

BOARD OF SELECTMEN
May 22, 2012
Needham Town Hall
Revised Agenda

	6:45	Informal Meeting with Citizens <i>One or more members of the Board of Selectmen will be available between 6:45 and 7:00 p.m. for informal discussion with citizens. While not required, citizens are encouraged to call the Selectmen's Office at (781) 455-7500 extension 204 in advance to arrange for an appointment. This enables the Board to better assure opportunities for participation and respond to citizen concerns.</i>
1.	7:00	Raymond F. Bosworth Awards for Excellence in Historic Preservation <ul style="list-style-type: none"> • Carol Boulris, Gloria Greis, Historical Commission
2.	7:10	Department of Public Works <ul style="list-style-type: none"> • Approaches to Downtown Streetscape Improvements
3.	7:25	Town Manager <ul style="list-style-type: none"> • Cathodic Protection Easement-Algonquin Gas Transmission • Water Pollution Abatement Trust Loan • Town Manager Report
4.	7:45	Board Discussion <ul style="list-style-type: none"> • Committee Reports
5.	7:50	Executive Session (Exception 3)

APPOINTMENTS

There are no appointments this meeting.

CONSENT AGENDA *=Backup attached

1.*	Approve a One Day Special Wines & Malt Beverages license for Missy Mahoney of Needham Pool & Racquet Club to hold its new member reception on Friday, June 15, 2012 from 6:00 p.m. to 9:00 p.m. at Needham Pool & Racquet Club, 1550 Central Avenue, Needham.
2.	Accept donation of two new 8' x 12' Nylon flags for the Needham Town Common and the Needham Heights Common in preparation for Memorial Day from the Norfolk Lodge, A.F & A.M.
3.	Accept \$315.00 in donations received for the Student Awareness of Fire Education program made in memory of David W. Jones from: Chromasonic TV, and Ms. Eleanor Denaro.
4.	Accept \$7,038.54 donation made to the Needham Revitalization Trust Fund from the Needham Women's Club.
5.*	Ratify and sign the 2012 Arbor Day Proclamation, which proclaims the last Friday in April as Arbor Day in the Town of Needham and encourages residents to support all efforts to protect our trees and woodlands for future generations to come.
6.	Accept the following donations made to the Needham Public Library for the period February 9, 2012- May 16, 2012: Anne Nydam donated a copy of her latest book,

	<p><i>Kate and Sam and the Cheesemonster</i>, to the Children's Room (\$12.00); Father Daniel Kennedy Needham Knights of Columbus donated \$25.00 to the library for the purchase of a book on football; Barbara Milligan donated seven books (\$187.00); The Exchange Club of Needham gave the library \$300.00 to purchase books on bullying; The Needham Garden Club donated \$90.50 in memory of deceased members for the purchase of gardening books; The Boston Professional Hockey Association sent the library a copy of <i>Full 60+ to History: The Inside Story of the 2011 Stanley Cup Champion Boston Bruins</i> (\$50.00); and the Poness Family gave the library a copy of the book, <i>P.O.W: A Sailor's Story</i>, written by Ralph C. Poness and edited by Ralph J. Poness (\$16.95).</p>					
7.	<p>Accept the following donation made to the Needham Park and Recreation Commission: A Tennis Tutor Pro Lite battery operated tennis ball machine and blue ball hopper (valued at approximately \$540) for the Tennis Programs from Mrs. Pauline Haran.</p>					
8.	<p>Accept donation of 200 Hoodsie Ice Cream cups, and 200 spoons at a value of \$75.00 for the Memorial Day observation to be held on May 28, 2012 from Roche Brothers, Needham.</p>					
9.	<p>Accept 6' x 10' nylon American Flag to fly at Avery Square from Ted Shaughnessy.</p>					
10.	<p>Grant permission for the Community Center of Needham to hold a community-wide luminary event (meet and stroll) on Sunday, November 4, 2012 between 4:00pm and 7:00pm. Participants would gather first at the Town Common and the stroll would conclude back at Town Common. Organizers must work with Police Department on route development to ensure safety of participants and for minimal disruption in the downtown area.</p>					
11.*	<p>Water and Sewer Abatement Order #1143.</p>					
12.*	<p>Approve minutes from the following Selectmen meetings: April 24, 2012 (Executive Session), May 7, 2012, May 8, 2012, May 9, 2012, and May 14, 2012.</p>					
13.	<p>Approve the creation of an ad hoc "Super Committee" consisting of all five members of the Solid Waste Advisory Committee and two additional members with financial and management experience, to conduct a financial sustainability study of the Recycling & Transfer Station.</p>					
14.*	<p>Approve a request from Meredith Beaton Starr of the Wellesley-Weston PMC Kids Ride to ride through the roads in Needham for its event to be held on Sunday, June 3, 2012 from 9:20 AM to 11:00 AM. The route that the riders will take through Needham has been approved by the following departments: DPW, Police, Fire and Park and Recreation.</p>					
15.	<p>Grant permission for the following residents to hold a block party:</p>					
	Name	Address	Party Location	Date	Rain Date	Time
	Michael Fuchs	92 Grant Street	Grant St between Kimball & Junction in front of 92 Grant St.	6/22/2012	6/23/2012	5-9PM 4-8PM
	Linda Farley	24 Birds Hill Avenue	Bottom of Birds Hill Avenue to 28 Birds Hill Avenue. Most of lower Birds Hill residents will be involved with event.	6/2/2012		1:30-5:30PM

Deb Tormey	33 Lawton Road	Middle of the street to block off small length of the street	6/16/2012		3-10PM

Board of Selectmen

AGENDA FACT SHEET for 5/22/2012

Agenda Item: Raymond F. Bosworth Awards for Excellence in Historic Preservation

Presenter(s): Carol Boulris, Gloria Greis
Historical Commission

1. BRIEF DESCRIPTION OF TOPIC TO BE DISCUSSED:

May is National Historic Preservation Month, an ideal time for the Needham Historical Commission to present its Raymond F. Bosworth Award for Excellence in Historic Preservation.

Raymond Bosworth was an outstanding citizen of Needham who contributed to the Town in numerous ways. He was a charter member of the Historical Commission when it was established in 1976. He was a 25-year Town Meeting member, a member of the School Committee, and 23-year member of the Library Board of Trustees. The reading room at the Library was named in his honor. He was named MA Library Trustee of the Year and was the only library trustee in MA ever to be named Trustee Emeritus. He was President of the Needham Historical Society, and member of the Town's committee for the U.S. Bicentennial. His motto was "Do Good". The Bosworth Award honors individuals who have "Done Good" in the area of historic preservation.

2012 Recipients: **McGinley Kalsow and Associates** for their work on the design and renovation of the Needham Town Hall (1903); and **Frank Shirley, Architects, and Barbara and Scott Jones, Owners**, for the renovation of the Amos Fuller House (1754), known as Hearthstone Farm (220 Nehoiden Street).

2. VOTE REQUIRED BY BOARD OF SELECTMEN: YES [NO] (circle one)

NONE

3. BACK UP INFORMATION ATTACHED:

NONE

4. SIGN OFF/APPROVAL REQUIRED:

a.	Town Manager	yes	no	NA	_____
b.	Town Counsel	yes	no	NA	_____
c.	Finance Director	yes	no	NA	_____
d.	_____	yes	no	NA	_____

Disposition by BOS

Action taken: _____ Present on future Agenda: _____

Refer to/Inform: _____ Report back to BOS on: _____

Board of Selectmen

AGENDA FACT SHEET for

Agenda Item: 1. Approaches to Down Town Streetscape Improvements

Presenter(s): Rick Merson, DPW Director

1. BRIEF DESCRIPTION OF TOPIC TO BE DISCUSSED:

In 1995 the Needham Design Guidelines Partnership produced a report entitled, "Town of Needham Design Guidelines for the Business Districts". The partnership consisted of members of the Planning Board, Design Review Board, the Needham Business Association as well as a consultant. As a result of the guidelines, several of the recommendations were incorporated into the recent reconstruction of Chapel Street and Chestnut Street areas.

The DPW has developed a proposed phasing plan for review and discussion on the approaches to streetscape improvements in the downtown area.

2. VOTE REQUIRED BY BOARD OF SELECTMEN: YES NO (circle one)

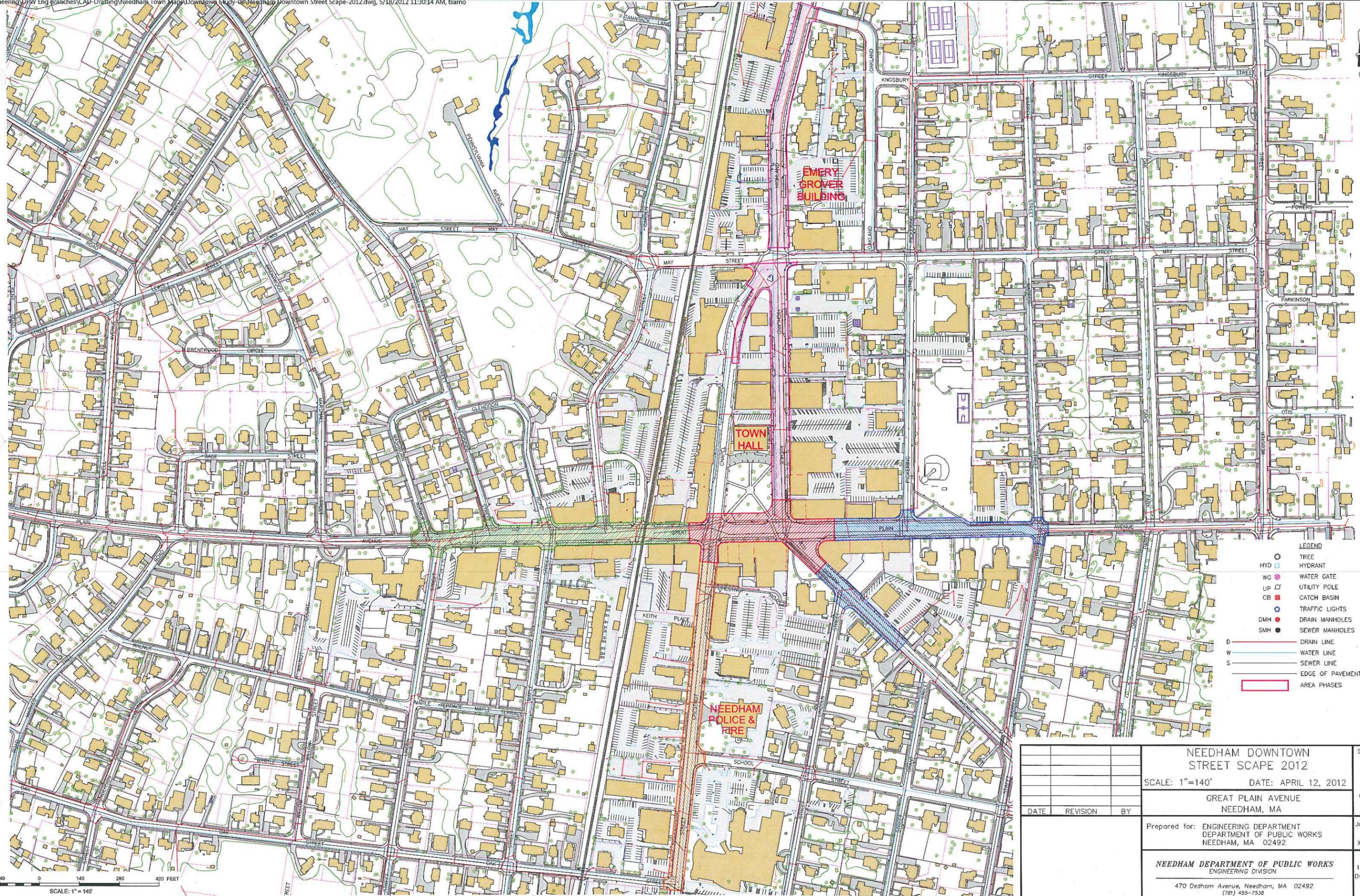
3. BACK UP INFORMATION ATTACHED:

1. Proposed downtown streetscape phasing plan (provided at meeting)

4. SIGN OFF/APPROVAL REQUIRED: (circle one)

- a. Town Manager. Yes No NA _____
- b. Town Counsel Yes No NA _____
- c. Finance Director Yes No NA _____
- d. Accountant Yes No NA _____

Staff use: Disposition by BOS:	
Action taken: _____	Present on future Agenda: _____
Refer to/Inform: _____	Report back to BOS by: _____



- LEGEND**
- TREE
 - HYDRANT
 - WATER GATE
 - UTILITY POLE
 - CATCH BASIN
 - TRAFFIC LIGHTS
 - DRAIN MANHOLES
 - SEWER MANHOLES
 - DRAIN LINE
 - WATER LINE
 - SEWER LINE
 - EDGE OF PAVEMENT
 - AREA PHASES

0 140 280 420 FEET
SCALE: 1" = 140'

			NEEDHAM DOWNTOWN STREET SCAPE 2012		Survey xxx
			SCALE: 1"=140' DATE: APRIL 12, 2012		Draft TGS
			GREAT PLAIN AVENUE NEEDHAM, MA		Check ALD
DATE	REVISION	BY	Prepared for: ENGINEERING DEPARTMENT DEPARTMENT OF PUBLIC WORKS NEEDHAM, MA 02492		Job No. xxxxxxx
			NEEDHAM DEPARTMENT OF PUBLIC WORKS ENGINEERING DIVISION		Sheet 1 of X Dwg. No.
			470 Dedham Avenue, Needham, MA 02492 (781) 455-7538		

Board of Selectmen

AGENDA FACT SHEET for 5/22/2012

Agenda Item: Grant Cathodic Protection Easement to Algonquin Gas Transmission, LLC

Presenter(s): Kate Fitzpatrick, Town Manager

1. BRIEF DESCRIPTION OF TOPIC TO BE DISCUSSED:

The November 8, 2010 Special Town Meeting voted to change the use of 18,764 square feet, more or less, of land at Ridge Hill Reservation from conservation to municipal use for the purpose of installing and maintaining a cathodic protection system for a gas transmission line. Town Meeting also authorized the Conservation Commission and Board of Selectmen to grant and convey a cathodic protection easement of 19,564 square feet, more or less, within the land at Ridge Hill Reservation for the purpose of installing and maintaining a cathodic protection system for a gas transmission line. The Special Town Meeting also voted to authorize a home rule petition to obtain Legislative approval for the change in use and granting of easement. Legislative approval was obtained under Chapter 164 of the Acts of 2011, which also provided for a \$20,000 payment by Algonquin to the Conservation Trust Fund of the Town.

A cathodic protection system provides a corrosive control system created by applying a low-level electrical voltage on the pipeline through a series of cables and buried anodes. Ground beds are commonly located directly within wetland resource areas where the ground typically has the lowest electrical resistance because of the saturated soils.

2. VOTE REQUIRED BY BOARD OF SELECTMEN: [YES] NO (circle one)

Suggested Motion: that the Board of Selectmen execute the grant of cathodic protection easement Algonquin Gas Transmission, LLC, as authorized by Chapter 164 of the Acts of 2011 of the General Court.

3. BACK UP INFORMATION ATTACHED:

- a. Chapter 164 of the Acts of 2011
- b. Grant of Easement

4. SIGN OFF/APPROVAL REQUIRED:

- | | | | | | |
|----|------------------|-----|------|----|-------|
| a. | Town Manager | yes | [no] | NA | _____ |
| b. | Town Counsel | yes | [no] | NA | _____ |
| c. | Finance Director | yes | [no] | NA | _____ |
| d. | DPW _____ | yes | [no] | NA | _____ |

Disposition by BOS

Action taken: _____ **Present on future Agenda:** _____

Refer to/Inform: _____ **Report back to BOS on:** _____

**Acts****2011**

CHAPTER 164 AN ACT AUTHORIZING THE TOWN OF NEEDHAM TO CONVEY A PARCEL OF LAND AND GRANT AN EASEMENT TO SUPPORT NATURAL GAS TRANSMISSION.

Be it enacted by the Senate and House of Representatives in General Court assembled, and by the authority of the same as follows:

SECTION 1. The board of selectmen and the conservation commission of the town of Needham may convey a certain parcel of conservation land, containing approximately 375 square feet, located at Ridge Hill Reservation, off Mary Chilton road in the town of Needham, to Algonquin Gas Transmission, LLC to correct an encroachment of a building by Algonquin Gas Transmission and to operate and maintain a gas transmission line utility. The parcel is identified as Tract N-215A on a plan prepared by the town of Needham conservation commission and dated May 27, 2011.

SECTION 2. In consideration for the conveyance authorized in section 1, Algonquin Gas shall make a payment in the amount of \$50,000 to the Conservation Trust Fund of the town of Needham.

SECTION 3. The town of Needham, acting by and through its conservation commission and board of selectmen may transfer to its board of selectmen the care, custody and control of a certain parcel of land acquired for conservation purposes to be used for general municipal use for the purpose of installing and maintaining a cathodic protection system for a gas transmission line for Algonquin Gas. The parcel contains approximately 18,764 square feet of land, is at Ridge Hill Reservation, located 461 Charles River street and is shown on a plan entitled "Ridge Hill Cathodic Protection System Permitting Plan" prepared in 2010 by Vanasse Hangen Brustlin, Inc., of Watertown, MA.

SECTION 4. The town of Needham, acting by and through its board of selectmen, may grant a cathodic protection easement to Algonquin Gas on 19,564 square feet of land within Ridge Hill Reservation described in section 3 containing 18,764 square feet and another parcel of land containing approximately 800 square feet that is held by the town for municipal purposes. Such easement shall be for the installation and maintenance of the cathodic protection system for a gas transmission line for Algonquin Gas.

SECTION 5. In consideration for the grant of the easement set forth in section 4, Algonquin Gas shall make a payment in the amount of \$20,000 to the Conservation Trust Fund of the

town of Needham.

SECTION 6. If the lands conveyed and transferred pursuant to sections 1, 3 and 4 cease to be used for the purposes described in said sections, the lands shall revert to the town of Needham and shall be dedicated to conservation purposes within Ridge Hill Reservation.

Approved, November 8, 2011.

Line No. _____
R/W No. _____
County/State _____

CATHODIC PROTECTION EASEMENT

COMMONWEALTH OF MASSACHUSETTS

COUNTY OF NORFOLK

KNOW ALL MEN BY THESE PRESENTS, that the undersigned Board of Selectmen and the undersigned Conservation Commission of the Town of Needham, a Massachusetts municipal corporation and body politic, having its principal place of business at Town Hall, 1471 Highland Avenue, Needham, Massachusetts, acting pursuant to the authority of votes under Warrant Articles 3 and 5 of the Special Town Meeting of the Town of Needham dated November 8, 2010 and Acts 2011, Chapter 164, sections 3-4 of the Commonwealth of Massachusetts (hereinafter called "Grantor", whether one or more), for and in consideration of the sum of Twenty Thousand and 00/100 (\$20,000.00) consideration paid by Algonquin Gas Transmission, LLC, a Delaware limited liability company, whose address is 5400 Westheimer Court, Houston, Texas 77056 (hereinafter called "Grantee"), the receipt and sufficiency of which is hereby acknowledged, do hereby give, grant, bargain, sell and convey unto Grantee, its successors and assigns, an easement in the land hereinafter described for the purposes of building, constructing, extending, operating, maintaining, repairing, replacing, relocating, altering and removing a pipeline cathodic protection unit, including below grade anode beds, cables, wires, conduits and above and below grade rectifiers and other appurtenances thereto, all as shown on a plan entitled "Easement Plan Town of Needham/Ridge Hill Groundbed," DWG. NO. L-9972E, prepared by VHB Vanasse Hangen Brustlin, Inc., 101 Walnut St., P.O. Box 9151, Watertown, MA 02272, dated June 22, 2010 (the "Easement Area"), attached hereto and recorded herewith. The portions of the Easement Area designated as Temporary Work Space on such Plan shall expire and revert to Grantor one calendar year after the initial construction of the ground bed or on December 31, 2012, whichever is earlier. Included in the Easement granted to Grantee hereunder is access for all the above purposes to and from the Easement Area by foot and vehicle upon such roads, driveways and ways as may be situated on the Property (as hereinafter defined) from time to time.

The Easement Area is located on a portion of the following described land in the Town of Needham, County of Norfolk, of the Commonwealth of Massachusetts:

The property of the Grantor affected by the this Cathodic Protection Easement is shown as Lot1 on Needham Assessor's Map 306 and is described in a Certificate registered in the Norfolk County District of the Land Court as Certificate of Title No. 115509 and in a deed recorded at Book 4930 Page 720 and a confirmatory deed recorded at Book 4939 Page 729 of said County Registry of Deeds (the "Property"). See also Land Court Plan No. 6519-B of the Norfolk County Land Court District and plan recorded at Book D1373, Page 272 of the Norfolk County Registry of Deeds.

Line No. _____
R/W No. _____
County/State _____

After the facilities authorized herein have been constructed, Grantee as a condition of this easement shall pay such damages which may arise due to the annual growing of food crops in the Easement Area from the maintenance, alteration, repair, removal, reconstruction, or replacement of said facilities, but Grantee shall not be liable for such damages caused by keeping the Easement Area clear of trees, undergrowth, brush, structures, or any other obstructions. Grantor reserves the right to construct roads or parking areas over the Easement Area to the extent that it is reasonably practicable to do so and on the conditions that: (a) at least eighteen (18") inches of cover is maintained above the Grantee's ground bed cables, wires and conduits and (b) Grantor's activities within the Easement Area do not interfere with Grantee's above grade rectifier structures.

Grantee, at any and all reasonable times, shall have the right of ingress to and egress from such cathodic protection facilities and appurtenances thereto and may remove the same, in whole or in part, at will.

This Cathodic Protection Easement may be mortgaged or assigned by Grantee in whole or in part and from time to time.

To have and to hold the rights and easement to Grantee, its successors and assigns, so long as said structures, or any appurtenances thereof, are maintained, or may otherwise be necessary, in the judgment of Grantee, for the conduct of its operations upon the Property.

IN WITNESS WHEREOF, this instrument is signed on this the _____ day of _____, 2012.

Town of Needham, Grantor

By: Its Board of Selectmen

Gerald A. Wasserman, Chairperson

Daniel P. Matthews, Vice-Chairman

John A. Bulian, Clerk

Maurice P. Handel

Matthew D. Borrelli

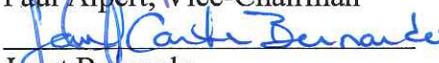
By: Its Conservation Commission



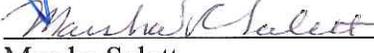
Lisa Standley, Chairperson



Paul Alpert, Vice-Chairman

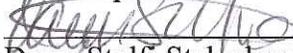


Janet Bernardo

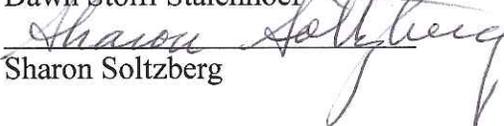


Marsha Salett

Carl Shapiro



Dawn Stolfi Stalenhoef



Sharon Soltzberg

Line No. _____
R/W No. _____
County/State _____

Commonwealth of Massachusetts

County of Norfolk ss.

On this ___ day of _____, 2012 before me, the undersigned notary public, personally appeared the above named members of the Board of Selectmen of the Town of Needham, who are known to me or proved to me through satisfactory evidence of identification, which was _____ to be the persons whose names are signed on the preceding deed, and acknowledged to be that he or she, as the case may be, and they signed the deed for its stated purpose.

[Seal]

Notary Public:
My Commission Expires:

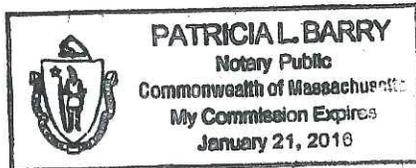
Line No. _____
R/W No. _____
County/State _____

Commonwealth of Massachusetts

County of Norfolk ss.

On this 10th day of May, 2012 before me, the undersigned notary public, personally appeared above named members of the Conservation Commission of the Town of Needham, who are known to me or proved to me through satisfactory evidence of identification, which was personally known to be the persons whose names are signed on the preceding deed, and acknowledged to be that he or she, as the case may be, and they signed the deed for its stated purpose.

[Seal]

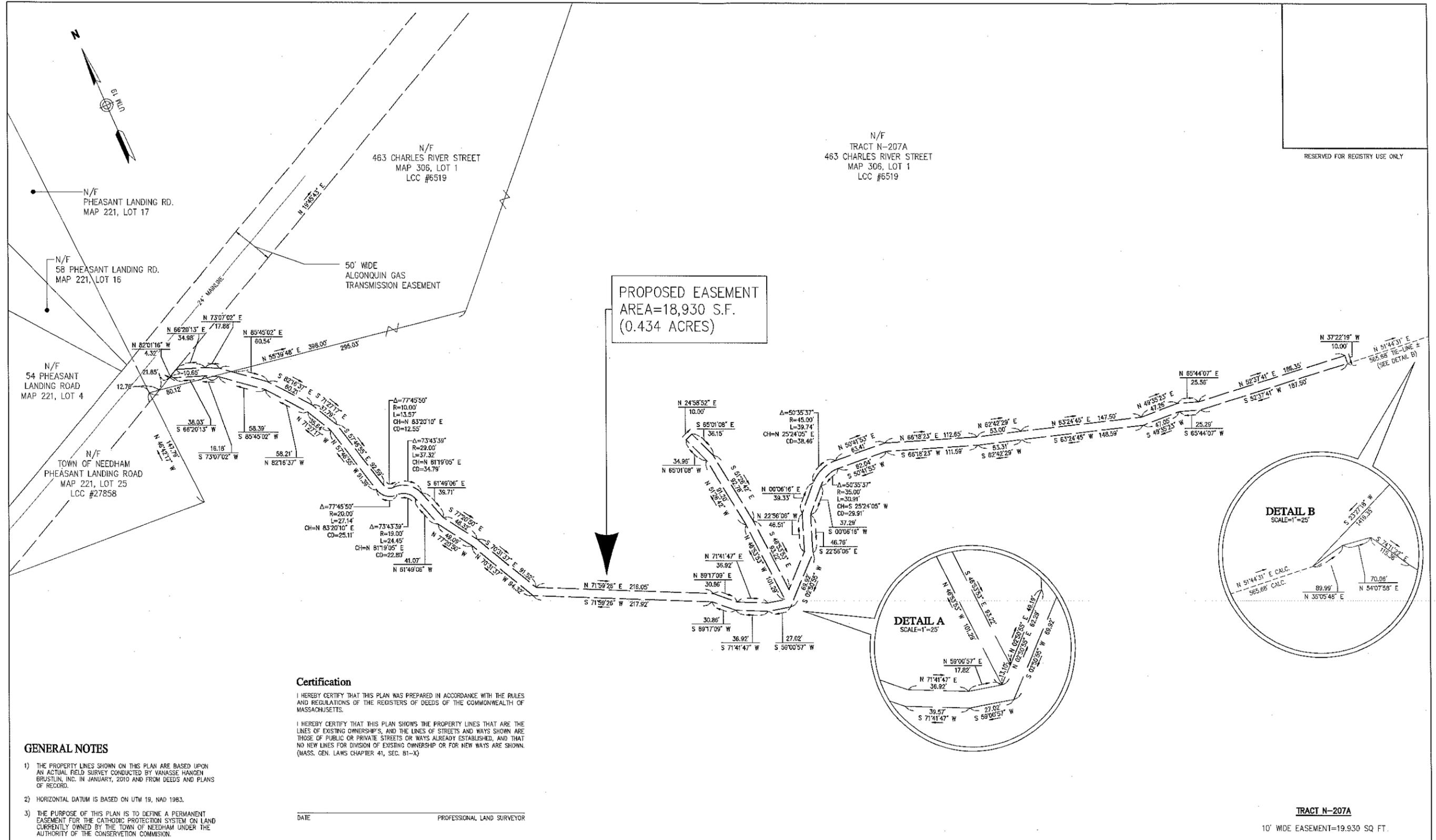


Patricia L. Barry
Notary Public:
My Commission Expires:
January 21, 2016

Return This Recorded Document to:

ALGONQUIN GAS TRANSMISSION, LLC
Legal Department
% SPECTRA ENERGY
890 Winter Street, Suite 300
Waltham, MA 02451

NORFOLK COUNTY MASSACHUSETTS
TOWN OF NEEDHAM



PROPOSED EASEMENT
AREA=18,930 S.F.
(0.434 ACRES)

RESERVED FOR REGISTRY USE ONLY

Certification
I HEREBY CERTIFY THAT THIS PLAN WAS PREPARED IN ACCORDANCE WITH THE RULES AND REGULATIONS OF THE REGISTERS OF DEEDS OF THE COMMONWEALTH OF MASSACHUSETTS.
I HEREBY CERTIFY THAT THIS PLAN SHOWS THE PROPERTY LINES THAT ARE THE LINES OF EXISTING OWNERSHIP, AND THE LINES OF STREETS AND WAYS SHOWN ARE THOSE OF PUBLIC OR PRIVATE STREETS OR WAYS ALREADY ESTABLISHED, AND THAT NO NEW LINES FOR DIVISION OF EXISTING OWNERSHIP OR FOR NEW WAYS ARE SHOWN. (MASS. GEN. LAWS CHAPTER 41, SEC. 81-X)

GENERAL NOTES

- 1) THE PROPERTY LINES SHOWN ON THIS PLAN ARE BASED UPON AN ACTUAL FIELD SURVEY CONDUCTED BY VANASSE HANGEN BRUSTLIN, INC. IN JANUARY, 2010 AND FROM DEEDS AND PLANS OF RECORD.
- 2) HORIZONTAL DATUM IS BASED ON UTM 19, NAD 1983.
- 3) THE PURPOSE OF THIS PLAN IS TO DEFINE A PERMANENT EASEMENT FOR THE CATHODIC PROTECTION SYSTEM ON LAND CURRENTLY OWNED BY THE TOWN OF NEEDHAM UNDER THE AUTHORITY OF THE CONSERVATION COMMISSION.

DATE _____ PROFESSIONAL LAND SURVEYOR

TRACT N-207A
10' WIDE EASEMENT=19,930 SQ. FT.

DWG. NO.	DESCRIPTION	REV	DSN	CK	DESCRIPTION	ITEM NO.	DESCRIPTION	LN. FT.
	REFERENCE DRAWINGS				REVISIONS		MATERIALS	

DRAWN BY:		ENGINEERING APPROVALS	
SLT	BID	CONSTRUCTION	
SLT	05/10/10	SLT AS BUILT	11/2010
TITLE	SIGNATURE	DATE	SIGNATURE

RIDGE HILL
CATHODIC PROTECTION
SYSTEM
EASEMENT PLAN
LOC. NEEDHAM MA, NORFOLK COUNTY
YEAR: 2010 W.O.: 004110633 SCALE: 1"=40'

Spectra Energy
Algonquin Gas Transmission, LLC
500 Westhollow Court, Houston, TX 77066-5518
DWG. L-9972E REV. A

**Board of Selectmen
AGENDA FACT SHEET
Tuesday, May 22, 2012**

Agenda Item: *Water Pollution Abatement Trust Loan*

Presenter(s): **David Davison, ATM/Finance Director**
 Evelyn Poness, Treasurer
 Rick Merson, Director of Public Works

1. BRIEF DESCRIPTION OF TOPIC TO BE DISCUSSED:

We will review with the Board the low interest rate financing the Town has secured through the Massachusetts Water Pollution Abatement Trust for the Reservoir B Sewer Pumping Station approved at the November 7, 2011 Special Town Meeting. We will ask the Board to approve borrowing up to \$6,300,000 authorized by the Town through the Trust, execute the first Note with the Trust in the amount of \$6,300,000, and approve required actions by Town Officials.

2. VOTE REQUIRED BY BOARD OF SELECTMEN: [YES] NO

Suggested Motions:

Motion A

Move that the Town shall issue a bond or bonds in an aggregate principal amount not to exceed \$6,300,000 (the "Bonds") pursuant to Chapters 29C and 44 of the General Laws and a vote of the Town passed November 7, 2011 (Article 15), which authorized a total borrowing of \$6,300,000 for construction of sewers and other water pollution control facilities (the "Project");

Motion B

Move that in anticipation of the issuance of the Bonds the Treasurer is authorized to issue an interim loan note or notes (the "Notes") from time to time in an aggregate principal amount not to exceed \$6,300,000;

Motion C

Move that each Bond or Note shall be issued as a single registered security, and sold to the Massachusetts Water Pollution Abatement Trust (the "Trust") at a price determined pursuant to the Loan Agreement;

Motion D

Move that the Treasurer is authorized to determine the date, the form, the maximum interest rate and the principal maturities of each Bond and Note, and to execute a Loan Agreement (or Agreements) with the Trust with respect to the sale of the Bonds and Notes, such date, form and maturities and the specific interest rate or rates of the Bonds and Notes to be approved by a majority of the Board of Selectmen and the Treasurer and evidenced by their execution of the Bonds or Notes;

Motion E

Move that all action taken to date by the Town and its officers and agents to carry out the Project and its financing, including the execution of any loan commitment or agreement by the Treasurer, are hereby ratified, approved and confirmed; and

Motion F

Move that the Treasurer and the other appropriate Town officials are each hereby authorized to take any and all actions necessary and convenient to carry out the provisions of this vote, including execution and delivery of the Loan Agreement(s) and the Project Regulatory Agreement(s) relating to the Project.

3. BACK UP INFORMATION ATTACHED:

- a. Friday, May 18, 2012 Memo from ATM/Finance Director

4. OTHER APPROVAL REQUIRED:

- a. Town Treasurer [YES] NO
- b. Town Clerk [YES] NO ***After Board Approves & Signs***

Disposition by BOS

Action taken: _____ Present on future Agenda: _____

Refer to/Inform: _____ Report back to BOS on: _____

Memorandum

To: Board of Selectmen
From: David Davison, Assistant Town Manager/Director of Finance
CC: Kate Fitzpatrick, Town Manager; Evelyn Poness, Treasurer/Collector;
Richard Merson, Director of DPW
Date: May 18, 2012
Re: Massachusetts Water Pollution Abatement Trust Low Interest Loans

The Town Meeting approved \$6,300,000 for the replacement of the Sewer Pump Station known as Reservoir B under Article 15 of the November 2011 Special Town Meeting. As the Board is aware the Reservoir Street B Sewer Pumping Station is the second oldest station in the system. Last year the back-up auxiliary engine failed, and the pumps were replaced with refurbished pumps until the station is replaced. The project is now underway and this borrowing is to provide financing for the project.

We had explained to Town Meeting that the Town was seeking at least partial financing of the project through the MWPAT and should the Town be approved it would lower the interest expense. But we also explained that should financing through the Trust not be secured, the project was still necessary and we would borrow from the open market. I am pleased to report that due to the efforts by DPW and the Town Treasurer, financing for up to the total appropriation has been approved by the Trust. Should the Board approve the loan agreement the Town will be locked into both an interim loan; when the project is completed, the Town will convert to permanent financing with the Trust with an interest rate in the two-percent range.

The Board will be asked to approve the loans and agreements. Upon approval, the Board will need to execute the certificate and the Interim Loan Note

Please do not hesitate to contact me if you have any questions prior to the meeting.

Board of Selectmen

AGENDA FACT SHEET for 5/22/2012

Agenda Item: Town Manager Report

Presenter(s): Kate Fitzpatrick, Town Manager

1. BRIEF DESCRIPTION OF TOPIC TO BE DISCUSSED:

At this time, the Town Manager will update the Board on issues not covered on agenda, as needed.

2. VOTE REQUIRED BY BOARD OF SELECTMEN: YES [NO] (circle one)

3. BACK UP INFORMATION ATTACHED:

None

4. SIGN OFF/APPROVAL REQUIRED:

a.	Town Manager	yes	no	NA	_____
b.	Town Counsel	yes	no	NA	_____
c.	Finance Director	yes	no	NA	_____
d.	_____	yes	no	NA	_____

Disposition by BOS

Action taken: _____ **Present on future Agenda:** _____

Refer to/Inform: _____ **Report back to BOS on:** _____

Board of Selectmen

AGENDA FACT SHEET for 05/22/2012

Agenda Item: Committee Reports

Presenter(s): Board Discussion

1. BRIEF DESCRIPTION OF TOPIC TO BE DISCUSSED:

Board members will report on the progress and / or activities of their Committee assignments.

2. VOTE REQUIRED BY BOARD OF SELECTMEN: YES [NO] (circle one)

3. BACK UP INFORMATION ATTACHED:

None

4. SIGN OFF/APPROVAL REQUIRED:

a.	Town Manager	yes	no	NA	_____
b.	Town Counsel	yes	no	NA	_____
c.	Finance Director	yes	no	NA	_____
d.	_____	yes	no	NA	_____

Disposition by BOS

Action taken: _____ **Present on future Agenda:** _____

Refer to/Inform: _____ **Report back to BOS on:** _____

**ONE DAY SPECIAL LICENSE
TOWN OF NEEDHAM BOARD OF SELECTMEN
EVENT INFORMATION SHEET**
(Please complete and attach event flyer or other information.)

Event Manager Name (Name that will appear on license)	Missy Mahoney		
Event Manager Address	45 Lawton Road Needham, MA 02492		
Event Manager Phone Number	781-444-3007		
Organization Representing (if applicable)	Needham Pool + Racquet Club		
Is the organization (if applicable) you are representing non-profit? If so, please attach proof of non-profit status.	<input type="checkbox"/> Non-profit	<input type="checkbox"/> For profit	
	<input type="checkbox"/> Proof of non-profit status is attached Form of Proof: _____		
Name of Event	New Member reception		
Date of Event	Friday, June 15, 2012		
License is for Sale of:	<input checked="" type="checkbox"/> Wines & Malt Beverages Only <input type="checkbox"/> All Alcoholic Beverages (for non-profit groups only)		
Requested Time for Liquor License	FROM:	6pm	TO: 9pm
Are tickets being sold in advance for this event?	<input type="checkbox"/> YES \$	/per ticket	<input checked="" type="checkbox"/> NO
Is there an admission fee for this event?	<input type="checkbox"/> YES \$	/per ticket	<input checked="" type="checkbox"/> NO
Are you using dues collected to purchase alcohol for this event?	<input checked="" type="checkbox"/> YES	<input type="checkbox"/> NO	
How many people are you expecting at this event?	150 +		
Name & address of event location. Please attach proof of permission to use this facility.	Needham Pool + Racquet Club, 1550 Central Ave. Needham MA 02492		
Who will be serving the alcohol to your guests?	Beverages to Go, Dover, MA / Special Occasions Servers		
Bartenders and/or servers of alcohol, beer and/or wine must have completed in the past three years an appropriate Massachusetts alcoholic beverages server-training program. Please state below who will be serving alcohol, beer and/or wine and attach proof of their training (certificate).	See attached.		
Please use the space below to describe the manner in which alcohol will be served to your guests. (For example, will guests be served alcohol or will they need to purchase it from the bar?) Please attach floorplan (can be hand drawn) of the event facility with liquor delivery plan.	Guest will be provided beverage at the bar.		
<input checked="" type="checkbox"/> I understand that the alcohol purchased for this event must be purchased from a licensed wholesaler/importer, manufacturer, farmer-winery, farmer-brewery or special permit holder and that I have received a current list of wholesalers. (A person holding a Section 14 license cannot purchase alcoholic beverages from a package store. (MGL Ch. 138, Sec 14, 23; 204 CMR 7.04))			
Event Manager Signature	Missy Mahoney		Date: May 8, 2012

O.R. 9/12

New Member Reception
2012

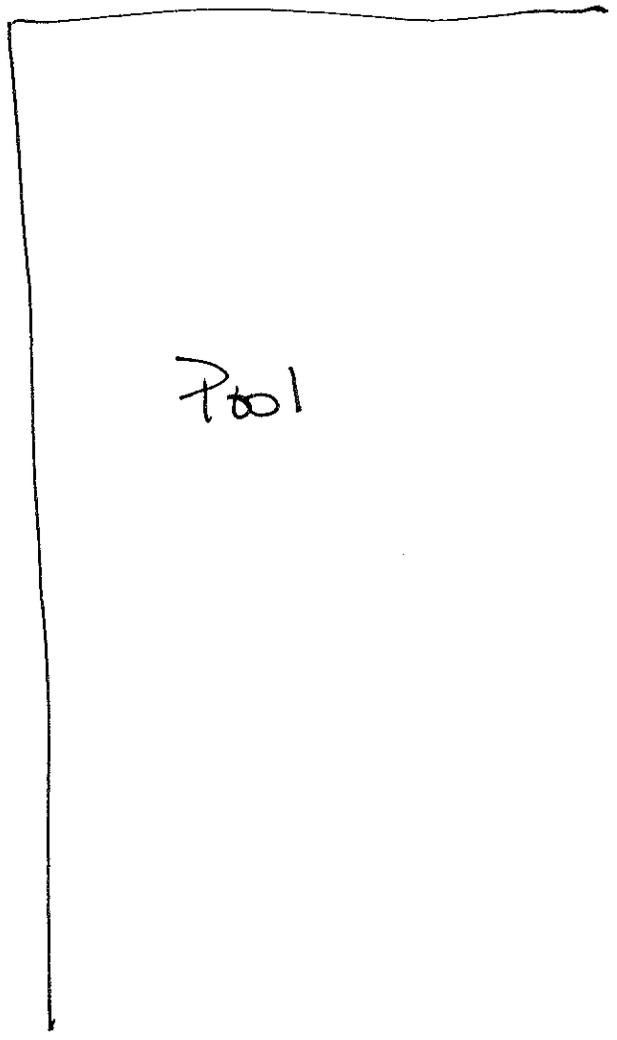
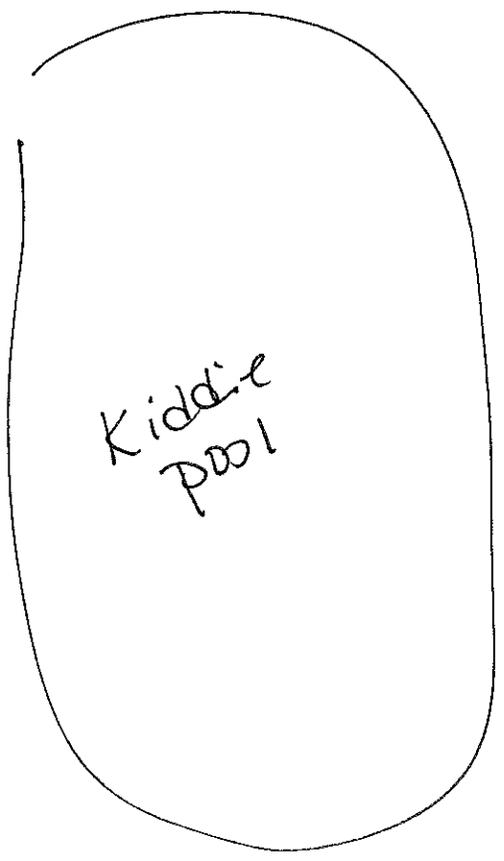
Entrance

June 15,
2012

Tent Area

BBQ

Don
if raining





On Premise

SSN: XXX-XX-XXXX

Issued: 8/25/2009

Expires: 8/10/2012

ID#: 2640599

D.O.B.: XX/XX/XXXX

MICHAEL BERARDI

14 Agawam Dr

Northborough, MA 01532-2434

For service visit us online at www.gettips.com

Salvatore Filetti, 47355



ID NO. 5947546

CARD NO. 7301225

ServSafe Alcohol CERTIFICATE

James Hoyt

Cert expires three years from the date of the examination. Local laws apply.

DATE OF EXAMINATION

9/13/2010



2012
ARBOR DAY PROCLAMATION

WHEREAS, In the year 1646 in the then Town of Boston of the Massachusetts Bay Colony the first recorded Public Tree planting in the New World took place as a Community effort involving men, women and children and

WHEREAS, The planting was not accomplished for private gain or individual benefit but rather it was public in nature for the relief of travelers because trees had long been recognized as providing tremendous benefits to the well being of mankind and

WHEREAS, When Needham became the 88th incorporated community in the Commonwealth of Massachusetts in 1711, its inhabitants were mostly land hungry settlers from Boston who had come to the wilderness to farm on the open land of the Great Plain and

WHEREAS, The Lessons of the Settlers had been learned. The practice of tree planting had continued on the Plain to reduce the erosion of the precious topsoil by wind and water and

WHEREAS, Trees are one of our greatest resources. They provide food and shelter, moderate temperatures, reduce noise pollution, provide wind breaks, establish a habitat for wildlife and

WHEREAS, Trees in our Town of Needham help beautify the area by providing Summer and Fall colors, interesting sizes and shapes, beautiful flowers and fruit and increased property value and

WHEREAS, The Town of Needham wishes to be recognized as a Tree City U.S.A. by the National Arbor Day Foundation and desires to continue its tree planting ways.

NOW, THEREFORE, We the Board of Selectmen of the Town of Needham do hereby proclaim the last Friday in April as Arbor Day in the Town of Needham and we encourage our residents to support all efforts to protect our trees and woodlands for future generations to come.

Our Children, our Trees, our Future.

BOARD OF SELECTMEN

Town of Needham
Water Sewer Billing System
Adjustment Form

DEPARTMENT OF PUBLIC WORKS

TO: TOWN TREASURER AND COLLECTOR
cc: TOWN ACCOUNTANT, WATER AND SEWER SUPERINTENDENT

WHEREAS the appropriate divisions of the Department of Public Works have submitted to you the following commitment(s) on the dates listed below for the collection of water, sewer revenue and

WHEREAS certain inadvertent error(s) were made in said commitment(s), it is hereby requested that you abate these particular account(s) in the amount(s) stated below.

Water Sales:	-\$89.75
Water Irrigation:	\$0.00
Water Admin Fees	\$0.00
Sewer Sales:	-\$1,192.65
Transfer Station Charges:	\$0.00
Total Abatement:	-\$1,282.40

Order #: 1143

Read and Approved: 5/17/2012


Assistant Director of Public Works


Director of Public Works

For the Board of Selectmen

Date: 5/22/2012

**Town of Needham
Water Sewer Billing System
Adjustment Form**

Prepared By:	Last Name	First Name	Customer ID#	Location ID#	Street Number	Street Name	Irrigation Water	Domestic Water	Sewer	Total	Reason	Corrected Last Read Y/N
VR	VARVITSIOTIS	GEORGIA	3515	17488	85	CANTERBRURY LN	\$0.00	\$0.00	-\$97.00	-\$97.00	Leak	N
VR	HOFCLICK	KATE	15685	12096	58	CRESCENT RD	\$0.00	-\$89.75	-\$200.90	-\$290.65	EQUIP	N
VR	HARGRAVES	JOHN	28013	1456	56	THORNTON RD	\$0.00	\$0.00	-\$506.05	-\$506.05	EQUIP	N
VR	TODD	JAMES	36099	5592	1	EMERSON PLACE	\$0.00	\$0.00	-\$80.55	-\$80.55	Leak	N
VR	ROBBINS	DAVID	20167	11336	58	WILLIAM ST	\$0.00	\$0.00	-\$308.15	-\$308.15	Leak	N

Total: -\$1,282.40

ALSO, LET THIS SERVE AS AUTHORIZATION TO ABATE ANY PENALTY OR INTEREST WHICH HAS ACCRUED DUE TO THE NON-PAYMENT OF AMOUNTS AS STATED ABOVE.

Legend:
O.I. = O.I. reading slower than inside meter causing large bill when inside meter is read.
Leak = Leak in house or at spigot that caused loss of water, with proof of repair
TWN = Town Project caused damage to private property
Equip = Equipment Malfunction
UEW = Unexplained water loss
ACC = Accidental Water Loss

BOARD OF SELECTMEN

* MINUTES *

May 7, 2012

6:45 p.m.

A special meeting of the Board of Selectmen was convened by Chairman Gerald Wasserman at the Needham Town Hall. Present were Mr. Daniel Matthews, Mr. John Bulian, Mr. Maurice Handel, Mr. Matthew Borrelli, and Town Manager Kate Fitzpatrick.

ATM Article 5 – Building and Trades Agreement

Motion: Mr. Handel moved that the Board recommend adoption of Article 5. Mr. Bulian seconded the motion. Unanimous: 5-0.

ATM Article 20 – Amend General By-law/Hunting

Motion: Mr. Bulian moved that the Board support the motion to amend Article 20. Mr. Handel seconded the motion. Unanimous: 5-0.

ATM Article 30 – Cash Capital

Motion: Mr. Borrelli moved that the Board support the motion to amend Article 30. Mr. Bulian seconded the motion. Unanimous: 5-0.

ATM Article 34 – DPW Complex Renovations

Motion: Mr. Handel moved that the Board support the motion to amend Article 34. Mr. Bulian seconded the motion. Unanimous: 5-0.

ATM Article 37 – Water Cash Capital

Motion: Mr. Handel moved that the Board support the motion to amend Article 37. Mr. Bulian seconded the motion. Unanimous: 5-0.

ATM Article 40 – Capital Improvement Fund

Ms. Fitzpatrick recommended that the Board vote to recommend adoption of Article 40 in the amount of \$50,000 as recommended to and supported by the Finance Committee.

Motion: Mr. Handel moved that the Board of Selectmen recommend adoption of Article 40 as amended. The motion was seconded by Mr. Bulian. Unanimous: 5-0.

ATM Article 41 – Capital Facility Fund

Ms. Fitzpatrick recommended that the Board vote to recommend adoption of Article 41 in the amount of \$140,370 as recommended to and supported by the Finance Committee.

Motion: Mr. Handel moved that the Board of Selectmen recommend adoption of Article 41 as amended. The motion was seconded by Mr. Bulian. Unanimous: 5-0

Motion: Mr. Bulian moved that the Board adjourn its meeting contemporaneously with the adjournment of Town Meeting. Mr. Handel seconded the motion. Unanimous: 5-0.

10:50 p.m. Motion: Mr. Bulian moved that the Board oppose a motion to amend Article 19. Mr. Handel seconded the motion. Unanimous: 5-0.

Note: The Annual Town Meeting adjourned for the evening at 11:00.

**Town of Needham
Board of Selectmen
Minutes for May 8, 2012
Needham Town Hall**

6:45 p.m. Informal Meeting with Citizens:
Dr. Alex Lu, Associate Professor of Environmental Exposure Biology, Harvard School of Public Health appeared before the Board to discuss a Citizen's Petition regarding an organic land management policy for land owned or managed by the Town of Needham.

7:00 p.m. Call to Order:
A meeting of the Board of Selectmen was convened by Chairman Gerald A. Wasserman. Those present were Daniel P. Matthews, John A. Bulian, Maurice P. Handel, Matthew D. Borrelli, Town Manager Kate Fitzpatrick, and Recording Secretary Mary Hunt.

7:00 p.m. Introduction of Firefighters:
Paul Buckley, Fire Chief appeared before the Board to introduce newly appointed Firefighters Patrick Muir and Joseph Tierney. He told the Board the firefighters grew up in Needham and both are paramedics who attended the Brockton Fire Academy.

Mr. Wasserman told Firefighters Muir and Tierney the Board understands the difficulties and challenges of the job and appreciates the work they will do for the Town. Mr. Matthews told Firefighters Muir and Tierney they are the "face of the Town" as first responders. Mr. Handel and Mr. Bulian concurred with the comments made by the Board and wished Firefighters Muir and Tierney well in their new positions. Mr. Borrelli commented that while their resumes are very impressive, what is more impressive is their choice to serve the community. Ms. Fitzpatrick pointed out both Firefighters are very involved in the community. The Board welcomed Firefighters Muir and Tierney.

7:15 p.m. Introduction of Inspector of Buildings:
Christopher Coleman, Assistant Town Manager, appeared before the Board to introduce newly appointed Inspector of Buildings David Roche. He told the Board Mr. Roche has 15 years of experience working in a building department and will begin working for the Town on May 21, 2012.

Mr. Wasserman told Mr. Roche the Board is well aware of the challenges of the job and that they look forward to his leadership as Building Inspector to solve any problems. Mr. Matthews told Mr. Roche the Building Department is the department that has had the most complaints. He commented it is a customer driven business to help people complete their building projects within the code. The Board welcomed Mr. Roche to the Town of Needham and wished him well in his new position.

7:22 p.m.

Consent Agenda and Appointments:

Motion by Mr. Bulian that the Board of Selectmen vote to accept the Consent Agenda as presented, excluding #7, the Water & Sewer abatement item.

CONSENT AGENDA

- 1. Approve and Sign Memoranda of Understanding - Police Superior Officers Association and Police Union**
- 2. Accept \$160.00 in donations received for the Student Awareness of Fire Education program made in memory of David W. Jones from: Lexington Town Hall Employees, and Roseanne Timmerman.**
- 3. Accept \$253.00 in donations received for The Needham Health Department's Domestic Violence Action Committee fund from the following: Ann C. MacFate, 421 Greendale Avenue, Needham; Dr. Robert B. Brooks and Marilyn Brooks, 60 Oak Knoll Ter., Needham; M.S. Grodberg, 21 Stevens Road, Needham; Karen L. Goldsmith, 760 Highland Avenue Apt. 21, Needham; Alan K. Stern and Lori I. Tenser, 86 Meetinghouse Circle, Needham; Richard P. Gotthardt, 49 Carey Road, Needham; and Temple Aliyah-Rabbi's Discretionary Fund, 1664 Central Avenue, Needham.**
- 4. Accept the following donations made to the Needham Police Department's Car Safety Seat Installation Program in memory of David W. Jones: \$15 from Anthony Cefalo, 2 Sunset Road, Needham; \$50 from Michael and Jacqueline Ferrara, PO Box 16, Camden ME; \$10 from Louis Sostilio, 31 Curtis Road, Needham; and \$100 from Evelyn Peters, 48 Daniels Street, 48 Daniels Street, Franklin, MA; \$50 from Janice Arruda, 104 Willow Avenue, Somerset; \$25 from Sarah O'Neal; \$100 from Rosemary A. Danaher, 537 Main Street, Williamstown; \$100 from Judith A. Lescarbeau, 435 Barbour Street, North Adams; and \$500 from Marilyn M. Jones, 674 Central Avenue, Needham.**
- 5. Accept the following donations made to The Park and Recreation Commission for Arts in the Park and Programs: \$600 from Dedham Savings Bank; \$100.00 from Needham Business Association; \$600.00 from Louise Condon Realty, Inc.; \$600 from the Exchange Club; and \$100.00 from Mr. John Cusick.**
- 6. Accept a \$36 donation made to the Needham Police Department's Car Safety Seat Installation Program from Lindsay M. Oberman, 18 Troy Lane, Waban.**
- 8. Approve a request from Caroline Genco of the CCG Foundation to use Walker-Gordon Field as a rest stop along the route of "The Christina Clarke Genco Foundation's Mother's Day Memorial Bike Ride" event to be held on Sunday, May 13, 2012 from 8:00 AM to 4:00 PM. The route that the riders will take through Needham has been approved by the following departments, DPW, Police, Fire and Park and Recreation.**
- 9. Approve a Special One Day Wine and Malt Beverages License from Nancy Wright of Perennial Designs to serve wine at a book signing event from 6:00 p.m. to 8:00 p.m. at Perennial Designs, 117 Chapel Street, Needham. This**

license is predicated on Ms. Wright's successful completion of the TIPS-online certification prior to the event.

10. Grant Permission for the following residents to hold a block party:

Name	Address	Party Location	Date	Time
Jennifer Berk	10 Hollow Ridge Road	Hollow Ridge Road	6/23/2012	3-8PM

Second: Mr. Handel. Unanimously Approved 5-0.

A list of all documents used at this Board of Selectmen meeting are available at:
<http://www.needham.gov/Archive.aspx?AMID=99&Type=&ADID=>

Mr. Borrelli questioned Water and Sewer Abatement Order #1142. Mr. Wasserman suggested pulling the item from the Consent Agenda and discussing the issue later in the meeting. The Board agreed with Mr. Wasserman's suggestion.

7:25 p.m.

Public Hearing – RCN-BecoCom, LLC Ascertainment Process:

Jonathan Tamkin, Chairman, Cable Television Advisory Committee, Michael Greis, Cable Television Advisory Committee member, John Fountain, Cable Television Advisory Committee member, and Marc Mandel, Executive Director, The Needham Channel, appeared before the Board to discuss the current cable television license held by RCN-BecoCom, LLC which will expire July 17, 2012. Mr. Thomas Steele, Vice President of Regulatory Affairs, RCN was not present.

Mr. Wasserman said the hearing is mandated by the renewal provisions of the federal Cable Act and that the Town is currently involved in the federally-required ascertainment process. He said the purpose of the hearing is to identify future cable-related community needs and interests, and to review the performance of RCN-BecoCom, LLC under its current cable television license. Mr. Wasserman said it should be noted that the Board of Selectmen cannot regulate rates or mandate specific programming.

Mr. Tamkin said RCN has provided a good product for the Town including PEG programming. He said programming is funded through license fees paid to the Town through the Needham Channel. Mr. Tamkin said RCN has provided great service to the community including the INET, which serves as the backbone for all cable television and telecommunications throughout the Town. He said there are some issues that need to be fine-tuned.

Mr. Fountain said Tom Steele has been a pleasure to work with over the years.

Mr. Mandel said The Needham Channel's working relationship with RCN has been very good and that they are responsive to technical questions.

Mr. Wasserman opened the public hearing.

Artie Crocker, 17 Fairlawn Street, Precinct I, said he is an RCN customer but does not have cable TV. He wants to get basic service from RCN including the Needham Channel. He commented he spoke with RCN but said there is no option for limited service which includes The Needham Channel.

Mr. Matthews commented he believes there is a market for minimum service with access to the local cable channel. He said the issue really is working out the details of the renewal contract.

Mr. Borrelli asked what about the future needs for Needham and RCN. Mr. Tamkin said future needs have evolved over time and that as of now it is moving from the old Comcast analog network to the newer RCN fiber network for all data and television. He stated it is an economic negotiation, along with the desire to retain a customer service office in Needham.

Mr. Greis commented ensuring the Town has continued access to the fiber network is important, as it is owned by another entity. He also said it is important video remains on a reliable network into the future so the Town can continue to provide the services.

Mr. Fountain commented working with Roger MacDonald and the IT staff has been a pleasure, as technical issues are handled very well.

Mr. Wasserman closed the public hearing and asked if anyone has public comment or questions they can be sent to selectmen@needhamma.gov.

8:00 p.m.

Department of Public Works:

Richard Merson, Director of DPW and Anthony DelGaizo, Town Engineer appeared before the Board with 2 items to discuss.

1. Grant of Sewer & Sidewalk Easement – 263 Nehoiden Street

Mr. DelGaizo said the property owners at 263 Nehoiden Street have requested the relocation of an existing sewer easement that currently runs through the middle of their property to a location closer to the street line. He said the owners are also granting the Town an easement for an existing sidewalk that is located on a portion of their property. Mr. DelGaizo commented the sewer line has already been relocated by the property owner and that design and construction has been reviewed and approved for acceptance by the Department of Public Works. Mr. DelGaizo said abandoning the old sewer easement is scheduled for May 14, 2012 at Special Town Meeting.

Motion by Mr. Bulian that the Board vote to approve and sign the Grant of Sewer and Sidewalk Easement for 263 Nehoiden Street.

Second: Mr. Handel. Unanimously approved 5-0.

2. Proclamation – “Nation Public Works Week”

Mr. Wasserman read a proclamation declaring May 20th through May 26th as National Public Works Week in Needham, Massachusetts.

Motion by Mr. Bulian that the Board of Selectmen vote to sign a proclamation declaring May 20-26, 2012 to be National Public Works Week in Needham, Massachusetts.

Second: Mr. Matthews. Unanimously approved 5-0.

8:10 p.m.

Town Manager:

Kate Fitzpatrick, Town Manager, appeared before the Board with 1 item to discuss.

1. Positions on Warrant Articles

Annual Town Meeting Warrant Articles

Article 21 – Home Rule Petition – Off Premises Sale of Alcohol

Motion by Mr. Handel that the Board vote to support Article 21 in the Annual Town Meeting Warrant.

Second: Mr. Matthews. Approved 4-1. Mr. Bulian voted nay.

Article 22 – Pesticide Free Zone on Land Owned or Managed by Town of Needham

Motion by Mr. Matthews that the Board vote not to support Article 22 in the Annual Town Meeting Warrant.

Second: Mr. Borrelli. Unanimously approved 5-0.

Article 23 – Citizens’ Petition – Citizens United Resolution

Motion by Mr. Handel that the Board vote to support Article 23 in the Annual Town Meeting Warrant.

Second: Mr. Bulian. Approved 3-2. Mr. Matthews and Mr. Borrelli voted nay.

Special Town Meeting Warrant Articles

Article 1 – Fund Collective Bargaining Agreement – Police Union

Motion by Mr. Matthews that the Board vote to support Article 1 in the Special Town Meeting Warrant.

Second: Mr. Bulian. Unanimously approved 5-0.

Article 2 – Fund Collective Bargaining Agreement – Police Superior Officers Association.

Motion by Mr. Matthews that the Board vote to support Article 2 in the Special Town Meeting Warrant.

Second: Mr. Bulian. Unanimously approved 5-0.

Article 3 – Amend the FY2012 Operating Budget

Motion by Mr. Handel that the Board vote to support Article 3 in the Special Town Meeting Warrant.

Second: Mr. Bulian. Unanimously approved 5-0.

Article 6 – Amend Zoning By-Law – Uses in the New England Business Center District

Motion by Mr. Handel that the Board vote to support Article 6 in the Special Town Meeting Warrant.

Second: Mr. Bulian. Unanimously approved 5-0.

Article 10 – Appropriate to Workers Compensation Reserve Fund

Motion by Mr. Handel that the Board vote to support Article 10 in the Special Town Meeting Warrant in the amount of \$200,000.

Second: Mr. Bulian. Unanimously approved 5-0.

Article 11 – Appropriate to Capital Improvement Fund

Motion by Mr. Handel that the Board vote to support Article 11 in the Special Town Meeting Warrant in the amount of \$35,000.

Second: Mr. Bulian. Unanimously approved 5-0.

Article 12 – Appropriate for Capital Facility Fund

Motion by Mr. Handel that the Board vote to support Article 12 in the Special Town Meeting Warrant in the amount of \$415,000.

Second: Mr. Bulian. Unanimously approved 5-0.

9:20 p.m.

Consent Agenda Item #7: Water and Sewer Abatement Order # 1142

Richard Merson, Director of Public Works explained to the Board “Accidental Water Use” is typically a leak within the household plumbing reported by the customer as a result of a high water bill. He commented the DPW can abate the charges through a vote by the Board of Selectmen.

Motion by Mr. Bulian that the Board vote to approve the abatement request presented by the Department of Public Works.

Second: Mr. Handel. Unanimously approved 5-0.

9:24 p.m.

Board Discussion:

1. Committee Reports

No committee reports were made.

Mr. Handel noted with sadness the passing of Helen Krawiecki who was active in the planning of the New England Business Center. He said she will be sorely missed.

9:25 p.m.

Adjourn:

Motion by Mr. Bulian that the Board of Selectmen vote to adjourn the Board of Selectmen meeting of May 8, 2012.

Second: Mr. Handel. Unanimously approved 5-0.

BOARD OF SELECTMEN

* MINUTES *

May 9, 2012

7:10 p.m. A special meeting of the Board of Selectmen was convened by Chairman Gerald Wasserman at the Needham Town Hall. Present were Mr. Maurice Handel, Mr. Matthew Borrelli and Town Manager Kate Fitzpatrick. Mr. Daniel Matthews and Mr. John Bulian joined the meeting at 7:25.

Motion: Mr. Borrelli moved that the Board adjourn its meeting contemporaneously with the adjournment of Town Meeting. Mr. Handel seconded the motion. Unanimous: 3-0.

Note: The Annual Town Meeting adjourned for the evening at 11:00.

BOARD OF SELECTMEN

* MINUTES *

May 14, 2012

7:05 p.m. A special meeting of the Board of Selectmen was convened by Chairman Gerald Wasserman at the Needham Town Hall. Present were Mr. Daniel Matthews, Mr. John Bulian, Mr. Maurice Handel, Mr. Matthew Borrelli and Town Manager Kate Fitzpatrick.

Motion: Mr. Bulian moved that the Board adjourn its meeting contemporaneously with the adjournment of Town Meeting. Mr. Handel seconded the motion. Unanimous: 5-0.

Note: The Annual Town Meeting adjourned for the evening at 10:50.

**Town of Needham, Massachusetts
Road Race Event Form**

Name of Organization: Wellesley - Weston PMC Kids Ride
(Pan-Mass Challenge)

Organization Mailing Address: 77 Furth Avenue
Needham MA 02494

Primary Contact:
Meredith Beaton Stace

Contact Title:
Stewardship Coordinator

Contact Address: 84 Mangles Ave
Wellesley MA 02481

Contact Phone (Day):
617 413 0028 / 781 449-5300

Contact Phone (Cell):
617 413 0028

Contact Email: mereot@aol.com

Event Date(s): 6/3/12

Date Expected to be in Needham:
6/3/12

Earliest Time Expected in Needham:
9:20 am

Latest Time Expected in Needham:
11:00 am

Number of Expected Participants:
200-230

Number of Expected Spectators at Peak Time: 15 on roads - Rest of spectators on campus at

Is event for-profit or not-for-profit?

Are participants charged a fee? Registration
Basson College

Estimated Number of Vehicles:

300 on campuses in parking lots, 2 police vehicles on road

What type of Parking is needed:

All parking will be at Babson College + Olin College

Are event organizers available to meet with members of the Town to plan event?

Yes - I have met with Lts. Schlittler + Forbes from the Needham Police Dept about safety and route.

What will be done in case of inclement weather?

The ride will stay on campus at Babson + Olin College or be cancelled if the weather is dangerous.

Are there other events that take place at the same time as this one, just before or just after this event? Not that we know about. We do have an on campus route + a tot lot on campus that will be taking place at the same time.

Describe Parking Plan, include where participants and spectators will park and length of time expected to be parked:

We have a parking management team of volunteers that is directed by the Facilities Staff at Babson College. All spectators will park in designated lots on campus.

Will neighborhoods be impacted by parking and traffic? Only minimal impact for the immediate neighbors as the cyclists leave the Main Gate onto Forest St in Wellesley.

What activities are planned for the start of the race (if in Needham)?

Start of the ride on campus in Wellesley at Babson will feature a short speaking program and a singer will sing the National Anthem.

What activities are planned for the end of the race (if in Needham)?

We have a party in the Trim Lot at Babson with food + drinks and snacks.

What facilities are needed for the start of the race (if in Needham)? None

What facilities are needed for the end of the race (if in Needham)? None

Once the event begins, how long will it take to complete the event? 2 hours including the party. Cyclists will be on the road only 9:15 - 10 am.

Are signs requested to post at the start of the race? At the end of the race? Are signs requested for along the route?	We have signs on campus + at start as well as people directing. No signs along route.	Just cones.
Will volunteers be placed along the route?	Yes - Volunteers will be at major intersections.	
Will you be using a sound system? If yes, please describe where and when it will be used.	Yes - We will use a sound system in Trim Lot at Babson.	
Will there be any food served?	Yes - snacks + drinks	
Will portable toilets be used?	Yes - In Trim Lot	
Will hydration stops be set up along route? If yes, please include these on route plan.	One water stop on campus in Trim Lot.	
If the event takes place after dark, what is the plan to meet lighting needs?	Daytime only -	
What safety measures are being made for participants and spectators? What are plans for handling first aid and medical emergencies?	We have met with police depts in both Needham + Wellesley + have notified Fire + Ambulance. We have a fully staffed medical tent with nurses + a doctor.	
Does the event take place during commuter times?	No - Sunday am	
Is school in session during the event? Will school drop off or pick up be impacted by the event?	No - Babson College + Olin College do not have students in session on 6/3.	
Are businesses open during the time of the event?	Yes - Volante Farm is the only one that is impacted	
Does the route pass any business that might be impacted by the event? (e.g. funeral homes, markets, restaurants)	Volante Farm	
Are there any churches/houses of worship located along the event route? Will church/house of worship services take place during the event?	One church at intersection of Great Plain Ave + Central but we do not impact this, we take a right before the driveway.	
What is the plan to handle trash?	We have Roy's Recycling coming to pick up all trash and recycling.	
Please attach event route map, include map and text of route.		

