

**PARK AND RECREATION COMMISSION
TOWN OF NEEDHAM, MASSACHUSETTS**

**Minutes of Meeting
June 9, 2014**

Present: Cynthia J. Chaston, Chairman
David C. DiCicco, Vice Chairman
Michael J. Retzky, Member
Karen A. Peirce, Assistant Director

Absent: Patricia M. Carey, Director
Thomas M. Jacob, Member
Matthew M. Toolan, Member

Guest: Janet Jankowiak, YMCA Board Member
Connie Kaufman, YMCA Board Member
Dan Shapiro, Cricket Neighbor

Mrs. Chaston called the meeting to order at 7:11 PM in Charles River Room located in the Public Services Administration Building.

1. **Minutes of Meeting of May 19, 2014:** Mr. DiCicco made a motion to accept the minutes of the May 19, 2014 meeting. The motion was seconded by Mr. Retzky and approved unanimously.
2. **Director's Report:** Submitted in writing prior to the meeting. Mr. DiCicco indicated he will be unable to attend the June 23rd meeting when the Newman/Eastman Conservation Feasibility Study is being presented by Weston and Sampson but he will contact Ms. Carey for an update.
3. **Assistant Director's Report**
Ms. Peirce reported that pool and program staff training has begun and will continue through next week. Commissioners received a schedule of trainings and are invited to attend. Rosemary Pool has been painted and preseason maintenance has started. At this time 1 lifeguard position and 1 booth position needs to be filled. All other positions are in place.
4. **Discussion Items**
 - a. **Rosemary Pool Study:** Ms. Carey created a flyer that was in the Commissioners packet to share the Rosemary Pool Study progress with the public.
 - b. **Town-Wide Facilities Study:** On June 11th Mrs. Chaston, Mr. Toolan and Ms. Carey will attend the Town Wide Facilities Study working group meeting. At the last meeting the committee ranked the facilities for suitability for a DPW location rating in this order- 1. Parcel 74, 2. Nike Site, 3. Town Forest. The Commissioners briefly discussed each of the parcels.
 - c. **School Feasibility Study:** None Presented.

- d. **Newman/Eastman Conservation Project:** Weston and Sampson will present the results from the Newman/Eastman Conservation Feasibility Study at the next Park and Recreation Commission meeting on June 23rd. Mr. DiCicco is hopeful that the list will include looking at all the possible amenities such as lights and dug outs.
- e. **Harold J.A. Street, III Trust:** Trail signs have been ordered for areas that do not need a kiosk but will indicate where the trails begin. A portion of the trust fund money will pay for the signs and posts.
- f. **Trail Projects:** Ms. Peirce reported that at the last Trail Advisory Group meeting Lisa Standley announced that she will not seek re-appointment to the Conservation Commission but she will remain active on the Trails Advisory Group. She would like to become a Trail Steward. Conservation Commission Director Matt Varrell and Ms. Peirce will research kiosk designs and will meet with Public Facilities Director Chip Laffey to see about a construction timetable. The Trail Steward annual meeting was well attended and well received. Trail Steward Maury Eldridge shared photographs of Needham birds/wildlife. The next Trails Advisory Group meeting will be held on September 12, 2014. Ms. Carey has ordered signs for the trails using funds from the Harold J.A. Street III trust. BCRT will be hiring a designer to take care of permitting. A Kickstarter fundraising campaign has raised \$6000 and is aiming for \$15,000. Specs from Beals and Thomas for the Timothy Otis Fuller Trail at Ridge Hill should be available soon. The goal is to have construction of the trail begin in the fall.

5. Action Items

- a. **Request: North Hill- parking:** A letter was received from North Hill requesting an additional year of parking using 52 spaces at the Dwight parking lot. Mr. Retzky asked for clarification of the days of the week and the dates before a vote is taken. He also suggested the Commission review the parking lot to note the condition prior to taking a vote to avoid any liability issues that could occur if there are pot holes etc.... Mrs. Chaston suggested putting this on the agenda for the next meeting.
- b. **Request: Nobles Day Camp- Drop off location:** A request was received from the Nobles Day Camp to request permission to have a bus stop at DeFazio Fields June 23-August 15 at 4:15 Monday – Friday. Mr. DiCicco made a motion to approve the request to have a drop off location at DeFazio Field. Details of the exact location will be determined by the Director. The motion includes a provision to terminate the approval if it is not working out. The motion was seconded Mr. Retzky and the motion was approved unanimously.

6. **Topics for Future Agendas:** North Hill parking lot
Share the outcome of the Road Events meeting sponsored by the
Board of Selectmen

7. **Adjournment of Meeting:** Mr. Retzky made a motion to adjourn the meeting at 7:50 PM and
the motion was seconded by Mr. DiCicco. The motion was approved and the meeting
adjourned at 7:50 PM.

Respectfully submitted,

Karen A. Peirce
Assistant Director