

Name: Needham Youth Center

Location: Broad meadow Elementary School, Rm. 115

Date: March 13, 2012

Time: 7:30pm-8:30pm

Present: Trish Lincoln, Peter Sylvester, Pam Sickles, Toni Carbone, Melissa Meehan

Excused: Ellen Gelep

Guests: Jennifer Quinn, Jennifer Reich, Sue Pike, Dani Samut

1. Review of Youth Center events since last meeting
3/2/12 – 6th grade event – 258 students – no issues.
2. Budget – no concerns at this time – (approximately -\$1800 balance for year due to single grade events with limited attendance)
3. Staffing
All staff CORIED. No issues.
4. DJ
No issues.
5. Event food
No issues.
6. Police detail
Set for next two March events.
7. Drop off at event
No issues.
8. Pick up at event
No issues
9. Communication of events
No issues.
HR/Pollard PTC website and newsletter very helpful in getting information to Families – have posted information on open board positions
Same communication methods as last year in place.
 - A. Town newspapers - Ellen
 - B. Town of Needham website – info updated
 - C. High Rock Pollard website – info updated
 - D. Posters at schools – Pam and Melissa
 - E. G mail account
10. Communications with High Rock and Pollard schools.
11. Communications with parents – separate notice to be sent via PTC newsletter regarding info on 8th grade grad dance. Have parents interested in open board positions – attending YC board meeting for info and questions.
12. Communications with students – Toni has met with Student Council regarding 8th grade grad dance – they will help with posters and decorating.
13. Planning of future events - continue to have interest in Football boosters partner in an event – will discuss at next meeting.
3/16/12 – 6th and 7th grade event – plan free throw contest with prizes – March Madness
3/30/12 – 8th grade graduation dance – Toni has plans in place with Student Council. Decorations purchased. Pete will buy food. Pam and Melissa will still do posters. Additional message to be set via PTC newsletter with info for parents.
4/27/12 – cancelled – Travis Roy coming to speak at Pollard that evening.
5/4/12 – All grade event

14. Graduation dance – Toni will coordinate - Toni in contact with Pollard student council. Blue and gold picked as colors. Event will be free.

15. End of year carnival

No plans.

16. Communications with town hall

In place

A. Assistant town manager

B. Board of Selectman

C. Town of Needham website

17. Updates from board members – Next youth center meeting is 4/10/12 at 7:30pm in Rm115 - Small Conference Room – RTU 2 at Broadmeadow Elementary School

Jennifer, Jennifer, Sue, and Dani present as invited guests – have expressed interest in Youth Center board positions and were invited to attend meeting. Youth Center board responsibilities outlined and questions answered.