

**BOARD OF SELECTMEN**  
**December 23, 2014**  
**Needham Town Hall**  
**Revised Agenda**

	<b>6:45</b>	Informal Meeting with Citizens <i>One or more members of the Board of Selectmen will be available between 6:45 and 7:00 p.m. for informal discussion with citizens. While not required, citizens are encouraged to call the Selectmen's Office at (781) 455-7500 extension 204 in advance to arrange for an appointment. This enables the Board to better assure opportunities for participation and respond to citizen concerns.</i>
<b>1.</b>	<b>7:00</b>	Annual Audit <ul style="list-style-type: none"> <li>• Scott McIntyre, Melanson Heath</li> <li>• Dave Davison, Assistant Town Manager/Finance</li> </ul>
<b>2.</b>	<b>7:30</b>	Director of Public Works <ul style="list-style-type: none"> <li>• Sign Notice of Traffic Regulation – Traffic Regulation Language Change</li> <li>• Sign Notice of Traffic Regulation – Highland Avenue</li> <li>• Sign Notice of Traffic Regulation – Mark Lee Road Municipal Parking</li> <li>• Sign Notice of Traffic Regulation – Webster Street</li> <li>• Sign Notice of Traffic Regulation – May Street/Pickering Street</li> <li>• Sign Notice of Traffic Regulation – Marsh Road</li> </ul>
<b>3.</b>	<b>7:40</b>	Approval of MWPAT Loan <ul style="list-style-type: none"> <li>• David Davison, Assistant Town Manager/Finance</li> <li>• Evelyn Pones, Treasurer/Collector</li> </ul>
<b>4.</b>	<b>7:45</b>	Town Manager <ul style="list-style-type: none"> <li>• <del>Public Use of Private Ways</del></li> <li>• Needham Heights Permit Parking</li> <li>• FY2016 Budget Priorities</li> <li>• FY2016 – 2020 Capital Improvement Plan</li> <li>• Preliminary Facility Financing Plan</li> </ul>
<b>5.</b>	<b>8:00</b>	Board Discussion <ul style="list-style-type: none"> <li>• Committee Reports</li> </ul>
<b>6.</b>	<b>8:05</b>	Executive Session Exception 3

**APPOINTMENTS**

1.	Human Rights Committee	Jeremy Sutherland (term expires 6/30/2017)
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**CONSENT AGENDA**      \*=Backup attached

1.*	Approve revision to Powers Hall Use Regulations
2.	<p>Approve for calendar year 2015 requests for license renewals of Restaurant – All Alcoholic Licenses and request for a license addendum to allow for the premises to have designated waiting areas for the service of alcoholic or wine and malt beverages only to those patrons who are waiting to dine (Section 3.1 of Needham Regulations for the Sale of Alcoholic Beverages) for each of the following establishments (subject to receipt of required completed paperwork):</p> <ul style="list-style-type: none"> <li>• Cerritos, Inc. d/b/a Acapulco’s Mexican Family Restaurant</li> <li>• Zucchini Gold, LLC d/b/a The Rice Barn</li> <li>• Bertucci’s Restaurant Corporation d/b/a Bertucci’s Brick Oven Ristorante</li> <li>• Gibbous Moon, Inc d/b/a The Center Café Needham</li> <li>• Mount Blue Two, LLC d/b/a Blue on Highland</li> <li>• New Garden, Inc. d/b/a New Garden Restaurant</li> <li>• Not Your Average Joe’s Inc. d/b/a Not Your Average Joe’s</li> <li>• Petit Robert Needham, LLC d/b/a Petit Robert Bistro</li> <li>• Fusion Cuisine, Inc. d/b/a Gari</li> <li>• SAI Restaurants, Inc. d/b/a Masala Art</li> <li>• Tian Long, Inc. d/b/a Fuji Steak House</li> <li>• Eat Farmhouse LLC d/b/a The Farmhouse</li> </ul>
3.	<p>Approve for calendar year 2015 requests for license renewals of Restaurant – All Alcoholic Licenses for the following establishments (subject to receipt of required completed paperwork):</p> <ul style="list-style-type: none"> <li>• Low and Zhang Co. d/b/a Mandarin Cuisine Locus</li> <li>• Rockets Restaurant Group, LLC d/b/a 3 Squares</li> </ul>
4.	<p>Approve for calendar year 2015 requests for license renewals of Restaurant – Wine and Malt Beverage Licenses for the following establishments (subject to receipt of required completed paperwork) :</p> <ul style="list-style-type: none"> <li>• Asillem, LLC d/b/a Stone Hearth Pizza Co.</li> <li>• Spiga, LLC d/b/a Spiga</li> </ul>
5.	<p>Approve for calendar year 2015 requests for license renewals of Package Stores- All Alcoholic Beverages for the following establishments (subject to receipt of required completed paperwork) :</p> <ul style="list-style-type: none"> <li>• Innovative Distributing Concepts, LLC d/b/a Bin Ends</li> <li>• Lianos Liquors, LLC d/b/a Needham Center Wine &amp; Spirits</li> <li>• Needham Wine &amp; Spirits, LLC d/b/a Needham Wine &amp; Spirits</li> <li>• vinodivino 3, LLC d/b/a vinodivino</li> </ul>
6.	<p>Approve for calendar year 2015 requests for license renewals of Package Stores- Wine and Malt Beverages for the following establishment:</p> <ul style="list-style-type: none"> <li>• Volante Farms</li> </ul>
7.	<p>Approve for calendar year 2015 request for Innholder – All Alcoholic License Renewal for the following establishments:</p> <ul style="list-style-type: none"> <li>• Colwen Management, Inc. d/b/a Residence Inn</li> <li>• HST Lessee Needham, LLC d/b/a Sheraton Needham Hotel</li> </ul>
8.	<p>Approve for calendar year 2015 requests for license renewals of Club – All Alcoholic Beverage Licenses for the following establishments (subject to receipt of required completed paperwork) :</p>

- The Needham Golf Club
- Village Club Building Assoc. Inc.
- Lt. Manson Carter Post #2498 V.F.W. of U.S.

9. Approve for calendar year 2015 requests for license renewals of Common Victualler Licenses for the following establishments (subject to receipt of required completed paperwork):

- Cerritos, Inc. d/b/a Acapulco's Mexican Family Restaurant
- Acorns Bakery & Café, Inc.
- Bagels' Best, Inc. d/b/a Bagels' Best Café
- Bertucci's Restaurant Corp. d/b/a Bertucci's Brick Oven Ristorante
- Beth Israel Deaconess – Glover Café
- Mount Blue Two, LLC d/b/a Blue on Highland
- C & D Management, Inc. d/b/a Brothers Pizza & Restaurant
- Café Fresh Bagel
- 1095, LLC d/b/a Comella's Restaurant
- The Simpson Corp. d/b/a Cutler Lake Café
- Delops, Inc. d/b/a D'Angelo Sandwich Shop
- Your Other Oven, Inc. d/b/a Domino's Pizza
- New Hong Kong IV, Inc. d/b/a Dragon Chef Restaurant
- Chestnut Street Donuts d/b/a Dunkin Donuts
- Fred's Coffee Shop d/b/a Dunkin Donuts
- Highland Avenue Donuts, Inc. d/b/a Dunkin Donuts
- Eat Farmhouse, LLC d/b/a The Farmhouse
- Select Group, Inc. d/b/a Fresco Restaurant
- Tian Long, Inc. d/b/a Fuji Steak House
- Fusion Cuisine d/b/a Gari
- Gibbous Moon, Inc. d/b/a The Center Cafe Needham
- Three Sons, Inc. d/b/a Kosta's Pizza & Seafood
- Lizzy's Ice Cream LLC d/b/a Lizzy's Ice Cream
- Low and Zhang Co. d/b/a Mandarin Cuisine Locus
- SAI Restaurants, Inc. d/b/a Masala Art
- McDonald's Restaurant – Needham
- D & L Enterprises, Inc. d/b/a Mighty Subs
- The Needham Golf Club, Inc.
- International Needham House of Pizza d/b/a Needham House of Pizza
- New Garden Inc. d/b/a New Garden Restaurant
- Select Pizza d/b/a Nicholas' Pizza
- Not Your Average Joe's, Inc. d/b/a Not Your Average Joe's
- Rowden, LLC. d/b/a Orange Leaf Frozen Yogurt
- Boston Bread LLC d/b/a Panera
- Petit Robert Needham LLC d/b/a Petit Robert Bistro
- Essence of Punjab Inc. d/b/a Pronti Bistro
- Colwen Management, Inc. d/b/a Residence Inn
- Zucchini Gold, LLC d/b/a The Rice Barn
- Rockets Restaurant Group, LLC d/b/a 3 Squares
- HST Lessee Needham LLC d/b/a Sheraton Needham Hotel

	<ul style="list-style-type: none"> <li>• Spiga, LLC</li> <li>• Stacy's Juice Bar, LLC d/b/a Stacy's Juice Bar</li> <li>• Starbucks Coffee Company</li> <li>• Asillem LLC d/b/a Stone Hearth Pizza</li> <li>• Kamaya, LLC d/b/a Subway</li> <li>• Yeat Inc. d/b/a Sweet Basil</li> <li>• Sweet Corner Bakery and Cafe</li> <li>• H &amp; B Pizza, Inc. d/b/a Sweet Tomatoes Pizza</li> <li>• J &amp; J Pizza, Inc. d/b/a Town House of Pizza</li> <li>• Treat LLC d/b/a Treat Cupcake Bar</li> <li>• Treat LLC d/b/a The Dessert Workshop</li> <li>• Lt. Manson Carter Post 2498 V.F.W. of U.S.</li> <li>• Village Club Building Assoc. Inc.</li> <li>• Volante Farms</li> <li>• Yo So Good d/b/a Yo So Good Frozen Yogurt Café</li> </ul>
10.	<p>Approve for calendar year 2015 requests for various license renewals as detailed below for the following establishments (subject to receipt of required completed paperwork):</p> <ul style="list-style-type: none"> <li>• Colwen Management, Inc. d/b/a Residence Inn - Innkeeper</li> <li>• HST Lessee Needham LLC d/b/a Sheraton Needham Hotel – Innkeeper</li> <li>• Olin College – Lodging License</li> <li>• Babson College – Lodging License</li> <li>• HST Lessee Needham LLC d/b/a Sheraton Needham Hotel – Sunday Entertainment</li> <li>• HST Lessee Needham LLC d/b/a Sheraton Needham Hotel – Weekday Entertainment</li> <li>• 7-Eleven – Special Permit (24 hr. retail sale of food)</li> <li>• Yeat Inc. d/b/a Sweet Basil – Special Permit (Carry In Beer/Wine)</li> <li>• Rockets Restaurant Group, LLC d/b/a 3 Squares – Weekday Entertainment</li> <li>• SAI Restaurants, Inc. d/b/a Masala Art – Weekday Entertainment</li> <li>• Mount Blue Two, LLC d/b/a Blue on Highland – Weekday Entertainment</li> <li>• Mount Blue Two, LLC d/b/a Blue on Highland – Sunday Entertainment</li> <li>• Gibbous Moon Inc. d/b/a The Center Cafe Needham – Weekday Entertainment</li> <li>• Zucchini Gold, LLC d/b/a The Rice Barn- Weekday Entertainment</li> </ul>
11.	<p>Approve for calendar year 2015 the following requests for Class I &amp; Class II Used Car Dealer Licenses:</p> <ul style="list-style-type: none"> <li>• Auto International Ltd.- Class II</li> <li>• Beth L Auto Sales – Class II</li> <li>• Center Automotive – Class II</li> <li>• Copley Motorcars – Class II</li> <li>• R&amp;R Automotive – Class II</li> <li>• Muzi Chevrolet – Class I</li> <li>• Muzi Motors, Inc. – Class I</li> </ul>
12.	<p>Accept donations to New Years Needham: \$100 from Coldwell Banker; \$1000 from Beth Israel Deaconess Hospital</p>
13.	<p>Accept donation made to the Needham Community Revitalization Trust Fund: \$50</p>

	from John A. Russo.
14.*	Water and Sewer Abatement Order #1189
15.	Accept the following donation made to the Park and Recreation Commission: Sports equipment donated by Needham residents Chris and Julie Barker- bats, helmets, batting tees, training materials, balls, gloves, and an equipment stand. These items will be used at some of the programs offered by the department.
16.	Approve request from the Park and Recreation Department to offer archery programs throughout the year at the Claxton quarry area and at the Outdoor Living Program, located at Ridge Hill, during various points throughout the summer. These programs utilize bows and arrows. They are requesting a permanent waiver to conduct these programs, outdoors, on Town-owned property.
17.*	Approve a Special One Day All Alcoholic Beverages license from Gloria Greis, of the Needham Historical Society to host “Dancing With the Needham Stars” on February 7, 2015 from 7:00 p.m. to 12:00 a.m. The event will be held in Powers Hall at Needham Town Hall, 1471 Highland Avenue, Needham.
18.	Accept the following donations made to the Needham Health Department’s Gift of Warmth fund: \$1,500 from the Congregational Church of Needham, \$250 from Shahin Sagafi, a Waltham resident, \$250 from the First Baptist Church in Needham, \$6,000 from the Needham Community Council, and \$150 from Lynne Rachlis & David Moore, Needham residents.
19.*	Approve minutes of December 9, 2014 and December 15, 2014 open meetings, and November 12, 2014, November 25, 2014, and December 9, 2014 executive session.
20.	Approve and authorize the chairman to sign a resolution that the Board of Selectmen, having jurisdiction over a portion of the DeFazio Field Complex, authorizes the Permanent Public Building Committee to include DeFazio in the Hillside School Feasibility Study as a potential school site.



**Board of Selectmen  
TOWN OF NEEDHAM  
AGENDA FACT SHEET**

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**MEETING DATE: 12/23/2014**

<b>Agenda Item</b>	FY2014 Financial Audit
<b>Presenter(s)</b>	Scott C. McIntire CPA, Melanson Heath & Company, P.C. David Davison, Assistant Town Manager/Director of Finance

<b>1.</b>	<b>BRIEF DESCRIPTION OF TOPIC TO BE DISCUSSED</b>		
	Representatives from the audit firm of Melanson Heath & Company, P.C will update the Board as to their recently completed audit of the Town's general purpose financial statements for FY2014 and their recommendations.		
<b>2.</b>	<b>VOTE REQUIRED BY BOARD OF SELECTMEN</b>	Yes	<b>NO</b>
<b>3.</b>	<b>BACK UP INFORMATION</b>	YES	NO
	<b>(Describe backup below)</b>		
	a. Memo from Assistant Town Manager Dated December 18, 2014		

dbd 12/18/2014

## Memo

To: Members of the Board of Selectmen  
From: David Davison, Assistant Town Manager/Director of Finance  
CC: Kate Fitzpatrick, Town Manager; Anne Gulati, Director of Financial Operations for Needham Public Schools; Daniel E. Gutekanst, Superintendent of Schools; Evelyn Poness, Treasurer/Collector; Michelle Vaillancourt, Town Accountant  
Date: December 18, 2014  
Re: Fiscal Year 2014 Annual Audit

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### FY2014 Audit

The independent audit firm Melanson, Heath and Company, PC (MHC) has completed its audit of the Town's Financial Statements for the fiscal year ended June 30, 2014. Mr. Scott C. McIntire CPA from the firm is scheduled to meet with the Board on Tuesday, December 23, 2014. He will give an overview of the audit process and MHC's comments regarding their recommendations to management. We will be available to address questions that the Board may have.

An invitation will be extended to the members of the Finance Committee through the Executive Secretary and through School Superintendent to members of the School Committee to attend your meeting so that they will also have an opportunity to hear the report first hand.

Please do not hesitate to contact me if you have any questions prior to the meeting.



**Board of Selectmen  
TOWN OF NEEDHAM  
AGENDA FACT SHEET**

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**MEETING DATE: 12/23/2014**

<b>Agenda Item</b>	<b>Sign Notice of Traffic Regulation – Traffic Regulation Language Change</b>
<b>Presenter(s)</b>	Richard P. Merson, DPW Director

<b>1.</b>	<b>BRIEF DESCRIPTION OF TOPIC TO BE DISCUSSED</b>		
	<p>The Town of Needham proposes to regulate on-street and off-street parking through a Permit Parking process. A change in the Traffic Regulation language is needed to accommodate the regulation of parking spaces by Permit.</p>		
<b>2.</b>	<b>VOTE REQUIRED BY BOARD OF SELECTMEN</b>	<input checked="" type="checkbox"/> <b>YES</b>	<input type="checkbox"/> <b>NO</b>
	<p><b><u>Suggested Motion:</u></b></p> <p><i>“That the Board vote to approve and sign a language change in the Needham Traffic Regulations by deleting the second sentence under Section 5.6 and replacing it with ‘No operator shall park a vehicle in the designated prohibited locations or in the restricted locations without a permit or for a period longer than is designated as set forth in Schedule No.1.’”</i></p>		
<b>3.</b>	<b>BACK UP INFORMATION ATTACHED</b>	<input type="checkbox"/> <b>YES</b>	<input checked="" type="checkbox"/> <b>NO</b>
	<p><b>(Describe backup below)</b></p>		





**Board of Selectmen  
TOWN OF NEEDHAM  
AGENDA FACT SHEET**

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**MEETING DATE: 12/23/2014**

<b>Agenda Item</b>	<b>Sign Notice of Traffic Regulation– Highland Avenue</b>
<b>Presenter(s)</b>	Richard P. Merson, DPW Director

<b>1.</b>	<b>BRIEF DESCRIPTION OF TOPIC TO BE DISCUSSED</b>		
<p>The Town of Needham proposes the following parking space designations be instituted on the west side of Highland Avenue from a point opposite Morton Street to a point opposite Mellen Street: fourteen spaces to be designated Permit Parking Monday through Friday, 8 AM to 2 PM.</p>			
<b>2.</b>	<b>VOTE REQUIRED BY BOARD OF SELECTMEN</b>	<b><u>X</u> YES</b>	<b><u>_</u> NO</b>
<p><b><u>Suggested Motion:</u></b></p> <p><i>“That the Board vote to approve and sign the Notice of Traffic Regulation Permit #P14-12-23 for Highland Avenue – west side, from a point opposite Morton Street to a point opposite Mellen Street, Fourteen parking spaces be designated Permit Parking, Monday through Friday, 8 AM to 2 PM.”</i></p> <p><i>As Shown on the attached plan</i></p>			
<b>3.</b>	<b>BACK UP INFORMATION ATTACHED</b>	<b><u>X</u> YES</b>	<b><u>_</u> NO</b>
<p><b>(Describe backup below)</b></p> <ol style="list-style-type: none"><li>1. Copy of Traffic Regulation P14-12-23</li><li>2. Copy of Municipal Parking Lot Layout Plan</li></ol>			

TOWN OF NEEDHAM  
BOARD OF SELECTMEN  
NOTICE OF TRAFFIC REGULATION

By virtue of the authority vested in the Board of Selectmen of the Town of Needham, it is hereby

VOTED: That the Town of Needham Traffic Rules and Regulations adopted by the Board of Selectmen February 14, 1989 and subsequent amendments thereto be and are hereby further amended as follows:

By adding to Schedule I – PARKING of Article V, Section 5-6, the following:

HIGHLAND AVENUE – West side from a point opposite MORTON STREET to a point opposite MELLEEN STREET

Fourteen parking spaces shall be designated permit parking, Monday through Friday, 8 AM to 2 PM. As shown on the attached plan.

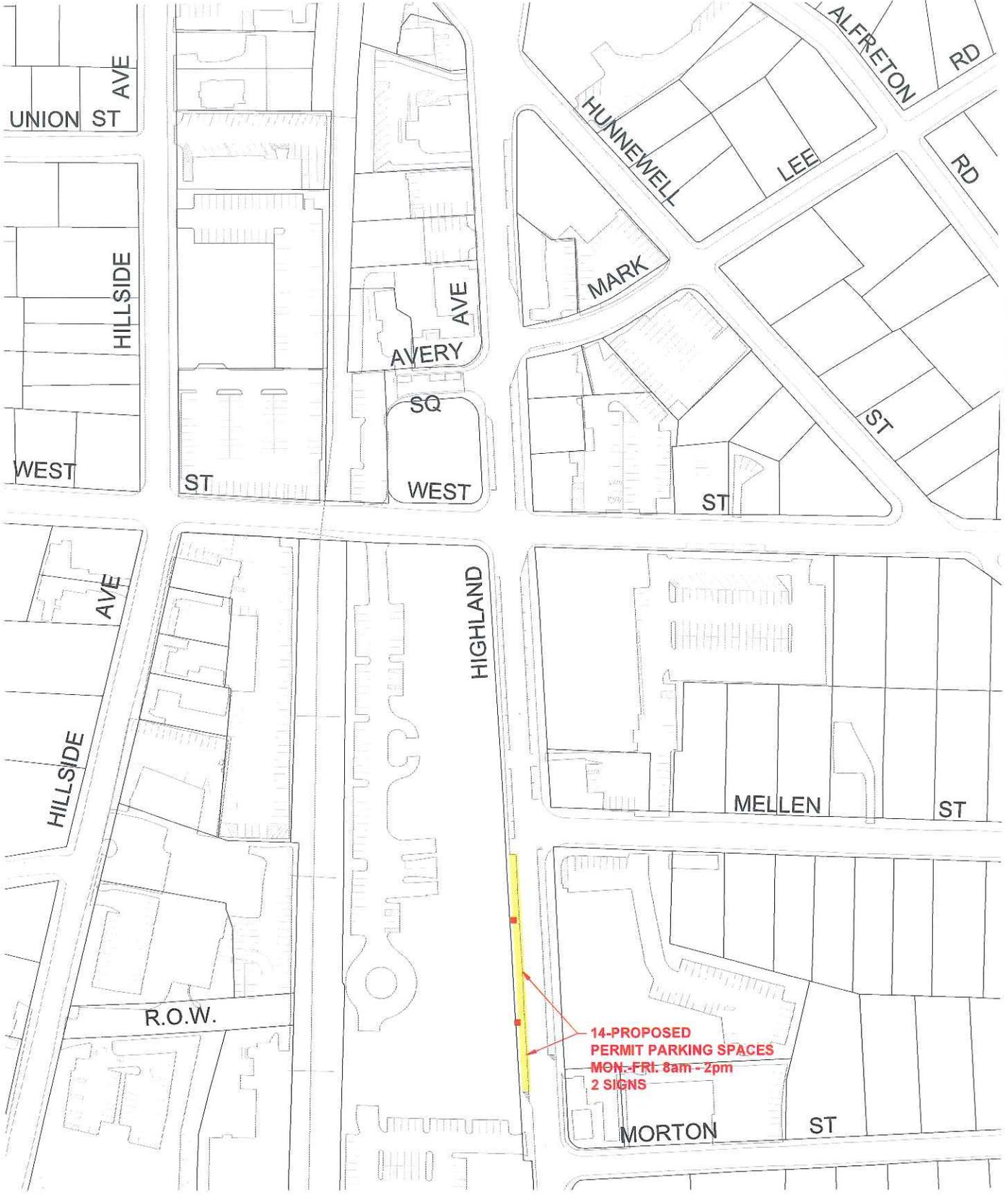
VOTED: by the Board of Selectmen at a meeting held on Tuesday, December 23, 2014

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BOARD OF SELECTMEN  
Permit No. P14-12-23

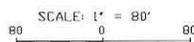
Date of Passage \_\_\_\_\_

Attest of Town Clerk \_\_\_\_\_



**14-PROPOSED  
PERMIT PARKING SPACES  
MON.-FRI. 8am - 2pm  
2 SIGNS**

**PROPOSED PERMIT PARKING TIMED SIGNS**



			HIGHLAND AVENUE PERMIT PARKING		FLDGKD RWW/JMZ Drafted
			SCALE: 1"=80'      DATE: SEPTEMBER 2, 2014		TGS
			THE HEIGHTS NEEDHAM, MA		Checked TAR/ALD
DATE	REVISION	BY	Prepared for: ENGINEERING DEPARTMENT DEPARTMENT OF PUBLIC WORKS NEEDHAM, MA 02492		Job. No. XXXXXXXX XXXXXX
			NEEDHAM DEPARTMENT OF PUBLIC WORKS ENGINEERING DIVISION		Sheet 1 of 1 Dwg. No.
			500 Dedham Avenue, Needham, MA 02492 (781) 455-7530		



**Board of Selectmen  
TOWN OF NEEDHAM  
AGENDA FACT SHEET**

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**MEETING DATE: 12/23/2014**

<b>Agenda Item</b>	<b>Sign Notice of Traffic Regulation – Mark Lee Road Municipal Parking Lot</b>
<b>Presenter(s)</b>	Richard P. Merson, DPW Director

<b>1.</b>	<b>BRIEF DESCRIPTION OF TOPIC TO BE DISCUSSED</b>		
	<p>The Town of Needham proposes the following parking space designations be instituted in the Mark Lee Road Municipal Parking Lot: Twelve spaces to be designated Permit Parking Monday through Friday, 8 AM to 2 PM.</p>		
<b>2.</b>	<b>VOTE REQUIRED BY BOARD OF SELECTMEN</b>	<u>X</u> YES	_ NO
	<p><b><u>Suggested Motion:</u></b></p> <p><i>“That the Board vote to approve and sign the Notice of Traffic Regulation Permit #P14-12-23 for the Mark Lee Road Municipal Parking Lot, Twelve parking spaces as shown on the attached plan shall be designated Permit Parking, Monday through Friday, 8 AM to 2 PM.”</i></p>		
<b>3.</b>	<b>BACK UP INFORMATION ATTACHED</b>	<u>X</u> YES	_ NO
	<p><b>(Describe backup below)</b></p> <ol style="list-style-type: none"> <li>1. <i>Copy of Traffic Regulation P14-12-23</i></li> <li>2. <i>Copy of Municipal Parking Lot Layout Plan</i></li> </ol>		

TOWN OF NEEDHAM  
BOARD OF SELECTMEN  
NOTICE OF TRAFFIC REGULATION

By virtue of the authority vested in the Board of Selectmen of the Town of Needham, it is hereby

VOTED: That the Town of Needham Traffic Rules and Regulations adopted by the Board of Selectmen February 14, 1989 and subsequent amendments thereto be and are hereby further amended as follows:

By adding to Schedule I – PARKING of Article V, Section 5-6, the following:

MARK LEE ROAD MUNICIPAL PARKING LOT

Twelve parking spaces as shown on the attached plan shall be designated permit parking, Monday through Friday, 8 AM to 2 PM.

VOTED: by the Board of Selectmen at a meeting held on Tuesday, December 23, 2014

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BOARD OF SELECTMEN  
Permit No. P14-12-23

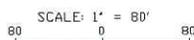
Date of Passage \_\_\_\_\_

Attest of Town Clerk \_\_\_\_\_



**12 PROPOSED  
PERMIT PARKING SPACES  
MON.-FRI. 8am - 2pm  
4 SIGNS**

**PROPOSED PERMIT PARKING TIMED SIGNS**



			MARK LEE ROAD MUNICIPAL PARKING SCALE: 1"=80' DATE: SEPTEMBER 2, 2014	FLDCHKD RWW/JMZ Drafted TGS
			THE HEIGHTS NEEDHAM, MA	Checked TAR/ALD
DATE	REVISION	BY	Prepared for: ENGINEERING DEPARTMENT DEPARTMENT OF PUBLIC WORKS NEEDHAM, MA 02492	Job. No. XXXXXXXXXX XXXXXX
			NEEDHAM DEPARTMENT OF PUBLIC WORKS ENGINEERING DIVISION 500 Dedham Avenue, Needham, MA 02492 (781) 435-7550	Sheet 1 of 1 Dwg. No.



**Board of Selectmen  
TOWN OF NEEDHAM  
AGENDA FACT SHEET**

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**MEETING DATE: 12/23/2014**

<b>Agenda Item</b>	<b>Sign Notice of Traffic Regulation – Webster Street</b>
<b>Presenter(s)</b>	Richard P. Merson, DPW Director

<b>1.</b>	<b>BRIEF DESCRIPTION OF TOPIC TO BE DISCUSSED</b>		
<p>The Traffic Management Advisory Committee (TMAC) received a request from the residents of Webster Street asking that a No Turn on Red restriction be established for Webster Street at the intersection of Highland Avenue. The TMAC recommended that a No Turn on Red restriction be established for Webster Street in both directions at Highland Avenue, 7:30-8:30 AM, 2:30-3:30 PM, Monday-Friday..</p>			
<b>2.</b>	<b>VOTE REQUIRED BY BOARD OF SELECTMEN</b>	<u>X</u> YES	_ NO
<p><b><u>Suggested Motion:</u></b></p> <p><i>“That the Board vote to approve and sign the Notice of Traffic Regulation Permit #NTOR14-12-23 for Webster Street, No Turn on Red, northbound and southbound at Highland Avenue, 7:30-8:30 AM, 2:30-3:30 PM, Monday through Friday”</i></p>			
<b>3.</b>	<b>BACK UP INFORMATION ATTACHED</b>	<u>X</u> YES	_ NO
<p><b>(Describe backup below)</b></p> <p>1. Copy of Traffic Regulation NTOR14-12-23</p>			

TOWN OF NEEDHAM  
BOARD OF SELECTMEN

NOTICE OF TRAFFIC REGULATION

By virtue of the authority vested in the Board of Selectmen of the Town of Needham, it is hereby

VOTED: That the Town of Needham Traffic Rules and Regulations adopted by the Board of Selectmen February 14, 1989 and subsequent amendments thereto be and are hereby further amended as follows:

That Article VII Section 7-9 Subsection 3a be amended by adding the following from Schedule V:

NO TURN ON RED

WEBSTER STREET northbound and southbound at HIGHLAND AVENUE, 7:30 – 8:30 AM, 2:30 – 3:30 PM, Monday - Friday

VOTED by the Board of Selectmen at a meeting held on December 23, 2014.

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BOARD OF SELECTMEN

Permit No. NTOR14-12-23

Date of Passage \_\_\_\_\_

Attest of Town Clerk \_\_\_\_\_



**Board of Selectmen  
TOWN OF NEEDHAM  
AGENDA FACT SHEET**

**MEETING DATE: 12/23/2014**

<b>Agenda Item</b>	<b>Sign Notice of School Zone Traffic Regulation – May Street/ Pickering Street</b>
<b>Presenter(s)</b>	Richard P. Merson, DPW Director

<b>1.</b>	<b>BRIEF DESCRIPTION OF TOPIC TO BE DISCUSSED</b>		
<p>The Town of Needham requests changing the time limits for the existing School Zone on May and Pickering Streets. A school zone is an area of roadway that is posted to indicate the applicability of the statutory speed limit of twenty (20) miles per hour for all vehicles within the zone at certain times.</p> <p>The existing School Zone for these locations was established in 2002 with time limits 8:00 – 9:00 AM and 2:30 – 3:30 PM (M-F). The time limit change requested is 7:30 – 8:30 AM and 2:15 – 3:15 PM (M-F). No changes to the current School Zone locations are proposed.</p>			
<b>2.</b>	<b>VOTE REQUIRED BY BOARD OF SELECTMEN</b>	<u>X</u> YES	_ NO
<p><b><u>Suggested Motion:</u></b></p> <p><i>“That the Board vote to approve and sign the Notice of Traffic Regulation Permit #Z14-12-23 for the establishment of a school zone on May Street from a point 60 feet east of Highland Avenue easterly, for a distance of 430 feet, and, Pickering Street from 30 feet north of May Street southerly, for a distance of 360 feet, during the hours of 7:30 – 8:30 AM and 2:15 – 3:15 PM Monday through Friday.”</i></p>			
<b>3.</b>	<b>BACK UP INFORMATION ATTACHED</b>	<u>X</u> YES	_ NO
<p><b>(Describe backup below)</b></p> <p>1. Copy of Traffic Regulation Z14-12-23</p>			

TOWN OF NEEDHAM  
BOARD OF SELECTMEN

NOTICE OF TRAFFIC REGULATION

By virtue of the authority vested in the Board of Selectmen of the Town of Needham, it is hereby

VOTED: That the Town of Needham Traffic Rules and Regulations adopted by the Board of Selectmen February 14, 1989 and subsequent amendments thereto be and are hereby further amended as follows:

By adding to Schedule XIV – SCHOOL ZONE of Article III, Section 3-7, the following:

MAY STREET – From 60 feet east of Highland Avenue easterly, for a distance of 430 feet, during the hours of 7:30 AM - 8:30 AM and 2:15 PM – 3:15 PM, Monday through Friday, dated 12/23/14, Permit No. Z14-12-23.

PICKERING STREET – From 30 feet north of May Street southerly, for a distance of 360 feet, during the hours of 7:30 AM - 8:30 AM and 2:15 PM – 3:15 PM, Monday through Friday, dated 12/23/14, Permit No. Z14-12-23.

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

BOARD OF SELECTMEN  
Permit No. Z14-12-23

Date of Passage \_\_\_\_\_

Attest of Town Clerk \_\_\_\_\_



**Board of Selectmen  
TOWN OF NEEDHAM  
AGENDA FACT SHEET**

**MEETING DATE: 12/23/2014**

<b>Agenda Item</b>	<b>Sign Notice of Traffic Regulation – Marsh Road</b>
<b>Presenter(s)</b>	Richard P. Merson, DPW Director

<b>1.</b>	<b>BRIEF DESCRIPTION OF TOPIC TO BE DISCUSSED</b>		
<p>The Traffic Management Advisory Committee (TMAC) received a request from the residents of Marsh Road asking that a 2 hour parking zone be established to prevent all-day parking on both sides of Marsh Road from Chestnut Street to 75 feet west of Chestnut Street. The TMAC recommended that a 2 hour parking zone be established on both sides of Marsh Road near Chestnut Street.</p>			
<b>2.</b>	<b>VOTE REQUIRED BY BOARD OF SELECTMEN</b>	<b><u>X</u> YES</b>	<b><u>  </u> NO</b>
<p><b><u>Suggested Motion:</u></b></p> <p><i>“That the Board vote to approve and sign the Notice of Traffic Regulation Permit #P14-12-23 for Marsh Road, Time Limited in Designated Places, Both sides from Chestnut Street to 75 feet west of Chestnut Street –2 Hour Parking 9:00 A.M. to 3:00 P.M. Monday through Friday”</i></p>			
<b>3.</b>	<b>BACK UP INFORMATION ATTACHED</b>	<b><u>X</u> YES</b>	<b><u>  </u> NO</b>
<p><b>(Describe backup below)</b></p> <p>1. Copy of Traffic Regulation P14-12-23</p>			

TOWN OF NEEDHAM  
BOARD OF SELECTMEN

NOTICE OF TRAFFIC REGULATION

By virtue of the authority vested in the Board of Selectmen of the Town of Needham, it is hereby

VOTED: That the Town of Needham Traffic Rules and Regulations adopted by the Board of Selectmen February 14, 1989 and subsequent amendments thereto be and are hereby further amended as follows:

By adding to Schedule I – PARKING of Article V, Section 5-6, the following:

TIME LIMITED IN DESIGNATED PLACES

MARSH ROAD – Both sides from Chestnut Street to 75 feet west of Chestnut Street, TIME- 2 Hours, 9 AM to 3 PM, Monday - Friday, Permit P14-12-23.

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

BOARD OF SELECTMEN

Permit No. P14-12-23

Date of Passage \_\_\_\_\_

Attest of Town Clerk \_\_\_\_\_



**Board of Selectmen  
TOWN OF NEEDHAM  
AGENDA FACT SHEET**

**MEETING DATE: 12/23/2014**

<b>Agenda Item</b>	Approval of Massachusetts Water Pollution Abatement Trust Loan
<b>Presenter(s)</b>	David Davison, ATM/Director of Finance Evelyn Poness, Treasurer Rick Merson, Director of Public Works

<b>1.</b>	<b>BRIEF DESCRIPTION OF TOPIC TO BE DISCUSSED</b>
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We will review with the Board the interim loan the Town has secured through the Massachusetts Water Pollution Abatement Trust for the Reservoir B Sewer Pumping Station. We will ask the Board to approve borrowing up to \$175,004 through the Trust, execute the Note with the Trust in the amount of \$175,004, and approve required actions by Town Officials.

<b>2.</b>	<b>VOTE REQUIRED BY BOARD OF SELECTMEN</b>	<b>(YES)</b>	NO
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*(Please note there are six motions)*

***Proposed Form of Motions:***

**(Motion A)**

Move that the Town shall issue a bond or bonds in an aggregate principal amount not to exceed \$175,004 (the "Bonds") pursuant to Chapters 29C and 44 of the General Laws and a vote of the Town passed November 7, 2011 (Article 15), which authorized a total borrowing of \$6,300,000, for the construction of sewers and other water pollution control facilities identified in such vote (the "Project");

**(Motion B)**

Move that in anticipation of the issuance of the Bonds the Treasurer is authorized to issue an interim loan note or notes (the "Notes") from time to time in an aggregate principal amount not to exceed \$175,004;

**(Motion C)**

Move that each Bond or Note shall be issued as a single registered security, and sold to the Massachusetts Clean Water Trust (the "Trust") at a price determined pursuant to the Financing Agreement;

**(Motion D)**

Move that the Treasurer is authorized to determine the date, the form, the maximum interest rate and the principal maturities of each Bond and Note, and to execute a Financing Agreement (or Agreements) with the Trust with respect to the sale of the Bonds and Notes, such date, form and maturities and the specific interest rate or rates of the Bonds and Notes to be approved by a majority of the Board of Selectmen and the Treasurer and evidenced by their execution of the Bonds or Notes;



**Board of Selectmen  
TOWN OF NEEDHAM  
AGENDA FACT SHEET**

**(Motion E)**

Move that all action taken to date by the Town and its officers and agents to carry out the Project and its financing, including the execution of any loan commitment or agreement by the Treasurer, are hereby ratified, approved and confirmed; and

**(Motion F)**

Move that the Treasurer and the other appropriate Town officials are each hereby authorized to take any and all actions necessary or convenient to carry out the provisions of this vote, including execution and delivery of the Financing Agreement(s) and the Project Regulatory Agreement(s) relating to the Project.

<b>3.</b>	<b>BACK UP INFORMATION</b>	<b>(YES)</b>	NO
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**(Describe backup below)**

- a. Memo from Assistant Town Manager/Director of Finance dated December 19, 2014
- b. All other documents will be brought to the meeting

dbd 12/19/2014

# Memorandum

To: Board of Selectmen  
From: David Davison, Assistant Town Manager/Director of Finance  
CC: Kate Fitzpatrick, Town Manager; Evelyn Pones, Treasurer/Collector;  
Richard Merson, Director of DPW  
Date: December 19, 2014  
Re: Massachusetts Water Pollution Abatement Trust Low Interest Loans

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The Town Meeting approved \$6,300,000 for the replacement of the Sewer Pump Station known as Reservoir B under Article 15 of the November 2011 Special Town Meeting. The project is completed except for some close out work and the one year guaranty period (which began in November) for which the Town withholds a percent of the amount that was due to the General Contractor. This withholding provides surety that issues which may arise with the construction work during the waiting period will be addressed. After the end of the one year period, a final payment is made to the Contractor.

The Town previously secured financing with the Massachusetts Water Pollution Abatement Trust (Trust) in the amount \$6,034,290 with an interest rate of two percent plus fees. The Board will be asked to approve a new loan with the Trust for up to \$175,004. These funds will pay residual expenses including the final payment to the Contractor. The interim loan (Note) will be converted to permanent financing (Bond) next year when the Trust goes to market. The actual Bond with the Trust will be for the amount that the Town actually needed to pay bills. Should the Board approve the loan agreement, the Town can avail itself of both the interim loan and the permanent financing with the Trust. The interest rate on the Bond is expected to be in two-percent range.

The Board will be asked to approve the interim loan and agreement. Upon approval, the Board will need to execute the certificate and the Interim Loan Note.

Please do not hesitate to contact me if you have any questions prior to the meeting.



**Board of Selectmen  
TOWN OF NEEDHAM  
AGENDA FACT SHEET**

**MEETING DATE: 12/23/2014**

<b>Agenda Item</b>	Needham Heights Permit Parking Program
<b>Presenter(s)</b>	Kate Fitzpatrick, Town Manager

<b>1.</b>	<b>BRIEF DESCRIPTION OF TOPIC TO BE DISCUSSED</b>		
<p>At its meeting on September 10<sup>th</sup>, The Board of Selectmen held a public hearing regarding the possibility of creating a Needham Heights Permit Parking program, and authorized the Town Manager to initiate the concept. Freeing up the 12 parking spaces dedicated to the Center at the Heights in the Mark Lee Parking Lot was required in order to implement the program. At its meeting on December 2, 2014, the Planning Board voted to approve a de minimus change to the Major Site Plan Special Permit for the Center at the Heights, which will allow implementation of the Needham Heights Permit Parking program. The Town Manager will recommend that the board vote to implement the program, and to pro-rate the permit fee for the permit year ending April 30, 2015.</p>			
<b>2.</b>	<b>VOTE REQUIRED BY BOARD OF SELECTMEN</b>	<b>YES</b>	<b>NO</b>
<p><i>Suggested Motion:</i> That the Board vote to implement the Needham Heights Permit Parking Program and associated rules and regulations dated December 23, 2014, and to pro-rate the 2014/2015 permit fee to \$35.</p>			
<b>3.</b>	<b>BACK UP INFORMATION ATTACHED</b>	<b>YES</b>	<b>NO</b>
<p><b>a.</b> Rules &amp; Regulations for Needham Heights Permit Parking Program</p>			

**TOWN OF NEEDHAM  
NEEDHAM HEIGHTS  
PERMIT PARKING PROGRAM**  
Adopted by the Board of Selectmen December 23, 2014

**RULES AND REGULATIONS**

1. Permits may be purchased by any **employer** located in the Needham Heights area defined below and as shown on attached map.

Highland Avenue: From Hunnewell Street to Morton Street.

Hunnewell Street: From Hillside Avenue to West Street.

Hillside Avenue: From Hunnewell Street to West Street.

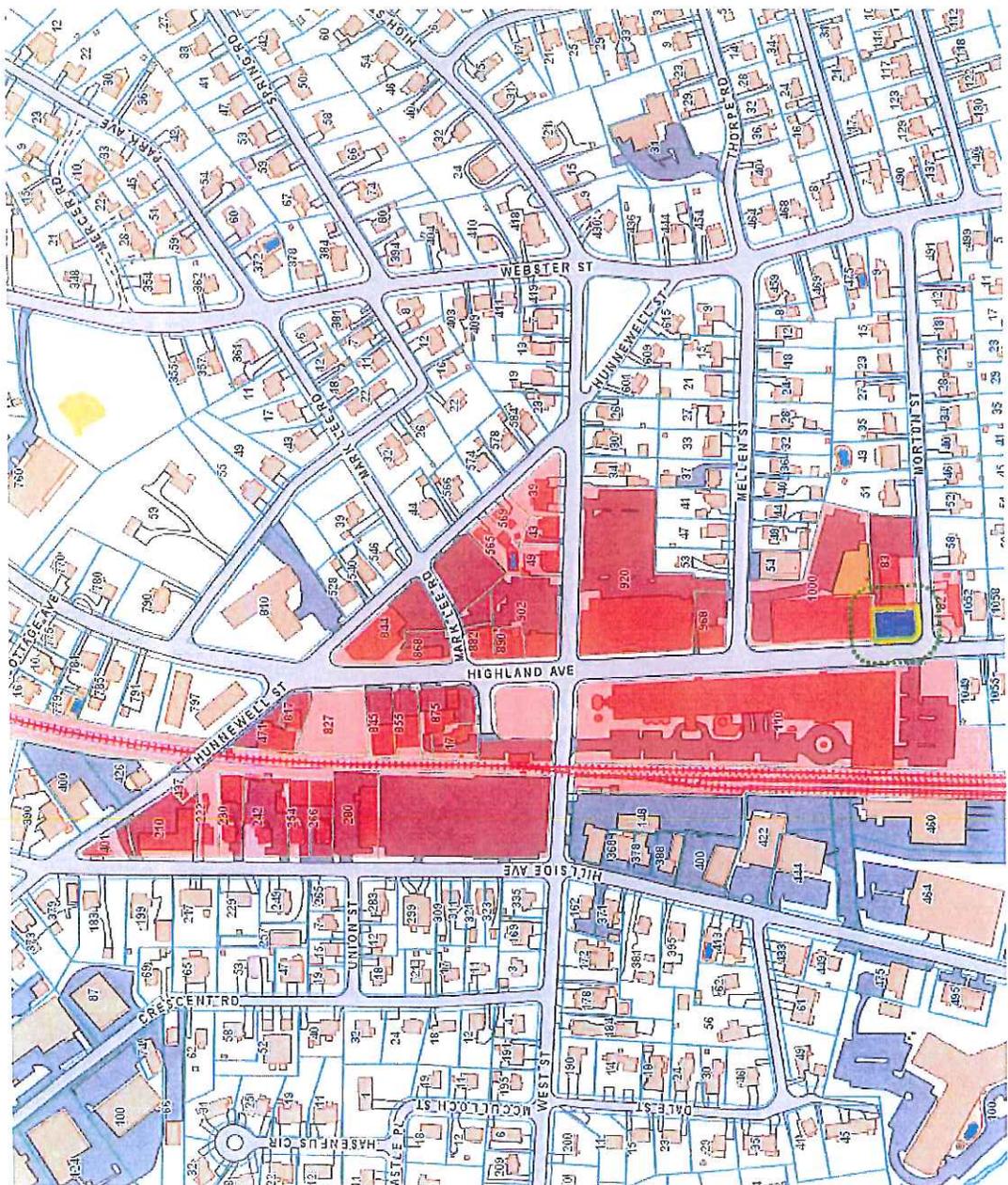
West Street: From the intersection with Hillside Avenue to the intersection with Hunnewell Street.

Mark Lee Road: From Highland Avenue to Hunnewell Street.

2. A qualified employer may request as many permits as it needs for its employees, but the Town of Needham reserves the right to limit the number of permits issued.
3. Permits may be transferred between vehicles.
4. The annual permit is valid for the period May 1<sup>st</sup> to April 30<sup>th</sup>.
5. The tentative locations of the permitted parking spots for the Needham Heights Parking Program are:

Southerly direction of Highland Avenue between Mellen and Morton Streets  
Marked area within the Mark Lee parking lot

6. The Needham Heights Parking Permits are NOT valid in the downtown parking lots; conversely the Downtown parking permits are NOT valid in the Heights designated permitted parking areas.
7. Permit fee Schedule:  
2014/2015 \$125  
2015/2016 \$165  
2016/2017 \$200
8. Permit hours are applicable between the hours of 8 a.m. and 2 p.m. Monday through Friday.





**Board of Selectmen  
TOWN OF NEEDHAM  
AGENDA FACT SHEET**

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**MEETING DATE: 12/23/2014**

<b>Agenda Item</b>	FY2016 Budget Priorities
<b>Presenter(s)</b>	Kate Fitzpatrick, Town Manager

<b>1.</b>	<b>BRIEF DESCRIPTION OF TOPIC TO BE DISCUSSED</b>		
	The Town Manager will discuss the Board's annual statement of operating budget priorities.		
<b>2.</b>	<b>VOTE REQUIRED BY BOARD OF SELECTMEN</b>	<b>YES</b>	<b>NO</b>
	<i>Suggested Motion:</i> That the Board of Selectmen approve the FY2016 Statement of Budget Priorities dated December 23, 2014.		
<b>3.</b>	<b>BACK UP INFORMATION ATTACHED</b>	<b>YES</b>	<b>NO</b>
	a. FY2016 Statement of Budget Priorities dated December 23, 2014		

**Proposed Board of Selectmen Statement  
Of FY2016 Operating Budget Priorities**

December 23, 2014

The primary goal of the Board of Selectmen in consideration of the FY2016 operating budget is the maintenance and optimization of existing Town services. In addition, mindful of the availability of revenue for appropriation, the Board has set the following priorities for FY2016:

1. Support for items that contribute to the achievement of the Board's goals and objectives.
2. Support for a five to ten year plan for the renovation, reconstruction and/or preservation of the Town's capital assets in the most prudent, realistic, and efficient manner.
3. Support for initiatives that contribute to financial sustainability, including the maintenance of a debt service plan that balances capital needs with the Town's ability to pay, identification of alternative funding sources for traditional cash capital needs, evaluation of creative financing alternatives, and alignment of capital and maintenance needs with appropriate funding sources.
4. Support for initiatives aimed at achieving greater coordination and efficiency among Town departments, and providing adequate resources to address the general administrative needs of the Town in the most cost effective manner.
5. Promote initiatives that contribute to the long-term economic vitality of Needham.
6. Support for the stewardship of existing land and resources, including expansion (both in terms of amount and usability) of Town-owned land for active and conservation uses.
7. Promote initiatives that contribute to the appearance of the Town.



**Board of Selectmen  
TOWN OF NEEDHAM  
AGENDA FACT SHEET**

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**MEETING DATE: 12/23/2014**

<b>Agenda Item</b>	Final FY2016 – FY2020 Capital Improvement Plan
<b>Presenter(s)</b>	Kate Fitzpatrick, Town Manager David Davison, Assistant Town Manager/Finance

<b>1.</b>	<b>BRIEF DESCRIPTION OF TOPIC TO BE DISCUSSED</b>		
<p>The Town Manager will present the Board with final recommendations for the FY2016 – 2020 Capital Improvement Plan.</p>			
<b>2.</b>	<b>VOTE REQUIRED BY BOARD OF SELECTMEN</b>	<b>YES</b>	<b>NO</b>
<p><i>Suggested Motion:</i> That the Board endorse the FY2016 – FY2020 Capital Improvement Plan as presented (or, as presented with the following recommendations...) for transmittal to the Finance Committee.</p>			
<b>3.</b>	<b>BACK UP INFORMATION ATTACHED</b>	<b>YES</b>	<b>NO</b>
<p>a. Five Year Capital Submissions/Recommendations/All Funding Sources</p>			

**Town of Needham  
Fiscal Year 2016  
Final Draft Recommendations**

Title	Department	Cat*	2016 Department Request	Cash Capital	Debt	Capital Funding Source	Cash - Tier 2	Debt - Tier 2	Operating Budget	Special Warrant Article	Deferred	Note
Core Fleet Replacement	Finance	1	31,574								31,574	
Mail Processing Machines	Finance	1	30,645	30,645								
Network Hardware, Servers & Switches	Finance	1	30,000	30,000								
1:1 Initiative	School	1	202,000						202,000			Move to operating budget
Copier Replacement	School	1	62,740	62,740								
Fitness Equipment Replacement	School	1	20,020						20,020			Not Capital move to operating budget
Fleet Replacement Program	School	1	52,713	52,713								
Furniture	School	1	45,405	45,405								
High School Graphics Production Room	School	1	9,900						9,900			Not Capital move to operating budget
Interactive Whiteboard Technology	School	1	12,600						12,600			Not Capital move to operating budget
Musical Equipment	School	1	15,000						15,000			Not Capital move to operating budget
Technology Replacement	School	1	403,000	403,000								
High School Classroom Expansion	Public Facilities	2	4,457,200				457,200	4,000,000				Pending feasibility results
Fuel System Software/Hardware Upgrade	DPW	1	94,500	94,500								
Mobile Column Lifts	DPW	1	73,500	73,500								
Fuel Island Relocation and Upgrade at DPW Facility	DPW	2	126,500								126,500	Next actions depended upon FFP decisions
Cooks Bridge	DPW	3	4,000,000		4,000,000							
Public Works Infrastructure Program	DPW	3	1,453,500	453,500	1,000,000							Not capital, propose a SWA
Sidewalk Needs Assessment	DPW	3	100,000							100,000		
Fleet Replacement Program	DPW	1	1,101,887	1,077,249							24,638	
Energy Efficiency Upgrade Improvements	Public Facilities	2	96,323	96,323								
Public Facilities Maintenance Program	Public Facilities	2	570,000							570,000		Propose running as a annual maintenance warrant article not true capital

Town of Needham  
Fiscal Year 2016  
Final Draft Recommendations

Title	Department	Cat*	2016 Department Request	Cash Capital	Debt	Alternative Capital Funding Source	Cash - Tier 2	Debt - Tier 2	Operating Budget	Special Warrant Article	Deferred	Note
Fleet Replacement Program	Public Facilities	1	28,049	28,049								
Cricket Field Building Renovations	Parks & Recreation	2	700,000								700,000	Next actions depended upon FFP
Mills Field Improvements	DPW	2	510,000			510,000						CPA application pending
Newman School Fields Renovation	DPW	2	1,527,000			1,527,000						CPA application pending
Trail Improvement Project Newman Eastman Conservation	Community Development	2	800,000								800,000	Pending additional review
DeFazio Permanent School	School	4	58,763,200								58,763,200	Next actions depended upon FFP and MSBA decisions
DeFazio Temporary Modular School	School	4	20,101,000								20,101,000	Next actions depended upon FFP and MSBA decisions
Hillside Elementary School Renovation	School	4	55,904,600								55,904,600	Next actions depended upon FFP and MSBA decisions
Open Space Purchase	Parks & Recreation	4	1,000,000								1,000,000	No property has been identified for immediate purchase
Renovations to Rosemary Pool Complex	Parks & Recreation	4	1,000,000									CPA application pending
<b>General Fund</b>			153,322,856	2,447,624	5,000,000	3,037,000	457,200	4,000,000	259,520	670,000	137,451,512	

Town of Needham  
Fiscal Year 2016

Final Draft Recommendations

Title	Department	Cat**	2016 Department Request	Cash Capital	Debt	Alternative Capital Funding Source	Cash - Tier 2	Debt - Tier 2	Operating Budget	Special Warrant Article	Deferred	Note
Specialized Equipment	DPW - RTS	1										
Transfer Station Office Trailer	DPW - RTS	2										
<b>RTS Enterprise Fund</b>			0	0	0	0	0	0	0	0	0	0
Specialty Equipment	DPW - Sewer	1	70,500	70,500								
Sewer Pump Station Improvements	DPW - Sewer	3	550,000	550,000								
Sewer Service Connections	DPW - Sewer	3	50,000	50,000								
<b>Sewer Enterprise Fund</b>			670,500	670,500	0	0	0	0	0	0	0	0
Mobile Record Keeping Devices GIS	DPW - Water	1	35,000	35,000								
Fleet Replacement Program	Various	1	151,344	41,604								
Service Connections	DPW - Water	3	200,000	200,000								
Water Supply Development	DPW - Water	3	700,000				700,000					Funding depended upon FY2016 MWRA Assessment
Water System Rehabilitation Program	DPW - Water	3	820,500	820,500								
<b>Water Enterprise Fund</b>			1,906,844	1,097,104	0	0	700,000	0	0	0	0	0
<b>Total</b>			155,900,200	4,215,228	5,000,000	3,037,000	1,157,200	4,000,000	259,520	670,000	137,451,512	

Cat (Category)  
 1 = Equipment or Technology  
 2 = Building or Facility  
 3 = Infrastructure  
 4 = Extraordinary Capital Item

Five Year Capital Submissions  
Preliminary Recommendations Tier One - All Funding Sources  
FY2016 - FY2020

Title	Code*	Department	Cat #	2016 Department Request	Tier One	2017 Department Request	Tier One	2018 Department Request	Tier One	2019 Department Request	Tier One	2020 Department Request	Tier One	Five Year Request	Preliminary Five Year Tier One	Cash	Debt	Other
<b>General Government</b>																		
Center at the Heights Computer Lab	NG	Finance	1									50,000		50,000				
Mail Processing Machines	P	Finance	1	30,645	30,645									30,645	30,645	30,645		
Mobile Device Systems and Applications	N	Finance	1				50,000							50,000	50,000	50,000		
Network Hardware, Servers & Switches	R	Finance	1	30,000	30,000	30,000	50,000	50,000	50,000	50,000	50,000	75,000	75,000	235,000	235,000	235,000		
Technology Systems and Applications Upgrades	N	Finance	1									100,000	100,000	100,000	100,000	100,000		
<b>Total - General Government</b>				<b>60,645</b>	<b>60,645</b>	<b>30,000</b>	<b>100,000</b>	<b>100,000</b>	<b>100,000</b>	<b>50,000</b>	<b>50,000</b>	<b>225,000</b>	<b>175,000</b>	<b>465,645</b>	<b>415,645</b>	<b>415,645</b>		
Equipment and Technology				60,645	60,645	30,000	100,000	100,000	100,000	50,000	50,000	225,000	175,000	465,645	415,645	415,645		
Buildings & Facilities																		
Infrastructure & Land																		
Other																		
Cash Funding				60,645	60,645	30,000	100,000	100,000	100,000	50,000	50,000	175,000	175,000	415,645	415,645	415,645		
Debt Funding																		
Other Financial Source																		
<b>Total - General Government</b>				<b>60,645</b>	<b>60,645</b>	<b>30,000</b>	<b>100,000</b>	<b>100,000</b>	<b>100,000</b>	<b>50,000</b>	<b>50,000</b>	<b>175,000</b>	<b>175,000</b>	<b>415,645</b>	<b>415,645</b>	<b>415,645</b>		

\* Refer to the last page for code and cat (category) descriptions

<b>Public Safety</b>																		
Firearm Replacement	N	Police	1									29,000	29,000	29,000	29,000	29,000		
Police Cruiser Radio Replacement	M	Police	1							63,039	63,039			63,039	63,039	63,039		
<b>Total - Public Safety</b>										<b>63,039</b>	<b>63,039</b>	<b>29,000</b>	<b>29,000</b>	<b>92,039</b>	<b>92,039</b>	<b>92,039</b>		
Equipment and Technology										63,039	63,039	29,000	29,000	92,039	92,039	92,039		
Buildings & Facilities																		
Infrastructure & Land																		
Other																		
Cash Funding												29,000	29,000	92,039	92,039	92,039		
Debt Funding																		
Other Financial Source																		
<b>Total - Public Safety</b>										<b>63,039</b>	<b>63,039</b>	<b>29,000</b>	<b>29,000</b>	<b>92,039</b>	<b>92,039</b>	<b>92,039</b>		

\* Refer to the last page for code and cat (category) descriptions

**Five Year Capital Submissions  
Preliminary Recommendations Tier One - All Funding Sources  
FY2016 - FY2020**

Title	Code*	Department #	Cat #	2016 Department Request	Tier One	2017 Department Request	Tier One	2018 Department Request	Tier One	2019 Department Request	Tier One	2020 Department Request	Tier One	Five Year Request	Preliminary Five Year Tier One	Cash	Debt	Other		
<b>Public Schools</b>																				
1-1 Initiative	MB	School	1	202,000		561,000		225,000		250,000		200,000		1,438,000						
Fitness Equipment Replacement	QB	School	1	20,020		13,110		15,450		16,670		17,170		82,420						
High School Graphics Production Room	QB	School	1	9,900		6,750		12,000		5,300		6,000		39,950						
Interactive Whiteboard Technology	MB	School	1	12,600				50,000						62,600	50,000	50,000				
Musical Equipment	BG	School	1	15,000		15,000		15,000		15,000		15,000		75,000						
Production Center Postage Machine and Folder Inserter	Q	School	1			16,770								16,770						
Copier Replacement	R	School	1	62,740		39,330		49,630		84,250		46,300		282,250	282,250	282,250				
Furniture	R	School	1	45,405		45,000		45,000		44,806		25,000		205,211	205,211	205,211				
Technology Replacement	R	School	1	403,000		451,700		513,000		360,200		450,300		2,178,200	2,178,200	2,178,200				
High School A Gym Upgrade	M	Public Facilities	2			105,000		182,000		64,000		30,000		381,000	351,000	351,000				
High School Boiler Replacement	NS	Public Facilities	2									840,000		840,000						
High School Classroom Expansion	M	Public Facilities	2	4,457,200										4,457,200						
Pollard Blue & Green Gym Upgrades	M	Public Facilities	2			58,500		440,000		269,000		30,000		797,500	58,500	58,500				
<b>Total - Public Schools</b>				<b>5,227,865</b>	<b>511,145</b>	<b>1,312,160</b>	<b>699,530</b>	<b>1,547,080</b>	<b>839,630</b>	<b>1,109,226</b>	<b>553,256</b>	<b>1,659,770</b>	<b>521,600</b>	<b>10,856,101</b>	<b>3,125,161</b>	<b>3,125,161</b>				
Equipment and Technology				770,665	511,145	1,148,660	536,030	925,080	657,630	776,226	489,256	759,770	521,600	4,380,401	2,715,661	4,380,401				
Buildings & Facilities				4,457,200		163,500	163,500	622,000	182,000	333,000	64,000	900,000		6,475,700	409,500					
Infrastructure & Land																				
Other																				
Cash Funding				511,145			699,530	839,630		553,256		521,600		3,125,161	3,125,161					
Debt Funding																				
Other Financial Source																				
<b>Total - Public Schools</b>				<b>511,145</b>	<b>511,145</b>	<b>699,530</b>	<b>839,630</b>	<b>553,256</b>	<b>521,600</b>	<b>3,125,161</b>	<b>3,125,161</b>	<b>3,125,161</b>	<b>3,125,161</b>	<b>3,125,161</b>	<b>3,125,161</b>	<b>3,125,161</b>				

\* Refer to the last page for code and cat (category) descriptions

Five Year Capital Submissions  
Preliminary Recommendations Tier One - All Funding Sources  
FY2016 - FY2020

Title	Code*	Department*	Cat #	2016 Department Request	Tier One	2017 Department Request	Tier One	2018 Department Request	Tier One	2019 Department Request	Tier One	2020 Department Request	Tier One	Five Year Request	Preliminary Five Year Tier One	Cash	Debt	Other	
<b>Public Works</b>																			
Fuel System Software/Hardware Upgrade	N	DPW	1	94,500	94,500									94,500	94,500	94,500			
Mobile Column Lifts	N	DPW	1	73,500	73,500									73,500	73,500	73,500			
Specialty Equipment	M	DPW	1				29,623	29,623	29,623	75,656	75,656			105,279	105,279	105,279			
DPW Boiler Replacement 470 Dedham Avenue	MS	Public Facilities	2			378,500								378,500					
Fuel Island Relocation and Upgrade at DPW Facility	MS	DPW	2	126,500		839,500								966,000					
Cooks Bridge	M	DPW	3	4,000,000	4,000,000									4,000,000	4,000,000		4,000,000		
Drain System Improvements - Water Quality (EPA)	MS	DPW	3			118,000		2,000,000		118,000		250,000		2,486,000					
Message Boards	M	DPW	3			160,000								160,000					
Public Works Infrastructure Program	M	DPW	3	1,453,500	1,453,500	1,505,000	1,355,000	1,550,000	1,300,000	1,650,000	1,250,000	1,700,000	1,250,000	7,858,500	6,608,500	4,108,500	2,500,000		
Sidewalk Needs Assessment	GB	DPW	3	100,000										100,000					
<b>Total - Public Works</b>				<b>5,848,000</b>	<b>5,621,500</b>	<b>3,001,000</b>	<b>1,355,000</b>	<b>3,579,623</b>	<b>1,329,623</b>	<b>1,843,656</b>	<b>1,325,656</b>	<b>1,950,000</b>	<b>1,250,000</b>	<b>16,222,279</b>	<b>10,881,779</b>	<b>4,381,779</b>	<b>6,500,000</b>		
Equipment and Technology				168,000	168,000			29,623	29,623	75,656	75,656			273,279	273,279				
Buildings & Facilities				126,500		1,218,000								1,344,500					
Infrastructure & Land				5,553,500	5,453,500	1,783,000	1,355,000	3,550,000	1,300,000	1,788,000	1,250,000	1,950,000	1,250,000	14,604,500	10,608,500				
Other																			
Cash Funding				621,500	621,500	605,000	605,000	829,623	829,623	1,075,656	1,075,656			4,381,779	4,381,779				
Debt Funding				5,000,000	5,000,000	750,000	750,000	500,000	500,000	250,000	250,000			6,500,000	6,500,000				
Other Financial Source																			
<b>Total - Public Works</b>				<b>5,621,500</b>	<b>5,621,500</b>	<b>1,355,000</b>	<b>1,355,000</b>	<b>1,329,623</b>	<b>1,329,623</b>	<b>1,325,656</b>	<b>1,250,000</b>	<b>1,950,000</b>	<b>1,250,000</b>	<b>10,881,779</b>	<b>10,881,779</b>	<b>4,381,779</b>	<b>6,500,000</b>		

\* Refer to the last page for code and cat (category) descriptions

**Five Year Capital Submissions  
Preliminary Recommendations Tier One - All Funding Sources**

Title	Code*	Department *	Cat *	2016		2017		2018 - FY2018 - FY2020		2019		2020		Tier One	Five Year Request	Preliminary Five Year Tier One	Cash	Debt	Other
				Department Request	Tier One	Department Request	Tier One	Department Request	Tier One	Department Request	Tier One	Department Request	Tier One						
<b>Public Facilities</b>																			
Energy Efficiency Upgrade Improvements	P	Public Facilities	2	96,323	96,323	125,560	125,560	205,472	205,472	205,472					427,355	427,355	427,355		
Public Facilities Maintenance Program	BG	Public Facilities	2	570,000		590,000		610,000		632,000		655,000			3,057,000				
<b>Total - Public Facilities</b>				<b>666,323</b>	<b>96,323</b>	<b>715,560</b>	<b>125,560</b>	<b>815,472</b>	<b>205,472</b>	<b>632,000</b>		<b>655,000</b>			<b>3,484,355</b>	<b>427,355</b>	<b>427,355</b>		
Equipment and Technology																			
Buildings & Facilities				666,323	96,323	715,560	125,560	815,472	205,472	632,000		655,000			3,484,355	427,355			
Infrastructure & Land																			
Other																			
Cash Funding				96,323	96,323	125,560	125,560	205,472	205,472	205,472					427,355	427,355			
Debt Funding																			
Other Financial Source																			
<b>Total - Public Facilities</b>				<b>96,323</b>	<b>96,323</b>	<b>125,560</b>	<b>125,560</b>	<b>205,472</b>	<b>205,472</b>	<b>205,472</b>					<b>427,355</b>	<b>427,355</b>			
<b>Community Services</b>																			
Athletic Facility & Public Recreation Improvements	MS	DPW	2			276,000	276,000	285,000	285,000	570,000		2,500,000			3,631,000	561,000			561,000
Cricket Field Building Renovations	MS	Parks & Recreation	2	700,000											700,000				
Mills Field Improvements	M	DPW	2	510,000	510,000										510,000	510,000			510,000
Newman School Fields Renovation	M	DPW	2	1,527,000	1,527,000										1,527,000	1,527,000			1,527,000
Trail Improvement Project - Needham Reservoir and Ridge Hill Loop	M	Community Development	3			515,000	515,000								515,000	515,000			515,000
Trail Improvement Project - Newman Eastman Conservation	MS	Parks & Recreation	3	800,000											800,000				
Trail Improvement Project - Rosemary Camp	MS	Parks & Recreation	3					8,800	8,800	66,000		93,800			168,600				
<b>Total - Community Services</b>				<b>3,537,000</b>	<b>2,037,000</b>	<b>791,000</b>	<b>791,000</b>	<b>293,800</b>	<b>285,000</b>	<b>636,000</b>		<b>2,593,800</b>			<b>7,851,600</b>	<b>3,113,000</b>			<b>3,113,000</b>
Equipment and Technology																			
Buildings & Facilities				2,737,000	2,037,000	276,000	276,000	285,000	285,000	570,000		2,500,000			6,268,000	2,598,000			
Infrastructure & Land				800,000		515,000	515,000	8,800	8,800	66,000		93,800			1,483,600	515,000			
Other																			
Cash Funding																			
Debt Funding																			
Other Financial Source																			
<b>Total - Community Services</b>				<b>2,037,000</b>	<b>2,037,000</b>	<b>791,000</b>	<b>791,000</b>	<b>285,000</b>	<b>285,000</b>	<b>285,000</b>		<b>285,000</b>			<b>3,113,000</b>	<b>3,113,000</b>			<b>3,113,000</b>

\* Refer to the last page for code and cat (category) descriptions

Five Year Capital Submissions  
Preliminary Recommendations Tier One - All Funding Sources  
FY2016 - FY2020

Title	Code*	Department *	Cat *	2016 Department Request	Tier One	2017 Department Request	Tier One	2018 Department Request	Tier One	2019 Department Request	Tier One	2020 Department Request	Tier One	Five Year Request	Preliminary Five Year Tier One	Cash	Debt	Other	
<b>General Fleet Program</b>																			
Core Fleet - Finance	R	Finance	1	31,574										31,574					
Core Fleet - Fire	R	Fire	1		124,016	124,016						41,088		165,104	165,104	165,104			
Core Fleet - School	RS	School	1	25,067			25,067							25,067	25,067	25,067			
School Van Fleet	RS	School	1	27,646		188,805	27,646	91,435		56,073		60,984		424,943	27,646	27,646			
Specialized Equipment - Fire	R	Fire	1					200,472				566,270		766,742	766,742	200,472	566,270		
Core Fleet - Building	R	Building	1																
Core Fleet - DPW Garage	R	DPW	1					33,089						33,089					
Core Fleet - DPW General	R	DPW	1					153,674		41,375				195,049					
Core Fleet - DPW Highway	R	DPW	1					48,165		99,702				147,867					
Core Fleet - DPW Parks	R	DPW	1			32,607						47,975		80,582					
Snow and Ice Equipment	R	DPW	1	326,879		273,719		355,205		169,536				1,125,339	326,879	326,879			
Specialized Equipment - DPW Garage	R	DPW	1					79,969						79,969					
Specialized Equipment - DPW General	R	DPW	1																
Specialized Equipment - DPW Highway	R	DPW	1	514,314		629,230		167,745				342,010		1,653,299	489,676	489,676			
Specialized Equipment - DPW Parks	R	DPW	1	260,694		360,291		5,491		112,799		174,692		913,967	260,694	260,694			
Core Fleet - DPF	R	Public Facilities	1	28,049		31,941		29,473				34,856		124,319	28,049	28,049			
Core Fleet - Human Services	R	Human Services	1			82,743								82,743					
Fleet Program Funding***																2,760,000			
Total - General Fund Fleet				1,214,223	1,158,011	1,723,352	814,016	1,164,718	890,472	479,485	690,000	1,267,875	1,297,358	5,849,653	4,849,857	4,283,587	566,270		
Cash Funding				1,214,223	1,158,011	1,723,352	814,016	1,164,718	890,472	479,485	690,000	1,267,875	1,297,358	5,849,653	4,849,857				
Debt Funding																			
Other Financial Source																			
Total - General Fund Fleet				1,214,223	1,158,011	1,723,352	814,016	1,164,718	890,472	479,485	690,000	1,267,875	1,297,358	5,849,653	4,849,857				

\* Refer to the last page for code and cat (category) descriptions

Cash CIP Including Fleet				2,447,624			2,274,106		2,865,197		2,431,951		3,272,958		13,291,836				
Debt CIP Including Fleet				5,000,000			750,000		500,000		250,000				6,500,000				
Other CIP Including Fleet				2,037,000			791,000		285,000						3,113,000				
General Fund Including Fleet				16,554,056	9,484,624	7,573,072	3,815,106	7,500,693	3,650,197	4,813,406	2,681,951	8,380,445	3,272,958	44,821,672	22,904,836				

**Five Year Capital Submissions  
Preliminary Recommendations Tier One - All Funding Sources  
FY2016 - FY2020**

Title	Code* Department *	Cat *	2016 Department Request	Tier One	2017 Department Request	Tier One	2018 Department Request	Tier One	2019 Department Request	Tier One	2020 Department Request	Tier One	Five Year Request	Preliminary Five Year Tier One	Cash	Debt	Other
<b>RTS Enterprise</b>																	
Total - Recycling and Transfer Station Enterprise																	
Equipment and Technology																	
Buildings & Facilities																	
Infrastructure & Land																	
Other																	
Cash Funding																	
Debt Funding																	
Other Financial Source																	
Total - Recycling and Transfer Station Enterprise																	

\* Refer to the last page for code and cat (category) descriptions

<b>Sewer Enterprise</b>																	
Specialty Equipment	R	DPW - Sewer	70,500	70,500									70,500	70,500	70,500		
Sewer Main Extension Zones I and II	M	DPW - Sewer			73,860	73,860	492,400	492,400				492,400	566,260	1,058,660	1,058,660		
Sewer Service Connections	R	DPW - Sewer	50,000	50,000	50,000	50,000	50,000	50,000	50,000	50,000	50,000	50,000	250,000	250,000	250,000		
Sewer Pump Station Improvements	MS	DPW - Sewer	550,000	550,000		590,000	590,000				630,000	590,000	1,770,000	1,140,000	1,140,000		
Total - Wastewater Enterprise			670,500	670,500	123,860	123,860	1,132,400	542,400	50,000	1,132,400	680,000	50,000	2,656,760	2,519,160	2,519,160		
Equipment and Technology			70,500	70,500									70,500	70,500			
Buildings & Facilities					123,860	123,860	1,132,400	542,400	50,000	1,132,400	680,000	50,000	2,586,260	2,448,660			
Infrastructure & Land			600,000	600,000													
Other																	
Cash Funding				670,500		123,860	542,400			1,132,400		50,000		2,519,160			
Debt Funding																	
Other Financial Source																	
Total - Wastewater Enterprise			670,500	670,500	123,860	123,860	542,400	1,132,400	50,000	1,132,400	680,000	50,000	2,519,160	2,519,160	2,519,160		

\* Refer to the last page for code and cat (category) descriptions

**Five Year Capital Submissions  
Preliminary Recommendations Tier One - All Funding Sources  
FY2016 - FY2020**

Title	Code* Department*	Cat*	2016 Department Request	Tier One	2017 Department Request	Tier One	2018 Department Request	Tier One	2019 Department Request	Tier One	2020 Department Request	Tier One	Five Year Request	Preliminary Five Year Tier One	Cash	Debt	Other
<b>Water Enterprise</b>																	
Mobile Record Keeping Devices GIS	PM DPW - Water	1	35,000										35,000	35,000	35,000		
Water Main Replacements	PM DPW - Water	3				400,000	400,000				4,000,000	4,000,000	4,400,000	4,400,000	400,000	4,000,000	
Water Supply Development	PM DPW - Water	3	700,000										700,000	700,000			
Service Connections	R DPW - Water	3	200,000	200,000	200,000	200,000	200,000	200,000	200,000	200,000	200,000	200,000	1,000,000	1,000,000	1,000,000		
Fire Flow Improvement Study	N DPW - Water	3			107,500								107,500				
Water Distribution Study	NO DPW - Water	3									200,000		200,000				
Water System Rehabilitation Program	R DPW - Water	3	820,500	120,400	120,400	801,750	399,750	438,500	36,500	438,500	375,000	375,000	2,154,150	2,154,150	2,154,150		
<b>Total - Water Enterprise</b>			<b>1,755,500</b>	<b>320,400</b>	<b>427,900</b>	<b>1,401,750</b>	<b>999,750</b>	<b>638,500</b>	<b>236,500</b>	<b>638,500</b>	<b>4,775,000</b>	<b>4,575,000</b>	<b>8,596,650</b>	<b>7,589,150</b>	<b>3,589,150</b>	<b>4,000,000</b>	
Equipment and Technology			35,000										35,000	35,000			
Buildings & Facilities																	
Infrastructure & Land			1,720,500	1,020,500	427,900	1,401,750	999,750	638,500	236,500	638,500	4,775,000	4,575,000	8,561,650	7,554,150			
Other																	
Cash Funding			1,055,500	320,400	320,400	999,750	638,500	638,500	638,500	638,500	638,500	638,500	575,000	3,589,150			
Debt Funding													4,000,000	4,000,000			
Other Financial Source																	
<b>Total - Water Enterprise</b>			<b>1,055,500</b>	<b>320,400</b>	<b>999,750</b>	<b>999,750</b>	<b>638,500</b>	<b>638,500</b>	<b>638,500</b>	<b>638,500</b>	<b>4,575,000</b>	<b>4,575,000</b>	<b>7,589,150</b>	<b>7,589,150</b>	<b>3,589,150</b>	<b>4,000,000</b>	

\* Refer to the last page for code and cat (category) descriptions

<b>Enterprise Fleet Program</b>																	
Core Fleet	R DPW - RTS	1			31,970									31,970			
Specialized Equipment	R DPW - RTS	1		189,507	191,780	282,120	282,120	247,616	247,616	171,828	171,828	171,828	893,344	891,071	361,335	529,736	
Core Fleet	R DPW - Sewer	1						41,374	68,369				109,743				
Specialized Equipment	R DPW - Sewer	1				72,200		513,187	985,940	471,305	471,305	1,571,327	471,305	471,305	471,305		
Core Fleet	R DPW - Water	1			95,910	63,823	83,872	329,528	38,353	38,353	38,353	38,353	530,604	38,353	41,604		
Specialized Equipment	R DPW - Water	1						1,131,705	1,264,490	681,486	681,486	3,369,214	1,442,333	912,597	529,736		
<b>Total - Enterprise Fleet***</b>			<b>151,344</b>	<b>189,507</b>	<b>319,660</b>	<b>502,015</b>	<b>282,120</b>	<b>247,616</b>	<b>247,616</b>	<b>681,486</b>	<b>681,486</b>	<b>912,597</b>	<b>3,369,214</b>	<b>1,442,333</b>	<b>912,597</b>	<b>529,736</b>	
Cash Funding			41,604	189,507	189,507	282,120	247,616	247,616	247,616	247,616	247,616	247,616	529,736	529,736			
Debt Funding																	
Other Financial Source																	
<b>Total - Enterprise Fleet***</b>			<b>41,604</b>	<b>189,507</b>	<b>189,507</b>	<b>282,120</b>	<b>247,616</b>	<b>247,616</b>	<b>247,616</b>	<b>247,616</b>	<b>247,616</b>	<b>247,616</b>	<b>1,442,333</b>	<b>1,442,333</b>	<b>529,736</b>	<b>529,736</b>	

\* Refer to the last page for code and cat (category) descriptions





**Board of Selectmen  
TOWN OF NEEDHAM  
AGENDA FACT SHEET**

**MEETING DATE: 12/23/2014**

<b>Agenda Item</b>	Preliminary Facility Financing Plan
<b>Presenter(s)</b>	Kate Fitzpatrick, Town Manager Dave Davison, Assistant Town Manager/Finance

<b>1.</b>	<b>BRIEF DESCRIPTION OF TOPIC TO BE DISCUSSED</b>		
<p>The Town Manager and Assistant Town Manager/Finance will present the Board with a preliminary facility financing plan based upon previously authorized debt, proposed capital projects, and projects contained in the draft Facility Master Plan. Because the draft Facility Master Plan contains multiple options for construction and sequencing, we have developed a set of assumptions as discussed with the Board earlier this month. Those assumptions include: construction of a school at the DeFazio Park site, minor renovation of the High Rock School, a modified Public Works project, construction of a new Police and Fire Station, reconstruction of the Mitchell School and allowance for an unknown project at \$8 million. The draft is for initial planning purposes; it is expected that the actual projects and sequencing will differ from this analysis.</p>			
<b>2.</b>	<b>VOTE REQUIRED BY BOARD OF SELECTMEN</b>	<b>YES</b>	<b>NO</b>
<b>3.</b>	<b>BACK UP INFORMATION ATTACHED</b>	<b>YES</b>	<b>NO</b>
<p>a. Draft Preliminary Facility Financing Plan, December 2014</p>			

Town of Needham  
Debt Service Recap Summary  
FY2016 - FY2030  
December 23, 2014 DRAFT

Description	2016	2017	2018	2019	2020	2021	2022	2023	2024	2025	2026	2027	2028	2029	2030	After 2030
<b>I</b> General Fund Within the Limit	3,851,834	4,019,539	4,140,125	4,264,329	4,392,259	4,524,027	4,659,748	4,799,540	4,943,526	5,091,832	5,244,587	5,401,925	5,563,982	5,730,902	5,902,829	10,839,400
<b>II</b> General Fund Excluded	6,908,029	6,730,519	7,546,340	9,040,133	11,631,721	13,902,354	17,598,461	20,341,091	21,184,554	21,620,249	20,120,185	18,950,450	18,023,918	16,635,469	15,263,158	288,354,895
<b>III</b> Community Preservation Act	1,022,456	1,060,798	1,100,578	1,141,850	1,184,669	1,229,094	1,275,186	1,323,005	1,372,618	1,424,091	1,477,494	1,532,900	1,590,384	1,650,023	1,711,899	10,747,700
<b>IV</b> Recycling Center and Transfer Stati	150,000	150,000	150,000	150,000	150,000	150,000	150,000	150,000	150,000	150,000	150,000	150,000	150,000	150,000	150,000	-
<b>V</b> Sewer Enterprise	1,500,000	1,500,000	1,500,000	1,500,000	1,500,000	1,500,000	1,500,000	1,500,000	1,500,000	1,500,000	1,500,000	1,500,000	1,500,000	1,500,000	1,500,000	-
<b>VI</b> Water Enterprise	1,550,000	1,550,000	1,550,000	1,550,000	1,550,000	1,550,000	1,550,000	1,550,000	1,550,000	1,550,000	1,550,000	1,550,000	1,550,000	1,550,000	1,550,000	4,262,813
<b>Total Debt Service</b>	<b>14,982,319</b>	<b>15,010,856</b>	<b>15,987,044</b>	<b>17,646,312</b>	<b>20,408,650</b>	<b>22,855,475</b>	<b>26,733,394</b>	<b>29,663,636</b>	<b>30,700,698</b>	<b>31,336,172</b>	<b>30,042,266</b>	<b>29,085,275</b>	<b>28,378,284</b>	<b>27,216,394</b>	<b>26,077,886</b>	<b>314,204,808</b>
<b>General Fund Within the Limit</b>																
<b>1</b> Currently Issued and Outstanding	2,924,446	2,643,827	1,939,032	1,533,136	1,497,618	1,438,828	1,403,689	1,226,644	1,111,530	967,628	867,453	838,834	584,126	568,366	547,161	-
<b>2</b> Approved Projects Not Yet Borrowe	883,020	839,425	803,250	752,075	706,725	171,925	165,675	159,425	153,175	121,925	102,175	98,325	94,475	90,625	86,775	-
<b>3</b> CIP Recommended Project	-	320,000	763,000	980,000	1,006,000	1,126,250	892,800	704,100	569,400	356,000	344,000	332,000	320,000	308,000	296,000	-
<b>4</b> Facility Financing	-	120,000	640,000	723,100	961,200	926,350	891,500	856,650	821,800	786,950	752,100	717,250	282,400	271,550	260,700	10,839,400
<b>5</b> Contingent Debt Service	44,368	96,287	(5,157)	276,018	220,716	860,674	1,306,084	1,852,721	2,287,621	2,859,330	3,178,859	3,415,515	4,282,981	4,492,361	4,712,193	-
<b>A</b> General Fund Within the Limit	3,851,834	4,019,539	4,140,125	4,264,329	4,392,259	4,524,027	4,659,748	4,799,540	4,943,526	5,091,832	5,244,587	5,401,925	5,563,982	5,730,902	5,902,829	10,839,400
<b>General Fund Excluded</b>																
<b>1</b> Currently Issued and Outstanding	6,908,029	6,730,519	6,548,340	6,330,133	6,081,221	5,018,154	4,852,011	4,694,631	4,521,539	3,754,679	2,838,185	2,245,600	1,896,218	1,434,919	615,258	-
<b>2</b> Approved Projects Not Yet Borrowe	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
<b>3</b> CIP Recommended Project	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
<b>4</b> Facility Financing	-	-	998,000	2,710,000	5,550,500	8,884,200	12,746,450	15,646,460	16,663,015	17,865,570	17,282,000	16,704,850	16,127,700	15,200,550	14,647,900	288,354,895
<b>B</b> General Fund Excluded	6,908,029	6,730,519	7,546,340	9,040,133	11,631,721	13,902,354	17,598,461	20,341,091	21,184,554	21,620,249	20,120,185	18,950,450	18,023,918	16,635,469	15,263,158	288,354,895
<b>Community Preservation Act</b>																
<b>1</b> Currently Issued and Outstanding	464,438	456,313	449,163	441,494	430,525	416,675	405,041	395,256	384,906	374,763	364,681	354,306	259,997	241,638	51,813	-
<b>2</b> Approved Projects Not Yet Borrowe	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
<b>3</b> CIP Recommended Project	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
<b>4</b> Facility Financing	-	-	-	240,000	397,200	718,000	696,650	675,300	653,950	632,600	611,250	589,900	568,550	547,200	525,850	10,747,700
<b>5</b> Contingent Debt Service	558,019	604,486	651,416	460,356	356,944	94,419	173,495	252,449	333,761	416,728	501,563	588,694	761,837	861,186	1,134,237	-
<b>C</b> Community Preservation Act	1,022,456	1,060,798	1,100,578	1,141,850	1,184,669	1,229,094	1,275,186	1,323,005	1,372,618	1,424,091	1,477,494	1,532,900	1,590,384	1,650,023	1,711,899	10,747,700
<b>Recycling Center and Transfer Station</b>																
<b>1</b> Currently Issued and Outstanding	105,000	97,775	25,500	-	-	-	-	-	-	-	-	-	-	-	-	-
<b>2</b> Approved Projects Not Yet Borrowe	44,220	50,600	88,500	74,000	30,100	18,600	17,700	16,800	15,900	-	-	-	-	-	-	-
<b>3</b> CIP Recommended Project	-	-	-	73,550	115,700	127,500	126,200	114,600	58,300	-	-	-	-	-	-	-
<b>4</b> Facility Financing	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
<b>5</b> Contingent Debt Service	780	1,625	36,000	2,450	4,200	3,900	6,100	18,600	75,800	150,000	150,000	150,000	150,000	150,000	150,000	-
<b>D</b> Recycling Center and Transfer Stati	150,000	150,000	150,000	150,000	150,000	150,000	150,000	150,000	150,000	150,000	150,000	150,000	150,000	150,000	150,000	-
<b>Sewer Enterprise</b>																
<b>1</b> Currently Issued and Outstanding	1,083,348	1,043,820	986,918	960,010	556,104	511,113	506,798	502,416	424,560	423,231	421,802	420,277	443,252	430,929	374,908	-
<b>2</b> Approved Projects Not Yet Borrowe	125,850	105,000	100,000	95,000	90,000	-	-	-	-	-	-	-	-	-	-	-
<b>3</b> CIP Recommended Project	-	-	-	-	160,300	147,500	140,000	132,500	-	-	-	-	-	-	-	-
<b>4</b> Facility Financing	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
<b>5</b> Contingent Debt Service	290,802	351,180	413,082	444,990	693,596	841,387	853,202	865,084	1,075,441	1,076,769	1,078,198	1,079,723	1,056,748	1,069,071	1,125,092	-
<b>E</b> Sewer Enterprise	1,500,000	1,500,000	1,500,000	1,500,000	1,500,000	1,500,000	1,500,000	1,500,000	1,500,000	1,500,000	1,500,000	1,500,000	1,500,000	1,500,000	1,500,000	-
<b>Water Enterprise</b>																
<b>1</b> Currently Issued and Outstanding	920,671	905,551	896,037	890,012	349,244	361,537	353,319	344,997	214,263	210,645	182,452	179,682	176,760	178,738	165,813	477,713
<b>2</b> Approved Projects Not Yet Borrowe	590,200	533,500	463,100	370,700	357,800	304,900	294,400	283,900	273,400	262,900	252,400	241,900	206,400	197,400	188,400	661,100
<b>3</b> CIP Recommended Project	-	-	-	-	-	160,000	480,000	466,000	452,000	438,000	424,000	410,000	396,000	382,000	368,000	3,124,000
<b>4</b> Facility Financing	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
<b>5</b> Contingent Debt Service	39,129	110,949	190,863	289,288	842,956	723,563	422,281	455,103	610,337	638,455	691,148	718,418	770,840	791,862	827,787	-
<b>F</b> Water Enterprise	1,550,000	1,550,000	1,550,000	1,550,000	1,550,000	1,550,000	1,550,000	1,550,000	1,550,000	1,550,000	1,550,000	1,550,000	1,550,000	1,550,000	1,550,000	4,262,813

Town of Needham  
Debt Service Recap Summary  
FY2016 - FY2030  
December 23, 2014 DRAFT

Description	2016	2017	2018	2019	2020	2021	2022	2023	2024	2025	2026	2027	2028	2029	2030	After 2030
<b>Recap</b>																
1 Currently Issued and Outstanding	12,405,932	11,877,804	10,844,989	10,154,784	8,914,713	7,746,306	7,520,857	7,163,945	6,656,798	5,730,945	4,674,573	4,038,700	3,360,353	2,854,589	1,754,952	5,238,587
2 Approved Projects Not Yet Borrowe	1,643,290	1,528,525	1,454,850	1,291,775	1,184,625	495,425	477,775	460,125	442,475	384,825	354,575	340,225	300,875	288,025	275,175	924,700
3 CIP Recommended Project	-	320,000	763,000	1,053,550	1,282,000	1,561,250	1,639,000	1,417,200	1,079,700	794,000	768,000	742,000	716,000	690,000	664,000	4,720,000
4 Facility Financing	-	120,000	1,638,000	3,673,100	6,908,900	10,528,550	14,334,600	17,178,410	18,138,765	19,285,120	18,645,350	18,012,000	16,978,650	16,019,300	15,434,450	129,305,500
5 Contingent Debt Service	933,097	1,164,527	1,286,205	1,473,102	2,118,412	2,523,944	2,761,162	3,443,957	4,382,960	5,141,282	5,599,768	5,952,350	7,022,406	7,364,480	7,949,309	
<b>G Total</b>	<b>14,982,319</b>	<b>15,010,856</b>	<b>15,987,044</b>	<b>17,646,312</b>	<b>20,408,650</b>	<b>22,855,475</b>	<b>26,733,394</b>	<b>29,663,636</b>	<b>30,700,698</b>	<b>31,336,172</b>	<b>30,042,266</b>	<b>29,085,275</b>	<b>28,378,284</b>	<b>27,216,394</b>	<b>26,077,886</b>	<b>140,188,787</b>

<b>Debt Service % of Total Revenue without Facility Master Plan Projects</b>	9.7%	9.5%	9.3%	9.0%	8.7%	8.0%	7.8%	7.6%	7.4%	7.0%	6.5%	6.1%	5.9%	5.6%	5.2%
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<b>Debt Service % of Total Revenue Excluding Exempt Debt</b>	5.5%	5.5%	5.4%	5.4%	5.3%	5.3%	5.3%	5.2%	5.2%	5.1%	5.1%	5.1%	5.0%	5.0%	5.0%
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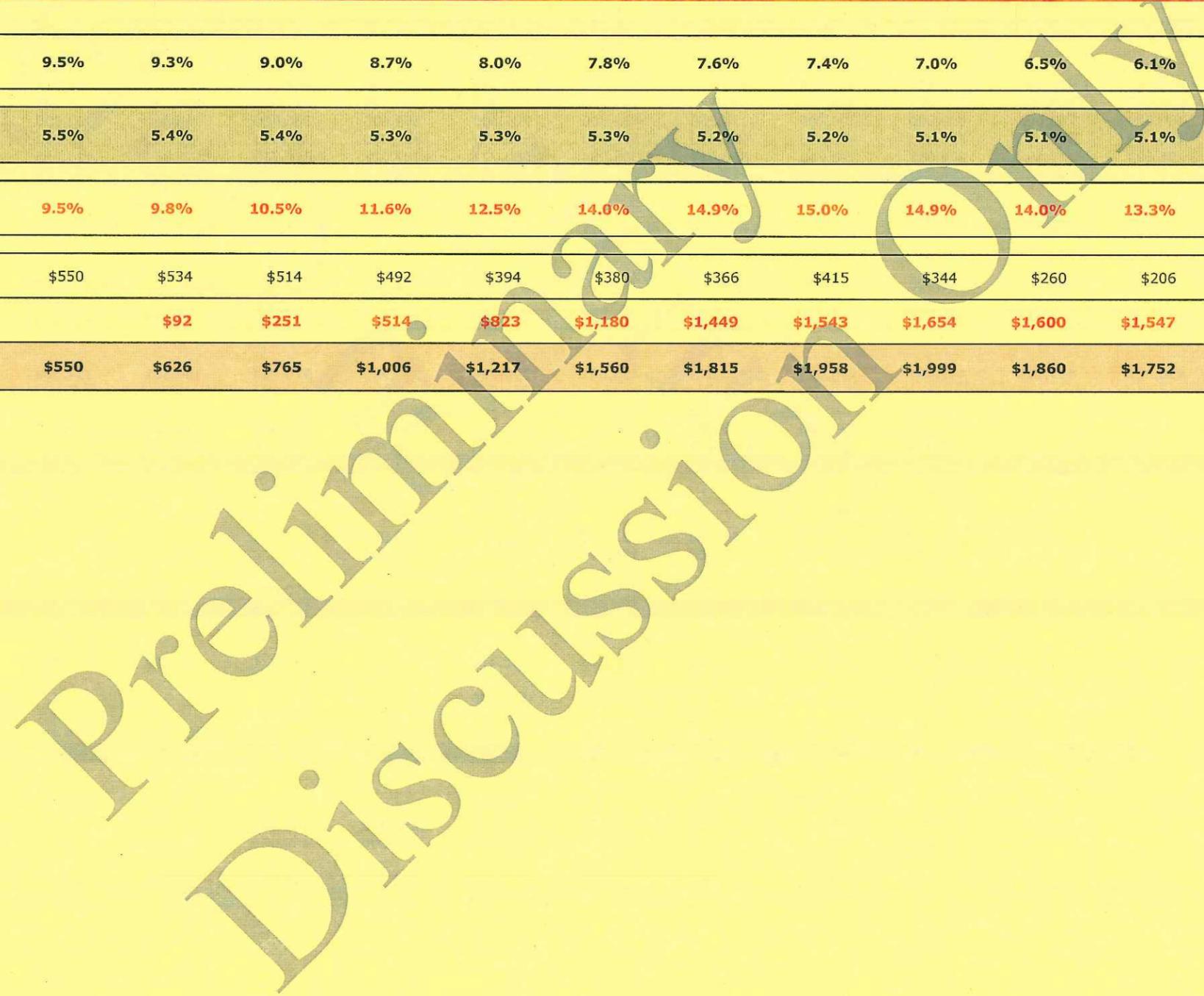
<b>Debt Service % of Total Revenue with Facility Master Plan Projects</b>	9.7%	9.5%	9.8%	10.5%	11.6%	12.5%	14.0%	14.9%	15.0%	14.9%	14.0%	13.3%	12.7%	11.9%	11.2%
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Excluded Debt Tax Impact ASFH (single rate) Existing Debt	\$566	\$550	\$534	\$514	\$492	\$394	\$380	\$366	\$415	\$344	\$260	\$206	\$174	\$131	\$56
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<b>Excluded Debt Tax Impact ASFH (single rate) FMP Projects</b>			\$92	\$251	\$514	\$823	\$1,180	\$1,449	\$1,543	\$1,654	\$1,600	\$1,547	\$1,493	\$1,408	\$1,356
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<b>Excluded Debt Tax Impact ASFH (single rate)</b>	<b>\$566</b>	<b>\$550</b>	<b>\$626</b>	<b>\$765</b>	<b>\$1,006</b>	<b>\$1,217</b>	<b>\$1,560</b>	<b>\$1,815</b>	<b>\$1,958</b>	<b>\$1,999</b>	<b>\$1,860</b>	<b>\$1,752</b>	<b>\$1,667</b>	<b>\$1,539</b>	<b>\$1,412</b>
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ASFH FY2015 \$818,443 Total Taxable Value FY2015 8,838,727,746
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Town of Needham  
Revenues and Ratios  
FY2016 - FY2030  
December 23, 2014 DRAFT

Description	2016	2017	2018	2019	2020	2021	2022	2023	2024	2025	2026	2027	2028	2029	2030
<b>MUNICIPAL WITHIN THE LEVY LIMIT</b>															
General Fund within the Levy	111,572,662	114,919,842	118,367,437	121,918,460	125,576,014	129,343,294	133,223,593	137,220,301	141,336,910	145,577,017	149,944,328	154,442,658	159,075,938	163,848,216	168,763,662
Cherry Sheet	9,966,189	10,265,175	10,573,130	10,890,324	11,217,034	11,553,545	11,900,151	12,257,155	12,624,870	13,003,616	13,393,725	13,795,536	14,209,402	14,635,685	15,074,755
Local Receipts	8,543,325	8,799,625	9,063,613	9,335,522	9,615,588	9,904,055	10,201,177	10,507,212	10,822,429	11,147,101	11,481,514	11,825,960	12,180,739	12,546,161	12,922,546
<b>A General Fund Receipts</b>	<b>130,082,176</b>	<b>133,984,641</b>	<b>138,004,181</b>	<b>142,144,306</b>	<b>146,408,635</b>	<b>150,800,894</b>	<b>155,324,921</b>	<b>159,984,669</b>	<b>164,784,209</b>	<b>169,727,735</b>	<b>174,819,567</b>	<b>180,064,154</b>	<b>185,466,079</b>	<b>191,030,061</b>	<b>196,760,963</b>
<b>DEBT EXCLUDED FROM THE LEVY LIMIT</b>															
Property Tax	6,113,331	5,941,925	6,764,096	8,264,884	10,864,525	13,143,203	16,846,919	19,596,953	21,143,039	21,585,163	20,090,270	18,925,547	18,004,089	16,620,486	15,251,771
MSBA Payments	695,148	695,148	695,148	695,148	695,148	695,148	695,148	695,148	695,148	695,148					
Debt Exclusion Offsets	99,550	93,445	87,097	80,101	72,048	64,003	56,394	48,991	41,515	35,085	29,915	24,903	19,829	14,983	11,387
<b>B Revenue Dedicated for Excluded Debt</b>	<b>6,908,029</b>	<b>6,730,519</b>	<b>7,546,340</b>	<b>9,040,133</b>	<b>11,631,721</b>	<b>13,902,354</b>	<b>17,598,461</b>	<b>20,341,091</b>	<b>21,184,554</b>	<b>21,620,249</b>	<b>20,120,185</b>	<b>18,950,450</b>	<b>18,023,918</b>	<b>16,635,469</b>	<b>15,263,158</b>
<b>CPA FUND</b>															
Surcharge	2,044,913	2,121,597	2,201,157	2,283,700	2,369,339	2,458,189	2,550,371	2,646,010	2,745,235	2,848,182	2,954,988	3,065,800	3,180,768	3,300,047	3,423,799
State Match	394,200	404,893	420,076	435,829	452,173	469,129	486,721	504,973	523,910	543,557	563,940	585,088	607,028	629,792	653,409
<b>C CPA Receipts</b>	<b>2,439,113</b>	<b>2,526,489</b>	<b>2,621,233</b>	<b>2,719,529</b>	<b>2,821,511</b>	<b>2,927,318</b>	<b>3,037,092</b>	<b>3,150,983</b>	<b>3,269,145</b>	<b>3,391,738</b>	<b>3,518,928</b>	<b>3,650,888</b>	<b>3,787,797</b>	<b>3,929,839</b>	<b>4,077,208</b>
RTS Receipts	1,011,279	1,023,920	1,036,719	1,049,678	1,062,799	1,076,084	1,089,535	1,103,154	1,116,944	1,130,905	1,145,042	1,159,355	1,173,847	1,188,520	1,203,376
Sewer Receipts	7,770,041	7,867,167	7,965,507	8,065,075	8,165,889	8,267,962	8,371,312	8,475,953	8,581,903	8,689,177	8,797,791	8,907,764	9,019,111	9,131,850	9,245,998
Water Receipts	5,607,215	5,677,305	5,748,271	5,820,125	5,892,876	5,966,537	6,041,119	6,116,633	6,193,091	6,270,505	6,348,886	6,428,247	6,508,600	6,589,957	6,672,332
<b>D Enterprise Fund Receipts</b>	<b>14,388,535</b>	<b>14,568,392</b>	<b>14,750,497</b>	<b>14,934,878</b>	<b>15,121,564</b>	<b>15,310,584</b>	<b>15,501,966</b>	<b>15,695,740</b>	<b>15,891,937</b>	<b>16,090,586</b>	<b>16,291,719</b>	<b>16,495,365</b>	<b>16,701,557</b>	<b>16,910,327</b>	<b>17,121,706</b>
<b>E Total Revenues</b>	<b>153,817,852</b>	<b>157,810,041</b>	<b>162,922,250</b>	<b>168,838,845</b>	<b>175,983,432</b>	<b>182,941,149</b>	<b>191,462,441</b>	<b>199,172,484</b>	<b>205,129,845</b>	<b>210,830,308</b>	<b>214,750,399</b>	<b>219,160,857</b>	<b>223,979,350</b>	<b>228,505,695</b>	<b>233,223,034</b>
<b>F Total Debt Service</b>	<b>14,982,319</b>	<b>15,010,856</b>	<b>15,987,044</b>	<b>17,646,312</b>	<b>20,408,650</b>	<b>22,855,475</b>	<b>26,733,394</b>	<b>29,663,636</b>	<b>30,700,698</b>	<b>31,336,172</b>	<b>30,042,266</b>	<b>29,085,275</b>	<b>28,378,284</b>	<b>27,216,394</b>	<b>26,077,886</b>
<b>G Debt Service % of Total Revenue</b>	<b>9.7%</b>	<b>9.5%</b>	<b>9.8%</b>	<b>10.5%</b>	<b>11.6%</b>	<b>12.5%</b>	<b>14.0%</b>	<b>14.9%</b>	<b>15.0%</b>	<b>14.9%</b>	<b>14.0%</b>	<b>13.3%</b>	<b>12.7%</b>	<b>11.9%</b>	<b>11.2%</b>
<b>H General Fund Revenue within the Levy</b>	<b>130,082,176</b>	<b>133,984,641</b>	<b>138,004,181</b>	<b>142,144,306</b>	<b>146,408,635</b>	<b>150,800,894</b>	<b>155,324,921</b>	<b>159,984,669</b>	<b>164,784,209</b>	<b>169,727,735</b>	<b>174,819,567</b>	<b>180,064,154</b>	<b>185,466,079</b>	<b>191,030,061</b>	<b>196,760,963</b>
<b>I GF Debt within the Levy</b>	<b>3,851,834</b>	<b>4,019,539</b>	<b>4,140,125</b>	<b>4,264,329</b>	<b>4,392,259</b>	<b>4,524,027</b>	<b>4,659,748</b>	<b>4,799,540</b>	<b>4,943,526</b>	<b>5,091,832</b>	<b>5,244,587</b>	<b>5,401,925</b>	<b>5,563,982</b>	<b>5,730,902</b>	<b>5,902,829</b>
<b>J GF Debt Service % of GF Receipts</b>	<b>3.0%</b>														

Preliminary Discussion Only

Town of Needham  
Long Term Debt Service  
Actual Issues  
FY2016 - FY2030

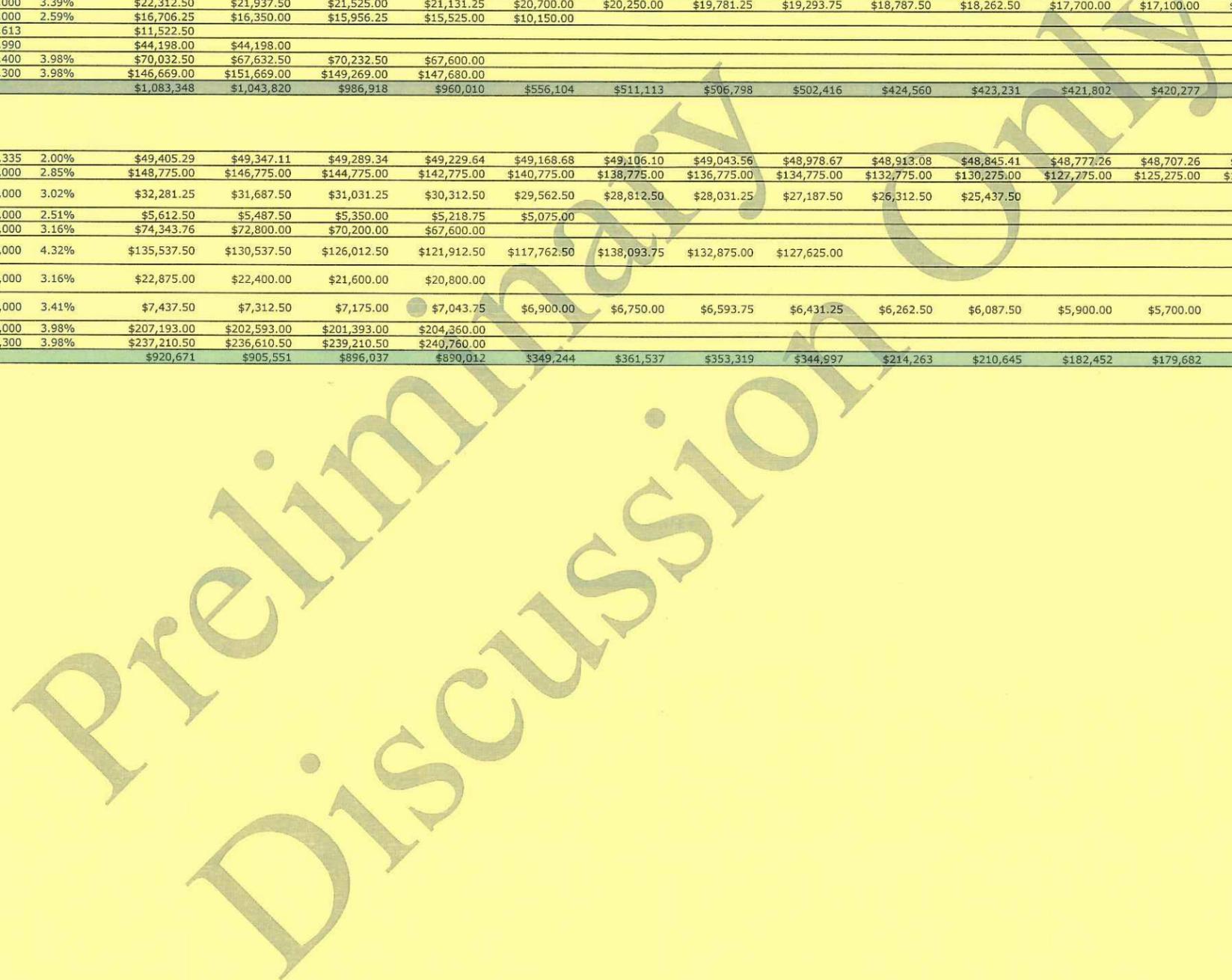
Project	TM Vote	Art	Amount	C-Rate	DEBT SERVICE 2016	DEBT SERVICE 2017	DEBT SERVICE 2018	DEBT SERVICE 2019	DEBT SERVICE 2020	DEBT SERVICE 2021	DEBT SERVICE 2022	DEBT SERVICE 2023	DEBT SERVICE 2024	DEBT SERVICE 2025	DEBT SERVICE 2026	DEBT SERVICE 2027	DEBT SERVICE 2028	DEBT SERVICE 2029	DEBT SERVICE 2030	DEBT SERVICE After 2030
<b>MUNICIPAL WITHIN THE LEVY LIMIT</b>																				
DPW Garage Bays	May-13	42	\$800,000	2.09%	\$94,800.00	\$93,200.00	\$91,600.00	\$90,000.00	\$88,400.00	\$86,800.00	\$85,200.00	\$83,600.00	\$82,000.00							
Fire Engine	May-11	37	\$400,000	2.72%	\$104,500.00	\$101,500.00														
Kendrick Street Bridge Repair	May-10	35	\$750,000	2.21%	\$85,687.50	\$84,187.50	\$82,687.50	\$81,187.50	\$79,593.75	\$77,812.50	\$75,937.50									
Parking Lot Improvement (Marked Lee)	May-08	41	\$100,000	2.00%	\$20,600.00	\$20,600.00														
Pollard School Boiler Replacement	May-13	40	\$565,000	3.22%	\$84,350.00	\$82,250.00	\$80,150.00	\$78,050.00	\$75,950.00	\$73,500.00	\$71,050.00									
Pollard School Boiler Replacement	May-13	40	\$95,000	2.00%	\$26,400.00	\$25,900.00	\$20,400.00													
Pollard School Roof Replacement	Nov-10	10	\$1,000,000	2.80%	\$203,000.00															
Pollard School Roof Replacement	Nov-10	10	\$725,000	3.67%	\$94,625.00	\$92,375.00	\$90,125.00	\$82,600.00	\$79,800.00	\$77,000.00	\$74,200.00	\$71,400.00								
Property Acquisition - 37-39 Lincoln Street	May-12	31	\$605,000	3.39%	\$47,700.00	\$46,800.00	\$45,750.00	\$44,550.00	\$43,350.00	\$42,300.00	\$41,400.00	\$40,500.00	\$39,600.00	\$38,700.00	\$37,800.00	\$36,900.00	\$35,962.50	\$34,968.75	\$33,937.50	\$95,231.25
Property Acquisition - 37-39 Lincoln Street	May-12	31	\$25,000	2.00%	\$5,300.00	\$5,200.00	\$5,100.00													
Property Acquisition - 51 Lincoln Street	Nov-12	17	\$950,000	3.39%	\$77,825.00	\$76,325.00	\$74,575.00	\$72,575.00	\$70,575.00	\$68,825.00	\$67,325.00	\$65,825.00	\$59,400.00	\$58,050.00	\$56,700.00	\$55,350.00	\$53,943.75	\$52,453.13	\$50,906.26	\$142,846.88
Property Acquisition - 51 Lincoln Street	Nov-12	17	\$150,000	2.00%	\$42,200.00	\$36,400.00	\$35,700.00													
Property Acquisition - 59 Lincoln Street & 89 School Street	May-12	8	\$52,500	2.93%	\$4,390.00	\$4,300.00	\$4,210.00	\$4,105.00	\$3,985.00	\$3,865.00	\$3,745.00	\$3,625.00	\$3,505.00	\$3,415.00	\$2,365.00	\$2,325.00	\$2,282.50	\$2,237.50	\$2,192.50	\$6,265.00
Property Acquisition - 59 Lincoln Street & 89 School Street	May-12	8	\$1,005,000	3.39%	\$79,500.00	\$78,000.00	\$76,250.00	\$74,250.00	\$72,250.00	\$70,500.00	\$69,000.00	\$67,500.00	\$66,000.00	\$64,500.00	\$63,000.00	\$61,500.00	\$59,937.50	\$58,281.25	\$56,562.50	\$158,718.75
Property Acquisition - 59 Lincoln Street & 89 School Street	May-12	8	\$117,500	2.00%	\$31,700.00	\$31,100.00	\$25,500.00													
Public Services Administration Building (Series I)	Oct-08	5	\$4,000,000	3.16%	\$325,125.00	\$319,125.00	\$312,525.00	\$306,225.00	\$299,325.00	\$292,125.00	\$284,625.00	\$276,825.00	\$268,725.00	\$235,762.50	\$227,700.00	\$214,200.00				
Public Services Administration Building (Series II)	Oct-08	5	\$1,000,000	3.07%	\$85,606.25	\$84,062.50	\$82,356.25	\$80,487.50	\$78,537.50	\$86,437.50	\$84,093.75	\$81,562.50	\$78,937.50	\$76,312.50						
Public Services Administration Building (Series IV)	Oct-08	5	\$100,000	3.69%	\$12,750.00	\$12,450.00	\$12,150.00	\$11,800.00	\$11,400.00	\$11,000.00	\$10,600.00	\$10,200.00								
Public Services Administration Building (Series V)	Oct-08	5	\$20,000	2.95%	\$5,225.00	\$5,075.00														
Public Works Infrastructure Program	May-10	36	\$306,500	2.72%	\$73,450.00	\$71,350.00	\$10,150.00													
Public Works Infrastructure Program	May-11	39	\$600,000	2.82%	\$129,000.00	\$125,400.00	\$121,800.00													
Public Works Infrastructure Program	May-10	36	\$120,000	3.13%	\$41,800.00	\$40,600.00														
Public Works Infrastructure Program	May-11	39	\$350,000	3.13%	\$120,175.00	\$116,725.00														
Public Works Infrastructure Program	May-13	41	\$100,000	2.00%	\$26,500.00	\$26,000.00	\$25,500.00													
Public Works Infrastructure Program	May-10	36	\$129,000	2.00%	\$31,800.00	\$31,200.00	\$30,600.00													
Public Works Infrastructure Program	May-11	39	\$150,000	2.00%	\$42,200.00	\$36,400.00	\$35,700.00													
Public Works Infrastructure Program	May-12	33	\$210,000	2.00%	\$58,100.00	\$52,000.00	\$51,000.00													
Senior Center (Series I)	Nov-11	14	\$1,000,000	3.38%	\$83,831.26	\$77,256.26	\$75,506.26	\$73,506.26	\$71,506.26	\$69,756.26	\$68,256.26	\$66,756.26	\$65,256.26	\$63,756.26	\$62,256.26	\$60,756.26	\$59,193.76	\$57,537.51	\$50,906.26	\$142,846.88
Senior Center (Series II)	Nov-11	14	\$5,050,000	3.54%	\$413,875.00	\$406,225.00	\$398,575.00	\$390,925.00	\$383,275.00	\$374,350.00	\$365,425.00	\$357,775.00	\$348,850.00	\$335,000.00	\$327,500.00	\$319,687.50	\$311,406.25	\$302,812.50	\$293,906.25	\$1,079,687.50
Senior Center (Series III)	Nov-11	14	\$1,050,500	2.83%	\$80,400.00	\$79,300.00	\$78,200.00	\$77,100.00	\$76,000.00	\$74,900.00	\$73,800.00	\$72,700.00	\$71,600.00	\$65,225.00	\$63,975.00	\$62,725.00	\$61,400.00	\$60,075.00	\$58,750.00	\$217,500.00
Stormwater MWPAT 98-92	May-08	7	\$364,979 (see note)		\$34,152.24	\$32,701.87	\$31,149.37	\$29,874.01	\$28,566.79											
Street & Traffic Light Improvements	May-08	42	\$25,000	3.34%	\$5,425.00	\$5,275.00	\$5,100.00													
Title V MWPAT T5-97-1027	May-09	64	\$85,894 (see note)		\$5,922.75	\$5,662.92	\$5,391.28	\$5,119.64	\$4,853.91											
Town Hall (Series I)	May-09	35	\$2,500,000	2.24%	\$314,250.00	\$307,500.00														
Town Hall (Series III)	May-09	35	\$385,000	2.63%	\$32,281.26	\$31,781.26	\$31,281.26	\$30,781.26	\$30,250.01	\$29,656.26	\$29,031.26	\$28,375.01	\$27,656.26	\$26,906.26	\$26,156.26	\$25,390.63				
<b>General Total</b>					<b>\$2,924,446.26</b>	<b>\$2,643,827.31</b>	<b>\$1,939,031.92</b>	<b>\$1,533,136.17</b>	<b>\$1,497,618.22</b>	<b>\$1,438,827.52</b>	<b>\$1,403,688.77</b>	<b>\$1,226,643.77</b>	<b>\$1,111,530.02</b>	<b>\$967,627.52</b>	<b>\$867,452.52</b>	<b>\$838,834.39</b>	<b>\$584,126.26</b>	<b>\$568,365.64</b>	<b>\$547,161.27</b>	<b>\$1,843,096.26</b>

**DEBT EXCLUDED FROM THE LEVY LIMIT**

Broadmeadow School +	May-00	31	\$8,400,000	3.00%	\$886,300.00	\$857,150.00	\$828,300.00	\$801,325.00	\$771,225.00	\$741,425.00	\$708,700.00	\$678,000.00	\$642,600.00								
Eliot School	May-00	32	\$5,500,000	3.82%	\$411,093.76	\$399,843.76	\$388,593.76	\$352,343.76	\$341,343.76	\$330,343.76	\$319,343.76	\$308,343.76	\$297,343.76	\$286,343.76							
High Rock & Pollard School Projects	May-07	41	\$1,120,000	3.91%	\$86,875.00	\$84,550.00	\$82,150.00	\$79,675.00	\$77,125.00	\$74,800.00	\$72,400.00	\$70,000.00	\$62,700.00	\$60,500.00	\$58,300.00	\$56,100.00					
High Rock & Pollard School Projects	May-07	41	\$5,000,000	4.69%	\$420,262.50	\$409,662.50	\$398,731.25	\$387,137.50	\$375,212.50	\$362,625.00	\$344,500.00	\$331,500.00	\$318,500.00	\$305,500.00	\$292,500.00	\$279,500.00	\$266,500.00				
High Rock & Pollard School Projects	May-07	41	\$10,500,000	3.35%	\$801,737.50	\$787,862.50	\$772,600.00	\$758,031.25	\$742,075.00	\$720,500.00	\$703,312.50	\$685,437.50	\$666,875.00	\$647,625.00	\$627,000.00	\$605,000.00	\$583,000.00	\$561,000.00			
High Rock School - Designs	Nov-06	9	\$480,000	3.91%	\$36,531.25	\$35,562.50	\$34,562.50	\$33,531.25	\$32,468.75	\$31,500.00	\$30,500.00	\$29,500.00	\$28,500.00	\$27,500.00	\$26,500.00	\$25,500.00					
High School (Series I)	May-03	31	\$10,000,000	4.01%	\$779,250.00	\$757,250.00	\$735,250.00	\$713,250.00	\$691,250.00	\$669,250.00	\$647,250.00	\$625,250.00	\$603,250.00	\$581,250.00	\$559,250.00	\$537,250.00	\$515,250.00	\$493,250.00	\$471,250.00		
High School (Series IIA)	May-03	31	\$9,000,000	3.89%	\$731,662.50	\$711,125.00	\$689,925.00	\$668,062.50	\$645,537.50	\$625,000.00	\$603,800.00	\$582,600.00	\$561,500.00	\$540,500.00	\$519,500.00	\$498,500.00	\$477,500.00	\$456,500.00	\$435,500.00		
High School (Series IIB)	Feb-05	1	\$2,000,000	3.91%	\$153,431.25	\$149,362.50	\$145,162.50	\$140,831.25	\$136,368.75	\$132,300.00	\$128,100.00	\$123,900.00	\$119,700.00	\$115,500.00	\$111,300.00	\$107,100.00					
High School (Series III)	Feb-05	1	\$3,850,000	3.42%	\$288,200.00	\$283,450.00	\$275,450.00	\$267,450.00	\$259,450.00	\$253,450.00	\$247,200.00	\$240,450.00	\$233,700.00	\$226,700.00	\$219,450.00	\$211,950.00	\$204,200.00				
Library Project +	May-03	30	\$6,510,000	3.00%	\$933,750.00	\$902,000.00	\$870,550.00	\$830,475.00	\$796,775.00												
Newman School HVA Repairs (Series I)	Nov-09	14	\$1,000,000	2.62%	\$112,375.00	\$110,000.00	\$107,375.00	\$104,500.00	\$101,500.00												
Newman School HVA Repairs (Series III)	Nov-09	14	\$5,000,000	3.35%	\$402,300.00	\$395,300.00	\$389,700.00	\$383,750.00	\$373,600.00	\$359,600.00	\$348,925.00	\$341,050.00	\$332,650.00	\$323,900.00	\$314,450.00	\$304,650.00	\$294,675.00	\$284,800.00			
Newman School HVA Repairs (Series V)	Nov-09	14	\$2,200,000	3.39%	\$174,900.00	\$171,600.00	\$167,750.00	\$163,350.00	\$158,950.00	\$155,100.00	\$151,800.00	\$148,500.00	\$145,200.00	\$141,900.00	\$138,600.00	\$135,300.00	\$131,862.50	\$128,218.75	\$124,437.50	\$349,181.25	
Newman School HVA Repairs (Series VI)	Nov-09	14	\$9,000,000	2.82%	\$689,360.00	\$675,800.00	\$662,240.00	\$646,420.00	\$628,340.00	\$610,260.00	\$592,180.00	\$574,100.00	\$556,020.00	\$542,460.00	\$529,460.00	\$520,500.00	\$510,980.00	\$500,900.00	\$490,820.0		

Town of Needham  
Long Term Debt Service  
Actual Issues  
FY2016 - FY2030

Project	TM Vote	Art	Amount	C-Rate	DEBT SERVICE 2016	DEBT SERVICE 2017	DEBT SERVICE 2018	DEBT SERVICE 2019	DEBT SERVICE 2020	DEBT SERVICE 2021	DEBT SERVICE 2022	DEBT SERVICE 2023	DEBT SERVICE 2024	DEBT SERVICE 2025	DEBT SERVICE 2026	DEBT SERVICE 2027	DEBT SERVICE 2028	DEBT SERVICE 2029	DEBT SERVICE 2030	DEBT SERVICE After 2030
<b>Sewer ENTERPRISE FUND</b>																				
MWPAT 97-13	Oct-96	8	\$67,700	(see note)	\$6,451.53	\$6,288.05	\$6,106.89	\$6,150.00												
MWPAT 97-33	Oct-96	7	\$180,300	(see note)	\$17,019.98	\$16,720.92	\$16,208.29	\$16,195.00												
MWPAT 97-63	May-97	46	\$1,019,778	(see note)	\$96,382.43	\$94,916.69	\$91,683.46	\$91,840.00												
MWPAT 98-10	May-97	42	\$130,200	(see note)	\$12,320.71	\$12,114.16	\$11,683.18	\$11,685.00												
Sewer Pump Station - Great Plain Ave.	May-05	49	\$484,550	3.59%																
Sewer Pump Station - Great Plain Ave.	May-05	49	\$500,000	3.17%	\$57,187.50	\$56,000.00	\$54,000.00	\$52,000.00												
Sewer Pump Station - Great Plain Ave.	May-08	45	\$550,000	3.36%	\$42,800.00	\$42,050.00	\$41,225.00	\$40,437.50	\$39,575.00	\$33,750.00	\$32,968.75	\$32,156.25	\$31,312.50	\$30,437.50	\$29,500.00	\$28,500.00	\$42,200.00	\$35,700.00		
Sewer Pump Station Reservoir B	May-09	54	\$90,000	2.79%	\$21,200.00	\$15,675.00	\$15,225.00													
Sewer Pump Station Reservoir B	Nov-11	15	\$6,034,290	2.15%	\$373,945.18	\$374,005.59	\$374,065.92	\$374,128.59	\$374,191.96	\$374,256.32	\$374,322.93	\$374,390.95	\$374,459.50	\$374,530.66	\$374,602.39	\$374,676.63	\$374,752.24	\$374,829.00	\$374,907.65	\$1,125,212.03
Sewer Pump Station Richardson Drive	Nov-02	20	\$200,000	2.00%	\$15,337.50															
Sewer Rehabilitation - Rte 128 Area	Nov-05	9	\$2,000,000	4.35%	\$129,262.50	\$124,262.50	\$119,737.50	\$115,637.50	\$111,487.50	\$82,856.25	\$79,725.00	\$76,575.00								
Sewer Rehabilitation - Rte 128 Area	Nov-05	9	\$320,000	3.39%	\$22,312.50	\$21,937.50	\$21,525.00	\$21,131.25	\$20,700.00	\$20,250.00	\$19,781.25	\$19,293.75	\$18,787.50	\$18,262.50	\$17,700.00	\$17,100.00	\$26,300.00	\$20,400.00		
Sewer Rehabilitation - Rte 128 Area	Nov-05	9	\$145,000	2.59%	\$16,706.25	\$16,350.00	\$15,956.25	\$15,525.00	\$10,150.00											
Sewer System Rehabilitation I/I	May-07	45	\$57,613		\$11,522.50															
Sewer System Rehabilitation I/I	May-07	45	\$220,990		\$44,198.00	\$44,198.00														
West Street Force Main +	May-98	59	\$568,400	3.98%	\$70,032.50	\$67,632.50	\$70,232.50	\$67,600.00												
West Street Pumping Station +	May-98	58	\$1,252,300	3.98%	\$146,669.00	\$151,669.00	\$149,269.00	\$147,680.00												
<b>Sewer Total</b>					<b>\$1,083,348</b>	<b>\$1,043,820</b>	<b>\$986,918</b>	<b>\$960,010</b>	<b>\$556,104</b>	<b>\$511,113</b>	<b>\$506,798</b>	<b>\$502,416</b>	<b>\$424,560</b>	<b>\$423,231</b>	<b>\$421,802</b>	<b>\$420,277</b>	<b>\$443,252</b>	<b>\$430,929</b>	<b>\$374,908</b>	<b>\$1,125,212</b>
<b>WATER ENTERPRISE FUND</b>																				
MWPAT Water DWS-08-24	May-08	47	\$765,335	2.00%	\$49,405.29	\$49,347.11	\$49,289.34	\$49,229.64	\$49,168.68	\$49,106.10	\$49,043.56	\$48,978.67	\$48,913.08	\$48,845.41	\$48,777.26	\$48,707.26	\$48,635.00	\$48,563.06	\$48,488.04	\$48,412.51
St Mary's Pump Station	May-13	47	\$1,995,000	2.85%	\$148,775.00	\$146,775.00	\$144,775.00	\$142,775.00	\$140,775.00	\$138,775.00	\$136,775.00	\$134,775.00	\$132,775.00	\$130,775.00	\$127,775.00	\$125,275.00	\$122,625.00	\$119,975.00	\$117,325.00	\$429,300.00
Water Distribution System Rehab (Chapel & May) (Pickering & GPA)	May-09	56	\$400,000	3.02%	\$32,281.25	\$31,687.50	\$31,031.25	\$30,312.50	\$29,562.50	\$28,812.50	\$28,031.25	\$27,187.50	\$26,312.50	\$25,437.50						
Water Service Connections	May-06	70	\$55,000	2.51%	\$5,612.50	\$5,487.50	\$5,350.00	\$5,218.75	\$5,075.00											
Water Storage Tank Rehabilitation	May-08	48	\$655,000	3.16%	\$74,343.76	\$72,800.00	\$70,200.00	\$67,600.00												
Water System Rehabilitation - Rte 128 Area	May-06	71	\$1,500,000	4.32%	\$135,537.50	\$130,537.50	\$126,012.50	\$121,912.50	\$117,762.50	\$138,093.75	\$132,875.00	\$127,625.00								
Water System Rehabilitation - Rte 128 Area	May-06	71	\$212,000	3.16%	\$22,875.00	\$22,400.00	\$21,600.00	\$20,800.00												
Water System Rehabilitation - Rte 128 Area	May-06	71	\$100,000	3.41%	\$7,437.50	\$7,312.50	\$7,175.00	\$7,043.75	\$6,900.00	\$6,750.00	\$6,593.75	\$6,431.25	\$6,262.50	\$6,087.50	\$5,900.00	\$5,700.00	\$5,500.00	\$10,200.00		
Water Treatment Facility +	May-96	47	\$1,710,000	3.98%	\$207,193.00	\$202,593.00	\$201,393.00	\$204,360.00												
Water Treatment Facility +	Nov-97	18	\$1,994,300	3.98%	\$237,210.50	\$236,610.50	\$239,210.50	\$240,760.00												
<b>Water Total</b>					<b>\$920,671</b>	<b>\$905,551</b>	<b>\$896,037</b>	<b>\$890,012</b>	<b>\$349,244</b>	<b>\$361,537</b>	<b>\$353,319</b>	<b>\$344,997</b>	<b>\$214,263</b>	<b>\$210,645</b>	<b>\$182,452</b>	<b>\$179,682</b>	<b>\$176,760</b>	<b>\$178,738</b>	<b>\$165,813</b>	<b>\$477,713</b>



Town of Needham  
 Estimated Debt Service  
 Approved Authorizations Not Yet Issued  
 FY2016 - FY2030

Project	TM Vote	Amount	Yrs	Rate*	DEBT SERVICE														
					2016	2017	2018	2019	2020	2021	2022	2023	2024	2025	2026	2027	2028	2029	2030
<b>MUNICIPAL WITHIN THE LEVY LIMIT</b>																			
Central Avenue/Elliott Street Bridge Engineering	12-May-14	900,000	5	6.00%	\$234,000	\$223,200	\$212,400	\$201,600	\$190,800										
Property Acquisition - 66 - 70 Chestnut Stree	04-Nov-13	1,330,000	19	5.50%	\$158,150	\$153,475	\$148,800	\$129,125	\$125,275	\$121,425	\$117,575	\$113,725	\$109,875	\$106,025	\$102,175	\$98,325	\$94,475	\$90,625	\$86,775
Public Works Infrastructure Program	May 2012, I	1,490,000	5	5.50%	\$381,950	\$365,450	\$348,950	\$332,450	\$305,950										
Stormwater Drainage Improvements	04-May-09	157,000	5	6.00%	\$46,420	\$37,200	\$35,400	\$33,600	\$31,800										
Senior Center	07-Nov-11	375,000	15	6.00%	\$62,500	\$60,100	\$57,700	\$55,300	\$52,900	\$50,500	\$48,100	\$45,700	\$43,300	\$15,900					
<b>General Total</b>					<b>\$883,020</b>	<b>\$839,425</b>	<b>\$803,250</b>	<b>\$752,075</b>	<b>\$706,725</b>	<b>\$171,925</b>	<b>\$165,675</b>	<b>\$159,425</b>	<b>\$153,175</b>	<b>\$121,925</b>	<b>\$102,175</b>	<b>\$98,325</b>	<b>\$94,475</b>	<b>\$90,625</b>	<b>\$86,775</b>
<b>DEBT EXCLUDED FROM THE LEVY LIMIT</b>																			
<b>Excluded Total</b>																			
<b>CPA FUND</b>																			
<b>CPA Total</b>																			
<b>RTS ENTERPRISE FUND</b>																			
RTS Equipment	11-May-11	152,000	6	6.00%	\$21,120	\$28,400	\$67,200	\$53,600	\$10,600										
Soil Remediation	13-Nov-12	168,000	9	6.00%	\$23,100	\$22,200	\$21,300	\$20,400	\$19,500	\$18,600	\$17,700	\$16,800	\$15,900						
<b>RTS Total</b>					<b>\$44,220</b>	<b>\$50,600</b>	<b>\$88,500</b>	<b>\$74,000</b>	<b>\$30,100</b>	<b>\$18,600</b>	<b>\$17,700</b>	<b>\$16,800</b>	<b>\$15,900</b>						
<b>Sewer ENTERPRISE FUND</b>																			
Sewer System Rehabilitation I/I Work	16-May-07	330,000	5	6.00%	\$89,800	\$80,600	\$76,700	\$72,800	\$68,900										
Sewer Pump Station Construction RB	07-Nov-11	110,000	5	5.50%	\$36,050	\$24,400	\$23,300	\$22,200	\$21,100										
<b>Sewer Total</b>					<b>\$125,850</b>	<b>\$105,000</b>	<b>\$100,000</b>	<b>\$95,000</b>	<b>\$90,000</b>										
<b>WATER ENTERPRISE FUND</b>																			
Water Main Improvements	19-May-08	200,000	5	6.00%	\$52,000	\$49,600	\$47,200	\$44,800	\$42,400										
St Mary's Pumping Station	13-May-13	3,505,100	21	6.00%	\$538,200	\$483,900	\$415,900	\$325,900	\$315,400	\$304,900	\$294,400	\$283,900	\$273,400	\$262,900	\$252,400	\$241,900	\$206,400	\$197,400	\$188,400
<b>Water Total</b>					<b>\$590,200</b>	<b>\$533,500</b>	<b>\$463,100</b>	<b>\$370,700</b>	<b>\$357,800</b>	<b>\$304,900</b>	<b>\$294,400</b>	<b>\$283,900</b>	<b>\$273,400</b>	<b>\$262,900</b>	<b>\$252,400</b>	<b>\$241,900</b>	<b>\$206,400</b>	<b>\$197,400</b>	<b>\$188,400</b>

Preliminary Discussion Only

Town of Needham  
 Long Term Debt Service  
 CIP Recommendations FY2016 - FY2020  
 FY2016 - FY2030

Project	TM Vote	Amount	Yrs	Rate*	DEBT SERVICE															
					2016	2017	2018	2019	2020	2021	2022	2023	2024	2025	2026	2027	2028	2029	2030	After 2030
<b>MUNICIPAL WITHIN THE LEVY LIMIT</b>																				
Central Avenue/Elliott Street Bridge	May-15	4,000,000	20	6.00%		\$60,000	\$320,000	\$428,000	\$416,000	\$404,000	\$392,000	\$380,000	\$368,000	\$356,000	\$344,000	\$332,000	\$320,000	\$308,000	\$296,000	\$1,596,000
Public Works Infrastructure Program	May-15	1,000,000	5	6.00%		\$260,000	\$248,000	\$236,000	\$224,000	\$212,000										
Public Works Infrastructure Program	May-16	750,000	5	6.00%			\$195,000	\$186,000	\$177,000	\$168,000	\$159,000									
Public Works Infrastructure Program	May-17	500,000	5	6.00%				\$130,000	\$124,000	\$118,000	\$112,000	\$106,000								
Public Works Infrastructure Program	May-18	250,000	5	6.00%					\$65,000	\$62,000	\$59,000	\$56,000	\$53,000							
Fire Engine	May-19	575,000	4	6.00%						\$162,250	\$170,800	\$162,100	\$148,400							
<b>General Total</b>						\$320,000	\$763,000	\$980,000	\$1,006,000	\$1,126,250	\$892,800	\$704,100	\$569,400	\$356,000	\$344,000	\$332,000	\$320,000	\$308,000	\$296,000	\$1,596,000
<b>DEBT EXCLUDED FROM THE LEVY LIMIT</b>																				
<b>Excluded Total</b>																				
<b>CPA FUND</b>																				
<b>CPA Total</b>																				
<b>RTS ENTERPRISE FUND</b>																				
Specialized Equipment	May-17	285,000	5	6.00%			\$73,550	\$73,200	\$69,600	\$56,000	\$53,000									
2 Specialized Equipment	May-18	250,000	5	6.00%				\$42,500	\$57,900	\$70,200	\$61,600	\$58,300								
<b>RTS Total</b>							\$73,550	\$115,700	\$127,500	\$126,200	\$114,600	\$58,300								
<b>Sewer ENTERPRISE FUND</b>																				
Sewer Vector Truck Replacement	May-18	505,000	4	6.00%				\$160,300	\$147,500	\$140,000	\$132,500									
<b>Sewer Total</b>								\$160,300	\$147,500	\$140,000	\$132,500									
<b>WATER ENTERPRISE FUND</b>																				
Water Main Construction	May-19	4,000,000	22	7.00%					\$160,000	\$480,000	\$466,000	\$452,000	\$438,000	\$424,000	\$410,000	\$396,000	\$382,000	\$368,000		\$3,124,000
<b>Water Total</b>									\$160,000	\$480,000	\$466,000	\$452,000	\$438,000	\$424,000	\$410,000	\$396,000	\$382,000	\$368,000		\$3,124,000

Preliminary Discussion Only

Town of Needham  
Future Projects  
FY2016 - FY2030

Project	TM Vote	Amount	Yrs	Rate*	DEBT SERVICE															
					2016	2017	2018	2019	2020	2021	2022	2023	2024	2025	2026	2027	2028	2029	2030	After 2030
<b>MUNICIPAL WITHIN THE LEVY LIMIT</b>																				
High School Modular Addition Classroom	2015	4,000,000	10	6.00%		\$120,000	\$640,000	\$616,000	\$592,000	\$568,000	\$544,000	\$520,000	\$496,000	\$472,000	\$448,000	\$424,000			\$5,440,000	
Rosemary Pool GF 30%	2016 ATM	3,060,000	21	7.00%				\$107,100	\$369,200	\$358,350	\$347,500	\$336,650	\$325,800	\$314,950	\$304,100	\$293,250	\$282,400	\$271,550	\$260,700	\$7,227,250
<b>General Total</b>						\$120,000	\$640,000	\$723,100	\$961,200	\$926,350	\$891,500	\$856,650	\$821,800	\$786,950	\$752,100	\$717,250	\$682,400	\$647,550	\$612,700	\$12,667,250
<b>DEBT EXCLUDED FROM THE LEVY LIMIT</b>																				
High Rock School	2016 STM	3,500,000	11	7.00%		\$123,000	\$595,000	\$570,500	\$546,000	\$521,500	\$497,000	\$472,500	\$448,000	\$423,500	\$399,000	\$374,500			\$4,970,500	
New School at DeFazio	2016 STM	58,800,000	23	7.00%			\$365,000	\$1,700,000	\$3,811,200	\$4,801,200	\$4,657,000	\$4,512,800	\$4,368,600	\$4,224,400	\$4,080,200	\$3,936,000	\$3,791,800	\$3,647,600	\$101,168,600	
DPW	2016 ATM	25,000,000	22	7.00%		\$875,000	\$1,750,000	\$3,000,000	\$2,912,500	\$2,825,000	\$2,737,500	\$2,650,000	\$2,562,500	\$2,475,000	\$2,387,500	\$2,300,000	\$2,212,500	\$2,125,000	\$61,187,500	
New Public Safety Building	2018 ATM	38,700,000	23	7.00%				\$654,500	\$2,966,750	\$3,578,550	\$4,513,100	\$4,377,650	\$4,242,200	\$4,106,750	\$3,971,300	\$3,835,850	\$3,700,400		\$103,896,450	
Capital Project	2017 ATM	8,000,000	21	7.00%			\$280,000	\$960,000	\$932,000	\$904,000	\$876,000	\$848,000	\$820,000	\$792,000	\$764,000	\$736,000	\$708,000		\$19,700,000	
Mitchell School	2020 ATM	64,180,000	22	7.00%					\$700,000	\$3,272,410	\$3,638,615	\$5,260,820	\$5,096,900	\$4,939,400	\$4,781,900	\$4,624,400	\$4,466,900		\$124,759,545	
<b>Excluded Total</b>						\$998,000	\$2,710,000	\$5,550,500	\$8,884,200	\$12,746,450	\$15,646,460	\$16,663,015	\$17,865,570	\$17,282,000	\$16,704,850	\$16,127,700	\$15,200,550	\$14,647,900	\$415,682,595	
<b>CPA FUND</b>																				
Rosemary Pool CPA Debt 60%	2016 ATM	6,140,000	22	7.00%			\$240,000	\$397,200	\$718,000	\$696,650	\$675,300	\$653,950	\$632,600	\$611,250	\$589,900	\$568,550	\$547,200	\$525,850	\$14,638,950	
<b>CPA Total</b>							\$240,000	\$397,200	\$718,000	\$696,650	\$675,300	\$653,950	\$632,600	\$611,250	\$589,900	\$568,550	\$547,200	\$525,850	\$14,638,950	

Preliminary Discussion



**Board of Selectmen  
TOWN OF NEEDHAM  
AGENDA FACT SHEET**

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**MEETING DATE: 12/23/2014**

<b>Agenda Item</b>	Committee Reports
<b>Presenter(s)</b>	Board Discussion

<b>1.</b>	<b>BRIEF DESCRIPTION OF TOPIC TO BE DISCUSSED</b>		
	<i>Board members will report on the progress and / or activities of their Committee assignments.</i>		
<b>2.</b>	<b>VOTE REQUIRED BY BOARD OF SELECTMEN</b>	YES	<b>NO</b>
<b>3.</b>	<b>BACK UP INFORMATION ATTACHED</b>	YES	<b>NO</b>
	<b>(Describe backup below)</b>		
	None		

## **INTERIM RULES AND REGULATIONS FOR USE OF POWERS HALL**

**Effective Date: January 1, 2012 Revised December 2014**

**Approved by the Board of Selectmen December 23, 2014**

All authorized persons or organizations must comply with the following rules and regulations for use of Powers Hall and the Needham Town Hall. The Town reserves the right to make changes to these rules and regulations.

### ***Policy:***

1. It is the policy of the Town of Needham to permit use of Powers Hall and related Town Hall facilities to incorporated charitable or non-profit organizations engaged in municipal, educational, recreational, and/or cultural activities. Other activities, whose proceeds are directed entirely to the benefit of the Town of Needham, other municipalities, and/or government agencies, may be authorized by the Town Manager.
2. Powers Hall and related Town Hall facilities may be permitted to a religious organization for non-religious purposes on the same basis as those available to the general public. Permits for commercial activity, and for private use, including but not limited to, parties, recitals, receptions and other private uses, will not be authorized. Political campaign fundraising or other events will not be authorized.
3. Scheduling priority will be given to Town of Needham Departments, boards, commissions, and committees, and then to Needham-based charitable or non-profit organizations, and then to other organizations meeting the guidelines of these regulations.
4. Municipal events will take precedence over other activities and events for scheduling purposes. Special or unforeseen events may supersede previously scheduled permitted events. The Town reserves the right to cancel a permit in these circumstances.
5. Service of alcoholic beverages may be allowed in certain circumstances in accordance with the Board of Selectmen's One-Day Liquor License Regulations.

### ***Procedures:***

1. Appropriate Use
  - a. The Town Manager/designee will determine whether requested uses are in conformance with the policy, and will process appropriate permit requests for use of Powers Hall and related Town Hall facilities, and collect the designated fees.
  - b. The Town Manager/designee will make the determination on the specific space available that is appropriate for the individual request.

c. Except in extraordinary circumstances as determined by the Town Manager/designee, Powers Hall will be available for use after 6:00 p.m. on Friday evenings, and all day Saturday and Sunday. All events must be concluded by 11:00 p.m. on Friday and Saturday, and 9:00 p.m. on Sunday. Powers Hall will be available for municipal use Monday through Thursday in the evening. No non-municipal use will be allowed during the day Monday through Friday, or on recognized holidays.

d. The room or facility occupancy capacity cannot be exceeded. Occupancy of Powers hall is as follows:

Seating capacity of the balcony: 92

Seating capacity of the hall (meeting style): 348

Seating capacity of the hall (8 sixty inch tables and chairs): 192. Please note that sixty inch round tables are not provided.

e. The permit application may include a request for length of time allowed to keep sets, scenery, or equipment in place for performances. The final determination will be made by the Town Manager/designee and will be based on other known uses and needs for the space.

f. The permit application may include a request to have rental items (e.g. chairs/tables) delivered the day before and/or picked up the day after the event. **Delivery for items to be received on a Friday cannot occur before 6:00 p.m. and must be concluded by 8:00 p.m. Pick-up of items must be concluded by 8:00 a.m. on Monday morning.** Arrangements may be made for items to be picked up beginning at 6:30 a.m. on Mondays, at the discretion of the Town Manager/designee. If items are to be picked up on a Sunday, charges for opening/closing building will apply. The Town Manager/designee is authorized to make exceptions to this section.

g. Use of the hall includes access to 348 chairs and 12 rectangular folding tables. Overhead lighting is also available. The hall is approximately 49 feet wide and 72 feet long with hardwood floor throughout and a ceiling at 22 feet. The stage is approximately 28 feet wide and 17 feet deep with hardwood floor throughout and overhead clearance at the stage curtain of 18 feet.

h. Performance-level stage lighting and sound system may only be operated by pre-qualified technicians.

i. The Hall includes no kitchen facilities, and no food preparation will be allowed on site. Food must be brought into the building "at temperature" and may be kept warm. Induction cooktops are limited in use to the continued warming of "at temperature" foods only. Sale of food and beverages will be allowed with a permit from the Board of Health.

- j. Access to Powers Hall during the evening hours is limited to the front door facing the Town Common, and the accessible doors on Chapel Street and Highland Avenue at the glass connection between the original Town Hall and the addition. A lift providing access to the stage level is located at stage left.
- k. All areas used for a function, including floors, stairs and bathroom, must be left in the same condition as they were found.
- l. Access to areas beyond Powers Hall and any other permitted areas, except the bathrooms, is prohibited. Access to the balcony is prohibited unless specifically authorized by permit.

## 2. Permitting Requirements

- a. Applicant must be at least 21 years of age and a representative of an eligible organization as set forth above.
- b. Requests for permits must be submitted in writing or electronic format ([OTM@needhamma.gov](mailto:OTM@needhamma.gov)) and received at the Office of the Town Manager at least 10 business days (excluding holidays) in advance of the requested event. The Town Manager/Designee may waive this requirement at his or her discretion in unusual circumstances.
- c. Permit requests with an anticipated attendance level of more than 50 people, or with special circumstances that warrant review will be forwarded to the Needham Police Department and Needham Fire Department. In many instances, the Chief of Police and/or the Fire Chief will require a police detail and/or fire detail. Arranging for the police and/or fire detail will be the responsibility of the applicant, and a deposit for same may be required.
- d. The person submitting the permit request will be the primary contact for the program to be held under that permit. That person's signature on the final permit will signify understanding and acceptance of all rules and regulations, responsibility for payment of all designated fees, and the responsibility for ensuring that all rules are followed by participants in the event. Failure to follow regulations and/or make appropriate payments will affect the applicant's ability to obtain permits for the use of Powers Hall.
- e. A written notice of cancellation is due at least 24 hours prior to the scheduled use for weekday events, 48 hours prior to Saturday events, and 72 hours for Sunday or holiday events to the Office of the Town Manager or [OTM@needhamma.gov](mailto:OTM@needhamma.gov). Failure to provide written cancellation notice will result in forfeiture of the deposit.
- f. A Certificate of Liability Insurance, with the Town as an additional named insured, must be submitted to the Town Manager's Office prior to the issuance of the final permit. General liability coverage shall be in the amount of at least \$1,000,000 per occurrence and \$2,000,000 aggregate for bodily injury liability

and \$1,000,000 per occurrence and \$2,000,000 aggregate for property damage liability.

- h. Permit holders may not alter the premises or install equipment. Posting of signs or hanging of decorations of any type is prohibited without the approval of the Town Manager/designee. This includes the use of any kind of tape on any surface.
- i. The permit holder is responsible for the cost of repairs needed for damage occurring during his/her use. Failure to pay will lead to denial of future permits for that individual and organization.
- j. The Town is not responsible for lost, stolen or damaged items.

3. Use Fee and Custodial and Monitoring Fees

- a. A use fee, to account for energy, additional maintenance, and permitting costs will be charged to all groups, except those sponsored by Town departments, boards, commissions, and committees. The fee schedule for use of Powers Hall and related Town Hall facilities is included in Appendix A and is subject to change.
- b. At least one custodian will be required for events in Powers Hall. Depending on the size and set-up of the event, more than one custodian will be required, at the sole determination of the Town Manager/Designee. There will be a four-hour minimum for custodial services. The custodial and building monitor fees are subject to change and are listed in Appendix B.
- c. A custodian on regular duty will not be available for service during the time of the rental, except in cases of emergency. The responsibility of a regularly scheduled custodian will be limited to opening/closing the facility. In the event that extra duties are needed, the group holding the permit will be charged for the custodian's time needed for the activity or to clean up the facility.
- d. Under no circumstances shall a custodian, either on regular duty or assigned for a specific program, be responsible for supervision of participants before, during, or after an activity. Adequate and responsible adult supervision shall be provided at all activities throughout the event. Entry into the facility will not be permitted until the responsible supervision is present, and at the conclusion, the supervisor must remain until the last participant has safely left Town Hall.
- e. The custodian will only provide spaces/equipment that are approved on the permit, and will not authorize any other space/equipment without approval of the Town Manager or his/her designee.

- f. The duties of an assigned custodian include assisting with the set-up of the room, ensuring that no visitors access non-permitted areas of the building, making sure that trash is picked up during the event, providing access to permitted spaces in the building, cleaning up after the event and securing the building. Custodians are not authorized to operate audio visual equipment in Town Hall. They are expected to stay within a reasonable proximity of the event, should their assistance be required.

4. Service of Alcohol

- a. Service of alcoholic beverages may be allowed in certain circumstances in accordance General By-Laws Section 3.1.9.
- b. A One-Day Liquor License will be required as outlined on Appendix C.
- c. A dedicated Police Detail will be required when the service/sale of alcoholic beverages is allowed.
- d. Service of alcoholic beverages will only be allowed in certain areas as set forth in Appendix C.

5. Fire Safety Regulations

- a. Use of a smoke machine is not allowed. The use of matches, candles, incense, and pyrotechnics are strictly prohibited.
- b. Each permit with expected attendance of more than 50 people or with special circumstances will be forwarded to the Needham Fire Department for compliance with the Massachusetts Board of Fire Prevention Regulations (527 CMR) and the Needham Board of Selectmen's Policy on Fire Details dated 10/28/03 for a determinations as to whether fire detail is required. The Firefighter's role will be to insure that occupancy limits have not been exceeded; to monitor that all egress areas remain available for use and are marked; to check that all fire protection devices are working; to insure that all fire codes are followed; to respond to any immediate fire emergency and evacuation; and to perform as first responder to any medical emergency.
- c. In the event that a fire detail is required, the applicant will comply with Fire Department rules and regulations governing details and a deposit may be required.
- d. Use of any equipment/material that is judged to potentially jeopardize fire safety will require review, permission and a permit from the Needham Fire Department.

## 5. Police Safety Regulations

- a. Each permit with expected attendance will be forwarded to the Needham Police Department for compliance with Massachusetts General Laws and local regulations to determine whether a police detail is required. The Police Officer's role will be to provide security to the facility; insure that vehicles are parked legally; insure that emergency vehicles have access to the facility; and provide first responder first aid in the event of an accident or injury.
- b. In the event that a police detail is required, the applicant will comply with Police Department rules and regulations governing details and a deposit may be required.
- c. In accordance with MGL, Chapter 138, Section 1, no person shall possess or consume an alcoholic beverage within the limits of any park, playground, public land or public building owned or under the control of the Town of Needham, except with written permission of the appropriate controlling Town tribunal. In the event that a one-day license for the sale of alcohol is approved by the Board of Selectmen, a Police detail will be required.

## 6. Board of Health Regulations

- a. Smoking is not permitted in Town Hall in accordance with Article 1 of the Needham Board of Health regulations.
- b. A temporary food permit and license fee is required for any event that involves the sale or distribution of food, in accordance with Article 1 of the Needham Board of Health regulations.

## 7. Raffle and Bazaar Regulations

- a. A request for a permit must be submitted to the Needham Town Clerk's Office in order to hold a raffle or bazaar, according to MGL, Chapter 271. A raffle is defined as "an arrangement for raising money by the sale of tickets, certain among which, as determined by chance after the sale, entitle the holders to prizes." A bazaar is defined as "a place maintained by the sponsoring organization for disposal by means of chance of one or both of the following types of prizes: (1) merchandise, of any value, (2) cash awards, not to exceed twenty-five dollars each." An example of a bazaar is a Las Vegas Night. There is a permit fee charged at time of application.
- b. Any person wishing to hold an auction must apply for a permit through the Needham Town Clerk's Office, according to MGL, Chapter 100. A copy of the application will be reviewed by the Needham Police Chief and returned to the Town Clerk with a recommendation. There is a permit fee charged at time of application.

8. Use of Technology and Audio Visual Equipment

- a. Available equipment includes the following: screen, projector, microphones with stands, wireless microphones, DVD player, CD player, and iPod docking station. Performance-level systems may only be operated by pre-qualified technicians.

9. Accidents and Damage to Town Facilities

- a. In the event of an accident during the time of the permit, the permit holder must complete an accident form and submit it to the Office of the Town Manager within twenty-four hours of the accident or on the first business day after the accident. A blank accident form will be provided with the permit.
- b. The permit holder is responsible for the cost of repairs needed for damage occurring during his/her use. Failure to pay will lead to denial of future permits for that individual and organization.
- c. The permit holder is responsible for surveying the room(s) provided by the permit prior to use, and notifying the custodian immediately if there are any problems that could jeopardize the safety of any individual.
- d. In the event that damage to the facility or equipment occurs, the custodian must be notified immediately. Permit holders may not make any repairs without the approval of the Director of Facility Operations or his/her designee.

APPENDIX A  
USE FEES  
1/1/2012 Revised December 2014

Powers Hall	Base fee of \$50 per hour not to exceed \$250 plus 5% of ticket sales, if any
**Other	Base Fee of \$10 per hour

The Use fee is payable each day of use. The base fee is payable at the time of application.

\*\* Other spaces include:

- Great Plain Conference Room (Lower Level)
- Highland Conference Room (Lower Level)
- May/Chapel Room (Lower Level)
- Board of Selectmen Chambers (1<sup>st</sup> Floor and subject to Town Manager/Designee Approval)
- 1<sup>st</sup> Floor Hallway
- 2<sup>nd</sup> Floor Hallway

APPENDIX B  
HOURLY RATES FOR CUSTODIAL AND MONITORING STAFF  
9/1/2011 Revised December 2014  
Rates Subject to Change

<u>Staff</u>	<u>Weekdays/Saturdays</u>	<u>Sundays/Holidays</u>
Security/Custodian	\$39.00	\$52.00
Sr. Monitor/AV Tech	\$20.00	\$20.00

## APPENDIX C

Town of Needham  
Board of Selectmen  
One Day Special License Guidelines  
Events Held on Public Property

M.G.L. Ch. 138 Section 14.; 204 CMR 7.01 authorizes the local licensing authority (Needham Board of Selectmen) to issue special licenses for the *sale of wines and/or malt beverages* to a responsible manager of any indoor activity or enterprise of a *for-profit organization*.

Special licenses may be issued by the Board of Selectmen for the *sale of all alcoholic beverages for non-profit organizations only*.

### Required Forms

- Town of Needham Board of Selectmen Event Information Sheet
- Attach invitation, flyer, letter of explanation, regarding event
- Written evidence of the owner's permission to use the proposed licensed premises
- Proof of Non-Profit status (if request is for all-alcoholic beverages)
- Sketch of the proposed licensed premises of a reasonably precise nature that clearly delineates the location and manner alcoholic beverages will be served, sold, delivered and/or dispensed
- Designation and identification in writing of all individuals who will serve, sell, deliver, and/or dispense alcoholic beverages and attached proof (certificate) of their completion in the past three years an appropriate Massachusetts alcoholic beverages server-training program
- \$25 application fee – check should be made payable to Town of Needham

### Notes

- Event manager shall provide for the orderly and safe conduct of the event, shall be responsible for the proper sale, service, delivery, dispensing and consumption of alcoholic beverages, shall be physically present during the duration of the entire event and shall sign the Event Information Sheet.
- Request for the sale of alcohol/wine/malt under a Special License is limited to between the hours of 11:00 a.m. and 12:00 a.m. on secular days and 12:00 p.m. and 12:00 a.m. on Sundays.
- No special event license will be granted to a licensed premise or to any person whose application for a license is pending before the licensing authorities.
- No person shall be granted a special license for more than 30 days in a calendar year.
- Alcohol purchased for this event must be purchased from a licensed wholesaler/importer, manufacturer, farmer-winery, farmer-brewery or special permit holder.

Town of Needham  
Water Sewer Billing System  
Adjustment Form

DEPARTMENT OF PUBLIC WORKS

TO: TOWN TREASURER AND COLLECTOR  
cc: TOWN ACCOUNTANT, WATER AND SEWER SUPERINTENDENT

WHEREAS the appropriate divisions of the Department of Public Works have submitted to you the following commitment(s) on the dates listed below for the collection of water, sewer revenue and

WHEREAS certain inadvertent error(s) were made in said commitment(s), it is hereby requested that you abate these particular account(s) in the amount(s) stated below.

Water Sales: -\$259.24  
Water Irrigation: -\$228.30  
Water Admin Fees: \$0.00  
Sewer Sales: -\$578.08  
Transfer Station Charges: \$0.00

Total Abatement: -\$1,065.62

Order #: 1189

Read and Approved:

Assistant Director of Public Works

Director of Public Works

*[Signature]* 12/10/2014

*[Signature]* 12/17/14

For the Board of Selectmen

Date: 12/23/14

Town of Needham  
Water Sewer Billing System  
Adjustment Form

Prepared By:	Last Name	First Name	Customer ID#	Location ID#	Street Number	Street Name	Irrigation Water	Domestic Water	Sewer	Total	Reason	Corrected Last Read Y/N
DB	Lorimer	Susan & Kimerly	31965	4038	20	Kerrydale Road	\$0.00	-\$10.20	-\$17.40	-\$27.60	ACC	N
DB	Patsio	Peter & Sophia	32193	1420	49	Dawson Drive	-\$228.30	-\$3.40	-\$5.80	-\$237.50	ACC	N
DB	Langlade	Meriem	8307	9284	10	Cottage Avenue	\$0.00	-\$24.54	-\$42.18	-\$66.72	EC	N
JO	Council on Aging (2)						\$0.00	-\$221.10	-\$512.70	-\$733.80	COA	N

Total: -\$1,065.62

ALSO, LET THIS SERVE AS AUTHORIZATION TO ABATE ANY PENALTY OR INTEREST WHICH HAS ACCRUED DUE TO THE NON-PAYMENT OF AMOUNTS AS STATED ABOVE.

**Legend:**  
 O.I. = O.I. reading slower than inside meter causing large bill when inside meter is read.  
 TVWN = Town Project caused damage to private property  
 EC = Extenuating Circumstances  
 Equip = Equipment Malfunction  
 UEW = Unexplained water loss  
 ACC = Accidental Water Loss  
 BP = Billing Period beyond 100 days  
 COA - Council on Aging

**ONE DAY SPECIAL LICENSE  
TOWN OF NEEDHAM BOARD OF SELECTMEN  
EVENT INFORMATION SHEET**

*(Please complete and attach event flyer or other information.)*

RECEIVED  
TOWN OF NEEDHAM  
BOARD OF SELECTMEN  
2014 DEC 15 02:56

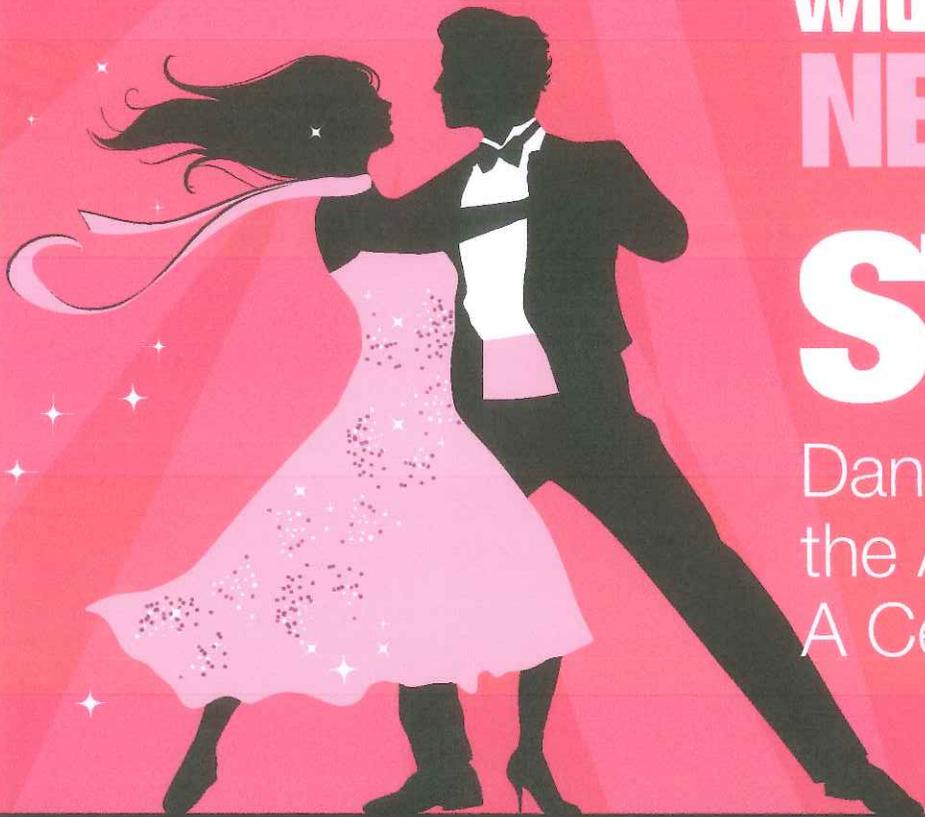
Event Manager Name (Name that will appear on license)	GLORIA GREIS
Event Manager Address	1147 CENTRAL AVENUE
Event Manager Phone Number	781-455-8860
Organization Representing (if applicable)	NEEDHAM HISTORICAL SOCIETY
Is the organization (if applicable) you are representing non-profit? If so, please attach proof of non-profit status.	<input checked="" type="checkbox"/> Non-profit <input type="checkbox"/> For profit <input checked="" type="checkbox"/> Proof of non-profit status is attached Form of Proof: <u>determination letter</u>
Name of Event	DANCING with the NEEDHAM STARS
Date of Event	7 FEB 2015
License is for Sale of: <input type="checkbox"/> Wines & Malt Beverages Only <input checked="" type="checkbox"/> All Alcoholic Beverages (for non-profit groups only)	
Requested Time for Liquor License	FROM: 7pm TO: 12am
Are tickets being sold in advance for this event?	<input checked="" type="checkbox"/> YES \$ 50 /per ticket <input type="checkbox"/> NO <i>sold in advance</i>
Is there an admission fee for this event?	<input checked="" type="checkbox"/> YES \$ 60 /per ticket <input type="checkbox"/> NO <i>tickets sold at door</i>
Are you using dues collected to purchase alcohol for this event?	<input type="checkbox"/> YES <input checked="" type="checkbox"/> NO
How many people are you expecting at this event?	300-350
Name & address of event location. Please attach proof of permission to use this facility. POWERS HALL - date reserved, application pending	
Who will be serving the alcohol to your guests? JOHN NERI Services, 5 REDMAPLE LANE, LINCOLN, MA 01773	
Bartenders and/or servers of alcohol, beer and/or wine must have completed in the past three years an appropriate Massachusetts alcoholic beverages server-training program. Please state below who will be serving alcohol, beer and/or wine and attach proof of their training (certificate). John Neri - BAR CODE license attached	
Please use the space below to describe the manner in which alcohol will be served to your guests. (For example, will guests be served alcohol or will they need to purchase it from the bar?) Please attach floorplan (can be hand drawn) of the event facility with liquor delivery plan. cash bar. drinks to be served by bartending staff only.	
<input checked="" type="checkbox"/> I understand that the alcohol purchased for this event must be purchased from a licensed wholesaler/importer, manufacturer, farmer-winery, farmer-brewery or special permit holder and that I have received a current list of wholesalers. (A person holding a Section 14 license cannot purchase alcoholic beverages from a package store. (MGL Ch. 138, Sec 14, 23; 204 CMR 7.04))	
Event Manager Signature:	Date: 12 Dec 2014

The Needham Historical Society is

# dancing

with the  
**NEEDHAM**  
stars

Dancing through  
the Ages...  
A Centennial Gala



**SATURDAY  
FEBRUARY  
7TH  
2015**

7pm – Midnight  
Needham Town Hall, Powers Hall  
Music, Dancing, Cash Bar, Appetizers, Live Auction & Silent Auction

Tickets \$50 available now through February 6th  
Tickets \$60 day of event  
*(Don't get shut out...buy your tickets early!)*

Order by credit card online at [www.needhamhistory.org](http://www.needhamhistory.org)

Order by mail: make checks payable to Needham Historical Society.  
Include your name, email, phone number and # of tickets. Mail to:  
Needham Historical Society, 1147 Central Avenue, Needham, MA 02492.

Questions? Email [dhjacob@comcast.net](mailto:dhjacob@comcast.net) or [carolstento@verizon.net](mailto:carolstento@verizon.net)  
or call the Needham Historical Society at 781-455-8860

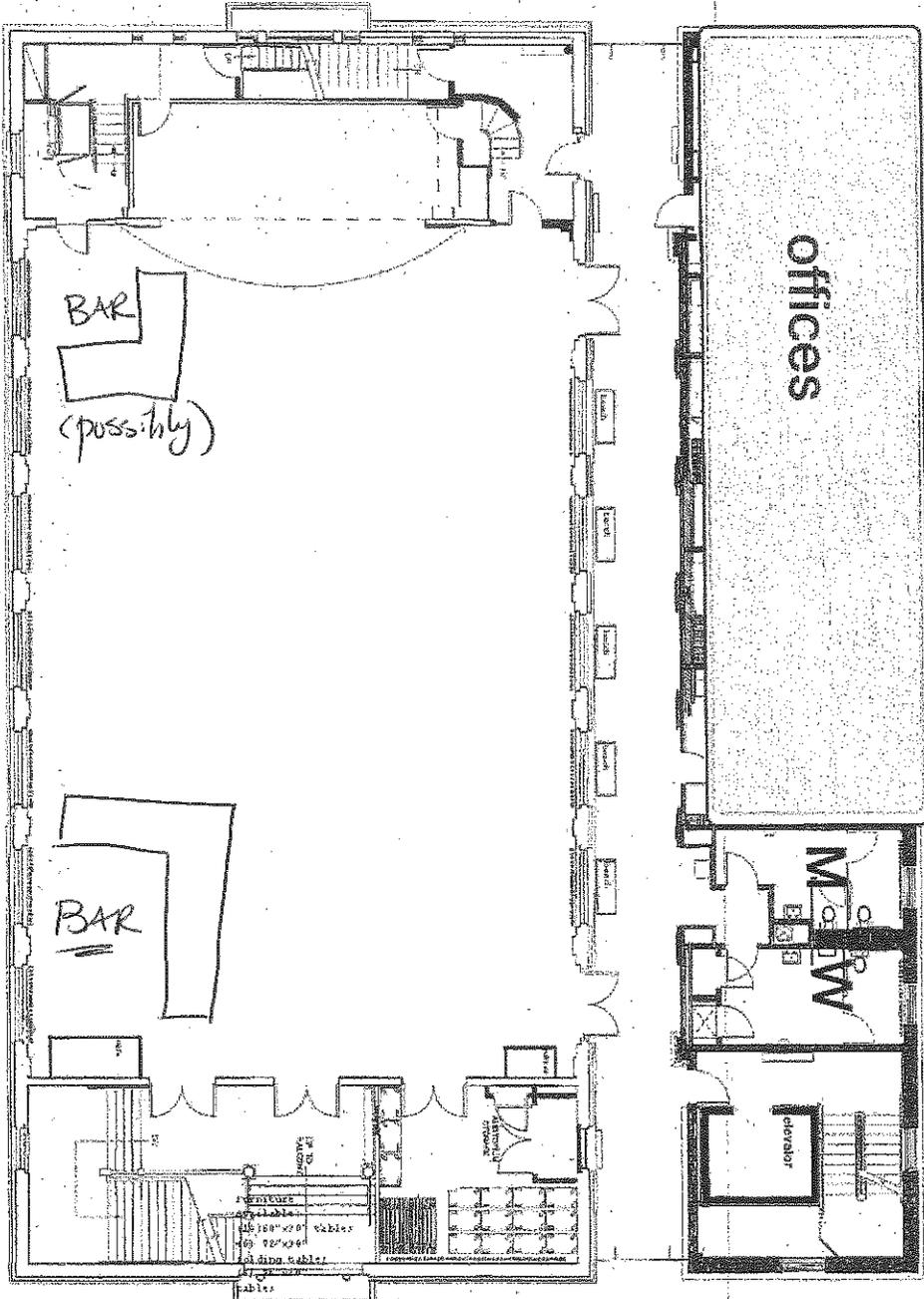
Grand Centennial Sponsor:



Centennial Sponsor:



CHAPEL STREET



**James Hugh Powers Hall  
Needham Town Hall**

HIGHLAND AVENUE

- Chairs:** Hall floor can accommodate 330 chairs with center aisle.
- Balcony:** seats 90 not available for events with alcohol.
- Dimensions for hall and stage** contained in online regulations.

Drawings scale will only be accurate when plotted on 11"x17" paper at 100%.

**NEEDHAM TOWN HALL**  
Needham, Massachusetts

Drawing History

Date: 10/21/14

**SKF-2**

**Town of Needham  
Board of Selectmen  
Minutes for December 9, 2014  
Selectmen's Chamber  
Needham Town Hall**

6:45 p.m. Informal Meeting with Citizens: No activity.

7:00 p.m. Call to Order:  
A meeting of the Board of Selectmen was convened by Chairman John A. Bulian. Those present were Maurice P. Handel, Matthew D. Borrelli, Daniel P. Matthews, Marianne B. Cooley, Town Manager Kate Fitzpatrick, and Recording Secretary Mary Hunt.

7:00 p.m. Recognizing Retiring MBTA Chief Paul MacMillan:  
Paul MacMillan, MBTA Chief, along with Phil Droney, Police Chief appeared before the Board.

Mr. Bulian read a brief summary of Chief MacMillan's career.

**Motion by Mr. Handel recognizing Chief MacMillan's thirty years of distinguished service to the MBTA, including the notable achievement of being the first MBTA Transit Police Officer to rise through the ranks to become Chief. Mr. Bulian noted Chief MacMillan has been a resident of Needham for fifty years.**

**Second: Mr. Borrelli. Unanimously approved 5-0.**

The Board congratulated Chief MacMillan and wished him all the best.

7:03 p.m. Swearing In - Fire Chief Dennis X. Condon:  
Dennis Condon appeared before the Board, along with Paul Buckley, Fire Chief.

Tedi Eaton, Town Clerk administered the oath and swore in Dennis Condon as the next Chief of the Needham Fire Department.

The Board congratulated Chief Condon.

Mr. Matthews said Chief Condon earned promotions over the years to become Chief. He said Chief Condon has served the Town honorably for many years and wished him well as Fire Chief.

Mr. Handel said he and his family are grateful to Chief Condon for his service.

Ms. Cooley noted residents have voiced their support for Chief Condon.

Paul Buckley said he and Chief Condon have worked together for over 25 years. He told Chief Condon he will have the support of the Fire Department, Town Manager, Police Department, Department of Public Works, as well as family and friends. He wished Chief Condon well. He said it is a great milestone for Chief Condon and the Town of Needham.

Chief Condon said he is grateful and humbled for the opportunity to lead the Needham Fire Department and to serve the Town of Needham.

7:15 p.m. Public Hearing - Comcast Corporation Petition for First Avenue:  
David Cavanaugh, Comcast Corporation appeared before the Board requesting permission to extend a 24 count indoor/outdoor rated fiber cable from the existing Comcast Pedestal located on B Street located 350 feet south/southeast of 400 First Avenue.

Ms. Fitzpatrick noted all paperwork is in order.

Mr. Bulian invited public comment. No comments were made.

**Motion by Mr. Borrelli that the Board of Selectmen approve and sign a petition from Comcast Corporation requesting permission to extend a 24ct indoor/outdoor rated fiber cable from the existing Comcast Pedestal located on B Street, located 350 feet south/southeast of 400 First Avenue. Comcast will dig a 12" x 24" deep trench in the grass south side of B Street and perform a 50 foot driveway street cut and place a new 24" x 36" vault in the grass (south side of B Street). Comcast will trench 50 feet across B Street towards the existing customer conduit stubbed at curb. Comcast will install one 4" conduit into the trench and the trench will be backfilled and restored to original condition using commercially reasonable materials and efforts.**  
**Second: Ms. Cooley. Unanimously approved 5-0.**

7:17 p.m. Public Hearing - NSTAR Maple Street:  
Maureen Carroll, NSTAR representative appeared before the Board requesting permission to install approximately 8.6 feet of conduit from pole 39/6 on Maple Street, Needham. Ms. Carroll said this work is necessary to provide new underground service at 46 Maple Street, Needham.

Ms. Fitzpatrick noted all paperwork is in order.

Mr. Bulian invited public comment. No comments were made.

**Motion by Mr. Borrelli that the Board of Selectmen approve and sign a petition from NSTAR to install approximately 8.6 feet of conduit from pole 39/6 on Maple Street, Needham. This work is necessary to provide new underground service at 46 Maple Street.**  
**Second: Mr. Handel. Unanimously approved 5-0.**

7:00 p.m.

Public Hearing - Tax Classification:

Dave Davison, Assistant Town Manager/Finance, Chip Davis, Director of Assessing, Tom Colarusso, Chairman, Board of Assessors, and Damon Borrelli, Board of Assessors, appeared before the Board regarding the allocation of the fiscal year 2015 tax levy among the various classes of property in Town.

Mr. Davison stated that normally when the Board of Selectmen holds its annual classification hearing, taking input from the Board of Assessors and public comment, a vote is taken. He noted however, the Town has been notified by the Department of Revenue that they have not yet completed their analysis on the reclassification and recertification of values for the Town of Needham. Mr. Davison asked that at the conclusion of the presentation, the Board move to adjourn the public hearing until Monday, December 15, 2014 at 6 p.m.

Tom Colarusso read prepared remarks summarizing current values in the Town, as noted in the Assessors Report FY2015. He stated FY2015 is a revaluation year for the Town. He noted the surge in the residential real estate market, continued unabated through all of CY2013 and into CY2014. He commented that in order to reflect the current market, the department staff made dramatic adjustments to residential land values in nearly all neighborhoods in Needham. He stated the increases were a result of a three year study of "teardown" sales. He said the upward cost calibration of residential buildings to account for increases in labor and materials pricing was also part of the DOR recertification agenda. He noted, these two factors, combined with the bidding war market all contributed to the 9% value increase across all residential properties. Mr. Colarusso said ripples from the strengthening commercial industrial real estate market have begun to move outside of Boston, causing stabilization in rents and occupancy rates in the Needham Crossing area. He said the opening of the new TripAdvisor building, along with some infrastructure upgrades, now or soon, could also help to enhance the desirability of the area, aesthetically and economically. He noted a restructuring of personnel within the Assessors office, following the retirement of the Assistant Assessor, has added to the productivity of the office. He said the ongoing residential boom will continue to contribute to the new growth tax levy, going forward. Mr. Colarusso stated the Assessing Office processed thousands of auto excise tax bills, in addition to processing numerous applications for excise and real estate tax abatements.

Chip Davis, Director of Assessing reviewed with the Board information contained in a handout titled "Town of Needham Classification Hearing FY2015." Mr. Davis commented on the factor to be voted upon, saying once new growth is approved from the DOR, the Town will have a solid number to work with and vote on Monday, December 15, 2015.

Mr. Bulian invited public comment. No comments were made.

**Motion by Mr. Handel that the Board of Selectmen vote to continue the tax classification public hearing on Monday, December 15, 2014 at 6 p.m.  
Second: Mr. Borrelli. Unanimously approved 5-0.**

7:53 p.m.

**Abatement of Uncollectible Receivables:**

Dave Davison, Assistant Town Manager/Director of Finance appeared before the Board. He reminded the Board that at its June 26, 2012 meeting approval was given to abate certain police details which were deemed uncollectible. He explained that at that time there were police details which still needed to be resolved and possibly collected against, but that when determined those amounts were not collectible, the Board would be asked for permission to abate. Mr. Davison also presented a list of fire details for inclusion in the request as it has been determined that the amounts are not likely to be collected. Mr. Davison said internal changes have been implemented relative to the collection process. He noted that in 2016, as part of the Town's request for an operating budget, a contingent appropriation is being requested to cover un-collectables so they do not carry over from year to year.

**Motion by Mr. Handel that the Board approve the recommendation to write-off as outstanding the itemized Schedule dated December 5, 2014 of fire and police detail receivables which have been deemed uncollectible, unenforceable, billed in error or by a vote of the Board waived.  
Second: Mr. Borrelli. Unanimously approved 5-0.**

8:20 p.m.

**Appointments and Consent Agenda:**

**Motion by Mr. Borrelli that the Board of Selectmen vote to approve the Appointments and Consent Agenda as presented.**

#### **APPOINTMENTS**

<b>Cultural Council</b>	<b>Laurence Richmond (term expires 6/30/2017)</b>
<b>Human Rights Committee</b>	<b>Joanne McCormick (term expires 6/30/2017)</b>
	<b>Barry Ehrlich (term expires 6/30/2017)</b>
<b>Needham Contributory</b>	<b>Elizabeth Dennis (term expires 11/6/2017)</b>
<b>Retirement Board</b>	

#### **CONSENT AGENDA**

- 1. Approve letters to Charles River YMCA & Community Center of Needham.**
- 2. Approve a request from Jessica Rice, who has submitted a Road Event form, to hold its "Jog Your Memory Run" on Sunday, September 6, 2015 from 6:00 a.m. to 1:00 p.m. The route has been approved by the following departments, DPW, Police, Fire and Park and Recreation.**
- 3. Approve a request from the Needham Track Club to hold "The Great Bear Run" road race on Sunday, May 17, 2015 from 8:00 a.m. to 3:30 p.m. on the grounds of the Pollard Middle School. The route has been approved by the following departments, DPW, Police, Fire and Park and Recreation.**

4. Approve a request from Amy Perna of The Walker School to have a "Walk/Run for Walker" event on Sunday, September 13, 2015 from 9:00 a.m. to 10:00 a.m. Walkers/Runners will participate in either a one mile or three mile walk run through town. The route of the race has been approved by the following departments: DPW, Police, Fire, and Park and Recreation.
5. Accept donation of an antique map of Norfolk County, circa 1897, from Jeanne McKnight. Map is valued at \$200.
6. Accept a \$500 donation from the Congregational Church of Needham made to Needham Youth Services VIP program.
7. Approve minutes of November 7, 2014 and November 25, 2014 meeting.
8. Accept donation of a Town Hall water color print/painting, Town of Needham ceramic clock, Dedham Pottery Needham plate, two Needham mugs and three Needham ashtrays from Jane Lischewski.
9. Accept donation to the Needham Community Revitalization Trust Fund: \$1,018 from the Needham Business Association.  
Sign the 2015 on-premise and off-premise license renewal applications and forward to the Alcoholic Beverages Control Commission.
10. Sign the 2015 on-premise and off-premise license renewal applications and forward to the Alcoholic Beverages Control Commisison.
11. Approve request from Rabbi Mendel Krinsky from the Chabad Jewish Center to hold a Menorah lighting ceremony on the Town Common on Wednesday, December 17, 2014 starting at 4:00 pm. Garrity Way cannot be accessed until 5:00 pm. Rain date to be on Thursday, December 18, 2014, same time.

**Second: Mr. Handel. Unanimously approved 5-0.**

Ms. Fitzpatrick noted she asked the Board appoint Elizabeth Dennis to the Needham Contributory Retirement Board. Ms. Fitzpatrick was appointed and sworn in by the State auditor to serve on the Public Employee Retirement Administration Commission (PERAC) noting, as a requirement, she had to resign from the Needham Contributory Retirement Board.

8:21 p.m.

Town Manager:

Kate Fitzpatrick, Town Manager appeared before the Board with four items to discuss:

1. Solid Waste Disposal Contract  
Rick Merson, Director of Public Works and Dave Davison, ATM/Finance updated the Board about new developments relative to the Town's participation in the Wheelabrator Consortium. Mr. Merson said the terms of the current Agreement provide for termination of the existing Agreement effective December 31, 2017 with notice to be provided by December 31, 2015. Mr. Merson said in anticipation of this deadline, a working group of the participating communities have worked with Wheelabrator to amend the agreement. He said the amendment provides for a lower tipping fee effective immediately, as well as other provisions favorable to the communities. He said it is the intent to approve the Agreement by the December

31st deadline – two thirds of the communities must do so in order for the contract to be valid.

Mr. Merson introduced newly hired RTS staff members Greg Smith, Superintendent and Matt DeMarrais, Assistant Superintendent.

The Board welcomed Mr. Smith and Mr. DeMarrais, and thanked Mr. Merson for the update.

Mr. Davison noted the new contract will save the Town money, and will also help to sustain the RTS. He also noted tonnage has increased at the RTS due to the elimination of the sticker fee for access.

2. Carol Brewster Conservation Restriction:

Ms. Fitzpatrick informed the Board that at its meeting on May 27, 2014 it voted to approve and sign the Conservation Restriction for the property known as “Carol-Brewster” to be held by the Land Trust, Inc. Ms. Fitzpatrick asked the Board to approve a revised version based upon comments from the Massachusetts Executive Office of Energy and the Environment.

**Motion by Ms. Cooley that the Board approve and sign the Conservation Restriction for the property known as “Carol-Brewster” to be held by the Needham Land Trust, Inc. to be dated December 9, 2014.**

**Second: Mr. Handel. Unanimously approved 5-0.**

3. Accept and Refer Zoning Amendment:

Ms. Fitzpatrick reminded the Board that at its meeting on December 2, 2014, the Planning Board voted to place the following article on the warrant for the 2015 Annual Town Meeting: 1. Amend Zoning by-law - Registered Marijuana Dispensaries. She said under state law, the Board has fourteen days to accept the proposed amendments and refer the amendments back to the Planning Board for its review, hearing, and report. She noted the Board’s action in this matter is not discretionary.

**Motion by Mr. Handel that the Board vote to accept the proposed zoning amendment and to refer the proposed amendment to the Planning Board for review, public hearing, and report.**

**Second: Mr. Borrelli. Unanimously approved 5-0.**

Mr. Matthews said it would be helpful to have a detailed map of the admissible areas, and asked if a distinction could be made in the by-law between production and retail facilities.

4. Preliminary FY2016-FY2020 Capital Improvement Plan:

Ms. Fitzpatrick said this is the second of three meetings to discuss the FY2016-FY2020 capital plan, and noted the items before the Board tonight are requests by

the departments. Ms. Fitzpatrick reviewed with the Board the “Five Year Capital Submissions, Preliminary Recommendations Tier One - Funding Sources, FY2016-FY2020.” She highlighted items from the Public Safety and Public Works Departments, necessary upgrades and renovations to schools, fleet recommendations, and extraordinary capital projects which will be discussed further at the Board’s next meeting on December 23, 2014.

Mr. Davison commented on components of the General Fleet Program.

The Board thanked Ms. Fitzpatrick and Mr. Davison for the presentation.

8:55 p.m. Board Discussion:

1. Facility Planning

The Board discussed the on-going facility master planning process, the pending Hillside School Feasibility Study, high school classroom expansion plan, Rosemary Pool project, and Town projects such as the DPW Facility, and preliminary financing information.

2. Committee Reports

No Reports were made.

9:15 p.m. Executive Session - (Exception 6):

**Motion by Mr. Matthews that the Board of Selectmen vote to enter into Executive Session.**

**Exception 6 - To consider the purchase, exchange, lease or value of real estate, if the chair declares that an open meeting may have a detrimental effect on the negotiating position of the public body. Not to return to open session prior to adjournment.**

**Second: Mr. Borrelli. Mr. Bulian polled the Board. Unanimously approved 5-0.**

**A list of all documents used at this Board of Selectmen meeting are available at: <http://www.needhamma.gov/Archive.aspx?AMID=99&Type=&ADID=>**

Note: The meeting adjourned at 10:00 p.m.

**Town of Needham  
Board of Selectmen  
Minutes for December 15, 2014  
Selectmen's Chamber  
Needham Town Hall**

6:00 p.m.

Call to Order:

A special meeting of the Board of Selectmen was convened by Chairman John A. Bulian. Those present were Maurice P. Handel, Matthew D. Borrelli, Daniel P. Matthews, and Recording Secretary Mary Hunt. Ms. Marianne B. Cooley arrived at 6:10 p.m. at the time of adjournment.

Public Hearing: Tax Classification - Continued

Dave Davison, Assistant Town Manger/Finance and Chip Davis, Director of Assessing appeared before the Board to continue the public hearing that was held on Tuesday, December 9, 2014.

Dave Davison reminded the Board that the Department of Revenue had not completed its review of the Town's revaluation data and new growth at the prior meeting. He noted the public also had an opportunity to submit comments and speak with the Board prior to its action. He recommended that the Board vote to establish a residential factor of 0.8806823 for the purposes of setting the Fiscal Year 2015 tax rate.

Mr. Bulian invited public comment. No comments were made.

**Motion by Mr. Handel that the Board of Selectmen establish a residential factor of 0.8806823 for the purposes of setting the Fiscal Year 2015 tax rates. Second: Mr. Borrelli. Unanimously approved 4-0.**

The Board signed related paperwork. Mr. Davison noted Tedi Eaton, Town Clerk was in attendance to witness the vote.

6:10 p.m.

Adjourn:

**Motion by Mr. Matthews that the Board of Selectmen vote to adjourn the Board of Selectmen meeting of December 15, 2014.**

**Second: Mr. Borrelli. Unanimously approved 4-0.**

A list of all documents used at this Board of Selectmen meeting are available at: <http://www.needhamma.gov/Archive.aspx?AMID=99&Type=&ADID=>