

**PARK AND RECREATION COMMISSION  
TOWN OF NEEDHAM, MASSACHUSETTS**

**DIRECTOR'S REPORT**

**July 8, 2011**

*Background notes for Monday, July 11<sup>th</sup>  
Park and Recreation Commission Agenda*

---

**SUMMER**

Summer is in full swing! May is spent preparing all of the training information and registration material as well as working with the DPW preparing the pool, and by the end of the month, both training and registration start. The pool pre-season work then shifts over to the pool staff in June and they work on a lengthy list of tasks to get the facility ready, as well as the staff. Meanwhile, the program staff is going through training and planning all their events. Everyone is happy for the first day to start doing their “regular” jobs! It’s a fast paced two months, and long hours for many of us – but the successful start to the pool and the programs is the result of all that work! The pool is finishing up Week 3 of the season and the programs are finishing up Week 2 – it’s amazing how fast it goes!

The PARK and REcOrd is the summer staff newsletter that is done for the 8 weeks that all staff are working. The staff members contribute stories which we “embellish” a bit to add some humor. Any staff member that has had a successful week at work is included by name in the newsletter, at least once.

---

**FALL PROGRAM FEES**

Based on the schedule noted above, along with the change over of fiscal years on July 1<sup>st</sup>, it is difficult for us to have a full report for fee recommendations for the fall programs. The scheduled August meeting is too late to get approvals for the printing schedule, so Chairman Tom Jacob and I have discussed having some formulas that are acceptable to the Commission used, and then a full report given at the August meeting.

---

**CAPITAL PROJECTS**

Over the next few weeks, I’ll be working with the DPW to put together preliminary capital budget requests. I’ve put this topic on the agenda as a discussion item to get some initial thoughts for what you hope will be on the long-term list. At this time, we are more likely to get funding consideration for safety related improvements as opposed to aesthetic or courtesy options.

---

**PARKING LOTS**

North Hill is about to start a major construction project and have informally approached the Town Manager about the possibility of using the parking lot at Dwight during the day hours for their staff. No formal request has been submitted to the Commission.

The School Department's Transportation Office has informally made a request to use unnamed Park and Recreation space to park the school buses. Typically they are kept at Newman overnight, but no space is available this year. When requests have been made in the past, I've notified the School Department that park parking lots are not available during the spring-fall seasons, as the spaces are needed for use of those parks.

I'll notify the Commission when more information is available from either organization.

---

**ARTS IN THE PARKS**

Don't forget the Thursday night series held at Memorial Park. The concerts start at 7 PM, and will move into the High School in case of rain. Last night was the first concert, with the Tom Nutile Big Band. There are five to go! Children's programs are held on Tuesday's at 1:30 PM at Memorial Park.

---