

Name: Needham Youth Center

Location: Stephen Palmer Center

Date: October 11, 2011

Time: 7:30pm-8:30pm

Present: Trish Lincoln, Peter Sylvester, Toni Carbone, Pam Sickles

Excused: Melissa Meehan, Ellen Gelep

Please note that the next board meeting will be 11/8/11 at 7:30 in Rm 115 at Broadmeadow Elementary School.

1. Review of Youth Center events since last meeting
 - 9/23/11 – 7th grade event
146 students
Lower turnout than expected, however everyone had fun, the students were well behaved and There were not incidents to report.
 - 9/30/11 – 8th grade event
85 students
Very low turnout. Students at the event were texting other students not to come. Many gathered outside in front of Pollard and did not come into the event. Multiple students attempted to leave early without parent permission.
2. Budget
 - Due to the two single grade events – we are -\$2000 in our totals for this year.
3. Staffing
 - All staff CORIED. No issues.
4. DJ
 - No issues.
5. Event food
 - No issues.
6. Police detail
 - Set for 11/4.
7. Drop off at event
 - No issues.
8. Pick up at event
 - No issues
9. Communication of events
 - No issues. HR/Pollard PTC website and newsletter very helpful in getting information to families.
 - Same communication methods as last year in place.
 - A. Town newspapers - Ellen
 - B. Town of Needham website – info updated
 - C. High Rock Pollard website – info updated
 - D. Posters at schools – Pam and Melissa
 - E. G mail account
10. Communications with High Rock and Pollard schools
 - Trish met with Dr. Lisa Chen – new principal at Pollard.
 - We have a slot at the 11/8/11 evening HR/Pollard PTC meeting.
11. Communications with parents
12. Communications with students
13. Planning of future events
 - No October events.

11/4 – 7th and 8th grade event – will add free throw contest

11/18 – 6th grade open house – board members should plan to attend

14. Graduation dance – Toni will coordinate

15. End of year carnival

No plans.

16. Communications with town hall

In place

A. Assistant town manager

B. Board of Selectman

C. Town of Needham website

17. Updates from board members – board meeting will be changed to Broadmeadow starting in November. Next youth center meeting is 11/8/11 at 7:30pm in Rm115 - Small Conference Room – RTU 2 at Broadmeadow Elementary School