

**PARK AND RECREATION COMMISSION  
TOWN OF NEEDHAM, MASSACHUSETTS**

**DIRECTOR'S REPORT**

**January 20, 2012**

*Background notes for Monday, January 23<sup>rd</sup>  
Park and Recreation Commission Agenda*

---

**CRICKET BUILDING**

Vice Chairman Mike Retzky and I have met with the architect this week. The structure itself can be renovated, so scenarios are being developed for the building, and for the more complex site work needed for ADA. We'll review some of the options at the meeting.

---

**FIELD MAINTENANCE**

DPW Parks Superintendent Ed Olsen will attend the meeting to discuss his overall goals for field maintenance, highlighting successes and explaining a program that would bring success to more acres. It will always be a challenge as all athletic fields are used more than the recommended amount, but the program will bring improvements. He is developing a document with the Town Manager for the Board of Selectmen as it involves additional funding, and the Commission will be part of additional dialogue, as will the Finance Committee.

---

**SPECIAL EVENTS**

Most of the traditional special events have been submitted for spring and summer. I have booked events for Broadmeadow, Eliot and Mitchell and reminders have been sent to Hillside and Newman.

---

**NEWMAN PLAYGROUND**

The PPBC is working on site ADA improvements at Newman and now seem prepared to assist with curbing and playground surfacing as they did at Broadmeadow and Eliot. They will also remove the wooden structure. The Assistant Principal has re-engaged the parents and the two of us have worked with the architects on site plans. We would like to have the area raised with fill to meet the ground level with the asphalt, making it more accessible and the school would like to move the Kindergarten playground over adjacent to the large unit.

---

**WALKER-GORDON**

The permit from the Conservation Commission has been approved, so bid documents are being finalized. It is still hoped to that construction will take place this spring.

---

**GREENE'S FIELD PLAYGROUND**

The three vendors are putting together presentations based on guidelines from the committee. Hopefully, the group will be able to choose a vendor by March for final designs to be completed and fundraising to start.

Director's Report

January 20, 2012

Page 2 of 2

**WEBSTER STREET**

The DPW is starting to develop a redesign scope for the end of Webster Street that passes Avery Field. I will attend a meeting with other staff and discuss options near Avery that can improve parking at the field.

---

**SUMMER STAFF**

We are starting the process of placing the returning staff and will interview candidates for open positions.

---