 - d. Entrances, windows, architectural details, lights, etc.
 - e. Buildings with multiple tenants require drawing(s) or photo(s) of all store/business fronts including the applicants.
 - f. Also include recent photograph(s) of the façade with approximate size of sign indicated.
 - g. Also include recent photograph(s) of neighboring façades (on either side of faced with proposed sign) to show relationship to other existing signs, awnings, and facades.
4. Site plan: for ground-mounted signs, locate lot lines, buildings, signs, parking, driveways, etc.
 5. Check for \$25 for each sign or awning application, payable to the "Town of Needham".

Instructions for Projects Under Review by the Planning Board

Applicants should submit the completed DRB Application Form to the Planning Board with their initial application for site plan review. Applications for projects undergoing site plan review, or major or minor project review before the Planning Board, must be on the DRB agenda the Wednesday of the week prior to the DRB meeting. Applicants must call the Planning and Community Development Office at 781-455-7550 extension 222 to have their name and other pertinent information added to the meeting agenda. For projects being reviewed by the Planning Board, the DRB does not require that supporting documents be submitted prior to their meeting.

Please submit all information listed below unless otherwise required by the Zoning By-Law.

Please submit six (6) complete sets of documents containing the following:

1. Completed Design Review Board Application
2. Scaled drawings showing
 - a. Site Plans and landscape plans
 - b. Building Plans, Elevations, and Sections with indications of materials used
 - c. Material samples of major building elements
 - d. Details of major architectural elements

Two (2) should be the format size required by Planning Board, four (4) may be a smaller size for DRB review.

3. One set of presentation photographs of existing building or site including surrounding areas.
4. Application materials listed in the Zoning By-Laws; Section 4.2.5 Planned Residential Development; 4.2.6 Residential Compound; 7.2 Building or Use Permits; or 7.4 Site Plan Review, if applicable.

Instructions for Appeals to the Sign-By-Law and for Design Review Board Special Permits

Appeals to the Sign-By-Law and for Design Review Board Special Permits require a hearing before the Design Review Board. Applicants for Appeals to the Sign-By-Law and for Design Review Board Special Permits shall discuss the proposal with the Building Department, who will then assist the Applicant in posting a legal notice in the newspaper to advertise for the hearing.

Applicants shall submit one copy of the entire DRB Application complete with plans to the Planning and Community Development Office when the public notice is posted in the newspaper to allow for review by interested parties.

PLEASE NOTE: Applicants shall submit the information previously described in the Instructions for Sign Applications and for Awning Applications and Façade Renovations in all districts except Center Business Zoning District.

Instructions for Façade Renovation applications in the Center Business Zoning District

Applications for sign, awning, and façade renovations in the Center Business Zoning District have their own specific requirements and procedures. Please see the specifics below.

The applicant shall perform the following:

1. Deliver one set of the completed application materials to the Planning and Community Development Office **not less than 30 days** before the DRB meeting date. Upon delivery the applicant will receive a public notice to be posted immediately in the project's front window or wall.
2. The Town will arrange for Notice of the meeting to be posted in the local newspaper at the applicant's expense and send the Notice to the Town Clerk for posting.
3. The applicant will appear before the DRB at the scheduled meeting. The project will either be Approved, Approved with Conditions, Disapproved, or continued for further study.
4. If approved with conditions, the drawings will be revised by the applicant and returned to the DRB as soon as possible for final stamped approval and then submitted as part of the Building Permit application. An electronic version of the final drawings should be submitted to aclee@needhamma.gov and elitchman@needhamma.gov. If the documents are too large to email, the applicant should inform us that he/she will share the files via our ftp site which holds the files for 7 days:
Web Site: <https://needhamma.sharefile.com>
Username: guest@needhamma.gov
Password: guest1471
The applicant does not need to attend an additional meeting unless specifically requested to do so by the DRB.
5. The DRB will be notified by the Building Department when there is a request for final inspection of the project. The DRB will review the work done and notify the Building Inspector that the work complies or does not comply with the approved DRB submission.

Please bring to the DRB meeting **5 copies** of all information listed below for **each** proposed sign or awning:

1. Completed Design Review Board Application
2. Sign plan, section, and elevation. Scaled drawings of proposed sign, including:
 - a. All dimensions clearly labeled.
 - b. Example or samples of all colors that will be used.
 - c. Example or samples of materials, style, description, and any other pertinent information.
 - d. Mounting detail shown in cross-section.
 - e. Lighting detail with light source (if non-illuminated, provide note on drawings).

3. Façade plan: Scaled drawing of façade elevation with proposed sign or awning location indicated, including:
 - a. Height and frontage measurements
 - b. Sign band with dimensions. Any other pertinent information.
 - c. Location of sign or awning on façade, with dimensions
 - d. Entrances, windows, architectural details, lights, etc.
 - e. Buildings with multiple tenants require drawing(s) or photo(s) of all store/business fronts including the applicants.
 - f. Also include recent photograph(s) of the façade with approximate size of sign indicated.
 - g. Also include recent photograph(s) of neighboring façades (on either side of faced with proposed sign) to show relationship to other existing signs, awnings, and facades.
4. Site plan: for ground-mounted signs, locate lot lines, buildings, signs, parking, driveways, etc.
5. Check for \$25 for **each** sign or awning application, payable to the “Town of Needham”.



**Board of Selectmen
TOWN OF NEEDHAM
AGENDA FACT SHEET**

MEETING DATE: 11/10/2015

Agenda Item	Building Department Permit Fees
Presenter(s)	David Roche, Building Commissioner

1.	BRIEF DESCRIPTION OF TOPIC TO BE DISCUSSED		
<p>Mr. Roche will discuss with the Board a recommendation for changing the fee structure in use in the department.</p>			
2.	VOTE REQUIRED BY BOARD OF SELECTMEN	YES	NO
<i>Discussion only at this time.</i>			
3.	BACK UP INFORMATION ATTACHED	YES	NO
<ul style="list-style-type: none"> a. Letter from David Roche dated November 6, 2015 b. Building Permit Fee Examples c. Proposed Permit Fee Schedule d. Town Fee Schedules Compared 			



Town of Needham
Building Department
500 Dedham Ave.
Needham, MA 02492

Tel. 781-455-7550 x 308

November 6, 2015

Board of Selectmen
1471 Highland Avenue
Needham MA. 02492

Re: Permit Fees

Dear Board Members:

I am pleased to have this opportunity to speak with you about the Building Department Permit Fees. The fees schedule that the Building Department has in place currently were last adjusted in 2005. At that time I am not sure if all the fees, including mechanical fees, were addressed.

The Building Department has compiled permit fee information from ten (10) surrounding communities comparable to Needham with similar volume of residential and commercial construction. The attached information was collected from the communities' official websites.

The Needham Building Department Permit Fees have been calculated by gross square feet, and for most residential and commercial permits, this calculation works to generate the appropriate fee. The issue arises when you cannot apply square footage to a project such as roofing, replacement windows and doors, solar panel installations, and siding to name a few. Based on the current permit fee schedule, these types of permits result in a minimum fee (\$100). In most cases the minimum fee does not cover the costs of processing these permits and conducting at least one field inspection.

The Building Department has similar experiences with mechanical fees such as sheet metal, electrical, and plumbing and gas not covering the cost of processing these permits and at least one field inspection. Today, with the complex types of mechanical systems in both residential and commercial construction, multiple inspections are often required for each phase of construction.

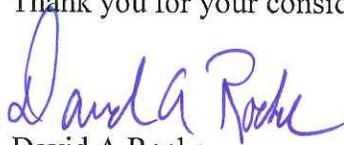
I believe the current fee schedule is needed to be reviewed to ensure the majority of the cost to provide these services are included in the fees. The department often conducts inspections or investigates complaints called into the department. These inspections/investigations are on projects with permits and situations where there is no permit, but a concern has been raised by a resident or department. We have experienced increased complaints that have led to investigations which have resulted in the department taking official action. When the department receives a call

from the Police or Fire Departments after hours, immediate action is needed - we call these emergency responses. We are currently not charging for these "emergency responses;" however, this too is a service that we will be monitoring closely and may be recommending a fee for in the future.

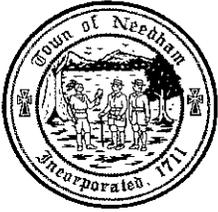
The Building Board of Regulations in the last year also shifted the permitting and review of all sprinkler and fire alarm systems to the local Building Department. The review portion of complex commercial applications will be conducted by a consultant specializing in the fire protection field. The consultant will provide review, testing, and inspection services for both building and fire departments. I am recommending creating a fee schedule for this service and used information from comparable communities that also use consultants for these services. The fees proposed will cover the costs of the consultant. In this case, the fees will be based on square footage of construction.

The proposed Fee Schedule simplifies the entire department permit fees by simply applying a cost per thousand formula based on the contract costs for the work being performed. This type of fee schedule is used by most Building Departments in the Commonwealth and provides a uniform way of calculating fees. In the attached documents you will find a wide range of per thousand costs from community to community. I am proposing a fee of \$10 per thousand - I feel this is comparable to the square footage costs that are currently in place but would address those permits that are not square footage based.

Thank you for your consideration of this proposal.



David A Roche
Building Commissioner



Town of Needham
Building Department
 500 Dedham Ave.
 Needham, MA 02492

Tel. 781-455-7550 x 308

Examples

Building Permit Fee

Old Residential Single Family Home / 5000 sq. ft. x .80 new construction = \$4,000.00

New Residential Single Family Home / 5000 sq. ft. x \$150 = \$750,000 (cost of construction based on Means Construction costs)

\$750,000 x \$10 per thousand =	\$7,500.00
\$750,000 x \$15 per thousand =	\$11,250.00
\$750,000 x \$20 per thousand =	\$15,000.00

Old Commercial Building 5000 sq. ft. x .100 new construction = \$5,000.00

New Commercial Building 5000 sq. ft. x \$125 = \$625,000 (cost of construction based on Means Construction costs)

\$625,000 x \$10 per thousand =	\$6,250.00
\$625,000 x \$15 per thousand =	\$9,375.00
\$625,000 x \$20 per thousand =	\$12,500.00

Plumbing Permit Fee

Old Residential Single Family Home / 4 Bathrooms 12 Fixtures \$30 Base fee \$7 each fixture
 \$30 Base fee 12 x \$7 = \$84 total cost \$114.00

New Residential Single Family Home / 4 Bathrooms \$25,000 (contract price)
 \$25,000 x \$10 per thousand = \$225.00

Electrical Permit Fee

Old Residential Single Family Home Flat fee \$250.00

New Residential Single Family Home Contract Price \$ 35,000
 \$35,000 x \$10 per thousand \$350.00



Town of Needham
 Building Department
 500 Dedham Ave., Needham, MA 02492

Phone
 781-455-7550
 Fax
 781-453-2510

Permit Fee Schedule

Effective January 1, 2016

The fees for all permits shall be computed at a rate of \$10.00 per one thousand (\$1,000.00) of estimated construction cost of any fraction thereof, provided however, that in no event shall the fee be less than the minimum fee set out below.

Rounded up to the nearest thousand

Permit

Fee

Building Permits

Building Permit (including signs)	Per \$1,000.00 of construction of fraction thereof	\$10.00
Demolition Permit	Per \$1,000.00 of construction of fraction thereof	\$10.00
Minimum Permit Fee; Residential (1 & 2 Family)	Flat Rate	\$150.00
Minimum Permit Fee; Residential (3 Family & Up)	Flat Rate	\$200.00
Minimum Permit Fee; Commercial	Flat Rate	\$200.00

Mechanical Permits

Electrical Permit	Per \$1,000.00 of construction of fraction thereof	\$10.00
Plumbing Permit	Per \$1,000.00 of construction of fraction thereof	\$10.00
Gas Permit	Per \$1,000.00 of construction of fraction thereof	\$10.00
Sheet Metal Permit	Per \$1,000.00 of construction of fraction thereof	\$10.00
Sprinkler & Alarm Permit Fee; Commercial	Per \$1,000.00 of construction of fraction thereof	\$10.00
Minimum Permit Fee; Residential 1 & 2 Family	Flat Rate	\$100.00
Minimum Permit Fee; Residential 3 Family & up	Flat Rate	\$100.00
Minimum Permit Fee; Commercial	Flat Rate	\$100.00
After Business Hours /Facility Shut Down Insp.	Hourly Rate-minimum 4 hours	\$50.00 hr.

Other

All other work requiring permits	Per \$1,000.00 of construction of fraction thereof	\$10.00
Re-Inspection ; First re-inspection	Flat Rate	\$50.00
Re-Inspection; Second or subsequent	Flat Rate	\$100.00
Certificate of Use & Occupancy; no renovation	Flat Rate	\$ 100.00
Certificate of Use & Occupancy; Temporary or Partial; per unit, per month	Flat Rate	\$ 100.00
Certificate of Inspection per MSBC Section 106	Per place of Assembly	varied
Zoning Opinion; in writing	Flat Rate	\$100.00
Replacement permit card	Flat Rate	\$100.00
WORK STARTED WITHOUT PERMIT		DOUBLE FEE

Municipal Properties are exempt from all Building Department Fees

TOWN FEE SCHEDULES COMPARED

Building - Residential	Needham	Braintree	Framingham	Newton	Waltham	Wayland	Wellesley	Westborough	Weston	Westwood
New Construction	\$.80 cent/gross sq. ft (min \$150)	\$15/ \$1,000 + \$40 Base fee	\$12/\$1,000 of construction (min \$50)	\$20/\$1000 of construction or fraction thereof, (1+2 Family Base Fee \$50), 3 Family base fee \$100	\$12/\$1000 of construction	\$15/ \$1,000 + \$50 Base fee	\$10/\$1,000 + \$100 min	\$10/\$1,000 + \$30 min	\$10/\$1,000 + \$50 min	.80 cent/gross sq. ft (Up to 5000 sq) . \$1.00/gross sq. ft (Over 5000 sq)
Alterations	\$.60 cent/gross sq. ft (min \$100)	\$10/\$1,000 + \$40 base fee	\$12/\$1,000 of construction (min \$50)			\$12/\$1000 of construction (min \$50)	\$10/\$1,000 + \$100 min	\$10/\$1,000 + \$30 min	\$10/\$1,000 + \$50 min	\$10/\$1,000 + \$50 min
Additions	\$.80 cent/gross sq. ft (min \$150)	\$10/\$1,000 + \$40 base fee	\$12/\$1000 of construction (min \$50)				\$10/\$1,000 + \$100 min	\$10/\$1,000 + \$30 min	\$10/\$1,000 + \$50 min	
Decks							\$10/\$1,000 + \$50 min		\$10/\$1,000 + \$50 min	\$75
Demolition	\$125	\$15/ \$1,000 + \$40 Base fee	\$12/\$1,000 of construction (min \$50)				\$10/\$1,000 + \$100 min		\$10/\$1,000 + \$200 min	\$50
Gas Fireplaces	\$75	n/a					\$50		\$10/\$1,000 + \$50 min	
Relocating any Structure	\$250 plus \$150/mile or part thereof	n/a							\$10/\$1,000 + \$50 min	
Replacement Building Card	\$150	n/a				\$75			\$50	
Replacement Windows	\$100	n/a							\$10/\$1,000 + \$50 min	\$100 (5 window or less \$50)
Roofing/Siding	\$75 each	n/a					\$50/\$50		\$10/\$1,000 + \$50 min	
Sheet Metal/Mech. Permits	\$30 base plus \$7.00 per fixture	\$10/\$1,000 + \$40 base fee		\$20/\$1000 of construction or fraction thereof			\$10/\$1,000 + \$100 min	\$10/\$1,000 + \$30 min	\$10/\$1,000 + \$50 min	\$10/\$1,000
Solar Panels/Generators	\$100	n/a							\$10/\$1,000 + \$50 min	
Swimming Pool (Above Ground)	\$100	n/a					\$10/\$1,000 + \$200		\$10/\$1,000 + \$50 min	\$100
Swimming Pool (In Ground)	\$150	n/a					\$10/\$1,000 + \$200		\$10/\$1,000 + \$50 min	\$10/\$1,000
Temp Certificate of Occupancy	\$100	\$50/unit	\$100/ dwelling			\$100/month	\$50	\$50		
Tent	\$75	n/a	\$25				\$35 per tent/trailer + \$35 base fee		\$10/\$1,000 + \$50 min	\$25
Wood Stove	\$75	n/a				\$50	\$50		\$10/\$1,000 + \$50 min	
Zoning Board of Appeals	\$100	200				\$150				

Building - Commercial	Needham	Braintree	Framingham	Newton	Waltham	Wayland	Wellesley	Westborough	Weston	Westwood
New Construction	\$1.00/gross sq. ft. (min \$200)	\$20/ \$1,000 + \$50 Base fee	\$15/\$1,000 of construction (min \$100)	\$20/\$1000 of construction or fraction thereof, base fee \$100	\$22/\$1000 of construction	\$15/\$1,000 + \$100 Base fee	\$15/\$1,000 + \$300 min	\$10/\$1,000 + \$100 min	\$10/\$1,000 + \$200 min	\$12/\$1000 of construction
Alterations	\$.70 cent/ gross sq. ft. (min \$100)	\$20/ \$1,000 + \$50 Base fee	\$15/\$1,000 of construction (min \$100)			\$12/\$1000 of construction	\$15/\$1,000 + \$300 min	\$10/\$1,000 + \$100 min	\$10/1,000 + \$200 min	\$12/\$1000 of construction
Additions	\$1.00/gross sq. ft. (min \$200)	\$20/ \$1,000 + \$50 Base fee	\$15/\$1,000 of construction (min \$100)				\$15/\$1,000 + \$300 min	\$10/\$1,000 + \$100 min	\$10/\$1,000 + \$200 min	\$12/\$1000 of construction
Demolition	\$125	\$15/ \$1,000 + \$35 Base fee	\$15/\$1,000 of construction (min \$100)				\$300		\$20/\$1,000 + \$250 min	\$12/\$1000 of construction
Sheet Metal/Mech. Permits	\$75 base plus \$7.00 per fixture	\$20/\$1,000 + \$50 Base fee		\$20/\$1000 of construction or fraction thereof, base fee \$100		\$15/\$1,000 + \$300 min	\$10/\$1,000 + \$100 min	\$10/\$1,000 + \$100 min	\$10/\$1,000 + \$50 min	\$12/\$1000 of construction (min \$100)

Sign Permits	\$75	1-150 sq. - \$5/sq. each side 150 - + (& Approved by ZBA) \$10/sq. each side	\$15/\$1,000 of construction (min \$50)				\$35 per sign + \$35 base fee	\$3 per square foot of signage area one side	\$10/\$1,000 + \$100 min	\$50
Temp Certificate of Occupancy	\$100	\$60/unit	\$100/ dwelling			\$100/month	\$100	\$100	n/a	With building permit 0, Without \$50
Replacement Building Card	\$150	n/a							\$50	\$25
Tent	\$75	n/a	\$50				\$35 per tent/trailer + \$35 min		\$10/\$1,000 + 100 min	\$25
Relocating any Structure	\$75	n/a							n/a	
Zoning Board of Appeals	\$100	\$300				\$225			n/a	

Electrical Permits Residential	Needham	Braintree	Framingham	Newton	Waltham	Wayland	Wellesley	Westborough	Weston	Westwood
New residential units	\$250 per dwelling unit	0 - 2,500 sf. - \$300 Each Additional 1,000 sf. - \$100	100/200 amp - \$150 & \$50 each additional 100 amp	\$20/\$1,000 of cost or fraction thereof (1 + 2 Family - \$50 min) (3 Family & up - \$100)	\$30 for each 100amps (min \$50), (secondary side of transformer) \$80 for 100amps, \$110 for 200amps	\$3/\$100 market value of wiring (\$50 min fee)	\$200 (Every permit : \$50 min fee)	\$.50 per amp	\$0 - \$250 = \$10 \$251 - \$500 = \$20 \$501 - \$1,000 = \$30 \$1,001 - \$1,500 = \$40 \$1,501 - \$2,000 = \$50 \$2,001 - \$3,000 = \$60 \$3,001 - \$4,000 = \$70 \$4,001 - \$ 5,001 = \$80	\$150 under 4000 sq.ft. \$250 over 4000 sq.ft. \$50 for every 1000 sq. ft. over 4000 sq.ft.
Extensions or alterations to existing buildings	\$40 plus the following:	\$15/\$1,000 + \$40 Base Fee	\$50		\$50 (min \$25)		\$200	\$50		\$60
Central air conditioning	\$20									
Fire or burglar alarm	\$20	\$70	\$50				\$50			
Electric heat per KW	\$3									
Siding	\$20	\$55								
Dishwasher	\$10	\$35								
Swimming pool	\$50	In-ground - \$125 Above ground - \$70	\$60		\$25 Above Ground, \$40 In Ground		\$75			\$90 for In Ground \$30 for Above
Disposal	\$10	\$35								
Oil or gas burner	\$20									
Range	\$10									
Water heater	\$20									
Window air conditioner	\$10									
Outlets - 1 to 10	\$20									
Outlets - 10 to 20	\$25									
Outlets - Over 20	\$40									
Dryer	\$10									
Hydro-massage bathtub	\$30						\$75			
Generator	\$30						\$50			\$20/1000kw
Temporary service	\$20		\$50		\$25/100amps		\$50		\$25	
Service change per 100 amps	\$20		\$50		\$25/100amps	\$50				\$30
Low voltage wiring	\$20				\$25 smoke detectors, \$25 security and fire alarm		\$50			30
Sub panels each	\$20		\$50							
Residential Solar Panels	base fee plus sub panel fee plus # of recepticals	\$15/\$1,000 + \$40 Base Fee	\$70							

Electrical Commercial & Industrial	Needham	Braintree	Framingham	Newton	Waltham	Wayland	Wellesley	Westborough	Weston	Westwood
New or altered units	\$75 plus the following:	\$20/\$1,000 + \$50 base fee	First \$10,000 cost = \$100, each additional \$8 for each \$1,000 over \$10,000	\$20/\$1,000 of cost or fraction thereof (\$100 min)	\$50 for each 100amps (min \$50), (secondary side of transformer) plus \$15/1000sq.ft.	\$3/\$100 market value of wiring (\$50 min fee)	\$100 plus \$10/\$1,000	\$.50 per amp	\$0 - \$250 = \$20 \$251 - \$500 = \$40 \$501 - \$1,000 = \$60 \$1,001 - \$1,500 = \$80 \$1,501 - \$2,000 = \$100 \$2,001 - \$3,000 = \$120 \$3,001 - \$4,000 = \$140 \$4,001 - \$ 5,000 = \$160	
Fire or burglar alarm systems	\$60		\$50 min		\$5/1000sq.ft.		\$75 plus \$10/\$1,000	50 plus \$10/\$1,000		
Low voltage wiring	\$80		\$50 min		61-100 \$70		\$75 plus \$10/\$1,000			
Voice and data	\$80				61-100 \$70		\$75 plus \$10/\$1,000			

Signs	\$40		\$50		\$50			
Annual maintenance permit	\$150	\$250			\$400		\$100	\$100
Alterations without sub panel			\$50					
Switches, receptacles, lights / per device	\$1				1-60 \$50			
Microwave, range, dishwasher, disposal	\$10							
Service or sub panel each			\$50		\$25		\$100 plus \$10/\$1,000	
From 0 - 400 amps	\$100					\$50/100amps		
From 401 - 800 amps	\$150					\$50/100amps		
From 801 - 1200 amps	\$200					\$50/100amps		
Over 1200 amps	\$400					\$50/100amps		
Transformers 0 - 200 KVA	\$80 \$2 per KW							
Motors and electric heat	\$2 per KW							
Commercial Solar Panels	base fee plus sub panel fee plus # of recepticals	\$20/\$1,000 + \$50 base fee						

1% of the contract value or \$100, whichever is greater

Plumbing Fee Schedule (Residential)	Needham	Braintree	Framingham	Newton	Waltham	Wayland	Wellesley	Westborough	Weston	Westwood
New dwelling units	\$30, plus \$7 per fixture	0 - 2,500 - \$300. Each additional 1,000 sf. - \$100	\$50 for first, \$6 each additional fixture	\$20/\$1,000 of cost or fraction thereof (\$50 min)	1-5 fixture \$25, plus \$5 per fixture	\$50, plus \$8 per fixture	\$35, plus \$7 per fixture	\$100, plus \$20 per fixture	\$50, plus \$10 per fixture	1-5 fixture \$50, plus \$10 per fixture
Additions and alterations	\$25, plus \$7 per fixture	\$85 (1-2 fixtures)	\$50 for first, \$6 each additional fixture	\$20/\$1,000 of cost or fraction thereof (\$50 min)	1-5 fixture \$25, plus \$5 per fixture	\$50, plus \$8 per fixture	\$35, plus \$7 per fixture	\$50, plus \$10 per fixture	\$50, plus \$10 per fixture	1-5 fixture \$50, plus \$10 per fixture

Plumbing Fee Schedule (Commercial & Industrial)	Needham	Braintree	Framingham	Newton	Waltham	Wayland	Wellesley	Westborough	Weston	Westwood
New tenant space	\$75, \$7 per fixture	\$1 - \$10,000 - \$35/\$1,000 \$10,001 - + : \$25/\$1,000	\$100 for first, \$10 each additional fixture	\$20/\$1,000 of cost or fraction thereof (\$100 min)	1-5 fixture \$25, plus \$15 per fixture	\$50, plus \$8 per fixture	\$100, plus \$12 per fixture	\$200, plus \$20 per fixture	\$50, plus \$10 per fixture	1% of the contract value or \$100, whichever is greater
Additions and alterations	\$50, \$7 per fixture	\$1 - \$10,000 - \$35/\$1,000 \$10,001 - + : \$25/\$1,000	\$100 for first, \$10 each additional fixture	\$20/\$1,000 of cost or fraction thereof (\$100 min)	1-5 fixture \$25, plus \$15 per fixture	\$50, plus \$8 per fixture	\$100, plus \$12 per fixture	\$200, plus \$20 per fixture	\$50, plus \$10 per fixture	

Gas Fee Schedule (Residential)	Needham	Braintree	Framingham	Newton	Waltham	Wayland	Wellesley	Westborough	Weston	Westwood
New dwelling units	\$30, plus \$7 per fixture	0 - 2,500 - \$300. Each additional 1,000 sf. - \$100	\$50 for first, \$6 each additional fixture	\$20/\$1,000 of cost or fraction thereof (\$50 min)	1 appliance or (Piping only) \$25, Each additional appliance \$5	\$50, plus \$8 per fixture	\$35, plus \$7 per fixture	\$100, plus \$20 per fixture	\$50, plus \$10 per fixture	1-3 fixture \$35, plus \$6 per fixture
Additions and alterations	\$25, plus \$7 per fixture	\$85 (1-2 fixtures)	\$50 for first, \$6 each additional fixture	\$20/\$1,000 of cost or fraction thereof (\$50 min)	1 appliance or (Piping only) \$25, Each additional appliance \$5	\$50, plus \$8 per fixture	\$35, plus \$7 per fixture	\$50, plus \$10 per fixture	\$50, plus \$10 per fixture	1-3 fixture \$35, plus \$6 per fixture

Gas Fee Schedule (Commercial & Industrial)	Needham	Braintree	Framingham	Newton	Waltham	Wayland	Wellesley	Westborough	Weston	Westwood
New tenant space	\$75, plus \$7 per fixture	\$1 - \$10,000 - \$35/\$1,000 \$10,001 - + : \$25/\$1,000	\$100 for first, \$10 each additional fixture	\$20/\$1,000 of cost or fraction thereof (\$100 min)	1 appliance or (Piping only) \$25, Each additional appliance \$15	\$50, plus \$8 per fixture	\$100, plus \$12 per fixture	\$200, plus \$20 per fixture	\$50, plus \$10 per fixture	1% of the contract value or \$100, whichever is greater
Additions and alterations	\$50, plus \$7 per fixture	\$1 - \$10,000 - \$35/\$1,000 \$10,001 - + : \$25/\$1,000	\$100 for first, \$10 each additional fixture	\$20/\$1,000 of cost or fraction thereof (\$100 min)	1 appliance or (Piping only) \$25, Each additional appliance \$15	\$50, plus \$8 per fixture	\$100, plus \$12 per fixture	\$200, plus \$20 per fixture	\$50, plus \$10 per fixture	



**Board of Selectmen
TOWN OF NEEDHAM
AGENDA FACT SHEET**

MEETING DATE: 11/10/2015

Agenda Item	PPBC User Representatives
Presenter(s)	Kate Fitzpatrick, Town Manager

1.	BRIEF DESCRIPTION OF TOPIC TO BE DISCUSSED		
<p>The Town Manager will recommend that the Board designate Kate Fitzpatrick, Town Manager and Rick Merson, Director of Public Works as PPBC User Agency Representatives for the DPW/PSAB Relocation Feasibility Study and Christopher Coleman, Assistant Town Manager/Operations and Dennis X. Condon, Fire Chief as PPBC User Agency Representatives for the Fire Station #2 Feasibility Study.</p>			
2.	VOTE REQUIRED BY BOARD OF SELECTMEN	YES	NO
<p><i>Suggested Motion:</i> that the Board vote to designate Kate Fitzpatrick, Town Manager and Rick Merson, Director of Public Works as PPBC User Agency Representatives for the DPW/PSAB Relocation Feasibility Study and Christopher Coleman, Assistant Town Manager/Operations and Dennis X. Condon, Fire Chief as PPBC User Agency Representatives for the Fire Station #2 Feasibility Study.</p>			
3.	BACK UP INFORMATION ATTACHED	YES	NO
None			



**Board of Selectmen
TOWN OF NEEDHAM
AGENDA FACT SHEET**

MEETING DATE: 11/10/2015

Agenda Item	Doing Business with the Town
Presenter(s)	David Davison, Assistant Town Manager/Director of Finance

1.	BRIEF DESCRIPTION OF TOPIC TO BE DISCUSSED		
	The Assistant Town Manager/Director of Finance will discuss with the Board an initiative that the Finance Department is undertaking to reach out to the business community to explain how they can know what opportunities there are to do business with the Town and how the public procurement process works.		
2.	VOTE REQUIRED BY BOARD OF SELECTMEN	YES	NO
	<i>No Vote Required</i>		
3.	BACK UP INFORMATION ATTACHED	YES	NO



**Board of Selectmen
TOWN OF NEEDHAM
AGENDA FACT SHEET**

MEETING DATE: 11/10/2015

Agenda Item	Committee Reports
Presenter(s)	Board Discussion

1.	BRIEF DESCRIPTION OF TOPIC TO BE DISCUSSED		
	<i>Board members will report on the progress and / or activities of their Committee assignments.</i>		
2.	VOTE REQUIRED BY BOARD OF SELECTMEN	YES	NO
3.	BACK UP INFORMATION ATTACHED	YES	NO
	(Describe backup below) None		

**ONE DAY SPECIAL LICENSE
TOWN OF NEEDHAM BOARD OF SELECTMEN
EVENT INFORMATION SHEET**
(Please complete and attach event flyer or other information.)

Event Manager Name (Name that will appear on license)	Robert T. Timmerman
Event Manager Address	1211 Highland Avenue Needham MA 02492
Event Manager Phone Number	781-589-4227
Organization Representing (if applicable)	Father Daniel J. Kennedy- Needham Knights of Columbus
Is the organization (if applicable) you are representing non-profit? If so, please attach proof of non-profit status.	<input checked="" type="checkbox"/> Non-profit <input type="checkbox"/> For profit <input type="checkbox"/> Proof of non-profit status is attached Form of Proof: _____
Name of Event	Trivia Night
Date of Event	November 12, 2015
License is for Sale of: <input checked="" type="checkbox"/> Wines & Malt Beverages Only <input type="checkbox"/> All Alcoholic Beverages (for non-profit groups only)	
Requested Time for Liquor License	FROM: 6:00 TO: 11:00
Are tickets being sold in advance for this event?	<input checked="" type="checkbox"/> YES \$ 20.00/per ticket <input type="checkbox"/> NO
Is there an admission fee for this event?	<input checked="" type="checkbox"/> YES \$ 20.00 /per ticket <input type="checkbox"/> NO
Are you using dues collected to purchase alcohol for this event?	<input type="checkbox"/> YES <input checked="" type="checkbox"/> NO
How many people are you expecting at this event?	80
Name & address of event location. Please attach proof of permission to use this facility. Father Daniel J. Kennedy-Needham Knights of Columbus 1211 Highland Avenue Needham MA 02492	
Who will be serving the alcohol to your guests? Paid Bartender Matthew Ching	
Bartenders and/or servers of alcohol, beer and/or wine must have completed in the past three years an appropriate Massachusetts alcoholic beverages server-training program. Please state below who will be serving alcohol, beer and/or wine and attach proof of their training (certificate). Matthew Ching certificate on file at town hall	
Please use the space below to describe the manner in which alcohol will be served to your guests. (For example, will guests be served alcohol or will they need to purchase it from the bar?) Please attach floorplan (can be hand drawn) of the event facility with liquor delivery plan. Beer, wine and soft drinks will be purchased directly from bartender from temporary bar area	
<input checked="" type="checkbox"/> I understand that the alcohol purchased for this event must be purchased from a licensed wholesaler/importer, manufacturer, farmer-winery, farmer-brewery or special permit holder and that I have received a current list of wholesalers. (A person holding a Section 14 license cannot purchase alcoholic beverages from a package store. (MGL Ch. 138, Sec 14, 23; 204 CMR 7.04))	
Event Manager Signature:	Date: October 26, 2015

Trivia Night

FATHER DANIEL J. KENNEDY
NEEDHAM KNIGHTS OF COLUMBUS #1611



THURSDAY NOVEMBER 12

7pm

1211 Highland Ave (ENTRANCE REAR)

\$20 Per person

Hosted by PGK Mike Riley!

Come as a team (up to 6 per team) or individual and we will group you with other participants

Food and Beverage will be served as well as beer and wine (cash bar)

Info: Bob Timmerman, robtees@comcast.net

All proceeds benefit the Needham K of C charitable activities

CERTIFICATION NUMBER:

76322

ALCOHOL INTERVENTION METHODS
CERTIFIES:

MATTHEW L. CHING

CAMPBELL TRENT
508-756-8542

EXPIRES:

APR 18 2016



VED
NEEDHAM
SELLS

TOWN OF NEEDHAM

For Calendar Year: 2015/2016

TAXI/LIVERY LICENSE APPLICATION/RENEWAL

The undersigned hereby applies for a Taxi License in accordance with the provisions of the Statutes relating thereto:

Name of Company: A&D Limousine, Inc.

Applicant (must be an individual): Roman Shnyder

If business is a Corporation / Corporate Name and Officers: A&D Limousine, Inc.

Roman Shnyder - President Alexsandr Shnyder - Secretary

If Business is not a Corporation, Name of Owner: _____

Address of Establishment: 1093 South St. Needham, MA 02492

Mailing Address, if different from Establishment: _____

Email Address: adlimousine1@gmail.com

Phone Number: 617-659-7633 Fax Number: _____

Number of Vehicles in service in Needham: 2

- ✓1. Please **attach** a list of all vehicles that will be used in Needham specifying the year, model, vehicle identification number and registration number.
- ✓2. Please include a copy of **liability insurance** for each vehicle in service in the Town of Needham.
- ✓3. Please include a copy of your **rates of service for the ensuing year.**
- 4. A **certificate of insurance** showing evidence that the applicant has workers' compensation insurance f must be included with this completed application.

R. Shnyder
Signature of Applicant

11/3/2015
Date

Roman Shnyder
Applicant Name (please print)

Pursuant to MGL Ch. 62C, Sec. 49A:	
I certify under penalties of perjury that I, to my best knowledge and belief, have read and am in compliance with the contents of M.G.L. Chapter 62C, Section 49A (on reverse side of this application).	
<u>R. Shnyder</u> Signature of Applicant (Mandatory)	<u>R. Shnyder</u> By Corporate Officer (if applicable)
<u>47-5374471</u> Either a Social Security Number or Federal Identification Number Must Be Supplied	<u>11/3/2015</u> Date (required)
<i>This License will not be issued unless this certification clause is signed by the applicant.</i>	

A&D Limousine, Inc.

Rates

A&D will price match any local competitors

(Prices do not include Airport tolls and Fees)

Boston (Town Hall)	\$50 (Logan)
Dedham (Town Hall)	\$80 (Logan)
Foxborough (Town Hall)	\$104 (Logan)
Newton (Town Hall)	\$65 (Logan)
Stoneham (Town Hall)	\$65 (Logan)
Worcester (Town Hall)	\$140 (Logan)
Medford (Town Hall)	\$54 (Logan)
Medway (Town Hall)	\$120 (Logan)

*****Rates are subject to change without notice, request a quote if your town isn't listed or for an accurate quote*****

Town of Needham
Water Sewer Billing System
Adjustment Form

TO: TOWN TREASURER AND COLLECTOR
cc: TOWN ACCOUNTANT, WATER AND SEWER SUPERINTENDENT

WHEREAS the appropriate divisions of the Department of Public Works have submitted to you the following commitment(s) on the dates listed below for the collection of water, sewer revenue and

WHEREAS certain inadvertent error(s) were made in said commitment(s), it is hereby requested that you abate these particular account(s) in the amount(s) stated below.

Water Sales:	-\$88.20
Water Irrigation:	-\$6.00
Water Admin Fees	\$0.00
Sewer Sales:	-\$102.00
Transfer Station Charges:	\$0.00
Total Abatement:	-\$196.20

Order #: 1206

Read and Approved:

 11/5/2015

Assistant Director of Public Works

 11/5/15

Director of Public Works

For the Board of Selectmen

Date: 11/10/15

**Town of Needham
Water Sewer Billing System
Adjustment Form**

Prepared By:	Last Name	First Name	Customer ID#	Location ID#	Street Number	Street Name	Irrigation Water	Domestic Water	Sewer	Total	Reason	Corrected Last Read Y/N
DB	Lemkin	James	11397	3262	58	Rae Avenue	-\$6.00	-\$42.40	-\$49.00	-\$97.40	ACC	N
DB	Curley	William H	13427	1578	32	Lois Lane	\$0.00	-\$45.80	-\$53.00	-\$98.80	ACC	N

Total: -\$196.20

ALSO, LET THIS SERVE AS AUTHORIZATION TO ABATE ANY PENALTY OR INTEREST WHICH HAS ACCRUED DUE TO THE NON-PAYMENT OF AMOUNTS AS STATED ABOVE.

Legend:

- O.I. = O.I. reading slower than inside meter causing large bill when inside meter is read.
- TWN = Town Project caused damage to private property
- EC = Extenuating Circumstances
- Equip = Equipment Malfunction
- UEW = Unexplained water loss
- ACC = Accidental Water Loss
- BP = Billing Period beyond 100 days
- COA = Council on Aging

BOARD OF SELECTMEN

* MINUTES *

October 1, 2015

- 5:00 p.m. A special meeting of the Board of Selectmen was convened by Chairman Maurice Handel at the Needham Town Hall. Present were Mr. Matthew Borrelli, Mr. Daniel Matthews, Mr. John Bulian, Town Manager Kate Fitzpatrick, and Special Counsel Jay Talerman. Ms. Marianne Cooley arrived at 6:05 p.m.
- 5:00 p.m. **Motion: Mr. Bulian moved that the Board enter into executive session under Exception 3 to discuss strategy with respect to collective bargaining or litigation, if an open meeting may have a detrimental effect on the bargaining or litigating position of the public body and the chair so declares, and exception 6, to consider the purchase, exchange, lease, or value of real property if the chair declares that an open meeting may have a detrimental effect on the negotiating position of the public body, not to return to open session prior to adjournment. Mr. Borrelli seconded the motion. Mr. Handel polled the Board: Unanimous 4 – 0.**

Note: The meeting adjourned at 6:15 p.m.

**Town of Needham
Board of Selectmen
Minutes for October 13, 2015
Selectmen's Chamber
Needham Town Hall**

6:45 p.m. Informal Meeting with Citizens: No Activity.

7:00 p.m. Call to Order:
A meeting of the Board of Selectmen was convened by Chairman Maurice P. Handel. Those present were Matthew D. Borrelli, Marianne B. Cooley, Daniel P. Matthews, John A. Bulian, Town Manager Kate Fitzpatrick, and Recording Secretary Mary Hunt.

7:00 p.m. Bin Ends - Change of Monday Hours Request:
John Hafferty, Manager/Owner of Bin Ends, located at 65 Crawford Street appeared before the Board requesting a change for its Monday business hours to 10:00 a.m. until 8:00 p.m. He said the adjustment in hours would match the hours the business is open during the remainder of week.

Mr. Handel asked for Board comment. No comments were made.

Ms. Fitzpatrick said the extended hours are within the law and similar to that of other stores in Needham. Mr. Handel noted Bin Ends closes earlier than other liquor stores in Needham.

Motion by Mr. Bulian that the Board vote to approve the change to Monday business hours for Bin Ends, 65 Crawford Street to 10:00 a.m. to 8:00 p.m. Second: Mr. Borrelli. Unanimously approved 5-0.

7:05 p.m. Appointments and Consent Agenda:
Motion by Mr. Bulian that the Board of Selectmen vote to approve the Appointments and Consent Agenda as presented.

APPOINTMENTS

1. **Downtown Streetscape Committee** Dale Wise, representative of Commission on Disabilities (term expires 6/30/16)

CONSENT AGENDA *=Backup attached

1. **Accept a \$500 donation made to the Needham Community Revitalization Trust fund from the Needham Business Association.**
- 2.* **Ratify a request from Bill Kieseling, of the Gregory Kieseling, Sweetsir Original Daytime Halloween Motorcycle Run to ride a portion of its motorcycle run on Sunday, October 4, 2015 from 12:00 p.m. to 12:30 p.m. The route of the**

ride was approved by the following departments: Police, Fire, DPW, and Park and Recreation.

- 3.* Approve a Special One Day Wines & Malt Beverages request from David Volante of Volante Farms to hold an "Art Bar Night" on Thursday, October 22, 2015 from 6:00 p.m. to 8:00 p.m. The event will be held at Volante Farms, 292 Forest Street, Needham.
- 4.* Approve a Special One Day Wines & Malt Beverages License request from Mark McDonough, of the Needham Exchange Club, to hold its Oktoberfest fundraiser on Saturday, October 17, 2015 from 7:00 p.m. to 11:00 p.m. The event will be held in Powers Hall at Needham Town Hall, 1471 Highland Avenue, Needham.
5. Accept the following donation made to the Park and Recreation Commission of Arts and Craft supplies from Diane Benson: 1 tall hamper, 1 large Rubbermaid container, 1 bag of Easter grass, 19 butterfly nets, 150 clear Christmas ornaments, 100 pieces of construction paper, 3 Dr. Seuss hats, 200 ballpoint colored paper, 5 packages of paper ribbon, 1 large spool of raspberry ribbon, 9 foam door hangers, 11 baskets, 6 easels, 33 frames, 10 cork coasters, 9 memory scrapbooks, 14 doll t-shirts, and 2 Styrofoam sheets.
6. Accept a donation made to the Park and Recreation Commission of 90 skeins of yarn for Arts and Crafts from Carol Rosenstock. The estimated value of the yarn is \$300.
7. Accept a \$1,149.50 donation made to the Needham Health Department's Traveling Meals Program from the FRIENDS of Needham Board of Health & Traveling Meals program.
- 8.* Approve a Special One Day Wine & Malt Beverages License request from Jack McQuillan, of Taylor's Stationery to host an Oktoberfest event on Wednesday, October 21, 2015 from 6:15 p.m. to 9:15 p.m. The event will be held at Taylor's Stationery, 1451 Highland Avenue, Needham.
- 9.* Approve a Special One Day Wine & Malt Beverages License request from Jack McQuillan, of Taylor's Stationery to host a Holidayfest event on Wednesday, December 2, 2015 from 6:15 p.m. to 9:15 p.m. The event will be held at Taylor's Stationery, 1451 Highland Avenue, Needham.
- 10.* Water and Sewer Abatement Order #1205
11. Approve release of redacted portions of previously released Executive Session Minutes 2003-2012.
12. Accept the following donations made to the Needham Public Library during the period July 1, 2015 to September 30, 2015: Terry Clark gave the library a copy of his book, *Demystifying College Admissions* (\$14.95); the Needham High School Anime Club made a \$500.00 donation to the library; the Needham Lions Club donated \$500.00 to the library for the purchase of Large Print Books; the following donations have been made in honor of Dr. Norman Rosin's retirement from Needham Pediatrics: Needham Pediatrics- \$1,000.00, The Niss Family- \$50.00, Marjorie and Alan Glou- \$50.00, Patti and Barry Reiser- \$25.00; Dick C. Waters gave the library copies of three of his books: *Foreplay for Murder* (\$16.00), *Fragrance of Revenge* (\$16.00), and *Serial Separation* (\$16.00); Damaris Pock donated copies of the following books:

Catching Fire by Suzanne Collins (\$17.99), and New England Camping by Carol Cambo and Stephen Gorman (\$21.95); Cindy Matloff gave the library a copy of Taking Charge: What to do if Your Identity Is Stolen (\$7.00); Sharon Slaton Howell sent the library a copy of her latest book, When We're Up Against It (Real Life Examples) (\$20.00); William Newman gave the library of copy of The Cave Beneath the Sea: Paleolithic Images at Cosquer (\$40.00); Julia, Cecilia and Henry Ritchey donated an electric pencil sharpener to the Children's Room (\$30.00), Abby Cheng donated six wooden puzzles to the Children's Room (\$60.00), Carolina Figueroa donated the following Ravensburger puzzles: Dragon (\$20.00), and Oceanic Wonders (\$37.00); Andy D'Elia sent the library a copy of American Wood & Metal Planes: From the Collection of the D'Elia Antique Tool Museum (\$50.00); Richard Lewis of Waterless No-Flush Urinals donated a waterless urinal and associated supplies to the library (\$547.52); Cathy and Barbara Collishaw donated \$25 in memory of Mary Byron Burke; John Laracy donated \$80 for the purchase of nonfiction audiobooks; Melissa Bogdan donated several copies of new books (\$181.97); Emily Rude gave the library three puzzles (\$42.00); and Carole O'Malley Gaunt donated an audiobook copy of her published memoir, Hungry Hill (\$29.95).

13. Grant permission for the following residents to hold a block party:

Name	Address	Party Location	Party Date	Party Rain Date	Party Time
Ratify - Jennifer Shaw	24 Homestead Park	Homestead Park	9/20/15	N/A	4pm-7:30pm
Ratify - Kim Stone	45 Greendale Avenue	Park Ave	9/27/15	N/A	3pm-6pm
Ratify - Michael McHugh	25 Blacksmith Drive	25 Blacksmith Drive	10/3/15	10/4/15	2pm-7pm
Ratify - Maudy Dooher	19 Bennington St	Bennington St	10/3/15	N/A	4pm-9pm
Ratify - Anne Curtis	53 Mayo Avenue	Mayo Avenue	10/4/15	N/A	4pm-9pm
Amy Hurley	154 South Street	Corner of Needhamdale Ave and Green St	10/17/15	10/18/15	4pm-8pm
Judy Lambert	32 Thorpe Road	Thorpe Road	10/18/15	N/A	3pm-9pm
Mary Schneider	191 Stratford Rd	End of Stratford Road	10/25/15	N/A	3pm-7pm
Jennifer Kruger	7 Intervale Road	Peacedale	10/31/15	N/A	4pm-8pm

Second: Mr. Borrelli. Unanimously approved 5-0.

7:05 p.m.

Public Hearing - Alteration of Premises for an All Alcoholic License in a Restaurant:

Scott Drago, Manager, Blue on Highland, 882 Highland Avenue, Needham, appeared before the Board to discuss his petition for an Alteration of Premises. He said the petition is to move the bar area to the front of the restaurant from the side wall.

Ms. Fitzpatrick stated representatives from Blue on Highland were asked to appear before the Board due to a miscommunication and that the hearing on the alteration should happen before commencing work. She noted the Town is working to make sure all license holders are aware of the process.

Mr. Drago explained the designer and contractor used for the alteration of the restaurant were unaware of the law requiring an application to move the bar to another location.

Mr. Matthews stated the layout of the premises is a condition of the license.

Mr. Borrelli asked for clarification as to the number of seats in the bar and restaurant.

Mr. Drago said the number of bar and restaurant seats remains unchanged.

Mr. Bulian said having the bar in the front of the premises creates more visibility, commenting the Town does not encourage bar business.

Mr. Drago said people go to the bar not only to drink, but to have dinner. He noted tables remain in front of the bar area at the windows.

Motion by Mr. Borrelli that Board vote to approve the Alteration of Premises petition of Scott Drago of Mount Blue Two, LLC d/b/a Blue on Highland to allow the relocation of the bar to the front of the restaurant, and to sign and forward application to the Alcoholic Beverages Control Corporation for its review and approval.

Second: Ms. Cooley. Unanimously approved 5-0.

7:15 p.m.

Town Manager:

Kate Fitzpatrick, Town Manager appeared before the Board with 3 items to discuss:

1. Positions on Warrant Articles

The Board took positions on the November 2, 2015 Special Town Meeting Warrant Articles:

Article 1 - Defer

Article 2 - Defer

Article 3 - Defer

Motion by Mr. Matthews that the Board vote to support Article 4 - General By-law - Term of Moderator in the Special Town Meeting Warrant.

Second: Mr. Borrelli. Unanimously approved 5-0.

Motion by Mr. Matthews that the Board vote to support Article 5 - Access Easement - Rockwood Lane in the Special Town Meeting Warrant.

Second: Mr. Bulian. Unanimously approved 5-0.

Article 6 - Defer

Article 7 - Defer

Article 8 - Defer

Motion by Mr. Borrelli that the Board vote to support Article 9 - Amend FY2016 Operating Budget as amended to include an increase in the Debt Service amount to \$11,474,301 from \$11,224,301 in the Special Town Meeting Warrant.

Second: Mr. Bulian. Unanimously approved 5-0.

Article 10 - Defer

Article 11 - Defer

Motion by Mr. Bulian that the Board vote to support Article 12 - Appropriate for Hillside School Feasibility in the Special Town Meeting Warrant.

Second: Ms. Cooley. Unanimously approved 5-0.

Article 13 - Defer

Motion by Mr. Bulian that the Board vote to support Article 14 - Establish & Appropriate to Debt Service Fund in the Special Town Meeting Warrant.

Second: Mr. Borrelli. Unanimously approved 5-0.

2. Budget Consultation #2

Ms. Fitzpatrick updated the Board on the FY2017 budget process and discussed financing options for acquisition of the Owens Farm property and future capital facility projects. She referred to the document 'Debt Service Within the Levy Limit, What If' dated October 7, 2015. She said projects pending in the existing FY2016-FY2020 capital plan include the change in policy converting debt to cash for the Public Works Infrastructure, financing Rosemary Pool, Needham High School cafeteria expansion, and Needham High School boiler replacement. Ms. Fitzpatrick commented on other identified future projects including School

Administration Building replacement, Memorial Park Building replacement, purchase of a Fire Engine and Fire Quint Ladder Truck, Fire Station #2 renovation, and land acquisition. Ms. Fitzpatrick noted several projects for which no cost estimate exist, including some of the Public Works Facility projects, Needham High School expansion other than the cafeteria, Police and Fire Station replacement, and replacement of Mitchell School and Pollard School. Ms. Fitzpatrick said the 'Debt Service Within the Levy Limit, What If' chart gives a flavor of the Town's capacity to borrow money.

Mr. Handel asked for Board comments or questions.

Mr. Borrelli asked for clarification on the estimated costs for a new Fire Truck and Fire Quint Ladder Truck.

Mr. Davison said the estimated cost allows for inflation.

3. Hillside School/Owens Property Update

Ms. Fitzpatrick noted the Town is contemplating the acquisition of property known as Owens Farm, 585 Central Avenue and adjacent properties for municipal use. She said the parcel is of sufficient size to allow for the construction of a school or other municipal facility. She noted in accordance with M.G.L. c. 30B, a public procurement process is not required if the Board of Selectmen determines that advertising will not benefit the Town's interest because of the unique qualities of the parcel. She asked the Board to vote so the process of acquiring the property can continue without the necessity of going out to bid.

Mr. Handel noted the Town has used this course of action to acquire other property in the past.

Motion by Mr. Bulian that the Board vote to determine that in the case of the proposed acquisition of property known as Owens Farm, 585 Central Avenue and adjacent properties, advertising will not benefit the Town's interest because of the unique qualities of the location of the property needed. This determination is made on the basis that the property is of a sufficient size to allow for the construction of a school or other municipal facility, and includes land for which the Town has rights under M.G.L. c. 61 and surrounding properties.

Second: Ms. Cooley. Unanimously approved 5-0.

7:40 p.m.

Board Discussion:

1. MPO Annual Election on October 29, 2015

Motion by Mr. Matthews that the Board vote to authorize Chairman Moe Handel to cast ballots for Scott Galvin, Mayor of the City of Woburn, Paul Bishop, Chair of the Norwood Board of Selectmen, Setti Warren, Mayor of the City of Newton, and Kevin Greeley, Chair of the Arlington Board of Selectmen at the MPO election on October 29, 2015.

Second: Mr. Bulian. Unanimously approved 5-0.

2. Committee Reports

No Committee Reports were made.

7:45 p.m. Executive Session Exceptions 2, 3, and 6:

Motion by Mr. Bulian that the Board of Selectmen vote to enter into Executive Session.

Exception 2 - To conduct strategy sessions in preparation for negotiations with non-union personnel or to conduct collective bargaining sessions or contract negotiations with non-union personnel.

Exception 3 - To discuss strategy with respect to collective bargaining or litigation if an open meeting may have a detrimental effect on the bargaining or litigating position of the public body and the chair so declares.

Exception 6 - To consider the purchase, exchange, lease or value of real estate, if the chair declares that an open meeting may have a detrimental effect on the negotiating position of the public body. Not to return to open session prior to adjournment.

Second: Mr. Borrelli. Mr. Handel polled the Board. Unanimously approved 5-0.

A list of all documents used at this Board of Selectmen meeting are available at:
<http://www.needhamma.gov/Archive.aspx?AMID=99&Type=&ADID=>

Note: The meeting adjourned at 8:45 p.m.

**Town of Needham
Board of Selectmen
Minutes for October 27, 2015
Selectmen's Chamber
Needham Town Hall**

6:45 p.m. Informal Meeting with Citizens: No Activity.

7:00 p.m. Call to Order:
A meeting of the Board of Selectmen was convened by Chairman Maurice P. Handel. Those present were Matthew D. Borrelli, Marianne B. Cooley, Daniel P. Matthews, John A. Bulian, Town Manager Kate Fitzpatrick, and Recording Secretary Mary Hunt.

7:00 p.m. Proclamation - Needham League of Women Voters:
Mr. Bulian read a proclamation congratulating the Needham League of Women Voters on the occasion of its 75th anniversary.

Motion by Mr. Bulian that the Needham Board of Selectmen, and the people of Needham extend their warmest congratulations to the Needham League of Women Voters on the occasion of its 75th anniversary.

Second: Ms. Cooley. Unanimously approved 5-0.

7:02 p.m. Joint Meeting with the Planning Board:
Lee Newman, Director of Planning & Community Development, Karen Sunnarborg, Community Housing Specialist, and members of the Planning Board including Jeanne McKnight, Chairman, Paul Alpert, Bruce Eisenhut, and Elizabeth Grimes appeared before the Board to discuss housing strategies, zoning articles contained in the Special Town Meeting Warrant, and pending legislation.

1. Housing Strategies

Ms. Newman gave a brief overview of housing progress made over the last decade. She spoke about the first community housing plan and grant in 2003, affordable housing goals filed in 2007, and the development of the Town's Chapter 40B guidelines that provide recommendations for developers in the context of the Town's goals and objectives. Ms. Newman commented on the Housing Needs Assessment completed in 2013 for Linden Chambers, which was used as a foundation to develop a draft housing production plan. She noted a 2015 application for a "LIP" filed for the New England Business Center (Needham Crossing) will take the Town of Needham over its 10% affordable housing goals under Chapter 40B. She said surpassing the 10% affordable housing goal caused the Town to rethink its Strategic Housing Plan.

Ms. Sunnarborg presented a Powerpoint presentation titled "Needham Housing Strategies" dated October 27, 2015. She said the Town has been very effective in utilizing incentives from Chapter 40B, which speaks to the State's desire to have

multi-family rental housing throughout the Commonwealth. As a result, she said, the units in multi-family developments that include a comprehensive permit can be counted even though 25% of the units are actually considered affordable. She said within several months, Needham will be in a position of having a 'subsidized housing inventory' which includes all of the State's affordable housing units at 1,374 (12.4% of the Town's year round housing stock). She noted a little more than half of the units are actually affordable. Ms. Sunnarborg said adding rental housing fills an important local need in diversifying the housing stock and options for people within the community. Ms. Sunnarborg referred to the Powerpoint presentation and discussed the Demographic & Economic Status, Housing Trends-Ownership, Housing Trends-Rental, Priority Initiatives, and Other Initiatives.

Mr. Matthews said he had an opportunity to participate in some of the drafting of the Town's housing strategy. He said the basic irony involved in all housing in the suburbs, is that for most homeowners their home is their principal asset. He noted the Town is managed in a way that hopefully values increase, and that people get a return over time. Mr. Matthews said however, it is difficult to develop new housing in the region due to zoning and economic forces. He noted that as Needham has succeeded real estate values have risen to a point where unless some affirmative action is taken by the Town, it will become harder and harder for people of various incomes to have a range of opportunity. He said within the past decade the Board has been committed to achieving the 10% subsidized housing inventory. He said the Town must maintain the 10% level or better, remain inclusive, and craft policy that builds community support. Mr. Matthews said it is important to have agreement between the Board of Selectmen, Planning Board, and the Housing Authority on a housing strategy so the public, developers, and prospective homeowners know the policy. He said there is an overall focus in the strategy on the development of permanent affordable housing, both subsidized and rental at moderate prices. He said the best area to focus on and add to is rental housing. He said the Town must do its part in a way that works well for the region, the community, and for the people who live in Needham.

Mr. Bulian commented exceeding 10% housing under 40B guidelines is extraordinary for the Town of Needham. He said however, he has been troubled over the years when asked about the number of school children coming in as a result of 40B housing. He said the Town met its State requirement. He said there are many budgetary and school construction pressures, as well as dealing with enrollments and rebuilding. He commented on the approval of 526 units of additional housing, which will produce 2%-3% more people in Needham. He said the Town should proceed very slowly with any further housing, other than Linden Chambers, as the Town needs time to digest the new housing developments in a post-40B environment. He said he is concerned additional housing adds to the need for more services and financially burdens people already living in Town. He said the housing strategy must exist as part of the overall community. Mr. Bulian commented Linden Chambers is badly in need of rebuilding and that he is fine to

increase the number of units, as they are all affordable and will add to the Town's current affordability count of roughly 12.5%. He said the housing strategy is a long term initiative and he can not agree to any additional large scale developments at this time.

Mr. Borrelli concurred with much of Mr. Bulian's comments. He reiterated affordable housing means people over 65 years of age can get market affordable units and remain in Needham. He said existing 2-family housing over 50 years should be grandfathered as of right. He said condominium units, instead of rental housing, should be also considered, as people want to downsize and still want the benefit of homeownership. He commented it is important the Town consider housing, other than luxury condominiums that people really can't afford. He suggested housing for people 55 years or older. He agrees Linden Chambers must be rebuilt.

Ms. Cooley supports the comments already made, as well as inclusionary zoning as a provision to maintain the 10% threshold. She agrees with Mr. Bulian's comments that the Town needs to absorb the big projects, but not "demonize" large projects for school children. She said evidence does not show school children as a big outcome from larger projects. Ms. Cooley asked about the reduction of approximately 392 units of rental housing and asked where they were located. Ms. Sonnerborg said it appears the reduction is from the conversion of small multi-family housing stock, either to condominiums or to single family homes. She said the reduction is not from losing a large rental development. Ms. Cooley said it is a large number of units.

Mr. Handel summarized comments agreeing with Mr. Matthew's statement when he said housing is a contentious and complicated issue. He said there are concerns about the implication of development when promoted. He said the Economic Advisory Council has done a lot of work on other aspects of housing, noting the Highland Avenue Mixed-Use 128 housing overlay zoning area. He said when issues are discussed, the implication is not as grave as it may seem when viewed on a statistical basis.

Mr. Handel invited comments from the Planning Board.

Jeanne McKnight, Chairman, Planning Board said the Planning Board reviewed the proposed housing strategy at its meeting on September 1, 2015. She said certain areas in Town might have further re-zoning including Mixed-Use 128 which will allow for multi-family housing and Bertucci's Plaza. She commented on the role of the Council of Economic Advisors, Planning Board, and the Zoning Board of Appeals in the development of affordable housing. She commented on the loss of some accessory apartments, and how other towns allow accessory apartments within existing single family homes through special permit arrangements. She commented the Planning Board is interested in exploring the concept and the

establishment of a housing trust. She commented on buydown programs and promoting housing ownership for seniors looking to downsize.

Mr. Handel said the Board of Selectmen will take the comments under advisement.

2. Special Town Meeting Zoning

Lee Newman, Director of Planning & Community Development outlined the three zoning articles contained in the warrant for the November 2, 2015 Special Town Meeting.

Ms. Newman said Articles 6 and 7 create the Mixed Use Overlay District in the area of Mixed Use Route 128 and Highland Avenue commercial district. She said the Articles are due to the work by the Council of Economic Advisors as a strategy to create additional work-force housing to service developments in Needham Crossing. She said the zoning creates an overlay district where the Planning Board can issue a special permit to allow for multiple family housing, with a maximum of 250 units being allowed in the district. She said it creates a process for a master special permit, which is unique to Needham and encourages developers to come up with a plan which shows schematics for the drawings before they are actually processed through a special permit process. She said it respects the underlying zoning in the district in terms of its dimensional standards, but provides for the additional use, and encourages the use to be done in a single environment or in the context of mixed use development. Ms. Newman said the zoning creates a larger minimal lot size with the objective of encouraging larger scale developments, and not allowing for small scale developments. She said the goal was to have one larger project of approximately 250 units or 2 smaller projects of 100 to 125 units in the district.

Ms. Newman said Article 6 - Zoning By-law Mixed Use 128 creates the regulatory framework encompassing the density, goals, and the special permit process allowed in the district through the Planning Board to process the application.

Ms. Newman said Article 7 - Zoning By-law Mixed Use 128/Map Change amends the zoning map to identify the areas where development is allowed, which is the Mixed Use 128 zoning district north of Route 128 on the north side of Highland Avenue and encompasses the Highland Avenue commercial district.

Ms. Newman said Article 8 Zoning By-law - Historic Preservation seeks to create flexibility for people who own historic homes and who are interested in doing restoration when there is a setback constraint.

Mr. Handel asked the Board if it had any comments or questions.

Mr. Borrelli asked for clarification as to whether the zoning articles are for either condominium or rental units. He asked about 1 bedroom and 3 bedroom units and the State mandated requirement of 10% affordability.

Ms. Newman said zoning only relates to density, not ownership. Ms. Newman said it is not clear whether the 10% affordability will be required on 3 bedroom units, as it is not currently a requirement in this context.

Mr. Borrelli said he supports bringing residential housing to the area and reiterated his desire to have housing for people who wish to downsize, instead of expensive condominium projects.

3. Pending Legislation

Mr. Matthews commented on Senate Bill 122, An Act Promoting the Planning and Development of Sustainable Communities currently under consideration in the legislature that could have some potentially significant impact on the Town of Needham. He also said he would like to know the status of the Large House study. He suggested scheduling a meeting to discuss both issues.

Mr. Handel agreed and asked the Planning Board if it had any additional comments to make.

Elizabeth Grimes, Planning Board member said a small committee has been working on the Large House Review to further its goals. She said the entire committee plans to meet in the next few weeks to discuss various topics.

Ms. McKnight said sometimes issues arise that are not strictly within the purview of the Planning Board. She said occasionally the Planning Board may wish to send a letter to the Board of Selectmen asking that they consider a particular issue. Mr. Handel said the Board welcomes having an issue brought to their attention.

Mr. Handel thanked the Planning Board for its work.

8:05 p.m.

Appointments and Consent Agenda:

Motion by Mr. Bulian that the Board of Selectmen vote to approve the Appointments and Consent Agenda as presented.

APPOINTMENTS: No Appointments were made at this meeting.

CONSENT AGENDA *=Backup attached

1. **Accept a \$500 donation from the Congregational Church of Needham made to Needham Youth Services VIP program.**
2. **Ratify a request from the Sheraton Needham to extend the liquor license for a function on October 23, 2015 until 1:00 a.m. for the New England Association of Columbian Children Gala. This request was approved by the Chief of Police.**
3. **Accept a \$100 donation from the Community Center of Needham, Inc. made to the Needham Community Revitalization Trust Fund Committee for Needham Light Banners.**

4. **Accept a donation of \$35 made to the Needham Police Department's Car Safety Seat Installation Program from Vivian Bendix, a Framingham resident.**
- 5.* **Ratify a Special One Day All Alcoholic Beverages license from Stephen Pitocchelli, of The Village Club, who held its MDA fundraiser on October 10, 2015 from 11:00 a.m. to 8:00 p.m. at The Village Club, 83 Morton Street, Needham.**
- 6.* **Approve a Special One Day All Alcoholic Beverages License for Stephen Pitocchelli of the Village Club to host the Class of 1990's Reunion event on November 27, 2015 from 6:00 p.m. to 11:00 p.m. The event will be held at the Village Club, 83 Morton Street, Needham.**
- 7.* **Approve a Special One Day All Alcoholic Beverages License for Stephen Pitocchelli of the Village Club to host the Class of 1985's Reunion event on November 28, 2015 from 6:00 p.m. to 11:00 p.m. The event will be held at the Village Club, 83 Morton Street, Needham.**
- 8.* **Ratify a Special One Day All Alcoholic Beverages License for Mary Grace Summergrad, of Needham Community Education who held its Whiskey Tasting event on October 25, 2015 from 2:30 p.m. to 5:30 p.m. at the Needham Historical Society, 1147 Central Avenue, Needham.**
- 9.* **Approve minutes from September 21, 2015 (open and executive session).**

Second: Ms. Cooley. Unanimously approved 5-0.

Mr. Handel suggested going out of order on the agenda and discuss Article 10 on the November 2, 2015 Special Town Meeting Warrant.

Article 10 - Appropriate for Fire Station 2 Feasibility

Dennis Condon, Needham Fire Chief appeared before the Board to discuss needed improvements to Fire Station 2 in Needham Heights.

Ms. Fitzpatrick noted Article 10 on the warrant is an appropriation for a feasibility study for renovation and improvements to Fire Station 2. She commented on the discussion concerning housing strategies and that a significant grant of more than \$1 million from Normandy Partners was part of the development agreement. She asked Chief Condon to discuss deficiencies, concerns, and options for the fire station.

Chief Condon said development in Needham Heights is a burden on fire and emergency services. He said call volume has risen over the years, with more EMS runs today than total runs in the 1980's. He said development and serving the people in the Heights effectively is of concern, without burdening the rest of the Town. He said it appears fire and EMS service will often be on the other side of Route 128. He said a second full time ambulance is needed at fire station 2, but there is no space in the building. He asked for the Board's support on the feasibility study.

Ms. Fitzpatrick noted several options are being considered.

Mr. Bulian said he supports the feasibility study as it is not just about residential population, but a growing business district and 2 hotels.

Ms. Cooley noted the need and speculated on age of people requiring ambulance service, rather than the number of people needing service.

Chief Condon said the development of Wingate and other proposed development will generate more public safety calls.

The Board thanked Chief Condon for his comments.

8:05 p.m.

Siting for new Hillside School

Daniel Gutekanst, Superintendent of Schools, Steve Popper, Director of Design & Construction, Connie Barr, School Committee Chair, and Susan Neckes, School Committee member appeared before the Board with an update on the votes of the School Committee and PPBC relative to the reconstruction of the Hillside School.

Dr. Barr said the School Committee voted unanimously in favor of using the Central Avenue site and explained the criteria used in making the decision. She said the criteria for a new school in the Hillside school district included space for full day kindergarten, a neighborhood location, transportation costs, minimal redistricting, and overall costs. Dr. Barr said public comments concerning traffic, safety, wetlands, school size, playground size, and maneuvering buses in and out of the property were taken into consideration. She said the bottom line was having a neighborhood school that provides educational programming.

Dr. Gutekanst said he is pleased with the decision of the School Committee. He said the site provides ample and appropriate space for the educational program the School Committee wants, the school staff has been working toward, and that the Town will receive reimbursement from the MSBA. He explained the planned school design saying the classroom design exceeds the current MSBA standard by 50 sq. ft. He said there will be separate classrooms for Spanish, technology, arts, special education, cafeteria with quiet zones, 6,000 sq. ft. gym, play area, playground, field space, possible walking trail, and parking. He said it is a beautiful site and safe for children.

Mr. Handel said a facilities working group study of the Town's physical assets was recently completed. He said the study clearly showed a critical shortage of land available for all uses. He said the opportunity presented by the availability of the Owen's Farm property greatly helps not just the schools, but the Town as well in all of its needs. He said he supports the solution.

Mr. Bulian said he supports the Central Avenue site. He commented the DeFazio site presented challenges due to the current location of the Department of Public Works and field complex. He explained the cost to move part of the DPW

operations would be substantial, and that he believes building a school on the DeFazio site would be more costly than the Central Avenue site.

Ms. Cooley supports siting the school on Central Avenue. She said a school that supports 4 classrooms per grade is a benchmark, and the school is the right size for Needham. She encouraged a plan with respect to extended learning space, even if not part of the MSBA rubric, as there is value in have a flexible educational program.

Mr. Matthews said it is a great plan and is in full support. He said this is the first time in several generations that the Town plans to build a school on land not currently school property. He said it is complex issue and a tremendous opportunity that delivers what the community needs for the children of Needham. He said it is important to do the project on the set schedule.

Dr. Gutekanst encouraged residents to get involved in the site planning.

Mr. Borrelli said he appreciates the FAQ that answers many questions for residents. He said it is an amazing opportunity and that he is confident in the project. He thanked the School Committee for keeping the Hillside School community in tact.

Motion by Mr. Borrelli that the Board vote to endorse the School Committee vote that the Central Avenue/Owens Farm site is the preferred site for the reconstruction of the Hillside School.

Second: Ms. Cooley. Unanimously approved 5-0.

8:40 p.m.

RTS Rate Setting Public Hearing & Solid Waste Disposal & Recycling Advisory Committee Update:

Dave Davison, ATM/Director of Finance, Rick Merson, Director of Public Works, Greg Smith, Solid Waste Superintendent, Jeffrey Heller, Chair Solid Waste Disposal & Recycling Committee, and David Ecsedy, committee member appeared before the Board to discuss recommended changes in certain RTS rental and snow dump fees.

Mr. Handel opened the public hearing.

Mr. Davison said it is recommended to hold all general waste disposal rates flat for FY2016, and that the Hauler Sticker fee not be changed. However, it is recommended that rental fees for use of the Trommel screening machine and snow dump be increased as neither fee has been increased in a number of years, nor do the current rates reflect the increased costs associated with the activity.

Mr. Handel asked for Board comments and questions.

Mr. Bulian asked how many stickers have been given out since changing to a free sticker system and are more residents using the RTS since implementing changes a year ago.

Mr. Davison said since there is not an annual renewal process and no longer a sticker fee the number of additional stickers issued is not available. He said the number of additional stickers however, is not significant because most residents who use the facility already had a sticker. He said there was an increase in municipal solid waste and tonnage for bags, but it should not be considered a trend.

Mr. Matthews asked about operation and management of the snow dump.

Mr. Merson said the snow dump is operated by current RTS staff. Ms. Cooley asked for clarification on when commercial haulers are charged a fee.

Mr. Merson said when RTS staff are not normally scheduled, then haulers would be charged a fee. Greg Smith said he did not recall if private haulers were using the snow dump when municipal snow dump operations were not occurring. He reiterated the Town did not have municipal haulers coming in during the day, but when they were coming in they were assessed the existing fee every time. He said private haulers were discouraged from coming into the transfer station during the day to avoid conflict with normal operations. He said all of the operations managed last year with regard to private haulers utilizing the snow dump occurred in the evening, and all private haulers were assessed a fee. He commented fees associated with private haulers using the snow dump during the day should be considered and discussed.

Mr. Handel said it is worth knowing whether the Town has an opportunity or not to maximize potential revenue.

Mr. Handel noted no public comments were made during the public hearing.

Motion by Mr. Borrelli that the Board approve the proposed rate changes to become effective November 1, 2015.

Second: Mr. Bulian. Unanimously approved 5-0.

Mr. Davison clarified private contractors must obtain a snow dump permit and arrange a time with the RTS in order to use the facility.

8:55 p.m.

Department of Public Works:

Richard Merson, DPW Director appeared before the Board with 3 items to discuss:

1. Preliminary Vote Grant of Location - Eversource Energy - Bancroft Street

Mr. Merson said Eversource Energy requests permission to install 10 feet of conduit in Bond Street. This GOL, he said, is subject to final approval after a public hearing at the Board of Selectmen's November 10, 2015 meeting. Mr. Merson said

this work is necessary to provide underground electric service at 45 Bancroft Street, Needham.

Ms. Fitzpatrick noted a preliminary vote is due to a hardship situation for a Needham family.

Motion by Mr. Borrelli that the Board of Selectmen give preliminary approval for Eversource Energy to install 10 feet of conduit in Bond Street and turn on electricity to the home at 45 Bancroft Street on or before October 30, 2015. Further, that Eversource Energy appear before the Board of Selectmen to request final approval for this grant of location on November 10, 2015. Second: Ms. Cooley. Unanimously approved 5-0.

2. Sign Notice of Traffic Regulation - Brookline Street

Motion by Mr. Bulian that the Board vote to approve and sign the Notice of Traffic Regulation Permit #P15-10-27 for Brookline Street, Parking Prohibited During Certain Hours, North side from a point opposite the westerly sideline of Dell Avenue to a point opposite the westerly sideline of Holmes Street - No Parking, 7:30 - 9:00 A.M. and 2:00 - 3:30 P.M. Monday through Friday. Second: Mr. Borrelli. Unanimously approved 5-0.

3. Traffic Regulation - Damon Road & Tanglewood Road

Motion by Mr. Bulian that the Board vote to approve and sign the Notice of Traffic Regulation Permit #SS15-10-27 requiring that Damon Road northbound and southbound be designated as a stop street at the intersection of Tanglewood Road. Second: Ms. Cooley. Unanimously approved 5-0.

9:03 p.m.

Town Manager:

The Board took positions on articles contained in the November 2, 2015 Special Town Meeting Warrant:

Article 1 - Defer

Motion by Mr. Bulian that the Board vote to withdraw Article 2 - Collective Bargaining - Police Superiors in the Special Town Meeting Warrant. Second: Mr. Borrelli. Unanimously approved 5-0.

Motion by Mr. Bulian that the Board vote to withdraw Article 3 - Collective Bargaining - BCTIA/PFD in the Special Town Meeting Warrant. Second: Mr. Borrelli. Unanimously approved 5-0.

Article 4 - Defer

Motion by Mr. Bulian that the Board vote to support Article 6 - Zoning By-law - Mixed Use 128 in the Special Town Meeting Warrant.

Second: Ms. Cooley. Unanimously approved 5-0.

Mr. Borrelli reiterated his desire to have more 55+ housing in Needham.

Motion by Mr. Borrelli that the Board vote to support Article 7 - Zoning By-law - Mixed Use 128/Map Change in the Special Town Meeting Warrant.

Second: Ms. Cooley. Unanimously approved 5-0.

Motion by Mr. Borrelli that the Board vote to support Article 8 - Zoning By-law - Historic Preservation in the Special Town Meeting Warrant.

Second: Ms. Cooley. Unanimously approved 5-0.

Mr. Borrelli said Article 8 is a common sense approach to fix issues that can happen to historical homes and benefits the Town. Mr. Handel stated he is a member of class of people who may potentially benefit from the article, and said he believes he is allowed to vote on the article.

Motion by Mr. Bulian that the Board vote to support Article 10 - Appropriate for Fire Station 2 Feasibility in the Special Town Meeting Warrant.

Second: Ms. Cooley. Unanimously approved 5-0.

Motion by Mr. Bulian that the Board vote to support Article 11 - Appropriate for NHS Cafeteria Renovation as amended by deleting the words "a sum" and inserting in place thereof the sum "\$2,100,000" in the Special Town Meeting Warrant.

Second: Ms. Cooley. Unanimously approved 5-0.

Motion by Mr. Bulian that the Board vote to support Article 13 - Appropriate for Property Acquisition in the Special Town Meeting Warrant.

Second: Mr. Borrelli. Unanimously approved 5-0.

9:10 p.m. Board Discussion:

1. Committee Reports

No Committee Reports were made.

Mr. Borrelli reported the 7 and 8 year old Little League baseball team won the "fall ball" championship game defeating Newton.

9:12 p.m. Executive Session (Exception 3 & 6)

Motion by Mr. Bulian that the Board of Selectmen vote to enter into Executive Session.

Exception 3 - To discuss strategy with respect to collective bargaining or litigation if an open meeting may have a detrimental effect on the bargaining or litigating position of the public body and the chair so declares.

Exception 6 - To consider the purchase, exchange, lease or value of real estate, if the chair declares that an open meeting may have a detrimental effect on the negotiating position of the public body. Not to return to open session prior to adjournment.

Second: Mr. Borrelli. Mr. Handel polled the Board. Unanimously approved 5-0.

A list of all documents used at this Board of Selectmen meeting are available at:
<http://www.needhamma.gov/Archive.aspx?AMID=99&Type=&ADID=>

Note: The meeting adjourned at 9:40 p.m.

BOARD OF SELECTMEN

* MINUTES *

November 2, 2015

6:40 p.m. A special meeting of the Board of Selectmen was convened by Chairman Maurice Handel at the Needham Town Hall. Present were Mr. Matthew Borrelli, Mr. Daniel Matthews, Mr. John Bulian, and Town Manager Kate Fitzpatrick.

The Board of Selectmen briefly discussed the items on the warrant for the Annual Town Meeting.

Motion: Mr. Bulian moved that the Board vote to recommend adoption of Article 1 – Police Union Collective Bargaining Agreement. Mr. Borrelli seconded the motion. Unanimous: 4 – 0.

Motion: Mr. Mathews moved that the Board vote to approve and sign the Memoranda of Agreement between the Town and the Needham Police Union for fiscal year 2016 and fiscal years 2017 through 2019. Mr. Bulian seconded the motion. Unanimous: 4 – 0.

Ms. Marianne Cooley joined the meeting at approximately 6:50.

6:55 p.m. **Motion: Mr. Matthews moved that the Board adjourn its meeting contemporaneously with the adjournment of Town Meeting. Mr. Bulian seconded the motion. Unanimous: 5-0.**

Note: The Annual Town Meeting adjourned for the evening at approximately 11:55 p.m.