

**PARK AND RECREATION COMMISSION  
TOWN OF NEEDHAM, MASSACHUSETTS**

**DIRECTOR'S REPORT**

**May 17, 2013**

*Background notes for Tuesday, May 21<sup>st</sup>  
Park and Recreation Commission Agenda*

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**MAY MEETINGS**

Due to the meeting schedule conflict with Memorial Day, the Park and Recreation Commission 2<sup>nd</sup> May meeting was changed to: **Tuesday, May 21 at 7 PM – in Highland Room at Town Hall**

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**SUMMER IN THE OFFICE**

Our first major change for the summer season starts, today, as Cassandra begins her maternity leave. Hopefully, she won't have long to wait at home before the baby is born! Henry Parnell will be helping us in the office over the next three months, and Terry Wolfson from DPW Administration will be assisting with payroll and bills. Cricketeer Director Joe Vespa will also be in the office over the next few weeks assisting with customer service and registrations.

The supervisors are starting to come into the office, too. Summer Recreation Supervisor Maura Tully is working with Nicole on plans for training and summer communication, as well as purchases to begin the year. Pool Supervisor Jacob Cotton, and Assistant Pool Supervisors Julia Chisholm and Liz Olah will be starting their meetings with Karen in the next week, preparing to bring in a few additional staff members after Memorial Day to start the projects that need to get done at the pool in order to have it ready for opening day. They will also be coordinating their training schedule with Karen.

As of July 1<sup>st</sup>, the Town is switching to a new accounting/payroll system, which is a major undertaking. It will impact how we finish up the fiscal year on June 30<sup>th</sup>, moving some deadlines to an earlier time.

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**TOUCH THE TRUCKS – SATURDAY, MAY 18, 2013 at 10 AM – DeFAZIO  
PARKING LOT**

This event is sponsored by Park and Recreation to honor all the hard work provided by the DPW to the whole community. It is scheduled during National Public Works Week.

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**PRIVATE COMPANY USING PUBLIC PARKS**

The same football private coach who has been escorted off of Needham fields in the past few years has returned. From social media, he has announced that he used DeFazio on Memorial Day, and he has sent out e-mails this week about a session on Saturday, May 18<sup>th</sup> at DeFazio. Through Notify Me and Facebook, I reminded people that private trainers cannot use public parks and also noted that the May 18<sup>th</sup> event will not be held. Ed Olsen and I will be at the park on Saturday to escort him off, and the Police have been notified.