

**PARK AND RECREATION COMMISSION  
TOWN OF NEEDHAM, MASSACHUSETTS**

**DIRECTOR'S REPORT**

**November 10, 2011**

*Background notes for Monday, November 14<sup>th</sup>  
Park and Recreation Commission Agenda*

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**VETERANS' DAY**

The Park and Recreation Department and all Town offices are closed on Friday, November 11<sup>th</sup> in honor of Veterans' Day. That will be 11/11/11!

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**NEEDHAM 300**

The final Needham 300 event was held last Sunday, so we have officially completed the year-long celebration of our Town's 300<sup>th</sup> birthday! Way back in 2007, I attended some meetings to discuss how the process would move forward, and I think the committee provided an even more spectacular year of events than what was imagined back then! Thank you to Karen for all her contributions to the work of the committee and all the events!

The tent on Greene's Field was removed by the end of the day on Tuesday. Other than a large amount of trash left behind, it doesn't appear that any long-term damage was done to the field, but DPW will give it a thorough review and report back.

On Monday, I gave a tour of Needham to the Mayor of Needham Market, England and his wife. We basically went around the perimeter of Needham, visiting parks and other outdoor areas, the memorial to the British airmen who crashed in Needham, and places that would be under discussion at Special Town Meeting. They were visiting for the weekend's activities, and are pleased to return to Needham Market with lots of photos and ideas for their community!

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**MOVE**

The final phase of moving is about to start. The move all started with the Town Hall offices moving into the brand-new PSAB in February 2010. Phase Two moved all the Town Hall departments back to their renovated building. We are now in the midst of Phase 3. Cleaning, painting and patch work has been on-going since the majority of the building was vacated. Some new specialized furniture has been brought in. This weekend, many of the files from the Engineering Division will be brought over. On Friday, November 18<sup>th</sup>, the DPW building will close at noon for the day, and the movers will start preparing everything for the move. Over the weekend everything will be brought over, and the computers will be set back up. The movers are packing and unpacking the Building Department, so that on Monday, November 21<sup>st</sup>, Park & Recreation, Planning & Community Development, and Building will all open to the public at 8:30 AM. All other departments/divisions in the building will re-open to the public on Tuesday, November 22<sup>nd</sup>.