

**PARK AND RECREATION COMMISSION  
TOWN OF NEEDHAM, MASSACHUSETTS**

**DIRECTOR'S REPORT**

**December 14, 2012**

*Background notes for Monday, December 17<sup>th</sup>  
Park and Recreation Commission Agenda*

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**MEETING LOCATION**

The Park and Recreation Commission will be joining the PPBC for two agenda items at about 8:30 PM, so the Commission has moved to the Library and will meet in the room adjacent to the PPBC, in the left hand portion of the Community Room.

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**HILLSIDE/MITCHELL PRE-FEASIBILITY STUDY**

The PPBC staff and School Department have been working with Dore & Whittier on a review of options for use of the DeFazio parking lot for a temporary school or permanent school location. DPW, Conservation and I have also participated in the conversations. The PPBC will discuss the various options at their meeting, and will seek input from the Commission. The Commission will have the opportunity to discuss the draft concepts earlier at their own meeting. These drafts are from a meeting a few weeks ago, and Dore & Whittier were asked to look at some other concepts, so what is presented to PPBC might be slightly different.

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**ROSEMARY POOL STUDY**

Following the discussions about the DeFazio parking lot, the PPBC will discuss the draft RFQ for the pool study. The Commission will have a chance to have a second discussion on the draft prior to the PPBC meeting.

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**PROJECTS WITH DPW**

As this is written, the storage building at DeFazio is expected to be delivered and placed, today. There will be some "clean up" work to complete the project. Most other projects are in the planning stages, including design for Greene's Field. The Walker-Gordon project has all the paperwork done. The two primary contractors have worked out how they will collaborate to do the project. The original intention was to start the work in early spring, but I'll keep the Commission up-to-date on the start date.

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**HOLIDAY OFFICE HOURS**

Our office will be open on December 24<sup>th</sup> until 12 Noon and will re-open on Wednesday, December 26<sup>th</sup>. On December 31<sup>st</sup>, the office will be open until 5 PM.

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**NEW YEARS NEEDHAM**

Buttons are on sale at the Park and Recreation Office for \$5/person. Children under the age of 2 are free.