

**NEEDHAM PARK AND RECREATION COMMISSION  
TOWN OF NEEDHAM, MASSACHUSETTS**

**Minutes of Meeting  
Monday, June 14, 2010**

**PRESENT:** Philip V. Robey, Vice Chairman  
Cynthia J. Chaston, Member  
Thomas M. Jacob, Member  
Michael J. Retzky, Member  
Patricia M. Carey, Director  
Karen A. Peirce, Assistant Director

**ABSENT:** Brian S. Nadler, Chairman

**GUESTS:** Bob Cohen, DeFazio Neighbor

Mr. Robey called the meeting to order at 7:00 PM in the Charles River Room located at the Public Services Administration Building.

**1. Director's Report:**

**A. Report:** Submitted in writing prior to the meeting. Mrs. Chaston asked Ms. Carey when the Newman Tennis Courts will reopen. She replied that they will open when school begins in the fall. Mrs. Chaston also asked for clarification regarding the new Open Meeting Laws. She suggested it be placed on the next agenda for discussion.

**B. Update: Transfer of Perry Glen:** Ms. Carey reported that the Town of Needham has sent notification to the State regarding the switch of the Perry Glen property from the Park and Recreation Commission to the Conservation Commission. The State will review and confirm approval..

**2. Assistant Director's Report:** Ms. Peirce shared the upcoming summer staff training schedules with the Commissioners. Registrations are going very well and the office has been very busy. A few summer staff members have been in the office to help with customer service during the busy days.

**3. Action Items:**

**A. Special Event Request: Parent Talk Movie Night:** Parent Talk made a request to host a Movie Night at Claxton Field on August 28 (rain date August 29) from 6:00PM to 9:00PM. Mrs. Chaston made a motion to approve the Parent Talk request to host a Movie night at Claxton Field on August 28 (rain

date August 29). Mr. Jacob seconded the motion and the motion was approved.

**B. Special Event Request: Softball - Camiel Law Offices:** The Camiel Law Offices requested the use of Claxton field on August 5 (rain date August 12) to host a Softball Game from 5:30PM -8:00PM. Mrs. Chaston made a motion to approve the Camiel Law Offices request for Claxton Field # 2 on August 5 from 5:30PM -8:00PM for a Softball Game. Mr. Jacob seconded the motion and the motion was approved.

**C. Special Event Request: TD Bank North Softball Fundraising Tournament:** TD Bank North made a request to host a Special Olympic Fundraising Softball Game at DeFazio Field on July 10, (rain date July 11) from 9:00AM to 6:00PM. Ms. Carey indicated that the Town did not have 3 softball diamonds at one park, which was the request. She also noted that information was missing on the request. Mr. Jacob made a motion to deny approval for the Softball Fundraising event. Mrs. Chaston seconded the motion and the request was denied.

**D. Approval: Track Storage Building at DeFazio:** Mr. Jacob indicated that after the Park and Recreation Commission members walked the proposed site for the Track Storage Building there was supposed to be some follow up information forthcoming. At this time no further information has been provided to the Commissioners. Mr. Retzky is unsure of where the final location of the building would be. Ms. Carey noted that Ms. Carey, the High School Athletic Director, and the retired Parks and Forestry Superintendent all recommend the location next to the Asa Small Diamond due to its proximity to the track and parking area. It is closest to the electrical source, and easier to observe for vandalism. There was a lot of discussion regarding the location of the track storage building. The Commissioners are not in favor of the location next to Asa Small Field. Mr. Jacob made a motion that the track storage building as currently proposed is not acceptable at the Small Field location. The preferred location is the Warner Field outfield area parallel to the railroad tracks. Mr. Retzky seconded the motion and the motion was approved.

#### **4. Discussion Items:**

**A. Field Scheduling:** Ms. Carey shared two examples of field requests to be used as part of the discussions on the updating of regulations for field scheduling.

**B. Dogs in Parks:** The Public Meeting regarding dogs in parks was educational and helpful for the community to share opinions regarding dogs. Town Manager Kate Fitzpatrick will schedule a meeting with the jurisdictional boards to discuss the recommendations.

**C. Rosemary Pool Pre-Season:** Ms. Carey reported the first water sample came back clear. The next water sample submitted today will be back on Friday. The DEP has requested additional information for the appeal and given 70 days notice. Lisa Standley from the Conservation Commission will draft a response to DEP's questions. After the letter is submitted a decision will be sent in 40 days. Later this summer, Ms. Carey hopes to draft the RFP for an updated study of the pool, including any revisions to the long-term plan to add a second coffer dam wall to the pool, to disconnect completely from the lake.

**D. Purchase of Parcel on Charles River Street:** Ms. Carey will work with Assistant Water/Sewer Superintendent Chris Seariac, who will be project manager for the work at 174 Charles River Street. No work can be done until the Town officially purchases the property, but plans will be put together so that the work can start after the purchase. The latest date for the actual purchase is early December.

**E. Asa Small Diamond Renovations:** Ms. Carey stated she met with Little League last week regarding the Asa Small Diamond renovations. Little League is getting building specifications needed for the bid document. The project will be built by the Town and Little League is donating the funding. The Conservation Commission's approval for the new fencing is being sought, and a Conservation Commission public hearing will be held in July related to the grading needed for the batting cage.

**F. Claxton Batting Cage:** Needham HS Girl's Softball would like to install a batting cage at Claxton Field. The High School would not object to other teams using the cage but will remove their net in June, so groups outside of that time would need to purchase their own net. It could be located near 3<sup>rd</sup> base tucked in near the tree line.

**5. Minutes of Meeting:** None Presented.

Mr. Robey requested the DeFazio parking lot discussion be added to the next meeting agenda.

**6. Adjournment:** Mrs. Chaston made a motion to adjourn the meeting at 8:35PM. Mr. Jacob seconded the meeting adjourned at 8:35PM.

Respectfully submitted,

Karen A. Peirce  
Assistant Director