

**PARK AND RECREATION COMMISSION
TOWN OF NEEDHAM, MASSACHUSETTS
Minutes of Annual Reorganization Meeting
April 11, 2011**

PRESENT: Philip V. Robey, Chairman
Thomas M. Jacob, Vice Chairman
Cynthia J. Chaston, Member
Brian S. Nadler, Member
Michael J. Retzky, Member
Patricia M. Carey, Director
Karen A. Peirce, Assistant Director

- 1. Meeting Convened**
The meeting convened at 8:00PM in the Public Services Administration Building, Charles River Room. Ms Patricia Carey Director of the Park and Recreation Commission presided over the meeting.
- 2. Nomination and Election of Chairman**
Mrs. Chaston made a motion to nominate Mr. Jacob as Chairman of the Park and Recreation Commission. Mr. Retzky seconded the motion. There were no other nominations. The motion was approved.
- 3. Nominations and Election of Vice Chairman:**
Mr. Jacob asked for nominations for Vice-Chairman of the Park and Recreation Commission. Mr. Nadler nominated Mr. Retzky as the Vice-Chairman of the Park and Recreation Commission. Mrs. Chaston seconded the motion. There were no other nominations. The motion was approved.
- 4. Appointment of Secretary:**
Mr. Jacob appointed Assistant Director Karen Peirce to serve as Secretary to the Commission.
- 5. Adjournment:** Mr. Nadler made a motion to adjourn the meeting 8:03PM. Mrs. Chaston seconded the motion and the meeting adjourned 8:03PM.

Respectfully submitted,

Karen A. Peirce, CPRP, CTRS
Assistant Director