

**PARK AND RECREATION COMMISSION
TOWN OF NEEDHAM, MASSACHUSETTS**

MEETING AGENDA

Tuesday, November 13, 2007

7:00 PM

Newman School Conference Room

**Chairman
Christopher R. Dollase**

**Vice-Chairman
Cynthia J. Chaston**

**Member
William R. Dermody**

**Member
Brian S. Nadler**

**Member
Philip V. Robey**

**Director
Patricia M. Carey**

**Assistant Director
Karen A. Peirce**

**Next Meeting Date:
Tuesday, November 26, 2007
Town Hall
Start Time: 7:00 PM**

1. **Minutes of Meetings of October 22, 2007 and November 5, 2007**
2. **Financial Reports – none presented**
3. **Correspondence**
 - A. **None presented**
4. **Assistant Director’s Report**
5. **Discussion Items**
 - A. **Director’s Report**
 - B. **Geocache and Letterboxing**
 - C. **Field Study Update**
 - D. **Process for Study to Locate Sites for New Athletic Fields**
 - E. **Other Business**
6. **Action Items**
 - A. **Request: Booster Club Annual Christmas Tree Sale**
 - B. **Set Summer 2008 Fees**
 - C. **Request: Olin College Marine Research Project**
7. **Adjournment**