

Name: Needham Youth Center

Location: Broad meadow Elementary School, Rm. 115

Date: November 8, 2011

Time: 7:30pm-8:30pm

Present: Trish Lincoln, Peter Sylvester, Toni Carbone, Melissa Meehan

Excused: Pam Sickles, Ellen Gelep

1. Review of Youth Center events since last meeting
11/4/11 168 students – no issues. Free throw contest well received.
2. Budget
Due to the two single grade events – we are -\$2000 in our totals for this year.
3. Staffing
All staff CORIED. No issues.
4. DJ
No issues.
5. Event food
No issues.
6. Police detail
Set for 11/18 and 12/2.
7. Drop off at event
No issues.
8. Pick up at event
No issues
9. Communication of events
No issues. HR/Pollard PTC website and newsletter very helpful in getting information to families.
Same communication methods as last year in place.
 - A. Town newspapers - Ellen
 - B. Town of Needham website – info updated
 - C. High Rock Pollard website – info updated
 - D. Posters at schools – Pam and Melissa
 - E. G mail account
10. Communications with High Rock and Pollard schools
Presentation done at HR/Pollard PTC meeting – well received – PTC very helpful with Youth Center communication to families. Will continue to promote need for new board members in PTC newsletters.
Parent rep for student special needs group in attendance – asked about possibility of video being produced regarding youth center events so students would know what to expect.
11. Communications with parents
12. Communications with students
13. Planning of future events
Due to conflict with 6th grade Astronomy Night – date for 6th grade Open House must be changed.
11/18 7th and 8th grade event dance and Dr. Dodgeball
12/2 6th grade Open House
12/16 7th and 8th grade event
Discussed possibility of Touchdown club running snackbar at later event with football players running flag football game with students – Toni to get more info
14. Graduation dance – Toni will coordinate
15. End of year carnival

No plans.

16. Communications with town hall

In place

A. Assistant town manager

B. Board of Selectman

C. Town of Needham website

17. Updates from board members – board meeting will be changed to Broadmeadow starting in November. Next youth center meeting is 12/13/11 at 7:30pm in Rm115 - Small Conference Room – RTU 2 at Broadmeadow Elementary School