

**PARK AND RECREATION COMMISSION
TOWN OF NEEDHAM, MASSACHUSETTS**

DIRECTOR'S REPORT

March 7, 2008

*Background notes for Monday, March 10th
Park and Recreation Commission Agenda*

TRAILS STUDY

The Committee members are currently proofing a full draft of the report and the maps. The Commission and other boards will be asked to review it shortly, and when acceptable, to approve the plan so that it can be finalized.

FIELD STUDY UPDATE

At the 3/3 Special Town Meeting, funding was approved to build the track and inner grass field at DeFazio. The next step in the process will be to finalize the contract with the low bidder and prepare for the work to begin on or around July 1st. The Sports Council is preparing to discuss the private projects with some contractors and arrange a contract with the chosen company by early April.

TOWN HALL UPDATE

There are 3 upcoming events related to the renovation of Town Hall and the construction of a new administration building at DPW. Under the current plan, the Park and Recreation Offices will be moved to the new building at DPW.

Tour of Town Hall: Wednesday, April 9 from 5-7 PM @ Town Hall
Town Hall Public Meeting: Wednesday, April 9 at 7 PM @ Town Hall
Tour of DPW: Saturday, April 12 from 9-11 AM @ DPW

COMMUNITY PRESERVATION

The CPC will hold its public hearing on project proposals on Tuesday, April 15 at 7 PM in the Pollard Auditorium.

ANNIVERSARY

The Needham Public Library celebrated its 120th birthday on March 5th!

SURVEY

The Town Manager is having a survey conducted by "National Citizen Survey" sent out to 1,200 Needham households in a few weeks. The company has a standard set of questions that it uses, with some adjustments made for Needham. The households have been chosen randomly from 02492 and 02494 zip codes, and a post card will be sent out prior to the survey to alert these households to expect the survey. It is hoped that at least 40% will respond. The Town Manager will have the survey re-done every few years to watch for any trends.