

**PARK AND RECREATION COMMISSION
TOWN OF NEEDHAM, MASSACHUSETTS**

**MINUTES OF MEETING
January 10, 2011**

PRESENT: Philip V. Robey, Chairman
Thomas M. Jacob, Vice Chairman
Cynthia J. Chaston, Member
Michael J. Retzky, Member
Patricia M. Carey, Director
Karen A. Peirce, Assistant Director

ABSENT: Brian S. Nadler, Member

GUESTS: Bob Cohen, Resident

Mr. Robey called the meeting to order in the Charles River Room at the Public Services Administration Building at 6:32 PM.

- 1. Minutes of Meeting – December 13, 2010:** Mr. Jacob made a motion to approve the minutes of the December 13, 2010 meeting. Mrs. Chaston seconded the motion and it was approved unanimously.
- 2. Director’s Report:** Submitted in writing prior to the meeting. Mr. Jacob suggested the completed “To Do List” created by Parks and Forestry Superintendent Ed Olsen and Ms. Carey be shared with the High School Athletic Director Micah Hauben and representatives of sports organizations.
- 3. Assistant Director’s Report:** Submitted in writing prior to the meeting.
- 4. Discussion Items:**
 - A. Capital Budget Update:** Mr. Robey noted the excellent job the Town Manager and Assistant Town Manager did presenting the Capital Improvement Plan Executive Summary. Ms. Carey highlighted that the report included athletic facility improvements listed in the secondary cash capital category and playground structure replacements listed in the primary cash capital category totaling \$162,500 for Walker Gordon. Also listed in the report is the Cricket Field Building renovation feasibility study totaling \$10,000 in the alternative funding source category.

- B. Preview of field Scheduling Summit:** Ms. Carey reported that $\frac{3}{4}$ of the user groups returned the preliminary field request inquiry information prior to the meeting. Mr. Jacob has been reviewing the collected preliminary field requests. Ms. Carey noted that the McLeod Diamond may not be opened until late spring due to necessary maintenance.
- C. Pollard Parking Option:** The PPBC plans to use the Quickstart Tennis Courts as a parking lot during the Newman School renovations. Two sides of the current fence but will removed. Once the Newman renovation is completed the PPBC will replace the removed fencing with black vinyl fencing, asphalt the courts and reline as Quickstart tennis courts. Park and Recreation will try and replace the other 2 sides of the fence to match the new black vinyl replacement fencing.
- D. Rosemary Pool:** Ms. Carey announced that the 2006 permit from the Conservation Commission will cover draining Rosemary Lake in 2011. This ruling makes it possible to drain Rosemary Lake in the spring to paint and make any repairs necessary prior to the pool opening in June 2011.

5. Action Items:

A. None Presented:

- 6. Topics for Future Agendas:** Rosemary Pool.
Mr. Robey announced that he will not seek re-election to the Park and Recreation Commission in the spring. He also noted the passing of long time Needham resident Laurence "Skilky" Eaton.
- 7. Adjournment:** Mrs. Chaston made a motion at 6:55PM to adjourn the meeting. The motion was seconded by Mr. Retzky and approved. The meeting adjourned at 6:55PM. The Field Summit to follow at 7:00PM.

Respectfully submitted,

Karen A. Peirce, CPRP
Assistant Director