

**PARK AND RECREATION COMMISSION
TOWN OF NEEDHAM, MASSACHUSETTS**

**MINUTES OF MEETING
July 26, 2010**

PRESENT: Philip V. Robey, Chairman
Thomas M. Jacob, Vice-Chairman
Cynthia J. Chaston, Member
Michael J. Retzky, Member
Patricia M. Carey, Director
Karen A. Peirce, Assistant Director

ABSENT: Brian S. Nadler, Member

GUESTS: Bob Cohen, Resident

The meeting convened at 7:06 PM in the Charles River Room in the Public Services Administration Building.

1. **Minutes of Meeting: June 28, 2010; July 12, 2010; Annual Reorganization Meeting June 28, 2010:** Mrs. Chaston made a motion to approve the June 28, 2010; July 12, 2010; Annual Reorganization Meeting June 28, 2010 meeting minutes. Mr. Jacob seconded the motion to approve the June 28, 2010; July 12, 2010; Annual Reorganization Meeting June 28, 2010 meeting minutes and the motion was approved.
2. **Directors Report:**
 - A. **Report:** Submitted in writing prior to the meeting. Ms. Carey reviewed the upcoming DPW projects noting the bids came in much higher for the dugouts at Asa Small Field. Little League will be working with the Town to try and get the project completed.
3. **Assistant Director's Report:** Ms. Peirce announced the Staff Appreciation Celebration will be held at Rosemary Pool on August 9th following the Commission meeting. Programs are going well and Fall/Winter/Spring planning is underway and will be discussed later in the meeting when fall program fees are reviewed.
4. **Action Items:**
 - A. **Regulation of Dogs at DeFazio Park and Memorial Park:** Ms. Carey shared a memo from the Town Manager Kate Fitzpatrick regarding dogs at athletic facilities and playgrounds. In the memo she noted the Board of Selectmen voted

to prohibit dogs and other animals other than service animals at the DeFazio Complex and to endorse a policy to prohibit dogs and other animals, other than service animals at Memorial Park. Since the DeFazio Complex is shared jurisdiction she is requesting the Park and Recreation Commission and the School Committee also vote to prohibit dogs and other animals other than service animals at the DeFazio Complex. Mrs. Chaston made a motion to prohibit dogs and other animals other than service animals at the DeFazio Complex. The motion was seconded by Mr. Retzky and the motion was approved. Mrs. Chaston made a motion for the Park and Recreation Commission to support the vote of the Memorial Park Trustees to prohibit dogs and other animals other than service animals at the DeFazio Complex. Mr. Retzky seconded the motion and the motion was approved. Mr. Jacob suggested when multiple boards and committees are involved a vote should be presented simultaneously.

B. Special Event Request: Needham 300: Mr. Robey reviewed the Needham 300 Kick Off Weekend events that will include an Old Fashioned Field Day at Greene's Field, a parade/promenade from Greene's Field to Memorial Park to the Needham Market which will have vendors and entertainment. Mr. Jacob made a motion to approve the Needham 300 special event request to use Greene's Field on November 6, 2010 from 1:00-5:30 for an Old Fashioned Field Day. Mrs. Chaston seconded the motion and the motion was approved.

C. Fall Program Fees: Mr. Jacob made a motion to approve the Fall Program Fees as presented by the Director and Assistant Director. Mrs. Chaston seconded the motion and the motion was approved.

5. Discussion Items:

A. Review of Fall Field Requests: Ms. Carey reported that most of the Fall Field requests have been received except for St. Bart's Soccer and Boys Lacrosse. The High School Athletic Director, members of Junior Football and Needham Soccer have been meeting to work out schedules at Memorial Park prior to submitting the field requests. Mrs. Chaston will assist Ms. Carey with the Fall field scheduling conflicts.

B. Rosemary Pool Update: Ms. Carey reported a meeting is scheduled this week with the lawyers regarding the law suit filed by the neighbor who prevented the Rosemary Lake from being drained this spring. The law suit likely delays decisions on the appeal to the DEP for the draining permit. The Commission also discussed the additional rules put forward by the Health Department. Mr. Robey and Mr. Retzky will work with Ms. Carey on future plans for the pool. Mr. Jacob suggested compiling a list of questions for the Health Department in the fall in order to expedite preseason preparation during the Spring of 2011.

- C. Senior Center Feasibility Study Update:** Mr. Robey stated Jim Healy from the Senior Center Advisory Committee would like to attend the next Commission meeting to discuss the site proposals. Ms. Carey will invite Mr. Healy to the August 9th meeting.
- D. Needham 300:** Mr. Robey suggested the Commission try and find some historical information, photos or memorabilia for the Needham 300 celebration pertaining to the Park and Recreation Commission programs and Rosemary Pool.
- 6. Topics for Future Agendas:** Mr. Robey suggested the Park and Recreation Commission initiate discussions with the School Committee and the Needham Sports Council to discuss and plan for future use of the Nike Site. Mr. Jacob suggested a feasibility study take place in order to make an informed decision about the site. Currently the School Committee is doing a survey of the Nike Site. Ms. Carey will look over documents and maps for the Commissioners to review at a future meeting. Other topics for future agendas include a review of indoor space for recreation programs and the fees charged to groups using field space for sport clinics.
- 7. Adjournment:** Mr. Jacob made a motion to adjourn the meeting at 8:37PM. The motion was seconded by Mrs. Chaston and the meeting adjourned at 8:37PM.

Respectfully submitted,

Karen A. Peirce, CPRP, CTRS
Assistant Director