

**PARK AND RECREATION COMMISSION  
TOWN OF NEEDHAM, MASSACHUSETTS**

**DIRECTOR'S REPORT**

**October 23, 2015**

*Background notes for Monday, October 26th  
Park and Recreation Commission Agenda*

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**EXCHANGE CLUB**

The Exchange Club's National Day of Service will be held on Saturday, October 24<sup>th</sup> at the Town Forest. The Exchange Club will do some trail improvements from High Rock Street to the rail trail, including adding signs and trail markers. They will do some work on adjacent trails and hopefully assist with some clean-up on the High Rock. The Exchange Club members have frequently spent their day of service doing projects with Park and Recreation, and their work is greatly appreciated!

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**TOWN-WIDE CLEAN-UP DAY**

Just a reminder that the Town-Wide Clean-Up Day will be Saturday, November 7<sup>th</sup>. Bag pick-up is at the PSAB parking lot for the morning clean-up. People who aren't able to come by that morning are welcome to schedule a different time with Assistant Director Robyn Fink.

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**OFFICE STAFF**

Sarah Mallard will join the Park and Recreation staff on Monday, November 16<sup>th</sup> as our Recreation Supervisor. Sarah has been working at Teamworks Sports Facility in Northborough since 2007, and experienced in programming, marketing, staff supervision, and facility scheduling. Robyn, Kristen and I are excited to have Sarah join our team.

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