

**PARK AND RECREATION COMMISSION
TOWN OF NEEDHAM, MASSACHUSETTS**

DIRECTOR'S REPORT

February 7, 2014

*Background notes for Monday, February 10th
Park and Recreation Commission Agenda*

POOL STUDY

The Commission will have its first major discussion about the options presented in the pool feasibility study conducted by Weston & Sampson. This will be a lengthy discussion for the Commission members, who have spent most of the year listening to input from residents and other Town officials. No decisions will be made at this meeting.

The final report has been posted on the website and can be found at this link:

<https://needham.sharefile.com/d/sd0d3f49caa348a2b>

AGENDA

Due to the lengthy conversation on the Pool Study, the remainder of the agenda will be very short.

CONCUSSION SURVEY

The Health Department has finalized the survey to be sent to youth sports organizations, incorporating input from the Park and Recreation Commission. It will be put into a Survey Monkey format and be sent to the organizations in February.

OFFICE

The department's new Administrative Specialist is Kristen Wright and she will begin with us on Tuesday, February 18th. Kristen is currently working across the hall at the Building Department. I am very excited to have Kristen join our team! We were fortunate to have a few well-qualified candidates.

TOWNWIDE FACILITIES STUDY

The consultants – HKT – have met with the majority of the department managers. The Conservation Director and I met with them this week. The majority of our meeting involved a discussion of sites and challenges at the Town-owned sites. HKT will be reviewing the just completed Pool Feasibility Study and will wait to hear the chosen option before working the project into the timeline and financing plan. I also discussed the concept of a community center, what has been achieved since the two prior facility studies and what still appears to be a need.

DONATION

Needham resident Caren Carpenter has made a huge donation of materials to our department. More than 100 hard-cover and soft-cover books for young children were given to us to use at our programs, as well as some games and supplies for young children.