

**PARK AND RECREATION COMMISSION
TOWN OF NEEDHAM, MASSACHUSETTS**

DIRECTOR'S REPORT

September 23, 2010

*Background notes for Monday, September 27th
Park and Recreation Commission Agenda*

OCTOBER MEETING

Due to the Columbus Day holiday, the Commission's first October meeting will be held on Tuesday, October 12 at the Park and Recreation Office at PSAB (500 Dedham Avenue).

SENIOR CENTER EXPLORATORY COMMITTEE

The Senior Center Exploratory Committee will be meeting on Monday night, at the same time as the Park and Recreation Commission meeting. The Committee met last week and discussed the five remaining sites, and hopes to make a recommendation of 1-3 sites on Monday night to present to the Selectmen on Tuesday night. There is a placeholder in the November Special Town Meeting warrant for design funds. The Town Manager has also presented a facility financing plan to the Selectmen to illustrate how much could be financed within the levy. The draft warrant also includes an article to transfer ownership of the Heights MBTA lot to the Town, and transfer ownership of the Hersey upper lot to the MBTA.

PROJECTS WITH DPW

The pre- and post- testing of soils at Greene's Field did not indicate any concerns, so the DPW is currently loaming and seeding the site. At Asa Small diamond, the dugouts are up, and all the fence posts will be installed this week, ready for fencing next week. Major tasks to be done include installation of roof material for the dugouts, and the installation of the benches. The contractor has stayed close to schedule and everything should be cleaned up by early October. The DPW will have some site work to do prior to re-opening the diamond.

BUDGET PRO FORMA

A copy of the Assistant Town Manager's Budget Pro Forma has been included in the meeting packets and is on the agenda for discussion. The outcome of the ballot questions in November may change the estimates in this report.

NEEDHAM 300

Representatives of Needham 300 will be meeting with Town staff on Monday to discuss the calendar of events over the next year, and to formalize interactions needed between the Town and committee. In some cases, permits will be needed. In others, staff assistance will be needed.

NHS SPECIAL EVENT

Last year, Needham High Athletics sponsored a mini-tournament with local Catholic high schools. It is already part of their permit for this fall. The parents of the players wanted to set up a small concession to provide drinks and food for the players and spectators, but as they do not hold their own insurance, they are coordinating with the Needham Soccer Club. The request is on the agenda, and I recommend approval. Park and Recreation holds the food permit for this type of event, and efforts have been made to choose products that require the least amount of handling. The actual concession room will not likely be needed for this one afternoon event.
